



**KARACHI WATER & SEWERAGE BOARD**  
**OFFICE OF THE EXECUTIVE ENGINEER (E&M-WATER)**  
**CLIFTON / SADDAR TOWN, DISTRICT SOUTH-B**  
**At Frere Pumping Station, Opp: Glass Towers, Clifton Karachi**

NO.EE/E&M-W/CST/DS-B/KW&SB/2018/ 85

Dated: 10-05-2018

The Director (C.B),  
Sindh Public Procurement Regulatory Authority,  
Karachi.

SUBJECT:- **REQUEST FOR HOISTING OF NOTICE FOR INVITING TENDERS THROUGH WEBSITE FOR THE WORKS OF "URGENT REPAIR / OVERHAULING AND REPLACEMENT OF DEFECTIVE PARTS STANDBY DIESEL GENERATOR SET (100 KVA) MAKE PARKING AT KHAJOUR BAZAR WATER PUMPING STATION UNDER (E&M-WATER), DISTRICT SOUTH, KW&SB"**

Enclosed please find herewith a pay order for amounting to **Rs.2,000/= (Rupees Two Thousand Only)** vide **Pay Order No.0133.4219378** Dated: **07-05-2018, Meezan Bank, Water Pump Branch Karachi**, in favour of SPPRA for Notice Inviting Tender for uploading / hoisting Authority's on website of SPPRA. The estimates cost **Below 1.00 Million.**

- Encl: (1) Pay order.  
(2) NIT.  
(3) Bidding document 01 Set.  
(4) Copy of CRC.  
(5) Copy of Letter of Procurement Committee-I, KW&SB.  
(6) Evaluation Criteria.  
(7) Procurement Plan.

EXECUTIVE ENGINEER (E&M-WATER)  
CLIFTON / SADDAR TOWN, DISTRICT SOUTH  
K.W.&.S.B.

Copy to :-

1. The DMD(T/S), KW&SB.
2. The Director (Design), KW&SB / Convener of the Committee.
3. Mr. Saif-ul-Haque ADI (Audit) KMC / Member.
4. Mr. Maqsood Ahmed Sheikh S.E (KMC) / Member.
5. The Superintending Engineer, District South, KW&SB.
6. The Accounts Officer (Revenue), KW&SB.
7. The Accounts Officer, (South-B), KW&SB.
8. Office Copy.

SPPRA INWARD DIARY  
NO : 2959  
DATED : 10-05-2018



# KARACHI WATER & SEWERAGE BOARD

OFFICE OF THE EXECUTIVE ENGINEER (E&M-WATER)

CLIFTON / SADDAR TOWN, DISTRICT SOUTH

At Frere Pumping Station, Opp: Glass Towers, Clifton Karachi

Contact No. 0333-3869003

## NOTICE FOR INVITING TENDER

THROUGH AUTHORITY'S WEBSITE (On Item Rate Basis).

Estimated Cost Rs.8,72,264/= (Below 01 Million)

Sealed tenders are invited under SPP Rules-2010 for the work mentioned below :-

1.	Name of work :	<b>URGENT REPAIR / OVERHAULING AND REPLACEMENT OF DEFECTIVE PARTS STANDBY DIESEL GENERATOR SET (100 KVA) MAKE PARKING AT KHAJOUR BAZAR WATER PUMPING STATION UNDER (E&amp;M-WATER), DISTRICT SOUTH, KW&amp;SB.</b>
2.	Eligibility of Contactor:	All eligible bidder should having NTN Certificate. GST Number / Registration. (i) Three Years Relevant work experience. (ii) Turn-over of at least Rs.8,72,264/= of last three years. (iii) Registration with Sindh Revenue Board (SRB).
3.	Tender can be purchased:	Tenders documents can be purchased from the Office of the Accounts Officer (Revenue), KW&SB at KW&SB Head Office, at 1 <sup>st</sup> Floor Old KBCA Annexy Building, Behind Civic Centre, Gulshan-e-Iqbal Karachi, between 9.00 am to 1.00 pm in any working day except the date of opening of the tenders or can be down loaded from SPPRA's Website.
4.	Source of Funding:	KW&SB's own funds.
5.	Bid Security:	2% bid security of the quoted cost / price in shape of pay order / Bank Draft or Bank Guarantee from any schedule bank of Pakistan in favour of KW&SB. Bid Security must be accompanied with the Tender documents otherwise the tenders shall be treated as invalid / rejected.
6.	Tender Fee:	<b>Rs.1000/=</b> Non-Refundable in shape of Pay Order in favour of KW&SB.
7.	Last date of issuing tender documents:	One day before the date of opening tender, since 1 <sup>st</sup> hoisting i.e <b>28-05-2018.</b>
8.	Date & time of submission of tenders & Opening of Tenders:	<b>29-05-2018</b> , upto 11.00 AM and will be opened at 11.30 AM.
9.	Place of Opening:	Tenders will be opened by the <b>Procurement Committee-I, KW&amp;SB</b> , at the office of the <b>Chief Engineer (IPD), KW&amp;SB</b> at <b>situated at Block-"E" 9<sup>th</sup> Mile Karsaz, Shahrah-e-Faisal Karachi.</b>
10.	Un-responded tender will be again issued / submitted / opened on (2 <sup>nd</sup> Attempt)	<b>2<sup>nd</sup> attempt tender will be issued from date : 30-05/2018 to 13-06/2018.</b> <b>Submission on 14-06-2018 at 11.00 am and will be opened at 11.30 am.</b>
11.	Scope of work :	<b>Improvement of Water Supply System.</b>

Note :-

- Tender / bidding documents may be downloaded from SPPRA Website.
- The Procuring Agency may rejected any bid subject to relevant provision of SPP Rules-2010.
- In case of any unforeseen situation resulting in closure of office on the date of opening or if Government declares Holiday the tender shall be submitted / opened on the next working day at the same time & venue.
- No tender shall be issued on the date of opening of tender.

KARACHI WATER & SEWERAGE BOARD

Ghulam Siddique  
Ex Engineer (E&M-W)  
Dist South KW & SB



## **TENDER DOCUMENTS**

### **FOR THE WORK OF**

**URGENT REPAIR / OVERHAULING AND REPLACEMENT  
OF DEFECTIVE PARTS STANDBY DIESEL GENERATOR  
SET (100 KVA) MAKE PARKING AT KHAJOOR BAZAR  
WATER PUMPING STATION UNDER (E&M-WATER),  
DISTRICT SOUTH, KW&SB.**

**EXECUTIVE ENGINEER (E&M-WATER)  
CLIFTON / SADDAR TOWN, DISTRICT SOUTH-B**

**KARACHI WATER & SEWERAGE BOARD**

# BIDDING CRITERIA

1.	Name of procuring Agency	<b>K.W.&amp;.S.B</b>
2.	Name of work	<b><u>URGENT REPAIR / OVERHAULING AND REPLACEMENT OF DEFECTIVE PARTS STANDBY DIESEL GENERATOR SET (100 KVA) MAKE PARKING AT KHAJOOR BAZAR WATER PUMPING STATION UNDER (E&amp;M-WATER), DISTRICT SOUTH, KW&amp;SB.</u></b>
3.	Brief Description of work	It is found that the Khajoor Bazar Water Pumping Station in which 100 KVA Generating Set was installed but the same is not working properly due to this the complete overhauling work is urgently required as the same is making very black carbonized smoke due to this area public has making complaints for removal of the same on urgent basis for improvement of water supply system.
4.	Procuring Agency Address:	<b><u>OFFICE OF THE EXECUTIVE ENGINEER (E&amp;M-WATER), At Frere Pumping Station, Opp: Glass Towers, Clifton Karachi</u></b>
5.	Estimate Cost.	<b>Rs.8,72,264/=</b>
6.	Amount of Bid Security	
7.	Period of Bid Validity.	<b>90 days</b>
8.	Security Deposit including Bid Security.	<b>@ 10% of Billed amount</b>
9.	Venue, time and date of Bid Opening	The tender in sealed cover super scribed with the name of the work should be dropped in the Tender Box kept in the office of the Chief Engineer (IPD), KW&SB, Block-"E", 9 <sup>th</sup> Mile Karsaz, Shahrah-e-Faisal Karachi _____ at 11.00 pm and will be opened on same day at 11.30 pm by Tender Opening Committee.
10.	Deadline for submission of Bid with time.	_____ at 11.00 pm
11.	Time for completion.	<b>10 days</b>
12.	Liquidity damages.	<b>Rs.0.05% per day (Daily)</b>
13.	Bid issued to firm	
14.	Deposit Receipt No. and date.	
15.	Tender Cost.	<b>Rs.2,000/=</b>
16.	Eligibility of Contractor	i) Having National Tax No. (Copy may be attached).  ii). Three Years relevant work experience. iii). Three Years Turn Over Bank statement. iv). Registration with SRB.

EXECUTIVE ENGINEER (E&M-WATER)  
SADDAR TOWN, DISTRICT SOUTH  
K.W.&.S.B.

AUTHORITY ISSUING BIDDING DOCUMENTS

# **KARACHI WATER & SEWERAGE BOARD**

## **OFFICE OF THE EXECUTIVE ENGINEER (E&M-WATER)**

### **CLIFTON / SADDAR TOWN, DISTRICT SOUTH-B**

SUBJECT:-

#### **URGENT REPAIR / OVERHAULING AND REPLACEMENT OF DEFECTIVE PARTS STANDBY DIESEL GENERATOR SET (100 KVA) MAKE PARKING AT KHAJOUR BAZAR WATER PUMPING STATION UNDER (E&M-WATER), DISTRICT SOUTH, KW&SB.**

S.NO.	DESCRIPTION	QTY.	RATE		PER UNIT / ITEM	AMOUNT IN RUPEES
			Rupees in Figures.	Rupees in Words.		
1.	Dismantling & Re-Assembling of 100 KVA make Parking Engine upto head block nozzle, fuel injection, pumps, dynamo fuel liner, radiator, water body etc. i/c transportation from site to workshop to site as per site requirement as per instruction of Engineer Incharge.	01 Job			P/job	
2.	P/F Parking Engine head /block with crank shaft and piston rod as per site requirement as per instruction Incharge Engineer.	01 Job			P/Job	
3.	Repairing and Overhauling Turbo Charger by using kit bearing. Bush re-metalling complete job as per site requirement instruction of Incharge Engineer.	01 Job			P/Job	
4.	Repairing or water body pump, bearing bush etc. as per site requirement and instruction of Engineer Incharge.	01 Job			P/Job	
5.	Overhauling of fuel injection pump re-metalling calibration as per site requirement of Engineer Incharge.	01 Job			P/job	
6.	P/F radiator service site requirement of Engineer Incharge, i/c replacement of top and bottom piece.	01 No.			Each	
7.	Replacement of cylinder liner complete in all respect as per site requirement and instruction of Engineer Incharge.	06 Nos.			Each	
8.	P/F Piston for Parking	06 Nos.			Each	
9.	P/F of Piston ring as per sample and instruction of Engineer Incharge.	06 Nos.			Each	

(Continued on next page)

S.NO.	DESCRIPTION	QTY.	RATE		PER UNIT / ITEM	AMOUNT IN RUPEES
			Rupees in Figures.	Rupees in Words.		
10.	P/F of cam bushes.	06 Nos.			Each	
11	Replacement of Ampere Meter	01 No.			Each	
12.	Replacement of Volt Meter	01 No.			Each	
13.	Replacement of Actuator solenoid	01 No.			Each	
14.	P/F Water pressure meter	01 No.			Each	
15.	P/F all pressure meter /Oil pressure meter	01 No.			Each	
16.	P/F all temperature meter	01 No.			Each	
17.	P/F Air Fuel (Guard) (Imported)	02 Nos.			Each	
18.	P/Foil Filter	02 Nos.			Each	
19.	P/F Fuel Filter	02 Nos.			Each	
20.	P/F of AVR	01 No.			Each	
21.	Complete servicing of self starter replacement of all over defective parts as per site requirement and instruction of Engineer Incharge.	01 Job			P/Job	
22.	Servicing /setting of governor and replacement of parts complete job as per site requirement and instruction of Engineer Incharge.	01 Job			P/Job	
23.	Replacement of hose pipe upper and lower (Genuine) as per sample and instruction of Engineer Incharge.	02 Nos.			Each	

S.NO.	DESCRIPTION	QTY.	RATE		PER UNIT / ITEM	AMOUNT IN RUPEES
			Rupees in Figures.	Rupees in Words.		
24.	Replacement of fan belt as per sample and instruction of Engineer Incharge.	01 No.			Each	
25.	Re-insulation of alternator as per site requirement and instruction of Engineer Incharge.	01 Job			P/Job	
26.	P/F Battery 12V x 180 Ampere(AGS) or its Equivalent as per site requirement and instruction of Engineer Incharge.	02 Nos.			Each	
27.	Diesel Engine mobile oil	20 Ltrs.			P/Ltrs.	
	<b>TOTAL</b>					

  
**EXECUTIVE ENGINEER (E&M-WATER)**  
**CLIFTON / SADDAR TOWN, DISTRICT SOUTH-B**  
**K.W.&.S.B.**

I hereby quoted Amounting to Rs. \_\_\_\_\_ (In words) \_\_\_\_\_

\_\_\_\_\_

Note :- All existing SPPRA Rule will be abide.

Signature & Stamp of the Contractor

Address \_\_\_\_\_

**PROCUREMENT PLAN (NON-DEVELOPMENT)  
CLIFTON / SADDAR TOWN (E&M-WATER), DISTRICT SOUTH-B KW&SB (F.Y.2017-2018)**

Sr.No.	Description of Procurement	Quantity (Where Applicable)	Estimate Units Cost (Where applicable)	Estimate of Total Cost (Where applicable)	Funds Allocated (in Million Rs.)	Source of Funds (ADP/ No. & ADP)	Proposed Procurement Method	Timing of Procurement 2016-2017				Timing of Procurement 2017-2018				
								Q-1	Q-2	Q-3	Q-4	Q-1	Q-2	Q-3	Q-4	
1	URGENT REPAIR / OVERHAULING AND REPLACEMENT OF DEFECTIVE PARTS STANDBY DIESEL GENERATOR SET (100 KVA) MAKE PARKING AT KHAJOOOR BAZAR WATER PUMPING STATION UNDER (E&M-WATER), DISTRICT SOUTH, KW&SB.	Repair & Maintenance and installation of Accessories.	N/A	Rs.0.60 Million	Rs. 10.00 Million	KW&SBs Own Funded	Single Stage Envelope Method	-	-	-	-	-	-	-	-	5th quarter

*Signature*  
**Ghulam Siddique**  
 Sr. Engineer (E&M-W)  
 Dist. South KW & SB





**KARACHI WATER & SEWERAGE BOARD**  
 HUMAN RESOURCES DEVELOPMENT AND ADMINISTRATION DEPARTMENT  
 PHONE # 021 - 99231464 - FAX # 021 - 99231463

DMD (TS) KW&SB	
Dairy No.	3475/L
Dated	23/4/18

Water is Life - Save Water Save Life

No. KW&SB/HRD&AD/P/871

Dated 16<sup>th</sup> April 2018

OFFICE ORDER

Sub: APPROVAL FOR THE CHANGE OF CONVENER COMMITTEE I AND CONSTITUTING OF COMPLAINT REDRESSAL COMMITTEE FOR PROCUREMENT COMMITTEE I & II

In pursuance of letter No. D.M.D./Planning/KW&SB/2018/400, dated 17.4.2018 and the A.D.A.M.S.P/HRD&AD/2018/100, dated 17.4.2018, the composition of Convener Committee I and constituting of Complaint Redressal Committee for procurement Committee I & II is made w.e.f. 01/05/2018 as under

Convener of Procurement Committee

Sr. No.	Designation	Name of Convener
1.	Chief Engineer (IPD), KW&SB	Mr. Saleem Ahmed, Convener for Procurement Committee-I
2.	Director (D&E), KW&SB	Mr. Muneeb Ahmed Shatti, Convener for Procurement Committee-II

Other members will remain the same as already in the committees.

Complaint Redressal Committee for Procurement Committee-I & II

Sr. No.	Designation	Convener/Members	Name of Officers
1.	Dy. Managing Director (Finance), KW&SB (BS-20)	Convener	Mr. Mairaj Sindh
2.	Chief Engineer (E&M-Sew) (BS-20)	Member/Secretary	Mr. Azam Khan
3.	D.A.O. (A.G.) Sindh	Member	Syed Iftikhar-ul-Jabbar

This issues on the recommendation of Dy. Managing Director (Planning), KW&SB and with the approval of Managing Director, KW&SB vide para 8/N, dated 17.4.2018.

(Per *[Signature]*)  
 Director Personnel

DISTRIBL OF

1. Dy. Managing Director (Planning), KW&SB
2. Dy. Managing Director (Finance), KW&SB
3. Dy. Managing Director (HRD&AD), KW&SB
4. Dy. Managing Director (Finance), KW&SB
5. Mr. Saleem Ahmed, Eng. (IPD) / Convener for Procurement Committee-I
6. Mr. Muneeb Ahmed Shatti, Dir. (D&E) / Convener for Procurement Committee-II
7. Mr. Mairaj Sindh, Dy. M. (Finance) / Convener of CRC for Procurement Committee-I
8. Mr. Azam Khan, Chief Engineer (E&M-Sew) / Member / Secretary of CRC for Procurement Committee-I
9. Syed Iftikhar-ul-Jabbar, D.A.O. (A.G.) Sindh / Member of CRC for Procurement Committee-I
10. Mr. Mairaj Sindh, Dy. M. (Finance) / Convener of CRC for Procurement Committee-II
11. Mr. Muneeb Ahmed Shatti, Dir. (D&E) / Convener for Procurement Committee-II
12. Mr. Muneeb Ahmed Shatti, Dir. (D&E) / Convener for Procurement Committee-II
13. Mr. Muneeb Ahmed Shatti, Dir. (D&E) / Convener for Procurement Committee-II

c.c. to: Managing Director, KW&SB

Copy to Director Administration for computerization please.

*SE E&S*  
*6420*  
*23/4/18*

*DAE*  
*[Signature]*  
*SE E&S*

*All C.E.S*  
*All Sec (E&S) or*  
*Mr. E&S*

*[Signature]*  
 Ghulam Shabbir  
 Ex-Engineer (E&M-Sew)  
 Dis. No. 2018/2018

NOTE SHEET

DMD (TS) KW&SB  
Date: 29/11/18

SR  
201  
26/11/18

Paras

Reference

SUBJECT:- REQUEST FOR APPROVAL FOR HOISTING OF TENDER THROUGH AUTHORITY'S WEBSITE OF SPPRA UNDER RULE-17 OF SPPRA RULE-2010, FOR THE WORK OF "URGENT REPAIR / OVERHAULING AND REPLACEMENT OF DEFECTIVE PARTS STANDBY DIESEL GENERATOR SET (100 KVA) MAKE PARKING AT KHAJOOR BAZAR WATER PUMPING STATION UNDER (E&M-W), DISTRICT SOUTH, KW&SB.

The estimate for amounting to Rs.9,98,636/= has been framed by the AEE concerned of Clifton / Saddar Town (E&M-Water), District South-B, KW&SB. The same has already been checked by the Director (Design), KW&SB for amounting to Rs.8,72,264/= vide para-05/N. The XEN concerned has explained the justification after physical survey of the work at para-11/N to para-12/N. After physical survey of the site it is found that the Khajoor Bazar Water Pumping station in which 100 KVa Generating Set was installed but the same is not working properly due to this the complete overhauling work is urgently required as the same is making very black carbonized smoke due to this area public has making complaints for removal of the same on urgent basis for improvement of water supply system in the area of Khajoor Bazar, Bombay Bazar, Leamarket and other surrounding areas of Old Saddar Town, District South-B, KW&SB.

In the light of position explained in the forgoing paras. It is requested that the following approvals may kindly be obtained:-

- (i) The necessary administrative approval for calling tender of the said work through press as well as Authority's Website under Rule-17, of SPPRA-2010, by worthy Managing Director, KW&SB.
- (ii) Expenditure will be charged from B.G.No.F-033-21, of Rs.8,72,264/= of current financial year 2017-2018, may please be obtained by the Managing Director, KW&SB.
- (ii) Permission from the Managing Director, KW&SB may please be obtained to prepare Rs.2,000/= pay order in favour of SPPRA as hoisting charges of NIT on SPPRA Website by undersigned and its reimbursement.
- (iii) Technical sanction of the estimate may please be obtained by the Dy. Managing Director(T/S), KW&SB.

Submitted for approval please.

SUPERINTENDING ENGINEER  
DISTRICT SOUTH-B, KW&SB

DMD(T/S) KW&SB.

For approval of para-16/N please  
Approved Para 16/N

MD KW&SB  
DMS/CP/15

19/11 MD KW&SB

M.D. KW&SB  
Diary No. 434/P  
Date 07/02/2018

DMD (TS) KW&SB  
Diary No. 374/P  
Dated 20/11/18

267  
23.4.18

Ghulam Shadique  
Ex Engineer (E&M-W)  
Dist South B KW & SB

Ee (E&M-W)  
G.S.

25

16

17

SE South-B  
19  
MD CP/15

**STANDARD BIDDING DOCUMENT**  
**PROCUREMENT OF WORKS**  
*(For Contracts Costing up to Rs. 2.5 MILLION)*

*Standard Bidding Document* is intended as a model for admeasurements (Percentage Rate/unit price for unit rates in a Bill of Quantities) types of contract. The main text refers to admeasurements contracts.

## Instructions to Bidders/ Procuring Agencies.

### General Rules and Directions for the Guidance of Contractors.

This section of the bidding documents should provide the information necessary for bidders to prepare responsive bids, in accordance with the requirements of the Procuring Agency. It should also give information on bid submission, opening and evaluation, and on the award of contract.

Matters governing the performance of the Contract or payments under the Contract, or matters affecting the risks, rights, and obligations of the parties under the Contract are included as Conditions of Contract and *Contract Data*.

The *Instructions to Bidders* will not be part of the Contract and will cease to have effect once the contract is signed.

1. All work proposed to be executed by contract shall be notified in a form of Notice Inviting Tender (NIT)/Invitation for Bid (IFB) hoisted on website of Authority and Procuring Agency and also in printed media where ever required as per rules.

NIT must state the description of the work, dates, time and place of issuing, submission, opening of bids, completion time, cost of bidding document and bid security either a lump sum or percentage of Estimated Cost/Bid Cost. The interested bidder must have valid NTN also.

2. Content of Bidding Documents must include but not limited to: Conditions of contract, Contract Data, specifications or its reference, Bill of Quantities containing description of items with scheduled/item rates with premium to be filled in form of percentage above/ below or on item rates to be quoted, Form of Agreement and drawings.

3. Fixed Price Contracts: The Bid prices and rates are fixed during currency of contract and under no circumstance shall any contractor be entitled to claim enhanced rates for any item in this contract.

4. The Procuring Agency shall have right of rejecting all or any of the tenders as per provisions of SPP Rules 2010.

5. Conditional Offer: Any person who submits a tender shall fill up the usual printed form stating at what percentage above or below on the rates specified in Bill of Quantities for items of work to be carried out; he is willing to undertake the work and also quote the rates for those items which are based on market rates. Only one rate of such percentage, on all the Scheduled Rates shall be framed. Tenders, which propose any alternative in the works specified in the said form of invitation to tender or in time

allowed for carrying out the work, or which contain any other conditions, will be liable to rejection. No printed form of tender shall include a tender for more than one work, but if contractor wish to tender for two or more works, they shall submit a separate tender for each.

The envelope containing the tender documents shall refer the name and number of the work.

6. All works shall be measured by standard instruments according to the rules.

7. Bidder shall provide evidence of their eligibility as and when requested by the Procuring Agency.

8. Any bid received by the Agency after the deadline for submission of bids shall be rejected and returned unopened to the bidder.

9. Prior to the detailed evaluation of bids, the Procuring Agency will determine whether the bidder fulfills all codal requirements of eligibility criteria given in the tender notice such as registration with tax authorities, registration with PEC (where applicable), turnover statement, experience statement, and any other condition mentioned in the NIT and bidding document. If the bidder does not fulfill any of these conditions, it shall not be evaluated further.

10. Bid without bid security of required amount and prescribed form shall be rejected.

11. Bids determined to be substantially responsive shall be checked for any arithmetic errors. Arithmetical errors shall be rectified on the following basis:

(A) In case of schedule rates, the amount of percentage quoted above or below will be checked and added or subtracted from amount of bill of quantities to arrive the final bid cost.

(B) In case of item rates, If there is a discrepancy between the unit rate and the total cost that is obtained by multiplying the unit rate and quantity the unit rate shall prevail and the total cost will be corrected unless in the opinion of the Agency there is an obvious misplacement of the decimal point in the unit rate, in which case the total cost as quoted will govern and the unit rate corrected. If there is a discrepancy between the total-bid amount and the sum of total costs, the sum of the total costs shall prevail and the total bid amount shall be corrected.

(C) Where there is a discrepancy between the amounts in figures and in words, the amount in words will govern.

BIDDING DATA

(This section should be filled in by the Engineer/Procuring Agency before issuance of the Bidding Documents).

(a). Name of Procuring Agency: \_\_\_\_\_

(b). Brief Description of Works \_\_\_\_\_

(c). Procuring Agency's address: - \_\_\_\_\_

(d). Estimated Cost: \_\_\_\_\_

(e). Amount of Bid Security: - \_\_\_\_\_ (Fill in lump sum amount or in % age of bid amount /estimated cost, but not exceeding 5%)

(f). Period of Bid Validity (days): - \_\_\_\_\_ (Not more than sixty days)

(g). Security Deposit: -(including bid security): - \_\_\_\_\_  
(in % age of bid amount /estimated cost equal to 10%)

(h). Percentage, if any, to be deducted from bills :- \_\_\_\_\_

(i). Deadline for Submission of Bids along with time :- \_\_\_\_\_

(j). Venue, Time, and Date of Bid Opening: - \_\_\_\_\_

(k). Time for Completion from written order of commence: - \_\_\_\_\_

(l). Liquidity charges: - \_\_\_\_\_ (0.05 of Estimated Cost or Bid cost per day of delay, but total not exceeding 10%).

(m). Deposit Receipt No: Date: Amount: (in words and figures)

(Executive Engineer/Authority issuing bidding document)

Ghulam Siddique  
Executive Engineer  
Dist. Eng. Office, Sindh

Conditions of Contract

Clause - 1: Commencement & Completion Dates of work. The contractor shall not enter upon or commence any portion of work except with the written authority and instruction of the Engineer-in-charge or of his subordinate-in-charge of the work. Failing such authority the contractor shall have no claim to ask for measurements of or payment for work.

The contractor shall proceed with the works with due expedition and without delay and complete the works in the time allowed for carrying out the work as entered in the tender. This time shall be strictly observed by the contractor and shall be reckoned from the date on which the order to commence work is given to the contractor. And further to ensure good progress during the execution of the work, contractor shall be bound, in all in which the time allowed for completion of any work exceeds one month, to achieve progress on the prorata basis.

Clause - 2: Liquidated Damages. The contractor shall pay liquidated damages to the Agency at the rate per day stated in the bidding data for each day that the completion date is later than the intended completion date; the amount of liquidated damage paid by the contractor to the Agency shall not exceed 10 per cent of the contract price. Agency may deduct liquidated damages from payments due to the contractor. Payment of liquidated damages does not affect the contractor's liabilities.

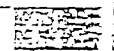
Clause - 3: Termination of the Contract.

(A) Procuring Agency/Executive Engineer may terminate the contract if either of the following conditions exists:-

- (i) contractor causes a breach of any clause of the Contract;
- (ii) the progress of any particular portion of the work is unsatisfactory and notice of 10 days has expired;
- (iii) in the case of abandonment of the work owing to the serious illness or death of the contractor or any other cause.
- (iv) contractor can also request for termination of contract if a payment certified by the Engineer is not paid to the contractor within 60 days of the date of the submission of the bill;

(B) The Executive Engineer/Procuring Agency has power to adopt any of the following courses as may deem fit:-

- (i) to forfeit the security deposit available except conditions mentioned at A. (i) and (iv) above;
- (ii) to finalize the work by measuring the work done by the contractor.



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Ex Engineer (E&M-W)  
Dist South KW & SB

(C) In the event of any of the above courses being adopted by the Executive Engineer/Procuring Agency, the contractor shall have:-

- (i) no claim to compensation for any loss sustained by him by reason of his having purchased or procured any materials, or entered into any engagements, or made any advances on account of, or with a view to the execution of the work or the performance of the contract,
- (ii) however, the contractor can claim for the work done at site duly certified by the executive engineer in writing regarding the performance of such work and has not been paid.

Procuring Agency/Engineer may invite fresh bids for remaining work.

Clause 4: Possession of the site and claims for compensation for delay. The Engineer shall give possession of all parts of the site to the contractor. If possession of site is not given by the date stated in the contract data, no compensation shall be allowed for any delay caused in starting of the work on account of any acquisition of land, water standing in borrow pits/ compartments or in according sanction to estimates. In such case, either date of commencement will be changed or period of completion is to be extended accordingly.

Clause -5: Extension of Intended Completion Date. The Procuring Agency either at its own initiatives before the date of completion or on desire of the contractor may extend the intended completion date, if an event (which hinders the execution of contract) occurs or a variation order is issued which makes it impossible to complete the work by the intended completion date for such period as he may think necessary or proper. The decision of the Executive Engineer in this matter shall be final; where time has been extended under this or any other clause of this agreement, the date for completion of the work shall be the date fixed by the order giving the extension or by the aggregate of all such orders, made under this agreement.

When time has been extended as aforesaid, it shall continue to be the essence of the contract and all clauses of the contract shall continue to be operative during the extended period.

Clause -6: Specifications. The contractor shall execute the whole and every part of the work in the most substantial and work-man-like manner and both as regards materials and all other matters in strict accordance with the specifications lodged in the office of the Executive Engineer and initiated by the parties, the said specification being a part of the contract. The contractor shall also confirm exactly, fully and faithfully all designs, drawing, and instructions in writing relating to the work signed by the Engineer-in-charge and lodge in his office and to which the contractor shall be entitled to have access at such office or on the site of work for the purpose of inspection during office hours and the contractor shall, if he so requires, be entitled at his own expense to make or cause to be made copies of the specifications, and of all such designs, drawings, and instructions as aforesaid.



Clause - 7: Payments.

- (A) Interim/Running Bill. A bill shall be submitted by the contractor as frequently as the progress of the work may justify for all work executed and not included in any previous bill at least once in a month and the Engineer-in-charge shall take or cause to be taken the requisite measurements for the purpose of having the same verified and the claim, as far as admissible, adjusted, if possible before the expiry of ten days from the presentation of the bill, at any time depute a subordinate to measure up the said work in the presence of the contractor or his authorized agent, whose countersignature to the measurement list will be sufficient to warrant and the Engineer-in-charge may prepare a bill from such list which shall be binding on the contractor in all respects.

The Engineer /Procuring Agency shall pass/certify the amount to be paid to the contractor, which he considers due and payable in respect thereof subject to deduction of security deposit, advance payment if any made to him and taxes.

All such intermediate payment shall be regarded as payments by way of advance against the final payment only and not as payments for work actually done and completed, and shall not preclude the Engineer-in-charge from recoveries from final bill and rectification of defects and unsatisfactory items of works pointed out to him during defect liability period.

- (B) The Final Bill. A bill shall be submitted by the contractor within one month of the due fixed for the completion of the work otherwise Engineer-in-charge's certificate of the measurements and of the total amount payable for the works shall be final and binding on all parties.

Clause - 8: Reduced Rates. In cases where the items of work are not accepted as so completed, the Engineer-in-charge may make payment on account of such items at such reduced rates as he may consider reasonable in the preparation of final or on running account bills with reasons recorded in writing.

Clause - 9: Issuance of Variation and Repeat Orders.

- (A) Agency may issue a Variation Order for procurement of works, physical services from the original contractor to cover any increase or decrease in quantities, including the introduction of new work items that are either due to change of plans, design or alignment to suit actual field conditions, within the general scope and physical boundaries of the contract.
- (B) Contractor shall not perform a variation until the Procuring Agency has authorized the variation in writing subject to the limit not exceeding the contract cost by of 15% on the same conditions in all respects on which he agreed to do them in the



Signature: Siddique  
Contract (SPPRA-W)  
SPPRA

work, and at the same rates, as are specified in the tender for the main work. The contractor has no right to claim for compensation by reason of alterations or curtailment of the work.

- (C) In case the nature of the work in the variation does not correspond with items in the Bill of Quantities, the quotation by the contractor is to be in the form of new rates for the relevant items of work, and if the Engineer-in-charge is satisfied that the rate quoted is within the rate worked out by him on detailed rate analysis, and then only he shall allow him that rate after approval from higher authority.
- (D) The time for the completion of the work shall be extended in the proportion that the additional work bear to the original contract work.
- (E) In case of quantities of work executed result the Initial Contract Price to be exceeded by more than 15%, and then Engineer can adjust the rates for those quantities causing excess the cost of contract beyond 15% after approval of Superintending Engineer.
- (F) Repeat Order: Any cumulative variation, beyond the 15% of initial contract amount, shall be subject of another contract to be tendered out if the works are separable from the original contract.

Clause-10: Quality Control.

- (A) Identifying Defects: If at any time before the security deposit is refunded to the contractor/during defect liability period mentioned in bill data, the Engineer-in-charge or his subordinate-in-charge of the work may instruct the contractor to uncover and test any part of the works which he considers may have a defect due to use of unsound materials or unskillful workmanship and the contractor has to carry out a test at his own cost irrespective of work already approved or paid.
- (B) Correction of Defects: The contractor shall be bound forthwith to rectify or remove and reconstruct the work so specified in whole or in part, as the case may require. The contractor shall correct the notified defect within the Defects Correction Period mentioned in notice.
- (C) Uncorrected Defects:
- (i) In the case of any such failure, the Engineer-in-charge shall give the contractor at least 14 days notice of his intention to use a third party to correct a defect. He may rectify or remove, and re-execute the work or remove and replace the materials or articles complained of as the case may be at the risk and expense in all respects of the contractor.

- (ii) If the Engineer considers that rectification/correction of a defect is not essential and it may be accepted or made use of; it shall be within his discretion to accept the same at such reduced rates as he may fix therefore.


Clause – 11:

- (A) **Inspection of Operations.** The Engineer and his subordinates, shall at all reasonable times have access to the site for supervision and inspection of works under or in course of execution in pursuance of the contract and the contractor shall afford every facility for and every assistance in obtaining the right to such access.
- (B) **Dates for Inspection and Testing.** The Engineer shall give the contractor reasonable notice of the intention of the Engineer-in-charge or his subordinate to visit the work shall have been given to the contractor, then he either himself be present to receive orders and instructions, or have a responsible agent duly accredited in writing present for that purpose, orders given to the contractor's duly authorized agent shall be considered to have the same force and effect as if they had been given to the contractor himself.

Clause – 12: Examination of work before covering up.

- (A) No part of the works shall be covered up or put out of view/beyond the reach without giving notice of not less than five days to the Engineer whenever any such part of the works or foundations is or are ready or about to be ready for examination and the Engineer shall, without delay, unless he considers it unnecessary and advises the contractor accordingly, attend for the purpose of examining and measuring such part of the works or of examining such foundations;
- (B) If any work is covered up or placed beyond the reach of measurement without such notice having been given, the same shall be uncovered at the contractor's expense, and in default thereof no payment or allowance shall be made for such work, or for the materials with which the same was executed.

Clause – 13: Risks. The contractor shall be responsible for all risks of loss of or damage to physical property or facilities or related services at the premises and of personal injury and death which arise during and in consequence of its performance of the contract. If any damage is caused while the work is in progress or becomes apparent within three months of the grant of the certificate of completion, final or otherwise, the contractor shall make good the same at his own expense, or in default the Engineer may cause the same to be made good by other workmen, and deduct the expenses from retention money lying with the Engineer.

  
Ghulam Siddique  
Ex-2  
Director

Clause-14: Measures for prevention of fire and safety measures. The contractor shall not set fire to any standing jungle, trees, bush-wood or grass without a written permit from the Executive Engineer. When such permit is given, and also in all cases when destroying, cutting or uprooting trees, bush-wood, grass, etc by fire, the contractor shall take necessary measures to prevent such fire spreading to or otherwise damaging surrounding property. The contractor is responsible for the safety of all its activities including protection of the environment on and off the site. Compensation of all damage done intentionally or unintentionally on or off the site by the contractor's labour shall be paid by him.

Clause-15: Sub-contracting. The contractor shall not subcontract the whole of the works except where otherwise provided by the contract. The contractor shall not subcontract any part of the works without the prior consent of the Engineer. Any such consent shall not relieve the contractor from any liability or obligation under the contract and he shall be responsible for the acts, defaults and neglects of any subcontractor, his agents, servants or workmen as if these acts, defaults or neglects were those of the contractor, his agents' servants or workmen. The provisions of this contract shall apply to own subcontractor or his employees as if he or it were employees of the contractor.

Clause - 16: Disputes. All disputes arising in connection with the present contract, and which cannot be amicably settled between the parties, the decision of the Superintending Engineer of the circle/officer/one grade higher to awarding authority shall be final, conclusive and binding on all parties to the contract upon all questions relating to the meaning of the specifications, designs drawings, and instructions, heretofore mentioned and as to the quality of workmanship, or materials used on the work or as to any other questions, claim, right, matter, or thing whatsoever in any way arising out of, or relating to the contract design, drawings, specifications, estimates, instructions, orders or these conditions or otherwise concerning the works, or the execution, or failure to execute the same, whether arising, during the progress of the work, or after the completion or abandonment thereof.

Clause -17: Site Clearance. On completion of the work, the contractor shall be furnished with a certificate by the Executive Engineer (hereinafter called the Engineer in charge) of such completion, but neither such certificate shall be given nor shall the work be considered to be complete until the contractor shall have removed all temporary structures and materials brought at site either for use or for operation facilities including cleaning debris and dirt at the site. If the contractor fails to comply with the requirements of this clause then Engineer-in-charge, may at the expense of the contractor remove and dispose of the same as he thinks fit and shall deduct the amount of all expenses so incurred from the contractor's retention money. The contractor shall have no claim in respect of any surplus materials as aforesaid except for any sum actually realized by the sale thereof.

**Ghulam Siddique**  
123 Engineer  
1234567890

Clause -18: Financial Assistance / Advance Payment.

(A) Mobilization advance is not allowed.

(D) Secured Advance against materials brought at site.

(i) Secured Advance may be permitted only against imperishable materials/quantities anticipated to be consumed/utilized on the work within a period of three months from the date of issue of secured advance and definitely not for full quantities of materials for the entire work/contract. The sum payable for such materials on site shall not exceed 75% of the market price of materials.

(ii) Recovery of Secured Advance paid to the contractor under the above provisions shall be affected from the monthly payments on actual consumption basis, but not later than period more than three months (even if unutilized).

Clause-19: Recovery as arrears of Land Revenue. Any sum due to the Government by the contractor shall be liable for recovery as arrears of Land Revenue.

Clause -20: Refund of Security Deposit/Retention Money. On completion of the whole of the works (a work should be considered as complete for the purpose of refund of security deposit to a contractor from the last date on which its final measurements are checked by a competent authority, if such check is necessary otherwise from the last date of recording the final measurements), the defects notice period has also passed and the Engineer has certified that all defects notified to the contractor before the end of this period have been corrected, the security deposit lodged by a contractor (in cash or recovered in installments from his bills) shall be refunded to him after the expiry of three months from the date on which the work is completed.

**AFZAL AHMED**  
Divisional Accounts Officer  
Division of Accounts  
RFS & GA Jamshed Town

Executive Engineer/Procuring Agency

Contractor

**Ghulam Siddique**  
Ex Engineer (E&M-W)  
Dist South KW & SB



### BILL OF QUANTITIES

(A) Description and rate of Items based on Composite Schedule of Rates.

Item No	Quantities	Description of item to be executed at site	Rate	Unit	Amount in Rupees
	2	3	4	5	6

Amount TOTAL (a)

\_\_\_\_\_ % above/below on the rates of CSR.

Amount to be added/deducted on the basis  
Of premium quoted. TOTAL (b)

Total (A) = a+b in words & figures:

Contractor

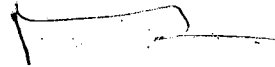
Executive Engineer/Procuring Agency

*Ghulam Riddique*  
*Ex Engineer (S.M.S.W)*  
*Dist. Board, T.T.C. CB*

(B) Description and rate of Items based on Market (Offered rates)

Item No.	Quantities	Description of item to be executed at site	Rate	Unit	Amount in Rupees

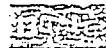
Total (B) in words & figures:



Contractor

Executive Engineer/Procuring Agency

*Qulam Siddique*  
Ex Engineer (E&M-W)  
Dist South MW & SB



Summary of Bill of Quantities.

Cost of Bid Amount

1. (A) Cost based on Composite Schedule of Rates.

2. (B) Cost based on Non/Offered Schedule of Rates.

TOTAL COST OF BID (C) = Total (A) + Total (B)

Contractor

Executive Engineer/Procuring Agency

*Ghulam Siddique*  
Ex Engineer (B.M.W)  
Dist. Comm. P.W. & SB

