

OFFICE OF THE DISTRICT COORDINATION OFFICER KHAIRPUR

NO.DCO/AB/ 345 /2011 KHAIRPUR DATED: 18-03-2011

EXPRESSION OF INTEREST

Applications are invited from interested reputable, financially sound, firms/ contractors having vast experience of below said field for 5 years operation, maintenance and enhancement of experimental base established Computerized Domicile branch at DCO Office Khairpur.

Details are as under:-

1. Supply, installation, Customization, Operation and maintenance of Domicile, PRC application Software, Using current processes in place in district provided in detailed RFP document for development/customization of software application and maintain it for day to day operation.
2. Supply of item used for issuance of computerized Domicile and PRC i.e. color printer, toner, Black printer, toner, paper rims, token papers to run day to day operation and this cost should be covered in operation and maintenance of the deployed solution.
3. Operation and maintenance of already installed "Electronic Queue Management System" EQMS is used to issue tokens to the visitors and automated queue management for issued tokens for 5 years.
4. Supply, installation, operation and maintenance for 5 years of backup Server (1x Intel® Quad Core Processor 2.0GHz, Intel 5000 Chip set based Platform, 2x 500GB SATA II 7.2KRPM Hot swap Hard Disks, 2x 600Watts Redundant PSU), Online UPS of 3 KVA along with wide area network (WAN) Radio Link connectivity with backup site having capacity 8 MB for already installed main Server at DCO office Khairpur and cost of O & M should be covered in O & M of deployed solution.
5. Provision of POL, M&R for already installed 6.8KVA Petrol Generator.
6. Provision of trained staff comprises of 6 DEOs, 1 incharge Operation, 1 system administrator 1 Peon and 1 Sweeper for day to day operation and their salaries will be enhanced @ 10% yearly.
7. Supply and installation of 1 Color Laser Jet Printer with minimum capacity of up to 21 P.P.M brand HP or equivalent.
8. on the recommendation of DCO Office to make changes according to need and facility of the application in the software and "Electronic Queue Management System".
9. Supply of miscellaneous items e.g. Stationary, cleaning items i.e. , phenyl, vim, air freshener, mosquito killer and tissue papers etc to maintain operating environment of the office.

Tender form for the supply of required items along with other details and copy of terms and condition with prescribed Performa may be purchased from the office of undersigned against non-refundable tender fee RS. 1000/-up to 10th April 2011. Sealed Tender must be submitted in the office of the District Coordination office Khairpur on 13th April at 1:00 PM, the tender/technical proposals will be opened on the same date at 2:00 PM in the office of the undersigned. Whereas the financial proposals of qualified bidders will be opened on 16th April 2011 at 11 am.

Evaluation criteria:

- a) Financial position of supplier/contractor/firm
- b) Experience in the relevant field
- c) Strength of technical staff
- d) Details of ongoing and completed work of the same nature
- e) The supplier/contractor/firm shall prepare two envelope procedures.

SPPRA INWARDINARY
No. 6891
Dated 19/03/2011
Sindh Public Procurement
Regulatory Authority Govt. of Sindh

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The bid shall comprise a single package containing two separate envelopes. Each envelope shall contain separately. THE TECHNICAL PROPOSAL AND FINANCIAL PROPOSAL, the envelope shall be marked in bold and legible letters to avoid confusion initially only the envelope marked "TECHNICAL PROPOSAL" shall be opened by the committee. The envelope marked as "FINANCIAL PROPOSAL" shall be retained in the custody of procuring agency without being open.

TERMS and CONDITIONS:

1. The contractors/suppliers/interested persons shall submit an application along with copy of CNIC, GST and income tax registration certificates, pay order of tender fee for purchase of tender forms.
2. All the contractors/suppliers/interested persons shall submit the 2% of the total quoted rate as bid security at the time of submission of bids/tender forms in shape of pay order in favor of undersigned in sealed envelope as a part of financial proposal.
3. The time for supply of the required items has been fixed for 15 days after issuance of work/supply order.
4. The procuring agency may reject all or any bids or proposals at any time prior to acceptance of bid or proposal, subject to the relevant PPRA rules.
5. The purchase committee may decrease or increase the number of items required in the light of SPPRA rules.
6. The purchase committee may relax any condition of contract.
7. The tender who does not fulfill the terms and conditions will not be entertained.
8. The Government notified black listed contractors/suppliers/persons will not be entertained.
9. The contractors/suppliers/persons will have to execute an agreement on stamp paper to effect that he has accepted the conditions of contract and he has not been black listed by any Government/Semi- government/autonomous bodies.
10. In case the tender is not opened on schedule date due to any reason then the same shall be opened on next date fixed by the undersigned.


District Coordination Officer

Khairpur

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1. Director information (advertisement) information department Govt: of Sindh Karachi for publication the EOI in three leading newspapers at the earliest.
- ✓ 2. Director (CB) Sindh Public Procurement Regulatory Authority Govt: of Sindh Karachi for posting on SPPRA website.