

**INTERNATIONAL CENTER FOR CHEMICAL AND BIOLOGICAL SCIENCES  
UNIVERSITY OF KARACHI  
KARACHI-75270**

**TENDER NOTICE NO. ICCBS-200910**

Sealed tenders are invited from the sales tax and income tax registered suppliers/firms for Supply of the following best quality items on the monthly/yearly basis for the Center during the financial year 2010-2011.

1. Animal House Feed
2. Garden/Landscaping items
3. Stationery and general items
4. Electrical items

The tender documents can be collected from Purchase Office of the Center, on any working day between 9.00 a.m. to 12.30 p.m., from the date of publication of this advertisement in newspapers, on payment of Rs. 500/- (non-refundable), in shape of a pay order (Demand Draft by the out of Karachi suppliers), in favor of the Director, or downloaded from the websites [www.iccs.edu](http://www.iccs.edu), [www.pprasinhd.gov.pk](http://www.pprasinhd.gov.pk) and [www.ppra.org.pk](http://www.ppra.org.pk) The tenders may be submitted with 2% of the approximate supplies of the whole year, as earnest money, in shape of a pay order in favor of the Director, I.C.C.B.S., latest by 10.30 a.m. on 20-9-2010. The tenders will be opened in Purchase Office of the Center at 11.00 a.m. on the same day in presence of the bidders or their representatives. The Procuring Agency may reject all or any bid subject to the relevant provision of SPP rules.

***DIRECTOR***

**DETAIL OF TENDER ITEMS**

<b>S.No.</b>	<b>Item</b>	<b>Detail</b>	<b>Estimated cost in Rs.</b>
1.	Animal House Feed for mice rats	Barely flour, wheat flour, grain, grain flour, corn flour, rice husk etc.	1.0 million
2.	Garden/Landscaping items	Sweet soil, fertilizer or any other item	2.0 million
3.	Stationery and general items	Separate list attached.	2.5 million
4.	Electrical items	Separate list attached	1.5 million

## **STATIONERY & GENERAL ITEMS**

- 1 AIR FRESHNER
- 2 BALL LINER
- 3 BALL PEN (PIANO)
- 4 BALL PEN (PICASO)
- 5 BINDER CLIP (LARGE/EXTRA LARGE)
- 6 BINDER CLIP (MED)
- 7 BINDER CLIP (SMALL/VERY SMALL)
- 8 BINDING TAPE (1")
- 9 BINDING TAPE (2")
- 10 BLANCO/FLUID/WHITO
- 11 BOOK MARK
- 12 BOX FILE
- 13 CALCULATOR (SIMPLE, RECHECK)
- 14 CALCULATOR (SCIENCTIFIC)
- 15 CALENDER, TABLE
- 16 CALENDER, WALL
- 17 CARBON PAPER
- 18 CD - R
- 19 CD - RW
- 20 COLORED CARD SHEET
- 21 CORRECTION PEN (UNI BALL)
- 22 DIARY (EXECUTIVE)
- 23 DIVIDER (FILE)
- 24 DUSTBIN
- 25 ENVELOPS (9X4)
- 26 ENVELOPS (A4)
- 27 FAX ROLL (PANASONIC, LARGE)
- 28 FILE (ASSIGNMENT)
- 29 FILE (WITH CLIP)
- 30 FILE BOARD
- 31 FILE COVER
- 32 FILE TRAY (THREE PLASTIC SHIELDS)
- 33 FLOPPY DISKETTE
- 34 FOLDER (FILE)
- 35 GEM CLIP (LARGE/EXTRA LARGE)
- 36 GEM CLIP (MEDIUM)
- 37 GEM CLIP (SMALL/VERY SMALL)
- 38 GLUE
- 39 GUM STICK (UHU)
- 40 HIGHLIGHTER
- 41 INKING DATER
- 42 MARKER
- 43 MARKER THICK (DOLLAR, WHITE BOARD)

- 44 MARKER (TRANSPARENT)
- 45 MASKING TAPE (1")
- 46 MASKING TAPE (2")
- 47 NOTE BOOK
- 48 NOTE PAD
- 49 NOTICE BOARD
- 50 NUMBERING MACHINE
- 51 OFFSET PAPER (A4, 100 GM)
- 52 PAPER (DUPLICATE) (F/SCAPE)
- 53 PAPER CUTTER
- 54 PAPER TAPE (1")
- 55 PAPER TAPE (2")
- 56 PAPER WEIGHT
- 57 PEN HOLDER SET
- 58 PENCIL, SOFT
- 59 POCKET POUCH
- 60 POINTER (SIGNO)
- 61 PROTECTOR FOLDER
- 62 PUNCHING MACHINE
- 63 REGISTER (ATTENDANCE)
- 64 REGISTER (CASH BOOK)
- 65 REGISTER (LEDGER)
- 66 REGISTER (SIMPLE)
- 67 REGISTER (STOCK, 10/8/6/4 NO.)
- 68 RUBBER BEND
- 69 RUBBER SOFT
- 70 SCALE, STEEL
- 71 SCISSOR
- 72 SCOTCH TAPE (1")
- 73 SCOTCH TAPE (2")
- 74 SEPRATOR
- 75 SHARPNER MACHINE
- 76 STAMP PAD (PLASTIC COVER)
- 77 STAPLER MACHINE (24/6, OPAL/ HEAVY DUTY)
- 78 STAPLER PIN
- 79 STAPLER REMOVER
- 80 STICKER SHEET
- 81 TABLE STATIONERY SET
- 82 TAPE
- 83 TAPE DISPENCER (1")
- 84 TISSUE BOX
- 85 TONER CARTRIDGES (HP-11A, 13A, 15A, 49A, 53A)
- 86 TRACING PAPER
- 87 TRANSPARENCY
- 88 USB, KINGSTON
- 89 WATER RULLER

<b>90</b>	<b>WHITE BOARD</b>
<b>91</b>	<b>WHITE CARD SHEET</b>
<b>92</b>	<b>YEAR PLANNER</b>
<b>93</b>	<b>YELLOW PAGES</b>

# ELECTRICAL ITEMS

S. NO.	DESCRIPTIONS
1	ELECTRIC CABLE/COIL, 3/029
2	ELECTRIC CABLE/COIL, 7/029
3	ELECTRIC CABLE/COIL, 7/044
4	ELECTRIC CABLE/COIL, 7/064
5	ELECTRIC CABLE/COIL, 40/076, 03 CORE
6	ELECTRIC CABLE/COIL, 23/076, 03 CORE
7	ELECTRIC CABLE/COIL, 40/076, 02 CORE
8	ELECTRIC CABLE/COIL, GROUND WIRE, 1.5 mm <sup>2</sup>
9	ELECTRIC CABLE/COIL, GROUND WIRE, 2.5 mm <sup>2</sup>
10	CABLE JOINT KIT, 300mm <sup>2</sup> X 3-1/2 CORE
11	PVC PVC, 35 mm <sup>2</sup> 04 CORE
12	PVC PVC 25 mm <sup>2</sup> 04 CORE
13	HPIT SET, 400 W
14	HPIT BULB, 400 W
15	HPIT CHOWK, 400 W
16	ENERGY SAVER 24 W, B-22
17	ENERGY SAVER 24 W, E-27
18	BUTTON HOLDER, B-22
19	BUTTON HOLDER, E-27
20	CEILING FAN, 56"
21	BRAKET FAN, 18"
22	EXHUAST FAN, 6" ROUND
23	CHANEL DUCT 60 X 60, ADAMJEE
24	PVC CHANEL, 25 X 25, ADAMJEE
25	PVC CHANEL 25 X 16, ADAMJEE
26	GERMAN SOCKET WITH SWITCH
27	PVC PIPE, 3/4"
28	PVC PIPE, 1"
29	PVC BAND, 3/4"
30	PVC BAND, 1"
31	PVC SOCKET, 1"
32	PVC SOCKET, 3/4"
33	L/PLUG, UNIVERSAL PIN, 5A
34	FLAT PIN, 13 SOCKET
35	OPEN BOARD FOR L/P, UNIVERSAL
36	TWO PIN PLUG, GERMAN
37	ROUND BLOCK
38	CABLE TIE, ALL SIZES
39	L/PLUG, 15 A PI PLUG

# ELECTRICAL ITEMS

S. NO.	DESCRIPTIONS
40	MULTIPLUG, 03 PIN
41	PIANO SWITCH, PPI
42	PIANO SOCKET, PPI
43	CIRCUIT BREAKER, TERASAKI, 15 AMP
44	CIRCUIT BREAKER, TERASAKI, 30 AMP
45	CIRCUIT BREAKER, TERASAKI, 60 AMP
46	CIRCUIT BREAKER, TERASAKI, 100 AMP
47	SINGLE PHASE, 16 AMP
48	SINGLE PHASE, 15 AMP
49	DOUBLE POLE, 20 AMP
50	SAFETY BOARD, 15 AMP
51	NITTO TAPE, 3/4"
52	FAN DIMMER
53	FAN CAPACITOR, 2.5 Uf
54	SWITCH KIT, DIMMER
55	SWITCH KIT, SWITCH
56	SWITCH KIT, SOCKET
57	SWITCH KIT, POWER SOCKET, 15A
58	CLIPSIL, DIMMER
59	CLIPSIL, SWITCH
60	CLIPSIL, SOCKET
61	CLIPSIL, POWER SOCKET, 15A
62	OPEN BOARD PVC P/PLUG
63	MAIN SWITCH, CHINA, 30 AMP
64	03 PIN TOP, 15 AMP
65	ELECTRIC POLE, 30 FTS., IRON POLE
66	03 PIN TOP, 05 AMP
67	03 PIN TOP, FLAG PIN
68	02 PIN PLUG, GERMAN
69	02 PIN PLUG, NORMAL

# TERMS & CONDITIONS

1. While quoting, kindly relate to the items by clearly indicating / mentioning the **Tender document number, serial number and page number** of the quoted item(s).
2. The tender / bid envelop must have the Tender No. on it and the offer should contain:
  - a) Items Tendered (Serial Number / Reference #).
  - b) Bidders name and telephonic contact
  - c) Summary of bid value should be given as mentioned below:
    - i) Total bid value on C & F (in any foreign currency) @ Rs. \_\_\_\_\_ (U.S. \$, €, £, ¥ etc)
    - ii) Amount of Pak Rupees of bid value \_\_\_\_\_
    - iii) Earnest money @ Rs. 2% of the bid amount \_\_\_\_\_
    - iv) Pay order No (enclosed with bid) \_\_\_\_\_
    - v) Tender / bid for equipment should be submitted into envelop procedure (1 envelop for technical information and other for financial information).
3. Tender documents can be obtained on payment of Rs. \_\_\_\_\_ in the form of pay order / bank draft. Please write on the back of the payorder the tender number and bidder's name.
4. Alternate / optional price shall not be considered without its earnest money / bid security.
5. Earnest money only will be accepted in the form of pay order / bank draft. Please write on back of payorder the name of company bidding and tender number.
6. The Bidder(s) are required to submit invariably summary of the total cost in case of unit price of detailed items, given in the tender. In case of default, the offer(s) shall not be entertained and liable to be rejected without any further reference in the matter.
7. Letter of Credit will be allowed to be amended only once in special circumstances after the approval of the Director International Center for Chemical and Biological Sciences.
8. The bid price will be inclusive of all government taxes where applicable with the validity period of their offer at least from 90 days.
9. In case of delayed shipment or non-supply of the items through Letter of Credit, a penalty, equivalent to the earnest money of the item ordered will be charged from the local agent.



10. Performance bond in shape of bank draft, bank Guarantee @ **2%** of the order value should be submitted. The money will not be released till the commissioning, installation, and training of staff concern and issuance of certificate of acceptance of the equipments.
11. All clearing and bank charges will be borne by the Center.
12. The acceptance of the order will need to be confirmed after signing of the contract which shall be **within seven days** of issuance of the Purchase Order.
13. The bid value of the stores / item shall be on **C & F basis** for the “International Center for Chemical and Biological Sciences (ICCBS)”, as per purchase order and no other goods will be imported in the same consignment.
14. The invoice should mention the words “Scientific Equipments / Apparatus / Glass wares / Chemicals / Consumables” (name of the equipment, chemicals, **trade name, country of origin, model, Cat No. and complete description of the goods**”).
15. One set of the shipping documents should be sent immediately to the consignee (ICCBS), so the necessary documentation for its clearance from the Pakistan Customs may be promptly arranged.
16. An agreement will be signed between the Institute and the local agent of ordered goods, wherever applicable.
17. All local bidders (manufacturers and suppliers) should submit their offers with 2.0% earnest money of the total offer in the form of bank draft / pay order in favor of Director, International Center for Chemical and Biological Sciences.
18. The supply / shipments should be made as per your offer strictly, if delayed the shipment, penalty will be imposed as per rules @ Rs. 0.50% per day. Delay in shipment without proper justification will not be accepted.
19. The contractors/suppliers who refuse to pay penalty/liquidated damages shall be black-listed in terms of Rule-35(3-C) of SPP Rules, 2010.
20. In all cases where technical points are involved on which the advice of technical committee is required, the tenders will be referred to that committee before an order is actually placed.
21. The Bid should be submitted in Purchase Office of (ICCBS) and any deviation could result in rejection of the offer.
22. All the supplier should mention the duration of delivery from the date of purchase order.
23. Validity period of proforma invoice should be 90 days.

