

**SPECIMEN OF TENDER FOR MEDICINES / SURGICAL ITEMS / X-RAY
FILMS & OTHER ITEMS FOR FINANCIAL YEAR 2011-2012**

SCHEDULE OF REQUIREMENT & PRICE

RS. **2000/= Rupees Two thousand only.** (Non refundable)

Tender enquiry No. 6664 dated: __12 August 2011.

Time of issue of tender: **upto 20 - 09 - 2011 – 12. Noon.**

Time of opening of tender: **20 – 09 - 2011 – 12.30 Noon.**

Offers shall remain open for 60 days from the date of opening. The tenders shall quote their price inclusive of all duties / taxes / octroi transportation etc, and all other expenses on free delivery to consignees end. Price should be quoted in figures and words both, filling which the offer will be ignored.

General Conditions & instructions

1. The tenders shall be submitted with all documents and drawing literature & catalogue (in equipment) in sealed envelopes, with sealing wax. The envelope must contained tender enquiry number on the top. The name of manufacturer and the supplier should be affixed on the face of envelope at the left side.
2. Tender must be filled in with blue or black ink in the column provided/ on separate letter head duly signed.
3. The tenders must be free from erasing. Cutting and over writing. In case of erasing, cutting and over writing, authorize person should put initials on it.
4. The rates of each item should be written in figures as well as in words. Arithmetical errors will be rectified on the basis, if there is discrepancy between the unit price and the total price that is obtained by multiplying the unit price and the quantity, the unit price shall prevail and the total price shall corrected. In case of discrepancy the price in words will be taken as authenticated and final.
5. Conditional tenders will be ignored and will not be considered/ entertained / accepted.
6. Tenders from both registered and un registered firms shall be accompanied by earnest money @ 5% of the value of stores quoted by them in front of call deposit / pay order. Registered firm must enclose Photostat copy of valid registration / renewal certificate from Directorate of Industries of Sindh along-with offer.
7. Original Purchase Receipt must be enclosed with their offer and for ultimate offer separate purchase receipt shall be submitted other wise the original offer will be considered and alternate offer will be ignored.
8. The printed price list duly stamped and signed and the samples of the quoted item must accompany the bids.
9. All Medicines should be in a special green color (Flag color) packing meant for Government as per Presidential directives. All medicines should be marked Sindh government / District Government property as required by the contract, sale prohibition out side of packing and also inside, the marking will be printed in the red color in Sindhi and Urdu.
10. The tendered rate should be inclusive of all taxes, income tax & Sales Tax etc payable to federal and provincial Government or local bodies and no claims on this account shall be entertained.
11. The bidders shall furnish general sales tax registration certificate of the firm failing which the offer will be ignored in case the item is exempted from GST, either documentary evidence or certificate from competent authority shall be attached with the offer.

a.

01. Storage required immediately. The tenders may, however, give their short guaranteed delivery period which the supply will be completed positively. No extension will be granted accorded for the supply of initial quantity.
02. The bidders shall quote their firm and final price both in figures and words on free delivery basis to consignee end.
03. At least 50% of the contracted quantity is required within one month (for indigenous goods) and within 02 Month for imported goods from the date of award of contract.
04. The tender is to be submitted by the manufacturer or the authorized sole distributors and the importers for the supply of drugs. The authorized distributor must submit authorization letter along with the contract agreement signed between manufacturer and authorized distributor is stamp paper of Rs. 50.
05. Distributor ones nominated by the manufacturer will be for the whole contract period and manufacturer can not change its distributor during the current year in any case. In exceptional cases the tendering authority may approve changes.
06. No manufacturer shall authorize their distributor / agent / any firm or person to quote the same item, which the manufacturer is quoting it self any tender. Failing those offers of both the manufacturer as well as other bidder shall be ignored.
07. The supplier shall furnish the certificate from the manufacturer on whose behalf they are participating to the effect that in case of the drug supplied declared and sub standard the participating firm as well as the manufacturer are equally responsible for legal consequences under purchase rules in envisaging debarring, purchase of risk and cost black listing.
08. The successful bidders shall pay the testing fees directly to the provincial drug testing lab for the batches to be supplied and should supply extra quantity of drugs used for the testing purpose.
09. The bidders shall conform the refund of cost difference if the same drug was supplied at lower rates to any other Government/ Semi Government institutions or armed forces in the province or out side for local manufacturers in the same fiscal year. If medicine are mfgd. In Sindh and quoted rate to other province is found lower, then payment will be made lower quoted rates to any province.

b. PURCHASE RIGHT TO VARY QUANTITIES.

The purchaser reserves the right to increase / decrease or delete the quantities of medicines/ Drug/ Surgical/ Disposal items etc at the time of award of contract and also reserves rights to enhance the quantity of goods/ services originally specified in the schedule of requirement without any change in unit price or other terms and conditions of goods at any time during. (Ref: Relevant SPP Rules)

c. PURCHASE RIGHT TO ACCEPT ANY BID AND TO REJECT ANY OR ALL BID:

The purchaser reserves the right to accept or reject any bid, and to amount the bidding process and reject all bids at any time prior to contract award, without thereby incurring any liability to the effected bidder or bidders, on the ground for the purchaser's action. (Ref: Relevant SPP Rules)

d. NOTIFICATION OF AWARD/ ADVANCE CONTRACT:

01. Prior to the expiration of the period of bid validity, the purchaser will notify the successful bidder in writing about the acceptance of the offer delivery by hand or by registered letter.
02. The notification of award will constitute the formation of the contract.

e. AWARD OF CONTRACT AND CONTRACT AGREEMENT.

Subject to the fulfillment of all codal formalities, the purchaser will award the contract to the successful bidder whose bid has been determined to be qualified to perform the contract satisfactory. Both the parties' i-e the purchaser and the supplier will sign the contract agreement on the stamp paper with stamp duties as per prevailing Government rules, the expenditure involved on the said contract agreement will be borne by the supplier.

f. PERFORMANCE SECURITY:

The Successful tenders will have to deposit with the purchaser security deposits as under in shape of call deposit/ pay order.

Registered Firms 2.5 % of the value of contract

Un-Registered Firm 5 ½ % of the value of contract

Same will be released after successful completion of stores, NOC from consignee and clearance certificate from Excise & Taxation Department etc.

g. SHELF LIFE REQUIRED:

Manufacturing and expiry dates will be written on the each pack no drugs, surgical and disposable items will be accepted having expiry less then 95% of shelf life in case of local manufacturing and 85% shelf life for imported items. The firm will replace the drug three month before its expiry on the request of the institute / District Administration.

h. CRITERIA FOR EVALUATION OF BIDS:

- a) Quoted Prices.
- b) Specification Compliance.
- c) Delivery Schedule.
- d) Registration by regulatory authority.
- e) License by registration authority.
- f) Authority letter from Manufacturer
- g) Earnest Money.

N.B Department reserves the right to ask and verify any document related with manufacturing of item, to assess the quality.

i. FEE FOR AWARD OF CONTRACT:

Service Charges @ 0.3% of the value of the contract will realized/ charged by the A.G Sindh/ D.A.O of the District, while making payment to the contractors for award of each contract and credited to the receipt head.

j. UNDER TAKING (to be given by bidders)

I/We read/ undersigned the conditions specified in the tender inquiry and under take

- h) That I/we remain bounded to supply any item as an additional quality at the same rate on which said item. I/we have supplied during the same financial year 2011-2012.
- i) That I/we agree whether over tender accepted for total/ partial or enhanced for all or any single item. I/we also agree to supply and accept the said item at the rates for the supply of contracted quantity within the stipulated period shown in the contract.
- j) I/we understand and insure for the supply of quality medicine. I/we also agree to supply the 100% additional quantity without any additional charges, if the supplies/ part of the supplies declared sub standard.
- k) I/we understand and conform the refund of cost difference if the same medicine was supplied at the lowest rates any other Government /Semi Government institutional. Armed forces, in the province in the same financial year 2011-2012 to any other province in case of medicine in manufactured within Sindh.
- l) I/we Undertake that, if any of the information submitted in accordance to this tender inquiry found incorrect, over contract may be canceled at any stage on aver cost and risk.
- m) I/we Undertake to the deposit the during testing fees per batch to the Director PDL Karachi and deposit directly to CDL if the assignment given to the CDL.

Dr. Abdul Fatah Bughio
EXECUTIVE DISTRICT OFFICER
HEALTH LARKANA

TELEPHONE NO.9410711.

OFFICE OF THE EXECUTIVE DISTRICT OFFICER (HEALTH) LARKANO.

NO.EDOHL/(ACCTT)/- 6658/63

Dated 12 August 2011.

To,

The Director Information (Advertisement),
Public Relation Department Block No 95-96
Sindh Secretariat Government Of Sindh Karachi.

Subject: **TENDER ENQUIRY FOR FINANCIAL YEAR 2011 – 2012.**

Enclosed please find herewith Specimen “TENDER ENQUIRY” for Publication in 03 leading national dailies at the earliest (one each in Sindhi, Urdu and English as per Government Policy).

A duplicate bill may kindly be sent for necessary payment.

Executive District Officer
(Health) Larkano.

C.C to the.

- 1) The Secretary Health Department Government of Sindh, Karachi.
- 2) The Deputy Secretary (Procurement) Health Department Government of Sindh, Karachi.
- 3) The Director General Health Services Sindh Hyderabad.
- 4) The District Coordination Officer, Larkano.
- 5) The Executive District Officer (F&P) Larkano.

Executive District Officer
(Health) Larkano.

TELEPHONE NO.9410711.

OFFICE OF THE EXECUTIVE DISTRICT OFFICER (HEALTH) LARKANO.

NO.EDOHL/(Acctts)- 6664

Dated 12 August 2011.

“NOTICE INVITING TENDERS”

01. Sealed tenders as required under SINDH PUBLIC PROCUREMENT AUTHORITY RULES are invited from registered manufacturers / importers / authorized dealers for the purchase of medicines / drugs / X – Ray films / petty articles / miscellaneous items / linen / uniform / liveries etc: during the financial year 2011 – 2012 as per following details.

S. No.	Name of Items	Tender Fee (non refundable)	Last date & time of Submission of tenders	Last date & Time of Opening of Tenders before Purchasing Committee
01.	Medicines & Other Items	Rs:2000/=	20/09/2011 12.00 noon	20/09/2011 12.30 noon

02. Blank Tender Forms can be purchased on the payment of prescribed fees as shown against either from:-
- i) The office of the undersigned, (ii) Monitoring & Inspection cell Health Department Sindh Karachi or (iii) Directorate General Health Services Sindh Hyderabad on any working day up to 20/09/2011 during office timings and to be sent to the office of undersigned on or before 20/09/2011 in an envelope after writing on its corner the name of item (s)
03. Bids must be in Pak Rupees.
04. In case Government announces any public holiday that tender will be opened on next working day.
05. All quotation shall include all Government taxes including GST if applicable.
06. The procuring agency reserves the right to increase the quantity maximum up to 15% of the original contract amount (Rule-16(1)(e)(i).
07. The procuring agency may reject any or all bids subject to relevant provisions of SPP Rules, 2010.

**Dr. Abdul Fatah Bughio
EXECUTIVE DISTRICT OFFICER
HEALTH LARKANA**

