

**CITY DISTRICT GOVERNMENT KARACHI  
WORKS & SERVICES DEPARTMENT**

URL. www.karachicity.gov.pk

NO. *0004/DO/Comm/W&S/393*

Dated:- *08-11-2010*

**TENDER NOTICE**

1. Tenders in sealed covers are invited for the following work under SPPRA Rules, 2010 from the firms having adequate minimum five (05) years experience in the relevant field.

S.No.	Name of Work	Estimated Cost	Earnest Money	Tender Cost
1.	Annual Contract for Servicing / Maintenance of IDCS 500 PABX & Net Working Samsung System, which Installed at Civic Centre Building Gulshan-e-Iqbal, CDGK.	Rs.2.0 Million	Rs.40,000/=	Rs.3,000/=

2. The tender documents are available for sale during working hours at the office of DDO(Accounts) City Nazim Secretariat 1<sup>st</sup> floor, Civic Center (2) District Officer(Planning) F&P Group of Offices 6<sup>th</sup> floor, Civic Center (3) DO(Accounts) Works & Services, CDGK 4<sup>th</sup> Floor, (4) One window facility counter (Tender Inquiry counter) Ground Floor, Civic Center, Gulshan-e-Iqbal, Karachi from 12.11.2010 to 26.11.2010 upon written request on letter head and on payment of non-refundable tender fee through pay order from any schedule Bank in favor of CDGK. Bid Security in shape of pay order from any schedule Bank in favor of CDGK as mentioned above should be enclosed with the bid otherwise the tender will be rejected. No tender will be sold on the tender opening date.

3. The tender in sealed cover superscripted with the name of work should be dropped in the tender box kept in the office of the Executive District Officer (Works & Services) 4<sup>th</sup> Floor, Civic Center, University Road, Gulshan-e-Iqbal, Karachi by **2:00 pm** on 27.11.2010 and the same will be opened on the same day at **2:30 pm** in the Committee Room of Works & Services Department, CDGK 4<sup>th</sup> Floor, Civic Center, University Road, Gulshan-e-Iqbal, Karachi in presence of those bidders or their representative who wish to be present.

4. In case of any reason, if the tenders are not responded on the above date the next date of submission and opening will be 14.12.2010 and the tender documents will also be available for sale from 29.11.2010 to 13.12.2010.

5. In case the date of opening is declared as a public holiday by the Government, the next official working day shall be deemed to be the date for submission and opening of tenders at the same time as mentioned above.

6. The total bid amount as well as the rates of items must be filled both in figures and words and in case any correction is made by the contractor himself then each correction must be initialled by the contractor; otherwise the tenders are liable to be summarily rejected.

7. The eligibility criteria for the bidders shall be as under:-
- Particulars of the Engineer and Technical Staff working with the Firm.
  - Documentary evidence regarding under completion/completed works along with satisfactory completion certificate from the concerned department.
  - List of on going work with details and work order.
  - List of available machinery/equipments with documentary evidence regarding ownership.
  - Bank statement for last 3 years.
  - NTN Certificate from Income Tax Department with copy of CNIC

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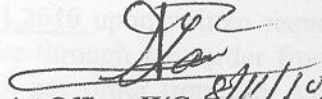
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Contd ... P-02  
 ① Newspaper clipping.  
 ② Less response time.  
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SPPRA INV/10/035/  
 No. \_\_\_\_\_  
 Dated: \_\_\_\_\_  
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 Regulatory Authority

- vii. Affidavit to the effect that the firm is not involved in any court case and that no work has been left by the firm incomplete.
  - viii. Certificate from Registrar of Companies with Memorandum of Articles & Association in case the firm is a Private Limited Company, Registered Partnership Deed in case the firm is run by Partners and an Affidavit in case the firm is owned by a sole proprietor.
8. The bidder are required to submit the above information along with their bids
  9. If any fake documents are found then the tender is liable to be rejected/cancelled with out any compensation but with penalty as per rules.
  10. Canvassing in connection with tenders is strictly prohibited and tenders submitted by the contractors who are reported to be involved in canvassing will be liable for rejection
  11. If a bidder submits a seriously unbalanced bid then if deemed necessary, the procuring agency may require him to deposit extra performance security to a level sufficient to protect the procuring agency against financial loses, failing which the submitted bid security will be forfeited by the procuring agency.
  12. Bid security of the unsuccessful bidder shall be released once the contract has been signed with the successful bidder or the validity period has expired.
  13. The procuring agency may reject all or any bid subject to the relevant provisions of SPPRA Rules 2010.

  
District Officer-II(Communication)  
Works & Services, CDGK.

**District Officer, (Advertisement).**

Enclosed 10 copies with a request to publish in not more than three (3) Newspapers out of which one should be in prominent Urdu Sindhi & English Newspaper.

✓ **Director (CB)SPPRA, GOS.**

With a request to upload on the Web Site of SPPRA(Authority). A soft copy is also enclosed.

**DDO(Web)IT,Department,CDGK.**

With a request to upload on CDGK Web Site.

**CC to the:-**

1. EDO(W&S), CDGK.
2. E.D.O. (F&P), CDGK.
3. EDO (I.T) with a request to issue directives to the concerned officer to post on the web site of CDGK
4. Chairman Tender Opening Committee.
5. District Officer(CM)W&S,CDGK.
6. P.S to M.D, SPPRA, SGA&C Department, GOS, Barrack # 8, Secretariat # 4-A, Court Road, Karachi.
7. PS to Administrator, CDGK.
8. DO (Accounts) W&S, CDGK.