

**OFFICE OF THE EXECUTIVE ENGINEER**  
**EDUCATION WORKS DIVISION THARPARKAR @ MITHI**  
NO: XEN (E.W) TC/G-55/215 OF 2018, DATED. 14 / 2 / 2018.

**PRE-QUALIFICATION OF CONTRACTORS FOR**  
**ESTABLISHMENT OF CADET COLLEGE**

Applications are invited from Contractors of repute enlisted in category C-4 & above with Pakistan Engineering Council.

1. Every intending firm / contractor may apply for pre-qualification for Establishment of above college.
2. The Contractor should submit their application comprising the following information in shape of broacher / booklet with documentary evidence.
  - i) Name of Firm, Postal Address, Telephone, Fax Numbers, E-mail Address and Organization Chart.
  - ii) Legal Status of Firm.
  - iii) Copy of Valid PEC Constructor's License in the relevant category for the current year.
  - iv) Copy of NTN Certificate.
  - v) Copy of Pre-qualification letters issued by other Govt./Semi Govt, autonomous bodies and Organizations.
  - vi) Certificate of satisfactory Completion of works by the clients.
  - vii) List of key Permanent Technical Staff Members.
  - viii) List of works completed in last five years with name and telephone No. of the clients and value of projects.
  - ix) List of works in hand including all details required in (viii) above.
  - x)
    - a) Affidavit on Rs.100/- Non Judicial Stamp Paper declaring that the firm has never been Black Listed by any Govt./Semi Govt. Autonomous body or organization.
    - b) The firm has never been involved in any subversive / fraudulent activity.
  - xi) List of Equipments/Plants available with the firms which can be physically verified.
  - xii) Latest Bank Statement of Accounts of the firm.
  - xiii) Name and Address of Associates with their consent letter.
  - xiv) Any other document which will help in getting pre-qualification.

3. The application may be sent to THE EXECUTIVE ENGINEER EDUCATION WORKS DIVISION THARPARKAR @ MITHI Situated at Works & Services Complex Mithi Tel: **0232-920113** on or before 13-03-2018 by 01:30 P.M & will be opened on the same day @ 2:00 P.M.
4. Pre-qualification will be based on the basis of Quantification Criteria available in the EOI.
5. The Procuring Agency may reject all or any bids subject to the relevant provision of PPRA Rules.
6. Conditional Tenders will not be entertained.
7. Pre-qualification documents may be purchased on production of Tender fees Rs. 3000/- (Non- Refundable)

**(ENGR: RIAZ AHMED MEMON)**  
EXECUTIVE ENGINEER  
EDUCATION WORKS DIVISION  
THARPARKAR @ MITHI  
TEL: **0232-920113**

- 1/- The Secretary Information Technology, Government of Sindh Secretariat No. 6 @ Karachi along-with copies of N.I.T for favor of information and placing them on the Web site of Sindh Government.
- 2/- Seven (7) copies of N.I.T are forwarded to the Director Information publication Relation (Advertisement) Karachi, for publication the English Dawn, Urdu Jung, and Sindhi Kawish / Ibrat (03) news papers only.

Copy forwarded with compliments for information to:-

- 3/- The Deputy Commissioner Tharparkar @ Mithi.
- 4/- The Chief Engineer Education Works Hyderabad.
- 4/- The Superintending Engineer Education Works Circle Mirpurkhas.
- 5/- M/S Young Associates 38-C 14th commercial street Phase-II (Ext) Defence housing Authority Karachi..
- 6/- The Assistant Engineer (Education Works Sub-Division) Mithi.
- 9/- Copy Notice Board / Draftsman / Head Clerk / Tender Clerk.
- 10/- Office Order file.

  
EXECUTIVE ENGINEER  
EDUCATION WORKS DIVISION  
THARPARKAR @ MITHI



## NOTIFICATION

NO.SO(G) EDU/E&A/PRO-EW/14-15: In pursuance of Rule - 7 of the Sindh Public Procurement Rules, 2010, a Departmental Procurement Committee comprising of following Officers for procurement of works for various Educational Institutes / Offices / Line Departments working under Administrative Control of Education & Literacy Department to be procured under ADP / Regular Budget / SNE of Education Department is constituted as under:-

- |    |  |          |
|----|--|----------|
| 1. | Executive Engineer (Education Works)<br>Concerned Education Works Division<br>Education & Literacy Department                    | Chairman |
| 2. | Assistant Engineer<br>Local Government Public Health Engineering Department  | Member   |
| 3. | Assistant Engineer (Education Works) of Headquarter<br>Concerned Education Works sub Division<br>Education & Literacy Department | Member   |

### ToRs

- Preparing bidding documents;
- Carrying out technical as well as financial evaluation of the bids;
- Preparing evaluation report as provided in Rule 45 of SPPRA 2010;
- Making recommendations for the award of contract to the competent authority; and
- Perform any other function ancillary and incidental to the above.

- DR. FAZLULLAH PECHUHO -

NO.SO(G) EDU/E&A/PRO-EW/14-15:

Karachi, date the 28<sup>th</sup> May, 2015

A copy is forwarded for information & necessary action to:-

1. All Members of the Committee.
2. The P.S. to Senior Minister, Education & Literacy Department, Govt. of Sindh, Karachi.
3. The P.S. to Secretary, Education & Literacy Department.
4. The P.S. to Secretary, Local Government Public Health Engineering Department.
5. Office Order File



SINDH EDUCATION &  
LITERACY DEPARTMENT



DEPUTY SECRETARY (CA) 28/04/15



GOVERNMENT OF SINDH  
EDUCATION & LITERACY DEPARTMENT  
Karachi, date the 28-04-2015

## NOTIFICATION

NO.SO(G) EDU/E&A/PRO-EW(CRCY)14-15: In pursuance of Rule - 31 of the Sindh Public Procurement Rules, 2010 a Departmental Complaint Redressal Committee comprising of following Officers constituted as under to resolve complaint's of aggrieved bidders:-

- |    |   |          |
|----|---|----------|
| 1. | Superintendent Engineer (Education Works)<br>of concerned Education Works Circle<br>Education & Literacy Department | Chairman |
| 2. | Representative of District Account Officer /<br>Accountant General, Sindh   | Member   |
| 3. | Representative of Head of procuring Agency<br>(Professional from relevant field concerning)                         | Member   |

### ToRs

- To perform according to Rule - 31 of SPPRA, 2010;
- Perform any other function ancillary and incidental to the above.

SECRETARY EDUCATION  
TO GOVT. OF SINDH  
Karachi, date the 28<sup>th</sup> May, 2015

NO.SO(G) EDU/E&A/PRO-EW(CRCY)14-15:

A copy is forwarded for information & necessary action to:-

1. All Members of the Committee.
2. The P.S to Secretary, Education & Literacy Department.
3. Office Order File



SINDH EDUCATION &  
LITERACY DEPARTMENT



28/04/15  
DEPUTY SECRETARY (GA)

**EXECUTIVE ENGINEER  
EDUCATION WORKS DIVISION  
THARPARKAR@ MITHI**



**E.O.I. DOCUMENT FOR CONTRACTORS SERVICES IN  
CATEGORY C-4 AND ABOVE**

**FOR**

**VARIOUS WORKS AT CADET COLLEGE MITHI DISTRICT  
THARPARKAR SINDH**

Name of Executing Agency: Executive Engineer Education Works  
Name of Procuring Agency: Executive Engineer  
Education Works Division Tharparkar @ Mithi  
Consultants: M/s Young Associates  
9-C, 24<sup>th</sup> Commercial Street, Phase-II (Ext.)  
DHA, Karachi – 75500.

Document Issued To \_\_\_\_\_

Vide DR No. \_\_\_\_\_ Dated: \_\_\_\_\_

**EXECUTIVE ENGINEER  
EDUCATION WORKS DIVISION  
THARPARKAR@ MITHI**

1. **INTRODUCTION.**

The basic aim of this process is to short list the competent constructing firms prior to issue of Request of Proposals (RFP) for submission of Technical and Financial proposals(SPPRA Rule 27(a)). This is to ensure that only firms with appropriate experience, a proven track record, and necessary annual turnover, which are free of any major pending litigation and that, can provide all required deliverables in an timely manner and only Prequalified Contractors will be invited to submit their proposals.

2. **E.O.I DOCUMENT** is issued to all interested firms to obtain required information and data in the similar manner, to facilitate the evolution as per criteria mentioned in it. It comprises of following sections:

- (a). Section I. Instructions to Contractors.
- (b). Section II. Scope of Contract.
- (c). Section III. Eligibility & Evaluation / Qualification Criteria.
- (d). Section IV. Application Forms.

**(a). Section I. Instructions to Applicants.**

**Clause 1.**

The Bidders shall enclose the (one original and onecopy) of the application in a sealed envelope which shall:-

- (a). Bear the name and address of the applicant.
- (b). be delivered by hand or through registered mail to address mentioned in advertisement for EOI or in document, and
- (c). be clearly marked "Application for short listing of Contractors for "Various Works at Cadet College Mithi Tharparkar".

**Clause 2**

If the envelope is not sealed and marked as required, the procuring agency will assume no responsibility for the misplacement of the application.

**Clause 3**

The applications shall be prepared in the English language. Information in any other language shall be accomplished by its translation in English.

**Clause 4**

The Applicants must respond to all questions and provide complete information as advised in this document. Any lapses to provide essential information may result in rejection of the Application.

**Clause 5**

Clarification and Modification of EOI Documents.

Any Applicant, who has obtained EOI Documents, may request for clarification of contents of the document in writing, and respond to such queries shall be made in writing within three calendar days, provided they are received at least five calendar days prior to the date of opening of bid.

**Clause 6 Addendum:**

At any time prior to the deadline for submission of applications, the agency may amend the EOI Document by issuing addenda. Any addendum issued shall be part of the EOI Document and shall be communicated in writing to all who have obtained the document.

**Clause 7 Deadline for submission of Applications (SPP Rule 22 & 24):**

Application shall be received by the agency at the address **Executive Engineer, Education Works Division, Tharparkar @ Mithi** not later than **13-03-2018 up to 1:30 pm**. The procuring agency may, at its discretion, extend the deadline for the submission of Applications by amending the EOI Document, and in which case rights and obligations of the Agency and the Applicants subject to the previous deadline shall thereafter be subject to the deadline as extended.

**Clause 8 Evaluation (Rule 74):**

The Applicant's general and particular experience, personnel, and financial position, as demonstrated by the Applicant's responses in the prescribed forms will be evaluated as per evaluation criteria given in the document. The Procuring Agency reserves the right to waive minor deviations, if these don't materially affect the capability of an applicant to perform the contract.

**Clause 9 Clarification of Applications (Rule 43):**

To assist in the evaluation of Applications, the agency may, at its discretion, ask any Applicant for a clarification of its application which shall be submitted within a stated reasonable period of time. Any request for clarification and all clarifications shall be in writing. If an Applicant does not provide clarifications of the information requested by the date and time set in the agency's request for clarification, its Application may be rejected.

**Clause 10 Verification of Prequalification Information (Rule 28 (Id):**

Verification of the information provided by the applicants in the submissions for short listing may be made. In case the information is found to be wrong or incorrect in any material way or the applicant is found to be lacking in the capability or resources to successfully perform the contract, the application shall not be entertained. The following documents should be attached with the EOI.

- i) Name of Firm, Postal Address, Telephone, Fax Number, E-mail Address and Organization Chart.
- ii) Legal Status of Firm.
- iii) Copy of valid PEC Contractor's License in relevant category.
- iv) Copy of NTN Certificate.
- v) Copy of Prequalification letters issued by other Govt. / Semi Govt., Autonomous Bodies and Organizations.
- vi) Certificate of Satisfactory Completion of Works by the Clients.
- vii) Certificate of Satisfactory Completion of Works in hard ship areas issued by the Clients.
- Viii) List of Key Permanent technical Staff Members.

- ix) List of Works Completed in last five years with name and telephone # of the Clients and value of Project.
- x) List of Work In Hand including all details required in (ix) above.
- xi) Affidavit on Rs. 100/- Non Judicial Stamp Paper declaring that the firm has never Black Listed by any Govt. / Semi Govt., Autonomous Body or Organization.
- xii) List of Equipment / Plants available with the firms which can be verified.
- xiii) Latest Bank Statement of Accounts of the firm for last three years alongwith cash flow for last three years.
- xiv) The Contractors should be possessing the registration in required discipline as under:
  - (a). for Civil Works. (CE-10)
  - (b). for Electrical Works. (EE-04, EE-05 & EE-06)
  - (c). for Water Supply & Sewerage Work. (CE-09 & CE-10)

**Section II. Scope of Contract.**

The Scope of Contract is not limited to the following:

- a) Building Works.
- b) Concrete Road.
- c) Asphalt Road.
- d) Plumbing / Drainage Works.
- e) Electrical Works. (Internal & External)
- f) Development of Infrastructures.
- g) Landscaping.
- h) Storm Water Drainage.
- i) Sewerage Treatment Plant.
- j) Stabilization of Earth Work.

**Note:** The applicants can apply for any of the above trades exclusively or collectively.

Section III: Criteria for Pre-qualification of Contractor.

(a). Legal Status of Firm.	(Maximum 3 Points)
(i). Limited Co.	3 Points
(ii). Partnership	2 Points
(iii). Individual	1 Point
(b). P. E. C Registration	Mandatory
(c). NTN Certificate	Mandatory
(d). Copy of Pre-qualification with other Department.	1 Point per qualification <b>(Max 10) Points.</b>
(e). Certificate of Completion.	2 Points per Certificate <b>(Max 10) Points.</b>
(f). List of Permanent Technical Staff.	<b>Max 12 Points.</b>
(i). Diploma Holder.	1 Point
(ii). Graduate Engineer.	2 Points
(iii). Master in Engineering.	3 Points
(iv). Ph.d. in Engineering.	4 Points



(g). List of completed work in last five years. Provided Documentary Evidence with Work Orders.	1 Point per 10.0 Million <b>(Max 15 Points)</b>
(h). List of work in hand. Provided Documentary Evidence with Work Orders.	1 Point per 10.0 Million <b>(Max 15 Points)</b>
(i). Experience of working in hardship area. (Provide proof and list of works).	2 Points per 10.0 Million <b>(Max 10 Points)</b>
(j). Affidavit on Rs. 100/- stamp paper declaring that the firm has never been black listed.	Mandatory.
(k). list of equipment & plant.	(Max 15 Points)
i. Concrete Mixer.	1 Point
ii. Concrete Hoist.	1 Point
iii. Vibrator.	1 Point
iv. Tractor with Trolley.	1 Point
v. Leveling instrument / Theodor lite.	1 Point
vi. Dumpers.	1 Point
vii. Road Rollers.	1 Point
viii. Excavators.	1 Point
ix. Water Booser.	1 Point
(l). Latest Bank Statement	4 Points
(m). Average Annual Turn Over of last five years.	(Max 6 Points)
i. Rs. 400 Million and above.	3 Points
ii. Between Rs. 400 Million to Rs. 200 Million.	2 Points
iii. Below Rs. 200 Million.	1 Point
<b>Total:</b>	<b>100 Points</b>

**Qualifying Score: 70 Points**

**Section IV. Application Forms;**

A-1

**1. Application Submission Form**

(The covering letter is to be submitted by the interested bidder or partner responsible for a joint venture, on appropriate company letter head)

Date: \_\_\_\_\_

To,

THE EXECUTIVE ENGINEER  
EDUCATION WORKS DIVISION  
THARPARKAR @ MITHI

**Sub: SHORT LISTING OF CONTRACTORS FOR CONSTRUCTION SERVICES FOR ESTABLISHMENT OF CADET COLLEGE @ MITHI.**

1. The undersigned, being duly authorized to represent and act on behalf of \_\_\_\_\_ apply to be short listed for the project cited above and enclosed one (1) original (together with one copy of our EOI documents and declare the following.

- (a) We have examined and have no reservations to the EOI Document.
- (b) We understand that you may cancel the short listing process at any time and that you are not bound either to accept any application that you may receive or to invite the short listed applicants to bid for the contract subject of this short listing, without incurring any liability to the Application.
- (c) Bids by short listed applicants will be subject to verification of all information submitted for short listing at the time of bidding;
- (d) Agency reserve the right to amend the scope and value of any contract under this project; in such event bids will only be called from short listed bidders who meet the revised requirements;

1. Your Agency and its authorized representatives may contact the following person(s) for further information, if needed;

Person to be contacted:

Telephone: \_\_\_\_\_

2. The undersigned declare that the statements made and the information provided in the duly completed application are complete, true, and correct in every detail.

Signed:

Name:

## 2. Company Profile

Date: \_.

1.	Name of firm (legal):  <i>(In case of Joint Venture (JV), legal name of each partner:</i>
2.	Nature of Business:  <i>(Whether the firm is Corporation, Partnership, Trust etc.) (In case of Consortium; whether the Lead Consortium Member is a Corporation, Partnership, Trust etc.)</i>
2.	Head Office Address:
3.	Telephone: Fax numbers: E-mail address:
4.	Place of Incorporation/Registration:  Year of incorporation/registration:
5.	Branch office Address: Telephone: Fax numbers: E-mail address:
6.	Applicant's authorized representative: Telephone: Fax numbers: E-mail address:

### 3. General Experience Record

- (i). **Details of Contracts of Similar Nature and Complexity completed over latest 10 years.**  
Use a separate sheet for each contract.

1.	Name of Contract: Location:
2.	Name of Procuring Agency, Telephone and Fax Number:
3.	Procuring Agency Address:
4.	Nature of works and special features relevant to the contract for which the Applicant wishes to prequalify: .....
5.	Contract Role (Tick One):  (a) Sole Contractor    (b) Sub-Contractor    (c) Partner in a Joint Venture
6.	Value of the total contract (in specified currencies) at completion, and at date of award for current contract:  Currency..... Currency .....Currency .....
7.	Equivalent in Pak/Rs.:
8.	Date of Award:
9.	Date of Completion:
10.	Specified Requirements: 1
11.	Approved Cost of Civil works of the Project for which services were provided by the firm:.....(M) Initial period of completion: Months _____ Final Completion period: Months Completion Cost of Civil Works of the Project for which services were provided by the firm.....(M) <i>Final /Up-to-date quantities of major items of work should be indicated with rate per sft/rft..</i>
<b>*Attach supporting documentary evidence.</b>	

**4. Professional Staff. (Head Office & Field Staff)**

Applicant should provide the names of suitably qualified personnel to meet the specified requirements stated in Section III (Evaluation and Qualification Criteria). The data on their experience should be supplied using the Form below for each candidate.

1.	Title of Position:
	Name:
2.	Title of Position:
	Name:
3.	Title of Position:
	Name:
4.	Title of Position:
	Name:
5.	Title of Position:
	Name:
6.	Title of Position:
	Name:
7.	Title of Position:
	Name:
8.	Title of Position:
	Name:
9.	Title of Position:
	Name:
10.	Title of Position:
	Name:

3 (D). Financial Soundness / Status.

1. Income Tax Return of Firm

<b>Year</b>	<b>Amount of Income Tax Paid</b>
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2. Annual Turnover of last three years.

<b>Year</b>	<b>Amount in Million</b>
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(Attach Copies of Income tax return form & Bank Statement for authentication)