



No. BBSYDP/SYAD/ /201 /

GOVERNMENT OF SINDH
SPORTS AND YOUTH AFFAIRS DEPARTMENT



Project Management Unit
Benazir Bhutto Shaheed Youth Development Programme (BBSYDP)

No. BBSYDP/SYAD /Phase-III/2011
Karachi, dated 11th June 2011

The Director Information (Advertisement)
Information Department
Government of Sindh
Karachi

Subject: **Advertisement –
"Invitation for Proposal/Bid for Youth Training"**

I am directed to enclose herewith five copies of advertisement titled as "**Invitation for Proposal/Bid for Youth Training**" pertains to the project to Benazir Bhutto Shaheed Youth Development Programme (BBSYDP) Phase-III Sports and Youth Affairs Department Government of Sindh for publishing in three leading local newspapers Sindhi, English and Urdu.

2. It is accordingly requested that necessary advice may kindly be issued for publishing this advertisement in the respective issued of three leading local newspapers on Sunday i.e., 12th June 2011

(Saleem Ahmed Siddiqui)
Deputy Project Director-BBSYDP

Copy to:-

1. The Managing Director, Sindh Public Procurement Regulatory Authority (SPPRA) Government of Sindh, Karachi
2. The Provincial Coordinator - Provincial Coordination Unit, Benazir Bhutto Shaheed Youth Development Program (BBSYDP), Government of Sindh
3. The Programme Officer –V, Provincial Coordination Unit, Benazir Bhutto Shaheed Youth Development Program (BBSYDP), Government of Sindh
4. PS to Secretary, Sports & Youth Affairs Department, Government of Sindh Karachi

(Saleem Ahmed Siddiqui)
Deputy Project Director-BBSYDP

11/06/11

Sindh Sports Board Complex, Nazimabad # 02, Karachi.

Ph: 021-99260886, 021-99238475, Fax: 021-99260887, Email: dsyouth_syad@sindh.gov.pk Web: www.sya.gov.pk

SPPRA INWARD DIARY
No. 11074
Dated 11/6/2011
Sindh Public Procurement
Regulatory Authority Govt. of Sindh

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Invitation for Proposal / Bids for Youth Training

The Government of Sindh has launched a major initiative titled as “Benazir Bhutto Shaheed Youth Development Programme (BBSYDP)” for imparting skill development training among the youth of Sindh for poverty alleviation and to elevate opportunities of employment through Human Resource development.

Project Management Unit (PMU) of Benazir Bhutto Shaheed Youth Development Programme (BBSYDP)- Sports and Youth Affairs Department Government of Sindh invites sealed technical and financial proposals/bids in single envelop from the organizations as mentioned below against sectoral fields of youth trainings for conducting different courses.

#	Sectoral field of training	Training Period	Training		Training Specifications	Type of Training Institutions
			Training Stations	Trainees		
1	Central Superior Services (CSS) Examination Training Course	05 months (5 to 6 hours daily & 30-35 hours weekly)	Karachi	51	Preparatory coaching / training classes of CSS compulsory and all optional subjects (carrying 600 marks segments each)	Universities, Educational Institutes & Organizations
			Hyderabad	37		
			Mirpurkhas	34		
			Sukkur	24		
			Larkana	54		
			Total	200		
2	Hotel Management Training Sector					
	(i) Front Office / Guest Service Training Course	04 months (5 to 6 hours daily & 30-35 hours weekly)	Karachi	40	Training and apprenticeship to maintain an inventory of vacancies, reservations, room assignments, maintaining register and record of arrival and departure of guests with assign rooms. Answer enquiries regarding hotel services and registration by letter, by telephone and in person, provide information about services available in the community and respond to guests' complaints. Compile and check daily record sheets, guest accounts, receipts and vouchers using computerized as well as manual systems	Four/Five Star Hotels in Karachi
	(ii) Fast Food, Local/ Continental Cookery, Bakery & Chinese Food Training (Food Production Course)	06 months (5 to 6 hours daily & 30-35 hours weekly)	Karachi	60	Training and apprenticeship to achieve skills required in the art cuisine (fast food, local/continental/ Chinese cookery and bakery) to be an executive chef or cook in a fine restaurant. Training to equip with the latest techniques and process in food production industry to compete the foreign food brands with locally available food grains and stuff. Training in food production technologies in supervisory role	
	(iii) Food and Beverage Service Training Course	03 months (5 to 6 hours daily & 30-35 hours weekly)	Karachi	20	Training and apprenticeship in the field of “Food and Beverage” to provide a wider perspective in the following areas. Follow health, safety and security procedures. Follow workplace hygiene procedures. Provide table service of beverages. Provide food and beverage service. Process financial transactions. Implement food safety procedures. Prepare and serve	

Handwritten signature and date: 11/10/11

					espresso coffee and other hot drinks. Prepare and serve all chilled drinks. Communicate on the telephone. Promote products and services to customers. Deal with conflict situations. Coach others in job skills. Prepare and serve non-alcoholic beverages. Provide a link between kitchen and service areas. Organize in-house functions	
	(iv) Housekeeping Training Course	02 months (5 to 6 hours daily & 30-35 hours weekly)	Karachi	40	Training and apprenticeship in the field of "Basic Housing keeping Training" to provide a wider perspective in the areas of cleaning, organizing and decorating. Dressing Desktop. Cloths closet. Personal amenity recognized with brand name. Amentias to be provided on 'call. Lighting the bathroom. Standard Cleanliness. Drawers. Bedding and Linen. Furniture. General. Bath Room. List of task housekeeping staff.	
	(v) Diploma Training	12 months (5 to 6 hours daily & 30-35 hours weekly)	Karachi	40	Hotel Management Program, through a combination of theoretical course work and hands-on experience, acquiring skills in the various disciplines required for modern hotel management. Courses include accounting, finance, marketing, communications, accommodations, food and beverage cost controls, law, statistics, economics, human resources management, housekeeping, front office desk and others related subjects	
3	Homeless & Neglected Youth					
	(i) Electrician Training Course	03 months (5 to 6 hours daily & 30-35 hours weekly)	Karachi	20	Electrician Training for Home and Commercial wirings, installations, motor winding and other electric works and assignments.	Renowned Industrial Training Institutes/ Institutions/ Organizations
	(ii) Plumbing Training Course	03 months (5 to 6 hours daily & 30-35 hours weekly)	Karachi	20	Plumbing Training for Home and Commercial sanitary fittings, PVC piping and all other related work and assignments.	
	(iii) Cutting / Stitching Training Course	03 months (5 to 6 hours daily & 30-35 hours weekly)	Karachi	20	Cutting and stitching training including fashion apparel and other related training assignments.	
	(iv) Mobile Repairing Training Course	03 months (5 to 6 hours daily & 30-35 hours weekly)	Karachi	20	Mobile repairing training (hardware and software). Apparatus available in Pakistan from all of all leading mobile phone manufacturing companies.	
4	Sports Turf (Sports Ground) Manager Training Course	02 months (5 to 6 hours daily & 30-35 hours weekly)	Karachi	40	Development of local turf management expertise in the area of Football, Field Hockey and other sports through creating a culture of training for securing long-term facility performance which will be beneficial to provide training to invest into a turfs training infrastructure. The objectives of this training programme are as under:- a) to encourage and promote communication and professional development relating to sports turf management; b) to encourage and support research and to communicate research results; c) to interact with allied organizations; d) to investigate the feasibility of implementing a professional certification program.	Renowned companies, firms, institution involve in preparation and developing in sports turf (grounds in Pakistan)

 11/06/11

Terms of Reference

1. **Bidding documents** may be obtained on submission of written application along with pay order amounting to Rs.500/= (non-refundable) in the name of Project Director- Benazir Bhutto Shaheed Youth Development Programme - Sports and Youth Affairs Department Government of Sindh. The bidding documents are available at the below mentioned address on any working day from 9.00 a.m. to 4.00 p.m. by 11.00 a.m. except Friday from 9.00 a.m. to 12.00 noon.
2. The bidding documents will only be issued to those who have valid National Income Tax Registration Number with Federal Board of Revenue. Proof of which will be required to provide along with the written request for issuance of bidding documents.
3. Bidders are required to follow single stage one envelop procedure and submit relevant information supported with documents i.e., (a) experience in relevant training field (b) the past performance for the last three years (c) registration and affiliation with international and national level training organizations and institutes in the same training field the bid being offered and (d) the training capabilities and competencies tangible and intangible forms of properties and assets.
4. The bid in sealed single envelope mentioning the name of Training should be dropped in the Tender Box in the Office of Project Director, Benazir Bhutto Shaheed Youth Development Programme (BBSYDP) Sports and Youth Affairs Department Government of Sindh on **30th June 2011** at 2.00 p.m. The bid will be opened in the office of Project Director- BBSYDP, Sports and Youth Affairs Department Government of Sindh located at room # 454, IIIrd Floor, Sindh Secretariat # 02 (Tughlaq House) Karachi in the presence of bidders or their authorized representatives on the same day at 2.15 p.m. (in case of falling a public holiday, the next working day will be treated as business activity day).
5. All bidders to furnish a bid security equivalent to 2.5% of the bid quoted in the shape of pay order, bank/ demand draft in the name of "Project Director, Benazir Bhutto Shaheed Youth Development Programme (BBSYDP)- Sports and Youth Affairs Department Government of Sindh" which shall remain valid for a period of 28 days beyond the validity period for bids. Bid security shall be released to the unsuccessful bidders once the contract has been signed with the successful bidder or the validity period has expired.
6. The validity of bid should be 90 days from the date of opening the tender.
7. The opening, rejection, evaluation, acceptance of bids and award of contracts will be strictly made under the provisions of "Sindh Public Procurements Rules-2010".
8. Any further information requires may be obtained by visiting the project office or sending query via email dsyouth_syad@sindh.gov.pk
9. The black listed firms or organizations already notified by Federal, Provincial or Districts Governments will not be eligible to take part in bidding.

Project Management Unit (PMU)

Benazir Bhutto Shaheed Youth Development Programme (BBSYDP)
Sports and Youth Affairs Department - Government of Sindh
Sindh Sports Board Complex Nazimabad # 02, Karachi
Adjacent Government College for Men and Ghalib Library

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11/06/11