



**GOVERNMENT OF SINDH**  
**Special Education Teachers Training**  
**Academy Kotri @ Jamshoro**  
**Special Education Department**

**Dated: 23<sup>rd</sup> May, 2018**

To,

Managing Director  
Sindh Public Procurement Regularity Authority (SPPRA)  
Government of Sindh  
Karachi.

**Subject: NOTICE FOR INVITING TENDER (NIT) FOR SPECIAL EDUCATION TEACHERS TRAINING ACADEMY @KOTRI DISTRICT JAMSHORO.**

Please find enclosed herewith following documents for Notice for Inviting Tender (NIT) for Special Education Teachers Training Academy @Kotri District Jamshoro for further necessary action.

Encl:

- i. Notification of Procurement Committee
- ii. Notification of Complaint Redressal Committee
- iii. Minutes of Meeting
- iv. Advertisement in leading newspaper for N.I.T
- v. Tender Document

*M. Atw*

**DIRECTOR**  
Special Education Teachers Training  
Academy Kotri @ Jamshoro  
Special Education Department

Cc to:-

- ✓ District Accounts Officer, Jamshoro
- ✓ Section Officer (Budget) Special Education Department, Karachi
- ✓ Private Secretary to Secretary Special Education Department, Karachi.
- ✓ Chairman, Procurement Committee, Sp. Edu Teachers Training Academy
- ✓ Deputy Director / D.D.O, Sp. Edu Teachers Training Academy, Kotri
- ✓ Office File.

SPPRA INWARD DIARY  
NO : SP2913  
DATED : 24-05-2018

**DIRECTOR**  
Special Education Teachers Training  
Academy Kotri @ Jamshoro  
Special Education Department



## **GOVERNMENT OF SINDH**

### **Special Education Teachers Training**

#### **Academy Kotri@ Jamshoro**

#### **Special Education Department**

## **CORRIGENDUM**

### **Furniture Fixture & Machinery Items**

Refer to our advertisement on the captioned matter published on 20<sup>th</sup> May 2018; in widely newspapers published daily Ibrat Hyd Sindhi, English Express Tribune, and Urdu on Special Education Teacher Training Academy Kotri @ Jamshoro, Special Education Department Sindh.

The bid submission date has been extended as per the details below.

<b>Availability of Tender /Bid Documents</b>	<b>Last Date /Time For submission of Bid</b>	<b>Tender Bid Opening Date &amp; Time</b>
Up to 11.06.2018 (During Office Working Hours)	11.06.2018 Up to 1500 Hours	11.06.2018 at 1600 Hours

Other terms and conditions will remain the same.

Address for submission /venue of opening of tender document is same.

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Director  
Special Education Teachers  
Training Academy Kotri @  
Jamshoro.  
Special Education Department

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**GOVERNMENT OF SINDH**  
**Special Education Teachers Training**  
**Academy Kotri @ Jamshoro**  
**Special Education Department**

**Dated: 17<sup>th</sup> May, 2018**

**TENDER NOTICE**

Sealed tender are invited from income tax registered and sales tax registered firms for supply of Furniture and Machinery Equipment / Items for newly established Special Education Teachers Training Academy Sindh @ Kotri Government of Sindh, Jamshoro. As per details below.

**Total Furniture Items**

Sr. No.	Items	Qty
1	Centre Table	3
2	Computer Chair	2
3	Computer Table	2
4	Corner Table	4
5	Dais	2
6	Executive Chair	1
7	Executive Table	1
8	Office Table	7
9	Rack for Books	6
10	Revolving Chairs	31
11	Side Rack	6
12	Sofa Set	3
13	Filing Cabinet	3
14	Steel Almirah	3
15	Students Table Chairs	25
16	Workstation Chair	16
17	Workstation Table	4
18	Table 2x6	8
19	Visitors Chair	26
20	White Board	2

<u><b>Machinery Items</b></u>		
21	Computer	2
22	Laptop	2
23	Multimedia Projector	2
24	Sound System	1
25	Printer	1
26	Scanner	1
27	Photo Copier Machine	1
28	Generator	1
29	Split A/C	3
30	Water Dispenser	2
31	Tube Lights	42
32	Ceiling Fans	27

Tender documents and details / specification for the above items may be obtained on payment of Rs. 1,000/- (pay order) in the Name of Deputy Director / DDO Teachers Training Academy Sindh @ Kotri (Non-Refundable) Government Special Education Complex, Khuda Kit Basti, Kotri District Jamshoro.

This tender would be on one stage two envelop process, the bidder(s) will submit technical proposal and financial proposal in separate envelop to be dropped in one combined envelop.

During the meeting of procurement committee technical proposal will open after technical evaluation of proposals, the procurement committee will open financial proposals of technically qualified bidder (s).

Terms and Conditions:-

1. All the firms shall submit earnest money @ 2% through pay order in favor of Deputy Director, Teachers, training Academy Sindh @ Kotri.
2. Catalogue shall be provided with Tender.
3. The bids of the above mentioned items offered by the firms would be valid for fifteen days as per Sindh Public Procurement Regulatory Authority (SPPRA) rule 2010 that is from the date of procurement up-to 04-06-2018 at 12 Noon.

4. The successful bidders would be liable to pay performance security @10% of the value cost the total quantity in addition to earnest money.
5. The procuring agency will reject all or any bid to the relevant provision of Sindh Public Procurement Regulatory Authority (SPPRA).
6. Sealed tender should be submitted in separate envelop clearly mark for each item.
7. The closing date of bid submission is 04-06-2018 at 12 Noon.
8. The Tender will be open on the same date i.e 04-06-2018 at 3 PM
9. Tender document will be available on any working day from the date of publication of Tender.
10. All SPPRA rule-2010 will be applicable during the process of this tender.
11. The bidders will have to demonstrate the item samples with specifications they wish to offer before the procurement committee to facilitate the committee in finalization of the award of tender.
12. Relevant experience of the firm/ bidder will be considered.
13. Turnover of at least 3 years of the firm / bidder should be mention.
14. Registration with Federal Board of Revenue for income tax, sales tax in-case of procurements of Goods.

D I R E C T O R  
Special Education Teachers Training  
Academy Kotri @ Jamshoro  
Special Education Department



**GOVERNMENT OF SINDH  
SPECIAL EDUCATION DEPARTMENT**

Karachi, dated: 07<sup>th</sup> May, 2018

**NOTIFICATION**

NO: SO-IV/SPL.EDU/1-5/2017-18:- In exercise of powers conferred by section-67 Sindh Public Procurement Act 2009 (amended 2017), Special Education Department, Government of Sindh has been pleased to constitute procurement committee of Goods for Teachers Training Academy, Sindh Kotri District Jamshoro of the following officers as per terms of reference:

- |  |                 |
|--|-----------------|
| 1. Regional Director<br>Regional Director Hyderabad Region | Chairman        |
| 2. Director<br>Teachers Training Academy Sindh             | Member          |
| 3. Deputy Director<br>Teachers Training Academy Sindh      | Member          |
| 4. STEVTA  | Co-opted Member |

**AHSAN ALI MANGI  
SECRETARY TO GOVERNMENT OF SINDH**

NO: SO-IV/SPL.EDU/1-5/2017-18, /3392 Karachi, dated: 07<sup>th</sup> May, 2018

A copy is forwarded for information and necessary action to:

1. The Regional Director, Regional Director of Special Education Hyderabad.
- ✓ 2. The Director, Teachers Training Academy Sindh.
3. The Deputy Director, Teachers Training Academy Sindh
4. The District Accounts Officer, Jamshoro
5. P.S to Secretary, Special Education Department, Karachi.
6. P.S to Secretary Finance Department, Govt. of Sindh, Karachi.
7. P.S to Secretary Planning & Development Department, Govt. of Sindh, Karachi.
8. Office File.

(SYED RAZA HAIDER)  
SECTION OFFICER-IV  
FOR SECRETARY TO GOVT. OF SINDH



**GOVERNMENT OF SINDH  
SPECIAL EDUCATION DEPARTMENT**

Karachi, dated: 07<sup>th</sup> May, 2018

**NOTIFICATION**

NO: SO-IV/SPL.EDU/1-5/2017-18:- In exercise of powers conferred by section-31 Sindh Public Procurement Act 2009 (amended 2017), Special Education Department, and Government of Sindh has been pleased to constitute Complaint Redressal Committee for Teachers Training Academy, Sindh Kotri District Jamshoro of the following officers as per terms of reference:

- |  |          |
|--|----------|
| 1. Secretary<br>Special Education Department   | Chairman |
| 2. Director<br>Teachers Training Academy Sindh | Member   |
| 3. Independent Professional                    | Member   |

**AHSAN ALI MANGI  
SECRETARY TO GOVERNMENT OF SINDH**

NO: SO-IV/SPL.EDU/1-5/2017-18, /3393 Karachi, dated: 07<sup>th</sup> May, 2018

A copy is forwarded for information and necessary action to:

- ✓ 1. The Regional Director, Regional Director of Special Education Hyderabad.
2. The Director, Teachers Training Academy Sindh.
3. The District Accounts Officer, Jamshoro
4. P.S to Secretary, Special Education Department, Karachi.
5. P.S to Secretary Finance Department, Govt. of Sindh, Karachi.
6. P.S to Secretary Planning & Development Department, Govt. of Sindh, Karachi.
7. Office File.

*Rhaid*  
(SYED RAZA HAIDER)  
SECTION OFFICER-IV  
FOR SECRETARY TO GOVT. OF SINDH

**ANNUAL PROCUREMENT PLAN  
FOR THE YEAR OF 2017-18**

Special Education Teachers Training Academy Kotri @ Jamshoro  
Special Education Department

Sr. No	Description of Procurement	Quantity (where applicable)	Estimate Total cost	Funds Allocated	Sources of funds (ADP/ Non ADP)	Remarks
01	Furniture Fixture & Machinery Items	Yes	2.50( M)	2.50( M)		

**Total Furniture Items**

S. No.	Items	Qty
1.	Centre Table	3
2.	Computer Chair	2
3.	Computer Table	2
4.	Corner Table	4
5.	Dais	2
6.	Executive Chair	1
7.	Executive Table	1
8.	Office Table	7
9.	Rack for Books	6
10.	Revolving Chairs	31
11.	Side Rack	6
12.	Sofa Set	3
13.	Office Filing Cabinet	3
14.	Steel Almirah	3
15.	Students Table Chair	25
16.	Workstation Chair (Revolving)	16
17.	Workstation Table (for library)	4
18.	Table 2X6	8
19.	Visitors Chair	26
20.	White Board	2
<b>Machinery Items</b>		
21	Computer	2
22	Laptop	2
23	Multimedia Projector (all Accessories)	2
24	Sound System	1
25	Printer	1
26	Scanner	1
27	Photo Copier Machine	1
28	Generator	1
29	Split A/C	3
30	Water Dispenser	2
31	Tube Lights	42
32	Ceiling Fans	27

Director 

Special Education Teachers  
Training Academy Kotri @ Jamshoro.  
Special Education Department





Government of Sindh

Special Education Teachers Training Academy  
Kotri @ Jamshoro  
**SPECIAL EDUCATION DEPARTMENT**

Dated: \_\_\_\_\_

**SUBJECT: MEETING OF PROCUREMENT COMMITTEE OF GOODS FOR SPECIAL EDUCATION TEACHER'S TRAINING ACADEMY (SETTA) KOTRI HELD ON 08-05-2018.**

**Minutes of Meeting**

The meeting under the Chair of Chairman Procurement committee Mr. Riaz-Ur-Rehman Korejo Regional Director Special Education Hyderabad Region was held in the office of Regional Director Hyderabad.

**(The list of Participant is attached)**

**Agenda 1:-**

**To discuss the items / articles.**

The Secretary of Procurement Committee Goods Mr. Ghulam Mustafa A.D Presented the list of Article / items. During the meeting committee member discussed the furniture and machinery items.

**Decision 1:** specification and No. Quantity of different items finalized.

**Agenda 2:-**

**To finalize the tender documents for publishing in newspaper.**

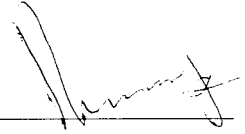
The Deputy Director /DDO Mrs. Zaib-unNisa presented the format of tender document as per SPPRA policy.

**Decision 2:** Tender document approved for publication as per SPPRA Policy.

List of Participant

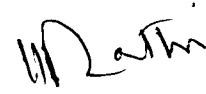
1. Riaz-ur-Rehman Korejo  
Regional Director

Chairman



2. Jhamandas Rathi  
Director (SETTA)

Member



3. Zaib-un-Nisa  
Deputy Director /D.D.O

Member



4. Representative (STEVTA)

Member



اسٹیٹل ایجوکیشن ڈیپارٹمنٹ  
 وائس چانسلر  
 اسٹیٹل ایجوکیشن ٹریننگ  
 ڈائری

گھنٹی  
 14. انگریز ٹیکس سٹار ٹیکس ڈیزل کے پورٹریٹوں کی صورت میں  
 13. 03 سال سے زائد کے گاڑیوں کی ڈیڑھ لاکھ روپے  
 12. گاڑیوں کی ڈیڑھ لاکھ روپے سے زائد کے گاڑیوں کی ڈیڑھ لاکھ روپے  
 11. گاڑیوں کی ڈیڑھ لاکھ روپے سے زائد کے گاڑیوں کی ڈیڑھ لاکھ روپے  
 10. گاڑیوں کی ڈیڑھ لاکھ روپے سے زائد کے گاڑیوں کی ڈیڑھ لاکھ روپے  
 9. گاڑیوں کی ڈیڑھ لاکھ روپے سے زائد کے گاڑیوں کی ڈیڑھ لاکھ روپے  
 8. گاڑیوں کی ڈیڑھ لاکھ روپے سے زائد کے گاڑیوں کی ڈیڑھ لاکھ روپے  
 7. گاڑیوں کی ڈیڑھ لاکھ روپے سے زائد کے گاڑیوں کی ڈیڑھ لاکھ روپے  
 6. گاڑیوں کی ڈیڑھ لاکھ روپے سے زائد کے گاڑیوں کی ڈیڑھ لاکھ روپے  
 5. گاڑیوں کی ڈیڑھ لاکھ روپے سے زائد کے گاڑیوں کی ڈیڑھ لاکھ روپے  
 4. گاڑیوں کی ڈیڑھ لاکھ روپے سے زائد کے گاڑیوں کی ڈیڑھ لاکھ روپے  
 3. گاڑیوں کی ڈیڑھ لاکھ روپے سے زائد کے گاڑیوں کی ڈیڑھ لاکھ روپے  
 2. گاڑیوں کی ڈیڑھ لاکھ روپے سے زائد کے گاڑیوں کی ڈیڑھ لاکھ روپے  
 1. گاڑیوں کی ڈیڑھ لاکھ روپے سے زائد کے گاڑیوں کی ڈیڑھ لاکھ روپے

32	سٹیٹل ایجوکیشن ڈیپارٹمنٹ	27
31	اسٹیٹل ایجوکیشن ڈیپارٹمنٹ	42
30	اسٹیٹل ایجوکیشن ڈیپارٹمنٹ	2
29	اسٹیٹل ایجوکیشن ڈیپارٹمنٹ	3
28	اسٹیٹل ایجوکیشن ڈیپارٹمنٹ	1
27	اسٹیٹل ایجوکیشن ڈیپارٹمنٹ	1
26	اسٹیٹل ایجوکیشن ڈیپارٹمنٹ	1
25	اسٹیٹل ایجوکیشن ڈیپارٹمنٹ	1
24	اسٹیٹل ایجوکیشن ڈیپارٹمنٹ	1
23	اسٹیٹل ایجوکیشن ڈیپارٹمنٹ	2
22	اسٹیٹل ایجوکیشن ڈیپارٹمنٹ	2
21	اسٹیٹل ایجوکیشن ڈیپارٹمنٹ	2
20	اسٹیٹل ایجوکیشن ڈیپارٹمنٹ	2
19	اسٹیٹل ایجوکیشن ڈیپارٹمنٹ	26
18	اسٹیٹل ایجوکیشن ڈیپارٹمنٹ	8
17	اسٹیٹل ایجوکیشن ڈیپارٹمنٹ	4
16	اسٹیٹل ایجوکیشن ڈیپارٹمنٹ	16
15	اسٹیٹل ایجوکیشن ڈیپارٹمنٹ	25
14	اسٹیٹل ایجوکیشن ڈیپارٹمنٹ	3
13	اسٹیٹل ایجوکیشن ڈیپارٹمنٹ	3
12	اسٹیٹل ایجوکیشن ڈیپارٹمنٹ	3
11	اسٹیٹل ایجوکیشن ڈیپارٹمنٹ	6
10	اسٹیٹل ایجوکیشن ڈیپارٹمنٹ	31
9	اسٹیٹل ایجوکیشن ڈیپارٹمنٹ	6
8	اسٹیٹل ایجوکیشن ڈیپارٹمنٹ	7
7	اسٹیٹل ایجوکیشن ڈیپارٹمنٹ	1
6	اسٹیٹل ایجوکیشن ڈیپارٹمنٹ	1
5	اسٹیٹل ایجوکیشن ڈیپارٹمنٹ	2
4	اسٹیٹل ایجوکیشن ڈیپارٹمنٹ	4
3	اسٹیٹل ایجوکیشن ڈیپارٹمنٹ	2
2	اسٹیٹل ایجوکیشن ڈیپارٹمنٹ	2
1	اسٹیٹل ایجوکیشن ڈیپارٹمنٹ	3
اس	اسٹیٹل ایجوکیشن ڈیپارٹمنٹ	اس

کل برتنوں کی فہرست  
 اسٹیٹل ایجوکیشن ڈیپارٹمنٹ  
 وائس چانسلر  
 اسٹیٹل ایجوکیشن ٹریننگ ڈائری

اسٹیٹل ایجوکیشن ڈیپارٹمنٹ

20-5-2018

the politics of Balochistan and in the coming days BAP will provide prosperity and peace to the people of Balochistan." Kamal said, "Our party will consist of original workers and we will create a new precedent where workers will be given their genuine posts and respect."

2. Bidding documents can be obtained from New Office Block, Main Adiala Road, Near Army Public School Fort Road, Rawalpindi on **22 May 2018 at 1000 - 1200 hrs** on provision of Bank Draft / Pay Order of Rs 2,000/- each (Rupees Two Thousand Only) non-refundable in favour of HQ SCO Qasim Road Rawalpindi. Bids must be submitted along with brochure / sample by **1130 hrs on 12 June 2018** at New Office Block, Main Adiala Road, Near Army Public School Fort Road, Rawalpindi and will be opened on same day at **1200 hrs**.

**Secy NLC Communications**  
**Hilal Road, Rawalpindi**  
**Tel: 051-200-62912/3**  
**Cell: 0333-2286682, 0333-3317019**



**GOVERNMENT OF SINDH**  
**Special Education Teachers Training**  
**Academy Kotri @ Jamshoro**  
**Special Education Department**

**Dated: 17th May, 2018**

**TENDER NOTICE**

Sealed tender are invited from income tax registered and sales tax registered firms for supply of Furniture and Machinery Equipment / Items for newly established Special Education Teachers Training Academy Sindh @ Kotri Government of Sindh, Jamshoro.

As per details below.

**Total Furniture Items**

Sr. No.	Items	Qty
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9	Rack for Books	6
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12	Sofa Set	3
13	Filing Cabinet	3
14	Steel Almirah	3
15	Students Table Chairs	25
16	Workstation Chair	16
17	Workstation Table	4
18	Table 2x6	8
19	Visitors Chair	26
20	White Board	2

**Machinery Items**

21	Computer	2
22	Laptop	2
23	Multimedia Projector	2
24	Sound System	1
25	Printer	1
26	Scanner	1
27	Photo Copier Machine	1
28	Generator	1
29	Split A/C	3
30	Water Dispenser	2
31	Tube Lights	42
32	Ceiling Fans	27

Tender documents and details / specification for the above items may be obtained on payment of Rs.1,000/- (pay order) in the Name of Deputy Director / DDO Teachers Training Academy

Sindh @ Kotri (Non-Refundable) Government Special Education Complex, Khuda Kit Basti, Kotri District Jamshoro. This tender would be on one stage two envelop process, the bidder(s) will submit technical proposal and financial proposal in separate envelop to be dropped in one combined envelop. During the meeting of procurement committee technical proposal will open after technical evaluation of proposals, the procurement committee will open financial proposals of technically qualified bidder (s).

**Terms and Conditions:-**

- All the firms shall submit earnest money @ 2% through pay order in favor of Deputy Director, Teachers, training Academy Sindh @ Kotri.
- Catalogue shall be provided with Tender.
- The bids of the above mentioned items offered by the firms would be valid for fifteen days as per Sindh Public Procurement Regulatory Authority (SPPRA) rule 2010 that is from the date of procurement up-to 04-06-2018 at 12 Noon.
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- Turnover of at least 3 years of the firm / bidder should be mention.
- Registration with Federal Board of Revenue for income tax, sales tax in-case of procurements of Goods.

**DIRECTOR**  
**Special Education Teachers Training**  
**Academy Kotri @ Jamshoro**  
**Special Education Department**

INF-KRY:No.2450/18



Say No to Corruption We are unified Against Terrorism...

FOR THE BETTERMENT OF EDUCATION IN SINDH **TEXT**  
**SMS 'ILMI' + YOUR MESSAGE TO 8 3 9 8**

## **SECTION-I**

# **INSTRUCTIONS TO BIDDERS**

### **Preparation of Bid**

#### **1. Cost of Bidding**

The Bidder shall bear all costs associated with the preparation and submission of the bid, and the Authority shall not be responsible or liable for those costs, regardless of the conduct or outcome of the bidding process.

#### **2. Documents Comprising the Bid:-**

The Bid shall comprise the following

- (a) Bid Submission Sheet and the Financial Bid in accordance with ITB Clause 8.
- (b) Bid Security

#### **3. Bid Submission Sheet & Price Schedules:-**

3.1 The Bidder shall submit the Bid Submission Sheet using the form furnished in Section-II, Bidding Forms. This form must be completed without any alterations to its format, and no substitutes shall be accepted. All blank spaces shall be filled in with the information requested.

3.2 The Bidder shall submit the Financial Bid proposal in separate envelope for pasting, printing, binding and supply of book.

3.3 The Bidder shall submit the technical Bid proposal in separate envelope for press documents, Bank statement, security deposit, affidavit and all required technical data.

#### **4. Alternate Bids**

Unless otherwise indicated in Section-II, alternative bids shall not be considered.

#### **5. Period of Validity of Bids:-**

Bids shall remain valid for the period of 90 days from the date of opening of Bid i.e 06. 06. 2018. A bid valid for a shorter period shall be rejected by the Authority as non responsive.

#### **6. Bid Security:-**

6.1 Bid Security @ 2% of total value of bid in favour of Chairman, Sindhi Language Authority, Hyderabad in the shape of Pay Order/Bank Draft or CDR issued by any scheduled bank should be attached.

6.2 Any bid not accompanied by a substantially responsive Bid Security in accordance with rules shall be rejected by the Authority as non-responsive.

6.3 The Bid Security of successful Bidders shall be returned as promptly as possible upon the successful Bidder's furnishing of the Performance Security.

6.4 The Bid Security may be forfeited: If a Bidder withdraws its bid during the period of bid validity.

6.5 The Bid Security of Sole Proprietor/ Company/JV/Consortium/AOP/Group must be in the name of sole proprietor, company & as group leader or one or more than one of its members of the JV/Consortium/AOP/Group that submits the bid. If the JV/Consortium/AOP/Group have not been legally constituted at the time of bidding, the Bid Security may be on behalf of names of one or more than one or all future partners as named in the letter of intent or deed of JV/Consortium/AOP/Group.

#### **7. Performance Security:-**

1. Procuring Agency shall, in all procurement of goods, works and services, carried out through open competitive bidding, require security in the form of pay order or demand draft or bank guarantee, an amount sufficient to protect the procuring agency in case of breach of contract by the contractor or supplier or consultant, provided that the amount shall not be more than 10% of contract price;
2. The security shall be provided in an appropriate form and amount, as provided
3. In the bidding documents;
4. Validity of performance security shall extend at least ninety days beyond the date of completion of contract to cover defects liability period or maintenance period subject to final acceptance by the procuring agency.

#### **8. Format & Signing of Bid:-**

- 8.1 The Bidder shall prepare one original of the documents comprising the bid as described in Section-II and clearly mark it "ORIGINAL".
- 8.2 The original bid shall be typed or written in indelible ink & shall be signed by a person duly authorized to sign on behalf of the Bidder.
- 8.3 Any interlineations, erasures, or overwriting shall be valid only if they are signed or initiated by the person signing the bid.

#### **9. Sealing & Making of Bids:-**

- 9.1 Bidders may submit their bids by hand.
  - (a) The Bidder shall enclose the Financial Bid along with all relevant attachments in sealed envelope, duly marking the envelope as "FINANCIAL BID".
- 9.2 The envelope shall.
  - (a) Bear the name & address of the Bidder;
  - (b) be addressed to the Authority.
- 9.3 If the envelope is not sealed and marked as required, the Authority will assume no responsibility for misplacement or premature opening of the bid.

#### **10. Deadline for submission of Bids:-**

- 10.1 Bids must be received by the Authority at the address and no later than the date and time indicated in the Tender Notice.

10.2 The Authority may, at its discretion, extend the deadline for the submission of bids by amending the Bidding Documents in accordance with rules, in which case all rights and obligations of the Authority and Bidders previously subject to deadline shall thereafter be subject to the deadline as extended.

#### **11. Late Bids**

11.1 The Authority shall not consider any bid that arrives after the deadline for submission of bids. Any bid received by the Authority after the deadline for submission of bids shall be declared later, rejected, and returned unopened to Bidder

#### **12. Confidentially:-**

11.1 Information relating to the examination, evaluation, comparison, and post qualification of bids, and recommendation of contract award, shall not be disclosed to bidders or any other person (s) not officially concerned with such process until information on Contract award is communicated to all bidders.

11.2 Any effort by a Bidder to influence the Authority in the examination, evaluation, comparison, and post qualification of the bids or Contract award decisions may result in the rejection of its bid.

11.2 Notwithstanding ITB from the time of bid opening to the time of Contract award, if any Bidder wishes to contact the Authority, on any matter related to the bidding process, it should do so in writing.

#### **12. Clarification of Bids:-**

To assist in the examination, evaluation, comparison and post qualification of the bids, the Authority may, at its discretion, ask any Bidder for a clarification of its bid. Any clarification submitted by a Bidder in respect of its bid and that is not in response to a request by Authority shall not be considered. The Authority's request for clarification and the response shall be in writing. No change in the prices or substance of the bid shall be sought, offered, or permitted, except to confirm the correction of arithmetic errors discovered by the Authority in the evaluation of the bids.

#### **13. Authority's Right to Accept Any Bid, and to Reject Any or All Bids:-**

The Chairman, Sindhi Language Authority reserves the right to accept or reject any bid, and to annul the bidding process and reject all bids at any time prior to contract award, without thereby incurring any liability to Bidders.

#### **14. Award Criteria:-**

The Authority shall award the Contract to the Bidder whose offer has been determined to be the lowest evaluated bid and is substantially responsive to the Bidding Documents, provided further that the Bidder is determined to be qualified to perform the Contract satisfactory.

#### **15. Authority's Right to Vary Quantities at Time of Award.**

At the time the Contract is awarded, the Chairman, Sindhi Language Authority, reserves the right to increase or decrease the quantity of pages of a book or number of book originally specified in Schedule of Requirements, without any change in the unit prices or other terms and conditions of the bid and the Bidding Documents.

**16. Notification of Award:-**

16.1 Prior to the expiration of the period of the bid validity, the Authority shall notify the successful Bidder, in writing that its bid has been accepted.

16.2 Until a formal contract is prepared and executed, the notification of award shall constitute a Binding Contract.

**17. Signing of Contract**

17.1 The successful bidders, within three days of issuance of "Notification of Award", shall sign an agreement as per Contract Agreement given in Section IX with Sindhi Language Authority on a stamp paper of the requisite value which shall be paid by the bidder.

17.2 The bidder shall enter into a contract agreement mentioning in it the specification of each book offered and other required details.

**19. Income tax and SST:-**

19.1 In case of filer 4%. In case of Non-filer 7.75% income tax shall be deducted at source.

19.2 13% Sindh Sales Tax shall be deducted at source on service cost (The minimum service cost not less than 10% of total cost).



### **SECTION III – GENERAL CONDITIONS OF CONTRACT**

1. Bid Security @ 5% of value of bid in favour of Chairman Sindhi Language Authority, Hyderabad in the shape of Pay Order/Bank Draft issued by any scheduled bank should be attached with the Bid.
2. The successful bidder while entering into agreement with Sindhi Language Authority shall also furnish for faithful performance of contract, Pay Order/CDR/Bank Guarantee having validity up to 120 days issued by a scheduled bank equivalent to 05% of the value of the contract amount, in favour of Chairman, Sindhi Language Authority and thereafter earnest money would be released in favour of the successful bidder. The successful bidder will be required to submit a fresh Pay Order/CDR/Bank Guarantee of the of the amount equivalent to 5% of the value for every additional award within 15 days of the issuance of letter of intent, however, no additional agreement will be required and every additional work order will be deemed a part of the present agreement.
3. The contract shall be governed by and interpreted in accordance with the Laws of Pakistan.
4. The rate should be inclusive of cost of printing paper, coated plates, printing, binding and book delivery at Hyderabad as per prescribed specifications and all taxes levied by the Government in that regard.
5. The rate per copy (per unit) is to be quoted for the total mentioned quantity.
6. The quantities mentioned in Schedule of Requirements with Financial Bid Proforma are tentative which may vary at the time of award of supply order.
7. In case of any increase or decrease in number of pages of book, their rate shall be calculated on proportionate basis.
8. Prices charged by the Printer for the book delivered and performed under the contract shall not vary from the prices quoted by the Supplier in its bid.
9. The Printer's request for payment shall be made to the Authority in writing, accompanied by invoices describing, as appropriate for book etc. delivered at warehouse (s) in Hyderabad.
10. The printer shall be entirely responsible for all taxes, duties, license fees, etc. leviable at the time of submission of bid and incurred until delivery of the contracted. Book etc. to the Authority at the specified destinations.
11. The proceeds of the Bid security shall be payable to the Authority as compensation for any loss resulting from the Printer's failure to complete its obligations under the Contract.
12. The Bid security shall be discharged by the Authority and returned to the Printer after satisfactory completion of supply.
13. The Printer shall abide by the packing instructions of Sindhi Language Authority.
14. The inspections can be conducted on at the premises of the printer or its Printer/Binder, at point where work is carried out.

15. The period for repair or replacement shall be 15 days after issuance of notice.
16. In particular and without prejudice, the following penalties may be imposed judiciously by the Chairman Sindhi Language Authority for irregularities committed by the successful bidder in execution of work awarded to him/her by the Authority. Any decision with this regard to imposition of penalty/penalties will be enforced only after service of show cause notice (s) on the bidder and providing an opportunity of being heard.
17. The Authority, without prejudice to any other remedy for breach of Contract, by written notice of default sent to the Printer, may terminate the Contract in whole or in part:
  - (i) If the Printer fails to deliver any or all of the book within the period specified in the Contract, or within any extension thereof granted by the Authority.
  - (ii) If the Printer fails to perform any other obligation under the Contract.
  - (iii) If the printer, in the judgment of the Authority has engaged in fraud, misrepresentation and corruption, in competing for or in executing the Contract.
18. The successful bidder shall neither sublet, nor transfer his rights or obligations to any body else whatsoever the case may be.
19. Printing will be done on imported pre-sensitized Coated plates, superior quality imported ink will be used in the printing of book. The successful bidder shall prepare pre-sensitized coated plates at his own expense and no extra cost will be paid by the Authority.
20. The printing of text, illustrations & pictures/maps etc. must be of high quality, free from specks/errors and legible to the readers.
21. The bidder must follow the under-noted standards of binding: The bidder shall make sure that the binding of book is accurate in all respects and properly trimmed as specified/given in the work order by the Authority.
22. The successful bidder shall on completion of printing of the inner text submit three dummy copies of the book to the authorized officer of Sindhi Language Authority.
23. (i) The successful bidder may submit bill of supplied books under this agreement. However, the payment of final bill will be made after deduction of all the penalties. The payment to the bidder will be made within ten days of the submission of bill complete in all respect.

- (ii) In case of additional allocation, bill for payment shall be submitted after completion of supply of 100% additional award.
24. Any serious and negligent violation of the terms & conditions of the agreement shall lead to black listing of firm, forfeiture of the security deposit in shape of Pay Order/CDR/Bank Guarantee and cancellation of the contract.
25. Other instructions issued by the Authority from time to time for printing of the book, will be binding on the successful bidder.
26. In case the successful bidder fails to perform the contract in accordance with the terms and conditions as laid down in the agreement, and instructions issued by the Sindhi Language Authority, the security amount deposited by him shall be got encashed/forfeited in addition to cancellation of contract.
27. If any tax is levied by the Government or is changed during the currency of the agreement, separate instructions will be issued to the bidder. Such instructions will be deemed to be a part of the agreement.
28. If any question/difference or dispute whatsoever with regard to the matters connected with or arising out of this agreement, then every such matter shall be referred to the Chairman, Sindhi Language Authority, and if not resolved, will be settled in light of relevant Clause (s) of SPPRA 2010.

**AFFIDAVIT**

I, Mr. \_\_\_\_\_ S/O \_\_\_\_\_ Proprietor  
the firm M/s. \_\_\_\_\_  
do hereby solemnly affirm and declare that my firm \_\_\_\_\_  
or its sister concern or any of its partners in individual capacity has not been blacklisted by  
any Government/Semi-Government or any Autonomous Body under the control of the  
\_\_\_\_\_ Government.

Deponent \_\_\_\_\_

N.I.C # \_\_\_\_\_

**Verification**

Verified on Oath at \_\_\_\_\_ on this day \_\_\_\_\_ that the  
contents of the above statement are true to the best of my knowledge and belief and  
nothing of importance has been omitted or concealed.

Deponent \_\_\_\_\_

NIC # \_\_\_\_\_



## **Government of Sindh**

**Special Education Teachers Training Academy  
Kotri @ Jamshoro**

**Tender Document  
For**

**Procurement of Goods  
Furniture & Machinery Item**

**Under Sindh Public Procurement  
Regulatory Authority**

**FINANCIAL PROPOSAL**

S. No.	Item	Description	Rate Per Unit in PKR	Unit Price in PKR (inclusive of all taxes)
<b>PURCHASE OF FURNITURE FIXTURE</b>				
1	Centre Table	<u>Specification:</u> Wooden Center Table : Wooden legs and top (3' X 3' X 2')12 mm Imported Glass		
2	Computer Chair	<ul style="list-style-type: none"> <li>The seat and back shall be made of PU foam of density 45 ± 2 Kg/m<sup>3</sup></li> <li>upholstered with changeable fabric upholstery covers (as per requirement).</li> </ul> Back Size: 480 mm. (W) X 550 mm (H) Approx. Seat Size: 480 mm (W) X 550 mm. (D) Approx.		
3	Computer Table	<u>Specifications</u> Wooden laminated computer table of the size 4'x2'x2.5' with one drawer key board and 1 mouse try, moving on imported quality channel, full japani wood sheet, border patti size 2 x ¾ x 48, channel holy japan brass, sprit polish leker and dana polish, superior quality items		
4	Corner Table	Pure wooden size 2x1.5 Wooden color Polished		
5	Dais	<ul style="list-style-type: none"> <li>Specification Size: 620*550*11770mm (H) (20mm)</li> <li>Structure made of high density chipboard pressed</li> <li>with one shelf and</li> <li>around the edges of chipboard.</li> </ul> Finished with lacquer Polish.		
6	Executive Chair	<ul style="list-style-type: none"> <li>Adjustable lumbar support and instant seat height adjustment. Heavy duty</li> <li>prong base Height / width adjustable arms with soft,</li> <li>durable urethane pads. Minimum Dimensions:</li> <li>Overall: 30-1/4"Wx28-3/4"Dx42" to 44-1/2"H.</li> </ul> Best quality leader cushioning , Back Rest etc.		
7	Executive Table	<u>Specification:</u> <ul style="list-style-type: none"> <li>Size 5' x 3' x 2.5'</li> <li>3 Drawer One Side with Handle with lock</li> <li>Heavy Duty Locks and Sliding on imported Railing</li> <li>High Quality Matt Finish</li> <li>Wood Lacquer Polish OR Equivalent</li> </ul>		
8	Office Table	<u>Specification:</u> <ul style="list-style-type: none"> <li>Size 4' x 2.5' x 2.5'</li> <li>3 Drawer One Side with Handle</li> <li>Heavy Duty Locks and Sliding on imported Railing</li> </ul> High Quality Matt Finish Wood Lacquer Polish OR Equivalent		
9	Rack for Books	Wooden Height 7' Length 4' Depth 1'.5''		

10	Revolving Chairs	<p><u>Specification:</u></p> <ul style="list-style-type: none"> <li>• Revolving Chair Medium Back with Armed Rest</li> <li>• Seat and back artificial letheright cushion</li> <li>• High Quality Spring Lift for height adjustment</li> <li>• Imported five legs nylon base with 2 Inch coasters Taiwan preferably OR Equivalent</li> </ul>		
11	Side Rack	<p>Wooden Size 2x2' Polished</p>		
12	Sofa Set	<p><u>Specification:</u></p> <ul style="list-style-type: none"> <li>• Single seater sofa full cushion seat and back artificial letheright inside made of partal wooden frame best</li> <li>• Quality finished with molty foam warranty 10 years. Size seat 22"x18"X3" back height 30" OR Equivalent</li> </ul>		
13	Steel Almirah	<p><u>Specification</u></p> <ul style="list-style-type: none"> <li>• Size 72"x 36" x 18"</li> <li>• Made of Galvanized 20 Gauge Sheet</li> <li>• Four Shelves 2 Doors One Handle with Good</li> <li>• Quality Lock</li> <li>• Finished by Texture</li> <li>• Hammer Finish OR Equivalent</li> </ul>		
14	Office Filing Cabinet	<ul style="list-style-type: none"> <li>• Overall Size:- 18" x 24" x 54"(H)</li> <li>• Made of mild steel sheet of 22 gauge with 04-Nos</li> <li>• drawers with center locking system (imported lock) having with four handles insides with Name tags (pockets) Outside Finished with N.C. Hammer Paint.</li> </ul>		
15	Students Table Chairs	<ul style="list-style-type: none"> <li>• Made by high quality pipe frame with arm rest</li> <li>• Seat and back artificial lethrigh cushion Good Quality Chrome Finish OR Equivalent</li> </ul>		
16	Work Station Chair (Revolving)	<p><u>Specification:</u></p> <ul style="list-style-type: none"> <li>• Revolving Chair Medium Back with Armed Rest</li> <li>• Seat and back artificial letheright cushion</li> <li>• High Quality Spring Lift for height adjustment</li> <li>• Imported five legs nylon base with 2 Inch coasters Taiwan preferably OR Equivalent</li> </ul>		
17	Work station Table (for library)	<p><u>Specification</u></p> <ul style="list-style-type: none"> <li>• Structure mad of mild steel square pipe 20*20mm I.I.L 18 gauge</li> <li>• Finished with silver powder coating paint (plain).</li> <li>• Back pipes of the chair bend at 180 degree without any cut in the pipe.</li> </ul> <p>Finished with N.C. lacquer. Wooden components planned both sides but polished only one side except back strips. Avoided from sap wood and staining. Tablet, back strips with flat head screws 8 numbers by countersign. Sharp edges of wooden components must remove. Slightly make it round. Welding bead must be uniform. Smooth and continuous all around the joint. Shoes unbreakable.</p>		
18	Table 2x6	<ul style="list-style-type: none"> <li>• Training Hall Table (5' X 2'-6" X 3' H)</li> </ul>		

		Made of high density laminations sheet with pvc edge banding on edges Front side of table should be covered with lamination sheet)		
19	Visitors Chair	<ul style="list-style-type: none"> <li>• Size 510 W x 510 D x 830 H (mm)</li> <li>• 1'8.0" W x 1'8.0" D x 2'8.6" H (ft)</li> <li>• Seat Height: 450 (mm)</li> </ul> Seat Height: 1'5.7" (ft)		
20	White Borad	Specification: White board, 4 x 6 ft, double-faced, magnetic, movable with 4 castors Specifications (a) 1 side in white, can be used as a writing board with ink markers. (b) 1 side in green, can be used as writing board with chalks. (c) Both sides can be used as a magnetic board.		
<b>PURCHASE OF MACHINERY EQUIPMENTS</b>				
21	Computer	<b>Specification:</b> a) Tower CPU Core i7 3.4GHz upto 4.90 GHz 4GB DDR3 RAM 500GB SATA Hard Drive Optical super combo b) 19" LED Display c) Key Board & Mouse OR equivalent		
22	Laptop	<b>Specification:</b> <ul style="list-style-type: none"> <li>• Processor 7th Generation Intel® Core™ i7-7500U (2.7 GHz, up to 3.5 GHz with Intel® Turbo Boost Technology, 4 MB cache, 2 cores)</li> <li>• Display 39.6 cm (15.6") diagonal HD SVA BrightView WLED-backlit (1366 x 768)</li> <li>• Storage 1 TB 5400 rpm SATA</li> <li>• Ram 8 GB DDR4-2133 SDRAM (1 x 8 GB)</li> <li>• Operating System FreeDOS 2.0</li> <li>• Graphics AMD Radeon™ R7 M440 Graphics (2 GB DDR3 dedicated)</li> <li>• Optical Drive DVD-Writer</li> <li>• Expansions 1 HDMI, 1 headphone/microphone combo, 2 USB 2.0, 1 USB 3.1, 1 RJ-45, 1 multi-format SD media card reader</li> </ul> Lather Bag with accessories Or equivalent		
23	Multimedia Projector with All Accessories	<ul style="list-style-type: none"> <li>• Display System 3 LCD system</li> <li>• Size of effective display area 0.63" (16 mm) x 3 BrightEra LCD Panel, Aspect ratio: 4:3</li> <li>• Number of pixels 2,359,296 (1024x768 x 3) pixels</li> <li>• Focus Manual</li> <li>• Zoom - Powered/Manual Manual</li> <li>• Type Ultra high pressure mercury lamp</li> <li>• Wattage 210 W type</li> <li>• Lamp Replacement Time Lamp mode: High - 3000 H   Lamp mode: Standard - 5000 H   Lamp mode: Low - 10000 H</li> <li>• Filter Cleaning Cycle 1000 H (cleaning)</li> <li>• Light Output High - 3200L   Standard - 2300L   Low - 2000L</li> <li>• Contrast ratio (full white / full black) 3000:1</li> <li>• Display Resolution Computer input   UXGA 1600 x 1200 dots</li> </ul>		



		<ul style="list-style-type: none"> <li>Connectors Mini D-sub 15-pin (female)   Audio input   HDMI input (HDCP Support)   Lan   USB Or equivalent</li> <li>Projector Screen 6x8 fit Adjustable stand</li> </ul>		
24	Sound System	<p><b>Key Features</b> Make: Audionic</p> <ul style="list-style-type: none"> <li>Rechargeable Battery Wireless MIC</li> <li>Wireless Headgear Mic USB supported</li> <li>SD card Supported</li> <li>Remote control</li> </ul>		
25	Laser Printer Heavy Duty Make: HP / Canon / Epson	<p><b>Specification:</b></p> <ul style="list-style-type: none"> <li>Print speed black: Normal: Up to 30 ppm</li> <li>First page out (ready) Black: Up to 9.2 sec</li> <li>Print quality black (best) Up to 600 x 600 x 2 dpi</li> <li>Resolution: HP FastRes 600, HP FastRes 1200</li> <li>Duty cycle (monthly, A4): Up to 5000 pages</li> <li>Processor speed: 266 MHz</li> <li>Print languages: Host-based printing</li> <li>Connectivity, standard 1 Hi-Speed USB 2.0</li> <li>Paper handling input, standard 150-sheet input tray</li> </ul> <p>Paper handling output, standard 100-sheet output bin Or equivalent</p>		
26	Scanner	<p><b>Specification:</b></p> <ul style="list-style-type: none"> <li>Scan resolution, optical: Up to 4800 dp</li> </ul> <p>Scanner type: Flatbed Bit depth: 48-bit Or equivalent</p>		
27	Photocopier	<p><b>Specification:</b></p> <ul style="list-style-type: none"> <li>Floor mounted heavy duty Photostat machine</li> <li>Laser Dry imaging system</li> <li>Warm Up Time: 30 seconds maximum after powering ON 1 second maximum from the Sleep mode</li> <li>Multiple Copies: 1 to 999 sheets</li> <li>Maximum Original Size: Max. A3 / 11" x 17"</li> </ul> <p>Copy / Print Speed: 25ppm OR equivalent</p>		
28	Generator <b>6KVA</b>	<p><b>Make: Homage / Unique / Aksa Turkey</b></p> <p>Specifications:</p> <ul style="list-style-type: none"> <li>Output: Maximum 6KW</li> <li>Electric starting system</li> <li>Digital meter</li> <li>Double muffler</li> <li>Wheels &amp; handles</li> <li>Lead acid battery</li> <li>Engine oil</li> <li>Gas Kit</li> <li>Fuel tank capacity 25L</li> <li>Consumption 3.1L/hr</li> <li>Suitable for: <ul style="list-style-type: none"> <li>Deep Freezer, Fridge</li> <li>A/C (1.5 Ton)</li> <li>5 Fans</li> <li>20 Energy Savers</li> <li>Washing Machine</li> </ul> </li> </ul>		

		Water Motor		
29	Split A/C	<b>Make: Gree / Haier / Dawlance</b> <b>Specification:</b> <ul style="list-style-type: none"> <li>• Ton: 1.5</li> <li>• Frequency: Fixed</li> <li>• Cooling Capacity: 18000 BTU</li> <li>• Air Circulation: 750 m<sup>3</sup>/h</li> <li>• Power Input: 2000 W</li> <li>• Running Current: 9.6 A</li> <li>• Power Supply: 1,220,50 Ph/V/Hz</li> <li>• EER: 2.45</li> </ul> <b>Includes:</b> Installation with standard warranty. Or Equivalent		
30	Water Dispenser	<b>Make: Homage / Orient / Changhong Ruba</b> <b>Specification:</b> <ul style="list-style-type: none"> <li>• Color Light Grey</li> <li>• Heating Power 550W</li> <li>• Cooling Power 120W</li> <li>• Heating Capacity 5L</li> <li>• Cooling Capacity 1.5L</li> <li>• Hot Tank Capacity 1L</li> <li>• Cold Tank Capacity 3L</li> <li>• knobs/Tap 2</li> <li>• Refrigerator Yes</li> </ul> Or Equivalent		
31	Ceiling Fans	<b>GFC with Copper Wiring Size 56"</b>		
32	Tube Lights	Specifications: <ul style="list-style-type: none"> <li>• Rod Type</li> <li>• Led Light / Tube Light</li> <li>• 36 / 40 Watt</li> </ul> Philips or equivalent		

In the interest of the organization, Special Education Teachers Training Academy @ Kotri District Jamshoro, Special Education Department, Karachi reserve the right to approach one or more of the suppliers having been awarded a purchase order / contract as a result of this quotation.

Name of Firm / Authorized Dealer / Registered Supplier \_\_\_\_\_

Signature & Seal \_\_\_\_\_

Name of Authorized signatory \_\_\_\_\_

Contact Details \_\_\_\_\_

Mailing Address: \_\_\_\_\_

NTN : \_\_\_\_\_ Sales Tax registration No. \_\_\_\_\_ in the

case of discrepancies between unit price and total price, the unit price will prevail.