



KARACHI METROPOLITAN CORPORATION

ENGINEERING DEPARTMENT

Office of the Director General (Technical Services), KMC
Plot No.512, New M.A. Jinnah Road, near Islamia College Karachi.
Phone: 021-99230951, Email: cm.ed.kmc@gmail.com

No. CE/B/DED/ED/KMC/43/18

Dated: 12th February 2018

EXPRESSIONS OF INTEREST

SHORT LISTING / PREQUALIFICATION FOR APPOINTMENT OF CONSULTANT FOR THE CONSULTANCY SERVICES FOR THE WORK OF "REHABILITATION / IMPROVEMENT OF STORM WATER DRAINS IN DIFFERENT LOCATION OF KARACHI CITY."

The Karachi Metropolitan Corporation intends to invite Expressions of Interest (EOI) for short-listing / pre-qualification for Consultant to provide engineering services in connection with Detailed Survey, Soil Investigation, Preparation of Feasibility Studies, & PC-I, Detailed Design, Preparation of Tender Documents for the above said project.

Interested firms are invited to submit Expression of Interest (EOI) for the above assignment along with following information (in duplicate):

1. Copies of License of the firm with Pakistan Engineering Council (PEC) along with updated renewal, in category of structures for flyovers, bridges underpasses and Road works.
2. Copy of registered partnership deed among the partners, (if any)
3. Name, Address, Phone, Fax and E-mail Address along with postal and Telegraphic Address of registered head office and branch offices.
4. Name and Short CVs of Principal, Proprietor, Managing Director, Partners and Directors including their individual registration from respective councils / institutions along with updated renewal.
5. Financial statement summary for the past three years.
6. National Tax Number of the firm(s) along with proof of submission of last 03 years Income Tax Return.
7. Details of Consortium / Association with name of lead partner. Applicants may note that any consortium must not comprise more than three (03) individual firms.
8. List of related works undertaken by the firm with the following details:
 - Name of Project
 - Estimated Cost
 - Name and address of the Consultancy Services rendered (i.e. Pre-feasibility and / or feasibility study / detailed designs / tender documentation construction supervision etc) along with duration period.
 - Cost of consultancy services (with percentage share among the partners), if applicable.
9. List of relevant technical personnel with qualification in continuous employment with the firm / consortium / joint ventures for the last one year.
10. List of local employees from sub-para 9 above committed on other projects.
11. Total personnel strength for the last one year.

12. List of litigations / blacklisting cases or actions, proposed by the Government, of the firm consortium / joint venture, if any, for the last 15 years with any organization. In case of no litigation and / or blacklisting history, the firm / consortium joint venture will provide Affidavit duly endorsed by Notary Public on a stamp paper of Rs.100/- otherwise submit details of such cases and their present status.

13. Consent to sign integrity pact with Karachi Metropolitan Corporation.

Foreign Technical input, in form of Expert Staff, if proposed by the Consortia, shall have to be arranged by the firm / consortium / joint venture directly at firm's own cost without foreign currency implication, but the foreign input proposed would be restricted to very specific part of assignment where the local expertise is not available in the country and be limited to need level.


The intention of this invitation is to prepare a list of suitable consultancy / consortium / joint venture from whom the proposals will be requested. The final selection will depend on the capability and capacity of the firm / consortium / joint venture.

Interested firms registered with Pakistan Engineering Council with updated renewal are invited to prepare their proposal of above scheme in line with the instructions contained in the proposal document that can be obtained from the office of the Chief Engineer (Buildings), KMC situated at Old KBCA Building Ground Floor, behind Civic Centre & adjacent KW&SB, Main Office Gulshan-e-Iqbal, Karachi during working hours from **19-02-2018** to **06-03-2018**.

A Pre-Submission Conference is scheduled to be held on **05-03-2018** at **03:00 pm** in the office of the Chief Engineer (Buildings), KMC situated at Old KBCA Building Ground Floor, behind Civic Centre & adjacent KW&SB, Main Office Gulshan-e-Iqbal, Karachi, to answer queries / questions of the bidder to help / assists in the preparation of detailed proposals. Those interested in attending the Pre-Submission Conference are requested to kindly intimate in advance about their quires on or before **05-03-2018**.

The EOI shall be submitted upto **07-03-2018** till **02:00 pm** and will be opened on **07-03-2018** at **02:30 pm**, in the office of the Chief Engineer (Buildings), KMC situated at Old KBCA Building Ground Floor, behind Civic Centre & adjacent KW&SB, Main Office Gulshan-e-Iqbal, Karachi.

KMC may reject all or any bids or proposals at any time prior to the acceptance of a bid or proposals, subject to the relevant provisions of SPPRA Rules 2010.


**Chief Engineer (Building) / DED,
Engineering Department, KMC**

Not to be Published:

Director (MMD), KMC (w.r.t. advertise in the newspapers)

Enclosed 10 Copies with a request to publish in not more than three (03) widely circulated leading dailies newspapers of English, Urdu and Sindhi.

Director (CB) SPPRA GOS

With a request to upload on SPPRA (Authority) Website & issue ID Number.

Sr. Director (IT), KMC

With a request to upload on the KMC Website

C.C. to:-

1. Director General (Technical Services), KMC
2. Chairman Tender / Procurement Committee
3. Director (Accounts), Engg. Dept. KMC
4. Secretary to Mayor, KMC



KARACHI METROPOLITAN CORPORATION
ENGINEERING DEPARTMENT

Engr. Shahab Anwer
Director General (Technical Services)

512 JM, New M.A. Jinnah Road, Karachi
Phone: 99230951 Fax: 99230952


No. DG/TS/KMC/356/2017

22, June, 2017

Subject: CONSULTANTS SELECTION COMMITTEE

The Consultants Selection Committee constituted under Rule 69 of the Sindh Public Procurement Rules, 2010 vide this office letter No. DG/TS/KMC/463/15 dated 03-10-2015 is hereby modified comprising of the following two members with the undersigned as Head of the Committee:-

1. Mr. S.M. Taha, Director Engineering Design / Contract Management Engineering Department, KMC
2. Mr. Nayab Saeed, Director Accounts, Engineering Department, KMC


Director General (Technical Services)
Karachi Metropolitan Corporation

All Concerned

e.c. *

1. Secretary to Mayor, Karachi
2. PS to Metropolitan Commissioner, KMC
3. Office Record File



KARACHI METROPOLITAN CORPORATION
OFFICE OF THE DIRECTOR GENERAL (TS)
ENGINEERING DEPARTMENT

No. D.G./T.S./KMC/463/15

Dated: 3-10-15

NOTIFICATION

Subject: CONSTITUTION OF CONSULTANT SELECTION COMMITTEE.

As required under Rule 69 of the SPP Rules 2010 a Consultant Selection Committee comprising the following two members with the undersigned as Head of the Committee is hereby constituted for selection of consultants in the Engineering Department, KMC.

- | | | |
|----------------------------|--------------------------------|------------------|
| 1. Mr. Bashir Hussain Shah | Chief Engineer(Design/CM), KMC | Member |
| 2. Mr. Nayab Saeed | Director Accounts, E.D, KMC | Member/Secretary |

Director General (TS)
Karachi Metropolitan Corporation

DISTRIBUTION TO ALL MEMBERS

C.C. to:

1. The Chief Engineer /P.D(all), KMC.
2. Secretary to Administrator, KMC
3. PS to Metropolitan Commissioner, KMC.



KARACHI METROPOLITAN CORPORATION
OFFICE OF THE EXECUTIVE ENGINEER (CM)
ENGINEERING DEPARTMENT

No. EE/CM/Engg. Dept/KMC/ 718 /15

Dated: 03-12-2015

MODIFICATION

The Complaint Redressal Committee constituted under Rule 31 of SPP Rules 2010 and notified vide No.DO(CM)/W&S/CDGK/357/10 dated 01-12-2010 has been modified as under in accordance with the re-designation of posts under notification No.Secy/Admin/KMC/2011/113 dated 24-11-2011 endorsed by Director General (TS), KMC vide No.DG(TS)/KMC/265/2011 dated 09-12-2011.

- | | | |
|----|---|------------------|
| 1. | Director General(TS), KMC | Chairman |
| 2. | Director(Planning) F&P, KMC | Member |
| 3. | Chief Engineer (CM) Engg. Deptt.KMC. | Member/Secretary |
| 4. | An independent professional from the relevant field
Concerning the procurement progress in question to
Be nominated by the head of procuring agency.
(as per approval by the Competent Authority time to time
& case to case basis) | Member |
| 5. | Director Accounts, Engg. Deptt. KMC. | Member |



S. Raza
Executive Engineer (CM)
Karachi Metropolitan Corporation

Copy to:-

All members

C.C. TO:-

- 1/12/15*
- T. Director General (TS), KMC
 - 2. Financial Advisor, KMC
 - 3. Chief Engineer (All), KMC
 - 4. Secretary to Administrator, KMC.
 - 5. PS to Metropolitan Commissioner, KMC
 - 6. SPPRA.
- MS*
7/12/2015



CITY DISTRICT GOVERNMENT KARACHI

OFFICE OF THE DISTRICT OFFICER (CM)
WORKS & SERVICES GROUP OF OFFICES

4th Floor, Room No. C-409, Civic Centre, Gulshan-e-Iqbal, Karachi
Phone: 021-99232426 . Fax: 021-99230669

No. DO(CM)/W&S/CDGK/357 /10


Dated: 01/12/ 2010

NOTIFICATION

SUBJECT: CONSTITUTION OF COMPLAINTS REDRESSAL COMMITTEE (CRC) FOR WORKS AND SERVICES GROUP OF OFFICES, CDGK UNDER RULE 31 OF SPP RULE 2010.

The Competent Authority has been pleased to approve the following committee for Redressal of Complaints as required in Rule 31 of Sindh Public Procurement Rules 2010.

- | | | |
|----|--|--------------------|
| 1. | Executive District Officer (W&S) CDGK.
Head of Department | Chairman |
| 2. | District Officer (Planning) F&P, CDGK
Representative of EDO (F&P), CDGK | Member |
| 3. | District Officer (CM) W&S CDGK | Member / Secretary |
| 4. | An independent professional from the relevant field concerning the procurement progress in question to be nominated by the head of procuring agency.
(as per approval by the Competent Authority time to time & case to case basis) | Member |
| 5. | District Officer (Accounts) W&S, CDGK | Member |


District Officer (CM)
W&S, CDGK

All Concerned

C.C to:-

1. Executive District Officer (F&P) CDGK.
2. Executive District Officer (W&S) CDGK.
3. Director (CB) SPPRA, GOS, Karachi.
4. District Officer-I (All) W&S, CDGK.
5. PS to DCO / Administrator, CDGK.
6. In House Consultant, W&S, CDGK.
7. Office File.



KARACHI METROPOLITAN CORPORATION
DISTRICT ANNUAL DEVELOPMENT PROGRAM

2017-18

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(Rs. in million)														
ADP NO. 2017-18	Sector / Sub-Sector / Name of Scheme	Location of Scheme	Status of Scheme	Estimated Cost	Actual Expenditure up to June 2016	Revised Allocation 2016-17	Estimated Expenditure up to June 2017	Allocation for 2017-2018			Financial Progress in % age up to		Financial Projection	
								Capital	Revenue	Total	2016-17	2017-18	2018-19	2019-20
1	2	3	4	5	6	7	8	9	10	11	13	14	15	16
	G-Total Culture & Tourism Information Technology			1938.229	560.195	351.672	911.067	680.980	0.000	680.980	2988.437	6078.467	0.000	0.000
434	Consultancy service for Development & Implementation of IFMS, F&A KMC.	KMC	Approved	20.000	0.000	0.000	0.000	15.000	0.000	15.000	0.000	75.000	0.000	0.000
435	Digital Archiving of Land Record of KMC.	KMC	Approved	20.000	0.000	0.000	0.000	15.000	0.000	15.000	0.000	75.000	0.000	0.000
436	Procurement of Office Equipments Furniture / Fixture and Other Material for Different Dept of KMC (S&PI)	KMC	Approved	20.000	0.000	8.643	8.643	0.000	11.000	11.000	43.215	98.215	0.000	0.000
437	Upgradation of IT Infrastructure (TIER-3) Precision Cooling (Net working) For IFMS, KMC	KMC	Approved	20.000	0.000	0.000	0.000	0.000	15.000	15.000	0.000	75.000	0.000	0.000
438	Upgradation of IT Infrastructure System Software For IFMS	KMC	Approved	20.000	0.000	0.000	0.000	15.000	0.000	15.000	0.000	75.000	0.000	0.000
439	Computerization of all KMC Departments (Phase I)	KMC	Approved	20.000	0.000	0.000	0.000	0.000	15.000	15.000	0.000	75.000	0.000	0.000
	Total Information Technology			120.000	0.000	8.643	8.643	45.000	41.000	86.000	43.215	473.215	0.000	0.000
	Total Allocation for On-going Schemes			10020.977	2304.431	1235.429	3539.860	3065.687	268.313	3334.000	0.000	0.000	0.000	0.000
440	Block Allocation for New Schemes	Karachi	Un-approved	1667.000	0.000	0.000	0.000	1667.000	0.000	1667.000	0.000	0.000	0.000	0.000
	Total ADP Schemes (On-going + New Schemes)			11687.977	2304.431	1235.429	3539.860	4732.687	268.313	5001.000	0.000	0.000	0.000	0.000

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KARACHI METROPOLITAN CORPORATION
ENGINEERING DEPARTMENT
CONTRACT MANAGEMENT SECTION



EXPRESSION OF INTEREST
PROPOSAL DOCUMENTS

SHORT LISTING / PRE-QUALIFICATION FOR APPOINTMENT
OF CONSULTANT FOR THE WORK OF
"CONSULTANCY SERVICES FOR THE WORK OF REHABILITATION /
IMPROVEMENT OF STORM WATER DRAINS IN DIFFERENT
LOCATION OF KARACHI CITY".

(THIS DOCUMENTS BASED ON PEC STANDARD BIDDING DOCUMENTS)

February 2018

Issue to M/s _____ Pay Order No. _____
_____ Dated _____
_____ Bank: _____

Signature & Stamp of Issuing Authority

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SECTION – 1

EXPRESSIONS OF INTEREST

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KMC may reject all or any bids or proposals at any time prior to the acceptance of a bid or proposals, subject to the relevant provisions of SPPRA Rules 2010.

[SD]
Chief Engineer (Building) / DED,
Engineering Department, KMC

SECTION -2
INFORMATION TO CONSULTANTS

2.1 INTRODUCTION

- 2.1.1 KMC will Short List / Pre-Qualify Consultants, in accordance with the method of selection given in the evaluation criteria on page 12 & 13 of this document.
- 2.2.1 The Consultants are invited to submit EOI for the appointment of **“Consultancy Services for the work of Rehabilitation / Improvement of Storm Water Drains in different Location of Karachi City”**.
- 2.3.1 The Assignment shall be implemented in accordance with the phasing indicated in the Scope of Work.
- 2.4.1 The Consultants must familiarize themselves with local conditions and take them into account in preparing the EOI. The relevant information relating to the project is available and may be examined in the offices of the Chief Engineer (concerned), KMC.
- 2.5.1 The KMC will assist the Consultants in obtaining necessary information available with CONTRACT MANAGEMENT SECTION, to carry out the services, and make available relevant project data and reports.
- 2.6.1 Please note that the expenditure of preparing the EOI including any visit to KMC or the site is not reimbursable.
- 2.7.1 Consultants or any of their affiliates shall not be hired for any assignment, which, by its nature, may be in conflict with another assignment of the Consultants.
- 2.8.1 The Consultants shall observe the highest standards of ethics during the selection and execution of such contracts. In pursuance of the policy i.e.
 - a. Corrupt practice means the offering, giving, receiving or soliciting of anything of value to influence the action of a public official in the selection process or in contract execution, and fraudulent practice means a misrepresentation of facts in order to influence a selection process or the execution of a contract to the detriment of the KMC, and includes collusive practices among Consultants (prior to or after submission of proposals) designed to establish prices at artificial, non-competitive levels and to deprive the KMC of the benefits of free and open competition.
 - b. KMC will reject a EOI for award if it determines that the firm recommended for Short listing has engaged in corrupt or fraudulent activities in competing for the contract in question;

- c. KMC will declare a firm ineligible, either indefinitely or for a stated period of time, to be awarded a contract if it at any time determines that the firm has engaged in corrupt or fraudulent practices in competing for, or in executing the contract.
- d. The “Integrity Pact” shall be signed by the firm/consortium at the time of Contract Agreement.

2.2 DOCUMENTS COMPRISING THE PROPOSAL

- 2.2.1 Consultants may request a clarification in respect of any of the documents at least 7 days before the EOI submission date. Any request for clarification must be sent in writing by paper mail, cable, telex, facsimile, or electronic mail to the KMC’s address as indicated. The KMC will respond by cable, telex, facsimile, or electronic mail to all invited Consultants and will send copies of the response to all invited Consultants and will send copies of the response to all invited Consultants who intend to submit EOI.
- 2.2.2 At any time before the submission of EOI, the KMC may, for any reason, whether at its own initiative or in response to a clarification request by an invited firm, modify the documents by amendment. The amendment will be sent in writing by mail, facsimile, or electronic mail to all invited Consultants and will be binding on them. The KMC may at its discretion extend the deadline for the submission of EOI.

SECTION-3

TERMS OF REFERENCE

“Consultancy Services for the work of Rehabilitation / Improvement of Storm Water Drains in different Location of Karachi City”

10.0 Background.

Due to change in global climate, global warming etc. heavier rainfall is expected during coming years which may further worsen the problem of flooding of vast areas. In order to remedy the situation it is important that critical areas subject to flooding are identified and studied to develop an efficient Drainage System in the area. At some locations the encroachments on existing Drains/Nallas and or being silted up may be major cause of such flooding.

The consultants are required to study for the Consultancy Services for the work of Rehabilitation / Improvement of Storm Water Drains in different Location of Karachi City to devise a proper and efficient Drainage System on priority. The consultants and in consultation with concerned officers of Karachi Metropolitan Corporation (KMC) proper drainage designs are to be developed.

10.0 Scope of Work.

The consultants will carryout detailed survey for each location to establish the catchments areas, carry out hydrological study to estimate Storm Water runoff, design a Drainage System including Main Trunk Drain (MTD) and any side / lateral drains or Interceptor Drains (ID) besides remodeling / widening / improvement / Rehabilitation of any existing nallah, drain, taking into account its total catchments area and the outfall for proper and efficient functioning of the whole system. Alternate construction materials and designs will be considered to arrive at most economical solution. Ease of maintenance shall be given due consideration for selection of the design.

10.1 Detailed Survey, Soil Investigation, Preparation of Feasibility Studies, & PC-I, Detailed Design, Preparation of Tender Documents

The Consultants shall carry out the Detailed Survey, Soil Investigation, Preparation of Feasibility Studies, & PC-I, Detailed Design, Preparation of Tender Documents for Consultancy Services for the work of Rehabilitation / Improvement of Storm Water Drains in different Location of Karachi City.

10.2 Bidding Process

Consultants will extend all assistance and help to KMC for invitation of bids, pre-bid meetings if necessary, in responding to bidder's queries, evaluation of received bids and award of work.

10.3 Construction Supervision

The consultants shall provide on site supervision of work in accordance with the Contract including verification of measurements, and payment certificates, Contract administration including any amendments, variations with prior approval of the Employer, all in accordance with the Contract.

SECTION – 4

INFORMATION FROM CONSULTANTS

- 4-A. Firm's specific experience in relevant field

- 4-B. Curricula vitae of proposed professional personnel

4-A FIRM'S SPECIFIC EXPERIENCE IN RELEVANT FIELD

Relevant Services carried out in the last five years

Using the format below, provide information on each reference assignment for which firm/entity, either individually as a corporate entity or as one of the major companies within a consortium, was legally contracted.

(Use separate sheets if necessary in the same format but annexure should be avoided).

- Assignment Name
- Country
- Location within Country:
- Professional staff provided by your Firm/entity (profiles)
- Name of Client
- No. of staff
- Address:
- No. of staff – Months; duration of assignment
- Start Date (Month/Year)
- Completion Date (Month/Year)
- Approx. cost:
- Name of associated Consultants, if any
- Number of Months of professional staff provided by associated Consultants
- Name of senior staff/Team Leader
- Description of the Project
- Description of Services Provided by Staff

4-B CURRICULUM VITAE (CV) FOR PROPOSED PROFESSIONAL STAFF

(Use separate sheets if necessary in the same format but annexure should be avoided).

Proposed Position for this project: _____

Name of Firm: _____

Name of Staff: _____

Profession: _____

Date of Birth: _____

Years with Firm/Entity: _____

Membership in professional Societies: _____

Detailed Tasks Assigned _____

Key Qualifications: _____

Education: _____

NOTE:

1. Maximum Five CV's of Key personnel are to be submitted.
2. For each CV submitted in addition to Five CV's the KMC shall deduct 5 Marks

SECTION-5

EVALUATION CRITERIA
Points System

SN	DESCRIPTION	TOTAL MARKS			
Max 50 Marks					
1	<p>Specific Experience of Firm in Relevant Field (Storm Water Drainage System). Each Firm participated for more than one category shall submit, their relevant experience for each one:</p> <p>a. Period Wise</p> <p>i. Within One Year 05</p> <p>ii. More than One Year less than 03 Years 10</p> <p>iii. More than 03 Years less than 05 Years 15</p> <p>iv. More than 05 Years upto 10 Years 25</p>	} 25			
	<p>b. Work Award Wise (Since Last 5 Years)</p> <p>i. Within Rs 5 Million 03</p> <p>ii. More than Rs 5 Million less than Rs 10 Million 06</p> <p>iii. More than Rs 10 Million less than Rs 20 Million 10</p> <p>iv. More than Rs 20 Million less than Rs 50 Million 15</p> <p>v. More than Rs 50 Million less than Rs 100 Million 20</p> <p>vi. More than Rs 100 Million 25</p>		} 25		
	Max 20 Marks				
	3			<p><u>Financial Capability:</u></p> <p>a) Financial Audit</p> <p>i. Last Year Certified Audit Report 03</p> <p>ii. Last 3 Years Certified Audit Report 06</p> <p>iii. Last 5 Years Certified Audit Report 08</p> <p>iv. More than 5 Years 10 (NTN & Certificate & Its return for last 05 years is compulsory part)</p>	} 10
		<p>b) Financial Arrangement to carryout the work (attach bank statement).</p> <p>i. Less than Rs 1.00 Million 03</p> <p>ii. Over Rs 1.00 Million Less than Rs 2.00 Million 06</p> <p>iii. Over Rs 2.00 Million Less than Rs 5.00 Million 08</p> <p>iv. Over Rs 5.00 Million 10</p>		} 10	

SN	DESCRIPTION	TOTAL MARKS
Max 30 Marks		
4	Composition of Technical Staff	
	a) Technical Personnel (Strength / Pay Roll)	
	i. 2 or less persons	02
	ii. More than 2 less than 4 persons	05
	iii. More than 4 less than 8 persons	08
	iv. More than 8 Persons	10
	b) High Skilled / Qualified Personnel	
	i. One Person	03
	ii. More than One or Less than 2 Person	06
	iii. More than 2 Persons	10
	c) Administrative & Account Personnel	
	i. Less than 3 Persons	02
	ii. More than 3 Persons Less than 7 Persons	05
	iii. More than 7 Persons Less than 10 Persons	08
	iv. More than 10 Persons	10
GRAND TOTAL		100

Note:

1. In case of more than one person in same capability / skills, then it will be considered as one person.
2. The CV's of each person shall be specified original by the employer & supporting documents of their employment / salaries.
3. The part time personnel shall not be counted for evaluation purpose.
4. The minimum qualifying marks shall be 70% of total marks.

SECTION-6

Integrity Pact

(Attachment-I)

Invitation to Firms

1. The Government of Pakistan (GOP) is committed to fight corruption in public contracting. As a part of this program, Contract Management Section, Karachi Metropolitan Corporation has reviewed its arrangements for the letting and implementation of contracts against criteria of transparency and accountability.
2. In an effort to limit the scope for abuse, KMC is introducing new procedures, which KMC is sure your company will wish to support. The objective is to ensure that there is to ensure that there is fair competition for government business, and that competition takes place openly and in a manner that provides fair and equal opportunity for all competitors. The new procedures will also apply to the execution of contracts by the successful bidder/supplier. The new Procurement Procedures will be set out in the Letter of Invitation/Tender Documents.
3. As part of our confidence building strategy, KMC will treat the oversight and monitoring of the implementation of these new procedures with the highest priority. KMC will pay particularly close attention to the need to prevent any case of extortion, or acceptance of bribes, by KMC officials. We are asking all those bidding for KMC business to assist the government by reporting any instances of this occurring.
4. A special office for the investigation and handling of any reports of extortion or bribery in public procurement has been set up in the Contract Management Section.
5. KMC hopes to obtain your company's endorsement of these procedures as fair and reasonable, and as having your full support.
6. The Consultants shall observe the highest standards of ethics during the selection and execution of such contracts. In pursuance of the policy i.e.
 - a. Corrupt practice means the offering, giving receiving or soliciting of anything of value to influence the action of a public official in the selection process or in contract execution, and fraudulent practice means a misrepresentation of facts in order to influence a selection process or the execution of a contract to the detriment of the KMC, and includes collusive practices among Consultants (prior to or after submission of proposals) designed to establish prices at artificial, non-competitive levels and to deprive the KMC of the benefits of free and open competition.
 - b. KMC will reject the EOI or a proposal for award if determines that the firm recommended for award has engaged in corrupt or fraudulent activities in competing for the contract in question;
 - c. KMC will declare a firm ineligible, either indefinitely or for a stated period of time, to be awarded a contract if it at any time determines that the firm has engaged in corrupt or fraudulent practices in competing for, or in executing contract.

The "Integrity Pact"

1. Contract Management Section, Karachi Metropolitan Corporation abides by the following procedures for Bidding for Public Sector Contracts.
2. The following procedures will apply to the letting of contracts for Short listing of "The Consultancy Services for "In-House Consultancy".
3. These procedures are in addition to the standard legal and administrative requirements.
4. They will form part of the terms and conditions of each contract and will be actionable, in the event of breach, by the KMC and any of the competing bidders.
5. Each Consultant must submit a statement, as integral part of the proposal, with the following text;
 - a. This Company places importance on competitive tendering taking place on a basis that is free, fair competitive and not subject to abuse. This Company is pleased to confirm that (i.) it has not offered or granted, and will not offer or grant, either directly or indirectly through agents or other third parties, any improper inducement or reward to any public official, their relations or business associates, in order to obtain or retain this contract or other improper advantage, and (ii.) it has not colluded, and will not collude, with others in order to limit competition for this contract.
 - b. This Company has a No-Bribery Policy/Code of Conduct and a Compliance Program which includes all reasonable steps necessary to assure that the no-bribery commitment given in the statement will be complied with by its managers and employees, as well as by all their parties working with this company on this Project, including agents, consultants, consortium partners, subcontractors and supplies. Copies of our No-Bribery Policy/Code of Conduct and Compliance Program are attached. Or

In cases where companies participate in the bidding which do not yet have a general no bribery policy/Code of Conduct:
 - c. "This Company has developed, for the purposes of this tender, a Compliance program – copy attached – which includes all reasonable steps necessary to assure that the no-bribery commitment given in this statement will be complied with by its managers and employees, as well as by all third parties working with this Company on this Project, including agents, consultants, consortium partners, subcontractors and suppliers".
 - d. This commitment is in the name and on behalf of this Company's Chief Executive Officer.
 - e. This Company agrees for the resolution of any damage claims arising from this contract under Law of Pakistan."

6. Where a participating company is a foreign company and has a subsidiary in Pakistan, the commitment must extend to that subsidiary and its managers and employees as well. If the tender is submitted by the subsidiary in Pakistan, the no-bribery commitment needs to extend also to the parent company and its managers and employees.
7. Consultants will also be required to submit similar no-bribery commitments from their subcontractors and consortium partners. The Consultant may however cover the sub-consultant and consortium partners in its own statement, provided the Lead Consultant assumes full responsibility.
8. All payments shall be limited to appropriate compensation for legitimate services.
9. Each Consultant will make full disclosure in the proposal documentation of the beneficiaries and amounts of all payments made or intended to be made relating to the proposal and, if successful, the implementation of the contract.
10. The successful Consultant will also make full disclosure semi-annually of all payments to agents and other third parties during the execution of the contract.
11. Within one year of the completion of the performance of the contract, the successful Consultant will formally certify that no bribes or other illicit commissions have been paid in order to obtain or retain this contract. The final accounting shall include brief details of the goods and services provided that are sufficient to establish the legitimacy of the payments made.
12. Statements required according to subparagraph (b) and (d) of paragraph 5 will have to be certified by an appropriate senior corporate officer.
13. In Pakistan, all forms of corruption are illegal, and the government will continue to prosecute offenders.
14. This IP however focuses on bribery in order to obtain or retain the contract or other improper advantage, including collusion with others in order to limit competition for this contract. This includes any payments or other favours offered or granted in order to win a contract award, get a contract change order (adjusting the price, the specifications, the time frame for implementation or any other important contract components) approved by KMC, get sub-standard or sub-specification performance approved by a public official or the supervising engineer or his staff, circumvent tax, duty, license or any other legal obligations that should be met, or induce an official to breach his/her official duties in any other way.
15. If a Consultant fails to comply with its no-bribery commitment, the following sanctions will apply:
16. Denial or cancellation of the contract; liability for damages to KMC, in the amount of five percent of the contract value, unless KMC can demonstrate a higher damage, or the Consultant can demonstrate a lesser damage; forfeiture of the security deposit; and

debarment by KMC from bidding for further public contracts for such period as the KMC may deem appropriate.

17. KMC has made special arrangements for adequate oversight and monitoring of the procurement process and the execution of the contract. In this regard, KMC has provided for public hearings on the procurement process, and for access by Civil Society including representatives of the local TI-Pakistan, to the minutes of the meetings of the Evaluation Committee, and to all documents relating to the evaluation of the competitive proposals, the award decision process and the execution of the project.
18. KMC has also set up a special office in the Contract Management Section for the investigation and handling of any reports of extortion or bribery in public procurement.
19. The KMC will publicly disclose the award decision including the evaluation report.
20. Proposals, which do not conform, to the requirements of these procedures will not be considered.

Agreed

Signed by, the Authorized Representative/CEO of the Applicant Firm/Consortium

Signed by KMC.



**KARACHI METROPOLITAN CORPORATION
OFFICE OF THE DIRECTOR GENERAL (TS)
ENGINEERING DEPARTMENT**

No. *09/TS/KMC/92/2018*

Dated: *19/2/2018*

NOTIFICATION

Subject: **CONSTITUTION OF CONSULTANT SELECTION COMMITTEE AS PER SPPRA RULES.**

In accordance with Rule 67 of SPP Rules 2010, the Consultant Selection Committee is hereby constituted of the following Officers / Personals:

- | | | |
|---|----------|----------|
| 1. Director General (TS), KMC | (BPS-20) | Chairman |
| 2. Chief Engineer (Buildings), KMC | (BPS-20) | Member |
| 3. Representative of P&D (Department), GOS | (BPS-18) | Member |
| 4. Representative of Finance (Department), GOS | (BPS-18) | Member |
| 5. Director (Accounts), KMC | (BPS-18) | Member |
| 6. Upto 02 Person from Civil Society having Professional Back-Ground in the relevant field. | ---- | Member |

Upto two members having adequate technical knowledge and experience in the relevant field can be included in the Committee with the permission of the Chair as Co-opt members for providing technical input to the committee.

T.O.R. Function and responsibility of the Consultants Selection Committee as provided in Rule 71 of SPP Rules 2010.

1. Approval of Request for Proposal before issuance.
2. Short Listing of Consultants, responding to the Request for Expression of Interest, where applicable, in accordance with the criteria mentioned in Request for Expression of Interest.
3. Evaluation of technical and financial proposals, according to the selection method and evaluation criteria, mentioned in the Request for Proposal;
4. Finalization of recommendation based on evaluation as mentioned at sub-rule (3) above.

Distribution:
All Committee Members

C.C. to:

1. Honourable Mayor, Karachi
2. Municipal Commissioner, KMC
3. Deputy Director (Enf-I), SPPRA, GOS
4. Office File

[Signature]
Director General (Technical Services), KMC

(a. shot)

SPPRA INWARD DIARY

NO : *2923*

DATED *20-02-2018*