



OFFICE OF THE DEPUTY COMMISSIONER

KAMBER-SHAHDADKOT @ KAMBER

NO.DC/KBR-SDKT @ KBR/- of 2018

Kamber Dated 2 / 06 / 2018

2531

NATIONAL TASK

To

The Director Information
Advertisement Block-96.
Government of Sindh
Karachi.

Subject: **ADVERTISEMENT OF TENDER FOR PROCUREMENT OF CCTV
CAMERAS INSTALLATION AT HIGHLY SENSITIVE POLLING
STATIONS THROUGHOUT DISTRICT KAMBER-SHAHDADKOT @
KAMBER (GENERAL ELECTIONS, 2018).**

Please find enclosed herewith notice inviting tender (NIT) alongwith six extra copies with a request to get it published in Three (03) leading Newspapers i.e Sindhi, Urdu and English for wide publicity as required under SPPRA rules 2010.

Handwritten signature and date: 21/06/18

Deputy Commissioner,
Kamber-Shahdadtot @ Kamber

Copy to:

1. The Managing Director, Sindh Public Procurement Regulatory Authority (SPPRA) Planning & Development Department, Government of Sindh, Block -8 , 4-1 Sindh Secretariat Karachi with request kindly to Advertise the N.I.T on (SPPRA) Website (Copy attached).
2. The Secretary, Information Technology Department, Building No. 6 1st Floor, Government of Sindh, New Sindh Secretariat Building, Karachi with request kindly float the N.I.T on website of Sindh Government. (Copy attached)

SPPRA INWARD DIARY

NO : 8007

DATED 23/06/18



OFFICE OF THE DEPUTY COMMISSIONER

KAMBER-SHAHDADKOT @ KAMBER

NO.DC/KBR-SDKT @ KBR/- 2602 of 2018

Kamber Dated 27/7/2018

National Task Most Urgent

NOTICE INVITING TENDERS

Sealed tenders are invited from Dealers and Contactors for supply installation, operation and Un-installing of CCTV Cameras for Installation of Highly Sensitive Polling Stations as per directions of Government of Sindh Services, General Administration & Coordination Department Karachi vide No. SOB(SGA&CD)11-01/2017 dated. 24.06.2018 to Procurement of CCTV Cameras with accessories for 100 Highly Sensitive Polling Stations are as under:

Following are the minimum suggested specification of the component.

S.#	Equipment / Item and Specification
1	I.P Camera Day & Night Vision (2MP)
2	SD Card 128 GB
3	NVR 4 channel
4	Hard Disk Drive for recording 2TB
5	4 Port Port Gigabit Switch
6	LCD Screen / Monitor 14 Inches
7	1 KVA UPS with 1200 AMP Wet Battery or Generator
8	Service charges of technical person for installation, operation and un-installing of (Equipment + Services) of Video Surveillance system of 100 persons

TERMS AND CONDITIONS

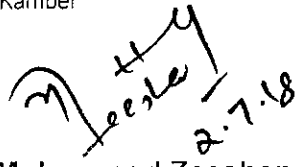
1. The sealed tender / bids should accompany the earnest money / call deposit @ 2.50% of tender cost in the shape of Demand Draft / Pay Order (Refundable) in favour of Deputy Commissioner, Kamber-Shahdadkot Tenders / Bids without Call Deposit at the prescribed rate will not be considered.
2. The security deposit of the rate of 6% will be recovered from the bills and refunded after satisfactory completion of the supply order as well as other legal formalities.
3. Tender Form may be collected from the Office of the Deputy Commissioner, Kamber-Shahdadkot on payment of Rs. 1500/- (Non-Refundable)
4. The rates of the Tender form be noted with ink and sealed in an envelope addressed to the Deputy Commissioner, Kamber-Shahdadkot
5. The Tender documents will be delivered to the interested parties from 09:00 AM upto 02:00 on 09.07.2018 and opened on same date @ 03:00 PM and Second date of issue upto 02:00 PM on 13.07.2018 and opened on same date at 03:00 PM in the office of the Deputy Commissioner, Kamber-Shahdadkot by the committee (Nominated as tender opening committee) in the presence of bidders / Firm / Contractor or their Representatives who wish to participate. The Tenders received after 02:00 PM on above date will not be accepted / considered.
6. Numbers of CCTV cameras alongwith specifications like Megapixel, coverage area, zooming storage capacity etc & accessories required.
7. Requirements for registration of bidders with tax authorities in necessary.
8. The price should be inclusive of all taxes, installation, transportation charges and all the services prescribed and required by the Government / District Administration.

9. Maximum time for the completion of procurement process upto the award of additional time shall only be allowed in order to safeguard the Government interests and to ensure the objectives of free, fair and transparent Elections.
10. The successful bidder will supply the CCTV Cameras for installation at Highly Sensitive Polling Stations District Kamber-Shahdadkot within stipulated period from the issue date of supply order, in case of failure action as prescribed under SPPRA Rules 2010 (Amended) will be initiated.
11. The bidders must provide documentary evidence of their Financial Status, Registration within Income Tax, Sales Tax Department and Sindh Revenue Board with their Tender Documents.
12. No Cost overrun will be allowed in any circumstance.
13. Cost of Bid shall be inclusive of all Government Taxes including carriage charges upto the place of delivery.
14. The procuring agency shall reject all or any bid subject to the provision of SPPRA rule 2010 (Ammended)

Dr. Muhammad Zeeshan Hanif (PAS)
Deputy Commissioner,
Kamber-Shahdadkot @ Kamber

Copy Fwd: to:-

1. The Director, Information (Advertisement) Public Relation Department Government of Sindh Block No. 96 Karachi. He is requested to public the NIT at least in (03) three leading daily newspaper viz. daily Kawish (Sindhi), daily Jung or Daily Express (Urdu) and daily Dawn (English).
2. The Director (A&F) SPPRA/3-15/ Government of Sindh, Sindh Public Procurement Regulatory Authority (SPPRA) Barrack No. 8, Sindh Secretariat No. 4-A Court Road Karachi, He is requested to display the Tender Notice on Web Site of Government of Sindh and allot the I.D. No.
3. The District Information Officer, Kamber-Shahdadkot @ Kamber


Dr. Muhammad Zeeshan Hanif (PAS)
Deputy Commissioner,
Kamber-Shahdadkot @ Kamber



**MOST URGENT
GENERAL ELECTIONS-2018**

**NO.SOB(SGA&CD)11-01/2017
GOVERNMENT OF SINDH
SERVICES, GENERAL ADMINISTRATION
& COORDINATION DEPARTMENT
Karachi, dated 24th June, 2018**

3777 To,
28/6/18

The Deputy Commissioner (All) in Sindh.

Kamran A Shadadkoti

SUBJECT: GENERAL ELECTION 2018 – INSTALLATION OF CCTV CAMERAS AT HIGHLY SENSITIVE POLLING STATIONS

I am directed to refer to the letters of Home Department No. SO(LE-II)/HD/3-1/17(general Elections)-2018 dated: 11.06.2018 and Finance Department No. FD/ SO(B&E-I)General Election,2018 dated: 23.06.2018 on the subject noted above (Copies enclosed).

2. It is further informed that the Competent Authority has advised the Finance Department, Government of Sindh to release the requisite funds for the procurement of Video Surveillance System (equipment + services) in the first week of **July, 2018** to the Deputy Commissioners through General Administration Wing, SGA&CD, after due apportionment.

3. In this regard, it is further informed that considering the time constraint and urgency of the subject matter, the competent authority has been pleased to relax the operation of the Sindh Public Procurement Regulatory Authority (SPPRA) Rules, 2009 under Section 21 of SPP Act, 2009 on procurement of Video Surveillance System (equipment + services); however, it is **strictly** advised to complete all the requisite codal formalities of Public Procurement and to adopt following timelines / procedure in order to ensure transparency, fairness and achieving the value for money and best use of public money:

S.No.	Name of Activities	Timelines
1.	Publication / Hoisting of Advertisements on the basis of BOQs for installation of CCTV Cameras at sensitive Polling Stations	As soon as possible
2.	Response Time for submission of bids / EoI under exemption of normal response Rule 19 of Sindh Public Procurement Rules	Five days
3.	Scrutiny of Technical & Financial Bids & declaration of Successful bidder	One day
4.	Hoisting of Technical & Financial Bid Evaluation Reports, Contract Evaluation Reports, Agreements, Schedule of requirement and supply orders & details of successful bidders at SPPRA's website, after award of contract in terms of Rule-10 of SPP Rules, 2010 (Amended in 2017)	Three days
5.	Declaration of Successful bidder & issuance of letter of Award / issuance of Work order	One day

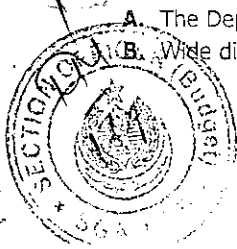
*Perusal
of
28/6*

Wing

A. The Deputy Commissioner shall personally supervise the procurement process;
B. Wide dissemination of requirement either through local or national level newspapers;

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- C. Preparing clear set of requirements and terms & conditions as simple as possible including but not limited to:
- a) Number of CCTV Cameras along with Specifications like Megapixel, coverage area, zooming, storage capacity etc and accessories required
 - b) Requirements for registration of bidders with tax authorities is necessary
 - c) Price should be inclusive of all taxes, installation, transportation charges and all the services prescribed and required by the Government / district administration
 - d) Maximum Time for the completion of procurement process upto the award of work is Ten (10) days, after publication of the advertisement. However, additional time shall only be allowed in order to safeguard the Government interests and to ensure the objectives of free, fair and transparent Elections.
- D. Keeping record of all procurement related documents.
- E. Submission of Bid Evaluation Reports, Contract Evaluation Reports, Agreements, Schedule of requirement and supply orders for hoisting on website as soon as possible after award of contract in terms of Rule-10.
- F. Any other requirements / terms and conditions by the procuring agency, as deems fit to ensure transparency and value for money.

5. I am further directed to request to please complete all the codal formalities in letter & spirit including to strictly follow the guidelines already shared by the Home Department and Finance Department vide their above referred letters, while incurring the funds to be released by the Government of Sindh.

Enclosures: As above

for 24/6/18
SECTION OFFICER (BUDGET)
SGA&CD

A copy is forwarded for information / necessary action to:-

1. The Chief Secretary, Sindh, Karachi.
2. The Provincial Election Commissioner Sindh, Karachi. He is requested to kindly intimate all DROs and Officers of Election Commission of Pakistan about the procurement process and retrieval of recorded data.
3. The Headquarters 5-Corps, Karachi.
4. The Headquarters, Pakistan Rangers Sindh, Karachi.
5. The Inspector General of Police Sindh, Karachi.
6. The Principal Secretary to Governor Sindh, Governor's Secretariat, Karachi.
7. The Principal Secretary to Chief Minister Sindh, C.M's Secretariat, Karachi.
8. The Secretary (GA), SGA&CD, Government of Sindh, Karachi.
9. The Secretary, Home Department, Government of Sindh, Karachi.
10. The Secretary, Finance Department, Government of Sindh, Karachi.
11. The Commissioners (All) in Sindh with the request to ensure the fair & transparent procurement process.
12. The Managing Director, Sindh Public Procurement Regulatory Authority (SPPRA), Karachi.

*for invoice
to DC/Commissioner
Sindh.*

for 24/6/18

*Aug Tariq
24/06/18*



MOST IMMEDIATE
BY FAX

No: SO(LE-II)/HD/3-1-17(General Election)-2018

GOVERNMENT OF SINDH
HOME DEPARTMENT

Karachi, dated 11th June, 2018

To,

The Deputy Commissioners (All in Sindh)

SUBJECT: INSTALLATION OF CCTV CAMERAS AT HIGHLY SENSITIVE POLLING STATIONS DURING GENERAL ELECTION-2018

Election Commission of Pakistan in its meeting held at its Secretariat on 22.12.2017 had decided that in accordance with the provisions of Section 59(12) of Election Act 2017, Surveillance Cameras would be installed at highly sensitive polling stations to record polling proceedings, counting and preparation of results. Subsequently two meetings at the level of Chief Secretary Sindh and two meetings at the Home Department with the relevant stakeholders have been conducted. In the meeting held on 14.02.2018 under the chairmanship of Chief Secretary Sindh, the Provincial Election Commissioner Sindh clarified that the highly sensitive polling stations even for the purpose of installation of CCTV cameras would be those which are declared highly sensitive from the perspective of law & order where there is imminent danger of clash / friction between the parties coupled with apprehension / allegations of electoral mal-practices.

2. Above in view, all the Commissioners and DisGP were requested to finalize the list of highly sensitive polling stations in consultation with Divisional Election Officers and in the light of survey / field visits of DROs / ROs / AROs. This exercise is still being carried out on the basis of the freshly issued polling stations by the Election Commission of Pakistan for General Election 2018. Previously a figure of 4,154 highly sensitive polling stations was conveyed. The Divisional Commissioners and DisGP have been asked to rationalize the number of highly sensitive polling stations owing to reluctance and inability of private companies working isolatedly or in consortium to provide required equipment and services in such a large number of polling stations through centralized procurement in Home Department. It was therefore decided to place this position before the Honourable Chief Minister Sindh soliciting his orders regarding decentralized procurement through Deputy Commissioners.

4. The Honourable Chief Minister Sindh has been pleased to entrust the task of procurement of Video Surveillance System for highly sensitive polling stations to Deputy Commissioners through their respective Procurement Committees. The Senior Superintendent of Police shall be taken as a Member of such Procurement Committee in order to make the procurement more transparent. The funds for the procurement purpose were available with the Home Department which have been surrendered to Finance Department during the current financial year 2017-18 and the same will be re-allocated and released in the first week of July 2018.

5. You are accordingly requested to initiate the procurement process immediately. Following points may be considered:

- (i) The number of highly sensitive polling stations may be rationalized at the earliest under the guidance of Commissioners / DisGP and in consultation with Divisional / District Election Commissioners, DROs / ROs and SSSP.
- (ii) The purpose of Surveillance Cameras would be to record polling proceedings, counting and preparation of results. The CCTV Cameras should be so installed in each booth / polling station that the process of issuance of ballot papers to the

S.M. 2018

Intending voter should be clearly recorded including his / her facial recognition. The voter's stamping of the ballot paper must not be recorded. However, after the voter has secretly stamped the ballot behind the screen, his casting of the folded vote in ballot box may be recorded. After voting is completed, the process of counting and preparation of result shall also be recorded.

(iii) The following are the minimum suggested specifications of the equipment.

S. No.	Equipment / item & Specification
1	IP Camera Day and Night Vision (2 MP)
2	SD Card 128 GB
3	NVR 4 Channel
4	Hard Disk drive for Recording 2 TB
5	4 Port PoE Gigabit Switch
6	LCD Screen / Monitor 14 inches
7	1 KVA UPS with 1200 AMP Wet Battery or Generator

The procurement committee shall however make its prudent decisions on the basis of technical advice that might come up during the process of procurement.

- (iv) The services of a technical person / technical human resource capable of installation and handling the above video surveillance system shall be continuously available in the polling station for ensuring uninterrupted recording of the proceedings.
- (v) The technical person shall be responsible to handover the full recording of all the proceedings to the Presiding Officer who shall submit the same alongwith other returns to Returning Officer / DRO. The recording shall ultimately reach the Election Commission under proper receipt at each level.
- (vi) At the end of the Election, the Surveillance System shall be un-installed by the technical person under proper certification.
- (vii) The respective ROs / DROs shall be taken into confidence regarding all decisions in this regard.

S. Saifullah

(SAIFULLAH ABRO)
DEPUTY SECRETARY (LE)

C.C to :

1. The Provincial Election Commissioner Sindh. He is requested to kindly intimate all the DROs and officers of Election Commission of Pakistan about the procurement process and retrieval of recorded data.
2. The Inspector General of Police, Sindh, Karachi.
3. The Headquarters 5 Corps, Karachi.
4. The Headquarters Pakistan Rangers Sindh, Karachi.
5. The Commissioner (All in Sindh).
6. The Deputy Inspectors General of Police (All in Sindh)
7. The Deputy Secretary (Staff) to Chief Minister Sindh
8. The Deputy Secretary (Staff) to Chief Secretary Sindh
9. PSO to Home Secretary Sindh.

DEPUTY SECRETARY
(LAW ENFORCEMENT)

GOVERNMENT OF SINDH

FINANCE DEPARTMENT

Karachi, dated the 23rd June, 2018.

1. The Secretary to Government of Sindh,
Home Department,
Karachi.
2. The Secretary to Government of Sindh,
School Education & Literacy Department,
Karachi.
3. The Secretary (GA) to Government of Sindh,
Services, General Administration Department,
Karachi.

SUBJECT: - GUIDELINES FOR INCURRENCE OF EXPENDITURE ON GENERAL ELECTIONS, 2018.

I am directed to draw your kind attention towards upcoming General Elections, 2018 scheduled to be held on 25-07-2018, throughout Pakistan including Sindh province and to state that in accordance with the decisions of the meeting dated 21-06-2018, chaired by the Chief Secretary to Government of Sindh, Finance Department will consider to release sufficient funds for incurring expenditure on General Elections, 2018 from 2nd July, 2018 and onwards, to overcome the situation.

2. I am also directed to state that in order to incur expenditure in judicious and transparent manner, it may kindly be ensured that Canons of Financial Proprietary should be observed in letter and spirit which includes :-

- a) No expenditure should be incurred on political basis.
- b) Observance of Financial Rules and Regulations should be ensured.
- c) Maintain vouched accounts separately.
- d) Maintain object wise details of authorized expenditure in such manner to dig out specific purpose.
- e) All kinds of records shall be kept relating to procurement of goods and works and should be maintained in such manner to be made available for audit purpose, as and when required.
- f) All kinds of records shall be kept relating to sanction of expenditure by the competent authority in accordance with Delegation of Powers under the Financial Rules and the Powers of Re-appropriation Rules, 1962.
- g) All kinds of records shall be kept relating to release of funds by the Finance Department, Government of Sindh, for the purpose of General Elections, 2018.
- h) All kinds of accounts records should be computerized.
- i) All kinds of expenditures should be within the allocated budget.
- j) Expenditure should not exceed the released amount for a particular item - amount of the operational grant, nor any liability be accumulated unless specifically allowed by the Finance Department.
- k) Austerity and economy shall be the fundamental principles of the funds spending.
- l) No expenditure should be incurred on luxury goods and works.
- m) Expenditure in relaxation of rules should not be incurred without obtaining specific prior approval.

3. I am therefore directed to request you to take appropriate action and issue directions to your sub-ordinates in this regard.

[Signature]
Section Officer (B&E-1)
for Secretary to Government of Sindh

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