

BOARD OF INTERMEDIATE AND SECONDARY EDUCATION SUKKUR.

ANNUAL PROCUREMENT PLAN

(NON DEVELOPMENT / REVENUE WORKS)

FOR THE FINANCIAL YEAR 2016-2017

BOARD OF INTERMEDIATE AND SECONDARY EDUCATION SUKKUR.

MINUTES OF MEETING OF PROCUREMENT COMMITTEE PRESIDED OVER BY THE SECRETARY BOARD OF INTERMEDIATE & SECONDARY EDUCATION, SUKKUR HELD ON 21.09.2016 AT 10.30 A.M TO DISCUSS AND PREPARE / FINALIZE THE ANNUAL PROCUREMENT PLAN (NON DEVELOPMENT / REVENUE WORKS) FOR THE YEAR 2016-2017 AS PROVIDED UNDER SPP RULE NO. 11.

Following attended the meeting

1.	Mr. Amanullah Ansari	Secretary	In the Chair
2.	Mr. Abdul Sami Soomro	Controller of Examinations	Member
3.	Mr. Amjad Ali Abbasi	Assistant Professor, Govt. Islamia Science College, Sukkur	Member
4.	Mr. Abdul Rashid Qureshi	Head Master, Govt. Double Section High School, Sukkur.	Member
5.	Mr. Naseer Ahmed Laghari	Assistant Secretary (Stores),	Secretary of the Committee

The meeting started with recitation from verses of Holy Quran. The Convenor of the Committee welcomed all participants particularly new participants M/s Amjad Ali Abbasi and Abdul Rashid Qureshi. The Secretary of the committee informed the house that as per guide lines of SPP Rule No. 11, an Annual Procurement Plan (Non Development/Revenue works) for the year 2016-2017 was required to be prepared / finalized by Procurement Committee-I of the Board for going ahead to tendering process, therefore the plan has been prepared looking to the available resources in consultation with all the sectional heads and after verification of available stock position. The same is placed before the committee members for discussion and preparation.

The committee members examined the indented quantity incorporated in each category and after detailed deliberation over the matter, prepared the annual procurement plan with following details, unanimously.

ANNUAL PROCUREMENT PLAN (NON DEVELOPMENT / REVENUE WORKS) FOR THE YEAR 2016-2017

Sr. #	Fund Head & Sub Head	Name of work	Allocated Funds	Items to be executed		Method of Procurement	Anticipated / Actual Date of Advertisement	Anticipated / Actual Date of Start	Anticipated / Actual Date of Completion	Remarks
1.	Major Head Examination Minor Head Printing of Answer Books, Supplements, forms and stationery / certificates etc	Purchase of Examination Material	20,000,000	Item #	Name of item	Quantity	Through sealed tenders and as per guidelines envisaged in SPP rules 2010 (amended 2013)	21.10.2016	22.11.2016	After issue of Job order material will be supplied with in the period of 30/60 days.
				1.	Examination form Class IX Regular	700 Pads				
				2.	Examination form Class X Regular	800 Pads				
				3.	Examination form Class X Private	50 Pads				
				4.	Examination form Class XI Regular	500 Pads				
				5.	Examination form Class XI Private	30 Pads				
				6.	Examination form Class XII Regular	200 Pads				
				7.	Examination form Class XII Private	40 Pads				
				8.	Examination slips	200000 Nos.				
				9.	Enrolment Forms	600 Pads				
				10.	Enrolment Card sheets	10,000 sheets				



Naseer Ahmed Laghari



Abdul Rashid Qureshi



Amjad Ali Abbasi



Abdul Sami Soomro

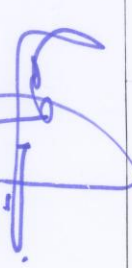
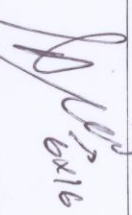
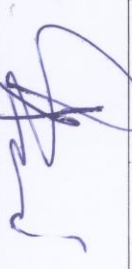




Amanullah Ansari

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1.	Major Head Examination Minor Head Printing of Answer Books, Supplements, forms and stationery / certificates etc	Purchase of Examination Material	20,000,000	Item #	Name of item	Quantity	Through sealed tenders and as per guidelines envisaged in SPP rules 2010 (amended 2013)	21.10.2016	22.11.2016	After issue of Job order material will be supplied with in the period of 30/60 days.
				11.	Appendix "C"	100 Pads				
				12.	Absentee Report Proforma	150 Pads				
				13.	Correction letter	10 Pads				
				14.	Entry Book for Pacca Certificate	100 Pads				
				15.	Remuneration Bills Proforma	100 Pads				
				16.	Signature sheet	1200 Pads				
				17.	Consumption Report Proforma	100 Pads				
				18.	Flop File (File Board)	1500 Nos.				
				19.	Pakka File	2000 Nos.				
				20.	Kacha File (File cover)	10,000 Nos.				
				21.	Invigilator Report Proforma	2000 Pads				

Naseer Ahmed Laghari Abdul Rashid Qureshi Amjad Ali Abbasi Abdul Sami Soomro Amanullah Ansari


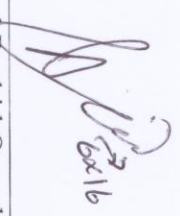
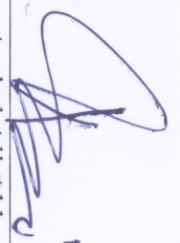
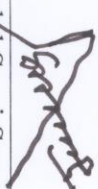

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1.	Major Head Examination Minor Head Printing of Answer Books, Supplements, forms and stationery / certificates etc	Purchase of Examination Material	20,000,000	Item #	Name of item	Quantity	Through sealed tenders and as per guidelines envisaged in SPP rules 2010 (amended 2013)	21.10.2016	22.11.2016	After issue of job order material will be supplied with in the period of 30/60 days.
				22.	Out ward Register consisting on 100 pages	15 Nos.				
				23.	Computerized Award List	80,000 Nos.				
				24.	Polythen Bags (Inner cover) (Black)	40,000 Nos.				
				25.	Polythen Bags (Outer cover) (Camel)	20,000 Nos.				
				26.	Polythen Bags (Outer cover) (Green)	20,000 Nos.				
				27.	Envelops Cloth Bond size 11X15 (Large)	10,000 Nos.				
				28.	Envelop Khaki color Craft paper size 12X15 (Large)	100,000 Nos.				
				29.	Envelop white size 9X4 (small)	50,000 Nos.				
				30.	Envelop Acceptance	500 Nos.				

				
Naseer Ahmed Laghari	Abdul Rashid Qureshi	Amjad Ali Abbasi	Abdul Sami Soomro	Amanullah Ansari

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2.	Major Head Contingencies Minor Head Office stationery	Purchase of Office Stationery / General Items etc	3,000,000	Item #	Name of item	Quantity	Through sealed tenders and as per guidelines envisaged in SPP rules 2010 (amended 2013)	21.10.2016	22.11.2016	After issue of Job order material will be supplied with in the period of 30/60 days.	
				31.	Duplicating Paper (55 grams) size 8.5X 13.5 grain cutting 17/27 Milky	10,000 Reams					
				32.	Foot Scale (Steel)	100 Nos.					
				33.	Gum Bottle	80 Nos.					
				34.	White paper AA legal size	300 Reams					
				35.	Plain Paper Seat List legal size 8.5X14	150 Reams					
				36.	Finis Oil	300 Nos.					
				37.	Phenyl	300 Nos.					
				38.	Sweep	240 Nos.					

Naser Ahmed Taghari
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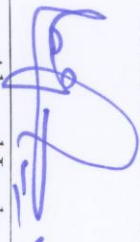
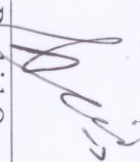
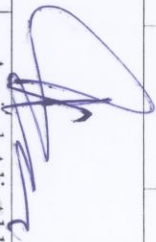
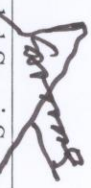
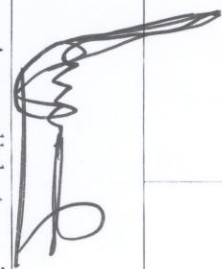
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3.	Major Head Equipments Minor Head (c) Purchase of two copy printer machines	Purchase of two copy printer machines	1,000,000	Item # 39.	Name of item Copy Printer machine DX-3443 (Ricoh) or equivalent	Quantity 02 Nos.	Through sealed tenders and as per guidelines envisaged in SPP rules 2010 (amended 2013)	21.10.2016	22.11.2016	After issue of Job order material will be supplied with in the period of 30/60 days.	

 Naseer Ahmed Laghari	 Abdul Rashid Qureshi	 Amjad Ali Abbasi	 Abdul Sami Soomro	 Amanullah Ansari
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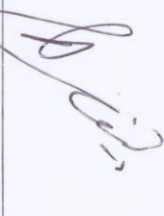



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4.	Major Head Equipments Minor Head (b) Other accessories / Electronic items	Purchase of other accessories / Electronic items	1,000,000	Item #	Name of item	Quantity	Through sealed tenders and as per guidelines envisaged in SPP rules 2010 (amended 2013)	21.10.2016	22.11.2016	After issue of Job order material will be supplied with in the period of 30/60 days.
				40.	Feeding Roller Copy Printer DX-3443	24 Nos.				
				41.	Metal Screen Copy Printer DX-3443	06 Nos.				
				42.	Pressure Roller Copy Printer DX-3443	06 Nos.				
				43.	Tetron Screen Copy Printer DX-3443	04 Nos.				
				44.	Cleaning Blade (Part # D009-2351)	04 Nos.				
				45.	Roller charge Apply (Part # AD02-7012)	04 Nos.				
				46.	OPC Drum (Part # D009-9510)	02 Nos.				
				47.	Developer Black (Part # B296-9640)	06 Nos.				
				48.	Transfer Belt (Part # A232-3880)	02 Nos.				
				49.	Cleaning Blade Transfer Belt (Part # AD04-1135)	02 Nos.				

				
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				50.	Hot Roller (Part # AE01-0099)	02 Nos.				
				51.	Cleaning Web (Part # AE04-5099)	08 Nos.				
				52.	Paper Roller: Pick UP (Part # AF03-0090)	04 Nos.				
				53.	Feed Roller Manual Feed (Part # AF03-1046)	04 Nos.				
				54.	Pick up roller (Part # AF03-0049)	04 Nos.				
				55.	Separation Roller : Manual Feed (Part # AF03-2046)	04 Nos.				
				56.	Drum Drive Gear (Part # C238-2368)	06 Nos.				
				57.	Gear Drive Drum (Essy) (Part # C267-1160)	06 Nos.				
				58.	Transport Belt hell Unit No. 17 (Part # C261-3879)	06 Nos.				

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				59.	Paper Feed Roller: Separate (Part # AF03-2090)	04 Nos.				
				60.	Paper Feed : Roller Feed (Part # AF03-1090)	04 Nos.				
				61.	Patch Panel 24 Port with fixing and installation (clipsal / schneider)	02 Nos.				
				62.	Maintenance Kit Sp8200 A a) PCU b) Development Unit	01 Kit				
				63.	Maintenance Kit Sp8200 B a) Fusing Unit b) Transfer Unit	01 Kit				







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5.	Major Head Equipments Minor Head (a) Purchase of Computer accessories & development / Maintenance of software etc	Purchase of Computer accessories	2,000,000	Item #	Name of item	Quantity	Through sealed tenders and as per guidelines envisaged in SPP rules 2010 (amended 2013)	21.10.2016	22.11.2016	After issue of Job order material will be supplied with in the period of 30/60 days.
				64.	Photocopier Model A3MFP having copy speed 26 ppm to 30 ppm, memory 1GB+SD (option), Paper handling 1000 sheets (500 sheets tray – 2 sets Resolution Scan 600 dpi Print 1200 dpi (Real, TBD) Duplex Standard ADF Speed (Scan) Mono300 dpi: 55 to 60 ppm, RADF Standard OP Type 5 inch color TFT LCD, Communication line: networking or equivalent.	01 No.				



Naseer Ahmed Laghari



Abdul Rashid Qureshi



Amjad Ali Abbasi



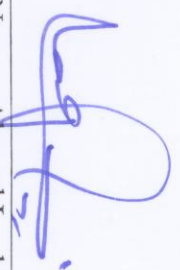

Abdul Sami Soomro



Amanullah Ansari

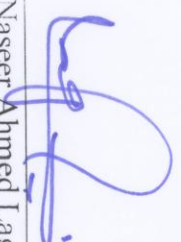
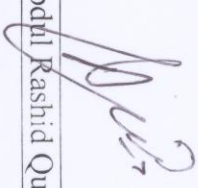
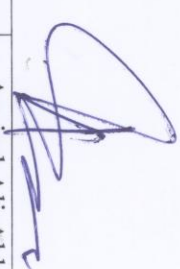
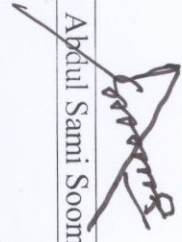
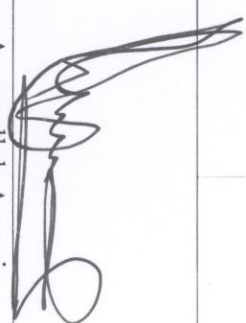
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5.	Major Head Equipments	Purchase of Computer accessories	2,000,000	Item #	Name of item	Quantity	Through sealed tenders and as per guidelines envisaged in SPP rules 2010 (amended 2013)	21.10.2016	22.11.2016	After issue of Job order material will be supplied with in the period of 30/60 days.	
	Minor Head (a) Purchase of Computer accessories & development / Maintenance of software etc			65.	Dell Optiplex 7040MT Core i7 6700 3.4 GHZ (6TH GENERATION) 4GB RAM - ITB SATA HARD DRIVE - INTEL HD GRAPHICS - DVD RW - KEYBOARD - MOUSE or equivalent	05 Nos.					
				66.	Printer Ricoh SP8300DN or equivalent.	02 Nos.					

				
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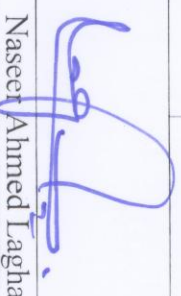
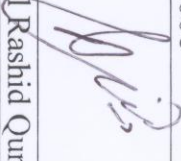
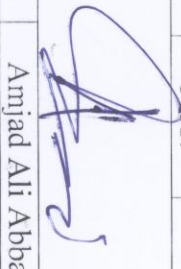

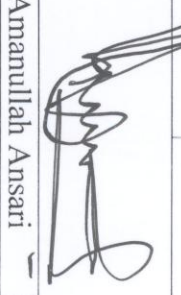
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				67.	Laser Jet Printer having copy speed 45-50 ppm, Resolution 1,200 dpi, Memory 1GB, Processor 800MHz (Quad core), Duplex, Network, Wifi, Double-sided printing Default, Maximum output 120,000 sheets Copy Reduction / Enlargement 50-200%, A3scanning, Scan speed 40 ppm, Double sided scanning paper size legal Paper feed 500 sheets + 50 pages mpt Drum life 45k Toner maximum 13k or equivalent.	01 No.				

Naseer Ahmed Laghari Abdul Rashid Qureshi Amjad Ali Abbasi Abdul Sami Soomro Amanullah Ansari

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6.	Major Head Examination Minor Head Computerization of results, including stationery / Ink Toner Cartridge for Computer Cell	Purchase of Ink / Toner / Toner Cartridges	1,200,000	Item #	Name of item	Quantity	Through sealed tenders and as per guidelines envisaged in SPP rules 2010 (amended 2013)	21.10.2016	22.11.2016	After issue of Job order material will be supplied with in the period of 30/60 days.
				68.	Ink Tube CPI7 Original NRG Made in UK	200 Tubes				
				69.	Toner Cartridge for HP Laser jet Printer 1320 (49A)	2 Nos.				
				70.	Toner Cartridge for HP Laser jet Printer 1200 (15A)	4 Nos.				
				71.	Toner Cartridge for HP Laser jet Printer 2035 (05A)	8 Nos.				
				72.	Toner Cartridge for HP Laser jet Printer 2015 (53A)	6 Nos.				
				73.	Toner Cartridge for HP Laser jet Printer (Pro400M 401a) (80A)	4 Nos.				
				74.	Toner for Photocopier 1312	6 Nos.				
				75.	Toner for Ricoh printer SP8200e	24 Nos.				

				
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				76.	Toner Cartridge for Laser jet Printer 1300 (13A)	02 Nos.					
				77.	Toner Cartridge for Laser jet Printer P1102 (85A)	02 Nos.					

It was further decided that the Competent Authority of the Board will reserve the right to increase or decrease the quantity of any item.

(Naseer Ahmed Laghari)
Assistant Secretary (Stores)

(Abdul Rashid Qureshi)
Head Master,
Govt. Double Section High School, Sukkur

(Arif Ali Abbasi)
Assistant Professor,
Govt. Islamia Science College, Sukkur

(Abdul Sami Soomro)
Controller of Examinations

(Amanullah Ansari)
Secretary