

INSTRUCTION TO BIDDER

1. The original bid shall be typed or written in indelible ink by the bidder or the person duly authorized. The person or persons signing the bid shall initial all pages of the bid. The name and designation of each person signing must be mentioned below the signature.
2. The bidder shall drop their bids duly sealed in the tender box in the office of the District Health Officer District Malir Karachi.
3. The bid document comprises the following (as per rule 21, of Sindh Public Procurement Rules-2010 amended 2013).
 - a. **Instructions to bidder** **Annexure-I**
 - b. **Form of bid**
 - i) Proposal / Specification **Annexure-II**
 - c. **Form of Contract** **Annexure-III**
4. The tender will be received back upto 13-03-2018 at 01:00pm and will be opened on the same day at 02:00pm in the presence of the Procurement Committee and bidders or their authorized representatives. In case of holiday the bids shall be received / opened on next working day at the same time.
5. **Bid Security, Amounting 2%** of Bid price should be in shape of Pay order in favor of District Health officer District Malir Karachi issued by any schedule Bank of Pakistan.
6. The Bid security will be forfeited to the Government, if the bidder withdraws his bid after opening and before the expiry of the bid validity period or fails to sign the contract if the bid is accepted.
7. Conditional tender and tender without bid security shall not be considered.
8. Delivery time will be 30 days starting from the issuance of work orders/ signing the contract.
9. GST/ Income Tax Certificate must be accompanied with tender.
10. The procuring agency may reject all or any bid at any time prior to the acceptance of a bid or proposal, subject to the relevant provision of SPP Rules, 2010 (amended 2013). The Payment will be made subject to availability of funds for the financial Year 2017-2018.
11. Bids shall remain valid for 90 days after the date of bid opening and same may be extended in terms of Rules 38 (2) (3) (4) of SPP Rules.
12. If any extension in the bid validity period should be asked to extend the same. Such extension shall be for not more than the period of original bid validity.
 - a) Agree for extension of bid validity period shall also extend the validity of the bid security for the extended period of the bid validity.
 - b) Agree to the procuring agency's request for extension of bid validity period shall not be permitted to change the substance of their bids.