



NO: AHA (PPP-NODE) SELD.PROC-Rent/2018
GOVERNMENT OF SINDH
SCHOOL EDUCATION & LITERACY DEPARTMENT

PUBLIC PRIVATE PARTNERSHIP NODE

Karachi, Dated 20-02-2018

To,

The Director Advertisement,
Information Department
Government of Sindh.

SUBJECT: PUBLICATION OF ADVERTISEMENT FOR PROCUREMENT OF OFFICE PREMISES ON RENT FOR PPP (NODE) EDUCATION & LITERACY DEPARTMENT.

I am directed to refer to the subject noted above and to enclose herewith seven copies of the advertisement for procurement of office premises on rent under Public Private Partnership (PPP-NODE), Education & Literacy Department to be published in daily leading newspapers i.e. English (Daily Dawn), Urdu (Jang) and Sindhi (Kawish).

DIRECTOR
Public Private Partnership Node

C.C. to:

1. The Secretary, Information Department, GoS, Karachi
2. The Manager, SPPRA, Karachi, copies of Notification of Procurement Committee, NIT, and hard and soft copy of Bidding Document enclosed for hoisting
3. The P.S. to Secretary, School Education & Literacy Department, Govt. of Sindh, Karachi
4. Senior Director Public Private Partnership Node.
5. Office File.

SPPRA INWARD DIARY

NO : 6168

DATED 22-02-2018



GOVERNMENT OF SINDH
SCHOOL EDUCATION & LITERACY DEPARTMENT
PUBLIC PRIVATE PARTNERSHIP (NODE)

TENDER NOTICE FOR PPP (NODE)-OFFICE ON RENT BASIS IN KARACHI

The Public Private Partnership Node, established in the School Education & Literacy Department, Government of Sindh invites sealed bids from Estate Agencies/Property owners for an Office accommodation in Karachi on rental basis as per brief requirements mentioned here and details in the Tender Document - Request for Proposal. Estate agencies/property owners are requested to provide their best proposals.

Brief Description of Office Premises (Details in the Tender Document)	Office Space in a Bungalow/Villa of minimum 06 room and one hall with sufficient parking area. OR an office space in a commercial building having a floor area of at least 3000 sq. ft. Preferred Areas: Bath Island, Clifton, PECHS, Sindhi Muslim Housing Society, or off Shahrah-e-Faisal within a maximum distance of 5 kms from the Sindh Secretariat, Shahrah-e-Kamal Atta Turk, Karachi.
Contact Person of the Agency and Address for submission of Bids	Director PPP Node School Education & Literacy Department, Government of Sindh, 3 rd Floor, Old KDA Building, Sindh Secretariat No. 3, Karachi. Pakistan.021-99213471 Email: directorppp.gos@gmail.com
Availability of Tender Document - Request for Proposal	February 28 th 2018 from the office of Director PPP Node or can be downloaded from: www.pprasindh.gov.pk / www.sindheducation.gov.pk
Bid Submission Deadline	14:00 PST on 15 March 2018
Bid Opening Date	15:00 PST on 15 March 2018
Bid Security	1% Of The Total Sum Of eleven (11) months' rent amount, in the form of Bank Guarantee / Pay Order / Demand Draft.
Bid Validity	90 calendar days from Bid Submission Deadline.
Cost of Bidding Documents	Free of Cost

- 1 The Office space may have multiple floors having at least 06 rooms and one hall for meetings with sufficient parking area in bungalow or 3000 sq. ft. covered area in commercial building.
- 2 The office space offered on rent must be vacant, free from all encumbrances / claims and legal disputes etc. Documentary evidences of ownership, payment of all duties/ taxes and dues, telephone, electricity / water changes must be produced.
- 3 The premises should be in nice and secured vicinity with all necessary facilities, ample car parking and availability of public transport nearby in the vicinity.
- 4 The interested owners / parties are requested to give their best and final quotations as there shall not be any negotiations after submission of the bids.
- 5 The rates quoted shall be inclusive of all applicable taxes and levies including GST, Income Tax, SRB and any stamp duty for execution of the Rent Agreement or otherwise.
- 6 The Rent Agreement shall be executed in accordance with applicable rent laws of Govt. of Sindh.
- 7 The Agreement shall be for a period of eleven (11) months, which may be mutually extended from time to time.
- 8 The Competent Authority reserves the right to reject any or all offers subject to the relevant provisions of SPPRA Rules, 2010.

Director Public Private Partnership Node

HAMZO KHAN TAGAR
DIRECTOR (Accounts, HR & Admn) /
Drawing & Disbursing Officer
Public Private Partnership(Node)
School Education Department
Government of Sindh



GOVERNMENT OF SINDH
EDUCATION & LITERACY DEPARTMENT
Karachi, date the 14-03-2016

NOTIFICATION

NO.SO(G-III) EDU/E&A/PRO-ADP-SNE/15-16: In pursuance of Rule - 7 of the Sindh Public Procurement Rules, 2010 a Departmental Procurement Committee comprising of following Officers for procurement of Science, IT, General Equipments, Furniture, Fixture for various Educational Institutes / Offices / Line Departments working under Administrative Control of Education & Literacy Department to be procured under ADP / Regular Budget / SNE of Education Department is constituted as under:-

- | | |
|---|--------------------|
| 1. Additional Secretary (GA)
Education & Literacy Department | Chairman |
| 2. Section Officer (Dev - V)
Finance Department | Member |
| 3. Section Officer (G - III)
Education & Literacy Department | Member / Secretary |

ToRs

- Preparing bidding document;
- Carrying out technical as well as financial evaluation of the bids;
- Preparing evaluation report as provided in Rule 45 of SPPRA 2010;
- Making recommendations for the award of contract to the competent authority; and
- Perform any other function ancillary and incidental to the above.

- DR. FAZLULLAH PECHUHO -
SECRETARY TO GOVT. OF SINDH

NO.SO(G-III) EDU/E&A/PRO-ADP-SNE/15-16:

Karachi, date the 14th March, 2016

A copy is forwarded for information & necessary action to:-

1. All Member of the Committee.
2. The P.S. to Senior Minister, Education & Literacy Department, Govt. of Sindh, Karachi.
3. The P.S. to Secretary, Education & Literacy Department.
4. Office Order File

Attest
HAMZO KHAN TAGAR
DIRECTOR (Accounts, HR & Admn)
Drawing & Disbursing Officer
Public Private Partnership (Node)
School Education Department
Government of Sindh

14/03/16
DEPUTY SECRETARY (GA)



GOVERNMENT OF SINDH
SCHOOL EDUCATION DEPARTMENT
Karachi, dated 25 January, 2017

NOTIFICATION

NO. SO(G-III)SED/PPP-NODE/3-691/17: In pursuance of Sindh Public Procurement Rules, 2010, the School Education Department, Government of Sindh is pleased to constitute a Procurement Committee for procurement of goods & services (excluding consulting services) including renting an Office Space for the PPP Node in the School Education Department with the following composition and Terms of Reference:

<u>Sr. No.</u>	<u>Designation</u>	<u>Status</u>
1.	Senior Director, PPP Node/Additional Secretary (Schools - III)*, School Education Department	Chairman
2.	Director, PPP Node, School Education Department	Member / Secretary
3.	Deputy Secretary (GA), School Education Department	Member
4.	Deputy Secretary, Works & Services Department	Member
5.	Nominee of Finance Department (Not below BS-18)	Member

*until Senior Director, PPP Node is notified.

Terms of Reference:

- The Procurement Committee shall oversee the procurement process for goods and services including renting an Office Space for the PPP Node;
- The Procurement Committee shall review and approve the Bidding Documents including: Request for Proposal (RFP), draft Agreement, and any other document(s) for the purpose of issuing the same to the prospective bidders, by the procuring agency;
- The Procurement Committee shall be responsible for the technical and financial evaluation of the Proposals/Bids;
- The Procurement Committee shall be responsible for making the Bid Evaluation Report, as required by Sindh Public Procurement Rules, 2010;
- The Procurement Committee shall recommend the preferred bidder to the competent authority for award of the contract and signing of the Agreement under the applicable laws;
- The Procurement Committee shall perform any and/or all other functions ancillary and incidental to the above.

(JAMAL MUSTAFA SYED)
SECRETARY TO GOVT. OF SINDH

NO. SO(G-III)SED/PPP-NODE/3-691/17

Karachi, dated 25 January, 2017

A copy is forwarded for information and necessary action to:

- All members of the Committee.
- The P.S. to Minister, Education & Literacy Department, Govt. of Sindh, Karachi.
- The P.S. to Secretary, School Education Department, Govt. of Sindh, Karachi.
- Office Order File.
- Official website (www.sindheducation.gov.pk).



SINDH EDUCATION &
LITERACY DEPARTMENT



Attested
HAMZO KHAN TAGHAI
DIRECTOR (Accounts, HR & Admin)
Drawing & Disbursing Officer
Public Private Partnership (PPP) Cell
School Education Department
Government of Sindh
SECTION OFFICER (G-III)



GOVERNMENT OF SINDH
SCHOOL EDUCATION & LITERACY DEPARTMENT
PUBLIC PRIVATE PARTNERSHIP (NODE)

ANNUAL PROCUREMENT PLAN
(Works, Goods & Services)
Financial Year 2017-18

Sr. No.	Description of Procurement	Quantity (Where applicable)	Estimated Unit cost (where applicable)	Estimated total cost	Funds allocated	Source of funds (ADP/N on ADP)	Proposed Procurement Method	Timing of procurements				Remarks
								1 st Qtr	2 nd Qtr	3 rd Qtr	4 th Qtr	
1	Procurement of Furniture, Fixture, General / IT Equipment, Various Software and Hardware for PPP (Node), E&LD	On need basis	N/A	3,600,000	3,600,000	Non-ADP	single stage one envelope procedure			To be initiated in 3 rd quarter	To be completed in 4 th quarter	
2	Procurement of office premises on rent for PPP Node	1	N/A	2,400,000	2,400,000	Non-ADP	single stage one envelope procedure			To be initiated in 3 rd quarter	To be completed in 4 th quarter	
3	Training, Stationary, Etc.	On need basis	N/A	4,932,000	4,932,000	Non-ADP	single stage one envelope procedure			To be initiated in 3 rd quarter	To be completed in 4 th quarter	

DIRECTOR PPP (NODE)

MAMZO KHAN TAGAR
DIRECTOR (Accounts, HR & Admn) /
Drawing & Disbursing Officer
Public Private Partnership(Node)
School Education Department
Government of Sindh



GOVERNMENT OF SINDH
SCHOOL EDUCATION & LITERACY DEPARTMENT
PUBLIC PRIVATE PARTNERSHIP (NODE)

REQUEST FOR PROPOSAL (RFP)

OFFICE ACCOMMODATION ON RENT BASIS

FOR

**PUBLIC PRIVATE PARTNERSHIP NODE
SCHOOL EDUCATION & LITERACY DEPARTMENT
GOVERNMENT OF SINDH
KARACHI**



GOVERNMENT OF SINDH
SCHOOL EDUCATION & LITERACY DEPARTMENT
PUBLIC PRIVATE PARTNERSHIP (NODE)

BID DATA SHEET

1	Name of Tender	Renting Of Office Accommodation For PPP Node, School Education & Literacy Dept. in Karachi.
2	Address and Contact Person of the Authority	Director PPP -Node School Education Department, Government of Sindh, 3 rd Floor, Old KDA Building, Sindh Secretariat No. 3, Karachi. Pakistan. Email: directorppp.gos@gmail.com
4	Address for Submission of Bid	Director PPP Node School Education Department, Government of Sindh, 3 rd Floor, Old KDA Building, Sindh Secretariat No. 3, Karachi. Pakistan. 021-99213471 Email: directorppp.gos@gmail.com
5	Number of Copies of Bid	one (1) printed original and one (1) printed copy.
6	Availability of Tender Document - Request for Proposal	February 28 th 2018, from the office of Director PPP Node or can be downloaded from: www.pprasindh.gov.pk / www.sindheducation.gov.pk
7	Bid Submission Deadline	14:00 PST on 15 March 2018
8	Bid Opening Date	15:00 PST on 15 March 2018
9	Place of Bid Opening	Meeting Room of School Education & Literacy Department - First Floor, Sindh Secretariat No. 2, Shahrah-e-Kamal Atta Turk, Karachi.
10	Bidding Process	Single Stage – Two Envelope Procedure
11	Bid Security	1% Of The Total Sum Of eleven (11) months' rent amount, in the form of Bank Guarantee / Pay Order / Demand Draft.
12	Bid Validity	90 calendar days from Bid Submission Deadline
13	Time for availability of premises	On the signing of Rent Agreement.
14	Cost of Bidding Documents	Free of Cost



**GOVERNMENT OF SINDH
SCHOOL EDUCATION & LITERACY DEPARTMENT
PUBLIC PRIVATE PARTNERSHIP (NODE)**

1. OFFICE ACCOMODATION FOR PPP NODE ON RENT BASIS

1.1. The Public Private Partnership Node, established in the School Education & Literacy Department, Government of Sindh invites sealed bids from Estate Agencies/Property owners for the requirement of Office premises in Karachi on rental basis as per details mentioned in this Request for Proposal. Estate agencies/property are required to provide their best proposals. The basic requirements of this procurement are as follows:

- i. The requirement is of a bungalow/villa of minimum 06 rooms and one hall with sufficient parking area OR an office space in a commercial building having a floor area of at least 3000 sq. ft. Office space may have multiple floors having at least one hall for meetings.
- ii. The office space shall preferably be located in the vicinity of Bath Island, Clifton, PECHS, Sindhi Muslim Housing Society, or off Shahrah-e-Faisal within a maximum distance of 5 kms from the Sindh Secretariat, Shahrah-e-Kamal Atta Turk, Karachi.
- iii. The office space offered on rent must be vacant, free from all encumbrances / claims and legal disputes etc. Documentary evidences of ownership, payment of all duties/ taxes and dues, telephone, electricity / water changes must be produced.
- iv. The premises should be in nice, clean and secure locality with all necessary facilities, ample car parking and availability of public transport in the vicinity.
- v. A complete set of bidding documents Tender documents can be obtained from office of the PPP Node, and/or from the websites of School Education & Literacy Department [www.sindheducation.gov.pk] and Sindh Public Procurement Regulatory Authority (SPPRA) [www.pprasindh.gov.pk], as also mentioned in the Bid Data Sheet above.
- vi. The interested owners / parties are requested to give their best and final quotations as there shall not be any negotiations. The rates quoted shall be inclusive of all applicable taxes and levies including GST, Income Tax, SRB and any stamp duty for execution of the Rent Agreement or otherwise.
- vii. The Rent Agreement (draft attached as **Annex – C**) shall be executed in accordance with prevailing Govt. of Sindh Rent Laws and Rules / Regulation. Initially, the Agreement shall be for a period of eleven (11) months, which may be mutually extended from time to time.
- viii. The procurement for office accommodation on rent basis shall be in accordance with the Sindh Public Procurement Act, 2009 and the Rules, 2010 thereto.



**GOVERNMENT OF SINDH
SCHOOL EDUCATION & LITERACY DEPARTMENT
PUBLIC PRIVATE PARTNERSHIP (NODE)**

2. INSTRUCTION TO BIDDERS

2.1. CORRESPONDANCE ADDRESS

Director PPP Node

School Education & Literacy Department, Government of Sindh, 3rd Floor, Old KDA Building, Sindh Secretariat No. 3, Karachi. Pakistan. Email: directorppp.gos@gmail.com

2.2. ELIGIBLE BIDDERS

All the bidders duly incorporated and based in Pakistan governed by rule, laws and statutes of Government of Pakistan and Government of Sindh shall be eligible, in accordance with SPPRA Rule 29.

2.3. PREPARATION OF BIDS

2.3.1. BIDDING PROCESS

This is the Single Stage – Two Envelope Procedure. Each bid shall comprise of a single package containing two (02) envelopes. Each envelope shall contain separately the Technical Proposal and the Financial Proposal, as shall be marked as TECHNICAL PROPOSAL and FINANCIAL PROPOSAL respectively, in large and legible letters.

Initially, only the envelope marked TECHNICAL PROPOSAL shall be opened, which shall contain the required information for meeting the technical eligibility criteria (duty filled in all respect), as set out at **Annex – A**. The envelope marked as FINANCIAL PROPOSAL shall be retained in the custody of the procuring agency without being opened.

The Financial Proposals of technically qualified bids shall be opened publicly at a time, date and venue announced and communicated to the bidders in advance. The Financial Proposals of the bids found technically unqualified and/or non-responsive shall be returned unopened to the respective bidders.



**GOVERNMENT OF SINDH
SCHOOL EDUCATION & LITERACY DEPARTMENT
PUBLIC PRIVATE PARTNERSHIP (NODE)**

2.3.2. COST OF BIDDING

The bidder shall bear all costs associated with the preparation and submission of its bid and the Procuring Agency will in no case be responsible or liable for those costs, regardless of the conduct or outcome of the bidding process.

2.3.3. LANGUAGE OF BID

The bid prepared by the bidders as well as all correspondence and documents exchanged by the bidders and the Procuring Agency shall be in English language.

2.3.4. FINANCIAL PROPOSAL

The financial proposal shall be prepared using the standard form attached, duly signed by the bidder or authorized representative of the bidder, as at **Annex – B**.

The rates quoted shall be inclusive of all applicable taxes and levies including GST, Income Tax, SRB and any stamp duty for execution of the Rent Agreement or otherwise.

2.3.5. BID CURRENCIES

All prices quoted must be in Pak Rupees.

2.3.6. BID SECURITY

The Bid submitted by the bidder must be accompanied by a Bid Security in an amount equal to **one percent (1%) of the Total Sum of One Year Rent Demand**, in Pakistani Rupees, which shall remain valid for at least one hundred and twenty (120) days from the Bid Submission Deadline.

The Bid Security shall be in the form of a Bank Guarantee OR in the form of pay order in favor of Procuring Agency i.e. PPP Node, School Education Department. It is further clarified that no Bid Security in the form of insurance guarantee shall be entertained.

If the Bid is not accompanied by a Bid Security or accompanied by a Bid Security that is not in accordance with this Request for Proposal, that bid shall be rejected by the Authority as being non-responsive.

The Procuring Agency shall release the Bid Security of the unsuccessful Bidder once the Rent Agreement has been signed or upon expiry of the validity period of the bid.



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SCHOOL EDUCATION & LITERACY DEPARTMENT
PUBLIC PRIVATE PARTNERSHIP (NODE)**

The Bid Security shall be forfeited:

- i. If a bidder withdraws its bid during the validity period of the bid, as specified in this Request for Proposal; OR
- ii. In the case of successful Bidder, if the Bidder fails to:
 - a. sign the contract in accordance with this Request for Proposal;
 - b. abide by the terms of Contract Agreement.

2.3.7. BID VALIDITY

The Bids shall remain valid for a period of ninety (90) days from the date of Bid Submission Deadline, as mentioned in this Request for Proposal, in accordance with SPPRA Rule 38 (1).



**GOVERNMENT OF SINDH
SCHOOL EDUCATION & LITERACY DEPARTMENT
PUBLIC PRIVATE PARTNERSHIP (NODE)**

3. SUBMISSION OF BIDS

3.1. SEALING AND MARKING OF BIDS

This is the Single Stage – Two Envelope Procedure. Each bid shall comprise of a single package containing two (02) envelopes. Each envelope shall contain separately the Technical Proposal and the Financial Proposal, as shall be marked as TECHNICAL PROPOSAL and FINANCIAL PROPOSAL respectively, in large and legible letters.

Initially, only the envelope marked TECHNICAL PROPOSAL shall be opened, which shall contain the required information for meeting the technical eligibility criteria (duty filled in all respect), as set out at Annex – A. The envelope marked as FINANCIAL PROPOSAL shall be retained in the custody of the procuring agency without being opened.

The Financial Proposals of technically qualified bids shall be opened publicly at a time, date and venue announced and communicated to the bidders in advance. The Financial Proposals of the bids found technically unqualified and/or non-responsive shall be returned unopened to the respective bidders.

3.2. BID SUBMISSION DEADLINE

Bids shall be received by the Procuring Agency at the address specified in the Bid Data Sheet no later than the time and date stated in the Bid Data Sheet.

3.3. LATE BIDS

Any Bid received by the Procuring Agency after the Bid Submission Deadline (as stated in the Bid Data Sheet) for any reason will be rejected and returned unopened to the Bidder.

3.4. CLARIFICATION OF BIDDING DOCUMENTS

An interested bidder, who has obtained bidding document, may request for clarification of contents of the bidding documents in writing, and the Procuring Agency shall respond to such queries in writing within three (03) calendar days provided that the queries are received at least five (5) calendar days prior to the date of opening of bids, in accordance with SPPRA Rule 23(1).

It should be noted that any clarification to any query by a bidder shall also be communicated to all parties, who have obtained bidding documents.



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SCHOOL EDUCATION & LITERACY DEPARTMENT
PUBLIC PRIVATE PARTNERSHIP (NODE)**

3.5. NUMBER OF COPIES OF BIDS

One (01) original printed along with one (01) printed copy of the bid.

3.6. WITHDRAWAL OF BIDS

The Bidder shall not withdraw its Bid after submission until after the expiry of bid validity period.

Any withdrawal of a Bid in the interval between the Bid Submission Deadline and the expiration the bid validity period specified in the Bid Date Sheet above shall result in the Bidder's forfeiture of its Bid Security.

3.7. CANCELCATION OF BIDDING PROCESS

- i. The Procuring Agency may cancel the bidding process at any time prior to the acceptance of a bid or proposal, in accordance with SPPRA Rule 25(1);
- ii. The Procuring Agency shall incur no liability towards the bidders, solely by virtue of its invoking 2.4.5.1, in accordance with SPPRA Rule 25(2);
- iii. Intimation of the cancelation of bidding process shall be given promptly to all bidders and bid security shall be returned along with such intimation, in accordance with SPPRA Rule 25(3);
- iv. The Procuring Agency shall, upon requested by any of the bidders, communicate to such bidder, grounds for the cancellation of bidding process, but is not required to justify such grounds, in accordance with SPPRA Rule 25(4);



**GOVERNMENT OF SINDH
SCHOOL EDUCATION & LITERACY DEPARTMENT
PUBLIC PRIVATE PARTNERSHIP (NODE)**

4. OPENING AND EVALUATION OF BIDS

4.1. OPENING OF BIDS

The Procurement Committee shall open the Bids of the Bidders, in the presence of Bidders' designated representatives who choose to attend, at the time, date, and location stipulated in the Bid Data Sheet. The Bidders' representatives shall bear identification and authorization documents issued by the Bidder. The Bidders' representatives who are present shall sign a register evidencing their attendance;

The Procurement Committee shall open the bid envelopes sign the first page of the submitted bid(s) marked as "ORIGINAL". The Procurement Committee shall then declare the Bid opening proceedings ended and shall dismiss the Bidders' representatives present;

No Bid shall be rejected at the Bid opening except for late Bid;

At the opening of each bid, the Procurement Committee shall announce the Bidders' names and any other details that it may consider appropriate.

The Procurement Committee shall prepare minutes of the Bid opening, including the information disclosed to those present.

The Evaluation Committee shall then proceed to the evaluation of the Bids.

4.2. TECHNICAL EVALUATION

The Procurement Committee shall evaluate the Technical Bid on a "pass / fail" basis following the criteria set forth at **Annex – A (Technical Evaluation Criteria)**. The Procurement Committee's determination shall be based on the contents of the Technical Bid itself without recourse to extrinsic evidence.

Any deficiencies or errors in a Bid will not result in its automatic rejection. In case the Procurement Committee determines that the Technical Bid is subject to minor deficiencies or certain errors or omissions, it may request for clarifications from the Bidder in writing to correct such deficiencies to the Procurement Committee in accordance with the requirements set out in this Request for Proposal.

The Authority shall notify in writing the Bidder whose Technical Bid has received a "pass" score that its Technical Bid has been accepted by the Evaluation Committee and that the Bidder is invited to attend the opening of the Financial Bid at the time, date, and location set out in the Bid Data Sheet.



**GOVERNMENT OF SINDH
SCHOOL EDUCATION & LITERACY DEPARTMENT
PUBLIC PRIVATE PARTNERSHIP (NODE)**

The Procurement Committee shall not open, and shall promptly return, the Financial Bid and Bid Security of the Bidder whose Technical Bid has not received a "pass" score and such Bidder's Bid shall not be considered further for evaluation, irrespective of the circumstances.

4.3. FINANCIAL EVALUATION

The Evaluation Committee shall open the Financial Bid Envelopes of the Bidder whose Technical Bid has received a "pass" score pursuant to Section 2.5.2 above, in the presence of Bidders' designated representatives who choose to attend, at the time, date, and location set out in the Bid Data Sheet.

The Procurement Committee shall evaluate each Financial Bid on the basis of **Lowest Monthly Rent**, as set out at **Annex – B (Financial Proposal)**.

4.4. EVALUATION REPORT

The results of the evaluation of the Bids conducted by the Procurement shall be reflected in the Bid Evaluation Report, which shall be published on the Authority's official website and communicated to the Bidders.



**GOVERNMENT OF SINDH
SCHOOL EDUCATION & LITERACY DEPARTMENT
PUBLIC PRIVATE PARTNERSHIP (NODE)**

5. AWARD OF CONTRACT

5.1. AWARD CRITERIA

The procuring Agency shall award the Rent Agreement to the Bidder (the Successful Bidder) whose bid has been determined to be substantially responsive and has quoted the Lowest Monthly Rent, in conformity with Section 1.5.3 above

5.2. PROCURING AGENCY'S RIGHT TO ACCEPT OR REJECT

The Procuring Agency may, in its sole discretion,

- i. accept any Bid;
- ii. reject any Bid;
- iii. annul the Bidding Process and reject all Bid; or
- iv. annul the Bidding Process and commence a new process.

5.3. LETTER OF AWARD

Prior to the expiration of the validity period of the Bid, the Authority shall notify the Successful Bidder in writing that its Bid has been accepted by the Authority (the Letter of Award).

The results of the Bidding Process, shall be published on the Authority's official website within seven (7) days prior to Letter of Award.

5.4. SIGNING OF CONTRACT

Within thirty (30) calendar days of the Letter of Award, the Successful Bidder shall sign the Rent Agreement with the Authority.



**GOVERNMENT OF SINDH
SCHOOL EDUCATION & LITERACY DEPARTMENT
PUBLIC PRIVATE PARTNERSHIP (NODE)**

**Annex – A
Technical Evaluation Criteria**

The Procurement Committee shall evaluate the bids/proposals using the following eligibility criteria:

S #	Requisite	Max Marks	Marks Obtained as per Documentary Evidence	Marks Obtained After Due Visit by the Premises Committee	Marking Criteria	Documents/Information to be Enclosed
1	Location	40			On main location	Site Plan
		20			Away from main location	
2	Approach to the Building	20			Easy Approach	Evidence
		10			Crowded Area	
3	Area	20			400 sq. yds.-600 sq. yds.	Title document of the property
		10			200 sq. yds.-400 sq. yds.	
		0			Below 200 sq. yds.	
4	Parking Space	20			2 - 4 cars parking	Numbers
		10			Up to 2 cars parking	
		0			No car parking	
	Total Marks	100				Qualified/Disqualified

Note:

1. Acquiring sixty 60% marks (on the information given by the bidder) will make a bidder qualify for visit of the property by the committee constituted.
2. Attachment of relevant evidence in each of the above requisite is mandatory. In case of non-provision of evidence to any of the demand, no marks will be awarded.



GOVERNMENT OF SINDH
SCHOOL EDUCATION & LITERACY DEPARTMENT
PUBLIC PRIVATE PARTNERSHIP (NODE)

Annex – B
Financial Proposal

To: **The Director,
Public Private Partnership Node,
School Education & Literacy Department,
Government of Sindh,
Karachi, Pakistan**

Re: **OFFICE ACCOMODATION FOR PPP NODE ON RENT BASIS**

Date:

Dear Sir / Madam,

Having carefully examined the Bidding Documents, including the Annexes, the receipt of which is hereby acknowledged, and having satisfied ourselves with the requirements of the office premises referenced above and the general and local conditions to be encountered in the performance thereof, we, the undersigned, propose:

MONTHLY RENT	*[INSERT AMOUNT IN PKR] [INSERT AMOUNT IN WORDS]
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Note:

- i. The monthly rent quoted shall be inclusive of all applicable taxes and levies including GST, Income Tax, SRB and any stamp duty for execution of the Rent Agreement or otherwise.
- ii. The monthly shall be inclusive of the monthly maintenance charges of the office premises.
- iii. The Financial Proposal shall be accompanied by a Bid Security of 1% of the total sum of one year rent demand, in the form of Bank Guarantee or a Pay Order.

We acknowledge and agree that the Procuring Agency shall not be responsible for any errors or omissions on our part in preparing this Financial Bid and we shall indemnify the Procuring Agency fully in connection therewith.

[signature]

In the capacity of
[position]

Authorized to sign this Financial Bid Form of [Name of Bidder]



**GOVERNMENT OF SINDH
SCHOOL EDUCATION & LITERACY DEPARTMENT
PUBLIC PRIVATE PARTNERSHIP (NODE)**

**Annex – C
Rent Agreement**

THIS RENT AGREEMENT (the “**Agreement**”) is made at Karachi on this [**] day of [**] 2017.

BETWEEN

[**] son of [**], Muslim, male, adult, holding C.N.I.C. No. [**], resident of [**], Karachi, hereinafter referred to as the “**Landlord**”, which expression shall, unless repugnant to the context or meaning thereof, include its administrators, successors and assigns;

AND

THE GOVERNMENT OF SINDH, acting through the Secretary, School Education & Literacy Department, Government of Sindh, having its principal office at First Floor, Tughlaq House, Sindh Secretariat No. 2, Kamal Ataturk Road, Karachi, Pakistan (hereinafter referred to as the “**Tenant**”, which expression shall, unless repugnant to the context or meaning thereof, include its administrators, successors and assigns.

WHEREAS, the Landlord is lawful and exclusive owner, both legally and beneficially of the [**], Karachi about [**] Square Feet, hereinafter referred to as the “**Said Property**”.

WHEREAS, the Landlord has agreed to give on a rent, and the Tenant has agreed to take on rent, the Said Property on the terms and conditions set out herein.

NOW THEREFORE, this Agreement witnesseth and it is hereby agreed by and between the parties as under:

1. That the Landlord hereby gives on rent the Said Property to the Tenant for the term of [**] months (the “**Term**”) commencing from [**]. The Term shall be renewable at the option of



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PUBLIC PRIVATE PARTNERSHIP (NODE)**

the Tenant and this Agreement shall be renewed if the Tenant wishes so and the rent shall escalate [**] % after each Term.

2. That the monthly rent for the Said Property shall be Rs. [**] (Rupees [**]) (the “**Monthly Rent**”) for the entire Term payable each [**] of each month. The Tenant has paid Rs. [**] to the Landlord as the deposit amount for the Term of this Agreement and for any subsequent renewal thereof.
3. The Landlord covenants with the Tenant that Landlord shall be liable to pay all taxes, cesses, charges and levies that are imposed in respect of the Said Property or any part thereof or any tax or levies without Lessee being responsible in any way for the same. The Landlord shall bear all expenses in relation to the stamping and registration of this Agreement.
4. The Tenant hereby agrees that the Tenant will carry out all minor and/or ordinary maintenance works that will be required for the Said Premises or any part thereof.
5. The Tenant shall pay all charges and bills for utilities due and payable in respect of the Said Property and any liability in respect of electricity, gas and telephone shall be solely borne by the Tenant.
6. Without prejudice to the foregoing, the Landlord agrees that the Tenant shall at all times enjoy sole, exclusive, uninterrupted and peaceful possession and occupation of the Said Property.
7. The Tenant shall permit Landlord or his representative to visit the Said Property upon the Landlord providing 1 (one) weeks’ prior notice to the Tenant and the Tenant shall be duty bound to comply with such a notice.
8. This Agreement shall not be terminated by the Landlord in any event and furthermore the Landlord shall not refuse to renew this Agreement.



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9. The obligations and responsibilities undertaken pursuant to this Agreement are severable in nature and in event that any such obligation or responsibility is for any reason unenforceable, the Parties shall in good faith consult each other to come up with an alternative which best reflects the understanding between them and the Agreement shall still be enforceable.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on this [**] day of [**] 2017.

Name: [**]
Address: [**], Karachi
C.N.I.C. No. [**]

Witnesses:

Name: [**]
Address: [**]
C.N.I.C. No. [**]

Name: [**]
Designation: Secretary, School Education & Literacy Department, Govt. of Sindh.
Address: First Floor, Tughlaq House, Sindh Secretariat No. 2, Kamal Ataturk Road, Karachi
C.N.I.C. No. [**]

Witnesses:

Name: [**]
Address: [**]
C.N.I.C. No. [**]