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**GOVERNMENT OF SINDH**  
**LOCAL GOVERNMENT & HTP DEPARTMENT**  
Karachi, dated the.18.01.2018

## REQUEST FOR PROPOSAL FOR HIRING NGO

Government of Sindh has initiated a multi-sector and multi-year Programme "Accelerated Action Plan (AAP)" for reduction of stunting and malnutrition in Sindh. Local Government Department is assigned to play its role for improvement of WASH facilities in the targeted rural communities.

The objective under WASH component in AAP is to reduce open defecation practices and improve hygiene promotion through hand washing in rural areas of Sindh. The program has been built upon CLTS approach. In this approach, through a process of participatory facilitation, community members analyze their own sanitation status, including the extent of open defecation and the spread of fecal-oral contamination that adversely affects each one of them. Once people are convinced about the need of sanitation, communities construct latrines on their own at the household level, according to their own capacity, and more importantly use it regularly with strong sense of ownership. This all needs a behavior change campaign for not only the use of sanitary toilets but also for hand washing with soap at critical times. The program is mainly to create awareness among communities through social mobilization and behavior change communication by hiring services of NGOs.

To implement the project, Local Government Department intends to hire the services of reputable and experienced registered NGOs working in Sindh in accordance to the provisions of Sindh Public Procurement Rules, 2010 (Amended in 2017) for starting the program in "**Mirpurkhas**" district in 2017-18. The selected NGO will be having a target to make 600 selected villages as 100% Open Defecation Free (ODF) Villages in its assigned district. The selection of villages in the district will be finalized by District Coordination Committee with a view that the selected 600 villages cater approximately 70% of district's rural population. The key performance indicators are "Village Profiling, Number of Villages made, declared, verified and Certified ODF and Improvement in hand washing practices in ODF certified villages".

The technical qualification criteria is given in the RFP. Interested NGO will be expected to demonstrate and provide explicit information/evidence of specific and proven competences and experience of similar nature projects/activity. NGO should have specific and proven competence and experience of at least two WASH/Social Mobilization related projects in last five (5) years. Interested NGOs/Consortia must provide information indicating that they are qualified to perform above services (e.g. brochures, description of similar assignments, value of similar assignments.); experience under similar conditions, availability of

appropriate skill among staff etc. NGOs are required to provide only material that would be specific to the proposed services, and must avoid submitting generic promotional material.

NGO may make association(s) or Joint Ventures to enhance their qualifications. In case of Joint Venture, experience of all NGOs in JV will be considered for evaluation. If any specialist's profile is used by more than one NGO as permanent employee, all such proposals where his/her name is used shall be disqualified. NGO/Consortium will be selected on least cost basis for the technically qualified firms in accordance to SPP Rules, 2010 (amended 2017).

Interested NGOs may obtain a copy of the "Request for Proposal" from the office of the undersigned during office hours from 29<sup>th</sup> January, 2018 to 14<sup>th</sup> February, 2018 on payment of Rs. 2000/- through Pay Order in favour of the Program Coordinator, AAP Local Government Department and submit their "Technical" and "Financial" Proposals separately in sealed envelopes in duplicate (01 original and 01 copy) to the address below in person or through mail so that the same must reach in the office of the undersigned on or before February 15, 2018 till 2.00 p.m. The financial proposals must accompany a Bank guarantee equivalent to 2% of bid value as security deposit in favour of the undersigned. The bids will be opened on 15<sup>th</sup> February 2018 at 2:30 pm in the Committee room of Local Government Department. After evaluation of Technical Proposals, technically qualified NGOs shall be informed through mail and Financial Proposals of the technically qualified firms shall be opened on the set date in front of the representatives of the NGOs who wish to be present.

  
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