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**URGENT
&
IMPORTANT**

**GOVERNMENT OF SINDH
OFFICE OF THE CONTROLLER
PRINTING & STATIONERY DEPARTMENT**


Gate No.4, Governor House Compound
Abdullah Haroon Road, Karachi-75530

No. CP&S/AO/ADP-955/2017-18/2050-2661 Dated: 19.02.2018

✓ The Director (A&F),
Sindh Public Procurement Regulatory Authority,
Government of Sindh,
Karachi

Sub: REQUEST FOR HOISTING THE RFP ON THE WEBSITE OF SPPRA.


I am directed to enclose herewith the REQUEST FOR PROPOSAL for acquiring **CONSULTANCY SERVICES** along with Copies of Permission of "Approval Mechanism" in light of Rule-14 Notification of "Consultant Section Committee" Notification of Complaint redressal Committee and RFP in respect of Development Scheme "**Establishment of Museum of Antique Printing & Allied Machines In Sindh Government Press Karachi**" indicated at General Serial No.955 of ADP-2017-18 for hoisting/uploading the same on the website of SPPRA.


SUPERINTENDENT
(Member/Secretary of Consultant Selection Committee)
SINDH GOVT. PRESS KARACHI

D.A./as above.

A copy is forwarded to :-

01. The P.S. to the Worthy Secretary, Industries & Commerce Dept; Govt. of Sindh, Karachi.
02. The P.A. to the Controller, Printing & Stationery Department, Government of Sindh, Karachi.
03. Representative of Planning & Development Department Member
04. Representative of Finance Department, Govt. of Sindh Member
05. Representative of Antiquities / Archives Dept; Govt. of Sindh Member (Tech)
06. The Superintendent, Sindh Government Press Karachi Co-opt Member
07. Representative of Works & Services Department, Govt. of Sindh Co-opt Member
08. The Section Officer (Budget), Industries & Commerce Department, Govt. of Sindh, Karachi
09. The Budget Officer (B&E.XIV), Finance Department, Government of Sindh, Karachi.
10. The Manager Book Depot, Government of Sindh, Karachi.
11. Copy for Notice Board / SPPRA File


SUPERINTENDENT
(Member/Secretary of Consultant Selection Committee)
SINDH GOVT. PRESS KARACHI

SPPRA INWARD DIARY

NO : 6027

DATED 20-02-2018

REQUEST FOR PROPOSAL (RFP)

under Rule-72 of SPPRA Rules-2010
(Amended 2017)

in respect of Development Scheme
indicated at General Serial # ADP
955/2017-18

**“Establishment of Museum of
antique Printing & Allied Machines in
Sindh Government Press Karachi”**

Foreword

This Standard **Request for Proposals** is applicable to consultant assignments by the procuring agencies of Sindh province whose legal agreement makes reference to the Sindh Public Procurement Rules, 2010 (amended-2017).

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Preface

1. This document Standard Request for Proposals (SRFP) is to be used for various selection methods described in the SPPR 2010.
2. Before preparing an RFP, the procuring agency/ user must be familiar with the SPPR 2010, and Rule No 72
3. Rule No 72 (1) shall be adopted for assignments of standard or routine nature where well established practices and standards exist.
4. In case Rule No 72 (1) is not to be used, as the assignment is not an standard or routine nature, and standards and practices are not well-established, and procuring agency choses other method of selection according to Rule No 72 (2), (3), (4), (5), and (6), the reason shall be recorded in writing by the competent authority, and also sent to SPPRA with RFP.
5. The SRFP includes a standard Letter of Invitation, standard Instructions to Consultants, Terms of Reference, and a standard Form of Contract. The standard Instruction to Consultants and the standard General Conditions of Contract may not be modified under any circumstances. However, the Data Sheet and the Special Conditions of Contract may be used to reflect particular assignment conditions.

Section 1

Letter of Invitation

Section 1. Letter of Invitation

SAY NO TO CORRUPTION

Phone: 99206341



No. CP&S/TENDER/ADP--955/2017-18

**GOVERNMENT OF SINDH
OFFICE OF THE CONTROLLER
PRINTING & STATIONERY DEPARTMENT**

*Gate No.4, Governor House Compound
Abdullah Haroon Road, Karachi-75530*

Dated: **19.02.2018**

REQUEST FOR PROPOSAL

The Printing & Stationery Department required invite **Request for Proposals** in respect of acquiring **CONSULTANCY SERVICES** for its Development Scheme "**Establishment of Museum of antique Printing & Allied Machines in Sindh Government Press Karachi**" indicated at General Serial # ADP 955/2017-18 under Rule-72 of SPPRA Rules-2010 (Amended 2017) from the qualified and experienced individuals/firms interested in applying/obtaining the subject consultancy having following qualification and experience and registered with the relevant tax bodies

AREAS OF INTERVENTION:

Firm/personalities having 15 years' experienced at least in the field of Archives, Heritage presentation, Museum development, Managing similar kinds of development projects.

PROCEDURE FOR SUBMISSION OF PROPOSALS

- * Interested applicants can obtain complete set of RFP documents from on submission of written application on the letterheads on cash payment (non-refundable) of Rs.500/- on any working day during office hours from the office of the Manager Book Depot, Near Gate No.4, Governor House Compound, Abdullah Haroon Road, Karachi with effect from to 7th ^{March} February, 2018 during office hours 9:00 am to 5:00 pm. RFP documents can also be downloaded from website of SPPRA
- * Sealed envelope must indicate the field/area/sector of intervention and their contact details. The sealed envelope must contain:
 - Technical Proposal (separately)
 - Financial Proposal (separately)
- * Financial Proposals will be opened only when the technical proposal is approved as per criteria **given in the RFP.**

SELECTION METHOD

- * The selection of **proposals will be on Rule 72(5) fixed budget selection Method.**
- * Clarifications will only be provided if request is received five days prior to closing date.
- Competent Authority reserves the right to reject or any of all proposals subject to relevant provision of SPP Rules, 2010 (Amended 2017)

CLOSING DATE

- * The Proposals as per above guidelines must be dropped in the designated Drop Box at Controller's Office, or received through Courier at the PCU, CDP at the address given below on or before, 8th ~~February~~ ^{March} 2018 @ 10.30 am and same will be opened before representatives of CSOs, who wish to attend, on the same day of 8th ~~February~~ ^{March} 2018 @ 11.30 am (A signed and dated receipt will be given to the deliverer).



SUPERINTENDENT

(Member/Secretary of Consultant Selection Committee)

SINDH GOVT. PRESS KARACHI

Near Gate No.4, Governor House Compound,
Abdullah Haroon Road, Karachi

Section 2

Instructions to Consultants

Section 2. Instructions to Consultants

[Note to the Procuring Agency, this Section 2 - Instructions to Consultants shall not be modified. Any necessary changes, acceptable to the Procuring Agency, shall be introduced only through the Data Sheet (e.g., by adding new reference paragraphs)]

1. Definitions

- (a) "Procuring Agency (PA)" means the department with which the selected Consultant signs the Contract for the Services.
- (b) "Consultant" means a professional who can study, design, organize, evaluate and manage projects or assess, evaluate and provide specialist advice or give technical assistance for making or drafting policies, institutional reforms and includes private entities, consulting firms, legal advisors, engineering firms, construction managers, management firms, procurement agents, inspection agents, auditors, international and multinational organizations, investment and merchant banks, universities, research institutions, government agencies, nongovernmental organizations, and individuals
- (c) "Contract" means an agreement enforceable by law and includes General and Special Conditions of the contract.
- (d) "Data Sheet" means such part of the Instructions to Consultants that is used to reflect specific assignment conditions.
- (e) "Day" means calendar day including holiday.
- (f) "Government" means the Government of Sindh
- (g) "Instructions to Consultants" (Section 2 of the RFP) means the document which provides shortlisted Consultants with all information needed to prepare their Proposals.
- (h) "Lol" (Section 1 of the RFP) means the Letter of Invitation sent by the procuring agency to the Consultant.
- (i) "Proposal" means the Technical Proposal and the Financial Proposal.
- (j) "RFP" means the **Request for Proposal** prepared by the procuring Agency for the selection of Consultants.
- (k) "Sub-Consultant" means any person or entity to whom the Consultant subcontracts any part of the Services.
- (l) "Terms of Reference" (TOR) means the document included in the RFP as Section 2 which explains the objectives, scope of work, activities, tasks to be performed, respective responsibilities of the procuring agency and the Consultant, and expected results and deliverables of the assignment.

2. Introduction

- 2.1 The Procuring agency named in the Data Sheet will select a consulting firm/organization (the Consultant) from those listed in the Letter of Invitation, in accordance with the method of selection specified in the Data Sheet.

- 2.2 The eligible Consultants (shortlisted if so) are invited to submit a Technical Proposal and a Financial Proposal, or a Technical Proposal only, as specified in the Data Sheet. The Proposal will be the basis for contract negotiations and ultimately for a signed Contract with the selected Consultant.
- 2.3 Consultants should familiarize themselves with rules / conditions and take them into account while preparing their Proposals. Consultants are encouraged to attend a pre-proposal conference if one is specified in the Data Sheet. Attending the pre-proposal conference is, however optional. Consultants may liaise with procuring agency's representative named in the Data Sheet for gaining better insight into the assignment.
- 2.4 Consultants shall bear all costs associated with the preparation and submission of their proposals and contract negotiation. The Procuring Agency reserves the right to annul the selection process at any time prior to Contract award, without thereby incurring any liability to the Consultants.
- 2.5 Procuring Agency may provide facilities and inputs as specified in Data Sheet.

3. Conflict of Interest

- 3.1.1 Consultants are required to provide professional, objective, and impartial advice and holding the Procuring Agency interest paramount. They shall strictly avoid conflict with other assignments or their own corporate interest. Consultants have an obligation to disclose any situation of actual or potential conflict that impacts their capacity to serve the best interest of the Procuring Agency, or that may reasonably be perceived as having such effect. Failure to disclose said situations may lead to the disqualification of the Consultant or the termination of its Contract.
- 3.1.2 Without limitation on the generality of the foregoing, Consultants, and any of their affiliates, shall be considered to have a conflict of interest and shall not be recruited, under any of the circumstances set forth below:
 - (i) A consultant that has been engaged by the procuring agency to provide goods, works or services other than consulting services for a project, any of its affiliates, shall be disqualified from providing consulting services related to those goods, works or services. Conversely, a firm hired to provide consulting services for the preparation or implementation of a project, any of its affiliates, shall be disqualified from subsequently providing goods or works or services other than consulting services resulting from or directly related to the firm's consulting services for such preparation or implementation.
 - (ii) A Consultant (including its Personnel and Sub-Consultants) or any of its affiliates shall not be hired for any assignment that, by its nature, may be in conflict with another assignment of the Consultant to be executed for the same or for another Procuring Agency.
 - (iii) A Consultant (including its Personnel and Sub-Consultants) that has a business or family relationship with a member of the Procuring Agency's staff who is directly or indirectly involved in any part of (i) the preparation of the Terms of Reference of the assignment, (ii) the selection process for such assignment, or (iii) supervision of the Contract, may not be awarded a Contract, unless the conflict stemming from this relationship has been resolved.

Conflicting Relationships

- 3.2 Government officials and civil servants may be hired as consultants only if:
 - (i) They are on leave of absence without pay;
 - (ii) They are no being hired by the agency they were working for, six months prior to going on leave; and

(iii) Their employment would not give rise to any conflict of interest.

4. Fraud and Corruption

It is Government's policy that Consultants under the contract(s), observe the highest standard of ethics during the procurement and execution of such contracts. In pursuit of this policy, the Procuring Agency follows the instructions contained in Sindh Public procurement Rules 2010 which defines:

"corrupt and fraudulent practices" includes the offering, giving, receiving, or soliciting, directly or indirectly of anything of value to influence the act of another party for wrongful gain or any act or omission, including misrepresentation, that knowingly or recklessly misleads or attempt mislead a party to obtain a financial or other benefit or to avoid an obligation; Under Rule 35 of SPPR 2010, "The PA can inter-alia blacklist Bidders found to be indulging in corrupt or fraudulent practices. Such barring action shall be duly publicized and communicated to the SPPRA, provided that any supplier or contractor who is to be blacklisted shall be accorded adequate opportunity of being heard".

5. Integrity Pact

Pursuant to Rule 89 of SPPR 2010 Consultant undertakes to sign an Integrity pact in accordance with prescribed format attached hereto for all the procurements estimated to exceed Rs. 2 million. (Annex-A)

6. Eligible Consultants

6.1 If short listing process has been undertaken through REOI, as outlined under Rule 73 and 74 of SPPR 2010 for the Contract(s) for which these RFP documents are being issued, those firms – in case of Joint Ventures with the same partner(s) and Joint Venture structure - that had been prequalified are eligible.

6.2 Short listed consultants emerging from request of expression of interest are eligible.

7. Eligibility of Sub-Consultants

A shortlisted Consultant would not be allowed to associate with Consultants who have failed to qualify the short listing process.

8. Only one proposal

Shortlisted Consultants may only submit one proposal. If a Consultant submits or participates in more than one proposal, such proposals shall be disqualified. Participation of the same Subconsultant, including individual experts, to more than one proposal is not allowed.

9. Proposal validity

9.1 The Data Sheet indicates Proposals validity that shall not be more than 90 days in case of National Competitive Bidding (NCB) and 120 days in case of International competitive Bidding (ICB). During this period, Consultants shall maintain the availability of Professional staff nominated in the Proposal. The Procuring Agency will make its best effort to complete negotiations within this period. Should the need arise; however, the Procuring Agency may request Consultants to extend the validity period of their proposals. Consultants who agree to such extension shall confirm that they maintain the availability of the Professional staff nominated in the Proposal, or in their confirmation of extension of validity of the Proposal, Consultants may submit new staff in replacement, who would be considered in the final evaluation for contract award. Consultants who do not agree have the right to refuse to extend the validity of their Proposals.

- 9.2 Consultants shall submit required bid security along with financial proposal defined in the data sheet (which shall not be less than one percent and shall not exceed five percent of bid amount).

10. Clarification and Amendment in RFP Documents

10.1 Consultants may request for a clarification of contents of the bidding document in writing, and procuring agency shall respond to such queries in writing within three calendar days, provided they are received at least five calendar days prior to the date of opening of proposal. The procuring agency shall communicate such response to all parties who have obtained RFP document without identifying the source of inquiry. Should the PA deem it necessary to amend the RFP as a result of a clarification, it shall do so.

10.2 At any time before the submission of Proposals, the Procuring Agency may amend the RFP by issuing an addendum/ corrigendum in writing. The addendum shall be sent to all Consultants and will be binding on them. Consultants shall acknowledge receipt of all amendments. To give Consultants reasonable time in which to take an amendment into account in their Proposals the Procuring Agency may, if the amendment is substantial, extend the deadline for the submission of Proposals.

11. Preparation of proposals

11.1 In preparing their Proposal, Consultants are expected to examine in detail the documents comprising the RFP. Material deficiencies (deviation from scope, experience and qualification of personnel) in providing the information requested may result in rejection of a Proposal.

11.2 The estimate number of professional staff months or the budget required for executing the assignment should be shown in the data sheet, but not both. However, proposal shall be based on the professional staff month or budget estimated by the consultant.

12. Language

The Proposal as well as all related correspondence exchanged by the Consultants and the Procuring Agency shall be written in English. However, it is desirable that the firm's Personnel have a working knowledge of the national and regional languages of Islamic Republic of Pakistan.

13. Technical proposal format and content

13.1 While preparing the Technical Proposal, consultants must give particular attention to the following:

- (i) If a consultant considers that it does not have all the expertise for the assignment, it may obtain a full range of expertise by associating with individual consultant(s) and/or other firms or entities in a joint venture or sub-consultancy, as appropriate. The international consultants are encouraged to seek the participation of local consultants by entering into a joint venture with, or subcontracting part of the assignment to, national consultants.
- (ii) For assignments on a staff-time basis, the estimated number of professional staff-months is given in the Data Sheet. The proposal shall, however, be based on the number of professional staff-months estimated by the firm. For fixed-budget-based assignments, the available budget is given in the Data Sheet, and the Financial Proposal shall not exceed this budget.

- (iii) It is desirable that the majorities of the key professional staff proposed be permanent employees of the firm or have an extended and stable working relationship with it.
- (iv) Proposed professional staff must, at a minimum, have the experience indicated in the Data Sheet, preferably working under similar geographical condition.
- (v) Alternative professional staff shall not be proposed, and only one curriculum vitae (CV) shall submitted for each position.

13.2 The Technical Proposal shall provide the following information using the attached Standard Forms (Section 3):

- (i) A brief description of the consultant organization and an outline of recent experience on assignments (Section 3B) of a similar nature. For each assignment, the outline should indicate, inter alia, the profiles of the staff, duration of the assignment, contract amount, and firm's involvement.
- (ii) (ii) Any comments or suggestions on the Terms of Reference and on the data, a list of services, and facilities to be provided by the PA (Section 3C).
- (iii) The list of the proposed staff team by specialty, the tasks that would be assigned to each staff team member, and their timing (Section 3E).
- (iv) CVs recently signed by the proposed professional staff and the authorized representative submitting the proposal (Section 3F). Key information should include number of years working for the consultant and degree of responsibility held in various assignments during the last (PA may give number of years as per their requirement) years.
- (v) Estimates of the total staff input (professional and support staff; staff time) needed to carry out the assignment, supported by bar chart diagrams showing the time proposed for each professional staff team member (Sections 3E and 3G).
- (vi) A detailed description of the proposed methodology, work plan for performing the assignment, staffing, and monitoring of training, if the Data Sheet specifies training as a major component of the assignment (Section 3D).
- (vii) Any additional information requested in the Data Sheet.

13.3 The Technical Proposal shall not include any financial information.

14. Financial Proposals

14.1 The Financial Proposal shall be prepared using the attached Standard Forms (Section 4). It shall list all costs associated with the assignment, including (a) remuneration for staff (in the field and at the Consultants' office), and (b) reimbursable expenses indicated in the Data Sheet (if applicable). Alternatively Consultant may provide their own list of cost. If appropriate, these costs should be broken down by activity. All activities and items described in the Technical Proposal must be priced separately; activities and items described in the Technical Proposal but not priced, shall be assumed to be included in the prices of other activities or items.

15. Taxes

15.1 The Consultant will be subject to all admissible taxes including stamp duty and service charges at a rate prevailing on the date of contract agreement unless exempted by relevant tax authority.

16. Submission, Receipt, and Opening of Proposals

- 16.1 Proposal shall contain no interlineations or overwriting. Submission letters for both Technical and Financial Proposals should respectively be in the format of TECH-1 of Section 3, and FIN-1 of Section 4. All pages of the original Technical and Financial Proposals will be initialed by an authorized representative of the Consultants (Individual Consultant). The authorization shall be in the form of a written power of attorney accompanying the Proposal
- 16.2 All required copies of the Technical Proposal are to be made from the original. If there are discrepancies between the original and the copies of the Technical Proposal, the original governs.
- 16.3 The original and all copies of the Technical Proposal shall be placed in a sealed envelope clearly marked "TECHNICAL PROPOSAL" Similarly, the original Financial Proposal (if required under the selection method indicated in the Data Sheet) shall be placed in a sealed envelope clearly marked "FINANCIAL PROPOSAL" followed by name of the assignment, and with a warning "DO NOT OPEN WITH THE TECHNICAL PROPOSAL." If the Financial Proposal is not submitted in a separate sealed envelope duly marked as indicated above, this will constitute grounds for declaring the Proposal non-responsive.
- 16.4 The Proposals must be sent to the address indicated in the Data Sheet and received by the PA no later than the time and the date indicated in the Data Sheet, or any extension to this date. Any proposal received by the PA after the deadline for submission shall be returned unopened. In order to avoid any delay arising from the postal or PA's internal dispatch workings, Consultants should ensure that proposals to be sent through couriers should reach a day before the deadline for submission.

17. Proposal Evaluation

- 17.1 From the time the Proposals are opened to the time the Contract is awarded, the Consultants should not contact the PA on any matter related to its Technical and/or Financial Proposal. Any effort by Consultants to influence the PA in the examination, evaluation, ranking of Proposals, and recommendation for award of Contract may result in the rejection of the Consultants' Proposal. Evaluators of Technical Proposals shall have no access to the Financial Proposals until the technical evaluation is concluded.

18. Evaluation of Technical Proposals

- 18.1 The evaluation committee shall evaluate the Technical Proposals on the basis of their responsiveness to the Terms of Reference, applying the evaluation criteria, sub-criteria, and point system specified in the Data Sheet. Each responsive Proposal will be given a technical score (St). A Proposal shall be rejected at this stage if it fails to achieve the minimum technical score indicated in the Data Sheet.
In the case of Quality-Based Selection, Selection Based on Consultant's Qualifications, and Single-Source Selection, the highest ranked consultant or firm selected on a single-source basis is invited to negotiate its proposal and the contract on the basis of the Technical Proposal and the Financial Proposal submitted.

Public Opening and Evaluation of Financial Proposals: (LCS , QCBS, and Fixed Budget Selection Methods Only)

- 18.2 After the technical evaluation is completed, the PA shall notify in writing Consultants that have secured the minimum qualifying marks, the date, time and location, allowing a reasonable time,

for opening the Financial Proposals. Consultants' attendance at the opening of Financial Proposals is optional.

Financial proposals of those consultants who failed to secure minimum qualifying marks shall be returned un-opened.

19. Evaluation of Financial Proposals

- 19.1 Financial Proposals shall be opened publicly in the presence of the Consultants' representatives who choose to attend. The name of the Consultants and the technical scores of the Consultants shall be read aloud. The Financial Proposal of the Consultants who met the minimum qualifying mark will then be inspected to confirm that they have remained sealed and unopened. These Financial Proposals shall be then opened, and the total prices read aloud and recorded. Copy of the record shall be sent to all Consultants.
- 19.2 The Evaluation Committee will correct any computational errors. When correcting computational errors, in case of discrepancy between a partial amount and the total amount, or between word and figures the formers will prevail. In addition to the above corrections, activities and items described in the Technical Proposal but not priced, shall be assumed to be included in the prices of other activities or items.
- 19.3 In case of Least Cost Selection LCS Method, the bid found to be the lowest evaluated bid shall be accepted.
- 19.4 In case of Quality and Cost Based Selection QCBS Method the lowest evaluated Financial Proposal (Fm) will be given the maximum financial score (SO of 100 points. The financial scores (SO of the other Financial Proposals will be computed as indicated in the Data Sheet. Proposals will be ranked according to their combined technical (St) and financial (Sf) scores using the weights (T = the weight given to the Technical Proposal; P = the weight given to the Financial Proposal; T + P = 1) indicated in the Data Sheet: $S = St \times T\% + Sf \times P\%$. The firm achieving the highest combined technical and financial score will be invited for negotiations. 19.5 In the case of Fixed-Budget and Quality Based Selection, the Procuring Agency will select the firm that submitted the highest ranked Technical Proposal.

20. Negotiations

- 20.1 Negotiations will be held at the date and address indicated in the Data Sheet. The invited Consultant will, as a pre-requisite for attendance at the negotiations, confirm availability of all Professional staff. Failure in satisfying such requirements may result in the PA proceeding to negotiate with the next-ranked Consultant. Representatives conducting negotiations on behalf of the Consultant must have written authority to negotiate and conclude a Contract.

21. Technical Negotiations

- 21.1 Technical Negotiations will include a discussion of the Technical Proposal, the proposed technical approach and methodology, work plan, organization and staffing, and any suggestions made by the Consultant to improve the Terms of Reference. The PA and the Consultants will finalize the Terms of Reference, staffing schedule, work schedule, logistics, and reporting. These documents will then be incorporated in the Contract as "Description of Services". Minutes of negotiations, which will be signed by the PA and the Consultant, will become part of Contract Agreement.

22. Financial Negotiations

- 22.1 If applicable, it is the responsibility of the Consultant, before starting financial negotiations, to contact the local tax authorities to determine the tax amount to be paid by the Consultant under the Contract. The financial negotiations will include a clarification (if any) of the firm's tax liability, and the manner in which it will be reflected in the Contract; and will reflect the agreed technical modifications in the cost of the services. Consultants will provide the PA with the information on remuneration rates described in the Appendix attached to Section 4 (i.e. Financial Proposal - Standard Forms of this RFP.

23. Availability of Professional staff/ experts

- 23.1 Having selected the Consultant on the basis of, among other things, an evaluation of proposed Professional staff, the PA expects to negotiate a Contract on the basis of the Professional staff named in the Proposal. Before contract negotiations, the PA will require assurances that the Professional staff will be actually available. The PA will not consider substitutions during contract negotiations unless both parties agree that undue delay in the selection process makes such substitution unavoidable or for reasons such as death or medical incapacity. If this is not the case and if it is established that Professional staff were offered in the proposal without confirming their availability, the Consultant may be disqualified. Any proposed substitute shall have equivalent or better qualifications and experience than the original candidate and be submitted by the Consultant within the period of time specified in the letter of invitation to negotiate.

24. Award of Contract

- 24.1 After completing negotiations, the Procuring Agency shall award the Contract to the selected Consultant and within seven of the award of contract, Procuring Agency shall publish on the website of the Authority and on its own website, if such a website exists, the result of the bidding process, identifying the bid through procuring identifying number, if any and the following information, evaluation report, form of contract and letter of award, bill of quantity or schedule of requirement, as the case may be.
- 24.2 After publishing of award of contract consultant required to submit a performance security at the rate indicated in date sheet.
- 24.3 The Consultant is expected to commence the assignment on the date and at the location specified in the Data Sheet.

25. Confidentiality

Information relating to evaluation of Proposals and recommendations concerning awards shall not be disclosed to the Consultants who submitted the Proposals or to other persons not officially concerned with the process, until the publication of the award of Contract. The undue use by any Consultant of confidential information related to the process may result in the rejection of its Proposal.

Bid Data Sheet

- 1.1** Name of the Assignment is: Printing & Stationery Department
- The Name of the PA's official (s): Engr. H. Latif Unar, Controller, Printing & Stationery Deptt
- Address: Near Gate No.4, Governor's House Compound,
52-Abdullah Haroon Road, Karachi-75530
- Telephone: 021-99206341
- Website: -
- E-mail: -
- 1.2** The method of selection is: Fixed Budget Selection Method
The edition of guidelines is:
- 1.3** Financial Proposal to be submitted together with Technical Proposal: Yes
- 1.4** The PA will provide the following inputs and facilities:
- 1.5** The Proposal submission address is: Office of the Controller, Near Gate No.4,
Governor's House Compound,
52-Abdullah Haroon Road, Karachi-75530
- Proposals must be submitted not later than the following date and time: ___th Feb, 2018 till 10:30 am
- 1.6** Expected date for commencement of consulting services: 15th March, 2018
- 9.1** Proposals validity that shall not be more than 90 days
- 10.1** Clarifications may be requested not later than five days before the submission date.
- The address for requesting clarifications is: Office of the Controller, Near Gate No.4,
Governor's House Compound,
52-Abdullah Haroon Road, Karachi-75530
- 12** The Proposal as well as all related correspondence exchanged by the Consultants and the Procuring Agency shall be written in English However it is desirable that the firm's Personnel have a working knowledge of the national and regional languages of Islamic Republic of Pakistan.
- 6.1** Shortlisted Consultants may associate with other shortlisted Consultants: **No**
- 11.2** *[Select one of the following two sentences]*
The estimated number of professional staff-months required for the assignment is:
Or
The available budget is below Rs. 2.9 Million (including CSO's own share — at least 10%)

[In the case of Selection under a Fixed Budget (FBS), select the following sentence)

The Financial Proposal shall not exceed the available budget of:

Rs. 1 Million

- 13.1** The format of the Technical Proposal to be submitted is: FTP or STP **STP** *[check the applicable format]*
- 13.2** Training is a specific component of this assignment: Yes No [if yes, provide
(vii) appropriate information]: As mentioned in the proposal
- 14.1** *[List the applicable Reimbursable expenses in foreign and in local currency. A sample list is provided below for guidance: items that are not applicable should be deleted, others may be added. If the PA wants to define ceilings for unit prices of certain Reimbursable expenses, such ceilings should be indicated in this Section]*
- (1) a per diem allowance in respect of Personnel of the Consultant for every day in which the Personnel shall be absent from the home office and, as applicable, outside the beneficiary country for purposes of the Services;
 - (2) cost of necessary travel, including transportation of the Personnel by the most appropriate means of transport and the most direct practicable route;
 - (3) cost of office accommodation, investigations and surveys;
 - (4) cost of applicable international or local communications such as the use of telephone and facsimile required for the purpose of Consulting Services;
 - (5) cost, rental and freight of any instruments or equipment required to be provided by the Consultants for the purposes of Consulting Services;
 - (6) cost of printing and dispatching of the reports to be produced for Consulting Services;
 - (7) other allowances where applicable and provisional or fixed sums (if any); and
 - (8) cost of such further items required for purposes of the Services not covered in the foregoing.
- 15.1** Amounts payable by the PA to the Consultant under the contract to be subject to local taxation, stamp duty and service charges, if applicable
- 6.3** Consultants to state local cost in the national currency (in case of ICB only): Yes No **N/A**
- 16.2** Consultant must submit the original and **two** Copies of the Technical Proposal, and the original of the Financial Proposal.

13.1 Choose only one of the below options:

Option B

Criteria, sub criteria, and point system for the evaluation of Simplified Technical Proposals are:

#	Criteria, sub criteria, and point system for the evaluation of Technical Proposals	Points
1.	Adequacy of the proposed technical approach, methodology and work plan in responding to the Terms of Reference)	30
1.1	Registration with PCP	05
		Max...35
2.	Key professional staff qualifications and competence for the assignment:	Max.. 30
2.1	Team leader	10
2.2	Finance & Accounts Manager	10
2.3	HR/ Admn Manager	10
3.	Experience in relevant projects in 15 years	Max.. 20
3.1	Completed 6 projects	20
	Completed z 4 projects	16
	Completed z 2 projects	12
4.	Average annual financial turnover (in last 3 years	Max.. 15
	PKR 5 Million & above	15
	PKR 04 to 5 Million	12
	PKR 03 to 04 Million	10
	PKR 02 to 03 Million	08
	Total points	100

Note: Projects less than 3 in relevant field will not be eligible to qualify.

Average annual financial turnover less than PKR 1 Million will not be eligible to qualify.

The number of points to be assigned to each of the above positions or disciplines shall be determined considering the following three sub-criteria and relevant percentage weights:

Team Leader	Points (10)
General qualification	Masters 5, Bachelor 3, Intermediate 00
Adequacy for the assignment completed (Experience Certificate).	
5 to 7 years	02
8 to 10 years	03
10 years and above	05
Finance/ Accounts Manager	Points (10)
General qualification	Masters 5, Bachelor 3, Intermediate 00
Adequacy for the assignment	
5 to 7 years	02
8 to 10 years	03
10 years and above	05
HR/ Admin Manager	Points (10)
General qualification	Masters 5, Bachelor 3, Intermediate 00
5 to 7 years	02
8 to 10 years	03
10 years and above	05

NOTE: Academic qualification of CSO head below Graduation will not be eligible to qualify.

Break-up of marks (scope of the work 30 marks - 10 marks each)

1. Adequacy of the proposed technical approach, methodology and work plan in responding to the Terms of Reference.	30
--	-----------

1. Rationale (reasons and justifications) for selection o//f respective project(s) and location(s)
 - o Demographic base (population) (male and female)....2
 - o Existing facilities through government and private sectors....2
 - o Required facilities....2
 - o Number of beneficiaries....2
 - o Deprived area....2

**Proposals which do not contain above mentioned information will be marked as zero"*
2. Project's implementation plan (work plan with flow chart and time frame/ step-wise activities to be conducted during the project tenure) 10
3. Sustainability plan (Total marks: 10)
 - o Financial Contribution in project by local community system.....5
 - o Sustainability of project through respective NGOs by its own resources5

The single currency for price conversions is: **N/A**

- 20.1** Expected date and address of contract negotiation:

Terms of Reference

Background

- The purpose behind the scheme “**Establishment of Museum of antique Printing & Allied Machines in Sindh Government Press Karachi**” is its historic relevance and the importance of printing and its role in the past resulted from the realization of. It shall provide knowledge about the growth of printing from time to time a hub for the specialized studies to those interested in heritage and history of antiques. The forthcoming museum will be a prime installation for the visitors and will become a family destination. The members of the public who are the end users of such printed materials will be entertained with acquisition of knowledge.
- The Sindh Government Press Karachi former West Pakistan Printing Press Karachi is successor to the Commissioner’s Press, that was established in 1848. It used to cater for the printing requirements of Bombay Government also. As many of the old Letterpress machines have become outdated. Due to non-available of spare parts these machines are getting rusted and converting into scrap, therefore, a meeting between the Director General (Projects and Special Initiatives), Implementation Department, SGA&CD and Additional Chief Secretary (SGA&CD) was held on 24.01.2007 in which it was decided that a Printing Museum of the old printing machineries lying in the Sindh Government Press Karachi & Khairpur will be established. Thereafter another meeting was held on 23.10.2008 under the chairmanship of Secretary, Department of Antiquities on the subject matter.

Specific Objectives

-
- The details of materials and machines, at Khairpur be made available at Sindh Government Press Karachi
- The material to be placed in the museum will be acquired, models to be made, thus through coordinated efforts this is required to be identified by the Office of the Controller and the Department of Antiquities.
- The building/place of museum immediate repair/rehabilitation needs to be assessed, these will be taken care-of Department of Antiquities.
- A comprehensive scheme for the establishment of Printing Museum will be developed by the Department of Antiquities. The museum will be inter-active, that will also house of the most modern printing component that will be operated by the Controller’s Office.
- The other features of the museum, besides the displays, exhibits, machines, diaharamas, pictures, charts, opera-table miniature machine models etc etc. will be Museum Education Service, compound of Social Service for Handicapped, Printing archives & Research Section etc. etc.

Input Duration of assignment

Assignment shall be of not more than Twenty Four (24) months.

Scope of Work

1. Conduct baseline survey/ Need analysis
2. Rationale for selection of respective project and location
3. Duration of the project
4. Human Resources and Financial Resources (P&S share + CSO share) *(CSO's financial share at least 10% of total project's estimated cost)*
5. Project's implementation plan (work plan)
6. Project impact
7. Sustainability Plan

Output/ Deliverables

Achievements of targets/ objectives of the project Completion/ submission of reports

- Monthly reports
- Quarterly reports
- Project completion report (technical — financial)

Output/ Impact assessment

Sustainability Plan

Beneficiary list with contact numbers, address, and CN IC copies

ELIGIBILITY CRITERIA

- The firms supported by the qualified persons of firm or individuals possessing qualifications and experience in the field of museum designing and development, heritage presentation, social history and heritage studies. Academic qualification of post-doctoral research/ fellowship shall be preferred.
- Be directly responsible for the preparation, management and execution of the Project and not acting as an Intermediary.
- Certificate of registration with relevant legal and valid professional body (must not be expired, as per rules).
- Bidder should be a Pakistani individual, firm Company OR a branch office of a Multinational Corporation having local presence in Sindh Province.
- Documentary evidence of at least 3 similar assignment completed within Government organizations.
- Annual audit reports of last three years (certified from valid and registered chartered accountant firm of Pakistan).
- Latest Income Tax Certificate (NTN) along with a recent copy of active tax payer list showing bidder's online verification by the FBR.
- Certificate/Registration issued by the General Sales Tax for the year 2017-2018. A copy of Return deposited by the supplier to FBR must be provided along with Annexure-C and Computerized Payment Receipt (CPR).
- **Original Receipt** as token (Issued by the office of the Manager Book Depot, Near Gate No.4, Governor House Compound, Abdullah Haroon Road, Karachi) of having purchased RFP/Bidding documents must accompanied with the Tender documents.
- Affidavit that the CSO is neither blacklisted nor involved in litigation with **any** client(s)
- Firms/individuals shall submit **Bid Security** for this RFP @ five percent (5%) of quoted rates in shape of Pay order / Demand draft issued from any scheduled Bank of Pakistan in favour of "Controller, Printing & Stationery Department, Govt. of Sindh". Cheques are not acceptable. The offer without Bid Security will not be entertained.
- Applicants are required to mention the name of the bank, number of pay order, date of issuance, without mentioning amount of bid security in the technical proposal. The proposals received without original Pay Order will not be considered.
- Required proposals/ projects estimated cost shall be less than rupees 2 Million.
- Comply with requirement mentioned in the EOI/bid documents. **The bidder who does not meets the mandatory criteria will not be eligible even if makes lowest offer.**
- Detailed Evaluation criteria are given in the RFP documents.

Section 3

Tender Form / Bidding Documents



For Office Use only

Tender Form # ADP-955/2017-18/1755

Dated: _____ 2018

Name of Firm: _____

P.O.# _____

N.T.N. # _____

G.S.T. # _____

P.T. 2017-2018

**GOVERNMENT OF SINDH
PRINTING & STATIONERY DEPARTMENT**

**TENDER FORM
FOR
CONSULTANCY SERVICES
FOR**

**"ESTABLISHMENT OF MUSEUM OF ANTIQUE PRINTING & ALLIED MACHINES IN
SINDH GOVERNMENT PRESS KARACHI"**

(Gen. Sr.N # 955 of ADP-2017-18)

AS LISTED IN THE ENCLOSED SCHEDULE.

Ref: INVITATION TO TENDER NO. CP&S/TENDER/ADP-955/2017-18

DATED: 19.02.2018

LAST DATE OF SUBMISSION OF TENDER 08.03.2018 UPTO 10:30 a.m.

DATE OF OPENING OF TENDER 08.03.2018 AT 11:30 a.m.

TOTAL COST OF TENDER RS. 500/-

**VALUE OF BID SECURITY ATTACHED @ 5% (Five percent)
of quoted rates in by the successful bidder**

*Gate No.4, Governor House Compound
Abdullah Haroon Road, Karachi-75530
Phone: 99206341 – Fax: 99206340*

PRINTING & STATIONERY DEPARTMENT
GOVERNMENT OF SINDH, KARACHI

PRICE OF TENDER RS.500/-

NOT TRANSFERABLE / NOT REFUNDABLE

FROM :

TO :

CONTROLLER
PRINTING & STATIONERY DEPARTMENT
GOVERNMENT OF SINDH
KARACHI.

M/S _____

KARACHI

TENDER FOR CONSULTANCY SERVICES
FOR "ESTABLISHMENT OF MUSEUM OF ANTIQUE PRINTING & ALLIED MACHINES IN SINDH
GOVERNMENT PRESS KARACHI" (Gen. Sr.N # 955 of ADP-2017-18)

AS LISTED IN THE ENCLOSED SCHEDULE

TERMS AND CONDITIONS

1. The **last date** for the submission of the Sealed Tender is fixed on Thursday 08.03.2018 upto 10:30 a.m. The Tender should be dropped in the Tender Box kept in the Office of the Controller, Printing & Stationery Department, Near Gate No.4, Governor House Compound, Abdullah Haroon Road, Karachi-75530 which will be opened on the same day and date i.e. Thursday 08.03.2018 at 11:30 a.m. before the **CONSULTANT COMMITTEE** in the presence of the Tenderers or their authorized representatives who wish to be present.
2. All duty and taxes including **G.S.T.** at the prescribed rate should be included in offer where applicable.
3. Bidders will have to submit:
 - (i) a copy of valid **NTN Certificate** along with a recent copy of active tax payer list showing bidder's online verification by the FBR.
 - (ii) a copy of Registration Certificate issued by **SRB**.
 - (iii) a copy of Certificate/Registration issued by the General Sales Tax for the year 2017-2018. A copy of Monthly Return deposited by the supplier to FBR must be provided along with Annexure-C and Computerized Payment Receipt (CPR) on monthly basis.
 - (iv) a copy of Certificate of Registration issued by the Engineering Council of Pakistan.
 - (v) a copy of Certificate or paid challan of Professional Tax for the year 2017-18.

- (vi) any other Tax/Fee announced by the Govt. will be charged.
 - (vii) **Original Receipt** as token (Issued by the office of the Manager Book Depot, Near Gate No.4, Governor House Compound, Abdullah Haroon Road, Karachi) of having purchased this Tender Form must accompanied with the Tender documents.
 - (viii) **BID SECURITY** : All the firms shall submit **Bid Security** for this tender @ five percent (5%) of quoted rates in shape of Pay order / Demand draft issued from any scheduled Bank of Pakistan in favour of "Controller, Printing & Stationery Department, Govt. of Sindh" separately in respect of each tender. Cheques are not acceptable. The offer without Bid Security will not be entertained.
4. Tenderers are required to quote the amount separately against each item both in figures and words on their Tender Documents duly sealed and signed.
 5. After completion and enclosing all the required documents, the Tenders should be properly sealed with wax.
 6. **Performance Security** : The successful tenderers will have to deposit Performance Security provided that the amount shall be two & half percent (2.5%) of contract price in shape of Pay order / Demand draft issued from any scheduled Bank of Pakistan, in favour of "Superintendent, Sindh Government Press, Karachi" separately in respect of each tender.
 7. Before making any payment the successful bidders will have to submit:
 - (i) Bill along with Invoice showing Sales Tax in respect of SRB as applicable @ 14% of the total value of work order.
 8. The following deductions will be made at the time of payment:
 - (i) 0.35% in respect of Stamp duty.
 - (ii) 10% in respect of Income Tax
 - (iii) 14% tax in respect of SRB of the value of the contract will be charged while payment to the contractor forward of each contract.
 - (iv) Any other Tax/Fee announced by the Govt. will be charged as admissible.
 9. The quoted price for Consultancy of "**Establishment of Museum of Antique Printing & Allied Machines in Sindh Government Press Karachi**" shall be inclusive of all taxes and duties etc.
 10. The rates of Consultancy services quoted by the Tenderers will remain valid for the completion of the scheme and orders will be placed as and when required.

11. In case validity offered by the bidders shorter than the validity required in the Tender such tender/offer will be ignored under provision of the Sindh Public Procurement Rules.
12. Representatives of the firms should produce "Authority Letter" of their firm at the time of attending the opening of tender.
13. The Procuring Agency reserves the right to increase or decrease the quantity and accept or reject any of the tenders under the provisions of the Sindh Public Procurement Rules).
14. The Procuring Agency may reject all or any bids subject to the relevant provisions of SPPRA Rules.
15. The Tenderers shall fill in the **certificate** below failing which the Tender will liable to be considered as non-responsive.

CERTIFICATE

We guarantee to provide Consultancy services exactly in accordance with the requirements specified in the Tender as listed in the schedule. The quoted rates will remain valid till the completion of the scheme.

Signature of Tenderer (S) _____

Name of the Tenderer _____

Address in full _____

Official Seal Telephone Nos. Office _____

Telephone Nos. Residential _____

Mobile No. _____

Dated the day of February, 2018.

Ref: INVITATION TO TENDER
NO.CP&S/TENDER/ADP-955/Consultancy/2017-2018/1755 DATED 22.01.2018

THE SCHEDULE REFERRED TO IN THE TENDER

FINANCIAL PROPOSAL

Sr #	Description of Consultancy Services.	Rates of Service Charges
	The human innovation in the field of transmission of written word has created many interesting methods and machines, which will be projected in the museum for general public and students. The interesting and important role played by this press and information regarding old material/machine will also be lauded and highlighted. Process of acquiring non-current records (Reflecting on the heritage & contribution of Government Press). Field work with respect to orientation of printing in Sindh.	
	Physical works (designing display areas), (Display lightings & Interiors). Advise in physical works, Monitoring for quality control, building's immediate repair/ rehabilitation needs to be assessed, these will be taken care of by the concerned Department(s)	
	Identification of requirements for display. The other features of the museum, besides the displays, exhibits, machines diaharamas, pictures, charts, opera-table miniature machine models etc etc. will be Museum Education Service, compound of Social Service for Handicapped, Printing archives & Research Section etc. Acquiring & digitize for displays as well as research.	Rs. (Rupees only)
	acquiring/collection of machines and other equipment/materials	
	acquiring software (stores management), Maintenance Management), (Display Schedule Management)	
	treatment and presentation	
	preparations of hand lists	
	review of progress of acquisition of records	
	circulation of acquisition process and revision of policy, if required.	
	presentation of six monthly progress report	
	Training / HR Developments	

Certificate

It is certified that the quoted rates will remain valid during entire financial year 2017-2018 ending on 30.06.2018.

Signature of Tenderer (S) _____

Name of the Tenderer _____

Address in full _____

Official Seal

Telephone Nos. Office _____

Telephone Nos. Residential _____

Mobile No. _____

Dated the day of February, 2018.

ANNUAL PROCUREMENT PLAN

(WORKS, GOODS & SERVICES)

FOR THE YEAR 2017-2018

IN RESPECT OF TENDER –

CONSULTANCY SERVICES for

“Establishment of Museum of Antique Printing & Allied Machines in Sindh Government Press Karachi”

S.#	Description of Procurement	Quantity Where applicable	Estimated unit cost (where applicable)	Estimated total cost	Funds allocated	Source of Funds (ADP/ Non ADP)	Proposed Procurement Methods	Timing of Procurement				Remarks
								Ist Qtr	2 nd Qtr	3 rd Qtr	4 th Qtr	
1	2	3	4	5	6	7	8	9	10	11	12	13
01	Hiring of services of CONSULTANCY SERVICES for <i>“Establishment of Museum Of Antique Printing & Allied Machines in Sindh Government Press Karachi”</i> Development Scheme ADP # 955 OF 2017-187	01	N/A	41.400	-	ADP # 955 OF 2017-18	Open competitive bidding fixed cost method Rule-72(5)	As and when funds released by the Finance Department				-

SUPERINTENDENT
(Secretary of Consultant Selection Committee)
SINDH GOVT. PRESS KARACHI



GOVERNMENT OF SINDH
INDUSTRIES & COMMERCE
DEPARTMENT

Karachi, dated the 18th January, 2018

NOTIFICATION

NO: I&CD(SGP)MUSEUM(873)2016-17: In pursuance of SPPRA-2010 (Amended 2017) Rule - 67 "Consultant Selection Committee" is hereby constituted for preparation of Request For Proposal (RFP) Documents and Evaluation the proposals for the work in respect of the scheme "Establishment of Museum of Antique Printing & Allied Machines in Sindh Government Press Karachi" reflected at Gen. Sr. # 955 of ADP 2017-18.

The composition of committee shall be:-

- | | |
|--|--------------------|
| i). Controller, Printing & Stationery Department | Chairman |
| ii). Representative of Planning & Development Board | Member |
| iii). Representative of Finance Department | Member |
| iv). Representative of Antiquities & Archives Department | Member (Tech) |
| v). Superintendent, Sindh Government Press Karachi | Member / Secretary |
| vi). Representative of Works & Services Department | Co-opt Member |

Functions & Responsibilities of the Committee:-

- 1) Approval of Request For Proposal before issuance;
- 2) Short listing of consultants, responding to the Request for Expression of Interest, where applicable, in accordance with the criteria mentioned in Request for Expression of Interest;
- 3) Evaluation of technical and financial proposals, according to the selection method and evaluation criteria, mentioned in the Request for Proposal;
- 4) Finalization of recommendation based on evaluation as mentioned at sub-rule (3) above.

SECRETARY TO GOVT. OF SINDH

NO: I&CD(SGP)MUSEUM(873)2016-17/2060 Karachi, dated the 18th January, 2018

A copy is forwarded to:-

- i. The Chairman, Planning & Development Board, Sindh, Karachi.
(with the request to kindly nominate an officer not below the rank of BS-18)
- ii. The Secretary, Finance Department, Government of Sindh, Karachi.
(with the request to kindly nominate an officer not below the rank of BS-18)
- iii. The Secretary, Antiquities & Archives Department, Government of Sindh, Karachi.
(with the request to kindly nominate technical officer not below the rank of BS-18)
- iv. The Secretary, Works & Services Department, Govt. of Sindh, Karachi.
(with the request to kindly nominate technical officer not below the rank of BS-18)
- v. The Accountant General Sindh, Karachi.
- vi. The Controller, Printing & Stationery Department, Govt. of Sindh, Karachi.
- vii. The Manager (Enforcement-II), Sindh Public Procurement Regularity Authority, Government of Sindh, Karachi.
- viii. The Superintendent, Sindh Government Press Karachi.
- ix. The Publisher, Sindh Government Press Karachi for publication in the next issue of Sindh Government Gazette.
- x. P.S. to Secretary, Industries & Commerce Department, Govt. of Sindh, Karachi.
- xi. Office order file.

SECTION OFFICER (DEV)
FOR SECRETARY TO GOVT. OF SINDH



GOVERNMENT OF SINDH
INDUSTRIES AND COMMERCE
DEPARTMENT

Karachi dated the 28th October, 2015

NOTIFICATION

No.DEV/IND/941/2015 - In pursuance of Rule-31(1) of Sindh Public Procurement Rules 2010, the "Complaint Redressal Committee (C.R.C.)" is hereby constituted with appropriate powers and authorities to address complaints of bidders that may occur during the procurement proceedings for Printing & Stationery Department with the following composition :-

1. The Additional Secretary, Industries & Commerce Department Head of Committee
2. Representative from Accountant General, Sindh Member
3. The Superintendent, Sindh Govt. Press Karachi Member

The extract of the said Rule is reproduced hereunder for kind information:-

31. Mechanism for Redressal of Grievances

- (1) The procuring agency shall constitute a committee for complaint redressal comprising odd number of persons, with appropriate powers and authorizations, to address the complaints of bidders that may occur during the procurement proceedings.
- (2) The committee shall be headed by head of the procuring agency or an official of the procuring agency, at least one rank senior to the head of the procurement committee and shall include the following:
 - (a) District Accounts Officer, or his representative, in case of the local governments or provincial line departments at district level, or a representative of the Accountant General, Sindh in case of the Government departments at the provincial level;
 - (b) an independent professional from the relevant field concerning the procurement process in question, to be nominated by the head of procuring agency;

The TORs of the Committee as laid down in the SPPRA Rules 2010 (Amended 2013).

SHAZIA RIZVI
SECRETARY TO GOVT. OF SINDH

No.DEV/IND/941/2015/

Karachi dated the 28th October, 2015

A copy is forwarded for information to :-

1. The Accountant General, Sindh, Karachi.
2. The Additional Secretary, Industries, Commerce Department, Govt. of Sindh.
3. The Controller, Printing & Stationery Department, Govt. of Sindh, Karachi.
4. The Superintendent, Sindh Government Press Karachi and with a request to publish the Notification in the next issue of Sindh Government Gazette.
5. P.S. to Secretary, Industries & Commerce Department.

(MUSARRAT MOKHTAR)
DEPUTY DIRECTOR (DEVELOPMENT)
FOR SECRETARY TO GOVT. OF SINDH