



**REGIONAL OFFICE, PROVINCIAL OMBUDSMAN  
(MOHTASIB), SINDH, NAUSHERO FEROZE**

Old D.H.O. Office Near D.C. House, District Naushero Feroze

Pos/Ro-NF-6-3/886 PH NO. 0242-920010

886

✓  
The Managing Director,  
Sindh Public Procurement Regulatory Authority,  
Government of Sindh, Karachi.

Subject: **REQUEST FOR UPLOADING OF TENDER NOTICE IN THE WEB  
SITE OF SPPRA.**

Enclosed please find a copy of advertisement and CDR of the Tender Notice along with the photo copies of the following documents of this Office for uploading in the Web site of SPPRA as per clause-17(1), because the total involved cost is below one million Rupees.

- 1) Procurement Plan.
- 2) N.I.T
- 3) Tender Document.
- 4) Notification of Procurement Committee.
- 5) Notification of Committee for Redressal of Complaint


It is therefore, requested that the above Tender Notice may kindly be uploaded in the Web Site of SPPRA on \_\_\_\_\_, positively.

Encl: as above:

(RIAZ-UL-HASSAN MEMON)  
REGIONAL DIRECTOR

Copy forwarded for necessary action to:-

The Secretary/Director/Deputy Director, Information Department, Government of Sindh is requested to kindly publish the enclosed Tender Notice (Only) of this Office in leading Newspapers in Sindhi, Urdu & English on \_\_\_\_\_, positively

  
(RIAZ-UL-HASSAN MEMON)  
REGIONAL DIRECTOR

SPPRA INWARD DIARY

NO :

DATED

9688  
22/05/2018

PROVINCIAL OMBUDSMAN (MOHTASIB) SINDH, REGIONAL OFFICE NAUSHAHRO FERORE.

PROCUREMENT PLAN FOR PURCHASE OF PLANT & MCHINERY AND FURNITURE & FIXTURE FOR THE FINANCIAL YEAR 2017-18.

S.NO.	Title of Procurement	Quantity	Estimated Cost	Method	Tentative Actual date of NIT	Tentative Actual Closing date of NIT	Tentative Actual date of award of contract	Tentative Deadline Actual Date for Execution	Remarks
	Purchase of Plant & Machinery		185,000/-						
01	Spilt Air-Condition 1.5 ton With Stabilizers	02	160,000/-	One Envelope Procedure	3 <sup>rd</sup> Week of May 2018	3 <sup>rd</sup> Week of May 2018	4 <sup>th</sup> Week of May 2018	4 <sup>th</sup> Week of May 2018	
02	Water Dispensor	01	25,000/-	One Envelope Procedure	3 <sup>rd</sup> Week of May 2018	3 <sup>rd</sup> Week of May 2018	4 <sup>th</sup> Week of May 2018	4 <sup>th</sup> Week of May 2018	
	<b>PURCHASE OF FURNITURE &amp; FIXTURE</b>		<b>420,000/-</b>						
03	Tables alongwith Chairs	06	40,000/-	One Envelope Procedure	3 <sup>rd</sup> Week of May 2018	3 <sup>rd</sup> Week of May 2018	4 <sup>th</sup> Week of May 2018	4 <sup>th</sup> Week of May 2018	
04	Visitors Chairs	20	60,000/-	One Envelope Procedure	3 <sup>rd</sup> Week of May 2018	3 <sup>rd</sup> Week of May 2018	4 <sup>th</sup> Week of May 2018	4 <sup>th</sup> Week of May 2018	
05	Shelf for Files (estimated cost)		200000/-	One Envelope Procedure	3 <sup>rd</sup> Week of May 2018	3 <sup>rd</sup> Week of May 2018	4 <sup>th</sup> Week of May 2018	4 <sup>th</sup> Week of May 2018	
06	Sofa-Sets	03	120,000/-	One Envelope Procedure	3 <sup>rd</sup> Week of May 2018	3 <sup>rd</sup> Week of May 2018	4 <sup>th</sup> Week of May 2018	4 <sup>th</sup> Week of May 2018	
	<b>TOTAL</b>	<b>32</b>	<b>605,000/-</b>						

*Riaz-ul-Hassan*  
21/5/2018

(RIAZ-UL-HASSAN MEMON)  
REGIONAL DIRECTOR



**REGIONAL OFFICE, PROVINCIAL OMBUDSMAN**

**(MOHTASIB), SINDH, NAUSHERO FEROZE**

**Old D.H.O. Office Near D.C. House, District Naushero Feroze**

**PH NO. 0242-920010**

**NOTICE INVITING TENDER**

Regional Office, Provincial Ombudsman (Mohtasib) Sindh, Naushahro Feroze invites sealed bids from interested firms or persons registered with the General Sales Tax, Income Tax and Excise & Taxation Department for supply of the following items during the financial year 2017-2018:-

**Durable Goods Including Purchase of Plant & Machinery and Purchase of Furniture & Fixture Items. Details given in Tender Documents.**

The Tender Documents can be purchased from Accounts Section of this Office on submission of written application on the letter heads on non-refundable cash payment of Rs500.- each on any working day up to **21/05/2018** till 1.00 p.m. for Plant & Machinery Furniture & Fixture Items.

As per SPPRA Rules-2010 (single stage one envelop procedure), the Tenders will be opened on the same date at 2.00 p.m. in the presence of such bidders who may intended to attend the opening and Procurement Committee in this Office..

The offer must be accompanied by a Bid Security @ five percent of quoted rates in shape of Pay order / Demand draft in favour of each Tender.

The Bidders should follow the detailed terms & conditions indicated in the Bid Documents.

Sealed tenders should be addressed to Director, Regional Office. Provincial Ombudsman (Mohtasib) Sindh, Naushero Feroze at Old D.H.O. Office Near D.C. House, District Naushero Feroze by clearly marking on the top of the Envelope "Tender for Plant & Machinery Furniture & Fixture Items.

The Procuring Agency may reject any Bid subject to relevant provision of SPPRA Rules-2010 and may cancel the Bidding process at any time prior to the acceptance of bid or proposal as per Rules-25 of SPPRA Rules-2010.

(RIAZ-UL-HASSAN MEMON)

REGIONAL DIRECTOR

REGIONAL OFFICE, PROVINCIAL OMBUDSMAN  
(MOHTASIB) SINDH, NAUSHERO FEROZE



**REGIONAL OFFICE PROVINCIAL OMBUDSMAN**  
**(MOHTASIB), SINDH, NAUSHERO FEROZE**  
**OLD D.H.O OFFICE NEAR D.C. HOUSE, DISTRICT NAUSHERO FEROZE**  
**PH NO. 0242-920010**

**TENDER DOCUMENT**

SCHEDULE TO INVITATION TO TENDER NO. 01/2017-2018

1. Date & Time of Receipt of Tender: 21/05/2018 till 1.00 p.m.
2. Date & Time of Opening Tender: 21/05/2016 at 2.00 p.m.

As per above mentioned schedule tenders shall be opened before the bidders or their authorised representatives at Regional Office, Provincial Ombudsman (Mohtasib) Sindh, Naushero Feroze.

Offer shall remain valid for 90 days from the date of opening of tender. Bidder should quote their price clearly on the basis of free delivery to consignee at Naushero Feroze, inclusive of all taxes.

  
30/5/18

**RIAZ -UL- HASSAN MEMON**  
Regional Director Provincial Ombudsman  
(Mohtasib) Sindh Naushero Feroze

**REGIONAL OFFICE, PROVINCIAL OMBUDSMAN**

**(MOHTASIB), SINDH, NAUSHERO FEROZE**

**Old D.H.O. Office Near D.C. House, District Naushero Feroze**

**PH NO. 0242-920010**

**TENDER DOCUMENT**

Bidders are requested to confirm the specifications and specify the model and make of the product with technical literature/proposal, if any.

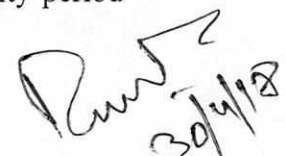
**TERMS & CONDITIONS**

Reputed interested firms/bidders having relevant experience at least three years in dealing with Hardware Computer, Plant & Machinery and Furniture items are requested to submit following information/documents.

1.
  - i. Tender documents will be received up to 1:00 P.M. on 21-05-2018 and will be opened on the same date at 2:00 P.M in presence of bidders or their representatives at Regional Office Provincial Ombudsman (Mohtasib) Sindh, Naushero Feroze.
  - ii. Sealed tenders should be addressed to Director, Regional Office, Provincial Ombudsman (Mohtasib) Sindh, Naushero Feroze Old D.H.O Office Near D.C. House, District Naushero Feroze by clearly marking on the top of the Envelop "TENDER".
  - iii. The bidder should provide Registration Certificates of Income Tax & Sales Tax Department.
  - iv. National Competitive Bidding method will be applied as per SPPRA Rules-2010 by following Single Stage One Envelope Procedure.
  - v. Free delivery shall be made within 15 days from the date of award of contract/supply order to consignee premises.

**2. BID SECURITY**

- (a) Bid Security (refundable) at five percent of the bid amount in shape of pay order/demand draft in favour of Director, Regional Office, Provincial Ombudsman (Mohtasib), Sindh, Naushero Feroze shall be deposited with the offer otherwise offer will be rejected.
- (b) (i). Bid security shall remain valid for a period of 28 days beyond the validity period for bids.  
(ii). Bids security shall be released to the unsuccessful bidders once the contract has been signed with the successful bidder or the validity period has expired.



**RIAZ -UL- HASSAN MEMON**  
Regional Director Provincial Ombudsman  
(Mohtasib) Sindh Naushahro Feroze

**REGIONAL OFFICE, PROVINCIAL OMBUDSMAN**

**(MOHTASIB), SINDH, NAUSHERO FEROZE**

Old D.H.O. Office Near D.C. House, District Naushero Feroze

**PH NO. 0242-920010**

**TENDER DOCUMENT**

**3. PERFORMANCE SECURITY**

- (a) Successful bidder will have to deposit Performance Security @ 10% of the contract amount in shape of Pay order/Demand Draft/Bank Guarantee in favour of Director, Regional Office, Provincial Ombudsman (Mohtasib), Sindh, Naushero Feroze (Proforma enclosed).
- (b) Validity of performance security shall extend at least ninety days beyond the date of completion of contract to cover defects liability period or maintenance period subject to final acceptance by the procuring agency as per rule-39 of SPPRA-2010.
4. Payment will be released / made on completion of supply/work (in all respect) subject to inspection.
5. The vendor shall enclosed copy of GST invoice along with bill for the amount due on goods supplied.
6. All bidders shall sign in attendance sheet.
7. In case of any holiday or uncertainly in the city Tenders/Bids will be opened on next working day.

**SPECIAL CONDITIONS:**

1. Tender should be properly sealed.
2. Bidders are required to quote the amount separately for each item both in figures and words on Tender/Bid Documents only alongwith covering letter head duly sealed and signed.
3. Regional Office, Provincial Ombudsman (Mohtasib) Sindh, Naushahro Feroze reserves the right to increase or decrease the quantity without assigning any reason.
4. (i) Regional Office, Provincial Ombudsman (Mohtasib) Sindh, Naushero Feroze, may cancel the bidding process at any time prior to the acceptance of a bid or proposal.  
(ii) Intimation of the cancellation of bidding process shall be given promptly to all bidders and bid security shall be returned along with such intimation.  
(iii) The procuring agency shall, upon request by any of the bidders, communicate to such bidder, grounds for the cancellation of bidding process, but is not required to justify such grounds.
5. Supply will be accepted subject to inspection according to specification given in the schedule.
6. After acceptance of offer the firm shall be required to submit performance security and execute agreement (performa attached) within 07 days. In case of failure the bid security shall be liable to be forfeited.

**REGIONAL OFFICE, PROVINCIAL OMBUDSMAN**

**(MOHTASIB), SINDH, NAUSHERO FEROZE**

**Old D.H.O. Office Near D.C. House, District Naushero Feroze**

**PH NO. 0242-920010**

**TENDER DOCUMENT**

7. In case of dispute, if any between the parties the same shall be settled as per arbitrations laws being in force in Pakistan.
8. Free installation/documentation at Bidders responsibility shall be confirmed by the Bidders where necessary.
9. Quoting Firms/Bidders shall be bound to provide warrantee that in case of any material/manufacturing defects, the Firms/Bidders will replace the same/remove the defect free of cost within one year.
10. The successful Bidder/Bidders will be bound to supply the items as per specification mentioned in the Tender Document within specific period given in the supply order. In case of failure, penalty of 3% of the supply order per month or part thereof up to maximum limit of 10% shall be imposed on the supplier or their performance guarantee shall be liable to be forfeited.
11. The firms/bidders will demonstrate/display their quoted item(s) (if procurement agency desire), before procurement committee of this Office.
12. Presence of representative of successful Bidder(s) is compulsory at the time of Inspection of their supplied items (as per mentioned in the Tender Documents).
13. The bidder should submit the brochures and pictures of the items along with the rates
14. Firms/Bidders will attach the receipt of Accounts Section of this Office with the tender document.



(RIAZ-UL-HASSAN MEMON)

REGIONAL DIRECTOR

REGIONAL OFFICE, PROVINCIAL OMBUDSMAN

(MOHTASIB) SINDH, NAUSHERO FEROZE /

CHAIRMAN, PROCUREMENT COMMITTEE



Rs.500/-

**REGIONAL OFFICE PROVINCIAL OMBUDSMAN**  
**(MOHTASIB), SINDH NAUSHERO FEROZE**

Old D.H.O. Office Near D.C. House, District Naushero Feroze

**PH NO. 0242-920010**

**TENDER NO. 01/2017-2018.**

**TENDER DOCUMENTS**  
**FOR PURCHASE OF**  
**PLANT & MACHINERY AND**  
**FURNITURE & FIXTURE ITEMS**

**RIAZ -UL- HASSAN MEMON**  
Regional Director Provincial Ombudsman  
(Mohtasib) Sindh Naushahro Feroze



**REGIONAL OFFICE PROVINCIAL OMBUDSMAN**  
**(MOHTASIB), SINDH, NAUSHERO FEROZE**

**PH NO. 0242-920010**

**TENDER DOCUMENT**

Items	Description of Stores		Quantity Required	Price per Unit both in figures & words free delivery to Consignee's end (inclusive all taxes)
<b>Purchase of Furniture &amp; Fixture</b>				
01.	<b>Tables along with Chairs</b>		06 Nos.	Rs _____
02	<b>Visitors Chairs</b>		20 No. --	Rs _____
03.	<b>Shelf for Files (estimated cost)</b>			Rs _____
04	<b>Sofa Sets</b>		03 No.	Rs _____

  
30/11/18

**PIAZ-UL-HASSAN MEMON**  
Regional Director Provincial Ombudsman  
(Mohtasib) Sindh Naushahro Feroze

Signature of Bidder: \_\_\_\_\_

**REGIONAL OFFICE PROVINCIAL OMBUDSMAN**  
**(MOHTASIB), SINDH, NAUSHERO FEROZE**  
**PH NO. 0242-920010**

**TENDER DOCUMENT**

Items	Description of Stores		Quantity Required	Price per Unit both in figures & words free delivery to Consignee's end (inclusive all taxes)
01	<b>Purchase of Plant &amp; Machinery</b>  <b>Spilt Air-Condition 1.5 Ton with Stabilizers</b>		02 Nos.	Rs. _____
02	<b>Water Dispenser</b>		01 No	Rs. _____



RIAZ -UL- HASSAN MEMON  
Regional Director Provincial Ombudsman  
(Mohtasib) Sindh Naushahro Feroze

Signature of Bidder: \_\_\_\_\_



No. 8/188/13-14-Admin

SECRETARIAT  
PROVINCIAL OMBUDSMAN  
Udumtara, Killa Abotark, Opp Sindh Secretariat, Karachi.

Karachi, dated the 27-09-18

NOTIFICATION

In terms of Rule-7 of Sindh Public Procurement Authority Rules-2010 (Amended-2017), Government of Sindh, the Procurement Committee is re-constituted as under for procurement of Hardware/Computer, Plant & Machinery and Furniture & Fixture, etc., for Regional Office, Naushahro Feroze of Provincial Ombudsman Sindh.

**PROCUREMENT COMMITTEE FOR REGIONAL OFFICE, NAUSHAHRO FEROZE, PROVINCIAL OMBUDSMAN (MOHTASIB), SINDH.**

- |   |          |
|---|----------|
| 1. Regional Director (Mohtasib)<br>Naushahro Feroze.                            | Chairman |
| 2. Executive Engineer,<br>Education works,<br>Naushahro Feroze.                 | Member   |
| 3. Assistant Superintendent,<br>Regional Office (Mohtasib)<br>Naushahro Feroze. | Member   |

The Procurement Committee is directed to ensure compliance of SPPRA Rules-2010 (Amended-2017)

(IQBAL NAFELS KHAN)  
SECRETARY

Copy for information to:-

1. The Managing Director, Sindh Public Procurement Regulatory Authority  
Government of Sindh, Karachi
2. Chairman and Members of Procurement Committee of Regional Office,  
Naushahro Feroze of Provincial Ombudsman, Sindh.
3. Regional Director, Regional Office, Naushahro Feroze of Provincial  
Ombudsman, Sindh with direction to ensure compliance of SPPRA Rules-2010  
(Amended-2017), strictly.
4. District Accounts Officer, Naushahro Feroze.
5. P.S to Hon'ble Ombudsman.
6. P.S to Secretary.

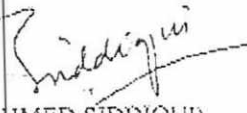
  
(OZAIR AHMED SIDDIQUI)  
ASSISTANT DIRECTOR (ADMN)



Photo copy

No. 8/1/91-Adams  
734  
14

SECRETARIAT  
PROVINCIAL OMBUDSMAN (MOHTASIB)  
SINDH  
Shahrah-e-Kamal Ataturk, Opp Sindh Secretariat, Karachi.

Karachi, dated the 11-12-2013

NOTIFICATION

In continuation of Notification of even number dated 04-06-2013, the Hon'ble Ombudsman, Sindh has been pleased to reconstitute the Committee for Complaint Rederssal as under:

- |    |   |          |
|----|---|----------|
| 1. | Malik Asrar Hussain, Secretary,<br>Secretariat Provincial Ombudsman, Sindh.   | Chairman |
| 2. | Sayed Amir Ali Shah, Director General (Finance)<br>Secretariat Provincial Ombudsman, Sindh.                         | Member   |
| 3. | Mr. Baqaullah Unar, Director General,<br>Secretariat Provincial Ombudsman, Sindh.                                   | Member   |
| 4. | Representative of Accountant General, Sindh, Karachi.   | Member   |
| 5. | Representative of Information Technology Department<br>Government of Sindh, Karachi. (Preferably Deputy Secretary). | Member   |

(MALIK ASRAR HUSSAIN)  
SECRETARY

Copy to:

1. All Concerned Officers.
2. The Principal Secretary to Hon'ble Governor, Sindh, Karachi.
3. The Principal Secretary to Chief Minister, Sindh, Karachi.
4. The Chief Secretary, Government of Sindh, Karachi.
5. The Secretary, Finance Department, Government of Sindh, Karachi.
6. The Secretary, Industries Department, Government of Sindh, Karachi.
7. The Secretary, Information Technology Department, Govt. of Sindh, Karachi.
8. The Managing Director, Sindh Public Procurement Regulatory Authority,  
Government of Sindh, Karachi.
9. The Accountant General Sindh, Karachi.
10. The Director General, Audit, Sindh, Karachi.
11. P.S. to Minister for Law, Parliamentary Affairs & Criminal Prosecution  
Services, Government of Sindh/Chairman SPPRA Board, Karachi.

(AFZAL AHMED)  
DIRECTOR (FINANCE)

Copy for information to:

1. P.S. to Hon'ble Ombudsman.
2. P.S. to Secretary.

RECEIVED

11-12-13