



**OFFICE OF THE
DISTRICT EDUCATION OFFICER
(PRIMARY) DISTRICT SANGHAR**

DEO (Pry)/SSB/ 01 /SGR

Dated: 20/2/2018

To

The Managing Director,
SPPRA, Government of Sindh, Karachi

Subject **REQUEST FOR HOSTING OF TENDER NOTICE**

Find enclosed herewith NITs (Tender Notice), Procurement committee, Redressal Committee Procurement Plan and Standard of Bidding documents Technical and Financial Proposal.

You are therefore kindly requested for hosting of Tender Notice on SPPRA Website, Government of Sindh and Oblige.


DISTRICT EDUCATION OFFICER
(PRIMARY SECRETARY) SANGHAR

SPPRA INWARD DIARY

NO: 6167

DATE: 22-02-2018



**OFFICE OF THE
DISTRICT EDUCATION OFFICER
(PRIMARY) DISTRICT SANGAHR**

DEO (Pry)/SSB/ 02 /SGR

Dated: 20/2/2018

NOTICE INVITING BID/TENDER

The Procurement Committee, District Sanghar (Primary Side), invites sealed tenders for procurement Furniture Fixture & Goods, (Library & Laboratory Items, In-Class Material, Stationary, Sports items) on Rate Contract Basis for whole year 2017-18, ended on 30th June 2018. However work orders shall be placed by the schools/Taluka Education Officers as per their specific Budget. List is provided in the bidding document, as per single stage two envelop Procurement Process of SPPRA rules:-

Sr. No.	Description of Tender	Quantity / Specification	Last date and time for Bid Submission	Opening time of Technical Bid	Opening Time to Financial Bid
01	SSB	Refer bidding documents	19/03/2018 09:30 PM	19/03/2018 11:30 PM	19/03/2018 01:00 PM
	a) In class Material A03970				
	b) Stationary A03805				
	c) Sports A03970				
	d) Library & Laboratory				
e) Sports A03970					

Bidding document can be obtained on submission of a written application, upon payment of non-refundable fee of Rs. **3000** (Three Thousand Only) of each bidding documents through Bank draft/ pay order in favour of District Education Officer (Primary) District Sanghar, Division Shaheed Benazirabad, from below address on 9:00 AM to 4:00 PM, after the publication of notice inviting till closing thereof.

Bid should be submitted at the office of District Education Officer (Primary) Sanghar, Division Shaheed Benazirabad, on or before the last date and time of Bid submission. Received bids shall be opened at the same address on the Bid date & time as mentioned above.

Bid security of 2% of the Bid price must be accompanied by Financial proposal seal envelop pay order from any Bank in favour of District Education Officer (Primary) Sanghar, Division Shaheed Benazirabad.

Bids will not be accepted / considered / entertained in the following conditions:

1. Conditional and telegraphic bids / tender.
2. Bids not accompanied by bid security of required amount and form.
3. Bids received after the specific date and time.

4. Bids of black listed firms.

The procuring agency reserves the rights to accept or reject any tender or to enhance the quantity. The cost of additional quantities of items shall not exceed 15% of the original contract amount, quantity subject to the relevant provision of SPPRA Rules 2010 (Amended 2013). No bids shall be entertained after the last bid submission date and time as mentioned above. The Tender notice can be downloaded from the SPPRA website. www.spprasindh.gov.pk.

All applicable Government Taxes shall apply.

Address:

Office of the District Education Officer
(Primary) Sanghar, Nawabshah Road,
Sanghar
Tel: 0235-542730



**DISTRICT EDUCATION OFFICER
(PRIMARY) SANGHAR**



**OFFICE OF THE
DISTRICT EDUCATION OFFICER
(PRIMARY) DISTRICT SANGAHR**

DEO (Pry)/SSB/ 04 /SGR

Dated: 20/2/2018

**LIST FOR PURCHASE OF SCHOOL ITEMS WITH SPECIFICATION
UNDER SSB / ONE TIME GRANT 2017-18**

A) STATIONARY ITEMS

Sr. No.	Item with Specification	Quantity	Offered Rate	Amount
1	Paper Reams (Regular A4) , Paper Grammage: 70 GSM Paper Color: White	331		
2	Pencil HB Packet Each Packet 12 Nos, Lead Diameter: 2 mm Pencil Grade: HB Barrel Material: Wood Grip Type: Ergonomic Features: Break Resistant	4241		
3	G.R Register 300 pages 70gm paper	2657		
4	Attendance register teachers 50 Pages, (8*12)Hard board 68 Gms	5107		
5	Ball Pen (Set of 4 Packets = Red, Blue, Green & Black), Retractable Ball Point • Fine Point In Silver Body Color With Needle • Extra smooth glide • Low Viscosity Ink Formula • Medium 0.7mm tip gives line width of 0.4mm • Non-refillable • Pocket Clip	510		
6	Certificate Each Book Have 100 Certificate,	2000		
7	Chalk Bundle, Fine Quality	1000		
8	Pointer (Set of 4 Packets = Red, Green, Blue & Black) Dollar, 0.3 mm, valid ink, good quality	4972		
9	Erasers Packet Eraser Type: Lead Pencil Eraser Shape: Rectangle Features Color: White Material: Plastic Size (H x W x D): (0.5" x 1.7" x 0.7"), (11.4mm x 42.9mm x 17.3mm)	2781		
10	Sharpeners , Packet Size:(25mm*15mm*10mm) single-hole pencil sharpener Material: Aluminum alloy / Plastic	1890		
11	Stapler with Pins 24/6x1000 Normal Meas.: 1.24' Power: Manual Power: Manual Material: Plastic and steel Staple Capacity: 100pcs (60mm) Dimensions: 13.2*4.1*5.9cm Staple Size: 24/6&26/6	6509 / 1610		
12	Scales 12" Stainless Steel, Maximum Measurement: 12 inches Graduation: 1/8", 1/16", 1/32", 1/64" Range: 12 inches Width: 1 inch Thickness: 3/64 inches System of Measurement: Inch Material Type: Steel	3372		
13	Stamp Pad Dollar, Standard Quality	5216		
14	STUDENTS NOTE BOOKS 200 PAGES	10221		
15	Punch Machine Medium Size , Type: Standard punch (2 holes) Material: Metal & plastic Product size: 11.5x8.7x7cm Hole Diameter: 6mm 2 Holes distance: 80mm (center to center) Performance: 20 sheets of 80 GSM	1594		

Sr. No.	Item with Specification	Quantity	Offered Rate	Amount
	SHAH JO RISALO	987		
	STORY BOOKS URDU	1,032		
	STORY BOOKS SINDHI	1,406		
	DICTIONARY URDU	1,155		
	GENERAL KNOWLEDGE	896		
	DICTIONARY URDU TO ENGLISH	747		
	DICTIONARY ENGLISH TO SINDHI	562		
	TOTAL ITEM			

B) LIBRARY – LABORATORY ITEMS

Sr. No.	Item with Specification	Quantity	Offered Rate	Amount
1	SHAH JO RISALO	987		
2	STORY BOOKS URDU	1,032		
3	STORY BOOKS SINDHI	1,406		
4	DICTIONARY URDU	1,155		
5	GENERAL KNOWLEDGE	896		
6	DICTIONARY URDU TO ENGLISH	747		
7	DICTIONARY ENGLISH TO SINDHI	562		

C) SPORTS ITEMS

Sr. No.	Item with Specification	Quantity	Offered Rate	Amount
1	BADMINTON RACKETS	172		
2	BADMINTON SHETAL PACKET	334		
3	CRICKET BAT	500		
4	CRICKET WICKET	265		
5	CRICKET TAPE BALL	3194		
6	FOOT BALL	116		
7	JUMPING ROPE FOR GIRLS	2658		
8	WHISTLE	1621		
9	SOLITION TAP	4733		
10	HOCKEY	193		
11	HOCKEY BALL	643		
12	KIT BAG	290		



D) IN-CLASS MATERIAL

Sr. No.	Item with Specification	Quantity	Offered Rate	Amount
1	Abacus (large) 1 to 100 Balls different Colors made of Iron Frame in Rectangular Size 24 x 30" & Balls Rods made of Iron	200		
2	Soft board (medium) Size: 4 X 6 ft, made of Soft board and hardboard 18mm thick with U Shape Channel aluminum angle frame with hanging hook & Blazer Cloth	432		
3	Flash cards animals Best Quality Standard size(4*6)printed on card laminted packet in box	298		
4	Flash cards birds Best Quality Standard size	345		
5	Flash card sea animals Best Quality Standard size	876		
6	Flash cards insects Best Quality Standard size	425		
7	White Board Size: 4 X 6 ft, made of MDF 16mm thick with U Shape Channel aluminum angle frame with hanging hook	245		
8	Brush for Drawing (Stable Fair) Set of 12 Brush 0 to 10 no.(Local Quality)	432		
9	Water Colour 12 Colors	176		
10	Drawing Board Made of Wood size 14 x 18" with Rubber Sheet	675		
11	Drawing Paper Ream 80gm, A2 (420*594)Local Quality	324		
12	Colour Mixing Plate Plastic Big Size (Local Quality)	432		
13	Drawing Sheet 20x30 (Local Quality)	254		
14	Tracing Paper Packet			
15	Remover Duster Wood Piece with Carpet Size 2 x 6"	13710		
16	Piece of Cloth (In Meters) Local Quality	245		
17	Colorful papers Chart Paper Size 20 x 30" A2	169		
18	Pair of Scissor in Each Pair made of steel with Plastic Cover	328		
19	Wall Clock 10 x 12" Operated in AA Battery (Toshiba OR Equivalent)	12645		
20	Marker Removable (White Board Marker/Board Marker) Standard Size Packet			
21	White Chalks:Pack of 12 small boxes,each of 10 sticks	32556		
22	Iron Slate:(Thick iron state,22 Guage)(10*8)	265		
23	English & Urdu Alphabet Chart (2 Leaves) Size: 23x36", Bleech Card, 4 Color Printing with Spiral Binding and Steel Hanging Rod (Material Will be provided by Procuring Agency)	4387 / 3922		
24	World, Country, Province & District Map (4 Leaves) Size: 23x36", Bleech Card, 4 Color Printing with Spiral Binding and Steel Hanging Rod (Material Will be provided by Procuring Agency)	2956		
25	Sindhi Alphabet & Phonetic Chart (11 Leaves) Size: 23x36", Bleech Card, 4 Color Printing with Spiral Binding and Steel Hanging Rod (Material Will be provided by Procuring Agency)	4664		
26	Living Animal Chart (Sea Animal, Mammal, Bids, Reptiles, Insects (8 Leaves). Size: 23x36", Bleech Card, 4 Color Printing with Spiral Binding and Steel Hanging Rod (Material Will be provided by Procuring Agency)	4512		
27	Fruit & Vegetable Chart (10 leaves) Size: 23x36", Bleech Card, 4 Color Printing with Spiral Binding and Steel Hanging Rod (Material Will be	777		

Sr. No.	Item with Specification	Quantity	Offered Rate	Amount
	provided by Procuring Agency)			
28	Table Chart 1 to 10 (10 leaves) Size: 12x18", Bleech Card, 4 Color Printing with Spiral Binding and Steel Hanging Rod (Material Will be provided by Procuring Agency)	2500		
29	Table Chart 11 to 20 (10 leaves) Size: 12x18", Bleech Card, 4 Color Printing with Spiral Binding and Steel Hanging Rod (Material Will be provided by Procuring Agency)	2500		
30	Sindhi Grammar Chart (8 Leaves) Size: 23x36", Bleech Card, 4 Color Printing with Spiral Binding and Steel Hanging Rod (Material Will be provided by Procuring Agency)	3100		
31	English Grammar Chart (8 Leaves) Size: 23x36", Bleech Card, 4 Color Printing with Spiral Binding and Steel Hanging Rod (Material Will be provided by Procuring Agency)	267		
32	Geometry, Mental Math, Metric Unit & Measurement, Multiplication & Division, Fraction Decimal, Multiplication Square, Symbol of Maths Chart (8 leaves) Size: 23x36", Bleech Card, 4 Color Printing with Spiral Binding and Steel Hanging Rod (Material Will be provided by Procuring Agency)	564		
33	Human Body Health, Skeletal @ Muscular, Digestive System, Nervous System, Respiratory System, Cardio Vascular, Body Parts Chart, National Hero's, Transport Chart (9 Leaves) Size: 23x36", Bleech Card, 4 Color Printing with Spiral Binding and Steel Hanging Rod (Material Will be provided by Procuring Agency)	365		
34	Speaker / Public Address System (Digital) Chargeable alongwithwifimic, & USB 16 GB	500		
35	Steel Box, size 4x4x3 With top cover & lock.	254		


DISTRICT EDUCATION OFFICER
PRIMARY SANGHAR



Government of Sindh
Education and Literacy Department
Karachi, dated 20-10-2016

NOTIFICATION

NO. SO(G-II)E&L/SSB/FW/01/12: In pursuance of Rule-7 of the Sindh Public Procurement Rules,2010 (amended 2013), a Procurement Committee for purchase of goods for Primary schools comprising of following officers for School Specific Budget is hereby notified as under:

S.No.	Procurement Committee	Placement in committee
1.	Deputy Director (Primary), concerned Region	Chairman
2.	Officer to be Nominated by Commissioner of the concerned Region	Member
3.	District Education Officer (Primary), Concerned District	Member/Secretary

Terms of Reference:

- (1) Collecting and collating "Need Requisitions Forms" from schools through TEOs
- (2) Preparing bidding documents
- (3) Carrying out technical as well as financial evaluation of the bids
- (4) Preparing evaluation report as provided in SPPRA Rule 45
- (5) Making recommendations for the award of district specific contracts; and
- (6) Perform any other function ancillary and incidental to the above

-SECRETARY TO GOVERNMENT OF SINDH-

NO. SO(G-II)E&L/SSB/FW/01/12:

Karachi, dated 20-10-2016

A copy is forwarded for information and necessary action to:

1. The Commissioner.....Division
2. The Director School Education (Primary), Region.....
3. The Chief Program Manager- Reform Support Unit
4. The Deputy Commissioner (All)
5. Members of the Committee
6. The PS to Secretary Education & Literacy Department , Government of Sindh
7. Taluka Education officer (Primary)(Male/Female)
8. Master File
9. Official Website



SINDH EDUCATION &
LITERACY DEPARTMENT




(QASIM AKBAR NMA)
SECTION OFFICER (G-III)



GOVERNMENT OF SINDH
EDUCATION & LITERACY DEPARTMENT
KARACHI, DATED 20-10-2016

NOTIFICATION

NO.SO(G-III)/SSB/CRC/RSU/2016-17: In pursuance of Rule-31 of the Sindh Public Procurement Rules,2010 (Amended 2013) and in accordance with Guidelines for Procurement of goods & furniture under School Specific Budget, School Consolidation and Reform Support Unit, a Complaint Redressal Committee comprising of following officers is constituted as under to resolve complaints of aggrieved bidders with following TORs:-

- | | | |
|----|--|----------|
| 1. | Director Schools Education, concerned | Chairman |
| 2. | A representative from Accountant General Sindh /
District Accounts Office, Concerned | Member |
| 3. | An independent professional from the relevant field to be nominated
by the Director concerned | Member |

ToRs

- To perform according to Rules-31of SPPRA,2010 (Amended 2013);
- Perform any other function ancillary and incidental to above.

NO.SO(G-III)/SSB/CRC/RSU/2016-17:

SECRETARY TO GOVT. OF SINDH
KARACHI, DATED 20-10-2016

Copy is forwarded for information & necessary action to:-

1. The Accountant General Sindh, Karachi / District Accounts Office, concerned with request to nominate officer for above mentioned committee.
2. The Chairman/ Members of the committee
3. The Chief Program Manager, Reform Support Unit, Education & Literacy Department, Govt. of Sindh
4. The Commissioner.....Division
5. The District Education Officer (Primary), (ES & HS) (All)
6. The Deputy Commissioner (All)
7. Members of the Committee
8. The PS to Secretary Education & Literacy Department, Government of Sindh.
9. Taluka Education Officer (Primary), (ES & HS) (All)
10. Master File
11. Official Website



SINDH EDUCATION &
LITERACY DEPARTMENT



(QASIM AKBAR NIMANI) 10
SECTION OFFICER (G-III)

OFFICE OF THE DISTRICT EDUCATION OFFICER (PRIMARY) SANGHAR

PROCUREMENT PLAN (NON-DEVELOPMENT) FOR SSB 2017-2018 OF SCHOOLS WITHOUT DDO

Serial No	Fund Head & Sub head	Name of work and break up	Allocated Funds and break up for different locations /sites	Items to be procured	Method of Procurement	Anticipated /Actual Date of Advertisement	Anticipated /Actual Date of Start	Anticipated /Actual Date of Completion	Remarks
A	B	C	D	E	F	G	H	I	J
1	A03970 others 475	Inclass Material & Supplies	Rs. 18366000/-	As per Need Requisition prepared by SMCs	National Competitive Bidding Method under Rule-15(2)(B) SPPRA Rules 2010	04 th March 2018	08 th March 2018	15 th May 2018	
2	A03970 others 476	Library/ Laboratory	Rs. 6925000/-	As per Need Requisition prepared by SMCs	National Competitive Bidding Method under Rule-15(2)(B) SPPRA Rules 2010	04 th March 2018	08 th March 2018	15 th May 2018	
3	A03970 others 478	Sports	Rs. 3214000/-	As per Need Requisition prepared by SMCs	National Competitive Bidding Method under Rule-15(2)(B) SPPRA Rules 2010	04 th March 2018	08 th March 2018	15 th May 2018	
4	A03805	Stationary	Rs. 12249000/-	As per Need Requisition prepared by SMCs	National Competitive Bidding Method under Rule-15(2)(B) SPPRA Rules 2010	04 th March 2018	08 th March 2018	15 th May 2018	


DISTRICT EDUCATION OFFICER (PRIMARY)
DISTRICT SANGHAR

OFFICE OF THE
DISTRICT EDUCATION OFFICER
(PRIMARY) SANGHAR



BIDDING DOCUMENTS
FOR
PROCUREMENT FROM SCHOOL SPECIFIC BUDGET

SCHOOL EDUCATION DEPARTMENT, GOVERNMENT OF SINDH



**OFFICE OF THE
DISTRICT EDUCATION OFFICER
(PRIMARY) DISTRICT SANGHAR**

DEO (Pry)/SSB/ 03 /SGR

Dated: 13/4/2017

**BIDDING DOCUMENTS FOR PROCUREMENT OF SPORTS ITEMS,
STATIONARY, LIBRARY & LABORATORY AND IN CLASS MATERIAL FROM
SCHOOL SPECIFIC BUDGET**

Cost of Tender Documents	Rs:- 3000/= Three Thousand only Non-refundable
Tender Selling Date	04/3/2018 to 19/3/2018
Tender Submission Date and Time	19/3/2018 @ 09:30 am
Tender Submission Place	District Education Officer (Primary) Sanghar Division Shaheed Benazirabad
Tender Opening Date and Time	19/3/2018 @ 11:30 AM
Tender Opening Place	District Education Officer (Primary) Sanghar Division Shaheed Benazirabad.

01- INSTRUCTIONS FOR PREPARATION OF BID

- 01.01 Bidder are required to comply with all the clauses mention in the Terms and conditions of the bid documents and any deviation will forexpel bid them from competing in the Tender
- 01.02 The quoted rates should be in Pak Rupees. Bid shall be valid for 60 days from the date of opening of bid. The bid shall be inclusive of the all applicable duties and taxes/ transportations etc, and all other expenses on free delivery to consignee's and at the school institutions as enclosed list throughout District.
- 01.03 Quoted price shall be in figures and words both, if discrepancies between two, prices quoted in words shall prevail
- 01.04 The bidders shall sign a rate contract for whole year 2017-2018, ended on 30th June 2018. However order shall be placed by the school/ institutions as per their specific budget and policy of Education Department, Government of Sindh Karachi.
- 01.05 The Tender shall be submitted with all documents and sealed envelopes. Envelops must contain tender inquiry No. on the top. The name of bidder should be affixed on the face of the envelope on the left side. The bidder should prepare the tender in form of Technical and Financial proposals separately in accordance with rule 46 (2) SPPRA rule 2010, amended 2013. The envelope should be marked Technical Proposals and Financial Proposals in Bold and legible letters to avoid confusion. Envelops should be sealed and addressed to the Chairman District Procurement Committee, District Sanghar, Division Benazirabad and submitted in tender box on the scheduled date and time
- 01.06 Any alteration / correction must be initiated and each page is to be signed and stamp at the bottom

- 01.07 The Schedule is prepared with the generic name however the bidder may also mention the brand name against the generic name
- 01.08 1 items have to be quoted duly filled stamped and signed by the authorized bidder

Note: - No tender will be accepted after closing of the Tender Box, what so ever reason may be.

02- Technical proposal should have the following documents

- 02-01 Original tender receipt
- 02-02 Photocopy of pay Order / demand draft of earnest money in which should not be readable otherwise the bid ignored.
- 02-03 NTN / Income Certificate
- 02-04 Professional Tax Certificate
- 02-05 GST Registration Certificate, if applicable
- 02-06 SRB Sindh Revenue Board
- 02-07 Bidder should submit documentary evidence that can perform over all business of more than / equal to Rs:-50.00 Million, which is mandatory requirement otherwise bid will be rejected

03- Financial proposals should have the following documents

- 03-01 Original pay order / Bank draft of earnest money
- 03-02 Original copy bid offer with quoted price
- 03-03 Only those items financially offer will be announced / considered which are technically qualified by the formulary committee. If any firm was to give the separate item wise financial bid, they are advice to give separate item wise sealed envelope (s) of every item and should mention the name item and tender Sr. No. on the front in the bold and legible letter to avoid the confusion. Else the financial proposal envelops will be opened on qualified items basis and it will not be challenged by the suppliers / contractors to open the financial proposals of the Dis-qualified items.
- 03-04 In case the rates of two or more bidders found equal, all will be accepted on equal sharing basis.

04 TERMS AND CONDITIONS OF CONTRACT

- 04-01 The Successful bidder shall submitted 5% of contract amount as performance security in shape of Call deposit or in payment order.
- 04-02 The Successful bidder shall sign the **District Level Rate Contract agreement** with the Department of Education on Judicial Stamp paper of Rs: - 100/- as per approved format and the work/supply order will be issued by the respective Drawing & Disbursement Officers (DDOs) of District Sanghar, Division Benazirabad.
- 04-03 The Rate Contractor, shall affix 0.30% stamp duty. The Income Tax GST or any other payable tax shall be deducted from the bills of Contractors / suppliers
- 04-04 If the contractor / supplier requires Tax exemption facility regarding non deduction of advance income tax, the exemption certificate



issued by the concerned authority must be attached and on C.I.F basis a copy of entry and Tax paid Challan copy should be attached with the bill

- 04-05 The Supplies shall be in commercial pack delivered at the school institutions throughout District Sangha, Division Benazirabad by the authorized representative of the Firm at the risk and cost of the suppliers. Any breakage or shortage of the stock will be recovered from the supplier

05- DELIVERY

- 05-01 The required stores or required in 30 calendar days

06- LIQUIDATED DAMAGES

- 06-01 The Liquidated / Damage in the event of completion beyond the given schedule, shall be 0.1% each day of delay from the targeted period

07- REDRESSAL

- 07-01 Redressal of grievances and settlement of dispute will be as per SSPRA Rule 2010, amended 2013

08- UNDERTAKING ON RS:-100/- ON JUDICIAL STAMP PAPER

- 08.1 I / we read / understand the specified in the tender inquiry and undertake:-
- 08.02 That I / we will remain bound to supply any item as an additional quantity at the same rate on which said item I / we have supplied during the contract period
- 08.03 That I / we agree whether our tender for total out tender accepted for total/ partial or enhanced quantity for all or any single item
- 08.04 I / we also agree to supply and accept the said item at the rate for the supply of Contracted within the stipulated period shown in the contract
- 08.05 I / we understand and ensure for the supply of quality goods. I / we also agree to supply of 100% additional quantity without any additional charges, If the supplies / part of the supplies declared sub standard
- 08.06 I / we undertake that if any of the information submitted in accordance to this Tender inquiry found incorrect, our contract may be cancelled at any stage on our cost and risk
- 08.07 I / we undertake to deposit the goods testing fees per item to the District Level Committee, the said fees will be deposited directly to POL/CDL, if the assignment given to the said committee
- 08.09 I / we undertake that / I / we will replace the goods
- 08.10 I / we undertake that I / w have never been black listed
- 08.11 I / we also agree supply the 100% additional quantity without any additional charges
- 08.12 The Bidder also to provide the Technical specification and broacher of the Each Item



08:13

The DDO / Bidder after passing out the bills, the payment is reserved in shape of pay order or bank draft, till the delivery is over.

TERMS AND CONDITIONS ACCEPTANCE CERTIFICATE

I / we M/s _____ is hereby confirmed that we have carefully read all terms and conditions of the tender and also agreed to abide SPPRA-2010 amended 2013 for the procurements of Furniture & Fixture / Goods etc. during the validity of the tender

Signature of Vendor _____

Name of Authorized Person _____

Designation _____

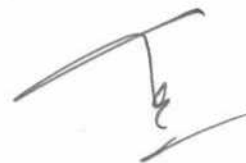
Seal and Address _____

Telephone No. _____ Fax No. _____ Email Address _____

Witness

01. Name in Full _____ Signature _____

02. Name in Full _____ Signature _____



**Bid Data
Sheet**

The following specification for the goods to be procured shall complement, supplementary amend the provisions in the Instructions to Bidders (ITB) Part One. Whenever there is a conflict, the provisions here in shall prevail over those in ITB.

[Instructions for completing the Bid Data Sheet are provided, as needed, in the note in italics mentioned for the relevant ITB Clauses.]

Introduction	
01 1.1	DISTRICT Education OFFICER Primary Sanghar, Shaheed Benazirabad
	Name of Contract/ Project.
01	Procurement of School [Stationery/ In-Class Material /Sports / Lib: & Laboratory Items for Primary schools of District Shaheed Benazirabad under SSB [SANGHAR] Region SHAHEED BENAZIRABAD.
03	Language of the bid. English

Bid Price and Currency	
04	The price quoted shall be Fixed along with DDP.
05	The price shall be fixed and will not be negotiated once finalized.

Preparation and Submission of Bids	
06	Qualification requirements as per criteria mentioned.
07	Amount of bid security. 2% of Total Bid Price.
08	Bid validity period. 60(Sixty) Days
09	Number of copies. One Original along with one photocopy.
10	IFB title and number procurement of Goods and furniture & Fixture.
11	Dead line for bid submission is [19/03/2018 @ 9:30 AM]
12	Time, date, and place for bid opening is 11:30 AM on [19 MARCH 2018, at The Office of the District Education Officer Primary Sanghar, [Region BENAZIRABAD Region Phone No.: [0235-542730]



Bid Evaluation	
13- a	Criteria for bid evaluation. As per criteria attached.
13- b	Or Adjustment expressed in an amount in the currency of Bid evaluation Or
13-c	Adjustment expressed is a percentage
14	Deviation in payment schedule. N/A
15	Cost of spare parts. N/A
16	spare parts and after sales services facilities in the procuring Agency's country N/A
17	Operating and maintenance costs. Factors for calculation of the life cycle cost: (i) number of years for life cycle <i>[it is recommended that the life cycle period should not exceed the usual period before a planned major overhaul of the goods]; N/A</i> (ii) operating costs <i>[e.g., fuel and/or other input, unit cost, and annual and total operational requirements]; N/A</i> (iii) maintenance costs <i>[e.g spare parts—with out duplication of above Clause 25.4(d) requirements—and/or other inputs]; N/A</i> and (iv) rate, as a percentage, to be used to discount all annual future costs calculated under (ii) and (iii) above to present value. N/A or Reference to the methodology specified in the Technical Specifications or else wherein the bidding documents. <i>[The contractually liquidated damages specified in the SCC shall be higher than the evaluation advantage.]</i>
18	Performance and productivity of equipment. 15% of the award contract price
19	Delivery Schedule with 30 Days after award contract and District Procurement Committee / District Sanghar, Constitute, District Inspection and Technical Committee Relevant Parameter in accordance with option selected. Adjustment as a percentage
20	Details on the evaluation method or reference to the Technical Specifications.
21	Specify the evaluation factors. As mentioned evaluation criteria
Contract Award	
22	Percentage of increase or decrease 15 % Bid Value.



Evolution Criteria for Procurement School Goods
(Under SSB for the year 2017-18)

The Technical Bids Shall be Evaluated on the basis of following Parameters				
Sr#	Evaluation Parameters		Total Marks	Brief
	Company / Firm / Individual Information	Required Field		
01	• No. of years in Business	10	45	02 Marks for each year in business Max (10)
	• Annual Turnover in Million	15		0.75 Marks per Million turnover Max (15)
	• NTN Registration Certificate	10		10 Marks firm have NTN Certificate
	• Sales Tax Registration Certificate	10		10 Marks firm with register and Sale Tax
02	Technical Proposal Specification and Brochures	10	10	10 Marks if firm provide complete details specification and brochures provide supplied item which are quoted
Financial Capabilities				
03	Income Tax Annual Return 3 Years	09	25	3 Marks production of each year Income Tax return Max (09)
	Audited Financial Statement 3 Years	06		2 Marks production of Financial Audit Statement each year Max (06)
	Monthly Sale Tax Summary of last 10 Months	10		1 Marks production of each month Sale Tax return Max (10)
	Relevant Fields Experience			20
Note: firm must get 75% Marks in Technical Evaluation for qualifying as per above mention Criteria				



**SPECIMEN FOR AUTHORIZATION LETTER BY MANUFACTURER /
IMPORTER FOR THEIR DISTRIBUTER**

I / we M/s _____ hereby authorize M/s
_____ Address _____

as our authorized Distributor, School Education Department, District Sanghar,
Division Shaheed Benazirabad,

We give undertaking that if there is any sub-standard spurious, counterfeit,
misbranded or contaminated and short supply of item (s) by our Distributor, we will
be responsible for the same, we also undertake that we have read and understood
the terms and conditions of the tender enquiry

Signature of Manufacturer / Importer _____

Name and Designation _____

Address _____

Note:- All the above said instruction must be read carefully for compliance: else the
offer will be ignored

Department reserves the right to ask and verify any document from the participants
related with manufacturer / importer of item, to assess the quality

