



SHAHEED BENAZIR BHUTTO HOUSING CELL
GOVERNMENT OF SINDH



M-01, Beaumont Plaza, Behind
PIDC House, Karachi
Phone No. 99204178-9- Fax 35680117

"SAY NO TO CORRUPTION"

No. SBBHC/NIT/Panaflex/ 5980 /2018
Dated: 04th June , 2018

To,

✓
The Director (Capacity Building),
Sindh Public Procurement Regulatory Authority,
Government of Sindh,
Karachi.

SUBJECT: HOISTING OF NIT ON SPPRA WEBSITE.

Enclosed kindly find herewith a copy of this office NITNo: SBBHC/NIT/Panaflex/5978 /2018 Dated: 30th May, 2018 along with (standard bid documents) in hard & soft copy , Notification of procurement & complaint redressal Committee and copy of updated/revised annual procurement plan 2017-2018 for hoisting on SPPRA website.

A cheque bearing # 23834388 dated 04th June, 2018 amounting to Rs.2000/=Rupees Two Thousand Only) being tender hoisting fees is enclosed herewith.

DIRECTOR (INSPECTION & ADMIN)

SPPRA INWARD DIARY

NO : 9628

DATED : 06.06.2018



**SHAHEED BENAZIR BHUTTO HOUSING CELL
GOVERNMENT OF SINDH**



M-01, Beaumont Plaza, Behind
PIDC House, Karachi
Phone No. 99204178-9- Fax 35680117

“SAY NO TO CORRUPTION”

No. SBBHC/NIT/Panaflex/ 5978 /2018
Dated: 30th May , 2018

NOTICE INVITING TENDERS.

Shaheed Benazir Bhutto housing Cell invites the sealed bids under Rule-46-(1) (Single stage one envelop procedure) from reputable firms/suppliers for “printing & Supply of panaflex banners” to advertise its achievements, ongoing activities and future strategy based on provision of shelters to the poorest of the poor populace of Sindh province and to aware the general public towards priority programme of Sindh Government . The schedule of purchase and submission of bids, tender fees and bid security is as under:-

Date & time of purchase of bid documents	Date & time for submission of bids	Date & time for opening of bids	Tender fees	Bid security
From 1 st date of publication of NIT in news papers & its hoisting on website to 20 th Jun ,2018(during official hours)	21 st June 2018 in between 1-00 PM to 1.30 PM	21 st June 2018, at 2-00 PM	Rs.5000/=	2.5 % of total quoted cost including all applicable Government taxes

The interested firms/individuals/ bidders who meets the eligibility under Rule-46(1) of SPP Rules,2010 as well as defined in the bidding documents may required to participate in the bidding process, purchase the bid documents from Cell’s office against tender fees of Rs.5000/= in shape of pay order in favor of “PEOPLES HOUSING CELL” from the 1st date of publication of this NIT in news papers as well as hoisting on SPPRA & SBBHC website www.bhc.gos.pk or the same can be download from SPPRA/SBBHC website ,which may be submitted on scheduled date & time given above in the same office located at M-01, Beaumont Plaza, Behind PIDC House, Karachi along with tender fees. The bid must be accompanied with 2.5% of total quoted cost as bid security in shape of pay order in favor of “PEOPLES HOUSING CELL”

The bids will be opened on scheduled date and time in the presence of present bidders or their available representatives. or in accordance with SPP rules & regulations The procurement agency reserves the right to accept or annul any or all bids in accordance with the SPP Rules-2010.

Any query please contact to under signed on the telephone # 0219204178-9 .

ASSISTANT DIRECTOR (A&F)

Cc to:

1. The Director (Advertisement) Information Department, Government of Sindh,Karachi for publication of this NIT in 03 three leading newspaper i.e English , Urdu and Sindhi in the respective languages.
2. The Director (C.B) SPPRA, Govt of Sindh, Karachi for hoisting of NIT on SPPRA’s Website.
3. Members procurement Committee _____(all)
4. Ps to Secretary Local Government & Housing Town Planning Department, Karachi.
5. P.S to Chairman, SBBHC.
6. In charge SBBHC website for hoisting on website

ASSISTANT DIRECTOR (A&F)



SHAHED BENAZIR BHUTTO HOUSING CELL
GOVERNMENT OF SINDH



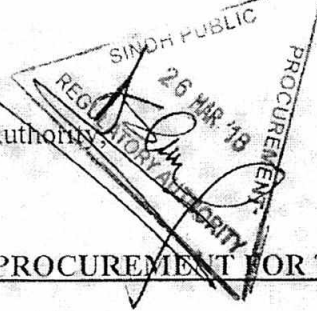
M-01, Beaumont Plaza, Behind
PFDC House, Karachi
Phone No 99204178-9- Fax 35680117

"SAY NO TO CORRUPTION"

NO:SBBHC/APP-Revized/2017-18/ *SPW* /2018
Dated 22nd March 2018

To,

✓ The Director(Capacity Building),
Sindh Public Procurement Regulatory Authority
Government of Sindh,Karachi.



SUBJECT: REVISED/UPDATED ANNUNAL PROCUREMENT FOR THE FINANCIAL YEAR,2017-18

Enclosed Please find herewith a copy of revised/updated annual procurement plan of (Works,Goods & Services) for the financial year 2017-18 under the provision of Rule-11 of SPP Rules, 2010 (amended up to 2017).

ASSISTANT DIRECTOR(A&F)

C.c to:-

- 1/- The Secretary to Government of Sindh Local Government & Housing Town Planning Department, karachi.
- 2/- The Director (Inspection & Admin),SBBHC
- 3/- PS to Chairman, SBBHC.

/
ASSISTANT DIRECTOR(A&F)

POSTO SECRETARY LGD
263
DATE
01/4

SHAHEED BENAZIR BHUTTO HOUSING CELL, GOVERNMENT OF SINDH, KARACHI
ANNUAL PROCUREMENT PLAN (WORKS, GOODS & SERVICES) FOR THE FINANCIAL YEAR 2017-18 (REVISED/UPDATED)

Sr. No.	Description of Procurement	Quantity (where applicable)	Estimated Unit Cost (where applicable)	Estimated Total Cost (in Million)	Funds Allocated/Proposed	Source of Funds (ADP/Non ADP)	Proposed Procurement Method	Timing of Procurements				Remarks
								1 st Qtr	2 nd Qtr	3 rd Qtr	4 th Qtr	
1	Supply of Panallex banners	NA	NA	6.0	6.0	Non ADP	Open competitive (National) bidding procedure under Rule-46(1) Single stage one envelop	No	No	No	Yes	
2	Pre-qualification of NGOs/CSOs (being small consultants)	NA	NA	0	0	Non ADP	Under Rule-28 Pre-qualification of NGOs/CSOs (being small consultants)	No	No	No	Yes	
3	Selection of NGOs/Civil Society organization for supervision of the construction activities of 6000 low cost houses (4th phase) in Sindh province	NA	NA	85.2	85.2	Non ADP	Under Rule-72(1) Least Cost Selection Method	No	No	No	Yes	
4	Supply & installation of Solar home units	NA	NA	240	240	Non ADP	Open competitive (National) bidding procedure under Rule-46(1) Single stage one envelop	No	No	No	Yes	
5	Selection of consultant for supervision of the Infrastructure Development work of Housing Scheme at Sukkur and construction of boundary wall on 50 acres SBBHC land at Deh Nagan Karachi	NA	NA	19.88	19.88	Non ADP	72(3) Quality and Cost Based Selection Method.	No	No	No	Yes	
6	Infrastructure Development of Housing Scheme for poor person of District Sukkur (Who have been dislocated from Sukkur Canal banks).	NA	NA	795.64	795.64	Non ADP	-Do-	No	No	No	Yes	
7	Construction of Boundary wall on 50 acres SBBHC land at Deh Nagan Karachi	NA	NA	46.1	46.1	Non ADP	-Do-	No	No	No	Yes	
8	Selection of NGOs/Civil Society organization for supervision of the construction activities of left over work of low cost houses at various District	NA	NA	5.71	5.71	Non ADP	72(1) Least Cost Selection Method	No	No	No	Yes	

Approved and signed by the Head of Procuring Agency

Proposed by

ASSISTANT DIRECTOR (A&F)

DIRECTOR (INSPECTION & ADMIN)

SABIR HUSSAIN SHAH

Director Insp./DDO

Peoples Housing Cell

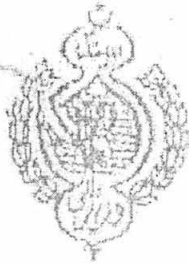
Approved by

CHAIRMAN (SBBHC)

CH. NIZAMAN

PEOPLES HOUSING CELL

Assistant Director (A & F)
 Peoples Housing Cell



CHIEF MINISTER'S SECRETARIAT, SINDH
KARACHI

MODIFIED NOTIFICATION

No. SO(C-I)/CMS/IV/D7/20/2014: In order to cause transparent and meritorious selection of procurement process in accordance with the rule 7 of the Sindh Public Procurement rule, 2010 vide Notification No. SO(C-IV)/SGA&GD/3-20/12 dated 23rd March, 2013, following procurement committee for Shaheed Benazir Bhutto Housing Cell is hereby constituted:

- i. Director (Inspection / Admn) SBBHC Chairman
- ii. Deputy Director (Engineering) SBBHC Member / Secretary
- iii. Representative of Katchhi Abadies Department Member
(to be nominated by Director General Sindh Katchhi Abadies Authority)


PRINCIPAL SECRETARY TO CHIEF MINISTER
SINDH

NO. SO(C-I)/CMS/IV (07)-20/2013.

Karachi dated the 16 April, 2014

A copy is forwarded for information and necessary action to:

- > The Director General Sindh Katchhi Abadies Authority, Government of Sindh, Karachi.
- > The Chairman, Shaheed Benazir Bhutto Housing Cell, Karachi.
- > The PG to Principal Secretary to Chief Minister, Sindh Karachi.
- > Master File.


(NASRULLAH MAKO) 16/4
SECTION OFFICER (COORD-I)



CHIEF MINISTER'S SECRETARIAT, SINDH
KARACHI

NOTIFICATION

NO.SO(C-I)CMS/IV(10)-02/2015 : With the approval of Competent Authority a "Complaint Redressal Committee" for Redressal of Grievances and Settlement of Disputes, under Rule 31 of SPPRA Rules 2010, as per ToRs of SPPRA rule, is hereby constituted comprising the following Officers:-

01	Chairman, SBBHC.	
02	Representative nominated by the Accountant General Sindh.	Chairman Member
03	An independent professional from the relevant field concerning the Procurement process in question, to be nominated by the Chairman, SBBHC.	Member

ToRs of CRC are as under:-

- The CRC upon receiving a complaint from an aggrieved bidder may, if satisfied,
- Prohibit the procurement committee from acting or deciding in a manner inconsistent with these rules and regulations;
 - Annul in whole or in part, any unauthorized act or decision of the Procurement committee; and
 - Reverse any decision of the procurement committee or substitute its own decision for such a decision excluding award of contract.
 - Announcement its decision within 07 Seven days and will intimate to the bidder and the authority within.

The Committee shall strictly follow the SPP Rules.

PRINCIPAL SECRETARY TO
CHIEF MINISTER SINDH

Karachi dated February, 2015

NO.SO(C-I)CMS/IV(10)-02/2015
c.c. to:-

- The Chairman, Shaheed Benazir Bhutto Housing Cell, M-01, Beaumont Plaza, Behind PIDC House, Karachi.
- The MD, SPPRA, Karachi.
- The Accountant General, Sindh, Karachi.
- The PSO to Principal Secretary to Chief Minister Sindh, Karachi.
- The Officers concerned.
- Master file.

(ZULFIQAR ALI DAHOT) / 15/2/15
DEPUTY SECRETARY (COORD)



**SHAHEED BENAZIR BHUTTO HOUSIN CELL
GOVERNMENT OF SINDH, KARACHI**

**NIT # 5978/2018
Dated 30th May,2018**

BIDDING DOCUMENT FOR

**FOR PRINTING & SUPPLY OF PANAFLEX BANNERS
TENDER FEES Rs. 5000/= IN SHAPE OF PAY ORDER
ONLY IN FAVOUR OF PEOPLE'S HOUSING CELL**

BIDS ARE INVITED

**UNDER RULE 46(1) OF SPP RULES-2010
(SINGEL STAGE ONE ENVELOP PROCEDURE)**

Dated 30th May,2018



LIST OF CONTENTS

PART	DESCRIPTION
Part-I	NOTICE INVITING TENDERS
Part-II	INSTRUCTIONS TO BIDDERS
Part-III	GENERAL CONDITIONS OF CONTRACT
Part-IV	BID DATA SHEET
Part-V	SPECIAL CONDITIONS OF CONTRACT
Part-VI	SCHEDULE OF REQUIREMENT
Part-VII	SAMPLE FORMS
Part-VIII	TECHNICAL SPECIFICATION

Part-I



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GOVERNMENT OF SINDH



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-Sd-

ASSISTANT DIRECTOR (A&F)

Cc to:

1. The Director (Advertisement) Information Department, Government of Sindh,Karachi for publication of this NIT in 03 three leading newspaper i.e English , Urdu and Sindhi in the respective languages.
2. The Director (C.B) SPPRA, Govt of Sindh, Karachi for hoisting of NIT on SPPRA’s Website.
3. Members procurement Committee _____(all)
4. Ps to Secretary Local Government & Housing Town Planning Department, Karachi.
5. P.S to Chairman, SBBHC.
6. In charge SBBHC website for hoisting on website


-Sd-

ASSISTANT DIRECTOR (A&F)

Part-II
Instruction to bidders
Preparation of Bids

- 1. Scope** 1.1 Shaheed Benazir Bhutto housing Cell, Government of Sindh invites the Sealed bids for printing and supply of panaflex banners under Rule-46-(1) (Single stage one envelop procedure) as per SPPRA Rules-2010 (amended 2013),
- 2. Language of Bid** 2.1 The bid prepared by the Bidder, as well as all correspondence and documents relating to the bid exchanged by the Bidder and the Procuring agency shall be written in the English language.
- 3. Documents Comprising the Bid** 3.1 The bid prepared by the Bidder shall comprise the following components:
a) Price Schedule completed in accordance with ITB Clauses 4, 5 and 6.
b) bid security furnished in accordance with ITB Clause-9.
- 4. Bid Prices** 4.1 The Bidder shall indicate on the appropriate Price Schedule the unit prices (where applicable) and total bid price of the assignment under the contract.
4.2 The prices shall be quoted on delivery, installation and inclusive of all taxes, stamps, duties, levies, fees and installation and integration charges imposed till the delivery location specified in the schedule of Requirements. No separate payment shall be made of the incidental services.
4.3 Prices quoted by the by the Bidder shall be fixed during the Bidder's performance of the contract and not subject to variation on any account, unless otherwise specified in the Bid Data Sheet.
4.4 Prices shall be quoted in Pak Rupees unless otherwise specified in the Bid Data Sheet.
- 5. Bid Form** 5.1 The Bidder shall complete the Bid Form and the appropriate Price Schedule furnished in the bidding documents, indicating the services, a brief description of the assignment/responsibilities
- 6. Bid Currencies** 6.1 Prices Shall be quoted in Pak Rupees.
- Documents** 7.1 The Bidder shall furnish, as part of its bid, documents establishing the Bidder's eligibility to bid and its qualifications to perform the contract if its bid is accepted.
a) that, in the case of a Bidder offering to supply & installation of solar home units under the contract which the bidder did not manufacture or otherwise produce, the bidder has been duly authorized by the Manufacture or producer to provide in the Islamic Republic of Pakistan.
b) that the Bidder has the financial ,technical ,and production capability necessary to perform the contract;
- Establishing Bidder's**



Eligibility and Qualification	c) that the Bidders meets the qualification criteria listed in the Bid Data Sheet.
7. Documents Establishing Goods' Eligibility and Conformity to Bidding Documents	<p>8.1 The documents evidence of conformity of the services to the bidding documents may be in the form of literature, drawings, and Data, and shall consist of:</p> <p>(a) a detailed description of the essential technical and performance characteristics of the services;</p>
8. Bid Security	<p>9.1 The bid security is required to protect the Procuring agency against the risk of Bidder's conduct, which would warrant the security's forfeiture The bid security shall be denominated in the currency of the of the bid:</p> <p>a) at the Bidder's option, be in the form of either demand draft/pay order or an unconditional bank guarantee from a reputable Bank;</p> <p>b) be submitted in its original form: copies will not be accepted;</p> <p>c) remain valid for a period of at least 90 days beyond the original validity period of bids, or at least 30 days beyond any extended period of bid validity.</p>
	<p>9.2 bid security shall released to the unsuccessful bidders once the contract has been signed with the successful bidder or the validity period has expired on completion of task assigned.</p>
	<p>9.3 The successful Bidder's bid security shall be discharged upon the Bidder signing the contract, and furnishing the performance security or after completion of task.</p>
	<p>9.4 The bid security may be forfeited:</p> <p>a) if a Bidder withdraws its bid during the period of bid validity or</p> <p>b) in the case of a successful Bidder, if the bidder fails:</p> <p>(i) to sign the contract in accordance or</p> <p>(ii) to furnish performance security</p>
10. Period of Validity of Bids	<p>10.1 Bids shall remain valid for the period specified in the Bid Data Sheet after the date of bid opening prescribed by the Procuring agency. A bid valid for a shorter period shall be rejected by the Procuring agency as non responsive.</p>

10.2 In exceptional circumstances, the Procuring agency may solicit the Bidder's consent to an extension of the period of validity. The request and the responses thereto shall be made in writing. The bid security shall also be suitable extended. A Bidder may refuse the request without forfeiting its bid security. A Bidder granting the request will not be required not be required nor permitted to modify its bid.

**Format and
Signing of Bid**

11.

11.1 The Bidder shall prepared an original and the number of copies of the bid indicated in the Bid Data Sheet, clearly marking each **"ORIGINAL BID"** and **"COPY OF BID"** as appropriate. In the event of any discrepancy between them, the original shall govern.

11.2 The original and the copy or copies of the bid shall be typed or written in indelible ink and shall be signed by the Bidder or a person or persons duly authorized to bind the Bidder to the contract. All pages of the bid, except for unlamented printed literature, shall be initialed by the person or persons signing the bid.

11.3 Any interlineations, erasures, or overwriting shall be valid only if they are initialed by the person or persons signing the bid.



Submission of Bids

12. **Sealing and Marking of Bids**
- 12.1 The Bidder shall seal the original and each copy of the bid in separate envelopes, duly marking the envelopes as **“ORIGINAL BID”** and **“TWO COPY”**. The envelopes shall then be sealed in an outer envelope. The inner and outer envelopes shall be addressed to the Procuring agency at the address given in the BDS, and carry statement **“DO NOT OPEN BEFORE date fixed for its opening as per NIT”**
- 12.2 If the outer envelope is not sealed and marked as required, the Procuring agency shall assume no responsibility for the bid’s misplacement or premature opening.
13. **Deadline for Submission of Bids**
- 13.1 Bids must be received by the Procuring agency at the address specified in BDS, not later than the time and date specified in NIT/Bid Data Sheet.
- 13.2 The Procuring agency may, at its discretion, extend this deadline for the submission of bids by amending the bidding documents, in such case all rights and obligations of the Procuring agency and bidders previously subject to the deadline will thereafter be subject to the deadline.
14. **Late Bids**
- 14.1 Any bid received by the Procuring agency after the deadline for submission of bids prescribes by the Procuring agency shall be rejected and returned unopened to the Bidder.
15. **Modification and Withdrawal of Bids**
- 15.1 The Bidder may modify or withdraw its bid after the bid’s submission, provided that written notice of the modification, including substitution or withdrawal of the bids, is received by the Procuring agency prior to the deadline prescribed for submission of bids.
- 15.2 No bid may be modified after the deadline for submission of bids.
- 15.3 No bid may be withdrawn in the interval between the deadline for submission of bids and the expiry of the period of bid validity withdrawal of a bid during this interval may result in the Bidder’s forfeiture of its bid security.



Opening and Evaluation of Bids

16. **Opening of Bids by the Procuring agency**
- 16.1 The Procuring agency shall open all bids in the presence of bidder's representatives who choose to attend, at the time, on the date, and at the place specified in the NIT/ Bid Data Sheet. The bidders' representatives who are present shall sign a register/attendance sheet evidencing their attendance.
- 16.2 The bidders' names, bid modifications or withdrawals, bid prices, discounts, and the presences or absence of requisite bid security and such other details as the Procuring agency, at its discretion, may consider appropriate, will be announced at the opening.
17. **Clarification of Bids**
- 17.1 During evaluation of the bids, the Procuring agency may, at its discretion, ask the Bidder for a clarification of its bid. The request for clarification and the response shall be in writing, and no change in the prices or substance of the bid shall be sought, offered, or permitted. **(The bidder will give briefing on his similar assignments)**
18. **Preliminary Examination**
- 18.1 The Procuring agency shall examine the bids to determine whether they are complete, whether any computational errors have been made, whether required sureties have been furnished, whether the documents have been properly signed, and whether the bids are generally in order.
- 18.2 Arithmetical errors will be rectified on the following basis. If there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail, and the correction of the errors, its bid will be rejected, and its bid security may be forfeited. If there is a discrepancy between words and figures, the amount in words will prevail.
- 18.3 Prior to the detailed evaluation, the Procuring agency will determine the substantially responsive bid is one which conforms to all the terms and conditions of the bidding documents without material deviations. Procuring agency's determination of a bid's responsiveness is to be based on the contents of the bid itself.
- 18.4 If a bid is not substantially responsive, it will be rejected by the Procuring agency and may not subsequently be made responsive by the Bidder by correction of the nonconformity.
19. **Evaluation and Comparison of Bids**
- 19.1 The Procuring agency will evaluate and compare the bids which have been determined to be substantially responsive.




- 19.2 The Procuring agency's evaluation of a bid will be on delivery to consignee's end inclusive of all taxes, stamps, duties, levies, fees and installation and integration charges imposed till the delivery location and shall exclude any allowance for price adjustment during the period of execution of the contract.
20. **Contacting the procuring agency**
- 20.1 No Bidder shall contact the procuring agency on any matter relating to its bid, from the time of bid opening to the time the announcement of Bid Evaluation Report. If the Bidder wishes to bring additional information to the notice of the procuring agency, it should do so in writing.
- 20.2 Any effort by a Bidder to influence the Procuring agency in its decision on bid evaluation, bid comparison, or contract award may result in the rejection of the Bidder's bid.

AWARD OF CONTRACT

21. **Post – Qualification**
- 21.1 In the absence of prequalification, the procuring agency may determine to its satisfaction whether that selected Bidder having submitted the lowest evaluation responsive bid is qualified to perform the contract satisfactorily.
- 21.2 The determination will take into account the Bidder's financial, technical, and production capabilities. It will be based upon an examination of the documentary evidence of the Bidder's qualifications submitted by the Bidder, pursuant to ITB Claus-7 as well as such other information as the Procuring agency deems necessary and appropriate.
- 21.3 An affirmative determination will be a prerequisite for award of the contract to the Bidder. A negative determination will result in rejection of the Bidder's bid, in which event the Procuring agency will proceed to the next lowest evaluated bid to perform satisfactorily.
22. **Award Criteria**
- 22.1 The Procuring agency will award the contract to the successful Bidder whose bid has been determined to be substantially responsive and has been determined to be the lowest evaluated bid, provided further that the Bidder is determined to be qualified to perform the contract satisfactorily.
23. **Procuring agency's Right to Accept any Bid and to Reject any or All Bids**
- 23.1 Subject to relevant provisions of SPP Rules 2010 (Amended 2013), the Procuring agency reserves the right to accept or reject any bid, and to annul the bidding process and reject all bids at any time prior to contract award.



- 23.2 Pursuant to Rule 45 of SPP Rules 2010 (Amended 2013), Procuring agency shall hoist the evaluation report on Authority's web site, and intimate to all the bidders seven days prior to notify the award of contract.
- 24. Notification of Award**
- 24.1 Prior to the expiration of the period of bid validity, the Procuring agency shall notify the successful Bidder in writing, that its bid has been accepted.
- 24.2 Upon the successful Bidder's furnishing of the performance security pursuant to ITB Clause 26, the Procuring agency will promptly notify each unsuccessful Bidder and will discharge its bid security.
- 25. Signing of Contract**
- 25.1 At the same time as the Procuring agency notifies the successful Bidder that its bid has been accepted, the Procuring agency will send the Bidder the Contract Form provided in the bidding documents, incorporating all agreements between the parties.
- 25.2 Within fourteen (14) days, or any other period specified in BDS, of receipt of the Contract Form, the successful Bidder shall sign and date the contract and return it to the Procuring agency.
- 26. Performance Security**
- 26.1 Within seven (07) days, or any other period specified in BDS, of the receipt of notification of award from the Procuring agency, the successful Bidder shall furnish the performance security in accordance with the Conditions of Contract, in the Performance Security Form provided in the bidding documents, or in another form acceptable to the Procuring agency.
-  26.2 Failure of the successful Bidder to comply with the requirement of ITB Clause 25 shall constitute sufficient grounds for the annulment of the award and forfeiture of the bid security, in which event the Procuring agency may make the award to the next lowest evaluated Bidder or call for new bids.
- 27. Corrupt or Fraudulent Practices**
- 27.1 The Government of Sindh requires that Procuring agency's (including beneficiaries of donor agencies' loans), as well as Bidders/Suppliers/Contractors under Government-financed contracts, observe the highest standard of ethics during the procurement and execution of such contracts. In pursuance of this policy, the SPPRA, in accordance with the SPP Act, 2009 and Rules made there under:

- (a) **“Corrupt and Fraudulent Practices”** means either one or any combination of the practices given below;
- (i) **“Coercive Practice”** means any impairing or harming, or threatening to impair or harm, directly or indirectly, any party or the property of the party to influence the actions of a party to achieve a wrongful gain or to cause a wrongful loss to another party;
- (ii) **“Collusive Practice”** means any arrangement between two or more parties to the procurement process or contract execution, designed to achieve with or without the knowledge of the procuring agency to establish prices at artificial, noncompetitive levels for any wrongful gain;
- (iii) **“Corrupt Practice”** means the offering, giving, receiving or soliciting, directly or indirectly, of anything of value to influence the acts of another party for wrongful gain;
- (iv) **“Fraudulent Practice”** means any act or omission, including a misrepresentation, that knowingly or recklessly misleads, or attempts to mislead, a party to obtain a financial or other benefit or to avoid an obligation;
- b) **“Obstructive Practice”** means harming or threatening to harm, directly or indirectly, persons or their property to influence their participation in a procurement process, or affect the execution of a contract or deliberately destroying, falsifying, altering or concealing of evidence material to the investigation or making false statements before investigators in order to materially impede an investigation into allegations of a corrupt, fraudulent, coercive or collusive practice; or threatening, harassing or intimidating any party to prevent it from disclosing its knowledge of matters relevant to the investigation or from pursuing the investigation, or acts intended to materially impede the exercise of inspection and audit rights provided for under the Rules.



Part – III
General Conditions of Contract

1. Definitions

1.1 In this Contract, the following terms shall be interpreted as indicated:

- (a) **“The Contract”** means the agreement entered into between the Procuring agency and the Supplier, as recorded in the Contract Form signed by the parties, including all attachments and appendices thereto and all documents incorporated by reference therein.
- (b) **“The Contract Price”** means the price payable to the Supplier under the Contract for the full and proper performance of its contractual obligations.
- (c) **“The Goods”** means all of the equipment, machinery and hardware, which the Supplier is required to supply to the Procuring agency under the Contract.
- (d) **“The Services”** means those services ancillary to the supply of the Goods, such as transportation and insurance, and any other incidental services, such as installation, commissioning, provision of technical assistance, training, and other such obligations of the Supplier covered under the Contract.
- (e) **“GCC”** means the General Conditions of Contract contained in this section.
- (f) **“SCC”** means the Special Conditions of Contract.
- (g) **“The Procuring agency”** means the Sindh Public Procurement Regulatory Authority (SPPRA), Government of Sindh.
- (h) **“The Supplier”** means the individual or firm supplying the Goods and Services under this Contract.
- (i) **“SPP Rules 2010”** means the Sindh Public Procurement Rules 2010 (Amended 2013).
- (j) **“Day”** means calendar day.



2. Standards

The Goods supplied under this Contract shall conform to the standards mentioned in the Technical Specifications, and, when no applicable standard is mentioned, to the authoritative standards appropriate to the Goods' country of origin. Such standards shall be the latest issued by the concerned institution.

3. Patent Rights

The Supplier shall indemnify the Procuring agency against all third- party claims of infringement of patent, trademark, or industrial design rights arising from use of the Goods or any part thereof in the Islamic Republic of Pakistan.

4. Performance Security

- 4.1 Within seven (07) days, or any other duration as specified in SCC, of receipt of the notification of Contract award, the successful Bidder shall furnish to the Procuring agency the performance security in the amount specified in SCC (Where applicable) if deemed necessary by the procurement agency.
- 4.2 The proceeds of the performance security shall be payable to the Procuring agency as compensation for any loss resulting from the Supplier's failure to complete its obligations under the Contract. if deemed necessary by the procurement agency.
- 4.3 The performance security shall be denominated in the Pak rupees and shall be an unconditional bank guarantee, pay order, as, provided in the bidding documents or another form acceptable to the Procuring agency;
- 4.4 The performance security will be discharged by the Procuring agency and returned to the Supplier not later than thirty (30) days following the date of completion of the Supplier's performance obligations under the Contract, including any warranty obligations, unless specified otherwise in SCC.

5 Inspections and Tests

- 5.1 The Procuring agency or its representative shall have the right to inspect and/or to test the Goods to confirm their conformity to the Contract specifications at no extra cost to the Procuring agency. The Procuring agency shall notify the Supplier in writing, in a timely manner, of the identity of any representatives retained for these purposes.
- 5.2 Should any inspected or tested Goods/services fail to conform to the Specification/requirements, the Procuring agency may reject the Goods/services, and the Supplier shall either replace the rejected Goods/services or make alterations necessary to meet specification requirements free of cost to the Procuring agency.
- 5.3 The Procuring agency's right to inspect test and, where necessary, reject the Goods after the Goods' arrival shall in no way be limited or waived by reason of the Goods having previously been inspected, tested, and passed by the Manufacturer.
- 5.4 Nothing in GCC Clause 5 shall in any way release the Supplier from any warranty or other obligations under this Contract.



6. Packing

The Supplier shall provide such packing of the Goods as is required to prevent their damage or deterioration during transit to their final destination. The packing shall be sufficient to withstand, without limitation, rough handling during transit and exposure to extreme temperatures, salt and precipitation during transit, and open storage.

7. Delivery and Documents

Delivery of the Goods/services shall be made by the Supplier in accordance with the terms specified in the Schedule of Requirements. The details of shipping/ transportation and/or other documents to be furnished by the Supplier are specified in SCC.

8. Insurance

The Goods/services supplied under the Contract shall be delivered consignee's end under which risk is transferred to the Procuring agency after having been delivered; hence insurance coverage is Supplier's responsibility.

9. Transportation

The Supplier is required under the Contract to transport the services Goods to a specified place of destination and shall be arranged by the Supplier, and related costs shall be deemed to have been included in the Contract Price.

10. Incidental Services

10.1 The Supplier may be required to provide any or all of the following services, including additional services, if any, specified in SCC:

- (a) performance or supervision of on-site assembly and/or start-up of the supplied Goods/services;
- (b) furnishing of tools required for assembly and/or maintenance of the supplied Goods;
- (c) furnishing of a detailed operations and maintenance manual for each appropriate unit of the supplied Goods;
- (d) performance or supervision or maintenance and/or repair of the supplied Goods, for a period of time agreed by the parties, provided that this service shall not relieve the Supplier of any warranty obligations under this Contract; and



11. Spare Parts

11.1 The Supplier should provide any or all of the notifications, and information pertaining to spare parts manufactured or distributed by the Supplier (Where applicable)

- (a) such spare parts as the Procuring agency may elect to purchase from the Supplier, provided that this election shall not relieve the Supplier of any warranty obligations under the Contract; and

- (b) in the event of termination of production of the spare parts:
 - (i) advance notification to the Procuring agency of the pending termination, in sufficient time to permit the Procuring agency to procure needed requirements; and
 - (iii) Following such termination, furnishing at no cost to the Procuring agency, the blueprints, drawings, and specifications of the spare parts, if requested.

12.1 The Supplier warrants that the Goods supplied under the Contract are new, unused, of desired models, and that they incorporate all recent improvements in design and materials unless provided otherwise in the Contract. The Supplier further warrants that all Goods supplied under this Contract shall have no defect, arising from design, materials, or workmanship (except when the design and/or material is required by the Procuring agency's specifications) or from any act or omission of the Supplier, that may develop under normal use of the supplied Goods in the conditions prevailing in the country of final destination.

12.2 This warranty shall remain valid as per standard warranty) (wherever applicable) after the Goods, or any portion thereof as the case may be, have been delivered to and accepted at the final destination indicated in the Contract.

12.3 If the Supplier, having been notified, fails to remedy the defect(s) within the period specified in SCC, within a reasonable period, the Procuring agency may proceed to take such remedial action as may be necessary, at the Supplier's risk and expense and without prejudice to any other rights which the Procuring agency may have against the Supplier under the Contract.

13. Payment

13.1 The method and conditions of payment to be made to the Supplier under this Contract shall be specified in SCC.

13.2 The Supplier's request(s) for payment shall be made to the Procuring agency in writing, accompanied by an invoice describing, as appropriate, the Goods delivered and Services performed, and upon fulfillment of other obligations stipulated in the Contract.

13.3 Payments shall be made promptly by the Procuring agency, but in no case later than thirty (30) days after submission of an invoice or claim by the Supplier.

13.4 The currency of payment is Pak. Rupees.



14. Prices Prices charged by the Supplier for Goods delivered and Services performed under the Contract shall not vary from the prices quoted by the Supplier in its bid.

15. Contract Amendments No variation in or modification of the terms of the Contract shall be made except by written amendment signed by the parties.

16. Delays in the Supplier's Performance 16.1 Delivery of the Goods and performance of Services shall be made by the Supplier in accordance with the time schedule prescribed by the Procuring agency in the Schedule of Requirements.

16.2 If at any time during performance of the Contract, the Supplier or its subcontractor(s) should encounter conditions impeding timely delivery of the Goods and performance of Services, the Supplier shall promptly notify the Procuring agency in writing of the fact of the delay, its likely duration and its cause(s). As soon as practicable after receipt of the Supplier's notice, the Procuring agency shall evaluate the situation and may at its discretion extend the Supplier's time for performance, with or without liquidated damages, in which case the extension shall be ratified by the parties by amendment of Contract.

16.2 Except as provided under GCC Clause 17 a delay by the Supplier in the performance of its delivery obligations shall render the Supplier liable to the imposition of liquidated damages unless an extension of time is agreed upon pursuant to GCC Clause 16.2 without the application of liquidated damages.

17. Liquidated Damages Subject to GCC Clause 20, if the Supplier fails to deliver any or all of the Goods or to perform the Services within the period(s) specified in the Contract, the Procuring agency shall, without prejudice to its other remedies under the Contract, deduct from the Contract Price, as liquidated damages, a sum equivalent to the percentage specified in SCC of the delivered price of the delayed Goods or unperformed Services for each week or part thereof of delay until actual delivery or performance, up to a maximum deduction of the percentage specified in SCC. Once the maximum is reached, the Procuring agency may consider termination of the Contract pursuant to GCC Clause 18.

18. Termination for Default 18.1 The Procuring agency, without prejudice to any other remedy for breach of Contract, by written notice of default sent to the Supplier, may terminate this Contract in whole or in part:



- (a) if the Supplier fails to deliver any or all of the Goods within the period(s) specified in the Contract, or within any extension thereof granted by the Procuring agency pursuant to GCC Clause 16; or
- (b) if the Supplier fails to perform any other obligation(s) under the Contract.

- 19. Force Majeure**
- 19.1 Notwithstanding the provisions of GCC Clauses 16, 17 and 18, the Supplier shall not be liable for forfeiture of its performance security, liquidated damages, or termination for default if and to the extent that its delay in performance or other failure to perform its obligations under the Contract is the result of an event of Force Majeure.
- 9.2 For purposes of this clause, "Force Majeure" means an event beyond the control of the Supplier and not involving the Supplier's fault or negligence and not foreseeable. Such events may include, but are not restricted to, acts of the Procuring agency in its sovereign capacity, wars or revolutions, fires, floods, epidemics, quarantine restrictions, and freight embargoes.
- 9.3 If a Force Majeure situation arises, the Supplier shall promptly notify the Procuring agency in writing of such condition and the cause thereof. Unless otherwise directed by the Procuring agency in writing, the Supplier shall continue to perform its obligations under the Contract as far as is reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event.
- 20. Resolution of Disputes** Resolution of dispute shall be through Mechanism for Redressal of Grievances as provided in the rules or through Arbitration Act 1942.
- 21. Governing Language** The Contract shall be written in English language all correspondence and other documents pertaining to the Contract which are exchanged by the parties shall be written in the same language.
- 22. Applicable Law** The Contract shall be interpreted in accordance with the SPP Rules 2010 (amended 2013).
- 24. Taxes and Duties** Supplier shall be entirely responsible for all taxes, duties (including stamp duty), license fees, etc., incurred until delivery of the contracted Goods to the Procuring agency.
- 25. Overriding effect of Sindh Public Procurement Rules 2010 (Amended 2013)** In case of conflict or primacy of interpretation the provisions of SPP Rules 2010 (amended 2013) shall have an overriding effect notwithstanding anything to the contrary contained in these bidding documents



Part-IV

BID DATA SHEET

The following specific data for "SUPPLY OF MACHINERY & EQUIPMENTS to Shaheed Benazir Bhutto Housing Cell" to be procured shall complement, supplement, or amend the provisions in the Instructions to Bidders (ITB) Part One. Whenever there is a conflict, the provisions herein shall prevail over those in ITB.

Introduction	
ITB 1	Name of Procuring Agency: SHAHEED BENAZIR BHUTTO HOUSING CELL GOVERNMENT OF SINDH, KARACHI
ITB 1.1	Contract allocation amount. Rs. 6.00 (Million)
ITB 1	(a)Name of Contract. Printing & Supply of Panaflex banners (b)period for Completion of Supply Maximum 01 One months (c)Validity of rates quoted by bidders 20 th September,2018. (d) Place of supply. 24 District s of Sindh Province (as per quantity decided by the procurement agency)
Bid Price and Currency	
ITB 4	Prices quoted by the Bidder shall be "fixed" and in" Pak Rupees"
Preparation and Submission of Bids	
ITB 7	ELIGIBILITY CRITERIA (BIDDER'S ELIGIBILITY AND QUALIFICATION) <ul style="list-style-type: none">• bidder must be Pakistani firm / individual/Supplier (Mandatory)• Registration with Federal Board of revenue (FBR) for Income (Mandatory)• Registration with Federal Board of revenue (FBR) for Sales Tax (Mandatory)• Registration with Sindh Board of revenue (SRB) for Sales Tax (Mandatory).• Under taking on stamp paper (in current dates)that the firm/bidder has been black listed by any Government of autonomous body(Mandatory)• Bidder's Authority letter nominating to the representative for participation in the bidding process (a copy must be provided at the time of opening of bids and other copy must be added with bids (Mandatory) Financial Strength: <ul style="list-style-type: none">• 3 year Turnover should be at least 04 (Million) in this connection certificate from concerned bank must be obtained or 3years bank statement duly verified by the concerned bank, which may be submitted with bid (Mandatory) Experience: <ul style="list-style-type: none">• Three (03) years similar business experience (Brief report of at least 5 to 10 Similar nature supply/ assignments completed or in hand must be accompanied with bid (Mandatory). <p>Note: The bids of the bidder who failed to comply with the basic requirements of the bidding document & does not meet any mandatory eligibility criteria will not be eligible even lowest offer. The bidders are required to submit documentary evidence (firm's profile) to prove their eligibility</p>
ITB 9	Amount of bid security. 2.5% of total quoted bid price (including all applicable taxes) in shape of pay Order (Only) in favor of PEOPLES HOUSING CELL.
ITB 10	Bid validity period. 90 days
ITB 11	Number of copies of Bid. One original plus Two copies
ITB 12	Amount of Performance Guarantee of @ 5 % of Bid successful Bidder in shape of pay order/Bank Guarantee
ITB 13	Deadline for bid submission. 21 st May 2018 in between 1.00 PM to 1.30 PM Date and time of opening of bids. 21 st May 2018 2.00 PM
ITB 19.1	Bid Evaluation: which comply with the basic requirements of the bidding document & to fulfill the mandatory requirements for eligibility criteria & Lowest evaluated bid



Part-V

Special Conditions of Contract

The following Special Conditions of Contract shall supplement the General Conditions of Contract. Whenever there is a conflict, the provisions herein shall prevail over those in the General Conditions of Contract. The corresponding clause number of the GCC is indicated in parenthesis.

1. Definitions (GCC Clause 1)

GCC 1 (g)—The Procuring Agency is: Shaheed Benazir Bhutto Housing Cell Government of Sindh Karachi

2. Performance Security (GCC Clause 4)

GCC 4—The amount of performance security, as a percentage of the Contract Price, shall be: 10%.

3. Inspections and Tests (GCC Clause 5)

Representative of Procuring Agency or his nominee shall inspect the procured good and ensure that it meets the tender specifications before its acceptance (where applicable)

4. Delivery and Documents (GCC Clause 7)

GCC 10—Supplier shall supply and install the good within Four Weeks after signing the contract and shall submit the following.

- (i) Supplier's invoice showing Goods' description, quantity, unit price, and total amount;
- (ii) Packing List identifying the contents of Supply;
- (iii) Delivery note.
- (iv) Warranty and guarantee certificate;

5. Warranty (GCC Clause 12)

The equipment shall bear Standard warranty (with free parts & labor) from the date of installation / acceptance. Upon expiration of warranty, Purchaser at its option may enter into a Service Level Maintenance Agreement upon expiry of the warranty period in accordance with terms embodied in Appendix-A hereto

6. Payment (GCC Clause 13)

Within 15 days on receipt of invoice/bill from contractor after completion the task at least in 01 one District or as deemed fit and proper by the procurement agency after certifying the work claimed completed.

7. Liquidated Damages (GCC Clause 18)

If the Supplier fails to deliver the goods or perform the services within the time period(s) specified in the contract, the Purchaser shall, without prejudice to its other remedies under the contract deduct from the Contract Price, as liquidated damages, a sum equivalent to 0.07 percent of the Contract Price for each day of delay until actual delivery or performance, up to a maximum deduction of 10% of the Contract Price. Once the maximum is reached, the purchaser may consider termination of the contract.

8. Resolution of Disputes (GCC Clause 21)

In the case of a dispute between the Procuring agency and the Supplier, the dispute shall be referred to the dispute resolution mechanism as defined in rule 31, 32 and 34 of the (SPPR 2010) Amended 2013

9. Applicable Law (GCC Clause 23)

GCC 29.1 Contract shall be interpreted in accordance with the Sindh Public Procurement law of Sindh.



Part-VI

SCHEDULE OF REQUIREMENTS

Shaheed Benazir Bhutto housing Cell, Government of Sindh intends advertise the SBBHC programmes/ priority program of Government of Sindh for well being of poorest of poor populace of Sindh province through panaflex banner.

SR#	NAME OF ITEM	QUANTITY
1	Printing & supply of panaflex banners of different size	6000 banners (equivalent to 1,50,000 sqft)

The procurement agency will provide schedule of requirements in parts within the maximum period of 01-month after signing of contract agreement, the bidder will supply the banners in 24 Districts in parts as decided by the procuring agency.

Signature & seal of bidder _____



Part-VII

SAMPLE FORMS

Form-I

LETTER OF ACCEPTANCE

Date: _____

To:

The Assistant Director (A&F),
Shaheed Benazir Bhutto Housing Cell,
Karachi,

Dear Sir:

Having examined the bidding documents, the receipt of which is hereby duly acknowledged, we, the undersigned, offer to provide and deliver the required task/services in conformity with the said bidding documents for the sum of [Rs. _____] (= (Rupees _____) or such other sums as may be ascertained in accordance with the Schedule of Prices attached herewith and made part of this Bid.

We undertake, if our Bid is accepted, to deliver the goods in accordance with the delivery schedule specified in the Schedule of Requirements.

If our Bid is accepted, we will obtain the guarantee of a bank in a sum equivalent to Five (5) percent of the Contract Price/Pay order/ demand draft for the due performance of the Contract, in the form prescribed by the Purchaser.

We agree to abide by this Bid for a period of 90 days from the date fixed for Bid opening/award under Clause 10 of the Instructions to Bidders, and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

Until a formal Contract is prepared and executed, this Bid, together with your written acceptance thereof and your notification of award, shall constitute a binding Contract between us.

We understand that you are not bound to accept the lowest or any bid you may receive.

Dated this _____ day of _____ 2018 _____.

[Signature]

[In the capacity of]

Duly authorized to sign Bid for and on behalf of _____



Part-VIII

TECHNICAL SPECIFICATION OF THE PANAFLEX BANNERS.

Shaheed Benazir Bhutto housing Cell invites the Sealed bid under Rule-46-(1) (Single stage one envelop procedure) for printing & supply panaflex banner to advertise the SBBHC programmes/ priority program of Government of Sindh for well being of poorest of poor populace of Sindh province

TECHNICAL SPECIFICATION.

Specification of Panaflex Film

Material: Vinyl Graphical Film UV resistance, water proof and antifreeze

Color: Translucent, 57 colors Support, White Surface

Thickness: 340 Grm/100Z, smooth front surface, semi-gloss appearance

Surface type: Flat, without rivets

Surface type: flat acrylic, polycarbonate, co-polyester sheet, glass

Application method: Wet, typical, Stable Ink Absorption, repaid drying

Strong Tension and impact resistance

High tensile strength and elasticity, strong operations.

Printing: Panaflex should be printed with 4 colors printing which water and UV resistance

Size: 3X6 , 4X8 or as required by the procurement agency time to time with 6 Eyelet on all sides and center

NOTE:- Change in specification will not be accepted.

SIGNATURE OF BIDDER_____



Price Schedule in Pak. Rupees

Name of Bidder _____, IFB Number _____, Page of _____

DESCRIPTION OF SOLAR UNIT	SPECIFICATION OF SOLAR UNIT	Cost quoted per square feet including all applicable taxes)	Quantity	TOTAL COST (Col 3x Col 4)
1	2	3	4	5
Printing & supply of panaflex banners (as per design provided by the procurement agency	Material: Vinyl Graphical Film UV resistance, water proof and antifreeze Color: Translucent, 57 colors Support, White Surface Thickness: 340 Grm/100Z, smooth front surface, semi-gloss appearance Surface type: Flat, without rivets Surface type: flat acrylic, polycarbonate, co-polyester sheet, glass Application method: Wet, typical, Stable Ink Absorption, repaid drying Strong Tension and impact resistance High tensile strength and elasticity, strong operations. Printing: Panaflex should be printed with 4 color printing which water and UV resistance SIZE: 3X6 , 4X8 or as required by the procurement agency time to time with 6 Eyelet on all sides and center	Rs.	6000 banners (equivalent to 1,50,000 sqft	Rs.
Total bid price in words.(

Note:

- (i) In case of discrepancy between figure and words price, the words price shall prevail.
- (ii) No any kind of separate payment shall be made for the incidental services.
- (iii) The bidders are required to quote the price @ of per sqft in column # 3 and multiply the same with 1,50,000 sqft which amount may be incorporated in column# 5 of above table.
- (iv) The rates quoted by the bidder will be valid up to 30th June,2016.
- (v) The bidder will supply the banners in the 24 District of Sindh province as per quantity decided by the procurement agency (for which no additional cost will be claimed.
- (vi) The procurement agency will provide schedule of requirements in parts within the maximum period of 6 months after signing of contract agreement, the bidder will supply the banners in 24 Districts in parts as decided by the procuring agency.



SEAL & SIGNATURE OF BIDDER-----

CONTRACT FORM

THIS AGREEMENT made the _____ day of _____ 20____ between *Shaheed Benazir Bhutto Housing Cell, Karachi*. (hereinafter called “the Procuring agency”) of the one part and [*name of Supplier*] of [*city and country of Supplier*] (hereinafter called “the Supplier”) of the other part:

WHEREAS the Procuring agency invited bids for Production of a Documentary film and has accepted a bid by the bidder for the task/ services in the sum of [*contract price in words and figures*] (hereinafter called “the Contract Price”).

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents shall be deemed to form and be read and construed as part of this Agreement, viz.:
 - (a) the Bid Form and the Price Schedule submitted by the Bidder;
 - (b) the Schedule of Requirements;
 - (c) the Technical Specifications.
 - (d) the General Conditions of Contract;
 - (e) the Special Conditions of Contract; and
 - (f) the Procuring agency’s Notification of Award.
3. In consideration of the payments to be made by the Procuring agency to the Supplier as hereinafter mentioned, the Supplier hereby covenants with the Procuring agency to provide the goods and services and to remedy defects therein in conformity in all respects with the provisions of the Contract
4. The Procuring agency hereby covenants to pay the Supplier in consideration of the provision of the goods and services and the remedying of defects therein, the Contract Price or such other sum as may become payable under the provisions of the contract at the times and in the manner prescribed by the contract.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with their respective laws the day and year first above written.

Signed, sealed, delivered by _____ the _____ (for the Procuring agency)

Signed, sealed, delivered by _____ the _____ (for the Supplier)



Performance Security Form

To:

**The Assistant Director (A&F)
Shaheed Benazir Bhutto Housing Cell,
Karachi.**

WHEREAS *[name of Supplier]* (hereinafter called "the Supplier") has undertaken, in pursuance of Contract No. *[reference number of the contract]* dated _____ 2014_____ to supply *[description of goods and services]* (hereinafter called "the Contract").

AND WHEREAS it has been stipulated by you in the said Contract that the Supplier shall furnish you with a bank guarantee by a reputable bank for the sum specified therein as security for compliance with the Supplier's performance obligations in accordance with the Contract.

AND WHEREAS we have agreed to give the Supplier a guarantee:

THEREFORE WE hereby affirm that we are Guarantors and responsible to you, on behalf of the Supplier, up to a total of *[amount of the guarantee in words and figures]*, and we undertake to pay you, upon your first written demand declaring the Supplier to be in default under the Contract and without cavil or argument, any sum or sums within the limits of *[amount of guarantee]* as aforesaid, without your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

This guarantee is valid until the _____ day of _____ 20_____.

Signature and seal of the Guarantors

[name of bank or financial institution]

[address]

[date]



Manufacturer's Authorization Form

To:

**The Assistant Director (A & F)
Shaheed Benazir Bhutto Housing Cell,
Karachi.**

WHEREAS *[name of the Manufacturer]* who are established and reputable manufacturers of *[name and/or description of the goods]* having factories at *[address of factory]*

do hereby authorize *[name and address of Agent]* to submit a bid, and subsequently sign the Contract with you against NIT No. *[reference of the Invitation to Bid]* for the above goods manufactured by us.

We hereby extend our full guarantee and warranty as per Clause 12 of the General Conditions of Contract for the goods offered for supply by the above firm against this Invitation for Bids.

[signature for and on behalf of Manufacturer]

Note: This letter of authority should be on the letterhead of the Manufacturer and should be signed by a person competent and having the power of attorney to bind the Manufacturer. It should be included by the Bidder in its bid.

