

SNDB/HO/ADMIN/TD/1002-03/2018

Dated: 13.12.2018

|      |                         |
|------|-------------------------|
| From | Administration Division |
| To   | Deputy Director, SPPRA  |

**Subject: Submission of Tender Documents –Prequalified Contractors for Sindh**

1. Renovation etc. of Anaj Mandi, Larkana Branch
2. Renovation etc. of Gulberg Samanabad. Karachi Branch

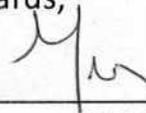
Dear Sir,

Enclosed please find following documents & CD for submission to SPPRA for hoisting.

| S.No | Documents Attached  | SPPRA Sr.#                |
|------|---|---------------------------|
| 01   | <ul style="list-style-type: none"> <li>a. Pay Order No : 078274 Amount Rs.10,000/-</li> <li>b. Notice Inviting Tender</li> <li>c. Prequalification Result</li> <li>d. Notification of Procurement Committee</li> <li>e. Notification of Complaint Redressal Committee</li> <li>f. Bidding Documents/Branch Design Booklet</li> <li>g. Annual Procurement Plan</li> <li>h. Email Copy</li> </ul> | <p>26428</p> <p>34861</p> |

Kindly confirm once it is get hoisted on your respective websites and subsequently please release their respective IDs for completion of tender process.

Regards,

  
 Farhan A. Siddiqui  
 AVP-II/Administration Division

**SPPRA INWARD DIARY**

NO : 2031  
 DATED : 14/12/2018

Dear All,

Sealed bids are invited under SPPRA Rules, 2010 (Amended 2017) from the panel of approved contractors, refers SPPRA Serial No. 26428 & 34861 for the following work;

| S.No | Description                              | Availability of Tender / Bid Documents<br>(During Working Hours) | Last Date/Time of Submission of Bid | Tender/ Bid Opening Date/Time |
|------|--|--|-------------------------------------|-------------------------------|
| 01   | Renovation of Anaj Mandi. Larkana, Sindh | 13/12/2018 to 31/12/2018   | 01/01/2019 up to 1430 Hrs           | 01/01/2019 at 1530 Hrs        |
| 02   | Renovation of Gulberg/Samanabad. Karachi | 13/12/2018 to 31/12/2018   | 01/01/2019 up to 1445 Hrs           | 01/01/2019 at 1545 Hrs        |

Tender documents and other relevant details may be collected (during office hours) on submission of a written request on company's letterhead from the following address on payment of Rs.300/- (Non-Refundable) for each tender, through pay order in the name of "SINDH BANK LIMITED".

Attachment of 2% of the total bid cost as a Bid Security in the form of pay order, call on deposit, demand draft or Bank guarantee in the name of SINDH BANK LIMITED with the FINANCIAL PROPOSAL is mandatory. No tender will be accepted without Bid Security & such tender(s) without Bid Security will be rejected out rightly.

The Bidder may download the bidding document from Sindh Bank Ltd / SPPRA websites and deposit the same along with the tender fee.

This notification along with tender documents are available on the web-sites of Sindh Bank Limited ([www.sindhbankltd.com](http://www.sindhbankltd.com)) & SPPRA ([www.pprasindh.gov.pk](http://www.pprasindh.gov.pk)).

In case of undesirable circumstances on submission/opening date & time or if Government declares Holiday the tender shall be submitted/opened on the next working day at the same time & venue.

Address for submission/venue of opening of Tender Documents are as under:

EVP - Head of Administration Division

Sindh Bank Limited, Basement-2 Floor,

Federation House, Abdullah Shah Ghazi Road,

Clifton, Karachi-75600, Pakistan. Office: +92-21-35829320/403

Fax: +92-21-35870543

09/11/2017

| <b>Bid Evaluation Report</b>   |   |   |
|--|---|---|
| <b>Requirement of Additional Contractors for Renovation / Construction &amp; Interior Works for Sindh &amp; Balochistan Region</b> |   |   |
| 1  | Name of Procuring Agency                    | Sindh Bank Ltd.   |
| 2  | Tender Reference No.                        | SNDB/COK/ADMIN/TD/840/2017  |
| 3  | Tender Description                          | Requirement of Additional Contractors for Renovation / Construction & Interior Works for Sindh & Balochistan Region |
| 4  | Method of Procurement                       | Prequalification Method   |
| 5  | Tender Published / SPPRA S.No               | S.No: 34861. Express Tribune, Daily Express, Daily Ibrat (18/10/2017)   |
| 6  | Total Bid Documents Sold                    | 09  |
| 7  | Total Bids Received                         | 09  |
| 8  | Technical/Financial Bid Opening Date & Time | 07/11/2017 at 13:00 Hrs   |
| 9  | No. Of Bid qualified                        | 06  |
| 10   | Bid(s) Rejected                             | -   |

**List of Qualified / Disqualified Civil Contractors for Renovation, Interior Work & Construction and Electrical Work for Sindh & Balochistan Region**

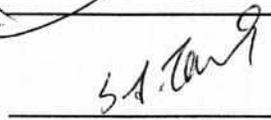
| <i>S No.</i> | <i>Name of Firms</i>            | <i>Status Qualified / Disqualified</i> |
|--------------|---------------------------------|--|
| 1.           | M/s. Z & HK Construction.       | Qualified                              |
| 2.           | M/s. Khan Traders               | Qualified                              |
| 3.           | M/s. GA Wood                    | Qualified                              |
| 4.           | M/s. Future Designers           | Qualified                              |
| 5.           | M/s. Memar Associates           | Qualified                              |
| 6.           | M/s. Afzaal Associates          | Qualified                              |
| 7.           | M/s. T & H Associates           | Disqualified                           |
| 8.           | M/s. Jawed Construction Company | Disqualified                           |
| 9.           | M/s. Shams Construction Company | Disqualified                           |

**Members Signature- Procurement Committee**

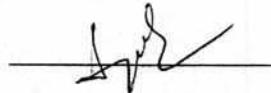
Lt. Col. (R) Shahzad Begg  
 Head of Administration



Mr. Saeed Jamal  
 Chief Financial Officer



Mr. Syed Muhammad Aqeel  
 Chief Manager, IDBL Karachi



**SUMMARY OF EVALUATION FOR SELECTION OF CONTRACTORS 2017-18 For South & Balochistan**

| S.No | Contractors                | Status of Firm  |             |                     | Points Obtained | Years in Business/Only Dealing in Financial Institution |                 |                 | Points Obtained | Branches up till now Constructed |                     | Points Obtained | Number of Banks/DFI currently an active Client/Led |             | Points Obtained | Average Turnover in Last 3 years |                    | Points Obtained | Grand Total | Qualified (75%) marks / Disqualified |
|------|----------------------------|-----------------|-------------|---------------------|-----------------|---|-----------------|-----------------|-----------------|----------------------------------|---------------------|-----------------|--|-------------|-----------------|----------------------------------|--------------------|-----------------|-------------|--------------------------------------|
|      |                            | Total Points    |             |                     |                 | Total Points  |                 |                 |                 | Total Points                     |                     |                 | Total Points                                       |             |                 | Total Points                     |                    |                 |             |                                      |
|      |                            | Private Limited | Partnership | Sole Proprietorship |                 | 10 years & above  | 8 Years & above | 5 Years & above |                 | 40 Branches & Above              | 30 Branches & Above |                 | 4 and Above  | 2 and Above |                 | 30 million & Above               | 20 million & Above |                 |             |                                      |
|      |                            | 10              | 7           | 3                   |                 | 20  | 15              | 10              |                 | 40                               | 20                  |                 | 10   | 7           |                 | 20                               | 10                 |                 |             |                                      |
| 1    | Z & HK Construction        | -               | -           | 3                   |                 | -   | 15              | -               |                 | -                                | 20                  |                 | 10   | -           |                 | 20                               | -                  |                 | 78          | Qualified                            |
| 2    | Khan Traders               | -               | 7           | -                   |                 | 20  | -               | -               |                 | -                                | 20                  |                 | -  | 7           |                 | 20                               | -                  |                 | 74          | Qualified                            |
| 3    | GA Wood                    | -               | -           | 3                   |                 | 20  | -               | -               |                 | -                                | 20                  |                 | -  | 7           |                 | 20                               | -                  |                 | 73          | Qualified                            |
| 4    | Future Designer            | -               | -           | 3                   |                 | 20  | -               | -               |                 | 40                               | -                   |                 | 10   | -           |                 | 20                               | -                  |                 | 95          | Qualified                            |
| 5    | Mamar Associates           | -               | -           | 3                   |                 | 20  | -               | -               |                 | 40                               | -                   |                 | 10   | -           |                 | 20                               | -                  |                 | 95          | Qualified                            |
| 6    | Ahwal Associates           | -               | -           | 3                   |                 | 20  | -               | -               |                 | 40                               | -                   |                 | -  | 7           |                 | 20                               | -                  |                 | 92          | Qualified                            |
| 7    | T & H Associates           | -               | -           | 3                   |                 | -   | -               | -               |                 | -                                | -                   |                 | -  | 7           |                 | -                                | -                  |                 | 13          | Disqualified                         |
| 8    | Javed Construction Company | -               | -           | 3                   |                 | -   | 15              | -               |                 | -                                | -                   |                 | -  | 7           |                 | -                                | -                  |                 | 37          | Disqualified                         |
| 9    | Shama Construction Company | -               | -           | 3                   |                 | -   | 15              | -               |                 | -                                | -                   |                 | -  | -           |                 | 20                               | -                  |                 | 40          | Disqualified                         |

**Members Signature - Evaluation Committee**  
 M. Ather Iqbal (Admin Division), Tahaseer Raza (Procurement Division), Dr. Farhan Khan (Finance Division)

**Members Signature - Specification Committee**  
 M. Ather Iqbal (Admin Division), Tahaseer Raza (Procurement Division), Dr. Farhan Khan (Finance Division)

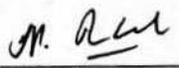
**Members Signature - Procurement Committee**  
 Lt. Col. (R) Shahzad Begg (Head of Administration), Mr. Saeed Jamil (Chief Financial Officer), Mr. Syed Muhammad Aqeel (Chief Manager, IDB, Karachi)

**MANDATORY CONDITIONS**

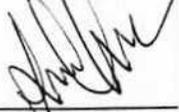
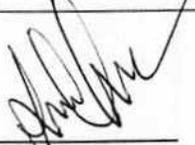
**PREQUALIFICATION CONTRACTORS in SINDH & BALOCHISTAN**

| S.No | Contractors                | Registered Office in Sindh & Balochistan | PEC Registered (Yes/No) 2017 | Black Listing Affidavit (Yes/No) | FBR Registration/ Provincial Revenue Collecting Authority |
|------|----------------------------|--|------------------------------|----------------------------------|---|
| 1    | Z & HK Construction        | Yes                                      | Yes                          | Yes                              | Yes   |
| 2    | Khan Traders               | Yes                                      | Yes                          | Yes                              | Yes   |
| 3    | GA Wood                    | Yes                                      | Yes                          | Yes                              | Yes   |
| 4    | Future Designer            | Yes                                      | Yes                          | Yes                              | Yes   |
| 5    | Memar Associates           | Yes                                      | Yes                          | Yes                              | Yes   |
| 6    | Afzaal Associates          | Yes                                      | Yes                          | Yes                              | Yes   |
| 7    | T & H Associates           | Yes                                      | Yes                          | Yes                              | Yes   |
| 8    | Jawed Construction Company | Yes                                      | Yes                          | Yes                              | Yes   |
| 9    | Shams Construction Company | Yes                                      | Yes                          | Yes                              | Yes   |

**Members Signature- Specification Committee**

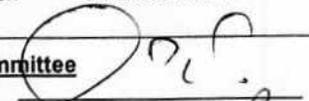
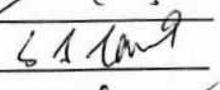
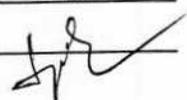
|  |   |   |
|--|---|---|
| <br>Noman Hashmi<br>Ops Division | <br>Rashid Memon<br>IT Division | <br>Mohammad Saleem<br>Admin Division |
|--|---|---|

**Members Signature- Evaluation Committee**

|   |   |   |
|---|---|---|
| <br>M. Athar Iqbal<br>Admin Division | <br>Tahawar Raza<br>Operation Division | <br>Dilshad Hussain Khan<br>Finance Division |
|---|---|---|

**Members Signature- Procurement Committee**

1. Lt. Col. (R) Shahzad Begg  
HEAD OF ADMINISTRATION
2. Mr. Saeed Jamal  
CFO
3. Mr. Syed Muhammad Aqeel  
Chief Manager, IDBL

  
\_\_\_\_\_  
  
\_\_\_\_\_  
  
\_\_\_\_\_

**MINUTES OF THE OPENING OF THE TENDER (TECHNICAL / FINANCIAL PHASE)**

TYPE OF PROCUREMENT

✓ ADMIN / IT / CONSULTANT / MEDIA

TENDER NAME

Prequalification Sindh & Balochistan

TYPE OF TENDER

✓ SINGLE STAGE-ONE ENVELOPE / SINGLE STAGE-TWO ENVELOPE / TWO STAGE / TWO STAGE-TWO ENVELOPE

OPENING DATE

7/11/17

OPENING TIME

01:00

ATTENDANCE (MEMBER PC)

ATTENDANCE (REPS. OF BIDDERS)

| <u>NAME Firm</u>                    | <u>FIRM</u>                     |
|-------------------------------------|---------------------------------|
| <u>1 - Z &amp; H K Construction</u> | <u>7 - Shams Construction</u>   |
| <u>2 - Khan Trades</u>              | <u>8 - Sawed Construction</u>   |
| <u>3 - G A Wood</u>                 | <u>9 - T &amp; H Associates</u> |
| <u>4 - Future Designers</u>         | _____                           |
| <u>5 - Aqzaal Associates</u>        | _____                           |
| <u>6 - Memar Associates</u>         | _____                           |

TOTAL BIDS ACCEPTED FOR EVALUATION

#09

TOTAL BIDS REJECTED

-

REMARKS

\_\_\_\_\_

PROCUREMENT COMMITTEE

\_\_\_\_\_  
\_\_\_\_\_

**SIGNATURE MEMBERS PC-ADMIN**

Head - Fin Div. [Signature]

Head - Admin Div. [Signature]

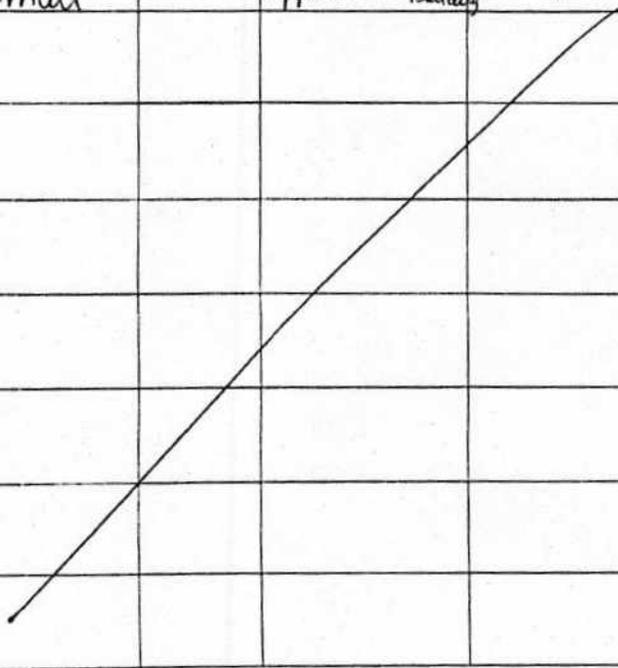
Member-IDBL. [Signature]

Date: \_\_\_\_\_

**ATTENDANCE SHEET  
BID OPENING -**

FOR SELECTION OF Prequalification Sindh & Balochistan

Date: 7/11/17

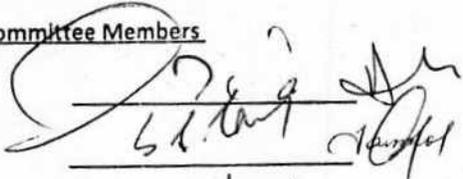
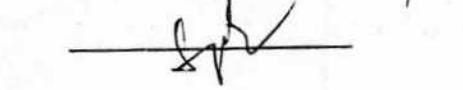
| S.No | Company Name       | Name of Company Representative | Contact No.  | Company Address                                      | Signature   |
|------|--------------------|--------------------------------|--------------|--|---|
| 1-   | Afzaal Associates  | Umai                           | 0312-2053131 | R-265 gulshan-e-Zahoor Karachi opposite FTC Building |  |
| 2-   | Khan Traders       |                                |              |  |  |
| 3-   | GA Wood            |                                |              |  |   |
| 4-   | Culture Designers  |                                |              |  |   |
| 5-   | Memar Associates   |                                |              |  |   |
| 6-   | Z & HK Consto      |                                |              |  |   |
| 7-   | Shams Constructer  |                                |              |  |   |
| 8-   | Dawood Constructer |                                |              |  |   |
| 9-   | T & H Associates   |                                |              |  |   |

Signature - Procurement Committee Members

Head of Administration

Chief Financial Officer

Chief Manager (IDBL)

16/03/2015

| <b>PREQUALIFICATION FOR ENLISTMENT OF CONTRACTORS FOR RENOVATION/CONSTRUCTION &amp; INTERIOR WORKS<br/>(SINDH &amp; BALUCHISTAN)<br/>Bid Evaluation Report</b> |  |   |
|--|--|---|
| 1  | Name of Procuring Agency                 | Sindh Bank Ltd.   |
| 2  | Prequalification Reference No.           | SNDB/COK/ADMIN/TD/662/2016  |
| 3  | Prequalification Description             | Prequalification for Civil Contractors for Renovation, Interior Work & Construction, Electrical Work in Sindh & Baluchistan |
| 4  | Method of Procurement                    | Prequalification Method   |
| 5  | Prequalification Published & SPPRA S.No. | S.No: 26428. Express Tribune, Daily Express, Daily Ibrat (10/02/2015)   |
| 6  | Total Bid Documents Sold                 | 09  |
| 7  | Total Bids Received                      | 09  |
| 8  | Technical Bid Opening Date & Time        | 26/02/2016 at 1600 Hrs.   |
| 10   | No. of bid qualified                     | 06  |
| 11   | Bid(s) Rejected                          | -   |

**List of Qualified/Disqualified Civil Contractors for Renovation, Interior Work & Construction,  
Electrical Work in Sindh**

| S.No | Firm's Name                      | Status Qualified/Disqualified |
|------|----------------------------------|-------------------------------|
| 01   | M/s. Engineering Experts         | QUALIFIED                     |
| 02   | M/s. Z. Hasan Enterprises        | QUALIFIED                     |
| 03   | M/s. Arcika Trader & Contractors | QUALIFIED                     |
| 04   | M/s. R.R Associates              | QUALIFIED                     |
| 05   | M/s. Maysa Interior              | QUALIFIED                     |
| 06   | M/s. Shahjee Brothers            | QUALIFIED                     |
| 07   | M/s. Bahria Foundation           | DISQUALIFIED                  |
| 08   | M/s. Leonard                     | DISQUALIFIED                  |
| 09   | M/s. Rao M Irshad                | DISQUALIFIED                  |

*Signature*



**List of Qualified/Disqualified Civil Contractors for Renovation, Interior Work & Construction,  
Electrical Work in Balochistan**

| S.No | Firm's Name | Status Qualified/Disqualified |
|------|-------------|-------------------------------|
| NIL  |             |                               |

*Handwritten signature*

**Members - Procurement Committee**

**Head of Administration**  
(Lt. Col (R). Shahzad Begg)

*Handwritten signature of Lt. Col (R). Shahzad Begg*

**Chief Financial Officer**  
(Mr. Saeed Jamal)

*Handwritten signature of Mr. Saeed Jamal*

**Chief Manager, IDBL**  
(Mr. Syed Muhammad Aqeel)

*Handwritten signature of Mr. Syed Muhammad Aqeel*

**SUMMARY OF EVALUATION FOR SELECTION OF CONTRACTORS 2016 ( For SINDH & BALOCHISTAN )**

| SINDH & BALOCHISTAN REGION |                     | Status of Firm  |             |                     | Points Obtained | Years in Business |                  |                 | Points Obtained | Branches up till now Constructed |                     | Points Obtained | Number of Banks/DFI currently on active |             | Points Obtained | Average Turnover in Last 3 years |                    | Points Obtained | Grand Total | Qualified (70%) marks / DisQualified |
|----------------------------|---------------------|-----------------|-------------|---------------------|-----------------|-------------------|------------------|-----------------|-----------------|----------------------------------|---------------------|-----------------|---|-------------|-----------------|----------------------------------|--------------------|-----------------|-------------|--------------------------------------|
|                            |                     | Private Limited | Partnership | Sole Proprietorship |                 | Total Points      | 10 years & above | 8 Years & above |                 | 5 Years & above                  | 50 Branches & Above |                 | 30 Branches & Above                     | 5 and Above |                 | 3 and Above                      | 30 million & Above |                 |             |                                      |
| S.No                       | Contractors         | 10              | 7           | 5                   |                 | 20                | 15               | 10              |                 | 40                               | 20                  |                 | 10                                      | 7           |                 | 20                               | 10                 |                 |             |                                      |
| 1                          | ENGINEERING EXPERTS | X               | Y           | X                   | 7               | Y                 | X                | X               | 20              | Y                                | X                   | 40              | X                                       | X           | 0               | Y                                | X                  | 20              | 87          | QUALIFIED                            |
| 2                          | Z. HASAN            | X               | X           | Y                   | 5               | Y                 | X                | X               | 20              | Y                                | X                   | 40              | X                                       | X           | 0               | Y                                | X                  | 20              | 85          | QUALIFIED                            |
| 3                          | AROKA               | X               | X           | Y                   | 5               | X                 | Y                | X               | 15              | Y                                | X                   | 40              | X                                       | Y           | 7               | Y                                | X                  | 20              | 87          | QUALIFIED                            |
| 4                          | R R ASSOCIATES      | X               | X           | Y                   | 5               | X                 | Y                | X               | 15              | Y                                | X                   | 40              | X                                       | X           | 0               | Y                                | X                  | 20              | 80          | QUALIFIED                            |
| 5                          | MAYSA INTERIOR      | X               | X           | Y                   | 5               | X                 | Y                | X               | 15              | Y                                | X                   | 40              | X                                       | X           | 0               | Y                                | X                  | 20              | 80          | QUALIFIED                            |
| 6                          | SHAHJEE BROTHERS    | X               | X           | Y                   | 5               | Y                 | X                | X               | 20              | Y                                | X                   | 40              | X                                       | X           | 0               | X                                | Y                  | 10              | 75          | QUALIFIED                            |
| 7                          | BAHRIA FOUNDATION   | Y               | X           | X                   | 10              | Y                 | X                | X               | 20              | X                                | X                   | 0               | X                                       | X           | 0               | Y                                | X                  | 20              | 50          | DISQUALIFIED                         |
| 8                          | LEONARD             | Y               | X           | X                   | 10              | Y                 | X                | X               | 20              | X                                | X                   | 0               | X                                       | X           | 0               | Y                                | X                  | 20              | 50          | DISQUALIFIED                         |
| 9                          | KAO M RISHAD        | X               | X           | Y                   | 5               | Y                 | X                | X               | 20              | X                                | X                   | 0               | X                                       | X           | 0               | X                                | X                  | 0               | 25          | DISQUALIFIED                         |

Members Signature- Evaluation Committee  
 Faizan A Siddiqui Admin Division  
 Tahmeena Qazi Operation Division  
 Dilshad Hussain Khan Finance Division

Members Signature- Specification Committee  
 M. Sajid Ali Admin Division  
 Rehab Khan Operation Division  
 Rashid Memon IT Division

Members Signature- Procurement Committee  
 1. Lt. Col. (R) Shahzad Begg  
 Head of Administration  
 2. Mr. Saeed Jamal  
 Chief Financial Officer  
 3. Mr. Syed Muhammad Aqeel  
 Chief Manager, IDBL Karachi



**ATTENDANCE SHEET  
BID OPENING -**

FOR SELECTION OF Prequalification of Contractors (Sindh)  
Date: 26/02/2016

| S.No | Company Name               | Name of Company Representative | Contact No. | Company Address | Signature |
|------|----------------------------|--------------------------------|-------------|-----------------|-----------|
| 1    | ARCILKA TRADER             | By Drop Box                    |             |                 |           |
| 2    | Engineering Experts        |                                |             |                 |           |
| 3    | Shahjee Brothers           |                                |             |                 |           |
| 4    | RR Associates              |                                |             |                 |           |
| 5    | Bahria Dev. & Contractors. |                                |             |                 |           |
| 6    | RAO Trshad                 |                                |             |                 |           |
| 7    | Z. Hassan Farid            |                                |             |                 |           |
| 8    | Maysa Interior             |                                |             |                 |           |
| 9    | M/S. Leonard               |                                |             |                 |           |

Signature - Procurement Committee Members

Head of Administration

Chief Financial Officer

Chief Manager (IDBL)

**MINUTES OF THE OPENING OF THE TENDER (TECHNICAL / FINANCIAL PHASE)**

TYPE OF PROCUREMENT  ADMIN / IT / CONSULTANT / MEDIA

TENDER NAME PREQUALIFICATION OF CONTRACTOR (SINHA) Balaht,

TYPE OF TENDER  SINGLE STAGE-ONE ENVELOPE / SINGLE STAGE-TWO ENVELOPE / TWO STAGE / TWO STAGE-TWO ENVELOPE

OPENING DATE 26/02/16

OPENING TIME 1400

ATTENDANCE (MEMBER PC)

HDA  
CFO  
CHIEF MANAGER, IDBL

|                                   | NAME                  | FIRM                                 |
|-----------------------------------|-----------------------|--------------------------------------|
| ATTENDANCE (REPS. OF BIDDERS)     | _____                 | 1 <u>ARCIKA</u>                      |
|                                   | _____                 | 2 <u>ENGINEERING EXPERTS</u>         |
|                                   | _____                 | 3 <u>SHAJEE</u>                      |
|                                   | _____                 | 4 <u>R.R ASSOCIATES</u>              |
|                                   | _____                 | 5 <u>BAHRIA Dev &amp; CONTRACTOR</u> |
|                                   | _____                 | 6 <u>RAO VEHMA</u>                   |
| TOT. BIDS ACCEPTED FOR EVALUATION | <u><del>8</del> 9</u> | 7 <u>Z. H A S A N ENTERPRISES</u>    |
| TOT. BIDS REJECTED                | <u>-</u>              | 8 <u>MAYSA INTERIOR</u>              |
| REMARKS                           | _____                 | 9 <u>LEONARD</u>                     |

PROCUREMENT COMMITTEE

**SIGNATURE MEMBERS PC-ADMIN**

Head - Fin Div. \_\_\_\_\_ *[Signature]*

Head - Admin Div. \_\_\_\_\_ *[Signature]*

Member-IDBL. \_\_\_\_\_ *[Signature]*

Date: \_\_\_\_\_

SNDB/ADMIN/HO/04/2018  
April 24<sup>th</sup>, 2018

**OFFICE ORDER**

**SUBJECT: REVISED-CONSTITUTION OF PROCUREMENT COMMITTEE FOR  
GOODS, WORKS, ADMIN & HR RELATED SERVICES**

The revised constitution of Procurement Committee is as under;

1. Head of Administration EVP - Chairperson
2. Chief Financial Officer EVP - Member
3. Chief Manager, IDBL, Karachi AVP - Member
4. Group Business Head- Sindh (R) EVP - Co-opted Member

Functions and responsibilities of the Committee will be as per SPPRA Rule No.8.

This supersedes previous Office Order # SNDB/ADMIN/HO/02/2018 dated April 2<sup>nd</sup>, 2018 on the subject matter.

  
President & CEO

**Distribution:**

Members-Procurement Committee

**OFFICE ORDER**

**SUBJECT: REVISED CONSTITUTION OF COMPLAINT REDRESSAL COMMITTEE**

It is notified for information of all concerned that with immediate effect the following **COMPLAINT REDRESSAL COMMITTEE** has been reconstituted as per SPPRA Rules No.31& 31 (4).

- |                                    |                |                    |
|------------------------------------|----------------|--------------------|
| 1. Head of Human Resource Division | SEVP- Convener | (Equivalent BS-21) |
| 2. Head of Risk Management         | EVP- Member    | (Equivalent BS-20) |
| 3. Head of Legal Affairs           | VP – Member    | (Equivalent BS-18) |

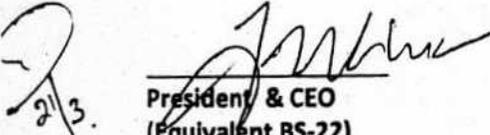
Mr. Muhammad Ather Iqbal, AVP-II, will act as Secretary to the Committee and be responsible to keep all relevant record.

**Terms of Reference (TOR)**

SPPRA Rule 31 (4). The complaint redressal committee upon receiving a complaint from an aggrieved bidder may, if satisfied;

- Prohibit the procurement committee from acting or deciding in a manner, inconsistent with these rules and regulations;
  - Annul in whole or in part , any unauthorized act or decision of the procurement committee; and
  - Recommend to the Head of Department that the case be declared a mis-procurement if material violation of Act, Rules, Regulations, orders, instructions or any other law relating to public procurement, has been established; and;
  - Reverse any decision of the procurement committee or substitute its own decision for such a decision;
- Provided that the Complaint Redressal Committee shall not make any decision to award the contract.

This supersedes previous Office Order #SNDB/ADMIN/HO/R01/2013 dated 1<sup>st</sup> January, 2013.

  
President & CEO  
(Equivalent BS-22)

**Distribution:**

Members- Complaint Redressal Committee  
Members- Procurement Committee

SINDH BANK LIMITED  
HEAD OFFICE  
3RD FLOOR, FEDERATION HOUSE  
ABDULLAH SHAH GHAZI ROAD  
CLIFTON KARACHI-75600.

UAN : +92-111-333-225  
PHONE : +92-21-35829320  
          +92-21-35829394  
FAX : +92-21-35870543  
WEB : www.sindhbankltd.com

پاسین : +۹۲ ۱۱۱ ۳۳۳ ۲۲۵  
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          +۹۲ ۲۱ ۳۵۸۲۹۳۹۴  
فیکس : +۹۲ ۲۱ ۳۵۸۷۰۵۴۳

سندھ بینک لمیٹڈ  
ہیڈ آفس، تیسری منزل، فیڈریشن ہاؤس،  
محمد اللہ شاہ غازی روڈ، کلکشن، کراچی۔ ۷۵۶۰۰۔ پاکستان



SNDB/ADMIN/HO/R01/2013

January 1, 2013

**OFFICE ORDER**

SUBJECT: **REVISED-CONSTITUTION OF COMPLAINT REDRESSAL COMMITTEE**

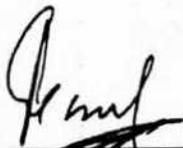
The revised constitution of Complaint Redressal Committee is as under;

- |                            |                        |                    |
|----------------------------|------------------------|--------------------|
| 1. Head of Operations      | EVP - Chairperson-Head | (Equivalent BS 20) |
| 2. Head of Risk Management | SVP - Member           | (Equivalent BS 19) |
| 3. Head of Legal Affairs   | SVP - Member           | (Equivalent BS 19) |

As provided for under Rule 31 (4), the Redressal Committee will be competent to consider and dispose of complaint(s), as and when received from the aggrieved bidder(s) as per prescribed criteria given in the Rules.

A copy of Rule 31 & 31 (4) is also attached.

This supersedes previous Office Order # SB/P&CEO/2011 dated 20/04/2011 on the subject matter.



**President & CEO (Equivalent BS 22)**

**Distribution:**

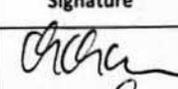
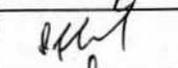
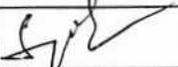
Members-Complaint Redressal Committee  
Members-Procurement Committee

**TENTATIVE PROCUREMENT PLAN FOR GOODS, WORKS & GENERAL SERVICES  
FOR THE YEAR 2018-19**

| S #                | Items / Description  | Estimated Cost (In Rs.) Million | Method of Procurement     | Tentative Requirement     | Anticipated/ Actual Date of Start | Anticipated/ Actual Date of Completion |
|--------------------|--|---------------------------------|---------------------------|---------------------------|-----------------------------------|--|
| 1                  | Supply & Installation of 6 KVA Generators  | 9                               | Single Stage Two Envelope | For 67 Branches           | April-18                          | April-19                               |
| 2                  | Supply & Printing of Security Stationery   | 16                              | ___Do___                  | For 330 Branches          | June-18                           | June-19                                |
| 3                  | Provision of Steel Items   | 10                              | Single Stage One Envelope | For 30 Up Coming Branches | April-18                          | April-19                               |
| 4                  | Supply of Cash Management Equipment  | 4                               | ___Do___                  | ___Do___                  | April-18                          | April-19                               |
| 5                  | Supply & Installation of Furniture Items   | 27                              | ___Do___                  | ___Do___                  | April-18                          | April-19                               |
| 6                  | Supply & Installation of LED/Panaflex Signboard  | 4                               | ___Do___                  | ___Do___                  | April-18                          | April-19                               |
| 7                  | Supply & Installation of Security Alarm System   | 3.1                             | ___Do___                  | ___Do___                  | April-18                          | April-19                               |
| 8                  | Supply & Installation of Fire Alarm System/Smoke Detector  | 2.1                             | ___Do___                  | ___Do___                  | April-18                          | April-19                               |
| 9                  | Supply of Fire Extinguishers   | 1.5                             | ___Do___                  | ___Do___                  | April-18                          | April-19                               |
| 10                 | Supply & Installation of Splits AC   | 18                              | Single Stage One Envelope | For 30 Up Coming Branches | April-18                          | April-19                               |
| 11                 | Supply & Installation of CCTV System   | 6.5                             | Single Stage Two Envelope | ___Do___                  | April-18                          | April-19                               |
| 12                 | Supply & Installation of 3 KVA   | 0.7                             | Single Stage One Envelope | For 5 Up Coming Branches  | April-18                          | April-19                               |
| 13                 | Supply & Installation of Refrigerators & Microwaves  | 1.5                             | ___Do___                  | For 30 Up Coming Branches | April-18                          | April-19                               |
| 14                 | Acquiring of Branch Premises on rent   | 48                              | ___Do___                  | ___Do___                  | April-18                          | April-19                               |
| 15                 | Renovation of Branches   | 105                             | ___Do___                  | ___Do___                  | April-18                          | April-19                               |
| 16                 | Supply & Installation of Time Attendance Machines  | 1.5                             | ___Do___                  | For 30 Up Coming Branches | April-18                          | April-19                               |
| 17                 | Supply of Metal Detectors  | 0.12                            | ___Do___                  | For 30 Up Coming Branches | April-18                          | April-19                               |
| 18                 | Supply & Installation of Transparent plastic Complaint, Suggestion, Utility Boxes & Photographs etc. | 1.1                             | ___Do___                  | For 30 Up Coming Branches | April-18                          | April-19                               |
| 19                 | Procurement of Solar Hybrid PV System for Sindh Bank Ltd Branches                                    | 35                              | ___Do___                  | For 30 Branches           | April-18                          | April-18                               |
| <b>Grand Total</b> |  | <b>294.12</b>                   |                           |                           |                                   |  |

The above procurement plan for the year 2018-19 is required to be hoisted on SPPRA and SNDB websites and is accordingly forwarded for approval of the members of Procurement Committee, please.

**PROCUREMENT COMMITTEE FOR GOODS, WORKS & GENERAL SERVICES**

| Name & Designation                         | Comments / Recommendations | Signature   |
|--|----------------------------|---|
| Kh. Tajammul Hussain<br>Head of HR         |                            |  |
| Saeed Jamal<br>CFO                         |                            |  |
| Syed Muhammad Aqeel<br>Chief Manager, IDBL |                            |  |

**farhan.amir@sindhbankltd.com**

**From:** <farhan.amir@sindhbankltd.com>  
**Date:** Thursday, December 13, 2018 3:45 PM  
**To:** "SPPRA" <tenders@pprasindh.gov.pk>; <sheraz.riaz@sindhbankltd.com>  
**Cc:** <ather.iqbal@sindhbankltd.com>; <hina.awan@sindhbankltd.com>; "Faraz ahmed" <faraz.ahmed2@sindhbankltd.com>; "Shahzad Begg" <shahzad.begg@sindhbankltd.com>  
**Attach:** Renovation advertiseme naanjmandi.pdf; Samnabad Gulberg Br Karachi Tender.pdf; Sindh Bank Design Book Revised 02-7-2018.pdf; Anaj Mandi Larkana Tender.pdf  
**Subject:** Hoisting of Tender Document & Notification i.e. 1. Renovation of Anaj Mandi Branch 2. Renovation of Gulberg/Samanabad Branch

Dear All,

Sealed bids are invited under SPPRA Rules, 2010 (Amended 2017) from the panel of approved contractors, refers SPPRA Serial No. 26428 & 34861 for the following work;

| S.No | Description                                    | Availability of Tender / Bid Documents<br>(During Working Hours) | Last Date/Time of Submission of Bid | Tender/ Bid Op<br>Date/Time |
|------|--|--|-------------------------------------|-----------------------------|
| 01   | Renovation of Anaj Mandi.<br>Larkana, Sindh    | 13/12/2018 to 31/12/2018   | 01/01/2019 up to 1430 Hrs           | 01/01/2019 at 15            |
| 02   | Renovation of<br>Gulberg/Samanabad.<br>Karachi | 13/12/2018 to 31/12/2018   | 01/01/2019 up to 1445 Hrs           | 01/01/2019 at 15            |

Tender documents and other relevant details may be collected (during office hours) on submission of a written request on company's letterhead from the following address on payment of Rs.300/- (Non-Refundable) for each tender, through pay order in the name of "SINDH BANK LIMITED".

Attachment of 2% of the total bid cost as a Bid Security in the form of pay order, call on deposit, demand draft or Bank guarantee in the name of SINDH BANK LIMITED with the FINANCIAL PROPOSAL is mandatory. No tender will be accepted without Bid Security & such tender(s) without Bid Security will be rejected out rightly.

The Bidder may download the bidding document from Sindh Bank Ltd / SPPRA websites and deposit the same along with the tender fee.

This notification along with tender documents are available on the web-sites of Sindh Bank Limited ([www.sindhbankltd.com](http://www.sindhbankltd.com)) & SPPRA ([www.pprasindh.gov.pk](http://www.pprasindh.gov.pk)).

In case of undesirable circumstances on submission/opening date & time or if Government declares Holiday the tender shall be submitted/opened on the next working day at the same time & venue.

Address for submission/venue of opening of Tender Documents are as under:

EVP - Head of Administration Division

Sindh Bank Limited, Basement-2 Floor,

Federation House, Abdullah Shah Ghazi Road,

Clifton, Karachi-75600, Pakistan. Office: +92-21-35829320/403

Fax: +92-21-35870543