

# BOARD OF SECONDARY EDUCATION, KARACHI

## KARACHI - 75990

No. BSE/P&amp;P/ 1476 /2018

Dated 06-02-2018

THE DEPUTY DIRECTOR (A&F)  
Sindh Public Procurement Regulatory Authority,  
Government of Sindh,  
Barrack-8, Sindh Secretariat 4-A,  
Court Road,  
Karachi.

BY SPECIAL MESSENGER**Subject: LOADING THE BOARD'S NIT ON SPPRA WEBSITE**


Dear Sir,

We are sending herewith following documents of the Board's NIT regarding Tender for Procurement of Services for Repairing, Maintenance & Service of Computer, UPS, Machinery, Equipments and other related Items, for loading on SPPRA website [www.pprasindh.gov.pk](http://www.pprasindh.gov.pk).

<u>S. NO.</u>	<u>PARTICULARS</u>	<u>SPPRA RULE</u>
i)	NIT/Letter of invitation for bid (Hard/Soft Copy)	Rule-21(1)(a)
ii)	Bidding Documents	Rule-21(4) (Amended 2017)
iii)	Notification of Procurement Committee	Rule-7 & 8
iv)	Annual Procurement Plan	Rule-11
v)	Notification of Complaint Redressal Committee	Rule-31
vi)	Newspaper clipping of NIT (will be furnished with BER)	Rule-17(2)
vii)	Cross cheque bearing No.71961381 dated 11-01-2018 amounting to Rs.2,000/- (Rupees Two Thousand only) towards Procurement Advertisement Fee	

You are requested to please load the Board's NIT on your website.

Yours faithfully,

  
(SYED MUHAMMAD ALI SHAIQ)  
Acting Secretary/Inspector of  
Institutions

SPPRA INWARD DIARY  
NO : 5562  
DATED : 08-02-2018



# BOARD OF SECONDARY EDUCATION, KARACHI

## NAZIMABAD KARACHI-75990

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No. BSE/P&amp;P/ 1474 /2018

Dated 02-02-2018

### Notice Inviting Tender

Sealed bids are invited from interested suppliers/firms for items mentioned below:-

<u>S. No.</u>	<u>Name of Items</u>	<u>Quantity</u>	<u>Bid Security</u>	<u>Tender Fee</u>	<u>Completion Time</u>
1.	Procurement of Services for Repairing, Maintenance & Service of Computer, UPS, Machinery, Equipments and other related Items	—	2% (two percent) of the bid price (Refundable) in shape of Pay Order in the name of <i>Secretary, Board of Secondary Education Karachi</i>	Rs.500/- (Rupees Five Hundred only) (Non-Refundable) in shape of Pay Order in the name of <i>Secretary, Board of Secondary Education Karachi</i>	Minimum time period for completion of jobs will be at least two weeks which may be increased or decreased due to demand of time/situation

Note:-

(Complete detail of above job is mentioned in bidding documents)

### 2. ELIGIBILITY CRITERIA

- 03 years experience in the relevant field
- Turn-over of at least last three years having a sum of minimum Rs.500,000/-
- Registration with Federal Board of Revenue (FBR), for Income Tax
- Registration with the Sindh Revenue Board (SRB)
- An Affidavit on Stamp Paper @ Rs.100/- that the firm has never been Blacklisted

### 3. Method of Procurement: N.C.B (Single Stage One Envelope Procedure)

### 4. Bidding/Tender Documents:

- Issuance:** Bid Documents will be issued from the first date of publication/hoisting to Thursday 01-03-2018 up to 12:00 Noon.
- Submission:** Last date will be Thursday 01-03-2018 up to 01:00 p.m.
- Opening:** will be opened on Thursday 01-03-2018 up to 02:00 p.m.
- Un-responded Tenders:** will be again issued/submitted opened on following dates:-

Attempt:  
2<sup>nd</sup>

(a) Issue Date:  
Friday 02-03-2018

(b) Submission & opening Date:  
Tuesday 20-03-2018



# **BOARD OF SECONDARY EDUCATION, KARACHI**

## **NAZIMABAD KARACHI-75990**

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### **5. Terms & Conditions:**

a) Under following conditions bid will be rejected:-

- i. Conditional and telegraphic bids/tenders
- ii. Bids not accompanied by Bid Security of required amount and form
- iii. Bids received after specified date and time
- iv. Bids of Blacklisted firms

*(Detailed Terms & Conditions are mentioned in bidding documents)*

b) **Bid Validity Period:** 90 days from the date of opening of Tender.

c) Procuring Agency reserves the right to reject all or any bids subject to the relevant provisions of Sindh Public Procurement Rules-2010 (Amended 2017).

d) **Purpose and Scope:** Smooth working of equipments.

6. In case any inconvenient situation created in the city or public holiday is declared by the Government on the date of opening of tender, the next official working day shall deemed to be the last date for issuance, submission and opening of bids/tenders at the same time as mentioned.

**(ACTING SECRETARY)**  
**BOARD OF SECONDARY EDUCATION KARACHI**  
**NAZIMABAD KARACHI-75990**

# BOARD OF SECONDARY EDUCATION, KARACHI

## KARACHI - 75990

No. BSE/P&P/ 108 /2017

Dated 20-07-2017

### NOTIFICATION

**Subject: RE-CONSTITUTION OF PROCUREMENT COMMITTEE**

It is hereby notified that the Chairman has been pleased to re-constitute the Procurement Committee under Rule-7 of SPPRA Rules-2010 (Amended 2017). The Procurement Committee shall now comprise of the following Officers:-

- |   |                                       |
|---|---------------------------------------|
| 1) Secretary,<br>Board of Secondary Education Karachi                                       | Convener                              |
| 2) Mr. Naveed Ahmed Hashmi,<br>Principal, Govt. College for Men,<br>Nazimabad No.2 Karachi. | Member other than<br>Procuring Agency |
| 3) Audit Officer<br>Board of Secondary Education Karachi                                    | Member                                |
| 4) Controller of Examinations<br>Board of Secondary Education Karachi                       | Co-opted Member                       |
| 5) Deputy Secretary-I,<br>Board of Secondary Education Karachi                              | Co-opted Member                       |

Copy to: -

- 1) P.S to Chairman
- 2) P.A to Secretary
- 3) Assistant Secretary (P&P) *to continue as supported staff of the Procurement Committee*

*(Handwritten signature and date: 20/7/17)*  
**(SYED MUHAMMAD ALI SHAIQ)**  
Acting Secretary/Inspector of  
Institutions

Copy also to:-

- 1) Members of Procurement Committee

# BOARD OF SECONDARY EDUCATION, KARACHI

## KARACHI - 75990

No. BSE/P&P/ 788 /2016

Dated 04-11-2016


### NOTIFICATION

**Subject: CONSTITUTION OF COMPLAINT REDRESSAL COMMITTEE (CRC)**

It is hereby notified that the Complaint Redressal Committee (CRC) of the Board of Secondary Education Karachi has been constituted under Rule-31 of SPPRA Rules-2010 (Amended 2013) comprising following Officers:-

- |   |          |
|---|----------|
| 1) Chairman<br>Board of Secondary Education<br>Karachi      | Convener |
| 2) Representative of the<br>Accountant General, Sindh       | Member   |
| 3) Secretary,<br>Board of Intermediate Education<br>Karachi | Member   |

This issues with approval of the Authority.

  
(SYED MUHAMMAD ALI SHAIQ)  
Acting Secretary/Inspector of  
Institutions


Copy to: -

- 1) P.S to Chairman
- 2) P.A to Secretary
- 3) P.A to C.E


## PROCUREMENT PLAN FOR THE FINANCIAL YEAR 2017-2018


1) SPPRA COPY  
2) OFFICE COPY

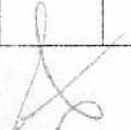
Sr. No.	Description of Procurement	Quantity (where applicable)	Estimated Unit Cost (where applicable)	Estimated Total Cost (In Million Rs.)	Funds Allocated (In Million Rs.)	Source of Funds (ADP/Non ADP)	Proposed Procurement Method	Timing of Procurement 2016-2017				Timing of Procurement 2017-2018			
								Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4
9.	Procurement of Services for Supply of Rental Furniture for SSC Examinations-2018	Approx. 65.000 Pairs of Table & Chair	Rs.16/- per pair	27.5 approx.	30.0 approx.	Non ADP	National Competitive Bidding Single Stage One Envelope Procedure				✓			✓	
10.	Procurement of Services for Repairing, Maintenance & Service of Air Conditioners	--	--	1.00 approx.	1.00 approx.	Non ADP	- do -				✓		✓		
11.	Procurement of Services for Repairing, Maintenance & Service of Computer, UPS, Machinery, Equipments and other related Items	--	--	1.00 approx.	1.00 approx.	Non ADP	- do -				✓		✓		

  
(MAXY PAUL D' MELLO)  
Deputy Secretary/Co-opted Member

  
(KHALID EHSAN)  
Acting Controller of Examinations/Co-opted Member

  
(NAVEED AHMED HASHMI)  
Principal, Govt. College for Men, Nazimabad No.2 Karachi/Member other than Procuring Agency

  
(KARIM BUX)  
Acting Audit Officer/Member

  
(SYED MUHAMMAD ALI SHAIQ)  
Acting Secretary/Inspector of Institutions/Convener



# **BOARD OF SECONDARY EDUCATION, KARACHI**

**NAZIMABAD KARACHI-75990**

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**PRICE: RS.500/-  
(NON-REFUNDABLE)**

Bidding Document # \_\_\_\_\_

M/S \_\_\_\_\_

## **BIDDING DOCUMENTS FOR OPEN COMPETITIVE BIDDING**

### **SINGLE STAGE – ONE ENVELOPE PROCEDURE**

TENDER FOR PROCUREMENT OF SERVICES FOR REPAIRING,  
MAINTENANCE & SERVICE OF COMPUTER, UPS,  
MACHINERY, EQUIPMENTS AND OTHER RELATED ITEMS

*IN RESPECT OF THE  
IFB No.BSE/P&P/1474/2018 dated 06-02-2018*



### **PART ONE (FIXED)**

- Instructions to Bidders (ITB)
- General Conditions of Contract (GCC)

Issued by:

-----  
Assistant Secretary (P&P)  
Board of Secondary Education  
Karachi



# BOARD OF SECONDARY EDUCATION, KARACHI

## NAZIMABAD KARACHI-75990

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### Notice Inviting Tender

Sealed bids are invited from interested suppliers/firms for items mentioned below:-

<u>S. No.</u>	<u>Name of Items</u>	<u>Quantity</u>	<u>Bid Security</u>	<u>Tender Fee</u>	<u>Completion Time</u>
1.	Procurement of Services for Repairing, Maintenance & Service of Computer, UPS, Machinery, Equipments and other related Items	—	2% (two percent) of the bid price (Refundable) in shape of Pay Order in the name of <i>Secretary, Board of Secondary Education Karachi</i>	Rs.500/- (Rupees Five Hundred only) (Non-Refundable) in shape of Pay Order in the name of <i>Secretary, Board of Secondary Education Karachi</i>	Minimum time period for completion of jobs will be at least two weeks which may be increased or decreased due to demand of time/situation

Note:-

(Complete detail of above job is mentioned in bidding documents)

### 2. ELIGIBILITY CRITERIA

- 03 years experience in the relevant field
- Turn-over of at least last three years having a sum of minimum Rs.500,000/-
- Registration with Federal Board of Revenue (FBR), for Income Tax
- Registration with the Sindh Revenue Board (SRB)
- An Affidavit on Stamp Paper @ Rs.100/- that the firm has never been Blacklisted

### 3. Method of Procurement: N.C.B (Single Stage One Envelope Procedure)

### 4. Bidding/Tender Documents:

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# **BOARD OF SECONDARY EDUCATION, KARACHI**

## **NAZIMABAD KARACHI-75990**

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### **5. Terms & Conditions:**

a) Under following conditions bid will be rejected:-

- i. Conditional and telegraphic bids/tenders
- ii. Bids not accompanied by Bid Security of required amount and form
- iii. Bids received after specified date and time
- iv. Bids of Blacklisted firms

*(Detailed Terms & Conditions are mentioned in bidding documents)*

b) **Bid Validity Period:** 90 days from the date of opening of Tender.

c) Procuring Agency reserves the right to reject all or any bids subject to the relevant provisions of Sindh Public Procurement Rules-2010 (Amended 2017).

d) **Purpose and Scope:** Smooth working of equipments.

6. In case any inconvenient situation created in the city or public holiday is declared by the Government on the date of opening of tender, the next official working day shall deemed to be the last date for issuance, submission and opening of bids/tenders at the same time as mentioned.

*(ACTING SECRETARY)*  
**BOARD OF SECONDARY EDUCATION KARACHI**  
NAZIMABAD KARACHI-75990



# BOARD OF SECONDARY EDUCATION, KARACHI

## NAZIMABAD KARACHI-75990

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### **INSTRUCTIONS TO BIDDERS & GENERAL CONDITIONS OF CONTRACT:**

The Instructions to Bidders (ITB) and General Conditions of Contract (GCC) applied in this Contract shall be the same as per draft Bidding Documents, issued by SPPRA. For further references the same may be downloaded from SPPRA's website [www.pprasinhd.gov.pk](http://www.pprasinhd.gov.pk) or it may be provided from this Office if it may be demanded by the bidder. Whenever there is a conflict, the provisions hereafter shall prevail over those in the Instructions to Bidders & General Conditions of Contract. The corresponding clause number of the ITB & GCC is indicated in parentheses.

## **BID DATA SHEET**

<b>INTRODUCTION</b>		
ITB 1.1	Name of Contract	Tender for Procurement of Services for Repairing, Maintenance & Service of Computer, UPS, Machinery, Equipments and other related Items
ITB 4.1	Name of Procuring Agency	Board of Secondary Education Karachi
ITB 6.1	Procuring agency's address, telephone, telex, and facsimile numbers	Board of Secondary Education Nazimabad, Karachi-75990 Tel: 99260252-6 Tel: 99260268 Fax: 99260262
ITB 8.1	Language of the bid	English, Urdu or Sindhi

<b>BID PRICE AND CURRENCY</b>	
ITB 11.2	The price shall be in Pakistani currency inclusive of all Taxes, Transportation, material and labour charges involved therein.
ITB 11.5	The price shall be fixed and the bidder will have to provide the services as per approved specification/description and quoted rates.

<b>PREPARATION AND SUBMISSION OF BIDS</b>			
ITB 13.3 (d)	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 30%; border-right: 1px solid black; padding-right: 5px;">Qualification Requirements</td> <td style="padding-left: 5px;"> <ul style="list-style-type: none"> <li>03 years experience in the relevant field</li> <li>Turn-over of at least last three years having a sum of minimum Rs.500,000/-</li> <li>Registration with Federal Board of Revenue (FBR), for Income Tax</li> <li>Registration with the Sindh Revenue Board (SRB)</li> <li>An Affidavit on Stamp Paper @ Rs.100/- that the firm has never been Blacklisted</li> </ul> </td> </tr> </table>	Qualification Requirements	<ul style="list-style-type: none"> <li>03 years experience in the relevant field</li> <li>Turn-over of at least last three years having a sum of minimum Rs.500,000/-</li> <li>Registration with Federal Board of Revenue (FBR), for Income Tax</li> <li>Registration with the Sindh Revenue Board (SRB)</li> <li>An Affidavit on Stamp Paper @ Rs.100/- that the firm has never been Blacklisted</li> </ul>
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# BOARD OF SECONDARY EDUCATION, KARACHI

## NAZIMABAD KARACHI-75990

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<b>PREPARATION AND SUBMISSION OF BIDS</b>		
<b>ITB 15.1</b>	Amount of bid security (refundable)	<ul style="list-style-type: none"> <li>2% (two percent) of the bid price, which should be submitted in shape of Pay Order in the name of <i>Secretary</i>, Board of Secondary Education Karachi and shall remain valid for a period of 28 days beyond the validity period for bid.</li> </ul>
<b>ITB 16.1</b>	Bid Validity Period	90 days from the date of opening of Tender.
<b>ITB 17.1</b>	Number of copies	02 Copies of the Bid shall be submitted by the bidder. One original and one photocopy of the same.
<b>ITB 18.2 (a)</b>	Address for bid submission	The office of the <i>Secretary</i> (Room No. 33), 1 <sup>st</sup> Floor, Block-B, Board of Secondary Education, Nazimabad Karachi.
<b>ITB 18.2 (b)</b>	IFB title and number	Title: Tender for Procurement of Services for Repairing, Maintenance & Service of Computer, UPS, Machinery, Equipments and other related Items  IFB No: <i>BSE/P&amp;P/1474/2018</i> <i>dated 06-02-2018</i>
<b>ITB 19.1</b>	Deadline for bid submission	<u>Thursday 01-03-2018 up to 01:00 p.m</u> Sealed bids duly filled-in, mentioning on top of the envelope " <i>Tender for Procurement of Services for Repairing, Maintenance &amp; Service of Computer, UPS, Machinery, Equipments and other related Items</i> "
<b>ITB 22.1</b>	Time, date, and place for bid opening	Bids duly stamped on each document must be submitted in the office of the <i>Secretary</i> (Room No. 33), 1 <sup>st</sup> Floor, Block-B, Board of Secondary Education, Nazimabad Karachi, in a sealed cover up to <u>01:00 P.M</u> and will be opened on the same day at <u>02:00 P.M</u> in the presence of bidders' representatives who choose to attend at <u>02:00 P.M</u> on <u>Thursday 01-03-2018</u> .



# **BOARD OF SECONDARY EDUCATION, KARACHI**

## **NAZIMABAD KARACHI-75990**

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### **BID EVALUATION CRITERIA**

Bids of only those Bidders will be evaluated who can fulfill the Eligibility Criteria and enclose Bid Security.

Shortcomings in submission of documents related to Eligibility Criteria or non-submission of Bid Security shall be rejected.

Prior to submission of bids, the bidders shall survey the SITE and obtain further information and completely satisfy themselves about the required items for which they are bidding for.

An interested bidder, who has obtained bidding documents, may request for clarification of contents of the bidding document in writing, and procuring agency shall respond to such queries in writing within three calendar days, provided they are received at least five calendar days prior to the date of opening of bid.

The bidders shall submit only one rate for every item. Dual rates or alternate bid is strictly restricted/prohibited. In case a bidder has quoted more than one rate for a single item, its bid shall be rejected.

The bidder with the "Lowest Evaluated Cost" but not necessarily the "Lowest Submitted Price" shall be awarded the Procurement Contract.

## **SECTION III.**

### **SPECIAL CONDITIONS OF CONTRACT**

The following Special Conditions of Contract shall supplement the General Conditions of Contract. Whenever there is a conflict, the provisions herein shall prevail over those in the General Conditions of Contract. The corresponding clause number of the GCC is indicated in parentheses.

#### **1. DEFINITIONS (GCC CLAUSE 1)**

1)	<b>GCC 1.1 (g)</b>	The Procuring agency is:	Board of Secondary Education Karachi.
2)	<b>GCC 1.1 (h)</b>	The Procuring agency's country is:	Islamic Republic of Pakistan.
3)	<b>GCC 1.1 (j)</b>	The Project Site is:	Same as GCC 1.1(g) mentioned above.

#### **2. COUNTRY OF ORIGIN (GCC CLAUSE 3)**

All countries and territories as indicated in Part Two Section VI of the bidding documents, "Eligibility for the Provisions of Goods, Works, and Services in Government-Financed Procurement".



# BOARD OF SECONDARY EDUCATION, KARACHI

## NAZIMABAD KARACHI-75990

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### 3. PERFORMANCE SECURITY (GCC CLAUSE 7)

1)	<b>GCC 7.1</b>	The amount of performance security, as a percentage of the Contract Price, shall be Ten (10) percent of the Contract Price which should be submitted in shape of Pay Order in the name of <i>Secretary</i> , Board of Secondary Education Karachi.
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### 4. RESOLUTION OF DISPUTES (GCC CLAUSE 28)

The dispute resolution mechanism to be applied pursuant to relevant SPPRA Rules.

### 5. GOVERNING LANGUAGE (GCC CLAUSE 29)

1)	<b>GCC 29.1</b>	The Governing Language shall be:	English.
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### 6. NOTICES (GCC CLAUSE 31)

GCC 31.1 — Procuring agency's address for notice purposes:

Office of the Assistant Secretary (P&P) Room No. 40, 1<sup>st</sup> Floor, Block-B, Board of Secondary Education, Nazimabad Karachi.

### 18. PENALTY

- 1) Preferred penalties according to the issue\subject may be imposed upon the Supplier(s) such as:
  - i. rejection of the unsatisfactory works/jobs done by Contractor
  - ii. Blacklisting of the firm
  - iii. deduction of amount from 2% to 10% of the total value of the bill
  - iv. forfeited whole Security amount

Anyone or more from the aforesaid penalties may be imposed upon the Supplier(s) in the following cases:

- a) In case of transgression/deviation of the time given in the Contract Award
- b) In case of transgression, deviation, mistake or low quality found or work/job done by Contractor
- c) In case the specification, quantity, rate or stuff of a Tender in certain item or items are approved and the Bidder backs out of his commitment on any pretext or fails to supply the material in time or in the required criteria.



# **BOARD OF SECONDARY EDUCATION, KARACHI**

## **NAZIMABAD KARACHI-75990**

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### **19. THE COMPETENT AUTHORITY RESERVES THE RIGHT TO:**

- (a) divert/distribute a particular work among different Bidders on the lowest approved rate(s) in the interest of the office due to demand of time/situation
- (b) accept or reject all or any bid
- (c) increase or decrease quantity without any notice at any time/stage subject to ITB Clause 29.
- (d) to recast and amend the contents/specification of the material at any stage

### **9. SPECIAL CLAUSE (TERMS & CONDITIONS)**

- 1) Under following conditions bid will be rejected:-
  - i. Conditional and telegraphic bids/tenders
  - ii. Bids not accompanied by Bid Security of required amount and form
  - iii. Bids received after specified date and time
  - iv. Bids of Blacklisted firms
- 2) In case any inconvenient situation created in the city or public holiday is declared by the Government on the date of opening of tender, the next official working day shall be deemed to be the last date for issuance, submission and opening of bids/tenders at the same time as mentioned.
- 3) Bids of only those Bidders will be evaluated who can fulfill the Eligibility Criteria and enclose Bid Security.
- 4) Shortcomings in submission of documents related to Eligibility Criteria or non-submission of Bid Security shall be rejected.
- 5) Prior to submission of bids, the bidders shall survey the SITE and obtain further information and completely satisfy themselves about the required items for which they are bidding for.
- 6) An interested bidder, who has obtained bidding documents, may request for clarification of contents of the bidding document in writing, and procuring agency shall respond to such queries in writing within three calendar days, provided they are received at least five calendar days prior to the date of opening of bid.
- 7) The bidders shall submit only one rate for every item. Dual rates or alternate bid is strictly restricted/prohibited. In case a bidder has quoted more than one rate for a single item, its bid shall be rejected.
- 8) The bidder with the "Lowest Evaluated Cost" but not necessarily the "Lowest Submitted Price" shall be awarded the Procurement Contract.
- 9) The Contract may be terminated at any time if the performance is not found satisfactory.
- 10) Successful Bidder or in his crew/staff must be Diploma (DAE) holder (as the case may be).
- 11) The repairing/maintenance/servicing (including minor repairs and adjustments will be done within the premises of the Board.



# **BOARD OF SECONDARY EDUCATION, KARACHI**

## **NAZIMABAD KARACHI-75990**

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- 12) Satisfactory Service/Repair Report for equipment(s) shall be obtained from the concerned Officer and submitted along with the bill and Sales Tax Invoice.
- 13) After repairing/maintenance/servicing, every equipment must be in perfect running condition. In case any defect or fault remains even after the repairing/servicing, it should be made in perfect order for which no extra charges shall be paid.
- 14) In case of replacement of parts or major defect, an estimate in writing shall be submitted for approval before its repairs are taken up however price(s) of part(s) shall not excess from prevailing market price of Article/Part(s).
- 15) Certificate of seller/producer/manufacturer/importer or sole distributor/sub agent must be given by the vendor with genuineness of parts to be installed.
- 16) A guarantee for reasonable period of parts being repaired/replaced shall be recorded on the estimate bill. If an equipment or its part(s) goes out of order during guarantee period, it shall be brought in perfect order without any further charges.
- 17) Qualified person(s) shall inspect and carry out routine maintenance service and a Certificate of the Technician's/Engineer's visit duly signed by the concerned officer shall be submitted by the bidder after each month.
- 18) The worn-out parts (replaced) shall have to be returned to this office along with a list of such parts in duplicate duly verified by the Officer/Incharge where it is installed.
- 19) Emergency cases shall be attended immediately on telephonic call from this office failing which a fine of Rs.500/- will be charged and even the contract may be terminated with a notice.
- 20) The Chairman BSEK reserves the right to terminate the contract at any time without assigning any reason or cause thereof.
- 21) Neither transportation nor wages of any type shall be borne by the Board.
- 22) All applicable Taxes including GST @ and other as announced by the Govt. will be deducted from the Bill(s).
- 23) The Contract Award may be assigned at any time during the period of bid validity.
- 24) The successful bidder will have to deposit Performance Security @ 10% of the value of Contract Award which is refundable after Ninety days of the satisfactory completion of supplies.
- 25) The amount of Performance Security is in addition to the amount of Bid Security which should be deposited by the successful bidder(s). Bid Security shall remain valid for a period of 28 days beyond the validity period for bids, whereas Performance Security shall be released ninety days beyond the date of completion of contract to cover defects liability period subject to final acceptance by the procuring agency.
- 26) Placement of Contract Award will be subject to payment of Performance Security and Contract Form.
- 27) SPPRA Rules-2010 (Amended 2017) shall strictly be followed.



# BOARD OF SECONDARY EDUCATION, KARACHI

## NAZIMABAD KARACHI-75990

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### SECTION-IV.

## SCHEDULE OF REQUIREMENTS

#### SCHEDULE OF REQUIREMENTS:

Minimum time period for completion of jobs will be at least two weeks which may be increased or decreased due to demand of time/situation.

### SECTION-V.

## TECHNICAL SPECIFICATIONS

<u>S. NO.</u>	<u>DESCRIPTION OF EQUIPMENTS</u>	<u>QUANTITY</u>	<u>Annual Rate Including All Taxes</u>
1)	Tally Genicom Line Printer TG-6218 (1800 LPM)	02 Nos.	Rs. _____ per annum for each Machine
2)	Photo Copier Model: Toshiba e Studio-352 Sr. No. GGL 627694	01 No.	Rs. _____ per annum for each Machine
3)	Photo Copier Model: Toshiba e Studio-356 Sr. No.C2D-232337	01 No.	Rs. _____ per annum for each Machine
4)	Nashuatec Copy Printers Model No.DX3443 Sr. No.N8210970320 Sr. No.N8210970294 Sr. No.N8210970081 Sr. No.N8210970046	04 Nos.	Rs. _____ per annum for each Machine
5)	Copy Printers Model: RZ-230 Sr. No.81862938 Sr. No.81862948 Sr. No.81863661 Sr. No.81863691	04 Nos.	Rs. _____ per annum for each Machine
6)	Copy Printers Model: EZ-230 Sr. No.79790087 Sr. No.79790345 Sr. No.79790524 Sr. No.79791162 Sr. No.79791697 Sr. No.79791661 Sr. No.79791660 Sr. No.79791698	08 Nos.	Rs. _____ per annum for each Machine





# BOARD OF SECONDARY EDUCATION, KARACHI

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<u>S. NO.</u>	<u>DESCRIPTION OF EQUIPMENTS</u>	<u>QUANTITY</u>	<u>Annual Rate Including All Taxes</u>
7)	Photo Copier Model No. MP4000B Sr. No.M-5492900012	01 No.	Rs. _____ per annum for each Machine
8)	Nashuatec Copier Model No.MP-1900	01 No.	Rs. _____ per annum for each Machine
9)	Nashuatech Digital Copier (DSM-620)	01 No.	Rs. _____ per annum for each Machine
10)	IBM third generation Server Xeon 2.5 GHz Dual Processor + Cache 12 +RAM 8GB + RAID 5 + 4 TB Hard Drive.	01 No.	Rs. _____ per annum for each Machine
11)	IBM X3400 M3 Xenon 6C Server	01 No.	Rs. _____ per annum for each Machine
12)	Branded and Unbranded Computers (Dual Core, Core 2 Duo, i3, i5, i7 etc.)	80 Nos. approx.	Rs. _____ per annum for each Machine
13)	Thin Clients HP T 510 Thin Pro VIA EDEN X2 U4200 1 Ghz 2 Core 1GB Flash 2GB Ram	45 Nos.	Rs. _____ per annum for each Machine
14)	Nashuatec Laser Printer Model SP-6330N Sr. No.S832875077	01 No.	Rs. _____ per annum for each Machine
15)	Nashuatec Laser Printer Model SP-4100NL	01 No.	Rs. _____ per annum for each Machine
16)	HP Laser Printers i.e 9050n, 700 M712n, 600 M603n, P1005, 1010, 1020, 1200, 1320, 1320N, P2015, P2035, 2420, P3005, P3015, 8000, 5200L, Pro 200 Colour Printer M251nw, Pro P1606DN, Pro 400 M401dn, M806dn, HP Colour Printer CP1215	50 Nos. approx.	Rs. _____ per annum for each Machine
17)	Epson LQ-2180, Epson LQ-2190	02 Nos.	Rs. _____ per annum for each Machine



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<u>S. NO.</u>	<u>DESCRIPTION OF EQUIPMENTS</u>	<u>QUANTITY</u>	<u>Annual Rate Including All Taxes</u>
18)	HP Scanner G5590 Flatbed Photo	01 No.	Rs. _____ per annum for each Machine
19)	HP Scanner G2410	06 Nos. approx.	Rs. _____ per annum for each Machine
20)	Emerson ITA 10 KVA UPS with external Battery cabinet	02 Nos.	Rs. _____ per annum for each Machine
21)	U.P.S Backup Time 10 – 15 Minutes	30 Nos. approx.	Rs. _____ per annum for each Machine
22)	BPC Brand UPS Model: Power Star 800 (800VA-WATTS 480) Backup Time: 10-15 min Recharge Time: 8 Hours	10 Nos. approx.	Rs. _____ per annum for each Machine
23)	UPS Power Tech/Equivalent PWM-Technology UPS 1.2 KVA with Built-in Stabilizer with 2 x 65 AMP Battery. Backup time on normal load 1.5 Hours	20 Nos. approx.	Rs. _____ per annum for each Machine
24)	Duesche Power Electra UPS Backup Time: 20 min	02 Nos.	Rs. _____ per annum for each Machine
25)	IBM Infoprint 6500 Model 6500 v 20 (2000 LPM)	01 No.	Rs. _____ per annum for each Machine
26)	Ricoh 3 in 1 Machine (MP Series) (Copier, Printer, Scanner)	02 Nos.	Rs. _____ per annum for each Machine
27)	Ricoh 3 in 1 Machine (SP Series) (Copier, Printer, Scanner)	02 Nos.	Rs. _____ per annum for each Machine
28)	HP 3 in 1 Machine (Heavy Duty) (Copier, Printer, Scanner)	01 No.	Rs. _____ per annum for each Machine
29)	Minolta Colour Photostat Machine (Heavy Duty)	01 No.	Rs. _____ per annum for each Machine



# BOARD OF SECONDARY EDUCATION, KARACHI

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	<i>Rupees In Figures</i>	<i>Rupees In Words</i>
Total cost of the Bid: <i>(as offered by the Bidder)</i>		
2% (two percent) amount of the Bid Price Bid Security (Refundable)		
10% (ten percent) amount of the Contract Price Performance Security (Refundable)		

<b>SUMMARY OF TURN-OVER OF LAST THREE YEARS</b>		
<b><i>YEAR-2015</i></b>	<b><i>YEAR-2016</i></b>	<b><i>YEAR-2017</i></b>
<b>TOTAL:</b>		



# **BOARD OF SECONDARY EDUCATION, KARACHI**

## **NAZIMABAD KARACHI-75990**

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### **CERTIFICATE**

I/We have carefully read & understood the Terms & Conditions whatever has been stated herein the enclosed pages and abide to the same. I/We guarantee to service/repair/replace the items exactly in accordance with the requirements and enclosed the Bid Security payable to Board of Secondary Education, Karachi.

SIGNATURE WITH DATE:

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NAME OF FIRM:

---

ADDRESS OF FIRM:

---

---

FULL NAME OF CONCERNED PERSON:

---

CNIC NUMBER:

---

POSITION HELD IN:

---

PHONE NUMBER(S):

---

MOBILE NUMBER(S):

---

FAX NUMBER(S):

---

NATIONAL TAX NUMBER:

---

GENERAL SALES TAX NUMBER:

---

STAMP OF THE FIRM:

---

PAY ORDER NUMBER:

---

BANK & BRANCH NAME:

---

DATED:

---

FOR RUPEES:

---

DRAWN:

---

as Bid Security is enclosed herewith.