



REQUEST FOR PROPOSAL
FOR
UPGRADATION OF DATA CENTER AND DR SITE, CENTRAL POLICE
OFFICE, SINDH KARACHI

February 2018

Note: The bidder is expected to examine the bidding documents, including all instructions, forms, terms, specifications, and charts/drawings. Failure to furnish all information required in the Bidding Document or submission of a Bid not substantially responsive to the Bidding Documents in every respect would result in the rejection of the Bid.

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INVITATION TO BID

Sindh Police (hereinafter referred as the purchaser), invites sealed bids from eligible bidders for **“UPGRADATION OF DATA CENTER AND DR SITE OF SINDH POLICE”**.

Tender Bids in sealed envelopes as per information are required. Proponents applying for bids should submit duplicate Financial Proposal and Technical Proposal in two separate envelopes with clear marking of “Technical Proposal” and “Financial Proposal” as per Single Stage - Two Envelope process of SPPR 2017. The interested bidders who can strictly meet the “Qualification Criteria” can participate.

1. The **Technical Proposals** should must be prepared in accordance with the **“Qualification Criteria”** contain all the bid items without quoting the price. Financial bids of Firms not obtaining minimum passing criteria on Technical basis will not be opened.
2. All bids must be accompanied by an earnest money 5 % of total bid amount, and must be accompanied with the financial offer. Bid without bid security of required amount and prescribed form shall be rejected.
3. Sindh Police, Government of the Sindh will not be responsible for any costs or expenses incurred by bidders in connection with the preparation or delivery of bids.
4. The Bid prices and rates are fixed during currency of contract and under no circumstance shall any contractor be entitled to claim enhanced rates for any item in this contract.
5. Bidders shall submit Bids, which comply with the Bidding Documents. Alternative Bids will not be considered.
6. Sindh Police, Government of Sindh shall have right of rejecting all or any of the tenders as per provisions of SPPR 2017.
7. All prices quoted must include any Taxes applicable, such as Income Tax, GST or SST, etc. If not specifically mentioned in the quotation, then it will be presumed that the prices include all the taxes.
8. Failure to Complete the Task within the stipulated time will invoke penalty of 0.025% of the total cost per day. In addition to that, Security Deposit (CDR) amount will be forfeited and the company will not be allowed to participate in future tenders as well.

INSTRUCTION TO BIDDERS

GENERAL

- 1 Scope of Bid & Source of Funds
 - 1.1 The procuring agency as defined in the bidding data wishes to receive sealed bids for **“UPGRADATION OF DATA CENTER AND DR SITE.”**.
 - 1.2 Sindh Police (SP) has received funds from provincial government in Pak rupee towards the cost of the subject procurement in the bidding data and it is intended that part of the proceeds of this funds will be applied to eligible payments under the contract for which these bidding documents are issued.
- 2 Eligible Bidders
 - 2.1 Bidding is open to all firms and persons meeting the following requirements:
 - a) The bidder is duly registered with FBR, SRB and Professional Tax and meets “Qualification Criteria”
 - b) The bidder shall not be under a declaration of ineligibility for corrupt and fraudulent practices issued by the Government.
- 3 Cost of Bidding
 - 3.1 The bidder shall bear all the costs associated with the preparation and submission of its bids and the Procuring Agency will in no case be responsible or liable for those costs, regardless of the conduct or outcome of the bidding process (SPP Rules 24 & 25).

BIDDING DOCUMENTS

- 4 Contents of the Bidding Documents
 - 4.1 In addition to Invitation for Bids, the Bidding Documents are those stated below, and should be read in conjunction with any Addendum issued in accordance with sub clause 6.1.
 - a) Instruction to the Bidders
 - b) Bidding Data Sheet
 - c) Scope of Work
 - d) Qualification Criteria
 - e) Forms
 - f) Conditions of the Contract
 - 4.2 The Bidder is expected to examine all instructions, forms, terms, and specifications in the bidding documents. Failure to furnish all information required by the bidding documents or to submit a bid not substantially responsive to the bidding documents in every respect will be at the Bidder’s

risk and may result in the rejection of its bid.

- 5 Clarification of the Bidding Document
 - 5.1 Any interested Bidder requiring any clarification of the bidding documents may notify the Procuring agency in writing. The Procuring agency will respond in writing to any request for clarification of the bidding documents which it receives no later than three working days prior to the deadline for the submission of bids prescribed in the bidding document. Written copies of the Procuring agency's response (including an explanation of the query but without identifying the source of inquiry) will be sent to all interested bidders that have received the bidding documents.
- 6 Amendments in the Bidding Documents
 - 6.1 At any time prior to the deadline for submission of Bids, the Procuring Agency may, for any reason, whether at his own initiative or in response to a clarification requested by a interested bidder, modify the bidding documents by issuing addendum.
 - 6.2 Any addendum thus issued shall be a part of the Bidding Document pursuant to Sub-Clause 6.1 hereof, and shall be communicated in writing to all purchasers of the Bidding Documents. Prospective bidders shall acknowledge receipt of each addendum in writing to the Procuring Agency.
 - 6.3 To afford interested bidders reasonable time in which to take addendum into account in preparing their Bids, the Procuring Agency may at its discretion extend the deadline for Submission of bids.

PREPARATION OF BIDS

- 7 Language of Bid
 - 7.1 The bid prepared by the Bidder, as well as all correspondence and documents relating to the bid exchanged by the Bidder and the Procuring agency shall be written in the language specified in the Bidding document. Supporting documents and printed literature furnished by the Bidder may be in another language provided they are accompanied by an accurate translation of the relevant passages in the language specified in the bidding document, in which case, for purposes of interpretation of the Bid, the translation shall govern.

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| 8 | Documents Comprising the Bid | 8.1 The Bid submitted by the bidder shall comprise the following: <ul style="list-style-type: none">a) Sealed Envelopesb) Covering Letterc) Schedulesd) Bid Securitye) Power of Attorney |
| 9 | Sufficiency of Bid | 9.1 Each bidder shall satisfy himself before bidding as to the correctness and sufficiency of his bid and of the rates and prices quoted in the schedule of prices, which rates and prices shall cover all his obligations under the Contract and all matters and things necessary for proper completion of the works.

9.2 The bidder is advised to obtain for himself at his own cost and responsibility all information that may be necessary for preparing the bid and entering into a Contract for execution of the Works. |
| 10 | Bid Prices, Currency of Bid and Payment | 10.1 The bidder shall fill up the schedule of prices indicating the percentage above or below the Composite Schedule of Rates / Unit Rates and prices of the Works to be performed under the Contract. Prices in the Schedule of Prices / Bill of Quantities shall be quoted entirely in Pak Rupees keeping in view the instructions contained in the Preamble to Schedule of Prices.

10.2 Unless otherwise stipulated in the conditions of the contract, prices quoted by the bidder shall remain fixed during the bidder's performance of the contract and not subject to variation on any account.

10.3 The unit rates and prices in the Schedule of Prices or percentage above or below on the composite schedule of rates shall be quoted by the bidder in the currency as stipulated in the Bidding Data.

10.4 Items for which no rate or price is entered by the Bidder will not be paid for by the Procuring Agency when executed and shall be deemed covered by the other rates and prices in the Bill of Quantities. |
| 11 | Documents Establishing Bidder's Eligibility and Qualifications | 11.1 Pursuant to ITB Clause 8, the bidder shall furnish, as a part of its bid, documents establishing the bidder's eligibility to bid and its qualification to perform the contract if its bid is accepted. |

- 11.2 Bidder must possess and provide evidence of its capability and the experience as stipulated in the Bidding Data and Qualification Criteria mentioned in the Bidding Documents.
- 12 Documents Establishing Works' Conformity to Bidding Documents
- 12.1 The documentary evidence of the Works' conformity to the bidding documents may be in the form of literature, drawings and data and the bidder shall furnish documentation as set out in the Bidding Data.
- 12.2 The bidder shall not the standards of Workmanship, material and equipment, and reference to brand names or catalogue numbers, if any, designated by the Procuring Agency in the Technical Provisions are intended to be descriptive only and not restrictive.
- 13 Bid Security
- 13.1 Each bidder shall furnish, as a part of his bid, at the option of the bidder, a Bid Security of 5% of Bid Price or in the amount stipulated in the bidding data in Pak Rupees in the form of Bank Draft in favor of the procuring agency valid for a period of 28 days beyond the validity of the bid.
- 13.2 Any bid not accompanied by an acceptable bid security shall be rejected by the Procuring Agency as non-responsive.
- 13.3 The bid securities of unsuccessful bidders will be returned upon award of contract to the successful bidders or on the expiry of validity of Bid Security whichever is earlier.
- 13.4 The bid security of the successful bidders will be returned when the bidder has furnished the required performance security, and signed the Contract of Agreement.
- 13.5 The bid security may be forfeited:
- a) If the bidder withdraws his bid during the period of bid validity; or
 - b) If a bidder does not accept the correction of his Bid Price, pursuant to Sub Clause 16.4 b hereof; or

c) In the case of successful bidder, if he fails within the specified time limit to:

a. Furnish the required performance security

b. Signing the Contract of Agreement.

14 Validity of Bids, Format, Signing and Submission of Bid.

14.1 Bids shall remain valid for a period of 90 Days after the date of bid opening.

14.2 In exceptional circumstances, Procuring agency may request the bidder to extend the period of validity for additional period but not exceeding 1/3 of the original period. The request and the bidders' responses shall be made in writing. A bidder may refuse the request without forfeiting the Bid Security. A bidder agreeing to the request will be required to extend the validity of Bid Security for the period of Extension, and in compliance with ITB 13 in all aspects.

14.3 All schedules to bid are to be properly completed and signed.

14.4 No alteration is to be made in the Form of Bid except in filling up the blanks as directed. If any alteration be made or if these instructions be not fully complied with, the bid may be rejected.

14.5 Each bidder shall prepare Original and number of copies specified in the Bidding Data of the Document comprising the bid as described in ITB 8 and clearly mark them Original and Copy as appropriate. In the event of discrepancy between them, the original shall prevail.

14.6 The Original and Copies of the bid shall be typed or written in edible ink and shall be signed by a person or persons duly authorize to sign. This shall be indicated by submitting a written power of attorney authorizing the signatory of the bidder to act for and on behalf of the bidder. All pages of the bid shall be initialed and official seal be affixed by the person signing the bid.

14.7 The bid shall be delivered in person or sent by registered mail at the address to the Procuring Agency as given in the Bidding Data.

SUBMISSION OF BID

- 15 Deadline for Submission, Modification & Withdrawals of Bid.
- 15.1 Bids must be received by the procuring agency at the address provided in the Bidding Data not later than the time and date stipulated therein.
- 15.2 The envelopes shall :
- a) Be addressed to the Procuring Agency at the address provided in the bidding data.
 - b) Bear the name and identification number of the contract as defined in the bidding and contract data; and
 - c) Provide a warning not to open before specified time and date for Bid Opening as defined in the Bidding Data; and
 - d) In addition to the identification required in 15.2, the inner envelopes shall indicate the name and address of the bidder to enable the Bid to be returned unopened in case it is declared late.
 - e) If the outer envelope is not sealed and marked as above, the Procuring Agency will assume no responsibility for the misplacement or premature opening of the Bid.
- 15.3 Bids submitted through any other means shall not be accepted.
- 15.4 Any bid received by the procuring agency after the deadline for submission prescribed in the Bidding Data will be returned unopened to such bidder.
- 15.5 Any bidder can withdraw his bid after bid submission if the written notice of withdrawal is received by the Procuring Agency prior to the deadline for submission of Bids.
- 15.6 Withdrawal of bid during the interval between deadline for submission of bids and the expiration period of the validity specified in the Form of Bid may result in forfeiture if the Bid Security pursuant to ITB Clause 13.5.

BID OPENING & EVALUATION

- 16 Bid Opening, Evaluation and Clarifications
- 16.1 The procuring agency will open the bids, in presence of the bidder's representatives who choose to attend, at the time, date and in place specified in the Bidding Data.
- 16.2 The bidder's name, Bid Prices, any discount, the presence and absence of Bid Security, and such other details as the Procuring Agency at its discretion may consider appropriate, will be announced by the Procuring Agency at the Bid Opening. The Procuring Agency will record the minutes of the bid Opening. Representatives of the bidders who choose to attend shall sign the attendance sheet.
- 16.3 To assist in the examination, evaluation and comparison of Bids the Procuring Agency may, at its discretion, ask the bidder for a clarification of its Bid. The request for clarification and the response shall be in writing and no change in the price or substance of the Bid shall be sought, offered or permitted.
- 16.4
- a) Prior to the detailed evaluation, pursuant to IB.16.7 to 16.9, the Procuring Agency will determine the substantial responsiveness of each bid to the Bidding Documents. For purpose of these instructions, a substantially responsive bid is one, which conforms to all the terms and conditions of the Bidding Documents without material deviations. It will include determining the requirements listed in Bidding Data.
 - b) Arithmetical errors will be rectified on the following basis:

If there is a discrepancy between the unit price and total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail and the total price shall be corrected. If there is a discrepancy between the words and figures, the amount in words shall prevail. If there

is a discrepancy between the Total Bid price entered in Form of Bid and the total shown in Schedule of Prices-Summary, the amount stated in the Form of Bid will be corrected by the Procuring Agency in accordance with the Corrected Schedule of Prices.

If the bidder does not accept the corrected amount of Bid, his Bid will be rejected and his Bid Security forfeited.

16.5 A Bid determined as substantially non-responsive will be rejected and will not subsequently be made responsive by the bidder by correction of the non-conformity.

16.6 Any minor informality or non-conformity or irregularity in a Bid which does not constitute a material deviation (major deviation) may be waived by Procuring Agency, provided such waiver does not prejudice or affect the relative ranking of any other bidders.

Major Deviations Include:

- a) has been not properly signed;
- b) is not accompanied by the bid security of required amount and manner;
- c) stipulating price adjustment when fixed price bids were called for;
- d) failing to respond to specifications;
- e) failing to comply with Milestones/Critical dates provided in Bidding Documents;
- f) sub-contracting contrary to the Conditions of Contract specified in Bidding Documents;
- g) refusing to bear important responsibilities and liabilities allocated in the Bidding Documents, such as performance guarantees and insurance coverage;
- h) taking exception to critical provisions such as applicable law, taxes and duties and dispute resolution procedures;
- i) a material deviation or reservation is one :
 - a. which affect in any substantial

- way the scope, quality or performance of the works;
- b. Adoption / rectification whereof would affect unfairly the competitive position of other bidders present substantially responsive bids.

Minor Deviations:

Bids that offer deviations acceptable to the Procuring Agency and which can be assigned a monetary value may be considered substantially responsive at least as to the issue of fairness. This value would however be added as an adjustment for evaluation purposes only during the detailed evaluation process.

- 16.7 The Procuring Agency will evaluate and compare only the bids previously determined to be substantially responsive pursuant to IB.16.4 to 16.6 as per requirements given hereunder. Bids will be evaluated for complete scope of works. The prices will be compared based on the Evaluated Bid Price pursuant to IB.16.8 herein below.

Technical Evaluation:

It will be examined in detail whether the works offered by the bidder complies with the Technical Provisions of the Bidding Documents. For this purpose, the bidder's data submitted with the bid in Schedule B to Bid will be compared with technical features/criteria of the works detailed in the Technical Provisions. Other technical information submitted with the bid regarding the Scope of Work will also be reviewed.

- 16.8 Evaluated Bid Price:

In evaluating the bids, the Procuring Agency will determine for each bid in addition to the Bid Price, the following factors (adjustments) in the manner and to the extent indicated below to determine the Evaluated Bid Price:

- a) making any correction for arithmetic errors pursuant to IB.16.4 hereof
- b) Discount, if any, offered by the bidders as also read out and recorded at the

time of bid opening.

- c) excluding provisional sums and the provisions for contingencies in the Bill of Quantities if any, but including Day work, where priced competitively

17 Confidentiality

17.1 Subject to IB.16.3 heretofore, no bidder shall contact Procuring Agency on any matter relating to its Bid from the time of the Bid opening to the time the bid evaluation result is announced by the Procuring Agency. The evaluation result shall be announced at least seven (07) days prior to award of Contract (SPP Rule 45). The announcement to all bidders will include table(s) comprising read out prices, discounted prices, price adjustments made, final evaluated prices and recommendations against all the bids evaluated

17.2 Any effort by a bidder to influence Procuring Agency in the Bid evaluation, Bid comparison or Contract Award decisions may result in the rejection of his Bid. Whereas any bidder feeling aggrieved, may lodge a written complaint to Complaint Redress Committee as per terms and conditions mentioned in SPP Rules 31 & 32. However, mere fact of lodging a complaint shall not warrant suspension of procurement process.

17.3 Bidders may be excluded if involved in “Corrupt and Fraudulent Practices” means either one or any combination of the practices given below SPP Rule2(q):

- a) “Coercive Practice” means any impairing or harming, or threatening to impair or harm, directly or indirectly, any party or the property of the party to influence the actions of a party to achieve a wrongful gain or to cause a wrongful loss to another party;
- b) “Collusive Practice” means any arrangement between two or more parties to the procurement process or contract execution, designed to achieve with or without the knowledge of the procuring agency to establish prices at artificial, noncompetitive levels for any

- wrongful gain;
- c) “Corrupt Practice” means the offering, giving, receiving or soliciting, directly or indirectly, of anything of value to influence the acts of another party for wrongful gain;
 - d) “Fraudulent Practice” means any act or omission, including a misrepresentation, that knowingly or recklessly misleads, or attempts to mislead, a party to obtain a financial or other benefit or to avoid an obligation;
 - e) “Obstructive Practice” means harming or threatening to harm, directly or indirectly, persons or their property to influence their participation in a procurement process, or affect the execution of a contract or deliberately destroying, falsifying, altering or concealing of evidence material to the investigation or making false statements before investigators in order to materially impede an investigation into allegations of a corrupt, fraudulent, coercive or collusive practice; or threatening, harassing or intimidating any party to prevent it from disclosing its knowledge of matters relevant to the investigation or from pursuing the investigation, or acts intended to materially impede the exercise of inspection and audit rights provided for under the Rules.

AWARD OF CONTRACT

18 Post Qualifications

18.1 The Procuring Agency, at any stage of the bid evaluation, having credible reasons for or prima facie evidence of any defect in contractor’s capacities, may require the contractors to provide information concerning their professional, technical, financial, legal or managerial competence whether already pre-qualified or not:

Provided, that such qualification shall only be laid down after recording reasons therefore in writing. They shall form part of the records of that bid evaluation report.

- 18.2 The determination will take into account the bidder's financial and technical capabilities. It will be based upon an examination of the documentary evidence of the bidders' qualifications submitted under ITB.11, as well as such other information required in the Bidding Documents.
- 19 Award Criteria & Procuring Agency's Rights
- 19.1 Subject to IB.19.2, the Procuring Agency will award the Contract to the bidder whose bid has been determined to be substantially responsive to the Bidding Documents and who has offered the lowest evaluated Bid Price, if such bidder has been determined to be qualified to satisfactory perform the Contract in accordance with the provisions of the IB.18.
- 19.2 Notwithstanding IB.19.1, the Procuring Agency reserves the right to accept or reject any bid, and to annul the bidding process and reject all bids, at any time prior to award of Contract, without thereby incurring any liability to the affected bidders or any obligation to inform the affected bidders of the grounds for the Procuring Agency's action except that the grounds for its rejection of all bids shall upon request be communicated, to any bidder who submitted a bid, without justification of the grounds. Notice of the rejection of all the bids shall be given promptly to all the bidders (SPP Rule 25).
- 20 Notification of Award & Signing of Contract
- 20.1 Prior to expiration of the period of bid validity prescribed by the Procuring Agency, the Procuring Agency will notify the successful bidder in writing (Letter of Acceptance) that his bid has been accepted (SPP Rule 49).
- 20.2 Within seven (07) days from the date of furnishing of acceptable Performance Security under the Conditions of Contract, the Procuring Agency will send the successful bidder the Form of Contract Agreement provided in the Bidding Documents, incorporating all agreements between the parties.

21 Performance Security

21.1 The successful bidder shall furnish to the Procuring Agency a Performance Security in the form and the amount stipulated in the Conditions of Contract within a period of fourteen (14) days after the receipt of Letter of Acceptance (SPP 39).

21.2 Failure of the successful bidder to comply with the requirements of Sub-Clauses IB.20.2 & 20.3 or 21.1 or Clause IB.22 shall constitute sufficient grounds for the annulment of the award and forfeiture of the Bid Security.

21.3 Publication of Award of Contract: within seven days of the award of contract, the procuring shall publish on the website of the authority and on its own website, if such a website exists, the results of the bidding process, identifying the bid through procurement identifying Number if any and the following information:

- a) Evaluation Report
- b) Form of Contract and Letter of Award
- c) Bill of Quantities

22 Integrity Pact

22.1 The Bidder shall sign and stamp the Form of Integrity Pact provided to Bid in the Bidding Document for all Sindh Government procurement contracts exceeding Rupees ten (10) million. Failure to provide such Integrity Pact shall make the bid nonresponsive (SPP Rule 89).

CONDITIONS OF THE CONTRACT

GENERAL CONDITIONS OF THE CONTRACT

- 1 Definitions
 - 1.1 In this Contract, the following terms shall be interpreted as indicated:
 - a. “Purchaser” means the Sindh Police Department, Government of the Sindh, Karachi – Pakistan.
 - b. “Contractor” means the individual or firm whose bid has been accepted by the Purchaser and the legal successors, in title to the Contractor.
 - c. “Contract” means the agreement entered into between the Purchaser and the Contractor, as recorded in the Contract Form signed by the parties, including all Schedules and Attachments thereto and all documents incorporated by reference therein.
 - d. “Commencement Date of the Contract” means the date of signing of the Contract between the Purchaser and the Contractor.
 - e. “Contractor Price” means the price payable to the Contractor under the Contract for the full and proper performance of its contractual obligations.
 - f. “Contractor Value” means that portion of the Contract Price adjusted to give effect to such additions or deductions as are provided for in the Contract, which is properly apportionable to the Software or Goods in question.
 - g. “Goods & Services” means services, UPGADATION OF DATA CENTER AND DR SITE
 - h. “RO” means Responding Organization/ Bidder Firm.
 - i. “RFP” means Request for Proposal.
- 2 Bid Security
 - 2.1 A bid bond, and bid security in the shape of a Pay Order / Bank Draft in favor of Additional Inspector General of Police, Sindh equivalent to 5% of the total cost of bid should be submitted along with the tender.
- 3 Validity of Proposal
 - 3.1 All proposal and price shall remain valid for 90 DAYS after submission of proposal. However, the responding organization is encouraged to state a

longer period of validity for the proposal.

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| 4 | Currency | 4.1 | All currency in the proposal shall be quoted in Pakistan Rupees (PKR). |
| 5 | Withholding tax, sales tax and other taxes | 5.1 | The responding organization/bidder is hereby informed that the Government shall deduct tax at the rate prescribed under the tax laws of Pakistan, from all payments for goods rendered by any responding organization who signs a contract with the Police department. The responding organization will be responsible for all taxes on transaction and/or income, which may be levied by government. If responding organization is exempted from any specific taxes, then it will provide the relevant documents with the proposal. |
| 6 | Stamp Duty | 6.1 | The Applicable Stamp duty according to Government Rules shall be borne by responding organization/bidder at the time of signing of contract. |
| 7 | Compliance to Quality Service | 7.1 | The Responding Organization (RO) to provide information as required in the RFP. RO shall submit complete details of the solution offered. |
| 8 | Financial Capabilities | 8.1 | The RO(s) shall describe the financial position of its organization. Income Statement or Annual Report should be included in the detailed Technical proposal. |
| 9 | Earnest Money | 9.1 | The earnest money is refundable after finalization of the bid, in case of return of financial bids unopened to non-responsive bidders, on request after opening of financial bids or when award / placement of purchase order is finalized. |
| 10 | Performance Security | 10.1 | The successful bidder will have to deposit 5% bank Guarantee/security of the amount of contract, in the form of pay order, bank guarantee or any other financial instrument recognized by Government of Pakistan, to the satisfaction of IGP Sindh. The same will be returned on due completion of the contract and warranty period. |
| 11 | Conditional Tenders | 11.1 | Conditional tenders/bids will not be acceptable. |
| 12 | Scope of Work | 12.1 | Sindh Police department reserves the rights to increase or decrease the scope of work/number of units/items without assigning any reason. |

- 13 Force Majeure
- 13.1 The Supplier shall not be liable for forfeiture of its performance security, liquidated damages, or termination for default if and to the extent that it is delay in performance or other failure to perform its obligations under the Contract is the result of an event of Force Majeure.
- 13.2 For purposes of this clause, “Force Majeure” means an event beyond the control of the Supplier and not involving the Supplier’s fault or negligence and not foreseeable. Such events may include, but are not restricted to, acts of the Procuring agency in its sovereign capacity, wars or revolutions, fires, floods, epidemics, quarantine restrictions, and freight embargoes
- 13.3 If a Force Majeure situation arises, the Supplier shall promptly notify the Procuring agency in writing of such condition and the cause thereof. Unless otherwise directed by the Procuring agency in writing, the Supplier shall continue to perform its obligations under the Contract as far as is reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event
- 14 Termination of Insolvency
- 14.1 The Procuring agency may at any time terminate the Contract by giving written notice to the Supplier if the Supplier becomes Bankrupt or otherwise insolvent. In this event, termination will be without compensation to the Supplier, if such termination will not prejudice or affect any right of action or remedy which has accrued or will accrue thereafter to the Procuring agency.
- 15 Resolution of Disputes
- 15.1 The Procuring agency and the Supplier shall make every effort to resolve amicably by direct informal negotiation any disagreement or dispute arising between them under or in connection with the Contract.

SPECIAL CONDITIONS OF THE CONTRACT

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| 01 | <u>Procuring Agency</u> | Sindh Police |
| 02 | <u>Country of Origin</u> | Countries originated from USA Europe. |
| 03 | <u>Performance Security</u> | The Successful Bidder will provide the respective Performance Security in the sum equivalent to 5% of the Bid Price at the at the time of signing of agreement. |
| 04 | <u>Payment</u> | The Payment terms and conditions should clearly be mentioned in the financial proposal at the time of submission with the bid. The terms and conditions will be finalized as per mutual agreement / consent at the time of signing of contract. |
| 05 | <u>Prices</u> | Price quoted by the bidder shall be fixed during the Bidder's Performance and not subject to variation on any account, unless otherwise specified in the bidding document |
| 06 | <u>Resolution of Dispute</u> | In case of a dispute between Procuring Agency and the Supplier, the dispute shall be referred to adjudication or arbitration in accordance with the laws of the Procuring agency's country. |
| 07 | <u>Governing Language</u> | The Governing Language Shall be English |
| 08 | <u>Notices</u> | All notices shall be address at:
DIRECTOR I.T.
CENTRAL POLICE OFFICE I. I. CHUNDRIGAR ROAD,
KARACHI. |

BID DATA SHEET

SR.	CATEGORIES	DETAILS
01	Procuring Agency	Sindh Police
02	Mode of Tendering	Request for Proposal (RFP)
03	Website	www.sindhpolice.com.pk
04	Tender Subject	PROCUREMENT FOR UPGRADATION OF DATA CENTER AND DR SITE, CENTRAL POLICE OFFICE, SINDH KARACHI
05	Method of Procurement	Single stage two envelope method of procurement would be followed as per the details mentioned in SPP Rules 2010 for said method
06	Source of Funds	Government of Sindh
07	Address	Office of Assistant Inspector General of Police, Information Technology, Central Police Office, Karachi.
08	Language	English
09	Taxes	The quoted price shall be inclusive of all taxes and incidental services
10	Price	The price shall be fixed
11	Bid Security / Earnest Money	05% of the Bid Price
12	Bid Validity	90 Days after the submission of the proposal
13	Method of Submission	Two original envelopes marked Technical Proposal and Financial Proposals respectively and one copy of both (Technical and Financial Proposals)
14	Address for Submission	Office of AIGP, Information Technology, Central Police Office, I.I. Chundrigar Road, Karachi
15	Last date for collection of bidding documents	14 th March, 2018
16	Last Date and Time for Submission of Bidding Documents	15 th March, 2018 at 2:00 PM
17	Address, Date & Time for Opening of the bid	15 th March, 2018 at 2:30 PM
18	Evaluation Criteria	<p>Single stage two envelope method of procurement as described in the SPP Rules 2010 shall be the evaluation method for the subject procurement.</p> <p>The evaluation will be performed assuming the contract will be awarded to the bid conforming to evaluation criteria, other conditions specified in the bidding documents, and having the lowest evaluated cost.</p> <p>The technical bids shall be evaluated on the basis of the parameters listed in the Section __ for qualification in the technical evaluation.</p> <p>Please refer to the Section __ Evaluation Criteria for complete parameters for qualifying technical proposal.</p>
19	Evaluation Factors	<p>The factors for successful evaluation of the bid are:</p> <ol style="list-style-type: none"> Eligibility Criteria provided in the RFP Technical Qualifications Lowest Evaluated Cost
20	Modification in the Scope of Work	Sindh Police reserves the right to increase / decrease the scope of work / number of units / items without assigning any reason.

IMPORTANT

The evaluation criteria are fixed on the minimum requirements as per the requirements and the quality of services. The firm requires qualifying each section and the subsection of the evaluation criteria and mandatory qualifications for qualification of the technical proposal.

Failing to qualify any section / sub section will result in disqualification in the entire evaluation.

SCOPE OF WORK

Sindh Police requires the Proposal from well reputed firms for the Hardware/Software supply under “**Procurement of Data Center Upgradation and Virtualization Project of the Central Police Project.**” The scope of the project is to Install Storage, Upgrade Memory on Blade server and virtualization. Detail virtualization scope is mentioned below.

The bidder will provide the services include:

The scope is aimed at moving to Virtualized Datacenter with High Availability and Cloud where required. Deployment of Server Virtualization Software, you can virtualize computing environment to improve efficiency of your computing resources and improve server availability without using many physical servers. Deployment of Centralize Datacenter Manager enabling you to configure and manage your virtualization host, networking and storage resources. Deployment of Operation Manager provides infrastructure monitoring that is flexible and helps to ensure the predictable performance and availability of vital applications and offers comprehensive monitoring for your datacenter.

Overview of the scope of the Service(s)

The Participating vendor will be responsible for:

1. Defining the optimum solution requirements to implement the solution along with migrations.
2. Delivering and installing software components required for the project.
3. Delivering services to implement the solution.
4. Prepare and deliver project related documents (HLD,LLD, project plan, deployment plan, pilot plan (where required), go-live, user guide, administrator guide etc)
5. Successful testing of failover capability for required solution as per needs of Sindh Police.
6. Successful testing will be provided for DR capability.
7. Deployment of solution in production and DR site
8. Training of Administrators and technical team to manage and maintain the environments.
9. Delivering the project on turnkey basis as well as establishing a team of technical support reachable through Sindh Police Help Desk system for the duration of the project.

Responsibilities of Vendor

1. The vendor shall provide all technical details including High level and Low-level design, execution plan and services configuration document.
2. The Vender has to supply, install, integrate and commission the solution as per SP needs.
3. The Vendor shall configure, Implement, and maintain/support the Solution at SP during deployment phase.
4. The Vendor shall make arrangements to provide Solution Maintenance support, problem fixes & upgrades after deployment. (Post Deployment)

Project Activities

Participating vendors are required to submit their proposals specifically covering the following activities and functions to be assessed (with full scope, unless otherwise restricted).

- **Trainings:**
Basic Trainings for helpdesk staff & advanced trainings for System Administrators
- **Deployment of Services in SP**
Installation & Configuration
Configuration of controls, policies & access rules
- **Updates**
Weekly for status updates / Progress review
- **Documentation**
Design Documents, SOP's and User/Administration Manuals for Data Centre Logs.

Server Virtualization Software Scope of work

Server virtualization software provides high availability and scalability to many server workloads. These include many server applications. The Clustered Servers (Called Nodes) are connected by physical cables and by software. If one or more of the node fail, other nodes begin to provide service, and proactively monitored to verify that they are working properly.

Business and Functional requirement in SOW

- Provides high availability or continuously availability of application.
- The solution needs to be able to leverage different storage alternatives (SAN/DAS, RAID/JBOD, and Fiber Channel/SAS/SATA).
- The solution needs to support Windows Operating systems, Linux and Unix based operating systems.
- The solution needs to upgrade nodes with downtime.
- The solution helps load be evenly distributed across the nodes in cluster.
- The solution provides hot swappable/upgrade network adaptors and memory without taking downtime.
- The solution provides production checkpoints (point in time) images of running virtual machines.

Centralized Datacenter Manager Scope of work

Centralized Datacenter Manager is used to configure, manage and transform traditional datacenters and helping to provide a unified management experience across on-premises, service provider and the cloud. Centralize datacenter manager configure and manage your datacenter components as a single fabric. Datacenter components include virtualization servers, networking components, and storage resources and also provisions and manages the resources needed to create and deploy virtual machines and services to virtualize datacenter.

Business and Functional Requirement in SOW

- The solution must streamline workflow for creating clusters
- The solution must provide bare metal deployment of host.
- The solution helps to protect data in a volume by synchronously replicating it between primary and secondary (recovery) volumes.

- The solution must configure Quality of Services for storage to ensure that disks, VMs, apps don't drop below a certain resource quality.

Operation Manager scope of work

Operation Manager is used to make it easier to monitor multiple computers, devices, services and applications. Operation Managers enables you to check the health, performance and availability for all monitored objects in the environment and helps you to identify and resolve problem. Complete installation, configuration and implementation of Operation Manager.

Business and Functional Requirement in SOW

- The solution provides diagram view in console to improve load performance.
- The solution removes dependency of Microsoft Silverlight from web console views except dashboard views.
- The solution provides schedule maintenance mode to suspend monitoring of an object during software and hardware maintenance.
- The solution provides filtration in data for the desired duration.

System Backup Manager scope of work

System Backup Manager is used for business continuity and disaster recovery (BCDR) strategy to make sure resources are available during planned and unplanned outages and recover to normal working conditions when things go wrong.

Business and Functional Requirement in SOW

- The solution must provide improved storage utilization and performance.
- The solution provides resilient change tracking which removes the need for time-consuming consistency checks.
- The solution protects VMs during the upgrade, maintaining the backup service level agreement.
- The solution retains the protections provided by shielded VMs to ensure they can be recovered seamlessly and securely.

Antivirus for Threat Protection

Antivirus for threat protection enables enterprise customers to detect, investigate and respond to advanced threats on their console.

Business and Functional Requirements in SOW

- The solution support sensors to collect and process behavioral signals from operating system and send data to principle for evaluation.
- The solution detects and provides recommendation response to advance threat.
- The solution identifies attacker tools, techniques and procedures and generate alerts when these are observed in collected sensor data.

Training Services

- Trainings
 - This service describes the activities needed in order to train either the administrators of the newly adopted platform or the helpdesk staff that will support the new technology pool of end user machines and/or applications.
 - In detail:

- Advance level trainings conducted by the principle technology experts on adopted platform administration for system administrators including installation, configuration, fine-tuning and management tasks.
- Training on adopted platform for remote assistance in order to perform ordinary operation (installation, moving and removal) for Help Desk Staff.

Full administration and user documentation will be provided as project deliverable as well as training documentation.

Bidders are requested to propose a turnkey solution (with 3 year's hardware warranty and post support for virtualization environment for one year), compliance with the requirements mentioned in this RFP.

BOQ FOR UPGRADATION OF DATA CENTER.

VMWARE LICENSING

S.No	Specification	Qty
1	25TB Storage Area Network (SAN): 2U rack mount	
	International branded Storage e.g. IBM/ DELL/ EMC/HP equivalent or better. All storage & capacity should be 25 TB usable without compression. 1.8TB, 2.5" 10K HDD.	2
	Drive Supported SAS and NL SAS HDDs and SAS SSDs. Intermix of HDDs and SSDs is supported. RAID 0, 1, 5, 6, and 10; Distributed RAID 5 and 6.	
	Cache Memory minimum 32GB cache per controller or higher	
	Controller Active/Active. Qty = 2	
	Supported Host operating systems Microsoft Windows Server 2008 R2, 2012, 2012 R2, and 2016; Red Hat Enterprise Linux (RHEL) 5, 6, and 7; SUSE Linux Enterprise Server (SLES) 10, 11, and 12; VMware vSphere 5.0, 5.1, 5.5, 6.0, and 6.5.	
	Supported software features Virtualization of internal storage, Thin Provisioning, DATA Migration, Remote Mirroring, Embedded GUI, Easy Tier, Flash Copy, Compression, External Virtualization	
	Power and Cooling Redundant cooling with fans modules with redundant power supplies	
	Hot-swap parts Node canisters, expansion canisters, SFP/SFP+ transceivers, drives, power supplies with fans.	
	Management interfaces 2x 1 GbE ports (UTP, RJ-45) in a primary/redundant configuration. Web-based GUI; SSH CLI; SMI-S; SNMP and email notifications.	
	Security features (SSL), (SSH), user level security, LDAP authentication supported.	
	Warranty 1 Years Standard (Parts and Labor).	
2	SAN Switches	
	International branded Storage Switches e.g. IBM/ DELL/ EMC/HP equivalent or better. 24 port switches with minimum 12 ports active with 16Gb supported SFPs, Redundant power supplies and fans. Standalone or 1U rack mount	2

	Security features Supported	: (SSL); (SSH);(SCP); (SFTP); user level security, (RBAC); authentication; access control lists (ACLs); IP security (IPsec)	
	Warranty	1 Years Standard (Parts and Labor).	
3	Blade Servers. Memories Upgrade on existing 14 Blade Server.		
	Memory Per blade	64GB, (Per Blade Server) (2Rx4, 1.5 V) PC3-10600 CL9 ECC DDR3 1333 MHz	14
4	Next Generation Firewall (Enterprise Level) International branded Firewall e.g. DELL/ Cisco/Juniper equivalent or better.		
	Hardware and Interface Requirements	Firewall appliance should have Console port and USB Ports The platform should support VLAN tagging (IEEE 802.1q) The firewall must support high availability for redundancy. Firewall should support Link Aggregation functionality to group multiple ports as single port.	2
	Performance Requirements	Firewall Throughput (Large Packets) should be 35 Gbps or above connections or equivalent or batter The Firewall must support minimum 5.5 Million concurrent connections or equivalent or batter The Firewall must support minimum 265,000 new connections per second processing connections or equivalent or batter	
	Architecture Features	Proposed Solution should be distributed on multiple tiers, with separate components Firewall Modules, Firewall Management &Monitoring Server and GUI Console Firewall Appliances should have deployed for Active – Active failover architecture for both Firewall & VPN functions as and when required The communication between all the components of Firewall System (firewall module, logging & policy management server, and the GUI/Web UI Console) should be encrypted with SSL or PKI. Firewall Real-Time Monitoring, Management & Log Collection (with storage) should be a SINGLE Appliance / Server It should support the system authentication with TACACS+, RADIUS	
	Network Protocols/Standards Support Requirements	Firewall Modules should support the deployment in Routed as well as Transparent Mode The Firewall must provide state engine support for all	

		<p>common protocols of the TCP/IP stack</p> <p>The Firewall must provide NAT functionality, including dynamic and static NAT translations</p> <p>All internet based applications should be supported for filtering like Telnet, FTP, SMTP, http, DNS, ICMP, DHCP, ARP, RPC, SNMP, Lotus Notes, MS-Exchange etc.</p>	
	Firewall Filtering Requirements	<p>It should support the filtering of TCP/IP based applications with standard TCP/UDP ports or deployed with customs ports</p> <p>The Firewall must provide filtering capability that includes parameters like source addresses, destination addresses, source and destination port numbers, protocol type.</p> <p>It should be able to block Instant Messaging like Yahoo, MSN, ICQ, Skype (SSL and HTTP tunneled)</p> <p>It should enable blocking of Peer-Peer applications, like Kazaa, Gnutella, Bit Torrent, IRC (over HTTP)</p> <p>The Firewall should provide advanced NAT capabilities, supporting all applications and services-including H.323 and SIP based applications</p> <p>Should support CLI & GUI based access to the firewall modules</p>	
	Administration, Management, & Logging/Reporting Functionality	<p>Management/Reporting should be a separate dedicated Appliance/Server</p> <p>Firewall Real-Time Monitoring, Management & Log Collection (with storage) should not be distributed to more than ONE server/appliance.</p> <p>DC Firewalls should be manageable from the centralized management framework</p> <p>Firewall Management system should also provide the real-time health status of all the firewall modules on the dashboard for CPU & memory utilization, state table, total # of concurrent connections and the connections/second counter.</p> <p>Administration, Management, & Logging/Reporting Functionality</p> <p>Firewall Filtering Requirements</p> <p>Firewall must send mail or SNMP traps to Network Management Servers (NMS) in response to system failures or threshold violations of the health attributes.</p> <p>The Firewall must provide simplified provisioning for addition of new firewalls where by a standard firewall policy could be pushed into the new firewall</p> <p>The Firewall administration station must provide a means for exporting the firewall rules set and configuration.</p> <p>Support for role based administration of firewall</p>	

		<p>The Firewall administration software must provide a means of viewing, filtering and managing the log data.</p> <p>The Firewall logs must contain information about the firewall policy rule that triggered the log.</p> <p>The Firewall must provide a minimum basic statistic about the health of the firewall and the amount of traffic traversing the firewall</p> <p>Management must provide detailed Event analysis for Firewall, IPS, Application Control with reporting of all the components.</p>	
5	Network Switch (layer II) – 24 Ports 1GBPS International branded Switch e.g. DELL/ Cisco/Juniper equivalent or better.		
	<p>The switch should be fully managed Layer 2 switch with line rate forwarding performance</p> <p>24-port Gigabit PoE+ Managed Switch</p> <p>Standard 802.1d Spanning Tree support Fast convergence using 802.1w (Rapid Spanning Tree [RSTP]),</p> <p>VLANs transparently cross a service provider network while isolating traffic among customers</p> <p>The features (DHCP Snooping, IP Source Guard, and Dynamic ARP Inspection) above work together to prevent DOS attacks in the network, thereby increasing network availability.</p> <p>Simplified configuration of QoS and security capabilities</p>		2
6	Backup Solution International branded Backup Solution for virtualization e.g. DELL/ IBM/EMC/ HP equivalent or better.		
	<p>The proposed backup solution should be available on various OS platforms such as Windows, Linux and UNIX platforms</p> <p>The proposed backup solution shall support industry leading cluster solution such as MSCS.</p> <p>The proposed backup solution shall have GUI across heterogeneous platform to ensure easy administration.</p> <p>The proposed backup solution shall be configured in such a fashion that no extra license for client and media servers is required while moving from LAN to SAN based backup.</p> <p>improvement in Express Full backups, Parallel backups., No performance difference between backups from owner and non-owner nodes, Support for SMB shares</p> <p>Continued protection even after Live Migration, Support for SMB shares in standalone and scaled-out deployments</p> <p>The proposed backup solution has in-built media management and supports cross platform device and media sharing in SAN environment.</p> <p>The proposed backup solution has in-built frequency and scheduling system.</p> <p>The proposed backup solution has certified “hot-online” backup solution for different type of Enterprise databases and applications</p> <p>The proposed backup solution shall also support granular recovery for VMware, Exchange server, Share point Portal</p> <p>The backup software should support Non-Staged Granular recovery in VMWare</p> <p>Uninterrupted protection for migrated virtual machines, Support for inter-cluster, cluster to standalone, and standalone to cluster migrations apart from intra-cluster migration</p> <p>Scale out support for virtual machines., Protect Windows deduplicated volumes</p> <p>The proposed backup software should have option to allow de duplication.</p> <p>The proposed backup solution shall support synthetic full backup / Virtual full backups.</p>		1

	Support for protecting email server, Support for protecting file server data, virtual machines, database machines, Resilient File System (ReFS).	
	The proposed backup solution must support at least AES 256-bit encryption capabilities.	
	The proposed backup solution must support integration with Open stack and shall be able to backup Cinder volumes.	
	The backup software should support priority based backup schedule	
	The backup software should support missed job execution	
	The Backup software should support Advanced Scheduling options	
	The Backup software should be able to recover only critical volumes and later restore other volumes that were backed up in separate sessions.	
	The backup software should be capable of supporting 1000 concurrent sessions	
	Virtualization Environment Licensing International branded virtualization e.g. VMWARE equivalent or better.	
7	Data center virtualization enterprise product to manage 45 servers(max 16 core per server) <ul style="list-style-type: none"> 1. Virtualization layer that directly installed on the bare metal server hardware with no dependence on a general-purpose OS and enables multiple virtual machine to share hardware resources. 2. Ability to live migrate virtual machines from one server to another with no disruption to users and loss of service for any planned activity 3. High Availability (HA) which auto restart of virtual machine if hardware or operating system failure occurs 	45
8	Virtual machine management enterprise software	1
9	Network virtualization tool	45
10	Advance Antivirus Server Ransomware protection	45
11	SSL certificate	1
12	Comprehensive Hands-on training for four (06) persons along with certification	1
13	Windows Server 2016 Edition	2
14	Microsoft SQL Server 2016 Enterprise Edition 02 Pack of core licenses	3

Note:

Brochures with product specification and all necessary documents attached with all products at the time of demonstration.

SPECIFICATION REQUIREMENT

S #.	Description.	Qty
1	25TB Storage Area Network (SAN)	2
2	SAN Switch	2
3	Memories Upgrade on existing Blade Server (64 GB)	14
4	Firewall	2
5	Network Switch (layer II) – 24 Ports 1GBPS	2
6	Backup Solution	1
7	Data center virtualization enterprise product to manage 24 servers (max 16 core per server)	45
8	Virtual machine management enterprise software	1
9	Network virtualization tool	45
10	Advance Antivirus Server Ransomware Protection	45
11	SSL certificate	1
12	Training and certification	4
13	Licensed Windows Server 2016	2
14	Microsoft SQL Server 2016 Enterprise Edition 02 Pack of core licenses	3

Technical Evaluation

Mandatory Evaluation Criteria.

S #.	Documents.	Validity.
1.	Registration of National Tax Number (NTN) of the Company with Federal Board of Revenue (FBR).	Valid certificate from concerned regulator / authority required.
2.	Registration of General Sales Tax (GST) with Federal Board of Revenue (FBR).	
3.	Valid registration of the company with Sindh Revenue Board (SRB).	
4.	Affidavit That firm is not Blacklisted and involved in any active litigation in Pakistan.	
5.	Authorization Certificate from the Principle/Manufacturer for the supplied equipment's	

S #.	Evaluation Criteria (Parameters).	Breakup of Marks.
1	Company Profile.	
1.1	Company Relevant Experience of Data Centre from Date of Operations. Marks: 50.	a. More than 15 years. (50 Points) b. Above 07 to 10 years. (40 Points) c. Above 04 to 07 years. (30 Points) c. Less than 04 years. (10 Points)
1.2	Annual Turnover of the Company of last 3 Years. Marks: 50.	a. Annual audit report. b. Registration evidence. c. Annual turnover. Above 100 million. (50 Points) Above 60 to 100 million. (35 Points) Above 30 to 60 million. (10 Points) Below 30 million. (0 Points)
2	Company Presence.	
2.1	Presence of Firm in Country. The procurement agency resume the right to visit or verify the company presence Marks: 50.	Physical verification of presence of response teams at number of locations. At least five offices nation wide a. 03 office nation wide (50 Points) b. 02 Offices nation wide (40 Points) c. 01 Office nation wide (30 Points)
2.2	Similar Projects Experience Supply and installation of SAN storage. (Marks: 50.	<ul style="list-style-type: none"> • Verifiable list of Clients with contact details • Work Orders • Project Completion Certificates • Related Documents for verification. a. Over 5 Projects. (50 Points) b. 3-5 projects. (35 Points) c. Below 3 projects. (10 Points)
2.3	Similar Projects Experience, Relevant Competency is a must Relevant deployment case studies (current/not more than 2 years old) with references Installation and implementation of Virtualization	<ul style="list-style-type: none"> • Verifiable list of Clients with contact details • Work Orders • Project Completion Certificates Related Documents for verification. a. Over 3 Projects. (50 Points)

	environment. (Marks: 50.	b. 2 projects. c. Below 2 projects. (35 Points) (0 Points)
3	Technical Specification Compliance.	
3.1	Understanding of the Project and meeting the specification required. Compliance with required hardware specifications mentioned in the RFP, Attach brochure of quoted Models. SAN Storage, Network Firewall and Switch Blade Center Upgrade Virtualization and backup software Marks: 100	Compliance. (100 Points) Below Specifications in any Hardware. (00 Points)
3.2	ISO 9000 : 2018 Certified ISO 2701 : 2005 Certified	Yes = 50 Marks No = 0 Yes = 50 Marks No = 0
3.3	At least two A+ Certified Engineers, Resume along with their Certification Copy of resources	25 marks for each certified engineer. Max 50 marks
3.4	At least two Storage Certified Engineers, resume along with their Certification Copy of resources	25 marks for each certified engineer. Max 50 marks
3.5	At least four virtualization Certified Engineers, resume along with their Certification Copy of resources	25 marks for each certified engineer. Max 100 marks
3.6	At least one certified Project Manager, resume along with their Certification Copy of resources	50 Maximum marks for certified Project Manager.

IMPORTANT

The evaluation criteria are fixed on the minimum requirements as per the requirements and the quality of services. The firm requires to qualify each section and the subsection of the evaluation criteria and mandatory qualifications for qualification of the technical proposal.

The Presentation will be called on the scope and company profile during the evaluation process.

Failing to qualify any section / sub section will result in disqualification in the entire evaluation.

Note: **Please submit your documents as per given Evaluation Criteria.**

SAMPLE FORMS

BID FORM **(LETTER OF OFFER)**

To:
Sindh Police
Government of Sindh
Karachi
Sir:

- Having examined the bidding documents, the receipt of which is hereby duly acknowledge, for the above Contract, we, the undersigned, offer to supply, deliver, test and impart training in conformity with the said bidding documents for the Total Bid Price of Pak Rupees (in figures in words or such other sums as may be ascertained in accordance with the Price Schedule attached hereto and made part of this Bid.
- We undertake if our Bid is accepted, to complete the Works in accordance with the Contract Execution Schedule provided in the Schedule – A, Special Stipulations to Bid.
- If our Bid is accepted, we will provide the performance security in the sum equivalent to equal to 10% of the Contract Price in case of Registered Firms and 12.5% in case of un-registered firms, for the due performance of the Contract.
- We agree to abide by this Bid for the period of ninety (90) days from the date fixed for bid opening of the Instructions to Bidders, and it shall remain binding upon us and may be accepted at any time before the expiration of that period.
- Until a formal Contract is prepared and executed, this Bid, together with your written acceptance thereof in your Notification of Contract Award, shall constitute a binding Contract between us.
- We understand that you are not bound to accept the lowest-priced or any Bid that you may receive.

Dated this-----day of -----2017

WITNESS

Signature -----

Name-----

Title:-----

Address.-----

BIDDER

Signature -----

Name -----

Title-----

Address-----

BID SECURITY FORM

WHEREAS _____ (hereinafter called "**the Bidder**") has submitted its bid dated _____ for the "**Upgradation of Data Center of Sindh Police**", (hereinafter called "**the Bid**").

KNOW ALL MEN by these presents that We _____ (Name of Bank) of _____ (Name of Country) having our registered office at _____

_____ (address of Bank) hereinafter called "the Bank") are bound into the Sindh Police, Government of Sindh (hereinafter called "the Purchaser") in the sum of _____ for which payment well and truly to be made to the said Purchaser, the Bank binds itself, its successors and assigns, by these presents.

Sealed with the Common Seal of the Bank this _____ day of _____, 2017.

THE CONDITIONS of this obligation are:

1. If the Bidder withdraws its Bid during the period of bid validity specified by the Bidder on the Bid Form; or
2. If the Bidder does not accept the corrections of his Total Bid Price; or
3. If the Bidder, having been notified of the acceptance of its Bid by the Purchaser during the period of bid validity:
 - (a) Fails or refuses to furnish the performance security, in accordance with the Instructions to Bidders; or
 - (b) Fails or refuses to execute the Contract Form, when requested. Or

We undertake to pay to the Purchaser up to the above amount, according to, and upon receipt of, its first written demand, without the Purchaser having to substantiate its demand, provided that in its demand the Purchaser will note that the amount claimed by it is due to it owing to the occurrence of one or both or all the three above stated conditions, specifying the occurred condition or conditions.

This guarantee will remain in force up to _____ 2017, the period of bid validity, and any demand in respect thereof should reach the Bank not later than such date.

(NAME OF BANK)

By _____
(Title)

Authorized Representative

PERFORMANCE SECURITY FORM

To
Sindh Police
Government of Sindh
Karachi-Pakistan

WHEREAS (Name of the Contractor)

_____ Hereinafter called "the Contractor" has undertaken, in pursuance of the bid for "**Upgradation of Data Center of Sindh Police**", dated _____ 2017, (hereinafter called "the Contract").

AND WHEREAS it has been stipulated by you in the Contract that the Contractor shall furnish you with a bank guarantee by a recognized bank for the sum specified therein as security for compliance with the Contractor's performance obligations in accordance with the Contract;

AND WHEREAS we have agreed to give the Contractor a Guarantee:

THEREFORE WE hereby affirm that we are Guarantor and responsible to you, on behalf of the Contractor, up to a total of _____ (Amount of the guarantee in words and figures), and we undertake to pay you, upon your first written demand declaring the Contractor to be in default under the Contract, and without cavil or argument, any sum or sums as specified by you, within the limits of _____ (Amount of Guarantee) as aforesaid without your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

This guarantee is valid until _____ day of _____, 2017, or twenty-eight (28) days of the issue of the Defects Liability Expiry Certificate, whichever is later.

[NAME OF GUARANTOR]

Signature _____
Name _____
Title _____
Address _____

Seal _____

FINANCIAL PROPOSAL

Bidder's Profile			
Name			
Official Address			
Telephone(s) No.			
Official Fax No.			
GST Registration No.			
Income Tax Reg. No.			
No. of years in business			
Sr. No.	Service Description	Quantity	Cost PKRs
01	Upgradation of Data Center & DR Site as per BOQ	01	
Total Cost PKRs:			/.
Total Cost in Pak Rupees (in words, _____)			

INTEGRITY PACT
**DECLARATION OF FEES, COMMISSION AND BROKERAGE ETC. PAYABLE BY
CONTRACTORS (FOR CONTRACTS WORTH 10.00MILLION OR MORE)**

Contract No: _____ Dated: _____
Contract Value: _____
Contract Title: _____

_____ [name of Contractor] hereby declares that it has not obtained or induced the procurement of any contract, right, interest, privilege or other obligation or benefit from Government of Sindh (GoS) or any administrative subdivision or agency thereof or any other entity owned or controlled by it (GoS) through any corrupt business practice.

Without limiting the generality of the foregoing, [name of Contractor] represents and warrants that it has fully declared the brokerage, commission, fees etc. paid or payable to anyone and not given or agreed to give and shall not give or agree to give to anyone within or outside Pakistan either directly or indirectly through any natural or juridical person, including its affiliate, agent, associate, broker, consultant, director, promoter, shareholder, sponsor or subsidiary, any commission, gratification, bribe, finder's fee or kickback, whether described as consultation fee or otherwise, with the object of obtaining or inducing the procurement of a contract, right, interest, privilege or other obligation or benefit in whatsoever form from, from Procuring Agency (PA) except that which has been expressly declared pursuant hereto.

[name of Contractor] accepts full responsibility and strict liability that it has made and will make full disclosure of all agreements and arrangements with all persons in respect of or related to the transaction with PA and has not taken any action or will not take any action to circumvent the above declaration, representation or warranty. [name of Contractor] accepts full responsibility and strict liability for making any false declaration, not making full disclosure, misrepresenting facts or taking any action likely to defeat the purpose of this declaration, representation and warranty. It agrees that any contract, right, interest, privilege or other obligation or benefit obtained or procured as aforesaid shall, without prejudice to any other rights and remedies available to PA under any law, contract or other instrument, be voidable at the option of PA.

Notwithstanding any rights and remedies exercised by PA in this regard, [name of Supplier/Contractor/Consultant] agrees to indemnify PA for any loss or damage incurred by it on account of its corrupt business practices and further pay compensation to PA in an amount equivalent to ten times the sum of any commission, gratification, bribe, finder's fee or kickback given by [name of Contractor] as aforesaid for the purpose of obtaining or inducing the procurement of any contract, right, interest, privilege or other obligation or benefit in whatsoever form from PA.

[Procuring Agency]

[Contractor]

GENERAL INFORMATION OF THE COMPANY

Legal Information																										
Legally Registered Company Name																										
Office Physical Address at Present:																										
Telephone / Fax Numbers (landline) T	Tele: _____ Fax: Mobile: _____																									
Email Address & URL	Email: _____ URL: _____																									
If Proprietorship Firm then give the Name of N Owner/Proprietor with CNIC Number, mobile / Email and mention Total Capital Invested amount with M documentary Proof i.e. Latest Wealth A Statements submitted to FBR.	Name of Proprietor: _____ CNIC No. of Proprietor: (attach Copy) _____ Mobile No. Email Address: _____ Amount Invested in Company PKRs: _____ <i>(Attached attested copy of Wealth Statement of Proprietor declared to FBR in 2017 in Annual Income Tax Return)</i>																									
If Partnership Firm then give the Names of Partners & their CNIC #s, Mobile Numbers, Email Address and Percentage of Shares Total Capital Invested amount with documentary Proof i.e. Latest Wealth Statements submitted to FBR for each Partner. Also provide copy of Partnership Deed	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="5" style="text-align: center;">Particulars of Partners</th> </tr> <tr> <th>S#</th> <th>Name CNIC # of Partner</th> <th>Mobile No.</th> <th>% Share</th> <th>Capital Invested in Millions</th> </tr> </thead> <tbody> <tr> <td>1</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>2</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>3</td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table> <p style="text-align: center;"> <i>(Attached attested copy of Wealth Statement of each Partner declared to FBR in 2016 or 2017)</i> If there are more Partners, use Separate Page. Note: (Attach copy of Partnership Deed) </p>	Particulars of Partners					S#	Name CNIC # of Partner	Mobile No.	% Share	Capital Invested in Millions	1					2					3				
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If Private Limited Firm then give the Name of Directors & their CNIC # Mobile Numbers, Email Address and percentage of Shares. The Authorized Capital, provide Documentary proof i.e. Article & Memorandum of Association along with latest Wealth Statement of each Director.	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="5" style="text-align: center;">Particulars of Directors.</th> </tr> <tr> <th>S#</th> <th>Name CNIC # of Partner</th> <th>Mobile No.</th> <th>% Share</th> <th>Capital Invested in Millions</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table> <p style="text-align: center;"> Total Authorize Capital. <i>(Attached attested copy of Wealth Statement of each Partner declared to FBR in 2016 or 2017)</i> If there are more Partners, use Separate Page. Note: (Attach copy of Partnership Deed) </p>	Particulars of Directors.					S#	Name CNIC # of Partner	Mobile No.	% Share	Capital Invested in Millions															
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Legal Information Continued	
Changes in the Company, e.g. Past Name, Merger, etc. give details, Reference Numbers, and attach documentary evidence	
Status of your Head Office:	<input type="checkbox"/> Owned <input type="checkbox"/> Rented (Attach copy of Lease/Sale deed or Tenancy Agreement)
Telephone / Fax Numbers (landline)	Tele: _____ Fax: Mobile: _____