



**NED UNIVERSITY OF ENGINEERING & TECHNOLOGY
PROCUREMENT CELL**

Tele # 99261261- 68, (Ext. 2291) Fax # 99261255, e-mail: dp@neduet.edu.pk

"Say No to Corruption"

Director Procurement

No. DP/CEA-87842/1957
Feb. 09/02 2018

Re-Tender Notice

NEDUET invites sealed bids on single stage one envelope procedure from reputable Beverage Companies who are interested in providing Beverages as defined in this RFB under an Exclusive Contract and subject to guidelines set forth in subsequent section of this RFB on our Main Campus. As it is the University's intention to enter into a long term, mutually beneficial relationship, the University is seeking a Three Year Contract with an option to extend for one additional three year term at the University's sole discretion. The necessary particulars are as follows:

S#	Tender / Number	Tender Schedule – Date and Time				Tender Fee Rs
		Issue / Sale		Submission	Opening	
		From	To			
1	Request for bid (RFB) for exclusive Beverages Rights at NED University Main Campus Tender No. PC/NED/SA/ BEVERAGES/6554/17	13.02.2018	27.02.2018	28.02.2018 10:30 A.M	28.02.2018 11:00 A.M	1000/-

Eligibility Criteria

- The bidder must have at least 3 years of experience in the relevant field
- Details of turn-over (Including in terms of Rupees) of at least last three years
- Registration with Income Tax and Sales Tax and must have valid professional Tax Certificate

Bidders are required to submit their bids in duplicate in accordance with the terms and condition laid down in the tender documents. Tender Fee and Bid Security @ 2 % of bid cost in shape of Payorder should be in favor of Director Finance. Bidding documents can be obtained and shall be submitted in the office of ADP – II as per above schedule. Bidders are requested to give their Best and Final Price as "No Negotiations" is permitted. Bidding Documents containing detailed terms and conditions are available at Websites www.neduet.edu.pk and www.pprasinidh.gov.pk.

Director Procurement



NED UNIVERSITY of Engineering & Technology

PROCUREMENT
CELL

University Road, Karachi-75270. Tel: 9926 1261-68 Ext 2471 & 2291
Fax: 9926-1255 Email: dp@neduet.edu.pk Web: www.neduet.edu.pk

RE-TENDER FOR EXCLUSIVE BEVERAGE RIGHTS

No. DP/CEA-87842/1957

Say NO to Corruption

NEDUET کي پنهنجي مين ڪنٽيس جي لاءِ معروف پيوريٽي ڪمپنيز مان جيڪي RFB ۾ درج ٿيل تفصيل جي مطابق بنا ڪنهن غير جي شرڪت هڪ خصوصي معاهدي ۽ سب سيڪشن ۾ درج رهڻا اصولن جي تحت مشروبات مهيا ڪرڻ ۾ دلچسپي رکندا هجن کان سنگل اسٽيج سنگل لفافي جي طريقيڪار تي مهريند آڇون ڪري رهيا آهن.

جيئن ته يونيورسٽي گڏيل فائنڊن جي حصول جي لاءِ هڪ ڊگهي مدي جو معاهدو ڪرڻ چاهي ٿي، تنهنڪري يونيورسٽي هڪ نئين سالن جو معاهدو ڪرڻ چاهي ٿي جنهن ۾ يونيورسٽي کي حاصل اختيار جي بنياد تي وڌيڪ ٽي سالن جي توسيع پڻ ڏني سگهجي ٿي. ضروري تفصيل هيٺ درج ٿيل آهن.

Tender No. PC/ID/SA/ BEVERAGES/6554/17		Tender Fee: Rs. 1,000	
REQUEST FOR BID (RFB) FOR EXCLUSIVE BEVERAGES RIGHTS AT NEDUET, MAIN CAMPUS			
Tender Documents Issuance, Submission & Opening Schedule			
To be issued from	To be sold up to	Submission up to	Opening
13.02.2018 8:30 am-4:00 pm	27.02.2018 8:30 am-4:00 pm	28.02.2018 10:30 am	28.02.2018 11:00 am

اهليت جو معيار (i) آڇ ڏيندڙ لاڳاپيل شعبي ۾ گهٽ ۾ گهٽ 3 سال تجربو رکندڙ هجي.

- (ii) گهٽ ۾ گهٽ گذريل 3 سالن جي مالي ترن اوور جي تفصيل (دريسن ۾)
(iii) انڪور ٽيڪس (NTN)، سيلز ٽيڪس، SRB ۽ پروفيشنل ٽيڪس رجسٽريشن سرٽيفڪيٽس

آڇ ڏيندڙن کي ٽينڊرز جي دستاويزن ۾ درج قاعدن ۽ ضابطن جي مطابق پنهنجون آڇون ڏيڻي هونديون. ٽينڊر جا دستاويز دفتر ADP-II مان PO پٺايل ڊائريڪٽر فنانس جي فراهمي تي غريد ڪري سگهجن ٿا ۽ ٽينڊر مٿي ڄاڻايل شيڊيول جي مطابق ساڳي دفتر ۾ وصول ڪيا ۽ ڪوٺيا ويندا. سوئي رقم: آڇ ڪيل رقم جي 2% جي برابر رقم ڊائريڪٽر فنانس جي نالي بئنڪ گارنٽي ٿي آڇڙ.

آڇ ڏيندڙن کي درخواست آهي ته پنهنجا بهترين ۽ حتمي رڳون ڏين چيو ته ان ڏس ۾ ڪنهن قسم جي ڳالهه بولڻ جي گنجائش نه آهي.

ٽينڊر جا دستاويز جنهن ۾ تفصيلي شرط ۽ ضابطو موجود آهن، يونيورسٽي جي ويب سائيت www.neduet.edu.pk ۽ SPPRA جي ويب سائيت www.spprasindh.gov.pk تي موجود آهن.

ڊائريڪٽر پروڪيورمينٽ

Daily Sobh : 10.02.2018



NED UNIVERSITY of Engineering & Technology

PROCUREMENT
CELL

University Road, Karachi-75270. Tel: 9926 1261-68 Ext 2471 & 2291
Fax: 9926-1255 Email: dp@neduet.edu.pk Web: www.neduet.edu.pk

RE-TENDER FOR EXCLUSIVE BEVERAGE RIGHTS

No. DP/CEA-87842/1957

Say NO to Corruption

NEDUET کي پنهنجي مين ڪنٽيس جي لاءِ معروف پيوريٽي ڪمپنيز مان جيڪي RFB ۾ درج ٿيل تفصيل جي مطابق بنا ڪنهن غير جي شرڪت هڪ خصوصي معاهدي ۽ سب سيڪشن ۾ درج رهڻا اصولن جي تحت مشروبات مهيا ڪرڻ ۾ دلچسپي رکندا هجن کان سنگل اسٽيج سنگل لفافي جي طريقيڪار تي مهريند آڇون ڪري رهيا آهن.

Tender No. PC/NED/SA/ BEVERAGES/6554/17		Tender Fee: Rs. 1,000	
REQUEST FOR BID (RFB) FOR EXCLUSIVE BEVERAGES RIGHTS AT NEDUET, MAIN CAMPUS			
Tender Documents Issuance, Submission & Opening Schedule			
To be issued from	To be sold up to	Submission up to	Opening
13.02.2018 8:30 am-4:00 pm	27.02.2018 8:30 am-4:00 pm	28.02.2018 10:30 am	28.02.2018 11:00 am

ELIGIBILITY CRITERIA:

- The Bidder must have at least 3 Years of Experience in the relevant field.
- Details of Turn-Over (including in terms of Rupees) of at least Last Three Years.
- Certificates of Registration with Income Tax (NTN), Sales Tax, SRB and Professional Tax.

Bidders are required to submit their Bids in Duplicate in accordance with the Terms and Conditions laid down in the Tender Documents. Tender Fee and Bid Security @ 2 % of Bid Cost in shape of Payable should be in favor of Director Finance. Bidding Documents can be obtained and shall be submitted in the Office of ADP - II as per above schedule. Bidders are requested to give their Best and Final Price as No Negotiations is permitted. Bidding Documents containing detailed Terms and Conditions are also available at Websites www.neduet.edu.pk and www.spprasindh.gov.pk

Director Procurement

DAWN: 10.02.2018



NED UNIVERSITY of Engineering & Technology

PROCUREMENT
CELL

University Road, Karachi-75270. Tel: 9926 1261-68 Ext 2471 & 2291
Fax: 9926-1255 Email: dp@neduet.edu.pk Web: www.neduet.edu.pk

RE-TENDER FOR EXCLUSIVE BEVERAGE RIGHTS

No. DP/CEA-87842/1957

Say NO to Corruption

NEDUET کي پنهنجي مين ڪنٽيس جي لاءِ معروف پيوريٽي ڪمپنيز مان جيڪي RFB ۾ درج ٿيل تفصيل جي مطابق بنا ڪنهن غير جي شرڪت هڪ خصوصي معاهدي ۽ سب سيڪشن ۾ درج رهڻا اصولن جي تحت مشروبات مهيا ڪرڻ ۾ دلچسپي رکندا هجن کان سنگل اسٽيج سنگل لفافي جي طريقيڪار تي مهريند آڇون ڪري رهيا آهن.

Tender No. PC/ED/SA/ BEVERAGES/6554/17		Tender Fee: Rs. 1,000	
REQUEST FOR BID (RFB) FOR EXCLUSIVE BEVERAGES RIGHTS AT NEDUET, MAIN CAMPUS			
Tender Documents Issuance, Submission & Opening Schedule			
To be issued from	To be sold up to	Submission up to	Opening
13.02.2018 8:30 am-4:00 pm	27.02.2018 8:30 am-4:00 pm	28.02.2018 10:30 am	28.02.2018 11:00 am

- اهليت جا معيار (i) بولي دهنده حلف ٿيڻ کان اڳ 3 سال تجربو رکندڙ هجي.
(ii) گهٽ ۾ گهٽ گذريل 3 سالن جي مالي ترن اوور جي تفصيل (دريسن ۾)
(iii) انڪور ٽيڪس (NTN)، سيلز ٽيڪس، SRB ۽ پروفيشنل ٽيڪس رجسٽريشن سرٽيفڪيٽس
- بولي دهنده کي ٽينڊرز جي دستاويزن ۾ درج قاعدن ۽ ضابطن جي مطابق پنهنجون آڇون ڏيڻي هونديون. ٽينڊر جا دستاويز دفتر ADP-II مان PO پٺايل ڊائريڪٽر فنانس جي فراهمي تي غريد ڪري سگهجن ٿا ۽ ٽينڊر مٿي ڄاڻايل شيڊيول جي مطابق ساڳي دفتر ۾ وصول ڪيا ۽ ڪوٺيا ويندا. سوئي رقم: آڇ ڪيل رقم جي 2% جي برابر رقم ڊائريڪٽر فنانس جي نالي بئنڪ گارنٽي ٿي آڇڙ.
- بولي دهنده کي درخواست آهي ته پنهنجا بهترين ۽ حتمي رڳون ڏين چيو ته ان ڏس ۾ ڪنهن قسم جي ڳالهه بولڻ جي گنجائش نه آهي.
- ٽينڊر جا دستاويز جنهن ۾ تفصيلي شرط ۽ ضابطو موجود آهن، يونيورسٽي جي ويب سائيت www.neduet.edu.pk ۽ SPPRA جي ويب سائيت www.spprasindh.gov.pk تي موجود آهن.

JANG: 10.02.2018

ISSUED ON: _____

ISSUED TO: _____

Department of Procurement Cell

NED UNIVERSITY OF ENGINEERING & TECHNOLOGY,
KARACHI



“REQUEST FOR BID (RFB) FOR EXCLUSIVE BEVERAGES
RIGHTS AT NED UNIVERSITY MAIN CAMPUS ”

TENDER NO. PC/NED/SA/BEVERAGES/6554/17

TABLE OF CONTENTS

S. No.	Title	Page No.
•	Request for Bid (RFB) for exclusive Beverages Rights.	1
1	General Information and Background of NED University	2
2	Proposal Overview	2
3	Pre-Bid Meeting, Site Visit, Questions, and RFB Time Table	3
4	Bid Evaluation	3
5	Bid Securities	3
	i. Earnest Money	3
	ii. Performance Bond	4
6	Bid Validity	4
7	Award of Contract	4
8	Contract Agreement	5
9	Other considerations	5
10	Proposal Response	5
11	Definition of Exclusivity	6
12	Product Price Policy	6
13	Payment Procedure	6
14	Financial Proposal	7
	<u>ANNEXURES</u>	
15	A RFB/Response Identification Form	8
	B Contract Performance Bond	9

ANNEXURES

1. General Information and Background of NED University of Engineering & Technology, Karachi

The NED University of Engineering and Technology was established in March 1977 under the act of Provincial Assembly of Sindh after upgrading the former NED Government Engineering College, which had been set up in 1922. In 1977, this University started with only its three principal degree awarding disciplines; Civil, Mechanical and Electrical Engineering having an annual intake of about 400 students. The University now offers undergraduate degree programmes in Twenty Six (29) disciplines and postgraduate programmes in Fifty nine (59) disciplines.

Total student enrolment at NED University currently stands at 12,261. This year 9,496 undergraduate students, 2,643 masters students and 122 scholars for PhD were enrolled. NED University has a faculty of 470 members; In addition to faculty, the University non-teaching staff is about 2000. The campus is comprised of over 100 Acre of space. The University is a center for a wide array of events that brings hundreds of thousands of participants to its various venues. The University has the following outlets at the main campus.

- Student Cafeteria
- Residence Students Canteen
- Student Facilitation Centre (Girls Canteen)
- Girls Common Room (Girls Canteen)
- Humanities Corner Canteen
- NED Employees Canteen
- Staff Centre

2. Proposal Overview

The NED University of Engineering & Technology Karachi is seeking to develop business relationships that provide benefits to both the University and the

supplier. For the purposes of this Request for Bid (RFB), the University is interested in establishing a mutually beneficial relationship with a beverage company which will maximize the availability of products, minimize the cost of products and increase commissions by offering the beverage supplier a long-term exclusive arrangement. In addition, the University has described a wide variety of opportunities in this document that it will provide as an all-inclusive package in return for financial compensation.

Bidders are reminded that this is a public bid and companies are required to submit their best and final offer upfront. The University reserves the right to negotiate minor terms and conditions after review of the bid responses and prior to acceptance of any bid.

3. Pre-Bid Meeting, Site Visit, Questions, and RFB Time Table

A pre-bid meeting for all parties intending to submit proposals will be held at the _____ at 10:00 a.m. on _____, 2017.

The purpose of the meeting will be to discuss questions about the proposal and the facility with those bidding companies present and to provide additional clarification as necessary. A tour of the related facilities will be provided at that time if requested.

Any such addenda so issued prior to the opening of bids shall become a part of the RFB and failure to include responses to the information contained in any addenda may, at the University's sole discretion, disqualify the vendor.

4. Bid Evaluation

A Technical Evaluation Committee representing the University will review the bid offers and select the bid(s) whose product, pricing, services, availability, and references have the most appeal to the University. Selected bidder(s) may be invited to a central designated location to make a formal presentation to the Technical Evaluation Committee. The bidder's failure to make such a timely presentation may be grounds for rejection of the bid, at the option of the University.

5. Bid Securities

i. Earnest Money:

The Bidder shall furnish as a part of its bid, a demand draft/pay order equivalent to 2% of total bid cost, valid for 120 days from the date of opening of tender as Earnest Money crossed in favour of Director Finance, NED University of Engineering & Technology. Any bid not accompanied by full Earnest Money shall be rejected without right of appeal. In case of cancelation of order as default of the Service Provider the earnest money shall be forfeited in favour of NED University. The earnest money will be returned after submission of acceptable performance Bond of 10% of bid cost and execution of contract agreement with the successful bidder. The earnest money of un-successful bidder will be returned after award of work.

ii. Performance Bond:

The successful bidder will be required to provide Bank Guarantee/ Pay Order as Performance Bond of 10% of bid cost in the format placed at Annexure-B, in favour of NED University Karachi within seven days of acceptance of bid and shall remain in force for 36 months. The validity of the Bond will be extended if required

6. Bid Validity

All bids must be valid for a period of at least (90) days from the bid opening date. Bids received with exceptions to this time frame can be rejected at the option of the University. After the bid opening date and prior to the execution of the contract with the successful bidder, all bidders agree that no proposal will be modified, withdrawn, or canceled by the bidder.

7. Award of Contract

If a contract is awarded, it shall be awarded to the bidder who, in the opinion of the University, possesses the qualifications, ability, responsibility, and integrity necessary to faithfully fulfill the provisions of the contract. The University reserves the right to reject any or all bids and is not bound to accept the lowest

cost or highest percentage commission if it is contrary to the best interest of the University. Intangible factors such as the bidder's qualifications, employment practices, integrity, and quality of facilities and equipment will also be weighed in making the award.

8. Contract Agreement

The bidder shall submit a draft agreement alongwith his bid proposal. The draft agreement will be vetted & reviewed by the University. The successful bidder shall, within fifteen (15) days after the contract is presented for signature, execute and deliver to the University the signed contract and the Performance Bond. The contract shall not be binding upon the University until it has been completely executed and a copy of such fully executed contract and a "notice to proceed" is delivered to the successful bidder.

9. Other considerations

- i. The successful bidder shall have the right to advertise the fact that its products are available at the University. Such advertising is subject to University approval.
- ii. Product names shall be listed on the menu boards provided by the successful bidder of all food and refreshment outlets.
- iii. Trademarked Cups. The successful bidder shall supply, free of charge disposable cups for use at designated dining services. These cups will clearly identify the University and the beverage company
- iv. The successful bidder shall make the mutual agreements with the contractor of University food centers, canteens, common room canteens etc. for supply arrangements, billing & payments, storage material etc.

10. Proposal Response

The University is seeking to maximize its relationship with a single beverage supplier for the broad range of products, promotional opportunities, and acknowledgments described in this RFB for compensation. The University

does not want to enhance one product category at the expense of another. The bidder is advised to seek a balanced approach in its compensation response.

- Sale of Bottled or Canned Products

Various sized bottled products shall be offered. Complete the following chart

PRODUCT (by trade name)	PACKAGING	SIZE	COST to UNIVERSITY OUTLETS

* Use extra sheet if required

11. Definition of Exclusivity

The University will provide exclusivity of beverage products to the successful bidder under the following parameters:

- Beverage products are defined as all carbonated, non-carbonated, alternative milk products natural or artificially flavored beverages for independent consumption, non-alcoholic beverages with nutritive or non-nutritive sweeteners.

12. Product Price Policy

Provide responses to following Question:

- Describe the company's policy regarding changes in cost of goods and selling prices over the length of the contract. Any changes in the selling price of vended products will require the approval of the University.

13. Payment Procedure

The contract period of 03 years will commence on award of work to successful firm. The firms will be required to pay NED University the 03 years Beverage Right fee in shape of Pay order in favour of Director Finance within 14 days of award of work.

14. **FINANCIAL PROPOSAL**

	Description	
•	Exclusive beverage rights for food outlets at main campus of NED University, Karachi for a period of three (03) years	
Company's Offer (Rs)		
	In words	In figures
1 st year		
2 nd year		
3 rd year		
TOTAL		

RFB/RESPONSE IDENTIFICATION FORM

Date : _____

Name of firm : _____

Title of Principal Officer : _____

Firm's Status : _____

Title : _____

Signature : _____

In signing this Response Form, the bidder agrees to comply with terms, conditions and requirements as described in this RFB.

Corporate mailing address : _____

Local mailing address : _____

Telephone number : _____

FAX number : _____

Person to contact regarding this proposal : _____

e-mail address : _____

Telephone number : _____

CONTRACT PERFORMANCE BOND

(This Bond must be from Scheduled Bank executed on a non-judicial Stamp Paper)

KNOWN ALL MEN BY THESE PRESENT, WE, _____

_____AND_____

address or legal title of Contractor (here insert the legal title of

are jointly and severally bound to the surety).

NED University of Engineering & Technology, Karachi, including its successor in office and Assignees acting through the Vice Chancellor, (hereinafter called the "University") in the sum of Rs. _____(Rupees _____)

to be paid to the University for which payment we jointly and severally bind ourselves and our successors, assignees and legal representations.

Signature: _____

Signature: _____

Dated: _____

The above _____ have
tendered to the University for the exclusive beverage rights for food outlets at main campus of NED University, Karachi for a period of three (03) years, and this tender in part has been accepted.

NOW THE CONDITION OF THIS BOND IS

1. That the said _____ shall complete the work strictly in accordance with the terms and conditions on which the Contract has been awarded to them

2. AND, if the said _____ do not comply with the work for the stipulated period, or such extended period as may be allowed to them by the University, or do not commence the supply, or commit a breach or failure in the performance of any part of the Contract, the said Bond shall come into force.

AND, if the said _____ should execute the contract in terms of the conditions of the Contract and complete the work to the University, his obligation shall be void.

Signature_____

Signature_____

Dated:_____