

# KARACHI WATER & SEWERAGE BOARD

# OFFICE OF THE EXECUTIVE ENGINEER

# **HUB TRUNK MAIN DIVISION**

ST-6, BLOCK-6 GULSHAN-E-IQBAL KARACHI (Ph. 9924-3041)

No: FE/HTM/Div/ESSTT/KW&SB/2018/0156

Dated: 02/05/2018.

√To,

The Director (A&F),

Sindh Public Procurement Authority,

<u>Karachi</u>

SUBJECT:

HOISTING OF "NOTICE INVITING TENDER" ON SPPRA'S WEBSITE FOR

THE WORK OF:-

REPAIRING OF HEAVY LEAKAGES ON 33"DIA PRCC BY PROVIDING FIXING M.S SPLIT STEPPED COLLARS ON 33"DIA PRCC FROM GULSHAN-E-GHAZI TO SHAH-E- MUSTAFA MASJID FROM 12-NO.

BALDIA TO 17-A DAWOOD GOTH. (Estimated Cost Rs.9,92,591/-).

Reference to the captioned subject, a hard and soft copy of Notice Inviting Tender to the cited above works, procurement plan for **2017-18** alongwith tender documents according to Rule-21(4) & 24(2) and amended-2017, for hoisting on website <a href="www.spprasindh.gov.pk">www.spprasindh.gov.pk</a>, as well as enclosed also a pay order of **Rs.2,000/-** bearing No. 19982922 HBL, Taimuria Market North Nazimabad Branch (on A/c of hoisting fees).

Your early action in this regard will be highly appreciated, and remain our satisfaction regarding further process of the above works, please.

(MUHAMMAD ASIF QADRI) E.E (HTM-Div), KW&SB

# Copy To :-

- 1. DMD (T.S), KW&SB.
- 2. CE (BT&D), KW&SB.
- 3. Chief Engineer (IPD) / Convener Tender opening Committee-I, KW&SB.
- 4. SE (WTM)-C, KW&SB.
- 5. Director Accounts, KW&SB.
- 6. Budget Officer, KW&SB.
- 7. Accounts Officer (R&A), KW&SB.
- 8. Office Copy.

# CC to:-

- Managing Director, KW&SB.
- Director (C.B), SPPRA Sindh, Karachi.

SPPRA INWARD DIARY
NO : 0.0 8 9
DATED 02405 524 6

# **CHECK LIST**

**Covering Letter:** 

**Enclosed** 

**Notice Inviting Tender:** 

Enclosed

(Press clipping if exist)

Procurement Plan:

Enclosed

(2017-18)

Letters of P. Committee:

**Enclosed** 

Approval of competent

**Authority:** 

Enclosed

Tender documents:

**Enclosed** 

**Contact Person Name:** 

MUHAMMAD ASIF QADRI

(Executive Engineer Hub Trunk Main Division)

Complete Mailing Address:

ST-6, Block-6 Gulshan-E-Iqbal Karachi,

KW&SB.

Telephone No.

(Ph.9924-3041)

Fax No.

9924-3856

E-Mail Address:

nadeemhasni@hotmail.com

Soft Copy:

Enclosed

Hard Copy:

Enclosed

Cross Cheque / P.O:

**Enclosed** 

MUHAMMAD ASIF QADRI EXECUTIVE ENGINEER H.T.M. DIVISION, KW&SB



# KARACHI WATER & SEWERAGE BOARD

# THROUGH WEBSITE

# NOTICE INVITING TENDER Below 2.5 Million

The sealed tender is invited (ON ITEM RATE BASIS) open competitive Bidding / Single Stage One Envelop System according to the SPPRA Rules, 2010 and amended-2017 for the work of mentioned below.

S.#	DETAILS	CONDITIONS					
1	NAME OF WORK	REPAIRING OF HEAVY LEAKAGES ON 33"DIA PRCC BY PROVIDING FIXING M.S SPLIT STEPPED					
		COLLARS ON 33"DIA PRCC FROM GULSHAN-E-					
		GHAZI TO SHAH-E- MUSTAFA MASJID FROM 12-NO.					
		BALDIA TO 17-A DAWOOD GOTH.					
2	ELIGIBILITY OF CONTRACTOR	Bidder / Contractor should have turn-over at least 80% of					
		the Estimated Cost, (last three years), NTN, Sales Tax					
		(Valid) & Registration Certificate of Sindh Revenue Board.					
3	EXPERIENCE CERTIFICATE	Three years experience certificate of similar job should					
		be attached with the tender.					
4	TENDERS CAN BE PURCHASED	Office of the Accounts Officer (Revenue) 1st floor old					
		KBCA at Annexy Building behind Civic Centre, Gulshan-e-					
		Iqbal Karachi.					
5	BID SECURITY / EARNEST MONEY	3% of quoted amount in shape of pay order / Bank Draft,					
		in favour of Karachi Water & Sewerage Board.					
6	TENDER COST	Rs.1,000/- each work, (non refundable) in shape of Pay					
		order in favour of Karachi Water & Sewerage Board.					
7	SOURCE OF FUNDING	KW&SB.					
8	DATE OF ISSUING	From the date of hoisting to 18-05-2018 (12:00 Noon)					
9	DATE OF RECEIVING	21-05-2018 at 11.00 AM					
	DATE OF OPENING	<b>21-05-2018</b> at 11:30 AM					
10	UN-RESPONDED, TENDERS WILL	Issued from   23-05-2018   Received on : 07-06-2018					
	BE AGAIN ISSUED / SUBMITTED /	to at: 11:00 AM					
	OPENED ON (2 <sup>ND</sup> ATTEMPT).	: 06-06-2018 Opened on : 07-06-2018					
		at: 11:30 AM					
11	PLACE OF OPENING	Tender shall be open in the office of the Chief Engineer					
		(IPD) / Convener Tender opening Committee-I at Room					
		No.5 Block-"E" 9th Mile Karsaz Shahra-e-Faisal Karachi,in					
		the presence Tenderer or their authorized representative.					
12	PURPOSE & SCOPE OF THE WORK	To improvement of Water supply to the District West, District					
13	ESTIMATED COST	Central and adjoining Areas.  0.992 Million					
10	LOTIMATED COST	0.002 million					

### **TERMS & CONDITIONS OF BID:-**

- i. Tenders can be downloading from Authority's website of SPPRA i.e <a href="www.spprasindh.gov.pk">www.spprasindh.gov.pk</a> and <a href="www.spprasindh.gov.pk">www.spprasindh.gov.pk</a> and <a href="www.spprasindh.gov.pk">www.spprasindh.gov.pk</a>
- ii. No tender shall be issued on the date of opening of the tender.
- iii. Conditional bid cannot be accepted.
- iv. Bid must be in sealed cover and experience certificate for Three-Year of similar nature job also been attached with the tender.
- v. Blacklisted / Debarred Contractor's bid cannot be accepted.
- vi. In case of any unforeseen situation resulting in closure of office on the date of opening or Government declares **Holiday**, the tender shall be submitted / opened on the next working day at same time & Venue.
- vii. If a bidder submits a seriously unbalanced bid then he may be required to deposit extra performance security to a level sufficient to protect the procuring agency against financial losses, failing which his bid will be rejected or the appropriate by the KW&SB.
- viii. Fake / ambiguous documents are found with the tender then it will be treated as "FORGED" and tender may be canceled or action shall be taken in the light of condition (vii) of the existing Bid.
- ix. The Procuring Agency shall have rights of rejection all or any of the tenders as per provisions of SPPRA Rules-2010 and amended-2017.

Sd/-

Executive Engineer Hub Trunk Main Div. KW&SB

# PROCUREMENT PLAN FOR THE FINANCIAL YEAR OF 2017-2018 KARACHI WATER & SEWERAGE BOARD **HUB TRUNK MAIN DIVISION**

REMARKS				NIT, enclosed	herewith for	hoisting on	SPPRA's	website
dtr.)	<b>4</b> <sup>th</sup>							Yes
FIMING OF REMENT (IN	3rd							1
TIMING OF PROCUREMENT (In Qtr.)	2 <sup>nd</sup>							
PROC	1 <sup>st</sup>							ı
PROPOSED PROCUREMENT	METHOD				Open competitive	Bidding / Single	Stage One	Envelop System
SOURCE	FUND							KW&SB
FUNDS	FUNDS ALLOCATED				25.00 Million	Under	Budget Grant	7263-29
ESTIMATED	cosi					1	0.992	Million
DESCRIPTION OF PROCUREMENT		REPAIRING OF HEAVY LEAKAGES ON	33"DIA PRCC BY PROVIDING FIXING	M.S SPLIT STEPPED COLLARS ON	33"DIA PRCC FROM GULSHAN-E-	GHAZI TO SHAH-E- MUSTAFA MASJID	FROM 12-NO. BALDIA TO 17-A	DAWOOD GOTH.
s :	#	-						

MUHAMMAD ASIF QADRI EXECUTIVE ENGINEER H.T.M. DIVISION, KW&SB



# KARACHI WATER & SEWERAGE BOARD

HUMAN RESOURCES DEVELOPMENT AND ADMINISTRATION DEPARTMENT PHONE # 021 -- 99231464 - FAX # 021 -- 99231463

# Water is Life - Save Water Save Life

No. KW&SB/HRD&A/D.P/871

Dated: 18th April. 2018

### OFFICE ORDER

APPROVAL FOR THE CHANGE OF CONVENER COMMITTEE-I AND REDRESSAL CONSTITUTING OF COMPLAINT COMMITTEE FOR PROCUREMENT COMMITTEE | & II

In pursuance of letter No. D.M.D./Planning/KW&SB/2018/426, dated 10.4.2018 & letter No. A.D(A)/SPPRA/Advice/KW&SB/2018/2455, date 13.4.2018, the change of Convener Committee-I and constituting of Complaint Redressal Committee for procurement Committee I & II is made w.e.f. 01.05.2018 is as under:

# Convener of Procurement Committees

Sr. No.	Designation	Name of Convener
1.	Chief Engineer (IPD), KW&SB	Mr. Saleem Ahmed, Convener for Procurement Committee-I
2.	Director (D&E), KW&SB	Mr. Muneer Ahmed Bhatti, Convener for Procurement Committee-II

Other members will remain the same as already in the committees.

### Complaint Redressal Committee for Procurement Committee- 12. 11

Sr. No.	Designation	Convener/Members	Name of Officers
1.	Dy. Managing Director (Finance), KW&SB (BS-20)	Convener	Mr. Mairajuddin
2.	Chief Engineer (E&M-Sew) (BS-20)	Member/Secretary	Mr. Azam Khan
3.	D.A.O. (A.G.) Sindh	Member	Syed Iftikhar-ul-Hassan

This issues on the recommendation of Dy. Managing Director (Planning) KW&SB and with the approval of Managing Director, KW&\$B vide para 8/N, dat ₱ 17.4.2018.

> (Pervale Director Personnel

### DISTRIBUTION

- Dy. Managing Director (TS) KW&SB
- Dy. Managing Director (Planning) KW&SB 2.
- 3. Dy. Managing Director (HRD&A) KW&\$B
- 4. Dy. Managing Director (Finance) KW&\$B
- Mr. Saleem Ahmed, Chief Engineer (IPD) / Convener for Procurement 5.
- 6. Mr. Muneer Ahmed Bhatti, Dir. (D&E) / Convener for Procurement Committee-II.
- Mr. Mairajuddin, D.M.D. (Finance) / Convener of CRC for Procurement 7. Committee-I&II.
- 8. Mr. Azam Khan, C.E. (E&M-Sew), Member / Secretary of CRC for Procurement Committee-1&II.
- Syed Iftikhar-ul-Hassan, DAO (A.G.) Sindh / Member of CRC for 9. Procurement Committee-I&II.
- Director (IT) KW&SB
- 11 Director (F&A) KW&SB
- Office Copy 12.
- 13. Master File.

c.c. to: Managing Director, KW&SB

Copy to Director Administration for computerization please.

# SCAL WATER

# KARACHI WATER & SEWERAGE BOARD

HUMAN RESOURCES DEVELOPMENT AND ADMINISTRATION DEPARTMENT PHONE NO. 021 - 99231464 - 021 - 99231463

No. kW&SB/SR. DIR./HRD&A/397

Dated: 14th April, 2016

# OFFICE ORDER

The Procurement Committee-I is re-constituted as per Rule-07 of Sindh Public Procurement Rules-2010, for performing the functions prescribed in Rule-08 of Rules ibid for the works for which evaluation report required to be hoisted on Sindh Public Procurement Authority as under:

Sr. No.	Nominee	Position in P.C.
1.	Director Design & Estimate	Convener / Chairman
2.	Superintending Engineer (Concerned)	Member
3.	Representative of D.G. (TS), KMC	Member
4.	Representative of Finance Advisor, KMC	Member
5.	A.O. / D.A.O. / A.A.O. (Concerned)	Member/Secretary

The office of the Director Design shall be headquarter for Procurement Committee-I.

The Concerned Superintending Engineer shall maintain the record of Procurement proceedings as required under Rule-9 of SPPRA-2010.

This issues on the recommendation of Chief Engineer (IPD)/D.M.D (Planning) KW&SB and with the approval of Managing Director, KW&SB vide para 5/N.

SR. DIRECTOR (HR)

# DISTRIBUTION

- 1. Dy. Managing Director (TS) /C.E. (BT&D)/C.E. (WTM) KW&SB
- 2. Dy. Managing Director (Planning) / C.E. (IPD) KW&SB
- 3. Chief Engineer (W/S) KW&SB
- 4. Director Design & Estimate/Convener / Chairman Committee
- 5. All Members of the Committee.
- 6. Sr. Director (Finance) KW&SB
- 7. Director (IT) KW&SB
- 8. Director (I&C) M.D Sectt: KW&SB
- 9. Staff Officer to Vice Chairman, KW&SB
- 10. AD (LFA) KW&SB
- 11. AO (ESTT) KW&SB
- 12. AO (Budget) KW&SB
- 13. IAO-II KW&SB
- 14. Office Copy.
- 15. Master File.

c.c. to Managing Director, KW&SB

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# KARACHI WATER RESERVED AGE OF A F

HUMAN RESOURCES DEVELOPMENT AND ALLEMISTRATION DEPARTMENT PHONE NO. 054 - 5023 464 - 62 - 50231463

No. KW&SB/D.M.D/HRD&A/1259

Dated: 23<sup>rd</sup> November 2016

# CORRIGENDUM

In gursuance of office order No. KWSSD/D.M.D/HRD&A/919, dated 22-10-2015 regarding constitution of Complaint Redressal Committee (CRC) Rule-31 SPPRA. and Corrigendum No. compliance of Of KW&SB/HRD&A/D.M.D/944, dated 30.10.20 15, Syed Iftikhar-ul-Hassan D.A.O., A.G. Sindh may be read as Member instead of Sr. Director (HRM), KMC as Member.

This issues with the approval of Managing Director. 187/2/36.

KW&SB

# DISTRIBUTION

Dy. Managing Director (TS) KW&SB

2. Dy. Managing Director (Planning) KW&SB

- 3. Sr. Director (Finance), KW&SB / Convener Committee.
- Chidf Engineer, Korangi, KW&SE / Member/Secretary.
- 5. Chief Engineer, Central, KMC / Member.
- 6. Syed Iftikhar-ul-Hassan, D.A.O., A.G. Sindh / Member
- 7. Divisional Accounts Officer (South), KW&SB / Member
- 8. Sr. Director (HRM), KMC.
- 9. S.E. East, KW&SB
- 10. Director (IT) KW&SB
- 11. Director Administration, KW&SB 12. Executive Engineer, (Sew-II), Jamshed Town, KW/SSB
- 13. AD (LFA) KW&SB
- 14. AO (ESTT) KW&SB
- 15. Office Copy.
- 16. Master File.

c.o. to Managing Director Indians

KARACHI WATER & SEWERAGE BOARD HUMAN RESOURCES, DEVELOPMENT & ADMINISTRATION DEPARTMENT PHONE NO. 021-99231464, 021-09231463 Dated: 30.10.2015 KWESE/HRDZA/DMD/944 CORRIGENDUM In pursuance of office order issued vide No.KW&SB/DMD//HRD&A/919 dated 22.10.2015 regarding of rules-31 of SPPR, A complaint redressal committee (CRC) is

Sr. No.04

May Bo Read as

Sr. Director (HRM) KMC.

instead of

Constituted, requires appropriate correction as under.

Director Administration KMC

(SYED SHAKEEL AHMED.) DY, MANAGING DIRECTOR KW&SB

# Distribution

1. Dy. Managing Director (TS) KW&SB.
2. Dy. Managing Director (Finance) KW&SB / Convener Committee.
3. Dy. Managing Director (Planning) KW&SB.
4. The Chief Engineer Korangi KW&SB / Member Secretary Committee. 5. The Chief Engineer Central KMC / Member of the Committee.
6. The Senior Director HR-II KMC / Member of the Committee:

7. The Divisional Account Officer (South), KW&SB.

8. The Director (IT), KW&SB.

9. The Director Administration, KW&S8. 10. The Assit: Director (LFA), KW&SB. 11. The Accounts Officer (Esti)#KW&SB.



# KARACHI WATER & SEWERAGE BOARD HUMAN RESOURCES DEVELOPMENT WID ADMINISTRATION DEPARTMENT PHONE NO. 021 - 59231464 - 021 - 59231463

No. KW&SB/D.M.D/HRD&A/919

Dated: 22-10-2015

# OFFICE ORDER

With Immediate effect, for compliance of Rule-31 of SPPR, A Complaint Redressal Committee (CRC) is constituted comprising of the following:

- Convener Dy. Managing Director (Finance), KW&S8 1. Chief Engineer (Korangi), KW&SB 2. Chief Engineer (Central), KMC 3.
- 4. Director Administration, KMC Divisional Accounts Officer (South), KW&\$B 5. Member

Member/Secretary Member Member

This issues on the recommendation of Dy. Managing Director (TS) KW&SB, Dy. Managing Director (Planning), KW&SB and with the approval of Managing Director, KW&SB.

> (Syed Shakeel Ahmed) Dy. Managing Director (HRD&A) KW&SB

# DISTRIBUTION

Dy. Managing Director (TS) KW&SB

Dy. Managing Director (Finance) KW&\$B/Convener Committee 2:

3. Dy. Managing Director (Planning) KW&SB

Chief Engineer, Korangi, KW&SB/Member/Secretary Committee. 4. Chief Engineer, Central, KMC/Member of the Committee. 5.

Olrector Administration, KMC/Member of the Committee,

		DMD (TS) NO SULVEN	~3 ~  NOTE SHEET	10. <u>68</u>	6/F
22	SUBJI	WEBSITE OF SPPRA REPAIRING OF HEAFIXING M.S. STEPPI GHAZI TO SHAH-E-DAWOOD GOTH.  From pre page:- 2  After detailed scrutiny of	PPROVAL FOR CALLING SINDH FOR THE WORK AVY LEAKAGES ON 33 ED COLLARS ON 33" D MUSTUFA MASJID FRO  the case, it has been for	TENDER THROUGH PRESS / OF " DIA PRCC BY PROVIDING IA PRCC FROM GULSHEN-E- DM 12 NO BALDIA TO 17-A  und that the work is necessary Rules as per Clause 17(i) of	SENTMICIFIA.OIKW&SBIZU18,
23	23/	Para 13 to 17/N.  The relevant Budget grant the expenditure for the cur	No.7263-29, the suffici	4	Diary No.
25	25/	Therefore, the case is her HTM-Division and S.E W Submitted for appro	TM Circle please.	ACCUNTS OFFICER, WTM KW&SB	922/E
76	(D)	and Superintending Engin	AD ASIF QADRI	chief Engineer (BT/WTM),KWSB	THE SO
29 29 39		MO KNEIB I EMOCTIS)	Approved Pers	26/N JMD (33) D	TID,



Striving To Improve Quality of Life

# **KARACHI WATER & SEWERAGE BOARD**

SUBJECT:

REPAIRING OF HEAVY LEAKAGES ON 33"DIA PRCC PROVIDING FIXING M.S SPLIT STEPPED COLLARS ON 33"DIA PRCC FROM GULSHAN-E-GHAZI TO SHAH-E- MU\$TAFA MASJID FROM 12-NO. BALDIA TO 17-A DAWOOD GOTH.

Offer Rate Basis:

**Tender Cost:** 

Rs. 1,000/-

Security deposit:

10%

Funded By:-

KW&SB

Date of opening: Time of dropping: 11:00 AM

21-05-2018

Time of opening:

Completion Time: 15 Days

11:30 AM

# **VENUE**

Office of the Director (D&E) / Convener tender opening committee situated at C.O.D Filter Plant near Masjid-e-Sattar Gulshan-e-Igbal Block-17 Karachi.

> WATER DISTRIBUTION WING HUB TRUNK MAIN DIVISION, KW&SB

> > MAY-2018

# STANDARD BIDDING DOCUMENT PROCUREMENT OF WORKS (For Contracts Costing up to Rs 2.5 MILLION)

Standard Bidding Document is intended as a model for admeasurements (Percentage Rate/unit price for unit rates in a Bill of Quantities) types of contract. The main text refers to admeasurements contracts.

# Instructions to Bidders/ Procuring Agencies.

# General Rules and Directions for the Guidance of Contractors.

This section of the bidding documents should provide the information necessary for bidders to prepare responsive bids, in accordance with the requirements of the Procuring Agency. It should also give information on bid submission, opening and evaluation, and on the award of contract.

Matters governing the performance of the Contract or payments under the Contract, or matters affecting the risks, rights, and obligations of the parties under the Contract are included as Conditions of Contract and Contract Data.

The *Instructions to Bidders* will not be part of the Contract and will cease to have effect once the contract is signed.

1. All work proposed to be executed by contract shall be notified in a form of Notice Inviting Tender (NIT)/Invitation for Bid (IFB) hoisted on website of Authority and Procuring Agency and also in printed media where ever required as per rules.

NIT must state the description of the work, dates, time and place of issuing, submission, opening of bids, completion time, cost of bidding document and bid security either in lump sum or percentage of Estimated Cost/Bid Cost. The interested bidder must have valid NTN also.

- 2. Content of Bidding Documents must include but not limited to: Conditions of contract, Contract Data, specifications or its reference, Bill of Quantities containing description of items with scheduled/item rates with premium to be filled in form of percentage above/ below or on item rates to be quoted, Form of Agreement and drawings.
- 3. Fixed Price Contracts: The Bid prices and rates are fixed during currency of contract and under no circumstance shall any contractor be entitled to claim enhanced rates for any item in this contract.
- 4. The Procuring Agency shall have right of rejecting all or any of the tenders as per provisions of SPP Rules 2010.
- 5. Conditional Offer: Any person who submits a tender shall fill up the usual printed form stating at what percentage above or below on the rates specified in Bill of Quantities for items of work to be carried out: he is willing to undertake the work and also quote the rates for those items which are based on market rates. Only one rate of such percentage, on all the Scheduled Rates shall be framed. Tenders, which propose any alternative in the works specified in the said form of invitation to tender or in the time

allowed for carrying out the work, or which contain any other conditions, will be liable to rejection. No printed form of tender shall include a tender for more than one work, but if contractor wish to tender for two or more works, they shall submit a separate tender for each.

The envelope containing the tender documents shall refer the name and number of the work.

- 6. All works shall be measured by standard instruments according to the rules.
- 7. Bidders shall provide evidence of their eligibility as and when requested by the Procuring Agency.
- 8. Any bid received by the Agency after the deadline for submission of bids shall be rejected and returned unopened to the bidder.
- 9. Prior to the detailed evaluation of bids, the Procuring Agency will determine whether the bidder fulfills all codal requirements of eligibility criteria given in the tender notice such as registration with tax authorities, registration with PEC (where applicable), turnover statement, experience statement, and any other condition mentioned in the NIT and bidding document. If the bidder does not fulfill any of these conditions, it shall not be evaluated further.
- 10. Bid without bid security of required amount and prescribed form shall be rejected.
- 11. Bids determined to be substantially responsive shall be checked for any arithmetic errors. Arithmetical errors shall be rectified on the following basis;
  - (A) In case of schedule rates, the amount of percentage quoted above or below will be checked and added or subtracted from amount of bill of quantities to arrive the final bid cost.
  - (B) In case of item rates, .If there is a discrepancy between the unit rate and the total cost that is obtained by multiplying the unit rate and quantity, the unit rate shall prevail and the total cost will be corrected unless in the opinion of the Agency there is an obvious misplacement of the decimal point in the unit rate, in which case the total cost as quoted will govern and the unit rate corrected. If there is a discrepancy between the total bid amount and the sum of total costs, the sum of the total costs shall prevail and the total bid amount shall be corrected.
  - (C) Where there is a discrepancy between the amounts in figures and in words, the amount in words will govern.

TENDER ISSUED TO M/s.

Receipt No.

# **BIDDING DATA**

(This section to be filled in by the Engineer/Procuring Agency before issuance of the Bidding Document).

(a) Name of Procuring Agency:-

HUB TRUNK MAIN DIVISION.

(b) Brief Description of Works:-

REPAIRING OF HEAVY LEAKAGES ON 33"DIA PRCC BY PROVIDING FIXING M.S SPLIT STEPPED COLLARS ON 33"DIA PRCC FROM GULSHAN-E-GHAZI TO SHAH-E- MUSTAFA MASJID FROM 12-NO. BALDIA TO 17-A DAWOOD GOTH.

(c) Procuring Agency's address:-

ST-6 Block-6, near Al-Nisa Lawn adjacent T.O Clinic UC-Office Gulshan Chowrangi Gulshan-e-Iqbal Block-6.

(d) Estimated Cost:-

(Rs. 9,92,591.00)

(e) Amount of Bid Security: -

(Fill in lump sum amount or in 3% age of bid amount / estimated cost, but not exceeding 5%).

(f) Period of Bid Validity (days):-

90 Days (Not more than ninety days).

(g) Security Deposit:- (including bid Security):-

10%

(in 3% age of bid amount / estimated cost equal to 10%).

(h) Percentage, if any, to be deducted from bills:-

07.5% Income Tax, 01% Water Charges.

(i) Deadline for Submission of Bids along with time:-

21-05-2018 at 11:00 AM

(j) Venue, Time, and Date of Bid Opening:-

Office of the Chief Engineer (IPD) / Convener Tender opening Committee-I at Room No.5 Block-"E" 9<sup>th</sup> Mile Karsaz Shahra-e-Faisal Karachi,in the presence Tenderer or their authorized representative. (21-05-2018 at 11:30 AM).

(k) Time for Completion from written order of commence:-

(15 days).

(l) Liquidity damages: -

0.5% (0.05% of Estimated Cost or Bid cost per day of delay, but not exceeding 10%).

(m) Deposit Receipt No: Date: Amount:-

(in words and figures)

MUHAMMAD ASIF QADRI EXECUTIVE ENGINEER H.T.M. DIVISION, KW&SB

# **Conditions of Contract**

Clause – 1:Commencement & Completion Dates of work. The contractor shall not enter upon or commence any portion or work except with the written authority and instructions of the Engineer-in-charge or of in subordinate-in-charge of the work. Failing such authority the contractor shall have no claim to ask for measurements of or payment for work.

The contractor shall proceed with the works with due expedition and without delay and complete the works in the time allowed for carrying out the work as entered in the tender shall be strictly observed by the contractor and shall reckoned from the date on which the order to commence work is given to the contractor. And further to ensure good progress during the execution of the wok, contractor shall be bound, in all in which the time allowed for completion of any work exceeds one month, to achieve progress on the prorate basis.

Clause – 2:Liquidated Damages. The contractor shall pay liquidated damages to the Agency at the rate per day stated in the bidding data is later than the Intended completion date; the amount of liquidated damage paid by the contractor to the Agency shall not exceed 10 per cent of the contract price. Agency may deduct liquidated damages from payments due to the contractor. Payment of liquidated damages does not affect the contractor's liabilities.

# Clause - 3: Termination of the Contract.

- (A) Procuring Agency/Executive Engineer may terminate the contract if either of the following conditions exits:-
  - (i) contractor causes a breach of any clause of the Contract;
  - (ii) the progress of any particular portion of the work is unsatisfactory and notice of 10 days has expired;
  - (iii) in the case of abandonment of the work of the contractor or any other cause.
  - (iv) contractor can also request for termination of contract if a payment certified by the Engineer is not paid to the contractor within 60 days of the date of the submission of the bill;
- (B) The Executive Engineer/Procuring Agency has power to adopt any of the following courses as may deem fit:-
  - (i) to forfeit the security deposit available except conditions mentioned at A (iii) and (iv) above;
  - (ii) to finalize the work by measuring the work done by the contractor.

- (C) In the event of any of the above courses being adopted by the Executive Engineer/Procuring Agency, the contractor shall have:-
  - (i) no claim to compensation for any loss sustained by him by reason of his having purchased or procured any materials, or entered into any engagements, or made any advances on account of, or with a view to the execution of the work or the performance of the contract,
  - (ii) however, the contractor can claim for the work done at site duly certified by the executive engineer in writing regarding the performance of such work and has not been paid.

Procuring Agency/Engineer may invite fresh bids for remaining work.

Clause 4: Possession of the site and claims for compensation for delay. The Engineer shall give possession of all parts of the site to the contractor. If possession of site is not given by the date stated in the contract data, no compensation shall be allowed for any delay caused in starting of the work on account of any acquisition of land, water standing in borrow pits/ compartments or in according sanction to estimates. In such case, either date of commencement will be changed or period of completion is to be extended accordingly.

Clause -5: Extension of Intended Completion Date. The Procuring Agency either at its own initiatives before the date of completion or on the intended completion date, if an event (which hinders the execution of contract) occurs or a variation order is issued which makes it impossible to complete the work by the intended completion date for such period as he may think necessary or proper. The decision of the Executive Engineer in this matter shall be final; where time has been extended under this or any other clause of this agreement, the date for completion of the work shall be the date fixed by the order giving the extension or by the aggregate of all such orders, made under this agreement.

When time has been extended as aforesaid, it shall continue to be the essence of the contract and all clauses of the contract shall continue to be operative during the extended period.

Clause -6: Specifications. The contractor shall execute the whole and every part of the work in the most substantial and work-man-like manner and both as regards materials and all other matters in strict accordance with the specifications lodged in the office of the Executive Engineer and initialed by the parties, the said specification being a part of the contract. The contractor shall also confirm exactly, fully and faithfully to the designs, drawing, and instructions in writing relating to the work signed by the Engineer-in-charge and lodge in his office and to which the contractor shall be entitled to have access at such office or on the site of work for the purpose of inspection during office hours and the contractor shall, if he so requires, be entitled at his own expense to make or cause to be made copies of the specifications, and of all such designs, drawings, and instructions as aforesaid.

# Clause - 7: Payments.

(A) Interim/Running Bill. A bill shall be submitted by the contractor as frequently as the progress of the work may justify for all work executed and not included in any previous bill at least once in a month and cause to be taken the requisite measurements for the purpose of having the same verified and the claim, as for as admissible, adjusted, if possible before the expiry of ten days from the presentation of the bill, at any time depute a subordinate to measure up the said work in the presence of the contractor or his authorized agent, whose countersignature to the measurement list will be sufficient to warrant and the Engineer-in-charge may prepare a bill from such list which shall be binding on the contractor in all respects.

The Engineer /Procuring Agency shall pass/certify the amount to be paid to the contractor, which he considers due and payable in respect thereof, subject to deduction of security deposit, advance payment if any made to him and taxes.

All such intermediate payment shall be regarded as payments by way of advance against the final payment only and not as payments for work actually done and completed, and shall not preclude the Engineer-in-charge from recoveries from final bill and rectification of defects and unsatisfactory items of works pointed out to him during defect liability period.

(B) The Final Bill. A bill shall be submitted by the contractor within one month of the date fixed for the completion of the work otherwise Engineer-in-charge's certificate of the measurements and of the total amount payable for the works shall be final and binding on all parties.

Clause – 8: Reduced Rates. In cases where the items of work are not accepted as so completed, the Engineer-in-charge may make payment on account of such items at such reduced rates as he may consider reasonable in the preparation of final or on running account bills with reasons recorded in writing.

# Clause - 9: Issuance of Variation and Repeat Orders.

- (A) Agency may issue a Variation Order for procurement of works, physical services from the original contractor to cover any increase or decrease in quantities, including the introduction of new work items that are either due to change of plans, design or alignment to suit actual field conditions, within the general scope and physical boundaries of the contract.
- (B) Contractor shall not perform a variation until the Procuring Agency has authorized the variation in writing subject to the limit not exceeding the contract cost by of 15% on the same conditions in all respects on which he agreed to do them in the

work, and at the same rates, as are specified in the tender for the main work. The contractor has no right to claim for compensation by reason of alterations or curtailment of the work.

- (C) In case the nature of the work in the variation does not correspond with items in the Bill of Quantities, the quotation by the contractor is to be in the form of new rates for the relevant items of work, and if the Engineer-in-charge is satisfied that the rate quoted is within the rate worked out by him on detailed rate analysis, and then only he shall allow him that rate after approval from higher authority.
- (D) The time for the completion of the work shall be extended in the proportion that the additional work bear to the original contact work.
- (E) In case of quantities of work executed result the Initial Contract Price to be xceeded by more than 15%, and then Engineer can adjust the rates for those quantities causing excess the cost of contract beyond 15% after approval of Superintending Engineer.
- (F) Repeat Order: Any cumulative variation, beyond the 15% of initial contract amount, shall be subject of another contract to be tendered out if the works are separable from the original contract.

# Clause-10: Quality Control.

- (A) Identifying Defects: If at any time before the security deposit is refunded to the contractor/during defect liability period mentioned in bid data, the Engineer-in-charge or his subordinate-in-charge of the work may instruct the contractor to uncover and test any part of the works which he considers may have a defect due to use of unsound materials or unskillful workmanship and the contractor has to carry out a test at his own cost irrespective of work already approved or paid.
- (B) Correction of Defects: The contractor shall be bound forthwith to rectify or remove and reconstruct the work so specified in whole or in part, as the case may require. The contractor shall correct the notified defect within the Defects Correction Period mentioned in notice.

# (C) Uncorrected Defects:

(i) In the case of any such failure, the Engineer-in-charge shall give the contractor at least 14 days notice of his intention to use a third party to correct a defect. He may rectify or remove, and re-execute the work or remove and replace the materials or articles complained of as the case may be at the risk and expense in all respects of the contractor.

(ii) If the Engineer considers that rectification/correction of a defect is not essential and it may be accepted or made use of; it shall be within his discretion to accept the same at such reduced rates as he may fix therefore.

# Clause - 11:

- (A) Inspection of Operations. The Engineer and his subordinates, shall at all reasonable times have access to the site for supervision and inspection of works under or in course of execution in pursuance of the contract and the contractor shall afford every facility for and every assistance in obtaining the right to such access.
- (B) Dates for Inspection and Testing. The reasonable notice of the intention of the Engineer-in-charge or his subordinate to visit the work shall have been given to the present to receive orders and instructions, or have a responsible agent duly accredited in writing present for that purpose, orders given to the contractor's duly authorized agent shall be considered to have the same force an effect as if they had been given to the contractor himself.

# Clause - 12: Examination of work before covering up.

- (A) No part of the works shall be covered up or put out of view/beyond the reach without giving notice of not less than five days to the Engineer whenever any such part of the works or foundations is or are ready or about to be ready for examination and the Engineer shall, without delay, unless he considers it unnecessary and advises the contractor accordingly, attend for the purpose of examining and measuring such part of the works or of examining such foundations;
- (B) If any work is covered up or placed beyond the reach of measurement without such notice having been given, the same shall be uncovered at the contractor's expense, and in default thereof no payment or allowance shall be made for such work, or for the materials with which the same was executed.

Clause – 13: Risks. The contractor shall be responsible for all risks of loss of or damage to physical property or facilities or related services at the premises and of personal injury and death which arise during and in consequence of its performance of the contract. if any damage is caused while the work is in progress or become apparent within three months of the grant of the certificate of completion, final or otherwise, the contractor shall make good the same at his own expense, or in default the Engineer may cause the same to be made good by other workmen, and deduct the expenses from retention money lying with the Engineer.

# Clause -18: Financial Assistance /Advance Payment.

- Mobilization advance is not allowed. (A)
- **(B)** Secured Advance against materials brought at site.
  - (i) Secured Advance may be permitted only against imperishable materials/quantities anticipated to be consumed/utilized on the work within a period of three months from the date of issue of secured advance and definitely not for full quantities of materials for the entire work/contract. The sum payable for such materials on site shall not exceed 75% of the market price of materials;
  - (ii) Recovery of Secured Advance paid to the contractor under the above provisions shall be affected from the monthly payments on actual consumption basis, but not later than period more than three months (even if unutilized).

Clause -19: Recovery as arrears of Land Revenue. Any sum due to the Government by the contractor shall be liable for recovery as arrears of Land Revenue.

Clause -20: Refund of Security Deposit/Retention Money. On completion of the whole of the works (a work should be considered as complete for the purpose of refund of security deposit to a contractor from the last date on which its final measurements are checked by a competent authority, if such check is necessary otherwise from the last date of recording the final measurements), the defects notice period has also passed and the Engineer has certified that all defects notified to the contractor before the end of this period have been corrected, the security deposit lodged by a contractor (in cash or recovered in installments from his bills) shall be refunded to him after the expiry of three months from the date on which the work is completed.

Clause - 21: The contractor must be produce Rate Analysis of his quoted Rate, on demand of the undersigned.

**Completion Time:** 

Div. Accounts Officer H.T.M. Division K.W. & S.B.

Contractor

MUHAMMAD ASIF QADRI EXECUTIVE ENGINEER H.T.M. DIVISION. KW&SB

# **Evaluation Criteria of the Tender upto 2.5 Million**

- 1. Contractor should have N.T.N Certificate and in case of supply items the GST Registration Certificate copy(s) should be enclosed with the tender.
- 2. The Pay Order of the Bid Security as mentioned in the N.I.T properly attached with the tender.
- 3. The bidding documents issued by the competent authority of KW&SB upto 2.5 Million of SPPRA with the bidding data duly filled by the "Procurement Agency" must be enclosed with the B.O.Q otherwise tender cannot be accepted.
- 4. Quoted Rate should be reflected in "Figures & Words" as well as in hand writing by the bidder.
- 5. Bid shall be properly signed by the Contractor with their postal address phone / mobile / fax number along with Stamp.
- 6. Experience Certificate at least three (3) Years of the similar nature of the job should be enclosed with the tender.
- 7. Turnover should be kept at least 80% of the Estimated Cost of quoted price in the last three (3) Years.
- 8. Conditional bid cannot be consider / evaluate.
- 9. Bid should be submitted in adhesive cover alongwith imposed waxed sealed.
- 10. If the bidder has made any correction / overwrite in the "Rate or Figure" then he required to signed on it properly otherwise tender cannot be consider.
- 11. If the Contractor's firm had been blacklisted / debarred from the KW&SB then, it will not be consider.
- 12. Contractor should be signed on the bidding document with their stamp.
- 13. Registration Certificate of S.R.B (Sindh Revenue Board) should be enclosed with the tender.



# **BILL OF QUANTITY**

Clause-14: Measures for prevention of fire and safety measures. The contractor shall not set fire to any standing jungle, trees, bush-wood or grass without a written permit from the Executive Engineer. When such permit is given, and also in all cases when destroying, cutting or uprooting trees, bush-wood, grass, etc by fire, the contractor shall take necessary measures to prevent such fire spreading to or otherwise damaging surrounding property. The contractor is responsible for the safety of all its activities including protection of the environment on and off the site. Compensation of all damage done intentionally or unintentionally on or off the site by the contractor's labour shall be paid by him.

Clause-15:Sub-contracting. The contractor shall not subcontract the whole of the works, except where otherwise provided by the contract. The contractor shall not subcontract any part of the works without the prior consent of the Engineer. Any such consent shall not relieve the contractor from any liability or obligation under the contract and he shall be responsible for the acts, defaults and neglects of any subcontractor, his agents, servants or workmen as if these acts, defaults or neglects were those of the contractor, his agents' servants or workmen. The provisions of this contract shall apply to such subcontractor or his employees as if he or it were employees of the contractor.

Clause – 16: Disputes. All disputes arising in connection with the present contract, and which cannot be amicably settled between the parties, , the decision of the Superintending Engineer of the circle/officer/one grade higher to awarding authority shall be final, conclusive and binding on all parties to the contract upon all questions relating to the meaning of the specifications, designs drawings, and instructions, hereinbefore mentioned and as to the quality of workmanship, or materials used on the work or as to any other questions, claim, right, matter, or thing whatsoever in any way arising out of, or relating to the contract design, drawings, specifications, estimates, instructions, orders or these conditions or otherwise concerning the works, or the execution, of failure to execute the same, whether arising, during the progress of the work, or after the completion or abandonment thereof.

Clause -17: Site Clearance. On completion of the work, the contractor shall be furnished with a certificate by the Executive Engineer (hereinafter called the Engineer incharge) of such completion, but neither such certificate shall be given nor shall the work be considered to be complete until the contractor shall have removed all temporary structures and materials brought at site either for use or for operation facilities including cleaning debris and dirt at the site. If the contractor fails to comply with the requirements of this clause then Engineer-in-charge, may at the expense of the contractor remove and dispose of the same as he thinks fit and shall deduct the amount of all expenses so incurred from the contractor's retention money. The contractor shall have no claim in respect of any surplus materials as aforesaid except for any sum actually realized by the sale thereof.

# **BILL OF QUANTITY**

SUBJECT: REPAIRING OF HEAVY LEAKAGES ON 33"DIA PRCC BY PROVIDING FIXING M.S. SPLIT STEPPED COLLARS ON 33"DIA PRCC FROM GULSHAN-E-GHAZI TO SHAH-E- MUSTAFA MASJID FROM 12-NO. BALDIA TO 17-A DAWOOD GOTH.

					,	
DESCRIPTION OF WORK	QTY		RATE	QUOTED	PER	AMOUNT
		In	figure	In words		
Excavation for pipe line in trenches and pits in wet silt clay or mud i/c trimming and dressing side true alignment and shape leveling of beds of trenches to correct level and grade cutting joints holes and disposal of surplus earth within p/facing guard, light, flag, and temporary crossing for non-vehicular traffic when ever required lift upto 5'(1.52m) and lead upto one chain and as directed by the Engineer In charge.						
0' to 05'	1815 Cft.				0%Cft	Rs.
05'to 08'	900 Cft.				0%Cft	Rs.
08' to 11'	729 Cft.				0%Cft	Rs.
11' to 14'	519.43 Cft.				0%Cft	Rs.
14' to 17'	342 Cft.				0%Cft	Rs.
driver, assistant, fuel or electric energy plate form required for placing of pump at water found at various depths from trenches i/c construction and dismantling after complete of job. Hire charges of pumping set upto 10hp (but not less than 5hp pumping out water					P/day	Rs.
	Excavation for pipe line in trenches and pits in wet silt clay or mud i/c trimming and dressing side true alignment and shape leveling of beds of trenches to correct level and grade cutting joints holes and disposal of surplus earth within p/facing guard, light, flag, and temporary crossing for non-vehicular traffic when ever required lift upto 5'(1.52m) and lead upto one chain and as directed by the Engineer In charge.  O' to 05'  05'to 08'  11' to 14'  14' to 17'  Full hire charges of dewatering pump set per day including the wages of driver, assistant, fuel or electric energy plate form required for placing of pump at water found at various depths from trenches i/c construction and dismantling after complete of job. Hire charges of pumping set upto 10hp (but	Excavation for pipe line in trenches and pits in wet silt clay or mud i/c trimming and dressing side true alignment and shape leveling of beds of trenches to correct level and grade cutting joints holes and disposal of surplus earth within p/facing guard, light, flag, and temporary crossing for non-vehicular traffic when ever required lift upto 5'(1.52m) and lead upto one chain and as directed by the Engineer In charge.  O' to 05'  1815 Cft.  05'to 08'  900 Cft.  729 Cft.  11' to 14'  519.43 Cft.  14' to 17'  Full hire charges of dewatering pump set per day including the wages of driver, assistant, fuel or electric energy plate form required for placing of pump at water found at various depths from trenches i/c construction and dismantling after complete of job. Hire charges of pumping set upto 10hp (but not less than 5hp pumping out water	Excavation for pipe line in trenches and pits in wet silt clay or mud i/c trimming and dressing side true alignment and shape leveling of beds of trenches to correct level and grade cutting joints holes and disposal of surplus earth within p/facing guard, light, flag, and temporary crossing for non-vehicular traffic when ever required lift upto 5'(1.52m) and lead upto one chain and as directed by the Engineer In charge .  0' to 05'  1815 Cft.  05'to 08'  900 Cft.  11' to 14'  519.43 Cft.  Full hire charges of dewatering pump set per day including the wages of driver, assistant, fuel or electric energy plate form required for placing of pump at water found at various depths from trenches i/c construction and dismantling after complete of job. Hire charges of pumping set upto 10hp (but not less than 5hp pumping out water	Excavation for pipe line in trenches and pits in wet silt clay or mud i/c trimming and dressing side true alignment and shape leveling of beds of trenches to correct level and grade cutting joints holes and disposal of surplus earth within p/facing guard, light, flag, and temporary crossing for non-vehicular traffic when ever required lift upto 5'(1.52m) and lead upto one chain and as directed by the Engineer In charge  0' to 05'  1815 Cft.  900 Cft.  05'to 08' 900 Cft.  11' to 14' 11' to 14' 519.43 Cft.  Full hire charges of dewatering pump set per day including the wages of driver, assistant, fuel or electric energy plate form required for placing of pump at water found at various depths from trenches i/c construction and dismantling after complete of job. Hire charges of pumping set upto 10hp (but not less than 5hp pumping out water	Excavation for pipe line in trenches and pits in wet silt clay or mud i/c trimming and dressing side true alignment and shape leveling of beds of trenches to correct level and grade cutting joints holes and disposal of surplus earth within p/facing guard, light, flag, and temporary crossing for non-vehicular traffic when ever required lift upto 5'(1.52m) and lead upto one chain and as directed by the Engineer In charge  O' to 05'  1815 Cft.  05'to 08'  900 Cft.  11' to 14'  14' to 17'  Full hire charges of dewatering pump set per day including the wages of driver, assistant, fuel or electric energy plate form required for placing of pump at water found at various depths from trenches i/c construction and dismantling after complete of job. Hire charges of pumping set upto 10hp (but not less than 5hp pumping out water	Excavation for pipe line in trenches and pits in wet silt clay or mud i/c trimming and dressing side true alignment and shape leveling of beds of trenches to correct level and grade cutting joints holes and disposal of surplus earth within p/facing guard, light, flag, and temporary crossing for non-vehicular traffic when ever required lift upto 5'(1.52m) and lead upto one chain and as directed by the Engineer In charge .  O' to 05' 1815 Cft.  O5'to 08' 900 Cft.  O8' to 11' 729 Cft.  11' to 14' 519.43 Cft.  14' to 17' 342 Cft.  Full hire charges of dewatering pump set per day including the wages of driver, assistant, fuel or electric energy plate form required for placing of pump at water found at various depths from trenches i/c construction and dismantling after complete of job. Hire charges of pumping set upto 10hp (but not less than 5hp pumping out water

Cont'd .... P/2

	P			
03	Providing & Fixing M.S Split Stepped Collar on PRCC pipe 18'-0"wide fabricated with 3/8" thick M.S plate 3/" M.S squire bar on both ends it includes the cost of 4 Nos. 3/4" thick M.S flanges, nuts & bolt, rubber packing, labour and sealing materials, etc. complete.  (33"dia weight = 181.14 Kg)	01 No.	Each	Rs.
04	Providing & Fixing M.S Split Collar on PRCC pipe 18'-0"wide fabricated with 3/8" thick M.S plate1¼" thick ring at centre ¾" M.S squire bar on both ends it includes the cost of 4 Nos. ¾" thick M.S flanges, nuts & bolt, rubber packing, labour and sealing materials, etc. complete.  (33"dia weight = 156.31 Kg)	02 Nosເ	Each	Rs.
05	Disconnection of illegal from 33"dia water connection 1" to 8" dia from and plugging the holes using wooden pegs and other sealing materials for different diameter trunk main water lines etc. complete job as per R/A attached.  (33"dia PRCC)	52 Nos.	Each	Rs.
06	Refilling the excavated stuff in trench 6"thick layer i/c watering ramming to full compaction etc, complete.  (As per Quantity of Item No.1)	4305.43 Cft.	0%Cft	Rs.

Cont'd.... P/3

07 Repairing of leaking joints (external vata) on 33"dia PRCC line it includes the cast of excavation, labor, sealing materials, gunny bag s, dewatering and refilling of the excavated stuff etc. Complete as per R/A attached.  33" dia PRCC pipeline 16 Nos.  Each Rs.  TOTAL: Rs.  I hereby quoted @Rs/- (In words:		- 1				100					
I hereby quoted @Rs	0	7	vata) on 33"dia PRCC line it includes the cast of excavation, labor, sealing materials, gunny bag s, dewatering and refilling of the excavated stuff etc.								
I hereby quoted @Rs/- (In words:			33" dia PRCC pipeline	16 Nos.					Each	Rs.	
Executive Engir Hub Trunk Main. Discrete Firm							1	T	OTAL:	Rs.	
Signature of the Contractor  Address of the Firm	l h	erel	by quoted @Rs/- (In words:					Hub MI	xecutive Trunk M JHAMMA XECUTIV	Engined ain. Div. DASIF	er KW&SB DADRII VEER
Address of the Firm	Na	me	of the Firm								
	Sig	gna	ture of the Contractor		-						
Tel / Mobile #	Ad	dre	ss of the Firm		+						
	Те	I / N	Mobile #								