



No.SO(B)/SID/DPC/2010-11
SPECIAL INITIATIVE DEPARTMENT
GOVERNMENT OF SINDH

Karachi, dated 7th April 2011


To,

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The Director General,
Sindh Public Procurement Regularity Authority,
Karachi.

SUBJECT :- TENDER NOTICE

I am directed to refer to the subject noted above and to state that this Department intends to procure Machinery & Plant items through tender (web site). In this regard the necessary tender document has been prepared as per SPPRA rules which are enclosed herewith. The approximate value of the tender items is less than One Million.

2. You are therefore requested to kindly place the tender at your website as required under SPPRA rules 2010 at the earliest under intimation to this Department.


(NAVEED AHMED)
SECTION OFFICER (B)
Special Initiatives Department
Opposite SMBR Office Block No.79,
Adjacent to High Court of Sindh, Karachi.
Tel: 021 99202142

MA
SPPRA INWARD DIARY
7630
Sindh Public Procurement Regularity Authority Govt. of Sindh



No. SO(B)/SID/DPC/2010-11
Special Initiatives Department
Government of Sindh

Karachi, dated 7th April, 2011

TENDER NOTICE

Sealed offers are invited from reputable and approved contractor / firms for the supply of following articles. The sealed tenders will be received upto 23-04-2011 at 12:00 p.m and will be opened on the same day 23-04-2011 at 03:00 pm before intending contractors / firms. Tender shall be submitted on the prescribed forms which can be obtained from the office of the SO(B), Special Initiatives Department, Government of Sindh.

S. No	Description of Items	QTY
<u>Machinery & Plants</u>		
01.	<u>COMPUTER FULLY EQUIPPED DELL DESKTOP(BRANDED SYSTEM)</u> Processor: 2.93 Ghz Core 2 Duo Memory: 2 GB Ram DDR3. Hard Drive: 320 GB SATA Dvd: RW (Writer) Key Board: A4 Tech Mouse: A4 Tech Casing LCD: Dell 18.5 Windows: Microsoft XP 2007 & Microsoft Office 2007 (Licensed Version)	02 01
02.	<u>PRINTER HP Laserjet 2055 D</u>	02
03.	<u>COLOR PRINTER</u> HP Laser Jet (CP-2025 Printer (CB 493 A)	01
04.	<u>PHOTO STATE MACHINE</u> Heavy Duty Multipurpose Photo State Machine	01
05.	<u>SCANNER</u>	01



Government of Sindh
Special Initiatives Department

Karachi, dated: April, 2011

**PRICES RS. 1000/= (NOT REFUNDABLE) SCHEDULE TO INVITATION
TO TENDER SECURITY EQUIPMENT**

Date of opening of tender 23/04/2011 at 03:00 PM
Time of receipt of tender till 23/04/2011 at 12:00 Noon

Offer shall remain open for 60 (Sixty) days from the date of opening of tender/bidders should quote their prices on the basis of free delivery at consignee's at his Karachi office. Offers should be quoted both in figures and words. Delivery of stores is, however, required immediately.

Sr. No	Qty.	Items & Description	Specification	Rate offered

Signature of Bidder _____

All information and relevant data in respect of tenderers/bidders and their bids/quotation should be provided in the format mentioned below:-

6. EARNEST MONEY: All firms whether registered or un-registered shall have to provide order or Bank Draft. Cash or Cheque (Bearer/Crossed) will not be entertained.
7. Original purchase receipt of tender documents must be enclosed along with the offer/bid, otherwise offer will not be entertained.
8. The store is required as locally available and therefore required to be quoted in local currency i.e. Pakistan Rupee.
9. The validity of the offered rates should be atleast sixty (60) days from the date of opening of tender.
10. The successful tenderers/bidders will have to enter in a written contract with the S.O.(B), Special Initiatives Department, before initiating any supply of store and performing other related assignments. The agreement will be dully stamped at rate of Rs. 0.03 of contract amount.
11. The successful bidder is required to enter in aforesaid contract within a week's time after he/she being asked to supply the stores in the form of supply order/advance acceptance. The contract will be executed subject to furnishing a Security Deposit equivalent to 2.5% of the total value of contract, in case of registered firm and 15% of total value of contract, in case of un-registered firm in the form of call Deposit, Pay Order or Bank Draft. Cash or Cheque (Bearer/Crossed) will not be entertained. In case of failing to enter the contract within stipulated time, the supply order/advance acceptance will be treated as cancelled.
12. All supplies should be made within 30 (thirty) days. This delivery period will not be extended and tenderers/bidders who fails to deliver the store shall face forfeiture of their security deposit.
13. The stores are required to be delivered at the consignee's end i.e. S.O.(B), Special Initiatives Department.
14. OTHER TERMS AND CONDITIONS ARE ATTACHED WITH THIS SCHEDULE (ANNEXURE-III)

SPECIAL CONDITIONS

1. Firms registered with the Directorate of Industries (Supply Wing) Government of Sindh Karachi shall furnish photocopy of their valid Registration/Renewal Certificate with the offer/tender.
2. Tender documents submitted by the respective tenderer/bidders should be properly sealed.
3. Tenderers/bidders are required to quote the rates separately against each item both in figures and words on their letterhead duly sealed and signed and not on tender documents.
4. Stores are required to be delivered within 30 (thirty) days exactly in accordance with the terms and conditions illustrated in the CONTRACT. The bidders/tenderers shall, however, give specific date of their shortest guaranteed delivery period (in case different from that mentioned in tender documents/notice) by which the supply will be completed positively.
5. Tenders/bidders shall purchase separate tender documents and furnish cash receipt(s) for each alternate offer in case they want to submit alternate offer for any item(s). However, the choice to select/ignore any of the alternate offer(s) shall rest with the purchaser.
6. Free installation/demonstration of store at consignee's end shall be confirmed by the tenderer/bidder in his/her tender documents.
7. The supplier shall require to mention the exact and separate WARRANTY of the each and every item. Warranty of parts and service for 01 (one) year will at least be required with confirmation regarding availability of spare parts.
8. In case of Sole-distributor/Sole Agent, a certificate/authority letter in original from their PRINCIPAL(s) / ORIGINAL MANUFACTUREER (s) will be required to be provided by the tenderer/bidder to guarantee satisfactory performance, after sales services and availability of spare parts for item No. _____.
9. EARNEST MONEY:- All firms whether registered or un-registered will have to submit Earnest Money @ 2.5% of the value of their offer in the shape of Pay order / Call deposit / Bank deposit in the name of Section Officer (Gen), Special Initiatives Department the offer(s)/rate(s) received without earnest money will not be entertained.
10. SECURITYDEPOSIT:- The successful tenderers will have to deposit with the purchaser Security Deposit in the shape of Pay order / Call deposit / Bank deposit in the name of Section Officer (Gen), Special Initiatives Department, being detailed as under:-
REGISTERED FIRM 2.5% OF THE VALUE OF THE CONTRACT.
UN-REGISTERED FIRM 15% OF THE VALUE OF THE CONTRACT.
11. WARRANTY:- The Successful tenderer/bidder shall submit a warranty certificate to the effect that store supplied by them are brand new and absolutely free from any material and manufacturing defect and strictly in conformity with the specifications as stipulated in tender enquiry with absolute guarantee that in case of any defect/deficiency, the stores are rejected at the time of final inspection by the technical Inspection Committee, the same shall be replace/substituted to

- the entire satisfaction of the consignee/Technical and Inspection Committee free of cost.
12. INSPECTION:- A joint inspection of stores will be made by the S.O.(G), Special Initiatives Department and Director (Technical), Z.D.A before finalizing the procurement.
 13. The purchaser reserves the right to increase or decrease the quantity and receive or reject any or all tenders without assigning any reason(s).
 14. The tenderers/bidders shall enclose along with their tender following certificate failing which the tender is liable to be considered non-responsive.

CERTIFICATE

WE GUARANTEE TO SUPPLY THE STORES EXACTLY IN ACCORDANCE WITH THE REQUIREMENTS SPECIFIED IN THE INVITATION TO TENDER.

NAME IN BLOCK LETTER

DESIGNATION

OFFICIAL SEAL

SIGNATURE

ADDRESS

1	NAME OF THE FIRM / MANUFACTURER WITH FULL ADDRESS AND TELEPHONE AND FAX NUMBER IF ANY	
2	GENERAL SALES TAX REGISTRATION NUMBER (PHOTOCOPY OF VALID GST REGISTRATION CERTIFICATE)	
3	SIGNATURE OF TENDERER / BIDDER OFFICIAL SEAL.	
4	FULL NAME OF THE TENDERER / BIDDER (IN CAPITAL LETTERS), MAILING ADDRESS, TELEPHONE / FAX NUMBER AND E-MAIL ADDRESS.	

DETAILS ATTACHED

N.B

1. Tenderers are requested to submit sealed tender at 12:00 hours on 23rd April 2011 in the office of Secretary, Special Initiatives Department, Government of Sindh, situated at Block No. 79 near camp office of Senior Member Board of Revenue, Karachi.
2. Tenders will be opened on the same day at 15:00 hours in presence of the tenderers/bidders or their authorized representatives.
3. Tenderers/bidders are requested to mention make, model, year of manufacturing/country of origin and other specifications of the respective item(s) of store, failing which their offer will not be entertained.
4. Tenderers/bidders are requested to quote their rates in two alternative plans i.e. (a) rates excluding custom duties, sales tax, income tax, withholding tax, excise duty & other levies and (b) rates inclusive of all taxes, duties e.g. 3.5 % income tax and 15% sales tax on the invoice price and charges for packing, handling etc. and also furnish valid Sales Tax Registration Certificate (Photocopy) duly stamped by the concerned authority in favour of respective firm, failing which offer will not be entertained.
5. In case validity offered by the tenderer/bidder is shorter than validity required in the tender, such tender/offer will be ignored / rejected.

	Scan jet G – 4010 Photo Scanner	
06.	<u>REFRIGERATOR</u> Refrigerator medium size	01
07.	<u>UPS</u> UPS Smarter with Thirty Minutes back up	02

TERMS & CONDITIONS:

1. Interested companies / firms may obtain tender document from the office of the undersigned on payment of non-refundable tender fee of Rs. 1,000/- only on 08/04/2011 which shall be opened on 23/04/2011 at 03:00 pm before bidders / authorized representatives.
2. 2.5% Security Deposit of the offered value in shape of Pay orders in the name of undersigned along with bid. It will be returned to the unsuccessful bidders with in 15 days of opening of the tender.
3. Incorrect / false or misleading information submitted will result in disqualification of the bid.
4. Any cutting / over writing in the tender document and conditional or incomplete tender will not be accepted.
5. The competent authority may, reject all or any bids subject to the relevant provisions of SPPRA Rules, 2010.
6. Successful bidders will be required to pay all taxes as per Government rules, hence the quoted offers must include such liable taxes.

SECTION OFFICER(B)
SPECIAL INITIATIVE DEPARTMENT