

OFFICE OF THE DEPUTY COMMISSIONER JACOBABAD.

Phone & Fax No. 0722-921201
Email: dcjacobabad1852@gmail.com

No. DC/Election/2018/ **393** /of 2018
Jacobabad dated: **29/06/18**

NOTICE INVITING TENDERS.

Sealed tenders/BOQ for installation of CCTV Cameras at 90 highly sensitive polling stations are invited from the interested persons/suppliers/contractors/companies/Pre-qualified firms on Standard Bidding documents (SBD) Forms for procurement of the following accessories / equipments / items & specifications are required as per direction of Government of Sindh, Services General Administration & Coordination Department Karachi vide No. SOB(SGA&CD)11-01-/2017 dated 24th June 2018.

SPECIFICATIONS ARE GIVEN BELOW

Sr. No.	Equipment / Item & specification.	Quantity.	Earnest Money.	Tender fee.	Time allowed for completion.
1.	<u>INSTALLATION OF CCTV CAMERAS AT VARIOUS HIGHLY SENSITIVE POLLING STATIONS.</u> i) IP Camera Day and Night Vision (2 MP). ii) SD Card 128 GB. iii) NVR 4 Channel. iv) Hard Disk drive for Recording 2 TB. v) 4 Port Pol: Gigabit Switch. vi) LCD Screen / Monitor 14 inches. vii) 1 KVA UPS with 1200 AMP Wet Battery or Generator. viii) Service charges of Technical person for Installation, operation & un-installing of (Equipment+ services) of 90 sensitive polling stations	500 Nos. (approx:)	2%.	3000.00	Upto 20 th July 2018.

TERMS & CONDITIONS.

- 1/- The Bidding Documents/BOQs can be delivered to the interested bidders from 9:00am to 2:00 pm on 09-07-2018 and opened on same date @ 3:00pm & Second date of Issue upto 2:00pm on 13-07-2018 and opened on same date @ 3:00 pm in the office of the undersigned by the procurement committee (Nominated as Tender Opening Committee) in the presence of the Bidders / Firms / Contractors or their Representatives who wish to participate. The Tender received after 2:00 pm on above date will not be accepted / considered.
- 2/- **Eligibility criteria** The Bidders who will provide following documents / information are eligible to participate as per SPPRA Rules 2010 amended 2017.
 - i. Registration with Pakistan Engineering, Council (PEC) for the year 2018 in the relevant filed of specification of work and to the extent of tender limit against work
 - ii. Full Name, office address, Telephone, Fax & Cell Number, email and the organization with structure.
- 3/- The cost price should be inclusive of taxes, installation, transportation charges, and all services prescribed and required by the Government / District Administration. And also the appointment of technical person for recording of all proceeding & responsible for installation uninterrupted recording and service and un-installation of equipment & handing over to the concerned authority complete in all respect.
- 4/- The services of a technical person / focal person resources capable of installation and handling the above video surveillance system shall be continuously available in the polling station for ensuring uninterrupted recording of the proceedings.
- 5/- After the completion of Election process, the surveillance system shall be uninstalled by the technical person under proper certification.

Contd:-P/2.....

SPPRA INWARD DIARY
NO : 0004
DATED : 02-07-2018

- 6/- Registration with Income Tax Department (NTN Certificates)/STN.
- 7/- Vender must be registered with SRB is required as per SPPRA Rule-46(1).
- 8/- The vender will be given preference with previous successful completion of any project of same nature and volume with any public /government agency.
- 9/- Undertaking on Affidavit that firm /agency are not involved in any litigation or abandoned any work in the department.
- 10/- The bidders should submit earnest money as shown against each item in shape of call deposit prepared from the scheduled bank in the favour of the under signed.
- 11/- Affidavit to the effect that the Firm/contractor have not been black listed previously by any executing agency.
- 12/- Affidavit with effect that all documents/particulars/information furnished are true/correct.
- 13/- In case of Firm, list of partners/Partnership Deed, giving full particulars of Directors/proprietors or others concerned along with Power of Attorney. In case of being sole proprietors such undertaking on affidavit be furnished.
- 14/- In case of works costing below Rs: 4.000 (M) the conditions @ Sr. No. 3 will not be applicable.


DEPUTY COMMISSIONER
JACOBABAD

Copy forwarded with compliments to the:-

- 1 The Director Information (Advertisement) Public Relation Department Government of Sindh Block No. 96 Karachi along with 6 extra copies for insertion. He is requested to get the Advertisement published in leading news papers.
 - a) The Advertisement in question is essential.
 - b) The concerned advertisement has the approval of Governor / Minister Chief Secretary.
 - c) Advertisement charges for the relevant advertisement shall be charge on development or non-development budget for which sufficient funds are available during the current financial year.
2. Copy submitted to the Secretary Information Technology, Govt. of Sindh Secretariat No. 6 @ Karachi along with copy of N.I.T's for favour of information and placing them on the web site of Sindh Government.
3. The Commissioner Larkano Division Larkano.
4. The Superintending Engineer Works & Services Department Jacobabad.
5. The Executive Engineers, (All) for vides publicity.


DEPUTY COMMISSIONER
JACOBABAD



Ph: 0722-921201-2
Fax: 0722-921003

**OFFICE OF THE
DEPUTY COMMISSIONER JACOBABAD**

No.DC/JCD/GEN/ 384 /2018 Dated 26 /06 /2018

To,
The Commissioner,
Larkano Division.

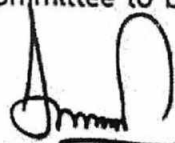
SUBJECT: CONSTITUTION OF PROCUREMENT COMMITTEE.
General Election 2018 – Installation of CCTV Cameras at Highly Sensitive
Polling Stations.

Reference: Services, General Administration & Coordination Department,
Government of Sindh's letter No.SOB(SGA&CD)11-01/2017 dated
24.06.2018, on the subject noted above.

It is submitted that as per Rule-7 of Sindh Public Procurement Rule 2010, the procuring agency shall, with approval of its head of Department constitute Procuring Committee, comprising odd member of persons and headed by an officer not below the rank of BPS-18 and shall ensure that at least one third of the member of procurement committee are from the agencies or Department other than the procuring agency. Keeping in view of above Rule of "SPPRA" the following members are proposed to be constituted as the Procurement Committee for Deputy Commissioner office Jacobabad for subject purpose.

- | | |
|--|----------|
| 1. Deputy Commissioner/Additional Deputy Commissioner-I | Chairman |
| 2. Superintending Engineer, Works & Services Jacobabad | Member |
| 3. Executive Engineer, Highways Division, Jacobabad | Member |
| 4. Senior Superintendent Police Jacobabad (Representative) | Member |
| 5. Assistant Director (P&D), Jacobabad | Member |

Since this office is in process for purchase & installation of CCTV Cameras at Highly Sensitive Polling Stations during General Election 2018, hence it is requested that approval may kindly be accorded and Procurement Committee to be notified as required under Rule-7 of SPPRA-2010.


**DEPUTY COMMISSIONER
JACOBABAD**

C.C. to:-

1. The Secretary, Home Department, Govt. of Sindh, Karachi.
2. The District & Sessions Judge/DRO, Jacobabad.
3. The Senior Superintendent of Police, Jacobabad.
4. The District Election Commissioner, Jacobabad.
5. The Section Officer (Budget), SGA&CD, Govt. of Sindh, Karachi.



MOST URGENT
GENERAL ELECTIONS-2018

NO.SOB(SGA&CD)11-01/2017
GOVERNMENT OF SINDH
SERVICES, GENERAL ADMINISTRATION
& COORDINATION DEPARTMENT
Karachi, dated 24th June, 2018

To,

The Deputy Commissioner (All) In Sindh.

SUBJECT: GENERAL ELECTION 2018 - INSTALLATION OF CCTV CAMERAS AT HIGHLY SENSITIVE POLLING STATIONS

I am directed to refer to the letters of Home Department No. SO(LE-II)/HD/3-1/17(general Elections)-2018 dated: 11.06.2018 and Finance Department No. FD/ SO(B&E-1)General Election,2018 dated: 23.06.2018 on the subject noted above (Copies enclosed).

2. It is further informed that the Competent Authority has advised the Finance Department, Government of Sindh to release the requisite funds for the procurement of Video Surveillance System (equipment + services) in the first week of **July, 2018** to the Deputy Commissioners through General Administration Wing, SGA&CD, after due apportionment.

3. In this regard, it is further informed that considering the time constraint and urgency of the subject matter, the competent authority has been pleased to relax the operation of the Sindh Public Procurement Regulatory Authority (SPPRA) Rules, 2009 under Section 21 of SPP Act, 2009 on procurement of Video Surveillance System (equipment + services); however, it is **strictly** advised to complete all the requisite codal formalities of Public Procurement and to adopt following timelines / procedure in order to ensure transparency, fairness and achieving the value for money and best use of public money:

S.No.	Name of Activities	Timelines
1.	Publication / Hoisting of Advertisements on the basis of BOQs for installation of CCTV Cameras at sensitive Polling Stations	As soon as possible
2.	Response Time for submission of bids / EoI under exemption of normal response Rule 19 of Sindh Public Procurement Rules	Five days
3.	Scrutiny of Technical & Financial Bids & declaration of Successful bidder	One day
4.	Hoisting of Technical & Financial Bid Evaluation Reports, Contract Evaluation Reports, Agreements, Schedule of requirement and supply orders & details of successful bidders at SPPRA's website, after award of contract in terms of Rule-10 of SPP Rules, 2010 (Amended in 2017)	Three days
5.	Declaration of Successful bidder & issuance of letter of Award / issuance of Work order	One day

- A. The Deputy Commissioner shall personally supervise the procurement process;
B. Wide dissemination of requirement either through local or national level newspapers;

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C. Preparing clear set of requirements and terms & conditions as simple as possible including but not limited to:

- a) Number of CCTV Cameras along with Specifications like Megapixel, coverage area, zooming, storage capacity etc and accessories required
- b) Requirements for registration of bidders with tax authorities is necessary
- c) Price should be inclusive of all taxes, installation, transportation charges and all the services prescribed and required by the Government / district administration
- d) Maximum Time for the completion of procurement process upto the award of work is Ten (10) days, after publication of the advertisement. However, additional time shall only be allowed in order to safeguard the Government interests and to ensure the objectives of free, fair and transparent Elections.

D. Keeping record of all procurement related documents.

E. Submission of Bid Evaluation Reports, Contract Evaluation Reports, Agreements, Schedule of requirement and supply orders for hoisting on website as soon as possible after award of contract in terms of Rule-10.

F. Any other requirements / terms and conditions by the procuring agency, as deems fit to ensure transparency and value for money.

5. I am further directed to request to please complete all the codal formalities in letter & spirit including to **strictly** follow the guidelines already shared by the Home Department and Finance Department vide their above referred letters, while incurring the funds to be released by the Government of Sindh.

Enclosures: As above

 24/6/18
SECTION OFFICER (BUDGET)
SGA&CD

A copy is forwarded for information / necessary action to:-

1. The Chief Secretary, Sindh, Karachi.
2. The Provincial Election Commissioner Sindh, Karachi. He is requested to kindly intimate all DROs and Officers of Election Commission of Pakistan about the procurement process and retrieval of recorded data.
3. The Headquarters 5-Corps, Karachi.
4. The Headquarters, Pakistan Rangers Sindh, Karachi.
5. The Inspector General of Police Sindh, Karachi.
6. The Principal Secretary to Governor Sindh, Governor's Secretariat, Karachi.
7. The Principal Secretary to Chief Minister Sindh, C.M's Secretariat, Karachi.
8. The Secretary (GA), SGA&CD, Government of Sindh, Karachi.
9. The Secretary, Home Department, Government of Sindh, Karachi.
10. The Secretary, Finance Department, Government of Sindh, Karachi.
11. The Commissioners (All) in Sindh with the request to ensure the fair & transparent procurement process.
12. The Managing Director, Sindh Public Procurement Regulatory Authority (SPPRA), Karachi.



MOST IMMEDIATE
BY FAX

No. SO(LE-11)/HD/3-1/17(General Election)-2018

GOVERNMENT OF SINDH
HOME DEPARTMENT

Karachi, dated 11th June, 2018

To,

The Deputy Commissioners (All in Sindh)

SUBJECT : INSTALLATION OF CCTV CAMERAS AT HIGHLY SENSITIVE POLLING STATIONS DURING GENERAL ELECTION-2018

Election Commission of Pakistan in its meeting held at its Secretariat on 22.12.2017 had decided that in accordance with the provisions of Section 59(12) of Election Act 2017, Surveillance Cameras would be installed at highly sensitive polling stations to record polling proceedings, counting and preparation of results. Subsequently two meetings at the level of Chief Secretary Sindh and two meetings at the Home Department with the relevant stakeholders have been conducted. In the meeting held on 14.02.2018 under the chairmanship of Chief Secretary Sindh, the Provincial Election Commissioner Sindh clarified that the highly sensitive polling stations even for the purpose of installation of CCTV cameras would be those which are declared highly sensitive from the perspective of law & order where there is imminent danger of clash / friction between the parties coupled with apprehension / allegations of electoral mal-practices.

2. Above in view, all the Commissioners and DIsGP were requested to finalize the list of highly sensitive polling stations in consultation with Divisional Election Officers and in the light of survey / field visits of DROs / ROs / AROs. This exercise is still being carried out on the basis of the freshly issued polling stations by the Election Commission of Pakistan for General Election 2018. Previously a figure of 4,154 highly sensitive polling stations was conveyed. The Divisional Commissioners and DIsGP have been asked to rationalize the number of highly sensitive polling stations owing to reluctance and inability of private companies working isolatedly or in consortium to provide required equipment and services in such a large number of polling stations through centralized procurement in Home Department. It was therefore decided to place this position before the Honourable Chief Minister Sindh soliciting his orders regarding decentralized procurement through Deputy Commissioners.

4. The Honourable Chief Minister Sindh has been pleased to entrust the task of procurement of Video Surveillance System for highly sensitive polling stations to Deputy Commissioners through their respective Procurement Committees. The Senior Superintendent of Police shall be taken as a Member of such Procurement Committee in order to make the procurement more transparent. The funds for the procurement purpose were available with the Home Department which have been surrendered to Finance Department during the current financial year 2017-18 and the same will be re-allocated and released in the first week of July 2018.

5. You are accordingly requested to initiate the procurement process immediately following points may be considered:

- (i) The number of highly sensitive polling stations may be rationalized at the earliest under the guidance of Commissioners / DIsGP and in consultation with Divisional / District Election Commissioners, DROs / ROs and SSsP.
- (ii) The purpose of Surveillance Cameras would be to record polling proceedings, counting and preparation of results. The CCTV Cameras should be so installed in each booth / polling station that the process of issuance of ballot papers to the

intending voter should be clearly recorded including his / her facial recognition. The voter's stamping of the ballot paper must not be recorded. However, after the voter has secretly stamped the ballot behind the screen, his casting of the folded vote in ballot box may be recorded. After voting is completed, the process of counting and preparation of result shall also be recorded.

- (iii) The following are the minimum suggested specifications of the equipment

S. No.	Equipment / item & Specification
1	IP Camera Day and Night Vision (2 MP)
2	SD Card 128 GB
3	NVR 4 Channel
4	Hard Disk drive for Recording 2 TB
5	4 Port PoE Gigabit Switch
6	LCD Screen / Monitor 14 inches
7	1 KVA UPS with 1200 AMP Wet Battery or Generator

The procurement committee shall however make its prudent decisions on the basis of technical advice that might come up during the process of procurement.

- (iv) The services of a technical person / technical human resource capable of installation and handling the above video surveillance system shall be continuously available in the polling station for ensuring uninterrupted recording of the proceedings.
- (v) The technical person shall be responsible to handover the full recording of all the proceedings to the Presiding Officer who shall submit the same alongwith other returns to Returning Officer / DRO. The recording shall ultimately reach the Election Commission under proper receipt at each level.
- (vi) At the end of the Election, the Surveillance System shall be un-installed by the technical person under proper certification.
- (vii) The respective ROs / DROs shall be taken into confidence regarding all decisions in this regard.

S. Saifullah Abro

(SAIFULLAH ABRO)
DEPUTY SECRETARY (LE)

C.C to :

1. The Provincial Election Commissioner Sindh. He is requested to kindly intimate all the DROs and officers of Election Commission of Pakistan about the procurement process and retrieval of recorded data.
2. The Inspector General of Police, Sindh, Karachi.
3. The Headquarters 5 Corps, Karachi.
4. The Headquarters Pakistan Rangers Sindh, Karachi.
5. The Commissioner (All in Sindh).
6. The Deputy Inspectors General of Police (All in Sindh)
7. The Deputy Secretary (Staff) to Chief Minister Sindh
8. The Deputy Secretary (Staff) to Chief Secretary Sindh
9. PSO to Home Secretary Sindh.

DEPUTY SECRETARY
(LAW ENFORCEMENT)