

SNDB/HO/ADMIN/TD/987/2018

Dated: 14.11.2018

From	Administration Division
To	Deputy Director, SPPRA

**Subject: Submission of Tender Documents –Prequalified Contractors  
for Sindh  
 Renovation etc. of Golarchi Branch**

Dear Sir,  
 Enclosed please find following documents & CD for submission to SPPRA for hoisting.

S.No	Documents Attached	SPPRA Sr.#
01	a. Notice Inviting Tender b. Prequalification Result c. Notification of Procurement Committee d. Notification of Complaint Redressal Committee e. Bidding Documents/Branch Design Booklet f. Annual Procurement Plan g. Email Copy	26428 34861

Kindly confirm once it is get hoisted on your respective websites and subsequently please release their respective IDs for completion of tender process.

Regards,



Farhan A. Siddiqui  
 AVP-II/Administration Division

**SPPRA INWARD DIARY**  
 NO : 1599  
 DATED : 15-11-2018

Dear All,

Sealed bids are invited under SPPRA Rules, 2010 (Amended 2017) from the panel of approved contractors, refers SPPRA Serial No. 26428 & 34861 for the following work;

S.No	Description	Availability of Tender / Bid Documents (During Working Hours)	Last Date/Time of Submission of Bid	Tender/ Bid Opening Date/Time
01	Renovation of Golarchi Branch, Sindh	14/11/2018 to 29/11/2018	30/11/2018 up to 1045 Hrs	30/11/2018 at 1145 Hrs

Tender documents and other relevant details may be collected (during office hours) on submission of a written request on company's letterhead from the following address on payment of Rs.300/- (Non-Refundable) for tender, through pay order in the name of "SINDH BANK LIMITED".

Attachment of 2% of the total bid cost as a Bid Security in the form of pay order, call on deposit, demand draft or Bank guarantee in the name of SINDH BANK LIMITED with the FINANCIAL PROPOSAL is mandatory. No tender will be accepted without Bid Security & such tender(s) without Bid Security will be rejected out rightly.

The Bidder may download the bidding document from Sindh Bank Ltd / SPPRA websites and deposit the same along with the tender fee.

This notification along with tender documents are available on the web-sites of Sindh Bank Limited ([www.sindhbankltd.com](http://www.sindhbankltd.com)) & SPPRA ([www.pprasindh.gov.pk](http://www.pprasindh.gov.pk)).

In case of undesirable circumstances on submission/opening date & time or if Government declares Holiday the tender shall be submitted/opened on the next working day at the same time & venue.

Address for submission/venue of opening of Tender Documents are as under:

EVP - Head of Administration Division

Sindh Bank Limited, Basement-2 Floor,

Federation House, Abdullah Shah Ghazi Road,

Clifton, Karachi-75600, Pakistan. Office: +92-21-35829320/403

Fax: +92-21-35870543

16/03/2015

<b>PREQUALIFICATION FOR ENLISTMENT OF CONTRACTORS FOR RENOVATION/CONSTRUCTION &amp; INTERIOR WORKS                      (SINDH &amp; BALUCHISTAN)                      Bid Evaluation Report</b>		
1	Name of Procuring Agency	Sindh Bank Ltd.
2	Prequalification Reference No.	SNDB/COK/ADMIN/TD/662/2016
3	Prequalification Description	Prequalification for Civil Contractors for Renovation, Interior Work & Construction, Electrical Work in Sindh & Baluchistan
4	Method of Procurement	Prequalification Method
5	Prequalification Published & SPPRA S.No.	S.No: 26428. Express Tribune, Daily Express, Daily Ibrat (10/02/2015)
6	Total Bid Documents Sold	09
7	Total Bids Received	09
8	Technical Bid Opening Date & Time	26/02/2016 at 1600 Hrs.
10	No. of bid qualified	06
11	Bid(s) Rejected	-

**List of Qualified/Disqualified Civil Contractors for Renovation, Interior Work & Construction,  
 Electrical Work in Sindh**

S.No	Firm's Name	Status Qualified/Disqualified
01	M/s. Engineering Experts	QUALIFIED
02	M/s. Z. Hasan Enterprises	QUALIFIED
03	M/s. Arcika Trader & Contractors	QUALIFIED
04	M/s. R.R Associates	QUALIFIED
05	M/s. Maysa Interior	QUALIFIED
06	M/s. Shahjee Brothers	QUALIFIED
07	M/s. Bahria Foundation	DISQUALIFIED
08	M/s. Leonard	DISQUALIFIED
09	M/s. Rao M Irshad	DISQUALIFIED

*Tamara*



List of Qualified/Disqualified Civil Contractors for Renovation, Interior Work & Construction,  
Electrical Work in Balochistan

S.No	Firm's Name	Status Qualified/Disqualified
NIL		

*Handwritten signature*

Members - Procurement Committee

Head of Administration  
(Lt. Col (R). Shahzad Begg)

*Handwritten signature of Lt. Col (R). Shahzad Begg*

Chief Financial Officer  
(Mr. Saeed Jamal)

*Handwritten signature of Mr. Saeed Jamal*

Chief Manager, IDBL  
(Mr. Syed Muhammad Aqeel)

*Handwritten signature of Mr. Syed Muhammad Aqeel*

**SUMMARY OF EVALUATION FOR SELECTION OF CONTRACTORS 2016 ( For SINDH & BALOCHISTAN )**

Members Signature-Procurement Committee		REMARKS
1. Lt. Col. (R) Shahzad Begg Head of Administration		
2. Mr. Saeed Jamal Chief Financial Officer		
3. Mr. Syed Muhammad Aqeel Chief Engineer, IDRL Karachi		



**ATTENDANCE SHEET  
BID OPENING -**

FOR SELECTION OF Pregualification of Contractors (Sindh)  
Date: 26/02/2016

S.No	Company Name	Name of Company Representative	Contact No.	Company Address	Signature
1	Archika Trade				
2	Engineering Experts				
3	Shahjee Brothers				
4	RR Associates				
5	Bahria Dev. & Constructors.				
6	RAO Irshad				
7	Z. Hassan Khatib				
8	Maysa Interior				
9	M/S. Leonard				

By Drop Box

Signature - Procurement Committee Members

Head of Administration

Chief Financial Officer

Chief Manager (IDBL)

## MINUTES OF THE OPENING OF THE TENDER (TECHNICAL /FINANCIAL PHASE)

TYPE OF PROCUREMENT

✓  
ADMIN / IT / CONSULTANT / MEDIA

TENDER NAME

✓  
PREQUALIFICATION OF CONTRACTOR (SINHA & Babat,

TYPE OF TENDER

✓  
SINGLE STAGE-ONE ENVELOPE / SINGLE STAGE-TWO ENVELOPE / TWO STAGE / TWO STAGE-TWO ENVELOPE

OPENING DATE

26/02/16

OPENING TIME

1400

ATTENDANCE (MEMBER PC)

HQA  
CFO  
CHIEF MANAGER, IDBL

ATTENDANCE (REPS. OF BIDDERS)

NAME

FIRM

- 1 ARCIKA
- 2 ENGINEERING EXPERTS
- 3 SHANTJEE
- 4 R.R ASSOCIATES
- 5 BAHRIA DEV & CONTRACTOR
- 6 RAO IRSHAD
- 7 Z. HASAN ENTERPRISES
- 8 MAYSA INTERIOR
- 9 LEONARD

TOTAL BIDS ACCEPTED FOR EVALUATION

9

TOTAL BIDS REJECTED

-

REMARKS

\_\_\_\_\_

PROCUREMENT COMMITTEE

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**SIGNATURE MEMBERS PC-ADMIN**

Head - Fin Div. \_\_\_\_\_

Head - Admin Div. \_\_\_\_\_

Member-IDBL. \_\_\_\_\_

Date: \_\_\_\_\_

09/11/2017

Bid Evaluation Report		
Requirement of Additional Contractors for Renovation / Construction & Interior Works for Sindh & Balochistan Region		
1	Name of Procuring Agency	Sindh Bank Ltd.
2	Tender Reference No.	SNDB/COK/ADMIN/TD/840/2017
3	Tender Description	Requirement of Additional Contractors for Renovation / Construction & Interior Works for Sindh & Balochistan Region
4	Method of Procurement	Prequalification Method
5	Tender Published / SPPRA S.No	S.No: 34861. Express Tribune, Daily Express, Daily Ibrat (18/10/2017)
6	Total Bid Documents Sold	09
7	Total Bids Received	09
8	Technical/Financial Bid Opening Date & Time	07/11/2017 at 13:00 Hrs
9	No. Of Bid qualified	06
10	Bid(s) Rejected	-

**List of Qualified / Disqualified Civil Contractors for Renovation. Interior Work & Construction and Electrical Work for Sindh & Balochistan Region**

S No.	Name of Firms	Status Qualified / Disqualified
1.	M/s. Z & HK Construction.	Qualified
2.	M/s. Khan Traders	Qualified
3.	M/s. GA Wood	Qualified
4.	M/s. Future Designers	Qualified
5.	M/s. Memar Associates	Qualified
6.	M/s. Afzaal Associates	Qualified
7.	M/s. T & H Associates	Disqualified
8.	M/s. Jawed Construction Company	Disqualified
9.	M/s. Shams Construction Company	Disqualified

**Members Signature- Procurement Committee**

Lt. Col. (R) Shahzad Begg  
Head of Administration

Mr. Saeed Jamal  
Chief Financial Officer

Mr. Syed Muhammad Aqeel  
Chief Manager, IDBL Karachi



**SUMMARY OF EVALUATION FOR SELECTION OF CONTRACTORS 2017 (For Sindh & Balochistan)**

SUMMARY OF EVALUATION FOR SELECTION OF CONTRACTORS 2017 / For Sindh & Balochistan

Sindh & Balochistan		Status of Firm			Points Observed	Years in Business (Only Dealing in Financial Institution)			Points Observed	Branches up till now Constructed		Points Observed	Number of Banks/MFI currently on active Clientel List Total Points		Points Observed	Average Turnover in Last 3 years		Points Observed	Grand Total	Outward (70%) marks / Disqualified		
S.No	Contractors	Total Points				Total Points				Total Points			Total Points			Total Points					Total Points	
		Private Limited	Partnership	Sole Proprietorship		10 years & above	5 Years & above	3 Years & above		40 Branches & Above	30 Branches & Above		4 and Above	2 and Above		30 million & Above	20 million & Above					
		10	7	5	20	15	10	40	20	10	7		20	10								
1	Z & HK Construction	-	-	5	-	15	-	-	20	-	-	-	10	-	-	20	-	-	70	Qualified		
2	Khan Traders	-	7	-	20	-	-	-	20	-	7	-	20	-	-	20	-	-	74	Qualified		
3	GA Wood	-	-	5	20	-	-	-	20	-	7	-	20	-	-	20	-	-	72	Qualified		
4	Future Designer	-	-	5	20	-	-	40	-	10	-	-	20	-	-	20	-	-	95	Qualified		
5	Memar Associates	-	-	5	20	-	-	40	-	10	-	-	20	-	-	20	-	-	95	Qualified		
6	Afzal Associates	-	-	5	20	-	-	40	-	-	7	-	20	-	-	20	-	-	92	Qualified		
7	T & H Associates	-	-	5	-	-	-	-	-	-	7	-	-	-	-	-	-	-	12	Disqualified		
8	Javed Construction Company	-	-	5	-	15	-	-	-	-	7	-	-	-	-	-	-	-	27	Disqualified		
9	Shams Construction Company	-	-	5	-	15	-	-	-	-	-	-	-	-	-	20	-	-	40	Disqualified		

Members Signature: Evaluation Committee

M. Ather Iqbal  
Admin Division

Tahsin Raja  
Operation Division

Dr. H. Hussain Khan  
Finance Division

Members Signature: Specification Committee

A. I. Khan  
Admin Division

H. H. Khan  
Ops Division

Rashid Memon  
IT Division

R. H. Khan  
Admin Division

Members Signature: Procurement Committee

Lt. Col. (R) Shahzad Begg  
Head of Administration

Mr. Saad Jamal  
Chief Financial Officer

Mr. Syed Muhammad Aqeel  
Chief Manager (DRI) Karachi

**Members Signature - Evaluation Committee**

*[Signature]*  
Lt. Col. (R) Shahzad Begg  
Head of Administration

*[Signature]*  
Fahim Raza  
Operations Division

*[Signature]*  
Dilip Kumar Khan  
Finance Division

**Members Signature - Specification Committee**

*[Signature]*  
Lt. Col. (R) Shahzad Begg  
Head of Administration

*[Signature]*  
Fahim Raza  
Operations Division

*[Signature]*  
Dilip Kumar Khan  
Finance Division

**Members Signature - Procurement Committee**

*[Signature]*  
Lt. Col. (R) Shahzad Begg  
Head of Administration


*[Signature]*  
Mr. Saad Jamal  
Chief Financial Officer

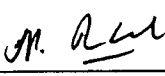
*[Signature]*  
Mr. Syed Muhammad Azeem  
Chief Manager, IDBL Karachi

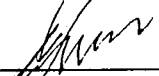
**MANDATORY CONDITIONS****PREQUALIFICATION CONTRACTORS in SINDH & BALOCHISTAN**

S.No	Contractors	Registered Office in Sindh & Balochistan	PEC Registered (Yes/No) 2017	Black Listing Affidavit (Yes/No)	FBR Registration/ Provincial Revenue Collecting Authority
1	Z & HK Construction	Yes	Yes	Yes	Yes
2	Khan Traders	Yes	Yes	Yes	Yes
3	GA Wood	Yes	Yes	Yes	Yes
4	Future Designer	Yes	Yes	Yes	Yes
5	Memar Associates	Yes	Yes	Yes	Yes
6	Afzaal Associates	Yes	Yes	Yes	Yes
7	T & H Associates	Yes	Yes	Yes	Yes
8	Jawed Construction Company	Yes	Yes	Yes	Yes
9	Shams Construction Company	Yes	Yes	Yes	Yes


**Members Signature- Specification Committee**

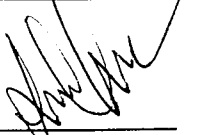
  
Noman Hashmi  
Ops Division

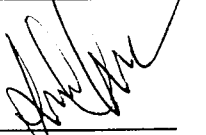
  
Rashid Memon  
IT Division

  
Mohammad Saleem  
Admin Division

**Members Signature- Evaluation Committee**

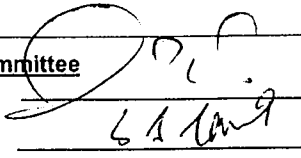
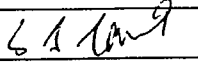
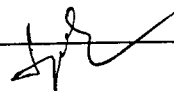
  
M.Athar Iqbal  
Admin Division

  
Tahawar Raza  
Operation Division

  
Dilshad Hussain Khan  
Finance Division

**Members Signature- Procurement Committee**

1. Lt. Col. (R) Shahzad Begg  
HEAD OF ADMINISTRATION
2. Mr. Saeed Jamal  
CFO
3. Mr. Syed Muhammad Aqeel  
Chief Manager, IDBL

## MINUTES OF THE OPENING OF THE TENDER (TECHNICAL /FINANCIAL PHASE)

TYPE OF PROCUREMENT

✓  
ADMIN / IT / CONSULTANT / MEDIA

TENDER NAME

Prequalification Sindh & Balochistan

TYPE OF TENDER

✓  
SINGLE STAGE-ONE ENVELOPE / SINGLE STAGE-TWO ENVELOPE / TWO STAGE / TWO STAGE-TWO ENVELOPE

OPENING DATE

7/11/17

OPENING TIME

01:00

ATTENDANCE (MEMBER PC)

ATTENDANCE (REPS. OF BIDDERS)

NAME Firm

FIRM

1 - Z. & Hk Construction	7 - Shams Construction
2 - Khan Traders.	8 - Sawed Construction
3 - GA Wood	9 - T & H Associates.
4 - Future Designers.	
5 - Azzam Associates	
6 - Menar Associates	

TOTAL BIDS ACCEPTED FOR EVALUATION

409

TOTAL BIDS REJECTED

-

REMARKS

PROCUREMENT COMMITTEE

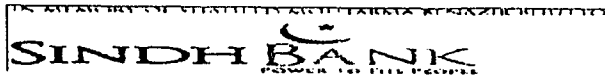
SIGNATURE MEMBERS PC-ADMIN

Head - Fin Div. [Signature]

Head - Admin Div. [Signature]

Member-IDBL [Signature]


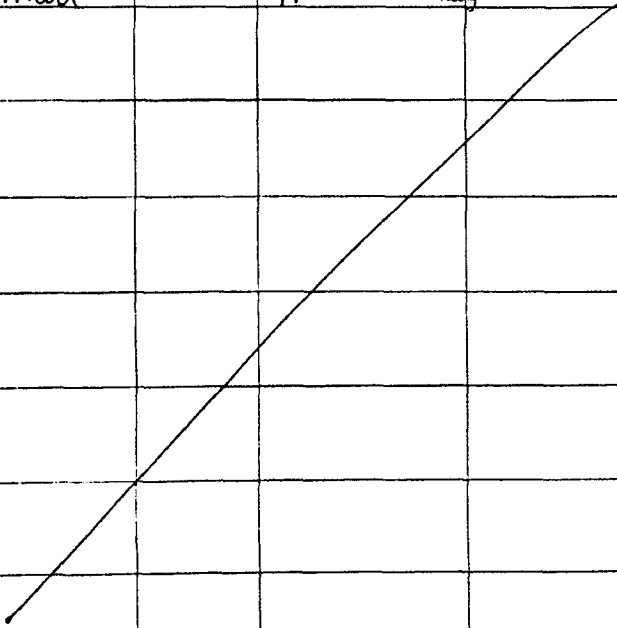
Date: 7/11/17



ATTENDANCE SHEET  
BID OPENING -

FOR SELECTION OF Prequalification Sindh & Balochistan

Date: 7/11/17

S.No	Company Name	Name of Company Representative	Contact No.	Company Address	Signature
1-	Afzaal Associates	Umar	0312-2053131	R-263 gulshan C-24000 Karachi opposite FIC Building	
2-	Khan Traders				
3-	GA Wood				
4-	Future Designers				
5-	Memar Associates				
6-	Z & HK Constco				
7-	Shams Construction				
8-	Dawood Construction				

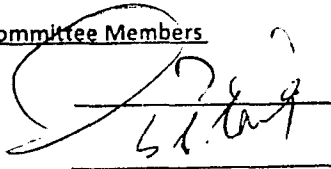

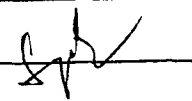
9- T & H Associates

Signature - Procurement Committee Members

Head of Administration

Chief Financial Officer

Chief Manager (IDBL)

SNDB/ADMIN/HO/01/2018  
March 21, 2018

**OFFICE ORDER**

**SUBJECT: REVISED CONSTITUTION OF COMPLAINT REDRESSAL COMMITTEE**

It is notified for information of all concerned that with immediate effect the following **COMPLAINT REDRESSAL COMMITTEE** has been reconstituted as per SPPRA Rules No.31& 31 (4).

- |                                    |                |                    |
|------------------------------------|----------------|--------------------|
| 1. Head of Human Resource Division | SEVP- Convener | (Equivalent BS-21) |
| 2. Head of Risk Management         | EVP- Member    | (Equivalent BS-20) |
| 3. Head of Legal Affairs           | VP – Member    | (Equivalent BS-18) |

Mr. Muhammad Ather Iqbal, AVP-II, will act as Secretary to the Committee and be responsible to keep all relevant record.

**Terms of Reference (TOR)**

SPPRA Rule 31 (4). The complaint redressal committee upon receiving a complaint from an aggrieved bidder may, if satisfied;

- (a) Prohibit the procurement committee from acting or deciding in a manner, inconsistent with these rules and regulations;
  - (b) Annul in whole or in part , any unauthorized act or decision of the procurement committee; and
  - [(bb) Recommend to the Head of Department that the case be declared a mis-procurement if material violation of Act, Rules, Regulations, orders, instructions or any other law relating to public procurement, has been established; and;]
  - (c) Reverse any decision of the procurement committee or substitute its own decision for such a decision;
- Provided that the Complaint Redressal Committee shall not make any decision to award the contract.

This supersedes previous Office Order #SNDB/ADMIN/HO/R01/2013 dated 1<sup>st</sup> January, 2013.

  
President & CEO  
(Equivalent BS-22)

**Distribution:**

Members- Complaint Redressal Committee  
Members- Procurement Committee

SINDH BANK LIMITED  
HEAD OFFICE  
3RD FLOOR, FEDERATION HOUSE  
ABDULLAH SHAH GHAZI ROAD  
CLIFTON KARACHI-75600.

UAN : +92-111-333-225  
PHONE : +92-21-35829320  
          +92-21-35829394  
FAX : +92-21-35870543  
WEB : www.sindhbankltd.com

پراسے این : +92 11 333 225  
فون : +92 21 35829320  
          +92 21 35829394  
فیکس : +92 21 35870543

سندھ بینک لمیٹڈ  
ہیڈ آفس، تیسری منزل، فیڈریشن ہاؤس،  
محمد اللہ شاہ غازی روڈ، کلٹن، کراچی۔ ۷۵۶۰۰۔ پاکستان

**Members-Complaint Redressal Committee**  
**Members-Procurement Committee**

SNDB/ADMIN/HO/04/2018

April 24<sup>th</sup>, 2018

**OFFICE ORDER**

**SUBJECT: REVISED-CONSTITUTION OF PROCUREMENT COMMITTEE FOR  
GOODS, WORKS, ADMIN & HR RELATED SERVICES**

The revised constitution of Procurement Committee is as under;

1. Head of Administration EVP - Chairperson
2. Chief Financial Officer EVP - Member
3. Chief Manager, IDBL, Karachi AVP - Member
4. Group Business Head- Sindh (R) EVP - Co-opted Member

Functions and responsibilities of the Committee will be as per SPPRA Rule No.8.

This supersedes previous Office Order # SNDB/ADMIN/HO/02/2018 dated April 2<sup>nd</sup>, 2018 on the subject matter.

  
President & CEO

**Distribution:**

Members-Procurement Committee