



Office of the Regional Director Karachi East  
Provincial Ombudsman (Mohtasib) Sindh  
SECRETARIAT

No. POS/

Dated: 3-5-18

4227  
RD/RO/KYE

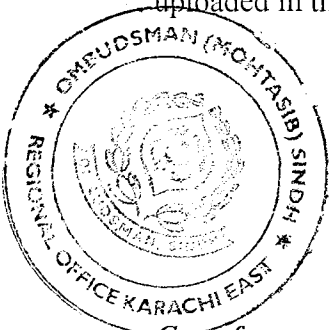
The Managing Director,  
Sindh Public Procurement Regulatory Authority,  
Government of Sindh, Karachi.

**SUBJECT: REQUEST FOR UPLOADING OF TENDER NOTICE IN THE  
WEB SITE OF SPPRA.**

Enclosed please find a CDR of the Tender Notice along with the photo copies of the following documents of this Office for uploading in the Web site of SPPRA as per clause-17(1), because the total involved cost is below one million Rupees. A pay order Rs. 2000/- is also enclosed.

- 1) Procurement Plan.
- 2) Tender Document.
- 3) Notification of Procurement Committee.
- 4) Notification of Committee for Redressal of Complaint

It is therefore, requested that the above Tender Notice may kindly be uploaded in the Web Site of SPPRA within 1 week, positively.



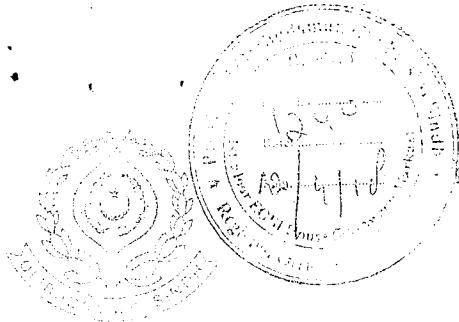
(ZAMIR AHMED KHAN)  
Regional Director, Karachi East

*Copy forwarded for necessary action to:-*

The Secretary/Director/Deputy Director, Information Department, Government of Sindh is requested to kindly publish the enclosed Tender Notice (Only) of this Office in leading Newspapers in Sindhi, Urdu & English within 1 week days, positively

(ZAMIR AHMED KHAN)  
Regional Director, Karachi East

SPPRA INWARD DIARY  
NO. 2982  
DATED 10-05-2018



No. 7613

SECRETARIAT  
PROVINCIAL OMBUDSMAN (MOHTASIB)  
SINDH

Shahrah-e-Kamal Ataturk, Opp: Sindh Secretariat, Karachi

Karachi, dated the 11-04-2018

ORDER

The Hon'ble Ombudsman Sindh has been pleased to authorize Mr. Zamir Ahmad Khan, Advisor Z, at the Planning & Distribution Office at Regional Office, Karachi (East) with immediate effect and till return of Mr. Ahmed Jamil Aliazi, Regional Director, Regional Office, Karachi (East) who proceeded on F & Pakistan leave.

Three specimen signatures of Mr. Zamir Ahmad Khan, Advisor-Z duly attested are attached herewith.

*(Signature)*  
(IQBAL XAFEEES KHAN)  
SECRETARY

Copy forwarded for information & necessary action to:-

- 1. The Hon'ble Ombudsman Sindh, Karachi.
- 2. Officer concerned Mr. Zamir Ahmad Khan, Advisor-Z.
- 3. The Regional Director, Regional Office, Karachi (East).
- 4. The Secretary General, Secretariat, Provincial Ombudsman Sindh, Karachi.
- 5. The Hon'ble Ombudsman.
- 6. Personal file to be maintained.
- 7. Office under file.

*(Signature)*  
(OZAIR AHMED SIDDIQUI)  
Assistant Director (Admin)  
Ph No. 99211714



**Office of the Regional Director Karachi East  
Provincial Ombudsman (Mokhtasib) Sindh  
SECRETARIAT**

4116  
4117

No. POS/7  
Date:

26.4.18

The Director,  
Industries Department,  
Government of Sindh,  
Karachi.

**SUBJECT: PROCUREMENT OF PHYSICAL ASSETS FOR THE CURRENT FINANCIAL YEAR 2017-2018.**

Respected Sir,

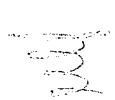
In pursuance of letter No.I(1)SPOM, ACCTF/2017-18 and notification No. DS/11/Adm dated 11.03.2016 issued by the Secretariat Provincial Ombudsman Karachi, the following information for circulation of tender documents for purchase of physical assets is being provided. The meeting has been scheduled for Wednesday 02<sup>nd</sup> May, 2018 at 12:00 noon.

You are, therefore, required to depute officer concerned to attend meeting for the above mentioned date and time, for discussion and finalization of tender documents.

  
 26.4.18  
 (ZAMIR AHMED KHAN)  
 Regional Director, Karachi East

Copy forwarded to:

Mr. Abdul Karim Mahtani, Assistant Registrar / Member of the Procurement Committee, Provincial Ombudsman (Mokhtasib) Sindh's Regional Office, Karachi East, for information and necessary action.

  
 26.4.18  
 (ZAMIR AHMED KHAN)  
 Regional Director, Karachi East

  
 26.4.18

Receive  
 on Sol  
 27/04/2018  
 Time 3:00 P.M.



**Office of the Regional Director Karachi East**  
**Provincial Ombudsman (Mohtasib) Sindh**  
**SECRETARIAT**

**MEETING NOTICE**

A meeting of Procurement Committee is scheduled to be held on 02.05.2018 at 12:00 noon in this Office for preparing bidding documents for procurement of following physical assets in term of Rule-8 of Sindh Procurement Rules-2010.

- Purchase of Plant & Machinery (Photocopier)

It is requested to kindly make it convenient to attend the meeting on the above date, time and venue.

(ZAMIR AHMED KHAN)  
Regional Director, Karachi East

Copy to:

1. Regional Director, POS, RO East Karachi  
Chairman, Procurement Committee.
2. Assistant Registrar, POS, RO East Karachi  
Member, Procurement Committee
3. Representative of Industries Department, GOS, Karachi  
Member, Procurement Committee.



Office of the Regional Director Karachi East  
Provincial Ombudsman (Mohtasib) Sindh  
SECRETARIAT

MINUTES OF PROCUREMENT COMMITTEE MEETING  
HELD ON 02.05.2018

A meeting of the Procurement Committee and finding the bidding for Plant & Machinery intended to be procured by the Regional Office, Provincial Ombudsman (Mohtasib) Sindh, Karachi East.

2. Following attended the meeting.

- |       |   |          |
|-------|---|----------|
| i).   | Mr. Zamir Ahmed Khan<br>Regional Director, Karachi East   | Chairman |
| ii).  | Mr. Abdul Karim Mahtam<br>Assistant Registrar, Karachi East                                     | Member   |
| iii). | Mr. Musarat Mukhtar,<br>Representative of Industries Department<br>Government of Sindh, Karachi | Member   |

3. The proceedings of the meeting were started with reciting of Holy Quran. The Chairman, Procurement Committee in his opening remarks welcomed all the participants of the meeting. After formal proceedings the agenda of the meeting was taken up and approved the bidding documents and also configuration / applications of the following item:

- Plant & Machinery (Photocopier)

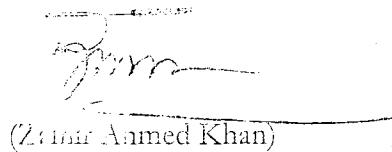
There being no other items for discussion meeting ended with a vote of thanks.

  
(Abdul Karim Mahtam)

Member  
Assistant Registrar, Karachi East

  
(Musarat Mukhtar)

Member  
Representative of Industries Department  
Government of Sindh

  
(Zamir Ahmed Khan)

Chairman  
Regional Director, Karachi East

REGIONAL OFFICE PROVINCIAL OMBUDSMAN

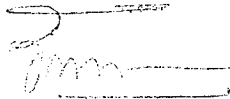


(MOHTASHI BNDH KARACHI (EAST))

S-2, Second Floor E.O.B.I House, (Ex-Awami Markaz),

Near Baloch Colony Bridge, Shara-e-Faisal, Karachi

PH NO. 021-99245217


**MEETING ATTENDENCE SHEET OF CHAIRMAN AND  
MEMBERS OF PROCUREMENT COMMITTEE  
HELD ON 02.05.2018**

S.No.	Name of Officer.	Designation	Signature	Remarks
1	2	3	4	6
1.	Mr. Zamir Ahmed Khan Chairman of Procurement Committee	Regional Director		
2.	Mr. Abdul Karim Muntam Member	Asstt. Registrar		
3.	Mr. Musarrat Mukhtar, Member/Representative of Industries Department, CCS	Dep. Secy		

PROVINCIAL OMBUDSMAN (MOHTASIB) SINDH, REGIONAL OFFICE KARACHI EAST

PROCUREMENT PLAN FOR PLATE MAKING MACHINERY (PHOTOCOPIER) FOR THE FINANCIAL YEAR 2017-2018

S. No.	Title of Procurement	Estimated Cost	Method	Tentative/Actual date of NIT	Tentative/Actual closing date of NIT	Tentative/Actual date of award of contract	Tentative Deadline/Actual Date for Execution	Remarks
1	No. Kyocera Photocopy Machine	Rs. 210,000/-	Open envelope procedure	2nd week of May-2018	4th Week of May-2018	1st Week of June-2018	June-2018	
	<b>TOTAL :-</b>	<b>Rs. 210,000/-</b>						



REGIONAL DIRECTOR  
PROVINCIAL OMBUDSMAN SINDH  
REGIONAL OFFICE KARACHI EAST



No. 8/188/13-14/Admn

SECRETARIAT  
PROVINCIAL OMBUDSMAN (MOHTASIB)  
SINDH

Shahrah-e-Kamal Ataturk, Opp: Sindh Secretariat, Karachi

20

Karachi, dated the 16-03-2016

**NOTIFICATION**

In terms of Rule-7 of Sindh Public Procurement Authority Rules-2010, (Amended-2013) Government of Sindh, Hon,ble Ombudsman Sindh has been pleased to constitute Procurement Committees with the following compositions for the following Regional Offices of Provincial Ombudsman (Mohtasib) Sindh for procurement of Hardware/Computers, Plant & Machinery and Furniture & Fixture etc.

**1. PROCUREMENT COMMITTEE OF REGIONAL OFFICE, LARKANA**

- |   |          |
|---|----------|
| 1. Mr.Zulqarnain Abro<br>Regional Director Larkana                            | Chairman |
| 2. Mr.Abdul Rauf Sial,<br>Assistant Superintendent<br>Regional Office Larkana | Member   |
| 3. Mr.Muhammad Saleem Mangi<br>District Attorney, Session Court, Shikarpur    | Member   |

**2. PROCUREMENT COMMITTEE OF REGIONAL OFFICE, KARACHI (CENTRAL)**

- |  |          |
|--|----------|
| 1. Mr.Nazir Ahmed Qidwai<br>Regional Director, Karachi Central                     | Chairman |
| 2. Mr.Javed Maskoor,<br>Dy. Director/Sr.Fellow<br>Regional Office, Karachi Central | Member   |
| 3. Representative of Industries Deptt.<br>Govt. of Sindh, Karachi                  | Member   |

**3. PROCUREMENT COMMITTEE OF REGIONAL OFFICE, HYDERABAD**

- |  |          |
|--|----------|
| 1. Mr. Muhammad Akram Saeed<br>Regional Director, Hyderabad              | Chairman |
| 2. Ms. Saima Mustafa,<br>Accounts Assistant<br>Regional Office Hyderabad | Member   |
| 3. Mr. Kashif Ali<br>Assistant Commissioner,<br>City Hyderabad.          | Member   |



**4. PROCUREMENT COMMITTEE OF REGIONAL OFFICE, MIRPURKHAS**

- |  |          |
|--|----------|
| 1. Regional Director, Mirpurkhas<br>Regional Office, Mirpurkhas      | Chairman |
| 2. Assistant Registrar<br>Regional Office, Mirpurkhas.               | Member   |
| 3. Executive Engineer<br>Provincial Building, Division<br>Mirpurkhas | Member   |



5. PROCUREMENT COMMITTEE OF REGIONAL OFFICE, NAUSHAHRO FEROZE

1. Regional Director,  
Naushahro Feroze Chairman
2. Mr. Suhail Ahmad Memon  
Fellow  
Regional Office, Naushahro Feroze Member
3. Mr. Nisar Ahmed Memon  
Focal Person, District Education Officer  
Education Department,  
Naushahro Feroze Member

6. PROCUREMENT COMMITTEE OF REGIONAL OFFICE, JACOBABAD

1. Mr. Farhad Baig S. Dahar  
Regional Director, Jacobabad Chairman
2. Mr. Kashif Zia Soomro  
Assistant Registrar  
Regional Office, Jacobabad Member
3. Mr. Muhammad Panjal Buriro  
Focal Person, District Education Officer,  
Education Department,  
Jacobabad Member

7. PROCUREMENT COMMITTEE OF REGIONAL OFFICE, DADU

1. Mr. Nadir Ali Jamali  
Regional Director, Dadu Chairman
2. Mr. Samiullah Jyo  
Assistant Registrar  
Regional Office, Dadu Member
3. Mr. Irshad Ali Zibardi  
Principal Govt. Degree College, Dadu Member

8. PROCUREMENT COMMITTEE OF REGIONAL OFFICE, KHAIRPUR MIR'S

1. Haji Ghulam Kasim Baloch  
Regional Director, Khairpur Chairman
2. Mr. Mohammad Hassan Erohi  
Assistant Registrar  
Regional Office, Khairpur Member
3. Syed Nadeem Shah  
Focal Person, Deputy Director,  
On Farm Water Management,  
District Khairpur Member

9. PROCUREMENT COMMITTEE OF REGIONAL OFFICE, BADIN

1. Waqar Ahmed Bhurgri  
Regional Director, Badin Chairman
2. Mr. Abdul Sattar Memon  
Fellow  
Regional Office, Badin Member
3. Mr. Zaheer-uddin Khushkeli  
Focal Person, AEN Education Works,  
Badin Member



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**10. PROCUREMENT COMMITTEE OF REGIONAL OFFICE, KARACHI (SOUTH)**

1. Mr. Ishrat Ali Siddiqui  
Regional Director,  
Regional Office, Karachi South Chairman
2. Mr. Sajjad Ahmed Soomro  
Assistant Registrar  
Regional Office, Karachi South Member
3. Representative of  
Industries Department,  
Govt. of Sindh Member

**11. PROCUREMENT COMMITTEE OF REGIONAL OFFICE, KARACHI (EAST)**

1. Mr. Ahmad Jamal Aijazi  
Regional Director,  
Regional Office, Karachi East Chairman
2. Mr. Abdul Karim Mahtam  
Assistant Registrar  
Regional Office, Karachi East Member
3. Representative of  
Industries Department,  
Govt. of Sindh Member

**12. PROCUREMENT COMMITTEE OF REGIONAL OFFICE, SUKKUR.**

1. Mr. Wahid Bux Mahar  
Regional Director,  
Regional Office, Sukkur Chairman
2. Mr. Tahseen Akhtar Qazi,  
Assistant Registrar  
Regional Office, Sukkur Member
3. Mr. Abdul Ghani,  
Superintendent,  
Board of Intermediate & Secondary Education,  
Sukkur. Member

**13. PROCUREMENT COMMITTEE OF REGIONAL OFFICE, GHOTKI.**

1. Mr. H. Ahmed Khan Jamali  
Regional Director,  
Regional Office, Ghotki. Chairman
2. Mr. Deedar Hussain Kalwar,  
Computer Operator,  
Regional Office, Ghotki. Member
3. Mr. Arshad Khan Qureshi,  
Additional Accounts Officer,  
Ghotki @ Mirpur Mathelo. Member

**14. PROCUREMENT COMMITTEE OF REGIONAL OFFICE, SHAHEED BENAZIRABAD**

1. Mr. Khan Muhammad Zardari  
Regional Director, Shaheed Benazir Abad Chairman
2. Mr. Majid Rasheed,  
P.A. to Regional Director. Member

15. PROCUREMENT COMMITTEE OF REGIONAL OFFICE, THARPARKAR @ MITHI

- |   |          |
|---|----------|
| 1. Mr. Muhammad Saleem<br>Regional Director, Tharparkar @ Mithi   | Chairman |
| 2. Mr. Raza Muhammad Dal,<br>Assistant, Tharparkar @ Mithi  | Member   |
| 3. Mr. Natho Khan Rahemoun,<br>Focal Person, Deputy Director,<br>Social Welfare Department, Tharparkar. | Member   |

All the above Procurement Committees are directed to ensure follow of SPPRA Rules-2010 (Amended -2013), strictly.

*sd/-*  
**(SYED HASHIM RAZA ZAIDI)**  
SECRETARY

Copy for information and necessary action to:-

01. Managing Director, Sindh Public Procurement Regulatory Authority, Govt. of Sindh, Karachi
02. Secretary, Industries Deptt. Govt. of Sindh with request to nominate and send the representative in the meetings of Procurement Committees of Regional Offices Karachi (Central), Regional Karachi (South) & Regional Office Karachi (East)
03. Concerned Regional Office, with direction to follow SPPRA Rules-2010 (Amended -2013), strictly (*Regional Office, Karachi (East)*).
04. Chairman and Members of Procurement Committee of Concerned Regional Office.
05. Accountant General Sindh, Karachi
06. Concerned District Accounts Officers of pertaining Regional Offices.
07. P.S to Hon,ble Ombudsman.
08. P.S to Secretary.



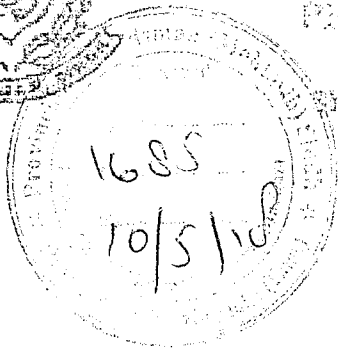
*Siddiqui*  
**(OZAIR AHMED SIDDIQUI)**  
ASSISTANT DIRECTOR (ADMN)  
Tel: 99211714



SECRETARIAT  
PROVINCIAL OMBUDSMAN (MOHTASIB)  
SINDH

Shahrah-e-Kamal Ataturk, Opp Sindh Secretariat, Karachi.

Karachi, dated the 9/5/18



NOTIFICATION

In partial modification of this Secretariat Notification No.8/188/13-14/Admn dated 16-03-2016, following amendment is hereby made in the Procurement Committee for the Regional Office (Mohtasib), Karachi East:

Existing Chairman:	Mr. Ahmed Jamaat Aijazi, Regional Director, Regional Office, Karachi East.
Substituted Chairman: (all ex-Pakistan Leave of existing Chairman).	Mr. Zamir Ahmed Khan, Regional Director, Regional Office, Karachi East

All other members of the Procurement Committee shall remain the same.

This will take effect immediately

(IQBAL NAFEEES KHAN)  
SECRETARY

Copy for information to :-

1. The Managing Director, Sindh Public Procurement Regulatory Authority Government of Sindh, Karachi.
2. Chairman and Members of Procurement Committee Regional Office, Karachi East of Provincial Ombudsman, Sindh.
3. Regional Director, Regional Office Karachi East of Provincial Ombudsman, Sindh with direction to ensure compliance of SPPRA Rules-2010 (Amended-2017), strictly.
4. Accountant General Sindh, Karachi.
5. P.S to Hon'ble Ombudsman.
6. P.S to Secretary.

(OZAIR AHMED SIDDIQUI)

REGIONAL DIRECTOR (ADMIN)

10.05.18

10/5/18



Rs.200/-

REGIONAL OFFICE PROVINCIAL OMBUDSMAN

(MOHTASIB). SINDH, KARACHI (EAST)

S-2 Secoud Floor E.O.B.I House, (Ex-Awami Markaz),  
Near Baloch Colony Bridge, Shara-e-Faisal, Karachi

PH NO. 021-99245217

ORDER NO. POS/RO/SPPRA/2017-2018/KE

TENDER DOCUMENTS

FOR

PLANT & MACHINERY

(PHOTOCOPIER)



**REGIONAL OFFICE PROVINCIAL OMBUDSMAN**  
**(MOHTASIB), SINDH, KARACHI (EAST)**  
F 9 Floor E.O.B.I House, (Ex-Awami Markaz),  
Near Baloch Colony Bridge, Shara-e-Faisal, Karachi  
**PH NO. 021-99245217**

**TENDER DOCUMENT**

SCHEDULE TO INVITATION TO TENDER NO. POS/RD/SPPRA/2017-2018/KE

1. Date & Time of Receipt of Tender: 28/05/2018 till 11.00 a.m.
2. Date & Time of Opening Tender: 28/05/2018 at 01.00 p.m.

As per above mentioned schedule tenders shall be opened before the bidders or their representatives at Regional Office, Provincial Ombudsman (Mohtasib) Sindh, Karachi (East).

Offer shall remain valid for 90 days from the date of opening of tender. Tender should quote their price clearly on the basis of free delivery to consignee at Karachi, inclusive of all taxes.



Office of the Regional Director Karachi East  
Provincial Ombudsman (Mohtasib) Sindh  
SECRETARIAT

NOTICE INVITING TENDER

Regional Office, Provincial Ombudsman (Mohtasib) Sindh, Karachi (East) invites sealed bids from interested firms or persons registered with the General Sales Tax, Income Tax and Excise & Taxation Department for supply of the following items during the financial year 2017-2018:-

• **Plant & Machinery (Photocopier)**

The Tender Documents can be purchased from Accounts Section of this Office on submission of written application on the letter heads on non-refundable cash payment of Rs.200/- each on any working day up to 20/15/2018 till 11:00 a.m. for Plant & Machinery (Photocopier).

As per SPPRA Rules-2010 (single stage one envelop procedure), the Tenders will be opened on the same date at 12:00 noon in the presence of such bidders who may intended to attend the opening and Procurement Committee in this Office..

The offer must be accompanied by a Bid Security @ five percent of quoted rates in shape of Pay order / Demand draft in favour of each Tender.

The Bidders should follow the detailed terms & conditions indicated in the Bid Documents.

Sealed tenders should be addressed to Director, Regional Office, Provincial Ombudsman (Mohtasib) Sindh, Karachi (East), at S-2 Second Floor E.O.B.I House, (Ex-Awami Markaz), Near Baloch Colony Bridge, Shah-e-Faisal, Karachi by clearly marking on the top of the Envelope "Tender for Plant & Machinery (Photocopier)".

The Procuring Agency may reject any Bid subject to relevant provision of SPPRA Rules-2010 and may cancel the Bidding process at any time prior to the acceptance of bid or proposal as per Rules-25 of SPPRA Rules-2010.

(ZAMIR AHMED KHAN)  
REGIONAL DIRECTOR

REGIONAL OFFICE, PROVINCIAL OMBUDSMAN  
(MOHTASIB) SINDH, KARACHI (EAST)

REGIONAL OFFICE, PROVINCIAL OMBUDSMAN

(MOHTASIB) SINDH KARACHI (EAST)

S-2, Second Floor E.O.B.I. House (Ex-Awami Markaz),

Near Baloch Colony Bridge, Shara-e-Faisal, Karachi

PH. NO. 021-99245217

TENDER DOCUMENT

Bidders are requested to confirm the specifications and specify the model and make of the product with technical literature/proposal, if any.

**TERMS & CONDITIONS**

Reputed interested firms/bidders having relevant experience at least three years in dealing with Hardware Computer, Plant & Machinery and Furniture items are requested to submit following information documents.

1.
  - i. Tender documents will be received up to 11:00 A.M. on 28.05.2018 and will be opened on the same date at 01:00 P.M. in presence of bidders or their representatives at Regional Office Provincial Ombudsman (Mohtasib) Sindh, Karachi (East).
  - ii. Sealed tenders should be addressed to Director, Regional Office, Provincial Ombudsman (Mohtasib) Sindh, Karachi (East), Karachi S-2, Second Floor E.O.B.I House, (Ex-Awami Markaz), Near Baloch Colony Bridge, Shara-e-Faisal, Karachi by clearly marking on the top of the Envelop "TENDER".
  - i. The bidder should provide Registration Certificates of Income Tax & Sales Tax Department.
  - ii. National Competitive Bidding method will be applied as per SPPRA Rules-2010 by following Single Stage One Envelope Procedure.
  - iii. Free delivery shall be made within 10 days from the date of award of contract supply under to consignee premises.

2. BID SECURITY

- (a) Bid Security (refundable) at five percent of the bid amount in shape of pay order/demand draft in favour of Director, Regional Office, Provincial Ombudsman (Mohtasib), Sindh Karachi (East) shall be deposited with the offer otherwise offer will be rejected.
- (b) (i). Bid security shall remain valid for a period of 28 days beyond the validity period for bids.  
(ii). Bids security shall be released to the unsuccessful bidders once the contract has been signed with the successful bidder or the validity period has expired.



**REGIONAL OFFICE, PROVINCIAL OMBUDSMAN**

**(MOHTASIB), SINDH KARACHI (EAST)**

S-2, Second Floor C.G.R.I House, (Ex-Awami Markaz),

Near Baloch Canal Bridge, Phara-e-Faisal, Karachi

PH NO. 021-9245217

**TENDER DOCUMENT**

3. **PERFORMANCE SECURITY**

(a) Successful bidder will have to deposit Performance Security @ 10% of the contract amount in shape of Pay order/Demand Draft/Bank Guarantee in favour of Director, Regional Office, Provincial Ombudsman (Mohtasib), Sindh Karachi (East) (Proforma enclosed).

(b) Validity of performance security shall extend at least ninety days beyond the date of completion of contract to cover defects liability period or maintenance period subject to final acceptance by the procuring agency as per rule-39 of SPPRA-2010.

4. Payment will be released / made on completion of supply/work (in all respect) subject to inspection.

5. The vendor shall enclosed copy of GST invoice along with bill for the amount due on goods supplied.

6. All bidders shall sign in attendance sheet

7. In case of any holiday or uncertainty in the city Tenders/Bids will be opened on next working day.

**SPECIAL CONDITIONS:**

1. Tender should be properly sealed.

2. Bidders are required to quote the amount separately for each item both in figures and words on Tender/Bid Documents only alongwith covering letter head duly sealed and signed

3. Regional Office Provincial Ombudsman (Mohtasib) Sindh, Karachi (East) reserves the right to increase or decrease the quantity without assigning any reason.

4. (i) Regional Office, Provincial Ombudsman (Mohtasib) Sindh, Karachi (East), may cancel the bidding process at any time prior to the acceptance of a bid or proposal.

(ii) Intimation of the cancellation of bidding process shall be given promptly to all bidders and bid security shall be returned along with such intimation.

(iii) The procuring agency shall, upon request by any of the bidders, communicate reasons for the cancellation of bidding process, but is not required to justify such grounds.

5. Supply will be accepted subject to inspection according to specification given in the schedule

**REGIONAL OFFICE, PROVINCIAL OMBUDSMAN**

**(MOHTASIB), SINDH KARACHI (EAST)**

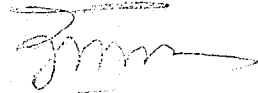
S-2, Second Floor E.O.B.I House, (Ex-Awami Markaz),

Near Baloch Colony Bridge, Sharn-e-Maisal, Karachi

**PH NO. 021-99245217**

**TENDER DOCUMENT**

6. After acceptance of offer the firm shall be required to submit performance security and execute agreement (performa attached) within 15 days. In case of failure the bid security shall be liable to be forfeited.
7. In case of dispute, if any between the parties the same shall be settled as per arbitrations laws being in force in Pakistan.
8. Free installation/documentation at Bidders responsibility shall be confirmed by the Bidders where necessary.
9. Quoting Firms/Bidders shall be bound to provide warrantee that in case of any material/manufacturing defects, the Firms/Bidders will replace the same/remove the defect free of cost within one year.
10. The successful Bidder/Bidders will be bound to supply the items as per specification mentioned in the Tender Document within specific period given in the supply order. In case of failure, penalty of 3% of the supply order per month or part thereof up to maximum limit of 10% shall be imposed on the supplier or their performance guarantee shall be liable to be forfeited.
11. The firms/bidders will demonstrate/display their quoted item(s) (if procurement agency desire), before procurement committee of this Office.
12. Presence of representative of successful Bidder(s) is compulsory at the time of inspection of their supplied items (as per mentioned in the Tender Documents).
13. The bidder should submit the brochures and pictures of the items along with the rates
14. Firms/Bidders will attach the receipt of Accounts Section of this Office with the tender document.



(ZAMIR AHMED KHAN)  
REGIONAL DIRECTOR  
REGIONAL OFFICE, PROVINCIAL OMBUDSMAN  
(MOHTASIB) SINDH, KARACHI (EAST) /  
CHAIRMAN, PROCUREMENT COMMITTEE

REGIONAL OFFICE PROVINCIAL OMBUDSMAN  
(MUHAMMAD BIN DIL KARACHI (EAST))

PH NO. 121-99245217

FEEDER DOCUMENT

Items	Description of Stores	Quantity Required	Price per Unit both in figures & words free delivery to Consignee's end (inclusive all taxes)
01.	<p><u>FLUENT COPY</u>  <u>FLUENT COPY</u>  <u>FLUENT COPY</u>                      Technology: Laser Single Component                      Type: Desktop Copier                      Copy Speed: 22CPM (Minimum)                      Continuous Copying: 1-999 Copies                      Memory Capacity: 32 MB Standard                      Original Copy Size: Max A-3                      Zoom Range: 25% - 400%                      Paper Feeding: 1 x 300 sheets, Universal Cassette                      Drum Life: Minimum 150,000 copies                      Toner Life: Minimum 8000 copies per bottle                      Service: After expiry of warranty period prompt service must be given</p>	01 No.	Rs _____

Signature of Officer \_\_\_\_\_

Performance Security Form

[name of Procuring Agency]

WHEREAS [name of Supplier] (hereinafter called "the Supplier") has undertaken, in pursuance of Contract No. [reference number of the contract] dated \_\_\_\_\_ 201[ ] to supply [specification of goods and services] (hereinafter called "the Contract");

WHEREAS it has been stipulated by you in the said Contract that the Supplier shall furnish you with a bank guarantee by a reputable bank for the sum specified therein as a condition for compliance with the Supplier's performance obligations in accordance with the terms of the Contract;

WHEREAS we have agreed to give the Supplier a guarantee:

HEREFORE WE hereby affirm that we are Guarantors and responsible to you, on behalf of the Supplier, up to a total of [amount of the guarantee in words and figures], and we undertake to pay you, upon your first written demand declaring the Supplier to be in default under the Contract and without delay or argument, any sum or sums within the limits of [amount of guarantee] as aforesaid, without your needing to prove or to show grounds or reasons for your demand of the sum specified therein.

This guarantee is valid until the \_\_\_\_\_ day of \_\_\_\_\_ 201[ ]

Signature and seal of the Guarantors

\_\_\_\_\_  
[name of bank or financial institution]

\_\_\_\_\_  
[address]

\_\_\_\_\_  
[date]

Bid Security Form

Whereas [name of the Bidder] (hereinafter called "the Bidder") has submitted its bid dated [date of submission of bid] for the supply of [name and/or description of the goods] (hereinafter called "the Bid").

KNOW ALL PEOPLE by these presents that we [name of bank] of [name of country], having our registered office at [address of bank] (hereinafter called "the Bank"), are bound unto [name of Procuring agency] (hereinafter called "the Procuring agency") in the sum of for which payment well and truly to be made to the said Procuring agency, the Bank binds itself, its successors, and assigns by these presents. Sealed with the Common Seal of the said Bank this \_\_\_\_\_ day of \_\_\_\_\_ 2015.

THE CONDITIONS of this obligation are:

1. If the Bidder withdraws its Bid during the period of bid validity specified by the Bidder on the Bid Form; or
2. If the Bidder, having been notified of the acceptance of its Bid by the Procuring agency during the period of bid validity:
  - (a) fails or refuses to execute the Contract Form, if required; or
  - (b) fails or refuses to furnish the performance security, in accordance with the Instructions to Bidders;

we undertake to pay to the Procuring agency up to the above amount upon receipt of its first written demand, without the Procuring agency having to substantiate its demand, provided that in its demand the Procuring agency will not claim the amount claimed by it is due to it, owing to the occurrence of one or both of the two conditions, specifying the occurred condition or conditions.

This guarantee will remain in force up to and including twenty eight (28) days after the period of bid validity, and any demand in respect thereof should reach the Bank not later than the above date.

\_\_\_\_\_  
[signature of the bank]

REGIONAL OFFICE PROVINCIAL OMBUDSMAN

(MOHTARIB), SINDH KARACHI (EAST)

F-9 First Floor E.C.B.T House, (Ex-Awami Markaz),  
Near Baloch Colony Bridge, Saddar-e-Faisal, Karachi

PH NO. (021-9224631)

TENDER DOCUMENT

TENDER NO. POS/RD/SPPRA/2017-2018/KE

(The Bidders shall fill in the certificate below failing which the Tender will liable to  
be considered as cancelled

CERTIFICATE

WE GUARANTEE TO SUPPLY THE STORES EXACTLY IN ACCORDANCE WITH  
THE REQUIREMENT SPECIFIED IN THE INVITATION TO TENDER & AGREED  
ACCORDING TO ABOVE TERMS AND CONDITIONS. WE WILL COMPLETE ALL THE  
FORMALITIES TILL FINAL OF PROCUREMENT PROCESS AT REGIONAL OFFICE,  
PROVINCIAL OMBUDSAMAN, SINDH, KARACHI (EAST). WE WILL NOT BACK OUT  
(IF WE BECOME SUCCESSFUL BIDDER).

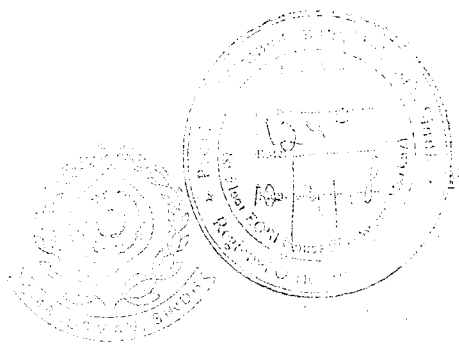
Name (in block letter): \_\_\_\_\_

Designation : \_\_\_\_\_

Office Address: \_\_\_\_\_

Signature with Date: \_\_\_\_\_

Office Stamp : \_\_\_\_\_



No. 7613

SECRETARIAT  
PROVINCIAL OMBUDSMAN (MOHTASIB)  
SINDH

Shahrah-e-Kamal Ataturk, Opp: Sindh Secretariat, Karachi

Karachi, dated the 11-04-2018

11/12.4

ORDER

The Hon'ble Ombudsman Sindh has been pleased to authorize Mr. Zamir Ahmad Khan, Advisor-Z to a/c Drawing & Disbursing Officer at Regional Office, Karachi (East) and immediate effect and all matters of Mr. Ahmed Jamal Ajjana, Regional Director, Regional Office, Karachi (East) who presented on Pe-Pakhi employee

Copy of specimen signature of Mr. Zamir Ahmad Khan, Advisor-Z duly attested are enclosed herewith.

*ceel*  
(GOBAL XAFEEES KHAN)  
SECRETARY

Copy forwarded for information & necessary action to:-

- 1. The Accountant General Sindh, Karachi.
- 2. Officer concerned Mr. Zamir Ahmad Khan, Advisor-Z.
- 3. The Regional Director, Regional Office, Karachi (East).
- 4. The Accounts Officer, Secretariat Provincial Ombudsman Sindh, Karachi.
- 5. P.S to Hon'ble Ombudsman.
- 6. Personal file to officer concerned.
- 7. Office order file.

*Zamir Ahmad Khan*  
(ZAMIR AHMED SIDDIQUI)  
Regional Director (Adm)  
P.O. No. 941/18