



Tel. 074-9410318-329-337-338
Fax. 074-9410348-334-336
email dclarkano@gmail.com

OFFICE OF THE
**DEPUTY COMMISSIONER
LARKANO**

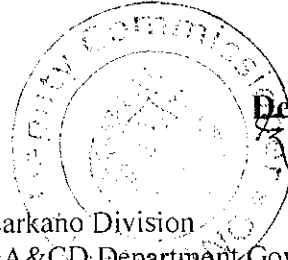
No. DC/Acctt:Br:/2018/ 2790
Dated: 28 /06/2018

NATIONAL TASK
MOST IMPORTANT

✓ The Assistant Manager,
In-charge (Receipt Section),
Sindh Public Procurement Regulatory Authority,
Government of Sindh, Barrack No. 08,
Sindh Secretariat No. 4-A Court road, Karachi

Subject: - **ADVERTISEMENT OF TENDER ON SPPRA SINDH WEBSITE.**

Please find enclosed herewith a copy of Notice Inviting Tenders (NIT) along with Tender documents viz Procurement Committee, schedule of technical and financial, with a request to place it on SPPRA Sindh Website.



Mahmah
Deputy Commissioner
Larkano

CC to:

- 1) The Commissioner Division, Larkano Division
- 2) The Deputy Secretary (LE) SGA&CD Department Government of Sindh, Karachi
- 3) The Director information (Advertisement) Public Relation Department Government of Sindh Blocks No. 96 Karachi
- 4) The Director (A&F) SPPRA/3-15/ Government of Sindh, Sindh Public Procurement Regulatory Authority (SPPRA) Barrack No. 8, Sindh Secretariat No. 4-A Court Road Karachi
- 5) The Director information Larkano Division, Larkano
- 6) The District Election Officer District Larkano
- 7) The Additional Deputy Commissioner-I, Larkano
- 8) Copy to notice Board

SPPRA INWARD DIARY

NO : 10060

DATED : 29.6.2018

Notice inviting Tenders
(CCTV Cameras for installation at Highly Sensitive
Polling Stations)

Deputy Commissioner Office Larkano.



Date of Issue: 02.07.2018

Date of Submission: 06.07.2018 11.00 AM

Date of Opening of Tender: 06.07.2018 3.00 PM

Pay Order / Demand Draft #, Drawn on Bank..... Amount of Rs.....

Dated



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LARKANO

No. DC/Acctt:Br:/2018/
Dated: /06/2018

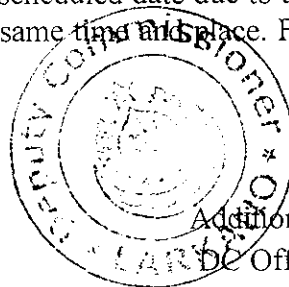
INVITATION TO BID

Sealed Tenders are invited on the prescribed form in Single Stage - Two Envelopes procedure as per Sindh Public Procurement Regulatory Authority (SPPRA) Rules 2009 for the CC TV Camera for installation at highly sensitive polling stations as per direction of Government of Sindh Services General Administration & Coordination Department, Karachi vide No. SOB(SGA&CD)11-01/2017 dated: 24th June,2018 from the Manufacturers / Suppliers or Authorized Distributors, Sales tax, SST and Income Tax registered Contractors:

Details are as under:-

S.#	Equipment / item and specification
01	IP camera day and night vision (02 MP)
02	SD card 128 GB
03	NVR 4 Channel
04	Hard Disk drive for recording 2 TB
05	4 Port POE Gigabit Switch
06	LCD Screen/ Monitor 14 inches
07	1 KVA UPS with 1200 AMP Wet Battery or Generator
08	Services Charges of Technical person for installation, operation and uninstalling of (Equipment + Services) of video Surveillance system of 209 persons

1. Bidders must have a documented track of completing at least 3 similar assignments of same capacity and quantity or above. during last 3 (three) years, of similar functional / technical characteristics and of a comparable scale.
2. Prescribed tender documents can be obtained from the Office of the under signed during office hours up to Date 06.07.2018 Time 11.00 AM at Accounts Office of DC Larkano on payment of Rs. 1000/- Pay Order (non-refundable) in favor of D C Larkano on production of Request Letter on Company's Letter Head and copy of Sales Tax Certificate, SST, Income Tax Certificate, and Company's Profile on any working day/timings and 03 copies of work orders of similar nature of works.
3. **The technical and financial proposals should be sealed separately and be placed in 3rd envelope.**
4. **The name of the bidder and tender description (Name and technical or financial bid) shall be clearly marked on all envelopes. Tender should be dropped in tender box kept in the office of the Accounts of Deputy Commissioner Larkano as per the detail mentioned in the above table.**
5. In case the tender is not opened on the scheduled date due to any force majeure then the same shall be opened on the next working day at the same time and place. Further details are provided in the tender documents.
6. Tender Notice is available at PPR.



Sd/-

Additional Deputy Commissioner / Chairmen
DC Office Larkano 074-9410337-338-318

Terms & Condition

Company profile must be attached with this document (Compulsory)

Please attached at least 3 years experience for this tender and must provide similar type and size of work order of the government agencies (Compulsory)

Please attached three year turn-over

Technical Brouchers must be attached of quoted products

All bids must accompany bid security @ 2.5 % of the quoted amount without which the bid will be out rightly rejected, being non responsive (Compulsory)

The bids must be kept valid for at least three month

The bidder must provide details / proof of their registration with GST,SST and Income Tax department (Compulsory)

The item must be delivered / installation at sensitive polling stations throughout district Larkano (list provided) premises in safe and sound condition. The damaged items will have to be replaced as soon as possible but not later than one week without any additional cost.

Retention money will be deducted @ 5% of the bill, in case part payment is allowed to the supplier.

The ordered items must be delivered within 10 days from date of order. In case of delay beyond this period, Liquidated damages will be charged @ 5% per week of the value of remaining items with a maximum of 10%

The item must be exactly as per the specifications given in the Tender documents. In case of any deviation, the items will be returned back with all risk on the supplier.

No subletting in any case and form will be acceptable

Provide OEM Partnership certificate (if any)

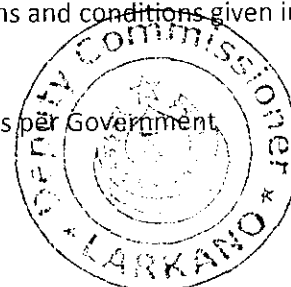
The quoted rates must be inclusive of all cost including packing, Transportation, installation, Taxes etc. No additional payment will be made on any account.

The quantities of the items can be increased or decreased for which no charge in price will be allowed.

Physically inspection will be carried out by the DC office Larkano authority.

The Tender is being invited as per rule No. 36 9a) of PPRA ordinance. All terms and conditions given in the PPRA rules have to be strictly complied with.

All taxes applicable at the time of payment shall be deducted from the bills as per Government.



S.#	Item Description	Quantity
01	IP camera day and night vision (02 MP)	-
02	SD card 128 GB	
03	NVR 4 Channel	
04	Hard Disk drive for recording 2 TB	
05	4 Port POE Gigabit Switch	
06	LCD Screen/ Monitor 14 inches	
07	1 KVA UPS with 1200 AMP Wet Battery or Generator	
08	Services Charges of Technical person for installation, operation and uninstalling of (Equipment + Services) of video Surveillance system of 209 persons	

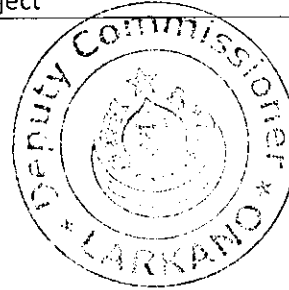
Note: All equipment /items must have one year comprehensive warranty with parts & labor on site

Scope: The scope includes supply, handing, storage of complete parts, accessories, hardware and software required to install, test and commission the complete solution



Bid of Quantity

S. #	Item Description	Quantity		
01	IP camera day and night vision (02 MP)			
02	SD card 128 GB			
03	NVR 4 Channel			
04	Hard Disk drive for recording 2 TB			
05	4 Port POE Gigabit Switch			
06	LCD Screen/ Monitor 14 inches			
07	1 KVA UPS with 1200 AMP Wet Battery or Generator			
08	Services Charges of Technical person for installation, operation and uninstalling of (Equipment + Services) of video Surveillance system of 209 persons			
Total Amount of project				Rs



SCHEDULE OF PRICE

S. #	Item Description	Price
01	IP camera day and night vision (02 MP)	
02	SD card 128 GB	
03	NVR 4 Channel	
04	Hard Disk drive for recording 2 TB	
05	4 Port POE Gigabit Switch	
06	LCD Screen/ Monitor 14 inches	
07	1 KVA UPS with 1200 AMP Wet Battery or Generator	
08	Services Charges of Technical person for installation, operation and uninstalling of (Equipment + Services) of video Surveillance system of 209 persons	



2. Instructions

(a) The Deputy Commissioner, Larkano expects that aspirant manufacturer/supplier/distributor should furnish all the required documents to ensure a transparent and genuine presentation. Therefore, it is necessary to fill in the Tender Form meticulously and sign & stamp each and every page. Moreover, attach required supporting document according to the requirement.

(b) It is of utmost important to fill in the Tender Form in writing in ink or type. Do not leave any column/item blank. If you want to leave the item/column un-answered please, write "Doesn't Apply/Doesn't Arise". If you need more space please attach a paper & clearly mention item/column name or number etc. that referred the column/item of the Tender Form.

(c) Tender Documents can be obtained from the Account Office Deputy Commissioner Larkano. The Tender Fees Rs. 1000/- shall be paid through Demand Draft/ Pay Order in favor of, Deputy Commissioner, Larkano. The copy of D.D/P.O will be attached with the Tender Documents.

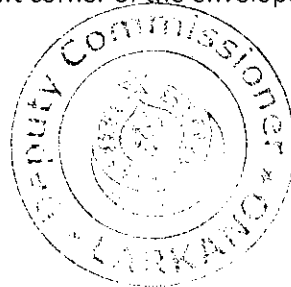
(d) The last date of submit the Tender Document in sealed envelope in the Account Office Deputy Commissioner Larkano. The Tender will be opened on same day at 11:00am in the presence of representatives who may care to attend.

(e) Bid Security of 5% of total charges will be submitted along with Tender Documents in shape of PAY ORDER / DEMAND DRAFT only in the name of Deputy Commissioner Larkano.

(f) Successful bidder shall provide 5% Performance Security of total value of Purchase Order / Work Order in the form of Pay Order or Bank Guarantee before submission of invoice. The Performance Security shall extend at least three months beyond the Date of Delivery/ Completion of work / Contract.

(g) Kindly mentioned "Tender Number" at top left corner of the envelope.

_____ Stamp & Signature



ARTICLES OF AGREEMENT

This Agreement made on _____ day of _____ vide Purchase Order Ref: No. _____ Dated _____ by _____ the _____, including his successors in office, hereinafter called the One Part,
And M/S _____ located at _____ legal representatives of the second part

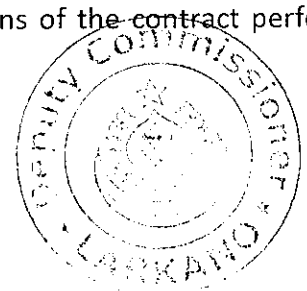
Whereas the DC Office requires to supply of "Supply installation IP-Based CCTV Solution at sensitive polling stations throughout district Larkano (list provided) the Contractor / Supplier has agreed to supply, the ordered material valued at PKR Rs _____/words (Rupees _____ only), subject to the terms and conditions set forth, hereinafter, which have been accepted by the Contractor / Supplier.

Now this Agreement witness as follows:

1. In this agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract hereinafter referred to
2. The following documents which, for identification, have been signed by CEO on behalf of the Contractor / Supplier, and by the planning Account Officer on behalf of the DC Larkano

Which shall be deemed to form and be read and construed as a part of this Agreement viz?

- a) Articles of Agreement:
 - b) Conditions of Contract mentioned in Purchase order,
 - c) Contractor's Officer including the relevant correspondence prior to signing of this agreement
 - d) Tender Documents, and
 - e) Bill of Quantity with prices
 - f) Integrity Pact
3. In consideration of the payment to be made to the Contractor, the Contractor hereby covenants with the DC office Larkano to supply, deliver, install, put into operation and demonstrate the working of the Equipment in conformity in all respects of the Contract & the order.
 4. The DC Larkano hereby covenants to pay the contractor in Consideration of the supply, delivery, installation, putting into operation and demonstration of the working of the IP-based CCTV solution the Contact price in the manner prescribed by the Contract and approved by the DC Larkano.
 5. I (Contractor / Supplier) guarantee the supply of Goods in accordance to specification as per quotation / purchase Order. The items shall be brand new and free from defects in material & quality.
 6. In case of breach of Warranty / Guarantee or Contract, the damages suffered by the DC Larkano shall be recovered from the Contractor/ Supplier out of any payment due to the contract and / or in accordance with the items and conditions of the contract performance Security Bond.



In Witness thereof the parties have hereunto set their respective hands and seals, the day, month and year first above written.

WITNESSES:

DC Office Larkano _____

Contractor / Supplier _____

Witness No.1:

Signature _____

Signature _____

Name: _____

Designation: _____

Witness No.1:

Name: _____

Designation: _____

Witness No.2:

Signature _____

Signature _____

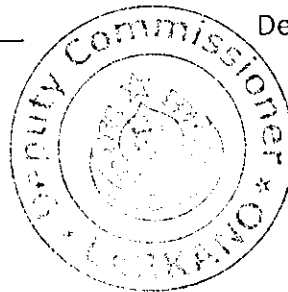
Name: _____

Designation: _____

Witness No.2:

Name: _____

Designation: _____





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OFFICE OF THE
DEPUTY COMMISSIONER
LARKANO

No. DC/Acctt:Br:/2018/ 2787
Dated: 28 /06/2018

NATIONAL TASK
MOST IMPORTANT

Notification

In pursuance of letter No: SO(LE-II) /HD/3-1/17(General election)-2018 issued by Home Department Government of Sindh, procurement Committee consisting on following is hereby constituted under Section -7 of SPPRA Rule 2010, to prepare NIT for installation of CCTV Cameras at identified Highly Sensitive Polling Stations for General Election-2018 in District Larkano.

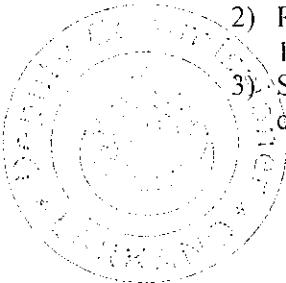
- | | |
|--|--------------------|
| 1. Additional Deputy Commissioner -I, Larkano | Chairman |
| 2. S S P Larkano or Representative | Member |
| 3. Executive Engineer, Education Works Larkano | Secretary / Member |
| 4. District Accounts Officer Larkano or Representative | Member |
| 5. Assistant Director (P&D) D.C Office Larkano | Member |
| 6. Assistant Executive Engineer (Electrical) Building Department Larkana | Co-opt Member |

The functions and responsibilities of procurement committee shall be as under:

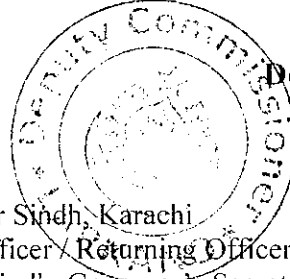
- i) Preparing bidding documents / keeping record of all procurement related documents
- ii) Carrying out technical as well as financial evaluation of the bids.
- iii) Preparing evaluation report as provided in Rule 45
- iv) Making recommendations for the award of contract to the competent authority
- v) Number of CCTV Cameras along with specifications like Megapixel, coverage area, zooming, storage capacity and accessories required with retrieval facilities, night coverage and CD write
- vi) Requirement for registration of bidders with tax authorities is necessary.
- vii) Price should be inclusive of all taxes, installation, transportation charges and all the services prescribed and required by the Government/ District administration.
- viii) Maximum time for the completion of procurement process upto the award of work is Ten (10) days, after publication of the advertisement. However, additional time shall only be allowed in order to safeguard the Government interests to ensure the objectives of free, fair and transparent Elections.
- ix) Perform any other function ancillary and incidental to the above

Guidelines to be strictly followed

- 1) Publication / hoisting of advertisement on the basis of BOQs for installation of CCTV cameras at sensitive polling stations. (As per given schedule vide above referred letter)
- 2) Response time for submission of bids / Eol under exemption of normal response Rule 19 of Sindh Public Procurement Rules. (Five days)
- 3) Scrutiny of Technical & Financial Bids & declaration of successful bidders. (One day)



- 4) Hoisting of Technical & Financial Bid Evaluation Reports, Contact Evaluation Reports, agreements, Schedule of requirement and supply orders & details of successful bidders at SPPRA's website, after award of contract in terms of Rule-10 of SPP Rules, 2010 (Amended in 2017)(Three days)
- 5) Declaration of successful bidders & issuance of letter of Award / issuance of work order (One day)
- 6) Wide dissemination of requirement either through local or national level newspapers.



**Deputy Commissioner
Larkano**

Copy to:

1. The Chief Secretary, Sindh, Karachi
2. The Provincial Election Commissioner Sindh, Karachi
3. The Honourable District Returning Officer / Returning Officers, District Larkano
4. The Principal Secretary to Governor Sindh, Governor's Secretariat, Karachi
5. The Secretary (GA), SGA&CD, Government of Sindh, Karachi
6. The Secretary, Home Department, Government of Sindh, Karachi
7. The Secretary, Finance Department, Government of Sindh, Karachi
8. The Commissioner, Larkano Division, Larkano
9. The Managing Director, Sindh Public Procurement Regulatory Authority (SPPRA), Karachi
10. All Concerned



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OFFICE OF THE
**DEPUTY COMMISSIONER
LARKANO**

No. DC/Acctt:Br:/2018/ 2788
Dated: 28 /06/2018

NATIONAL TASK

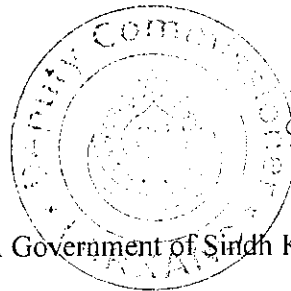
The Commissioner Larkano,
Division. Larkano

Subject: - **CONSTITUTION OF REDRESSAL COMMITTEE.**

It is submitted that as per Rule - 31 Sindh Public Procurement Rule 2010. Constitute **Redressal Committee**, Comprising odd member of persons Redressal Committee are from the agencies or Department other than the procuring agency. Keeping in view above rule of "SPPRA" the following committee proposed to be constituted as the "Redressal Committee" for Procurement of CCTV Cameras for installation at highly sensitive polling stations in District Larkano , consisting of following members:

- | | |
|--|----------|
| 1. Deputy Commissioner Larkano | Chairman |
| 2. Executive Engineer, Buildings or his representative | Member |
| 3. District Accounts Officer Larkano or his representative | Member |

Since this office is in process for purchase of CCTV Cameras for installation at highly sensitive polling stations district Larkano, hence it is requested approval of same may be accorded for the Redressal Committee as required Rule-31 of SPPRA 2010.



Mahmah
Deputy Commissioner
Larkano

Copy to:

1. ✓ The Deputy Director,(Enf-I) SPPRA Government of Sindh Karachi
2. Office File

OFFICE OF THE DISTRICT RETURNING OFFICER/ DISTRICT & SESSIONS JUDGE, LARKANA

No. G.Elec.(2018)/-

22

/2018, Larkana dated June, 27th.2018

To,

The Provincial
Election Commissioner Sindh
Karachi

SUBJECT: **INSTALLATION OF CCTV CAMERAS AT HIGHLY SENSITIVE POLLING STATIONS.**

Reference Letter No. F.18(01)/2018-Elec-I-PEC (S) dated 22.06.2018 of Deputy Director (Sindh) Provincial Election Commissioner Karachi

In pursuance to the Section 59 (12) of the Election Act, 2017, I am to send herewith the detail of Polling Stations of District Larkana for General Elections, 2018, which are declared as highly sensitive on prescribed profarma.

This is for favour of information and for onward transmission to the Election Commission of Pakistan Islamabad, as desired.



(Abdul Naeem Memon)
District Returning Officer/
District & Sessions Court,
Larkana

Copy to the District Election Officer, Larkana for information.

(Abdul Naeem Memon)
District Returning Officer/
District & Sessions Court,
Larkana

12
12

196	Larkana	NA-201, Larkana-II	PS-12, Larkana-III	237	GOVERNMENT GIRLS PRIMARY SCHOOL FATEHPUR (MALE)	3
197	Larkana	NA-201, Larkana-II	PS-12, Larkana-III	239	GOVERNMENT PRIMARY SCHOOL FATEHPUR	4
198	Larkana	NA-201, Larkana-II	PS-12, Larkana-III	240	RURAL HEALTH CENTRE FATAHPUR (MALE)	3
199	Larkana	NA-201, Larkana-II	PS-12, Larkana-III	241	RURAL HEALTH CENTRE FATAHPUR (FEMALE)	3
200	Larkana	NA-201, Larkana-II	PS-12, Larkana-III	271	GOVERNMENT PRIMARY SCHOOL THARIRI CHIHUTTO	4
201	Larkana	NA-201, Larkana-II	PS-12, Larkana-III	272	GOVERNMENT PRIMARY SCHOOL KOTHI KALHORI (MALE)	4
202	Larkana	NA-201, Larkana-II	PS-12, Larkana-III	273	GOVERNMENT PRIMARY SCHOOL KOTHI KALHORI (FEMALE)	2
203	Larkana	NA-201, Larkana-II	PS-12, Larkana-III	284	GOVERNMENT HIGH SCHOOL BERO CHANDIO (MALE)	3
204	Larkana	NA-201, Larkana-II	PS-12, Larkana-III	286	GOVERNMENT PRIMARY SCHOOL BERO CHANDIO	4
205	Larkana	NA-201, Larkana-II	PS-12, Larkana-III	303	GOVERNMENT PRIMARY SCHOOL BADA	2
206	Larkana	NA-201, Larkana-II	PS-12, Larkana-III	311	GOVERNMENT PRIMARY SCHOOL JAMARANI	4
207	Larkana	NA-201, Larkana-II	PS-12, Larkana-III	352	GOVERNMENT PRIMARY SCHOOL KHALIQ COLONY	4
208	Larkana	NA-201, Larkana-II	PS-12, Larkana-III	353	GOVERNMENT PRIMARY SCHOOL KHALIQ COLONY (MALE)	2
209	Larkana	NA-201, Larkana-II	PS-12, Larkana-III	354	GOVERNMENT PRIMARY SCHOOL KHALIQ COLONY (FEMALE)	2



(Abdul Naeem Mehmood)
District Returning Officer/
District & Sessions Court,
Larkana



MOST URGENT
GENERAL ELECTIONS-2018

NO.SOB(SGA&CD)11-01/2017
GOVERNMENT OF SINDH
SERVICES, GENERAL ADMINISTRATION
& COORDINATION DEPARTMENT
Karachi, dated 24th June, 2018

To,

The Deputy Commissioner (All) in Sindh.

SUBJECT: GENERAL ELECTION 2018 – INSTALLATION OF CCTV CAMERAS AT HIGHLY SENSITIVE POLLING STATIONS

I am directed to refer to the letters of Home Department No. SO(LE-II)/HD/3-1/17(general Elections)-2018 dated: 11.06.2018 and Finance Department No. FD/ SO(B&E-1)General Election,2018 dated: 23.06.2018 on the subject noted above (Copies enclosed).

2. It is further informed that the Competent Authority has advised the Finance Department, Government of Sindh to release the requisite funds for the procurement of Video Surveillance System (equipment + services) in the first week of July, 2018 to the Deputy Commissioners through General Administration Wing, SGA&CD, after due apportionment.

3. In this regard, it is further informed that considering the time constraint and urgency of the subject matter, the competent authority has been pleased to relax the operation of the Sindh Public Procurement Regulatory Authority (SPPRA) Rules, 2009 under Section 21 of SPP Act, 2009 on procurement of Video Surveillance System (equipment + services); however, it is **strictly** advised to complete all the requisite codal formalities of Public Procurement and to adopt following timelines / procedure in order to ensure transparency, fairness and achieving the value for money and best use of public money:

S.No.	Name of Activities	Timelines
1.	Publication / Hoisting of Advertisements on the basis of BOQs for installation of CCTV Cameras at sensitive Polling Stations	As soon as possible
2.	Response Time for submission of bids / EoI under exemption of normal response Rule 19 of Sindh Public Procurement Rules	Five days
3.	Scrutiny of Technical & Financial Bids & declaration of Successful bidder	One day
4.	Hoisting of Technical & Financial Bid Evaluation Reports, Contract Evaluation Reports, Agreements, Schedule of requirement and supply orders & details of successful bidders at SPPRA's website, after award of contract in terms of Rule-10 of SPP Rules, 2010 (Amended in 2017)	Three days
5.	Declaration of Successful bidder & Issuance of letter of Award / issuance of Work order	One day

- A. The Deputy Commissioner shall personally supervise the procurement process;
B. Wide dissemination of requirement either through local or national level newspapers;

[Handwritten signature]

Contd...P/2

- C. Preparing clear set of requirements and terms & conditions as simple as possible including but not limited to:
- a) Number of CCTV Cameras along with Specifications like Megapixel, coverage area, zooming, storage capacity etc and accessories required
 - b) Requirements for registration of bidders with tax authorities is necessary
 - c) Price should be inclusive of all taxes, installation, transportation charges and all the services prescribed and required by the Government / district administration
 - d) Maximum Time for the completion of procurement process upto the award of work is Ten (10) days, after publication of the advertisement. However, additional time shall only be allowed in order to safeguard the Government interests and to ensure the objectives of free, fair and transparent Elections.
- D. Keeping record of all procurement related documents.
- E. Submission of Bid Evaluation Reports, Contract Evaluation Reports, Agreements, Schedule of requirement and supply orders for hoisting on website as soon as possible after award of contract in terms of Rule-10.
- F. Any other requirements / terms and conditions by the procuring agency, as deems fit to ensure transparency and value for money.

5. I am further directed to request to please complete all the codal formalities in letter & spirit including to **strictly** follow the guidelines already shared by the Home Department and Finance Department vide their above referred letters, while incurring the funds to be released by the Government of Sindh.

Enclosures: As above

[Signature] 24/6/18
SECTION OFFICER (BUDGET)
SG&CD

A copy is forwarded for information / necessary action to:-

1. The Chief Secretary, Sindh, Karachi.
2. The Provincial Election Commissioner Sindh, Karachi. He is requested to kindly intimate all DROs and Officers of Election Commission of Pakistan about the procurement process and retrieval of recorded data.
3. The Headquarters 5-Corps, Karachi.
4. The Headquarters, Pakistan Rangers Sindh, Karachi.
5. The Inspector General of Police Sindh, Karachi.
6. The Principal Secretary to Governor Sindh, Governor's Secretariat, Karachi.
7. The Principal Secretary to Chief Minister Sindh, C.M's Secretariat, Karachi.
8. The Secretary (GA), SG&CD, Government of Sindh, Karachi.
9. The Secretary, Home Department, Government of Sindh, Karachi.
10. The Secretary, Finance Department, Government of Sindh, Karachi.
11. The Commissioners (All) in Sindh with the request to ensure the fair & transparent procurement process.
12. The Managing Director, Sindh Public Procurement Regulatory Authority (SPPRA), Karachi.