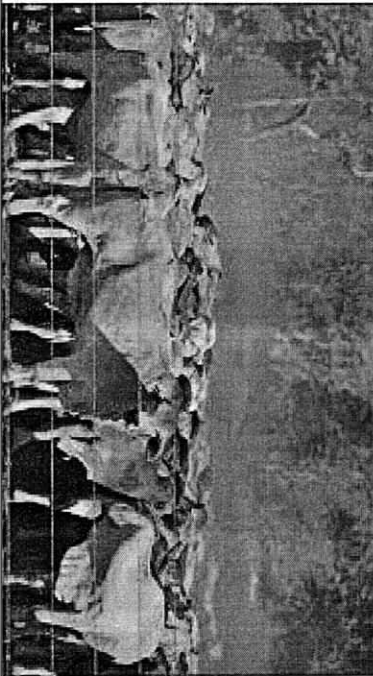




PUBLIC NOTICE  
REQUEST FOR PROPOSAL  
Pilot Project on Livestock Tagging in the Divisions of Karachi and Hyderabad  
Livestock Registration and Trade Authority, Livestock and Fisheries Department, Government of Sindh, Pakistan



### Background

The Livestock Registration and Trade Authority, Livestock and Fisheries Department (L&FD), Government of Sindh (GOS), Pakistan in line with its objective of being able to improve animal health and management for its better marketability and increased export of quality milk, meat and their products to high value markets in developing / developed countries from Sindh province of Pakistan, intends to run a Pilot Project for Livestock Tagging in the Divisions of Karachi and Hyderabad, Sindh. Under the project livestock in these two divisions of Sindh Province will be tagged with internationally acceptable / EU compliant RFID tags with concurrent establishment of a system providing mechanism to have traceability linked with a central internationally approved data base by maintaining an electronic register of all animals for recording all events happening in their entire lifecycle under a unique tag number for each animal. The implementation will be required to be carried out in a phased manner.

### Key Project Highlights

GOS has enacted a requisite law for the tagging and traceability of animals in the province. An independent Regulatory Authority namely Sindh Livestock Registration and Trade Authority has been established under the Sindh Assembly Act ... 2018 to regulate the Livestock Sector for international trade. To establish internationally recognized animal registration data base of animal registration. The bidder/ contractor/ service provider has to establish centers for animal registration at convenient places in the project and provide services of internationally approved RFID animal identification or tagging along with maintenance of internationally recognized database.

### Requirements from Interested Parties

Proposals are invited from interested international and local firms/consortia having experience of tagging and database management together with experience of livestock sector in developing and developed countries. Such firms/consortia may apply to carry out the physical tagging of animals and initiate the traceability of livestock on web enabled database in line with international practices in the province under Sindh Livestock Registration and Trade Authority, Government of Sindh with exclusive rights for an agreed period of time extendable by mutual consent.

Further details regarding the scope of work, project structure, and other requirements are given in the request for proposal (RFP)

### Eligibility

In accordance with the criteria set out in the RFP.

**Bidding Documents:** The Bidding documents/ RFP can be obtained from Sindh Livestock Registration and Trade Authority, Semen Production Unit, Livestock Experimental station (LES) Korangi-14 New Singer Chorangi Korangi, Karachi during working hours from date of issuance of bidding documents i.e. 30<sup>th</sup> April, 2018 to 30<sup>th</sup> May, 2018

**Pre-Bid Meeting:** 15<sup>th</sup> May, 2018 at 11:00 a.m. at Semen Production Unit, Livestock Experimental station (LES) Korangi-14 New Singer Chorangi Korangi, Karachi

**Bid Submission Deadline:** 31<sup>st</sup> May, 2018 at 11:00 a.m.

**Bid Submission Address:** Sindh Livestock Registration and Trade Authority, Semen Production Unit, Livestock Experimental station (LES) Korangi-14 New Singer Chorangi Korangi, Karachi

**Bid Opening:** 31<sup>st</sup> May, 2018 at 12:00 noon

**Bid Opening Address:** Sindh Livestock Registration and Trade Authority, Semen Production Unit, Livestock Experimental station (LES) Korangi-14 New Singer Chorangi Korangi, Karachi

**Download Bidding Documents:** The RFP document shall be available to download (free of cost) on the below mentioned website: [www.ppr.sindh.gov.pk](http://www.ppr.sindh.gov.pk)

**Director General,**

Sindh Livestock Registration and Trade Authority,  
Semen Production Unit, Livestock Experimental station (LES) Korangi-14 New Singer Chorangi, Karachi. ☎866-9256828-054-2177300



NO: LR&TA/DG/02/2018  
GOVERNMENT OF SINDH  
Livestock Registration & Trade Authority

Karachi dated ... 30-4-2018

**Notification**

Notification No. LR&TA/TECH/DG/02/2018 in partial modification of SEP Notification No. SEP/271/2017 dated March 1<sup>st</sup> 2017, the consultant Selection committee is constituted with the following members, composition in accordance with rules 67 of SPP Rules 2010.

- |  |                  |
|--|------------------|
| 1. Director General Tagging Livestock Govt of Sindh  | Chairmen         |
| 2. Representative from Planning & Development Department Govt of Sindh (Not below the rank of BS-18) | Member           |
| 3. Representative from Finance Department Govt of Sindh (Not below the rank of BS-18)                | Member           |
| 4. Deputy Secretary Livestock Department Govt of Sindh.  | Member           |
| 5. Deputy Director Technical Livestock Sindh.  | Member/Secretary |

**The Committee's TORs are:**

- Approval of request for proposal before issuance;
- Shortlisting of consultants, responding to the request of Expression of interest, where applicable, in accordance with the criteria mentioned in request for Expression of interest;
- Evaluation of technical and financial proposal, according to the selection method and evaluation criteria, mentioned in the Request for Expression of proposal;
- Finalization of recommendation based on evaluation as mentioned above;

  
Danish Saeed  
Director General

**Copy to:-**

1. The Chairmen planing & Development Department, Govt. of Sindh, Karachi (with the request to please nominee the office as per SPPRA rule).
2. The Secretary Finance Department, Govt of Sindh, Karachi (with the request to please nominee the office as per SPPRA rule).
3. The Secretary Livestock & Fisheries Department Govt of Sindh, Karachi.
4. The All Consultant Selection Committee Members.



NO: LR&TA/DG/03/2018  
GOVERNMENT OF SINDH  
Livestock Registration & Trade Authority

Karachi dated 30-4-2018

**Notification**

Notification No. LR&TA/TECH/DG/02/2018 in pursuance of rule-31 (1) of Sindh procurement Rule-2010 Government of Sindh has been pleased to constitute the Redressal Committee with the following composition with immediate effect.

- |   |          |
|---|----------|
| ➤ Director General Tagging Livestock Govt of Sindh                    | Chairmen |
| ➤ Representative from A.G Sindh Karachi.(Not below the rank of BS-18) | Member   |
| ➤ The chief (T&C) P&D Department Govt of Sindh.                       | Member   |

**Terms of Reference (TORs)**

The committee shall act as per provisions of SPPRA Rules for remedies of the grievance arising out in the procurement process in Sindh Livestock registration & Trade Authority.

**Danish Saeed**  
**Director General**

No. LR&TA/TECH/DG/02/2017

Copy to:-

1. The Chairmen planning & Development Department, Govt. of Sindh, Karachi (with the request to please nominate the office as per SPPRA rule).
2. The Secretary Finance Department, Govt of Sindh, Karachi.
3. The Accountant General Sindh Karachi (with the request to please nominate the office as per SPPRA rule).
4. The Secretary Livestock & Fisheries Department Govt of Sindh, Karachi.
5. The All Redressal Committee Members.

# **REQUEST FOR PROPOSAL**

## **HIRING OF FIRMS/CONSORTIUM FOR THE PROVISION/SUPPLY OF RFID ANIMAL TAGGS, AFFIXATION THEREOF AND REGISTRATION AND DEVELOPMENT OF DATABASE OF FARMS AND ANIMALS IN KARACHI AND HYDERABAD DIVISION (PILOT PROJECT ON LIVESTOCK TAGGING IN THE DIVISIONS OF KARACHI AND HYDERABAD)**

April 2018

Sindh Livestock Registration and Trade Authority, Government of Sindh,  
Karachi

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## **REQUEST FOR PROPOSAL – (RFP)**

### **Supply of RFID Animal Tags**

#### **HIRING OF FIRMS/CONSORTIUM PILOT PROJECT ON LIVESTOCK TAGGING IN THE DIVISIONS OF KARACHI AND HYDERABAD**

Selection of Bidder through International Competitive Bidding for the “*Selection of firms/consortium for the provision/supply of RFID animal tags, affixation thereof and Registration and Development of fully ICAR Certified database of Farms and Animals in Karachi and Hyderabad Divisions(Pilot Project on Livestock Tagging in the Divisions of Karachi and Hyderabad)*”

#### **Major Components of the Project are as follow:-**

The Scope of Work or services that are required to be undertaken / provided by the successful bidder:

- (1) Supply/development of a Database by an ICAR member or associate member and User Interface (and Webpage) as per specifications provided in this RFP and the maintenance thereof; granting of access to the Database to all the relevant stakeholders of the Project (read-only access) or as advised by the Director General, Sindh Livestock Registration and Trade Authority..
- (2) Supply of Tags to meet its obligations/ Specifications, prescribed in this RFP.
- (3) Tagging of Animals / Herds and Registration of Farms / Herds in accordance with timelines and business plan approved by the Authority/ PMU and in accordance with this RFP.
- (4) Updating Animal records with key relevant events in their lifecycle
- (5) Develop and maintain Management Information System (MIS)
- (6) Periodic Reporting to the GoS, IA and the IE (records to be maintained for the period of the Project)
- (7) Handing-over at the end of the Completion of the Project along with completion report.

This RFP consists of:

#### ***Part 1: Selection Process Document***

*This Part 1: Request for Proposal - Selection Process Document contains [----] pages.*



**1. ACKNOWLEDGEMENT**

**To be returned to the following address on receipt of this Document:**

To,  
The Director General,  
Sindh Livestock Registration and Trade Authority  
Government of Sindh  
Karachi

<b>Request for Proposal Document Received</b>	
<b>by (Name of the Person)</b>	
<b>Designation</b>	
<b>Name of the Organization</b>	
<b>Address</b>	
<b>Signature</b>	
<b>Date of Receipt</b>	

## 2. DISCLAIMER

- a. Though adequate care has been taken in the preparation of the RFP, the Bidder(s) should satisfy itself/themselves that it is complete in all respects. Intimation of discrepancy, if any, should be intimated to the Sindh Livestock Registration and Trade Authority immediately, but in any case not later than the date mentioned in Clause 5.9 of Part I of the RFP. Non-receipt of any such intimation by the due date shall be deemed a confirmation that the Bidder is satisfied about the completeness of the RFP in all respects.
- b. Neither the Sindh Livestock Registration and Trade Authority, Government of Sindh nor its employees, consultants, advisors accept any liability or responsibility for the accuracy or completeness of, nor make any representation or warranty, express, or implied, with respect to the information contained in the RFP, or on which the RFP is based, or any other information or representations supplied or made in connection with the Selection Process.
- c. The RFP does not address concerns relating to diverse investment objectives, financial situation and particular needs of each party. The RFP is not intended to provide the basis of any investment decision and each prospective Bidder must make its own independent assessment in respect of the Project. No person has been authorized by the Sindh Livestock Registration and Trade Authority, Government of Sindh to give any information or to make any representation not contained in the RFP.
- d. Nothing in the RFP is, or should be relied on, as a promise or representation as to the future. In furnishing the RFP, neither the Sindh Livestock Registration and Trade Authority, Government of Sindh, nor its employees, consultants, advisors undertake to provide the recipient with access to any additional information or to update the RFP or to correct any inaccuracies therein which may become apparent. The Sindh Livestock Registration and Trade Authority, Government of Sindh, its employees, consultants, and advisors reserve the right, without prior notice, to change the procedure for the identification of the Preferred Bidder or terminate discussions and the delivery of information at any time before the signing of any agreement for the Project.
- e. Neither the Sindh Livestock Registration and Trade Authority, Government of Sindh nor its employees or consultants will have any liability to any prospective Bidder or any other person under law, equity or contract, or otherwise for any alleged loss, expense or damage which may arise from or be incurred or suffered in connection with anything contained in the RFP, any matter deemed to form part of the RFP, the award of the contract the contract information and any other information supplied by or on behalf of the Sindh Livestock Registration and Trade Authority, Government of Sindh or its employees, any consultants or otherwise arising in any way from the selection process for the Contract.
- f. The prospective bidders shall be solely responsible for the costs and expenditures incurred by them in preparation of the bids and other work ancillary thereto.

- g. The Sindh Livestock Registration and Trade Authority, Government of Sindh reserves the right to change, modify, add to or alter the Bid Process including inclusion of additional evaluation criteria. Any change in the Bid Process shall be intimated to all participants before last date of submission of bids and in case of short-listing all short-listed Bidders will be informed accordingly as per procedure(s).
- h. The Sindh Livestock Registration and Trade Authority, Government of Sindh reserves the right to reject any or all of the Bids submitted in response by assigning any reason thereof at any stage.
- i. The Bidder shall produce a certificate of commitment from manufacturer, valid for the contractual period of 3 Years, to supply up to 5,000,000 RFID Animal Tags. The Bidder has to provide undertaking and proof of the capacity of its manufacturing facility for the required quantity.
- j. Failure to supply items as per specification(s) or within the stipulated time period will invoke penalty as specified in this RFP.

### 3. DEFINITIONS

“**Agreement Signing Date**” means the date on which the Contract Agreement is executed between the Sindh Livestock Registration and Trade Authority Government of Sindh and the Bidder

“**Bid**” means the proposals submitted by the Bidders in response to the RFP

“**Bid Process**” means The various activities leading up to the selection of the Preferred Bidder, including without limitation, the issuance of the RFP, submission of Bids, and scrutiny and evaluation of such Bids

“**Bid Security**” means the Bid Security paid by the Bidders in the shape of Demand Draft or Bank Guarantee from any scheduled bank in Pakistan as in terms of Clause 5.17.1 of this RFP.

“**Bidder**” means Bidding Company/Joint Venture, as defined below that has submitted a Bid in response to this RFP.

“**Contract Period**” means duration of the contract agreement will be 5 years from the Contract Commencement Date extendable with mutual consent of Bidding Company/Joint Venture and Sindh Livestock Registration and Trade Authority in response to this RFP.

“**RFID**” means Radio Frequency Identification Device

“**RFID Tags**” means (One RFID and one Visual Tag per animal) RFID tags for Bovine and Ovine animals identification, manufactured by a manufacturer with “Full ICAR certification” for Device Composition and Environmental Performance according to ICAR standards, including Conformance with ISO standards 11784 and 11785 and meeting the other technical specifications set out at Chapter 18 (Technical Specifications) of this document.

“**Joint Venture**” means consortium/JV is allowed but not more than three (03) companies

“**Bid Due Date**” means given to it in Clause 5.9 of Part I of the RFP.

“**Capability**” means the technical and financial capability of the Bidder to be assessed in accordance with Clause 5.1.1 of Part I of the RFP.

“**Competent Authority**” means an authorized officer of the Director General, Sindh Livestock Registration and Trade Authority, Government of Sindh to exercise financial powers and approve the award of contract

“**Contract Agreement**” means The Agreement through which Sindh Livestock Registration and Trade Authority, Government of Sindh will grant to the Bidder the rights to develop the Project

“**Corrupt and Fraudulent Practices**” means Corrupt and fraudulent practices including but not limited to such corrupt and fraudulent practices as described under the Sindh Public Procurement

Rules, 2010 (as Amended from time to time)

**“Eligible Entity”** means an Eligible Entity is one, which satisfies at least one of the following:

- The entity is a Company under the Ordinance or an incorporated entity under equivalent Acts, in case of foreign entities. OR
- The entity is a Statutory Board / Authority / Corporation created under a separate Law / Act.

**“Evaluation Committee”** means the Committee appointed under the Chairmanship of the Purchase committee, the Sindh Livestock Registration and Trade Authority and consisting of senior officials of the Sindh Livestock Registration and Trade Authority and other technical and financial experts responsible for evaluating the technical proposals of the Bidders including the concept plan and designs.

**“Financial Bid”** means Financial Bid submitted by a Bidder as specified in **Clause 5.25** of this RFP.

**“Letter of Intent (LOI)”** means letter to be issued to the Preferred Bidder inviting it to sign the **Contract Agreement** on fulfilment of the conditions laid out in this RFP document.

**“Performance Security”** means the Performance Security paid by the Bidders in shape of Demand Draft/Bank Guarantee from any scheduled bank in Pakistan as in terms of clause 5.17.2 of this RFP.

**“Successful Bidder”** means the Bidder ranked no. 1 as per the process set out in Section 5.25.3 of the RFP.

**“Ordinance”** means The Companies Ordinance, 1984

**“Principal”** means manufacturer of RFID Tags as described in Technical specification

**“Contract”** means the Contract refers to agreement to be entered into by an between Preferred Bidder and the Sindh Livestock Registration and Trade Authority, Government of Sindh for the *“provision/supply of RFID animal tags, affixation thereof and Registration and Development of database of Farms and Animals in Karachi and Hyderabad Divisions”* as per the conditions of the RFP, any subsequent detailed document provided by the Sindh Livestock Registration and Trade Authority, Government of Sindh as part of the Bid Process, and as per the terms of the Contract Agreement between the Bidder and the Sindh Livestock Registration and Trade Authority, Government of Sindh.

**“Contract Cost”** means the total cost of the Project for achievement of project completion, as submitted by the Preferred Bidder as part of its Bid during the Bidding process, which has been accepted by the Sindh Livestock Registration and Trade Authority GoS pursuant to the Letter of Intent and as is revised from time to time.

**“Contract Commencement Date”** means the date when the Sindh Livestock Registration and Trade Authority GoS has executed the Contract with the Preferred Bidder.

**“Quoted Bid Amount”** means the amount quoted by the Bidder in the Financial Bid.

**“Qualified Bidders”** means bidders who are qualified / short-listed as per eligibility criteria and mandatory clauses after the evaluation of the Technical Bid.

**“Request for Proposal (RFP)”** means the Request for Proposal (RFP) refers to this document, issued to the interested Bidders by the Sindh Livestock Registration and Trade Authority Government of Sindh.

**“Selection Process”** means same as 'Bid Process'.

**“Technical Bid”** means submitted by a Bidder in terms of Clause 5.24 of this RFP.

## **4. PROJECT CONCEPT**

### **4.1 BACKGROUND**

The overall objective of the project is to implement a regime of animal and farm registration together with animal health monitoring and management protocols to ensure quality milk and meat production, food safety and security; animal ownership security and processing through accredited traceability structures which will additionally enable and improve chances of export of animal and animal origin food to the developed nations, especially for high value markets.

### **4.2 BRIEF OVERVIEW**

Specific Objectives:

1. Establishment of database for animal registration guided by the relevant ICAR parameters which is based on tagging of individual livestock animals and results in documenting the events involved in Sindh's proposed animal health management system in line with international requirements.
2. Livestock and Farm registration with implementation of protocols for quality livestock, meat, and dairy production through the tagging process.

SCOPE AND LONG TERM OBJECTIVES:

1. To ensure the development of an animal health management system on sound lines by putting in place the technology required to develop a secure food chain for meat and milk which will ensure public health in the long term by providing any authority tasked with this objective the technical ability to perform its functions.
2. To enable farmers to acquire the means to develop the livestock industry in a manner which enables them to export to high value markets like European markets and earn precious foreign exchange and in the process providing better employment prospects in rural areas thereby linking rural economies and reducing rural-urban migration.
3. Developing Disease-Free Zones for Livestock across Sindh and ensuring that movement of Animals is structured to ensure the sanctity of such zones and eventually reaching the objective of a largely disease free environment in Sindh.

To achieve the above, animal identification and registration through tagging needs to be implemented as a Pilot Project within Karachi Division, which shall be implemented within 3 years or tagging 5,000,000 animals whichever comes first. In case Karachi District is covered before the end of this time period, the Division(s) of Hyderabad and Nawabshah can be included until the Pilot Project comes to an end, i.e. within 3 years or tagging 5,000,000 animals, whichever comes first.

## 5. INSTRUCTIONS TO BIDDERS

### 5.1 GENERAL RULES

#### 5.1.1 Eligible Applicant

- (1) The Company / Firm must:
  - a. Be duly incorporated /registered under relevant national or international laws; and
  - b. Be registered with SRB and FBR, in case of the international firms/consortium the same shall be registered with the relevant tax department of the country of their registration or fulfill equivalent international requirements as the case may be.
- (2) Bidder, or in case of Consortium the database providing and operating entity should be an ICAR member or associate member.
- (3) Bidder must have valid Manufacturer Authorization proof or provide a Letter from manufacturer/principal of RFID Tags validating the support, supply, warranty and services as per this RFP.
- (4) The Principal must submit Warranty statement to supply RFID Tags for up to 5,000,000/- in 3 years.
- (5) Bidder and their Principal, and in case of a consortium any member thereof, shall not be blacklisted by any Government/Authority and is never involved in any unsuccessful litigation/ Arbitration with any Govt. Department/ Authority or Autonomous Institution in respect of any supply similar or identical to this RFP.
- (6) The bidder should have, neither failed to perform on any agreement, as evidence by imposition of a penalty or departmental inquiry by an arbitral or judicial forum.
- (7) Bidder shall not be under a declaration of ineligibility for corrupt and fraudulent practices in terms of Rule 30 of SPPRA 2010 (Amended 2017) local or international level.
- (8) Bidder should submit the List of clients (national or international level).
- (9) Bidder should submit the Customers satisfaction proof/evidence (national or international level for similar projects).
- (10) The Bidder must be having experience of manufacturing and supply RFID Tags (Based on International Experience) projects (local or international) (completed/on-going)



- (11) All documents must be submitted in English.
- (12) All the documents should be comprehensively complied in all respects.
- (13) Application may be turned down if all the annexures as mentioned in the Application Form are not submitted in the same order.
- (14) Provide undertakings on oath as required on Application Submission Form.
- (15) Provide certified copies of all supporting documents requested under the Application Form.
- (16) Failure to provide certified documents meeting mandatory requirements mentioned and Application Submission Form will lead to outright rejection of the application/bid.
- (17) Any firm / company may be asked to clarify its answers or provide more details if required.
- (18) Sindh Livestock Registration and Trade Authority, Government of Sindh will examine the documents to determine completeness, general orderlies and sufficiency of response. Failure to complete the documents and/ to provide written answers to any further questions or requested additional information for clarification will result in the supplier's elimination from further consideration.
- (19) Please note that by responding to these documents including the Application Form and Data Sheet you accept that all answers are legally binding and if need arise, may be used as evidence in any court of law. Further, Sindh Livestock Registration and Trade Authority, Government of Sindh reserves the right to verify at applicant's cost the accuracy of any answers and documents provided with the Qualification Documents.
- (20) Any information given and found incorrect shall lead to disqualification of the Applicant. The Company/Firm accepts full responsibility and strict liability for making any false declaration, not making full disclosure, misrepresenting facts or taking any action likely to defeat the purpose of this qualification exercise.
- (21) The company / Firm shall observe the highest standard of ethics during whole process of qualification and shall not indulge in fraudulent, corrupt, coercive, collusive and obstructive behavior detrimental to the interest of the Sindh Government.
- (22) Applicants to kindly note that submission of Qualification Documents does not amount to any contractual obligation on the part of Sindh Livestock Registration and Trade Authority, and that Sindh Livestock Registration and Trade Authority is not obliged to invite bid/quotation from any or all who express interest by

responding to this technical & financial qualification process.

- (23) Where insufficient space has been provided on the Application Forms, additional answers may be provided as supplementary on separate sheets mentioning as “Supplementary Information”.
- (24) The original documents shall be prepared in indelible ink. It shall contain no interlineations or overwriting, except as necessary to correct errors made by the applicant Company/Firm. Any such corrections must be initialed by the person(s) who sign(s) the Document.
- (25) The completed documents shall be signed off and initialed by Director of the organization, and in case of a consortium the lead member thereof, and rubber stamped on each page and signed on the last page in the space provided.
- (26) Applicants will meet all cost associated with preparation and submission of their applications.
- (27) Canvassing will lead to automatic disqualification of the applicant. Submission is as per instruction given in the Advertisement notice.
- (28) Late submission will not be acceptable. Any application(s) received after the date, time and manner of closure will not be considered.
- (29) Scope of Work should be same at the time of bidding.
- (30) All Procurements shall be made under Sindh Public Procurement Regularity Authority Rules 2010 (as amended from time to time).
- (31) Pass percentage in qualification criteria for the technical part of the bid is 80% which is subject to change at the discretion of Sindh Livestock Registration and Trade Authority, Government of Sindh.
- (32) The Company/Firm shall fill out the relevant part of the Data Sheet in accordance with the certified information provided in the Application Form and strictly as per Evaluation Criteria.
- (33) The Sindh Livestock Registration and Trade Authority reserves the unconditional right to cancel/amend the technical qualification process at any stage and can accept and reject any application for technical qualification on any ground without assigning any reason thereof.
- (34) Details and addresses of all the production facilities/sites (disaster recovery plan shall be submitted)
- (35) Bidder/ Principal must submit the 02 (two) samples of RFID Tags including technical Specification along with the bid.

- (36) The bidder is required to qualify the mandatory requirement mentioned above and qualify as per clause 5.24.3 to be eligible to qualify for evaluation.
- (37) Any entity, which has been barred by the Sindh Livestock Registration and Trade Authority, Government of Sindh and any other Government department from participating in projects in Pakistan and if the bar is subsisting as on the Bid Due Date, would not be eligible to submit the Bid, either singly or in Consortium/Principal.

### **5.1.2 Number of Bids**

Each Bidder shall submit only **(1) Bid, in duplicate (one original and one copy)**, in response to this RFP. Any Bidder submits or participates in more than one Bid will be disqualified.

### **5.1.3 Bid Preparation Cost**

The Bidder shall be responsible for all of the costs associated with the preparation of its Bid and its participation in this selection process, including, without limitation, any and all costs, direct or indirect incurred in verifying, gathering and collating material, information and data, whether included in the information or not, or on securing the services of advisors and / or consultant, etc. Sindh Livestock Registration and Trade Authority, Government of Sindh will not be responsible or in any way liable for such costs, regardless of the conduct or outcome of this selection process.

### **5.1.4 Bid Warranty**

- (1) It would be deemed that by submitting the Bid, the Bidder warrants that it has:
  - (a) Made a complete and careful examination of the RFP document;
  - (b) Received all relevant information requested from the Sindh Livestock Registration and Trade Authority, Government of Sindh; and
  - (c) Independently verified all Information received from the Livestock and Fisheries,
- (2) It shall be further deemed that by submitting the Bid to the Sindh Livestock Registration and Trade Authority, Government of Sindh is entitled to presume the existence of and rely on the afore-stated Bidder warranty.
- (3) Sindh Livestock Registration and Trade Authority, Government of Sindh shall not be liable for any wrongful presumption, mistake or error on the part of the Bidder in respect of the above or in respect of the selection process or Project generally.

### **5.1.5 Right to Accept Any Bid and to Reject Any or All Bids**

- (1) Notwithstanding anything contained in this RFP, the Sindh Livestock Registration and Trade Authority, Government of Sindh reserves the right to accept or not to accept any Bid and to cancel the Selection Process and/or reject all Bids at any time without any liability or any obligation for such acceptance, non-acceptance, rejection or cancellation. The Sindh Livestock Registration and Trade Authority, Government of Sindh shall announce its decision(s) with respect to the acceptance or non-acceptance of any Bid, rejection of all Bids or cancellation of the Selection Process in accordance with the applicable law and shall return the Bid Security to the Bidders.
- (2) The Sindh Livestock Registration and Trade Authority, Government of Sindh reserves the right to reject any Bid, if at any time a misrepresentation is made or uncovered or any of the covenants, undertakings or assurances made by a Bidder in the Bidding Documents submitted to the Sindh Livestock Registration and Trade Authority, Government of Sindh are found to be untrue, incorrect or misleading. This would lead to the disqualification of the Bidder. If such disqualification and / or rejection occurs after the Financial Bids have been opened and the Preferred Bidder gets disqualified and / or rejected, then the Sindh Livestock Registration and Trade Authority, Government of Sindh reserves the right to either:
  - a. Invite the next Preferred Bidder to match the highest Financial Bid; on the same terms and conditions as were settled with the earlier Bidder; or
  - b. Take any measure as may be deemed fit in the sole discretion of the Sindh Livestock Registration and Trade Authority, Government of Sindh including annulment of entire Selection Process and inviting fresh Bids and / or Proposals.

## **5.2 DOCUMENTS**

### **5.2.1 Clarifications**

- (1) A prospective Bidder requiring any clarification in respect of the RFP documents may notify the Sindh Livestock Registration and Trade Authority, Government of Sindh in writing by facsimile, email, or written correspondence.
- (2) The Sindh Livestock Registration and Trade Authority, Government of Sindh may respond to any request for clarification received up to 1700 hours by \_\_ [month], 2018. The responses will be sent by fax or email and shall also be available at Sindh Livestock Registration and Trade Authority, Government of Sindh.
- (3) Copies of the Sindh Livestock Registration and Trade Authority's responses will be forwarded to all the Bidders and would include a description of the enquiry without identifying its source. The Sindh Livestock Registration and Trade Authority, Government of Sindh shall respond to any clarifications as may be requested by the Bidder with 3 (three) calendar days, provided that such clarification is requested at least 5 (five) calendar days before the opening of the Bid.

### 5.2.2 Amendment and Re-Issuance of RFP

- (1) At any time prior to the Bid Due Date, Sindh Livestock Registration and Trade Authority, Government of Sindh may, for any reason, whether at its own initiative or in response to clarifications requested by a Bidder, modify or amend the RFP by the issuance of addenda (“**Addenda**” or “**Addendum**”, as the case may be). Any Addendum thus issued will be sent in writing to all the Bidders. In order to afford the Bidder, a reasonable time in which to take an Addendum into account, or for any other reason, the Sindh Livestock Registration and Trade Authority, Government of Sindh may, at its discretion, extend the Bid Due Date.
- (2) The Sindh Livestock Registration and Trade Authority may re-issue the notice inviting tender and the RFP if it is convinced that there is a material infirmity or ambiguity in the RFP, which cannot be addressed without modifying the contents of RFP.
- (3) The Sindh Livestock Registration and Trade Authority, Government of Sindh may re-issue the notice inviting tender and the RFP in case of cancellation of the Bid Process, if any one of the following conditions exists:
  - a. Such an infirmity in the RFP has surfaced that the Sindh Livestock Registration and Trade Authority, Government of Sindh recommends to the Competent Authority that Bids have to be invited afresh;
  - b. A case has been declared of mis-procurement under the **Sindh Public Procurement Regularity Authority Rules, 2010**

While re-issuing the notice inviting tender and the RFP, the Sindh Livestock Registration and Trade Authority, Government of Sindh may change the specifications and other contents thereof, as it deems appropriate.

### 5.2.3 Declaration from the Bidders

The Bidders should along with their Bid also furnish to the Sindh Livestock Registration and Trade Authority, Government of Sindh a declaration in the form of an affidavit specifying therein the following particulars, if applicable namely:

- (1) Details of any conviction of the Bidder or where applicable, by a Court of Law under applicable law;
- (2) Details of any conviction of the Bidder with regard to any offence with regard to the security and integrity of the country;
- (3) Details of any Corrupt and Fraudulent Practices that the Bidder (in case of Bidding with Principal) and/or its Director/ Principal /Manager/Employee or any of its Affiliate.

- (4) Details of any litigation/Arbitration/breach that the Bidder and/or its Director/ Principal/Manager/Employee or any of its Affiliate.

Sindh Livestock Registration and Trade Authority, Government of Sindh reserves the right to reject any Bidder based on the declaration provided above. The declaration should be a part of the Technical Bid.

### **5.3 PREPARATION AND SUBMISSION OF BIDS**

#### **5.3.1 Language**

The Bid and all related correspondence and documents should be written in English language. Supporting documents and printed literature furnished by Bidder with the Bid may be in any other language provided that they are accompanied by appropriate translations of the pertinent passages in the English language. Supporting materials, which are not translated into English, may not be considered. For the purpose of interpretation and evaluation of the Bid, the English language translation shall prevail.

### **5.4 BIDDING PROCEDURE**

Procedure of bidding Single Stage Two Envelop procedure (RULE 46(2) OF SPPRA 2010 (Amended 2017))

- a. bid shall comprise a single package containing two separate envelopes. Each envelope shall contain separately the financial proposal and the technical proposal;
- b. envelopes shall be marked as “FINANCIAL PROPOSAL” and “TECHNICAL PROPOSAL” in bold and legible letters to avoid confusion;
- c. initially, only the envelope marked “TECHNICAL PROPOSAL” shall be opened;
- d. envelope marked as “FINANCIAL PROPOSAL” shall be retained in the custody of the procuring agency without being opened;
- e. procuring agency shall evaluate the technical proposal in a manner prescribed in advance, without reference to the price and reject any proposal which does not conform to the specified requirements;
- f. no amendments in the technical proposal shall be permitted during the technical evaluation;
- g. financial proposals of technically qualified bids shall be opened publicly at a time, date and venue announced and communicated to the bidders in advance;
- h. financial proposal of bids found technically non-responsive shall be returned un-opened to the respective bidders; and

- i. bid found to be the lowest evaluated or best evaluated bid shall be accepted.

## **5.5 VALIDITY OF BIDS**

Bidders, by submitting the Bid, agree that the Bid shall be valid for a period of Ninety days (90) days from the Bid Due Date (the “**Bid Validity Period**”).

## **5.6 EXTENSION OF VALIDITY OF BIDS**

In exceptional circumstances, prior to expiry of the original Bid Validity Period, the Sindh Livestock Registration and Trade Authority, Government of Sindh may, subject to approval of the Competent Authority, request Bidders to extend the Bid Validity Period for a specified additional period. Any such extension shall be in accordance with all applicable laws.

## **5.7 FORMAT AND SIGNING OF BIDS**

The Bidder would provide all the information as per this RFP. Sindh Livestock Registration and Trade Authority, Government of Sindh would evaluate only those Bids that are received in the required format and complete in all respects in terms of the RFP. The Bidder shall prepare one original set of the documents comprising the Bid and clearly marked “ORIGINAL”. In addition, the Bidder shall make one (1) copy of the Bid, clearly marked “COPY”. In the event of any discrepancy between the original and the copy, the original shall prevail. The Bid and its copy shall be typed or written in indelible ink and each page shall be initialed by the Bidder. All the alterations, omissions, additions, or any other amendments made to the Bid shall be initialed by the person (s) signing the Bid.

## **5.8 SEALING AND MARKING OF TECHNICAL BIDS**

- a. The Bidder shall seal the original and each copy of the Technical Bid in separate envelopes, duly marking the envelopes as “ORIGINAL” and “COPY”. The envelopes shall then be sealed in an outer envelope.
  - i. Each envelope shall contain:
  - ii. Covering letter stating clearly the validity of the Bid;
  - iii. Bid in the prescribed formats along with supporting documents;
- b. The envelopes shall clearly bear the following identification - “Technical Bid: “Animal Health Management System””.
- c. The Bidder shall seal the original and each copy of the Financial Bid in separate envelopes, duly marking the envelopes as “ORIGINAL” and “COPY”. The envelopes shall then be sealed in an outer envelope.
- d. The envelopes shall clearly bear the following identification - “Financial Bid: “Animal Health Management System””.
- e. Both the sealed Envelopes for Technical and Commercial Bids shall be placed in

another envelope and sealed. This envelope shall clearly bear the following identification - "Bid: RFID Tags – Livestock Zoning Project (Pilot) Sindh"

f. The envelope shall be addressed to:

[-----]

Sindh Livestock Registration and Trade Authority

Fax No: -----

Email: -----

g. If the envelope is not sealed and marked as instructed above, Sindh Livestock Registration and Trade Authority assumes no responsibility for the misplacement or premature opening of the contents of the Bid submitted.

h. Further, copy of Bid must be submitted in a bound form (spiral bound or any bound form) with all pages numbered serially, along with an index of submissions. In the event, any of the instructions mentioned herein have not been adhered to Sindh Livestock Registration and Trade Authority, Government of Sindh may reject the Bid.

## **5.9 BID DUE DATE**

The Bids should be submitted no later than 1700 hours PST on ....., at the address provided in clause 5.8 in the manner and form as detailed in this RFP. Bids submitted by either e-mail, facsimile transmission or telex would not be acceptable. Bids submitted after the time stated above will not be entertained for evaluation.

## **5.10 EXTENSION OF TIME PERIOD FOR SUBMISSION OF BIDS**

Sindh Livestock Registration and Trade Authority, Government of Sindh, at its discretion may extend the deadline for submission of Bids by issuing an addendum to the RFP, if one or all of the following conditions exist;

(1) Fewer than two Bids have been submitted and Sindh Livestock Registration and Trade Authority Government of Sindh is of the view that wider competition can be ensured by extending the deadline. In such case, the Bids submitted shall be returned to the Bidders un-opened;

(2) If Sindh Livestock Registration and Trade Authority, Government of Sindh is convinced that such extraordinary circumstances have arisen owing to law and order situation or a natural calamity that the deadline should be extended;

## **5.11 LATE SUBMISSIONS**

Sindh Livestock Registration and Trade Authority, Government of Sindh will not accept for evaluation any Bid received by it after the Bid Due Date for any reason whatsoever.



## **5.12 CLARIFICATION OF THE BID**

- (1) No Bidder shall be allowed to alter or modify his Bid(s) after the expiry of deadline for the receipt of the Bids;

Provided that Sindh Livestock Registration and Trade Authority, Government of Sindh may ask the Bidders for clarifications needed to evaluate the Bids but shall not permit any Bidder to change the substance or price of the Bid;

- (2) Any request for clarification in the Bid, made by Sindh Livestock Registration and Trade Authority, Government of Sindh shall invariably be in writing. The response to such request shall also be in writing.

## **5.13 EVALUATION OF BID**

### **5.13.1 Opening of Bids**

- (1) The Technical Bids shall be opened within one hour of the deadline for submission of Bids in terms of this RFP;
- (2) All Technical Bids shall be opened publicly in the presence of all the Bidders, or their representatives, who may choose to be present in person, at the time and place specified in this RFP.
- (3) Sindh Livestock Registration and Trade Authority, Government of Sindh shall evaluate all Technical Bids in the manner specified in this RFP, without reference to the Financial Bids and reject any Technical Bid which does not conform to the requirements specified in this RFP.
- (4) The Financial Bids of Bidders (other than Qualified Bidders) shall be returned un-opened to such Bidders.
- (5) All Financial Bids of the Qualified Bidders shall be opened publicly in the presence of all the Qualified Bidders, or their representatives, who may choose to be present in person, at the time and place specified in this RFP;
- (6) All Qualified Bidders in attendance shall sign an attendance sheet;
- (7) Sindh Livestock Registration and Trade Authority, Government of Sindh shall read aloud the name of the Qualified Bidder and total amount of each Financial Bid shall be read aloud and recorded when opened;
- (8) All Bids submitted after the time prescribed as well as those not opened and read out at Bid opening, due to any procedural flaw, shall not be considered, and shall be returned without being opened;
- (9) Sindh Livestock Registration and Trade Authority, Government of Sindh and the

Evaluation Committee shall encircle the rates and shall sign each and every page of the Financial Bids

- (10) Sindh Livestock Registration and Trade Authority, Government of Sindh and the Evaluation Committee shall issue the minutes of the opening of the Bids in accordance with applicable law.

### **5.13.2 Confidentiality**

Information relating to the examination, clarification, evaluation, and recommendation in relation to the Bidders shall not be disclosed to any person not officially concerned with the process. Sindh Livestock Registration and Trade Authority, Government of Sindh will treat all information submitted as part of Bid in confidence and would require all those who have access to such material to treat the same in confidence. Sindh Livestock Registration and Trade Authority, Government of Sindh will not divulge any such information unless it is ordered to do so by any authority that has power under law to require its disclosure. Sindh Livestock Registration and Trade Authority, Government of Sindh however reserves the right to make public disclosure of the names of the Bidders.

### **5.13.3 Tests of responsiveness**

- (1) Prior to evaluation of Bids, Sindh Livestock Registration and Trade Authority, Government of Sindh will determine whether each Bid is responsive to the requirements of the RFP. A Bid shall be considered responsive if it:
  - a. Is received /deemed to be received by the Bid Due Date including any extension thereof pursuant to Clauses 5.9;
  - b. Is signed, sealed and marked as stipulated in Clauses 5.8;
  - c. Is accompanied by the Power of Attorney as specified in section 14;
  - d. Contains all the information as requested in the RFP;
  - e. Contains information in formats same as those specified in this RFP;
  - f. Mentions the validity period as set out in Clause 5.5
  - g. Is accompanied by a copy of the receipt of purchase of the RFP document.
- (2) Sindh Livestock Registration and Trade Authority, Government of Sindh reserves the right not to accept for evaluation any Bid which is non-responsive and no request for alteration, modification, substitution or withdrawal shall be entertained by Sindh Livestock Registration and Trade Authority, Government of Sindh in respect of such Bids.

### **5.13.4 Re-organization or Revision to the Principal arrangements**

- (1) Save as provided under this RFP, for the purposes of meeting qualification requirements of Section 5.1.1 of this RFP, Bidders may consider revision or reorganization of the Bidding principal, on the terms as may be mutually agreed amongst such parties, provided that:
  - a. Such reorganization, revision, inclusion or amendment, as discussed in (1) above,

shall only be effective if a prior written approval of the Competent Authority is taken in advance, prior to the submission of Bids under this RFP;

- b. in case where there is reorganization, revision, inclusion or amendment to the Bidding Principal composition to the effect that requires inclusion of a new Principal, Bidder or otherwise, the same shall be subject to the qualification criteria as laid out under the RFP document;
- (2) The decision of the Competent Authority and/or Sindh Livestock Registration and Trade Authority, Government of Sindh in respect of reorganization, revision, inclusion or amendment of the Bidding Principal shall be final and binding on the bidder Company.

#### **5.14 CLARIFICATIONS**

To facilitate evaluation of Bids, Sindh Livestock Registration and Trade Authority, Government of Sindh may, at its sole discretion, seek clarifications in writing from any Bidder regarding its Bid.

#### **5.15 SELECTION/QUALIFIED BIDDERS AND NOTIFICATION**

- (1) After the evaluation of the Technical Bids, Sindh Livestock Registration and Trade Authority, Government of Sindh would announce a list of the Qualified Bidders. To the extent possible, the Qualified Bidders will be notified in writing by Sindh Livestock Registration and Trade Authority, Government of Sindh not later than \_\_\_\_\_. At the same time, Sindh Livestock Registration and Trade Authority, Government of Sindh would notify the other Bidders that their Bids have been unsuccessful.
- (2) Sindh Livestock Registration and Trade Authority, Government of Sindh shall announce the results of the Bids evaluation in accordance with the applicable laws.

#### **5.16 GENERAL COMPLIANCE CRITERIA**

5.16.1 The Bidding Company and/or Principal should be Eligible Entities;

5.16.2 Consortium is allowed to bid but not more than three (03) companies;

5.16.3 The Bidder shall notify all changes in the shareholding structure of the Bidding Company/ principal prior to contract award in respect of the Contract terms of this RFP. Such changes may be approved by Sindh Livestock Registration and Trade Authority, Government of Sindh provided the same are carried out in conformity with the terms and conditions of the RFP and do not jeopardize the Bidder's qualification in terms of the RFP.

#### **5.17 BID SECURITY TO BE PAID BY THE BIDDERS**

##### **5.17.1 Bid Security**

Bidders are required to submit a Demand Draft/Bank Guarantee from any scheduled bank in Pakistan favoring “Sindh Livestock Registration and Trade Authority” payable at Karachi for an amount equal to 5% of the bid value, (for the period of 5 years based on minimum quantity mentioned in the RFP for RFID Tags), However, Bid Security shall not be less than PKR [-----] million based on minimum estimated cost as per rule 37 of SPPRA Rules 2010 (Amended 2017) along with their Bids as Bid Security. The Bids, which are not accompanied by the Bid Security shall be rejected by Sindh Livestock Registration and Trade Authority, Government of Sindh as “Non-Responsive”.

Sindh Livestock Registration and Trade Authority, Government of Sindh shall forfeit the Bid Security in full (together with any profit / interest accrued thereon) under the following circumstances:

- (1) If the Bidder revokes his Bid at any time during the stipulated Bid Validity Period as per clause 5.5 of Part I of the RFP (or during the extended Bid Validity Period as per clause 5.5 of this RFP);
- (2) If the Bidder, during the Bid Validity Period:
  - a. Does not comply with any of the terms and/or conditions contained in the RFP, the Bidding Documents and/or subsequent communications from Sindh Livestock Registration and Trade Authority, Government of Sindh in this regard;
  - b. Fails or refuses to execute the Letter of Intent (in the event of the award of the Project to them).
- (3) The Bid Security of the Bidders (other than Technically Qualified Bidders) shall be returned without any interest or profit within two weeks of announcement of the Bid evaluation.
- (4) The Bid Security of Technically Qualified Bidders (other than the Preferred Bidder) shall be returned on the date on which Sindh Livestock Registration and Trade Authority, Government of Sindh signs the Contract Agreement with the Preferred Bidder.
- (5) In case the Bid Process is cancelled, or all Bids are rejected by Sindh Livestock Registration and Trade Authority, Government of Sindh, the Bid Security of all the Bidders will be released/ refunded within one week from the date on which Sindh Livestock Registration and Trade Authority, Government of Sindh cancels the Bid Process or rejects all Bids without any interest or profit.

### **5.17.2 Performance Securities**

The successful bidder has to submit a Performance Security amounting to 10% of the contract price as per Rule 39 of SPPRA Rules 2010 (Amended 2017) which will be renewed or submitted a new bank guarantee till the completion of the contract in the form of Demand Draft or a Bank Guarantee from a scheduled bank, as provided in the Contract

Agreement. Validity of performance security shall extend at least ninety days beyond the date of completion of contract to cover defects liability period or maintenance period subject to final acceptance by the procuring agency.

#### **5.18 DOCUMENTEXECUTEDOUTSIDEOPAKISTAN**

Power of Attorney and Joint Venture Agreement must be authorized by a notary public.

#### **5.19 REGULATORYPERMISSION**

With respect to any regulatory permissions/approval that may be required from a regulator/entity (including foreign regulators/entity), if any, as a consequence of the transaction contemplated in this RFP, the same shall be the responsibility of the Preferred Bidder and neither Sindh Livestock Registration and Trade Authority, Government of Sindh nor the Transaction Advisors shall provide any assurance in this regard. The Preferred Bidder must comply with the requirements of all applicable laws in order to undertake the Project.

#### **5.20 NONPAYMENTOFPROFITORMARK-UP**

For the avoidance of doubt, if for whatsoever reason, Sindh Livestock Registration and Trade Authority, Government of Sindh is required to return the amounts paid by a Bidder (including the Bid Security), Sindh Livestock Registration and Trade Authority, Government of Sindh shall return the same without any profit or mark-up, etc., thereon. All remittance charges applicable on return/refund of amounts shall be for the account of the Bidder concerned and any such charges which are or shall be incurred by Sindh Livestock Registration and Trade Authority, Government of Sindh may be deducted by Sindh Livestock Registration and Trade Authority, Government of Sindh from any amounts to be repaid to any Bidder.

#### **5.21 STAMP/TRANSFER DUTIES/TAXES**

The amount of stamp duty/taxes etc. payable in respect of the execution of the Contract Agreement and any other payments applicable shall be paid by the Preferred Bidder.

#### **5.22 GOVERNINGLAW&JURISDICTION**

The RFP shall be governed by and construed in accordance with the laws of Pakistan until execution of the Contract Agreement. The Courts of Pakistan will have exclusive jurisdiction in relation to any claim, dispute or difference concerning them and any matter arising there from.

#### **5.23 SELECTIONPROCESS**

The selection of the Contractor will be done on the basis of qualification in both Technical and financial bid as follows:

- **Technical Bid – Evaluation of Technical Proposal.**
- **Financial Bid – Evaluation of Financial Bid.**

## **5.24 TECHNICALBID**

### **5.24.1 Evaluation of Technical Proposal**

The capability and strategy of the Bidder and the quality of proposed plans and designs shall be assessed at this stage. This evaluation shall consist of assessment of the following:

- a) Bidders' Capability and Experience
- b) Qualifying Eligibility Criteria as per clause 5.1.1 is mandatory.
- c) Bidder's Financial Capabilities
- d) Proposed Implementation Plan
- e) Design and Specification
- f) Manufacturing facility

### **5.24.2 Consideration for Evaluation**

The Bidding Company / JV and Principal to be considered for any of the Capability criteria as per the following conditions:

#### **(1) For a Bidding Company**

For evaluation under the various capability criteria, either the strength of the Bidding Company or if it so prefers, the strength of any one JV partner of the Bidding Company/bidding Consortium as a whole shall be considered as representing that of the Bidding Company.

#### **(2) Disqualification**

Even if the Bidders meet the above criteria, they are subject to be disqualified if the Bidders, have:

- a. Made, incorrect, misleading or false representations in the forms, statements and attachments submitted, whether intentionally or unintentionally; or been debarred by Sindh Livestock Registration and Trade Authority.
- b. Not meeting the eligibility criteria and Mandatory Clauses in the RFP

### **5.24.3 Evaluation**

The companies successfully meet the mandatory clauses as defined in 5.24.3.1. and other instruction/requirements in the RFP will be considered for evaluation criteria as per 5.24.3.2 of the technical bids. The following scoring pattern will be adopted for evaluation of the Technical Proposal:

### 5.24.3.1 Mandatory Requirement

Sr. #	Document Name	Enclosed (Y/N)
1.	Certificate of Registration of Firms / Company / Distributor / Dealer (Company incorporation/Registration certificate of all parties in Pakistan/relevant country)	
2.	Income Tax Registration (or equivalent in case of foreign entity)	
3.	General Sales Tax Registration and SRB Registration (in case of a foreign company/companies the relevant tax authorities)	
4.	Undertaking for complete Scope of Work	
5.	Proof of payment of Professional Tax (for Pakistan based companies)	
6.	Confirmation to Specifications (As per RFP)	
7.	Proof of Annual Turn Over (Audited accounts)	
8.	Performance certificate of previous supply of RFID Tags and database	
9.	Undertaking as required that the firm be not at the date of submission of application, blacklisted.	
10.	Proof of ICAR Certification (Visual Tags) and Full ICAR Certification (RFID tags) from 2015 or later.	
11.	Samples of RFID Tags	
12.	Undertaking of compliance of Tender Document	
13.	The bidder should have verifiable presence / office. (documentary evidence required)	

### 5.24.3.2 Evaluation Criteria

No.	Criteria		Marks
1.	Experience	General Livestock Tagging Related Project Experience of the Bidder/Consortium during the last twenty (20) years.  (Refer to Table 1)	10
		Relevant Experience of the Bidder/Consortium with particular reference to:  a) development, operation, implementation maintenance and	

		management of an animal identification database with at least two million animals in each of a developing country and an European Union member state; and  <b>b) Manufacture and supply of more than 2 million tags in each of the last 3 calendar years</b>  Relevant references/evidence to be attached	25  05
2	ICAR Membership/Associate Membership of Database Provider	Bidder or in case of Consortium the database operating entity should be ICAR members or associate members.	5
2.	Professional Staff	Professional staff of the Bidder/Consortium with Relevant Experience.  (Refer to Table 2)	5
3.	Project Execution Plan	The Bidder will provide a detailed plan for execution of the Project to complete the Scope of Work provided in the TORs within the timelines provided. Bidder to provide Gantt chart with timelines in addition to the detailed plan.	5
4.	Financial Soundness	Average annual turnover over the last three (3) complete financial years	Turnover equal to or above PKR 500 Million - 5 marks
		Net Worth for the last completed financial year	Net Worth equal to PKR 250 Million - 5 marks
5	Visual Tag Quality	ICAR certification (2015 >)	10 Marks
6.	RFID Tag Quality	Full ICAR Certification of manufacturer (2015 >)	25 Marks
	<b>TOTAL</b>		<b>100</b>

**TABLE 1.**

General Livestock Related Project Experience of the Bidder during the Last twenty (20) Years



Marks for each project: 2 Mark  
 Maximum attainable: 10 Marks.

S.N	Name of the Assignment	Name of the Client	Address of the Client	Duration of the Assignment			Total Cost of the Assignment in PKR	Remarks
				From Date	To Date	Total Months		
1.								
2.								
...								
10.								

**TABLE 2.**

Relevant Experience of the Bidder’s Professional Staff

**(1) IT Database Specialist – Marks 2**

Development and Management of Database Systems  
 12 or more years of relevant experience 2Marks  
 5-11 years of relevant experience 1Mark  
 Less than 5 years 0 Marks

**(2) Livestock Tagging Specialist – Marks 3**

Livestock Farms Management @ Farms With Tagging Experience in more than one developed and developing country.  
 12 or more years of relevant experience 3Marks  
 10-11 years of relevant experience 2Marks  
 5-9 years 4 Marks 1 Mark  
 less than 5 years 0 Marks

**5.24.4 Qualification Criteria**

Companies passed through the eligibility and mandatory clauses will be considered for technical evaluation.

The maximum score that can be received in the technical capability criteria is 100. Bidders having total score of 80% and above would qualify for the Financial Bid evaluation stage.

**5.25 FINANCIAL BID**

The Financial Bid would be required to be submitted in a sealed cover and in the format as given in this RFP document. The Financial Bid of only the Technically Qualified

Bidders shall be opened and the Financial Bid of the Bidders who have not been short-listed shall be returned un-opened.

#### **5.25.1 Evaluation of Financial Bid**

The Financial Bid of only the Qualified Bidders shall be opened and the Financial Bid of the Bidders who have not been short-listed shall be returned un-opened.

#### **5.25.2 Objective of Financial Bid Evaluation**

The Financial Bid evaluation criterion seeks to identify the entity offering the lowest amount per RFID Tag (upto 5,000,000 RFID Tags) when affixed on an animal (within 3 three years from the execution of the Contract Agreement) in the Karachi and Hyderabad Division along with the provision of the fully ICAR certified database.

#### **5.25.3 Financial Bid: Evaluation Criteria**

The Financial Bid considered for evaluation shall be ranked in the order of Quoted Bid Amount offered to Sindh Livestock Registration and Trade Authority, Government of Sindh. The Qualified Bidder offering the lowest fully ICAR Certified RFID Tag price (which shall be the price per fully ICAR Certified RFID tag affixed on the animals in Karachi and Hyderabad (and if needed Nawabshah) Division or as extended by the authority and agreed by the contractor/ service provider and backed up with a Database to be provided with the requisite experience by an ICAR member/associate member) for part of its Financial Bid shall be declared the Preferred Bidder.

In case the Financial Bids of two or more Bidders are found to be equal, the Bidders shall be ranked in the order of their technical capability criteria scores, i.e. the Bidder with the higher technical capability criteria score shall be ranked higher than the Bidder with the lower technical capability criteria score.

#### **5.25.4 Format of Financial Bid**

The Financial Bid is to be submitted strictly in the formats provided in the RFP, without any modifications, supplementary information or conditions. Sindh Livestock Registration and Trade Authority, Government of Sindh reserves the right to reject conditional Financial Bid. If any information is required by Sindh Livestock Registration and Trade Authority, Government of Sindh, the Bidders shall provide the same within a stipulated time period, failing which Sindh Livestock Registration and Trade Authority, Government of Sindh may treat such information as not submitted for evaluation.

## **6      PROCEDURES TO BE FOLLOWED**

### **6.1    Enquiries and Clarifications**

Enquiries, if any, should be addressed to:

Sindh Livestock Registration and Trade Authority  
Government of Sindh  
Email:[-----]

Sindh Livestock Registration and Trade Authority, Government of Sindh shall aggregate all requests for clarifications received from Bidders by the due date stated in Section 5.9 without specifying the source of such request(s), and shall prepare a consolidated response as appropriate, which shall be distributed to all Qualified Bidders.

### **6.2    Checklist**

Bidders are required to arrange their documents forming part of their Bid in the following order.

#### **Technical Bid**

- ✓ Covering Letter as per the format specified in Section 7 of Part I of the RFP, along with a duly stamped original Power of Attorney authorizing the authorized representative and signatory to act on behalf of the Bidder.
- ✓ Description of the Bidder as per the format specified in Section 10 of Part I of the RFP.
- ✓ Affidavit as described in Clause no. 5.2.3
- ✓ Letter of Acceptance as per the format specified in Section 8 of Part I of the RFP, from each of the Members (bidder/principal).
- ✓ Letters of Commitment as per the format specified in Section 9 of Part I of the RFP, from each of the entities (which may be an Affiliate of the Bidding Company), the strengths of which are desired to be considered for the purpose of evaluation.
- ✓ Bid Security to be furnished by the Bidder as per Clause 5.17.1 of Part I of the RFP
- ✓ Bidders' Capability and Experience as per the format specified in Section 13 of Part I of the RFP.

The Bidder can submit the Bid by hand delivery to reach the under mentioned address by the time and date stipulated in the RFP. Bids received after the due date and time shall not be accepted.

Sindh Livestock Registration and Trade Authority

Fax No: [-----]

Email:[-----]

Each Bid shall indicate that it is a firm and irrevocable offer, and shall remain valid and open for a period of not less than 90 days from the last date for submission of the Bid as indicated in the RFP. Non-adherence to this requirement may be a ground for declaring the Bid as “Non-responsive”. However, Sindh Livestock Registration and Trade Authority, Government of Sindh may solicit the Bidder’s consent for extension of the period of validity. The request and response shall be in writing. A Bidder accepting Sindh Livestock Registration and Trade Authority, Government of Sindh request for extension of validity shall not be permitted to modify his Bid in any other respect.

7 **FORMAT OF THE COVERING LETTER**

*(The covering letter is to be submitted by the Bidder on appropriate company letterhead)*

Date:

Place:

[-----]

Sindh Livestock Registration and Trade Authority

Karachi

Fax No: [-----]

Email: [-----]

Dear Sir,

**Sub:** ***Selection of firms/consortium for the provision/supply of RFID animal tags, affixation thereof and Registration and Development of fully ICAR Certified database of Farms and Animals in Karachi and Hyderabad Divisions - (Pilot Project on Livestock Tagging in the Divisions of Karachi and Hyderabad)***

Please find enclosed one (1) original + one (1) copies of our Technical Bid in respect of the *Selection of firms/consortium for the provision/supply of RFID animal tags, affixation thereof and Registration and Development of fully ICAR Certified database of Farms and Animals in Karachi and Hyderabad Divisions (Pilot Project on Livestock Tagging in the Divisions of Karachi and Hyderabad)*, in response to the *Request for Proposal* (“RFP”) Document issued by Sindh Livestock Registration and Trade Authority Government of Sindh dated \_\_\_\_\_.

We hereby confirm the following:

1. The Bid is being submitted by (*name of the Bidding Company* who is the Bidding Company of the Manufacturer/Principal comprising (*mention the names of the entities who are the Manufacturer/Principal*), in accordance with the conditions stipulated in the RFP. Our Bid includes the Letter(s) of Acceptance in the format specified in the RFP, and the MoU (as per the principles stated in the RFP) between, \_\_\_\_\_ (*mention names of the entities that are the principal*), who are the manufacturer as per the conditions stipulated in the RFP.
2. We have examined in detail and have understood the terms and conditions stipulated in the RFP issued by Sindh Livestock Registration and Trade Authority Government of Sindh and in any subsequent communication sent by Sindh Livestock Registration and Trade Authority Government of Sindh. We agree and undertake to abide by all these terms and conditions. Our Bid is consistent with all the requirements of submission as stated in the

RFP or in any of the subsequent communications from Sindh Livestock Registration and Trade Authority, Government of Sindh.

3. We desire / do not desire (*Please strike out whichever is not applicable*) to get credited for the financial strength of our Affiliate.
4. We desire / do not desire (*Please strike out whichever is not applicable*) to get credited for the technical strength of our Affiliate.
5. \_\_\_\_\_ (*mention name(s) of the entities that are Affiliate(s)*), is/are the Affiliate(s) as per the conditions stipulated in the RFP, of \_\_\_\_\_ (*mention name(s) of the Principal whose Affiliate(s) have been listed above and cite relationship thereof*).
6. The information submitted in our Bid is complete, is strictly as per the requirements as stipulated in the RFP, and is correct to the best of our knowledge and understanding. We would be solely responsible for any errors or omissions in our Bid.
7. \_\_\_\_\_ (*mention the names of the entities who are the manufacturer*), \_\_\_\_\_ (*mention name(s) of the entities that are Affiliate(s)*), satisfy the legal requirements laid down in the RFP.
8. We as the Bidding Company (*Please strike out whichever is not applicable*), designate Mr./Ms. \_\_\_\_\_ (*mention name, designation, contact address, phone no., fax no., E-mail id, etc.*), as our Authorized Representative and Signatory who is authorized to perform all tasks including, but not limited to providing information, responding to enquiries, entering into contractual commitments etc. on behalf of us in respect of the Project.
9. A Power of Attorney from the Bidding Company authorizing the undersigned as the Authorised Representative, Signatory and Contact Person who is authorized to perform all tasks including, but not limited to providing information, responding to enquiries, entering into contractual commitments on behalf of the Bidder, etc., in respect of the Project is included as a part of the Proposal.
10. Our Bid is a firm and irrevocable offer and shall remain valid until \_\_\_\_\_. We agree to reasonably consider any request from Sindh Livestock Registration and Trade Authority GoS to extend further the validity period beyond this date.

For and on behalf of :

Signature :

(Authorised Representative and Signatory)

Name of the Person :

Designation :

**List of Enclosures :**

## 8 FORMAT OF LETTER OF ACCEPTANCE

*(The Letter of Acceptance is to be submitted by Bidding company and Principal on appropriate company letterhead)*

Date:

Place:

[-----]

Sindh Livestock Registration and Trade Authority

Karachi

Fax No: [-----]

Email: [-----]

Dear Sir,

**Sub:** ***Selection of firms/consortium for the provision/supply of RFID animal tags, affixation thereof and Registration and Development of fully ICAR Certified database of Farms and Animals in Karachi and Hyderabad Divisions - (Pilot Project on Livestock Tagging in the Divisions of Karachi and Hyderabad)***

This has reference to the Technical Bid being submitted by \_\_\_\_\_ (*mention the Bidding Company*), as bidder comprising manufacturer (*mention name(s) of the Manufacturer/Principal*) in respect of the *Selection of firms/consortium for the provision/supply of RFID animal tags, affixation thereof and Registration and Development of fully ICAR Certified database of Farms and Animals in Karachi and Hyderabad Divisions (Pilot Project on Livestock Tagging in the Divisions of Karachi and Hyderabad)*, in response to the *Request for Proposal* (“RFP”) Document issued by Sindh Livestock Registration and Trade Authority Government of Sindh dated \_\_\_\_\_.

We hereby confirm the following:

1. We \_\_\_\_\_ (*name of the Principal furnishing the Letter of Acceptance*), have examined in detail and have understood and satisfied ourselves regarding the contents including in respect of the following :
  - The RFP issued by Sindh Livestock Registration and Trade Authority Government of Sindh;
  - All subsequent communications between Sindh Livestock Registration and Trade Authority Government of Sindh and the Bidder, represented by \_\_\_\_\_ (*Mention name of the bidder name*);
  - The principles of the Contract Agreement to be signed between / among \_\_\_\_\_ and Sindh Livestock Registration and Trade Authority Government of Sindh; and

- The Bid being submitted by \_\_\_\_\_(*name of the bidder*).
2. We authorize \_\_\_\_\_ (*name of the bidder*), as the bidder and authorise the same to perform all tasks including, but not limited to providing information, responding to enquiries on behalf of the principal, in respect of this Project.

For and on behalf of :

Signature :

(Authorized Representative and Signatory)

Name of the Person :

Designation :



## 9 FORMAT OF THE LETTER OF COMMITMENT

*(The Letter of Commitment is to be submitted by Bidding Company /Manufacturer of the Bidding whose strengths are desired to be considered for purpose of the evaluation of the Minimum Eligibility Criteria of the RFP, on appropriate company letterhead)*

Date:

Place:

[-----]

Sindh Livestock Registration and Trade Authority

Karachi

Fax No: [-----]

Email: [-----]

Dear Sir,

**Sub:** ***Selection of firms/consortium for the provision/supply of RFID animal tags, affixation thereof and Registration and Development of fully ICAR Certified database of Farms and Animals in Karachi and Hyderabad Divisions - (Pilot Project on Livestock Tagging in the Divisions of Karachi and Hyderabad)***

This has reference to the Technical Bid being submitted by \_\_\_\_\_(*mention the Bidding Company*), as bidder comprising manufacturer (*mention name(s) of the Manufacturer/Principal*) in respect of the *Selection of firms/consortium for the provision/supply of RFID animal tags, affixation thereof and Registration and Development of fully ICAR Certified database of Farms and Animals in Karachi and Hyderabad Divisions (Pilot Project on Livestock Tagging in the Divisions of Karachi and Hyderabad)* in response to the Request for Proposal("RFP") Document issued by Sindh Livestock Registration and Trade Authority Government of Sindh dated \_\_\_\_\_.

We hereby confirm the following:

1. We \_\_\_\_\_(*name of Affiliate*), have examined in detail and have understood and satisfied ourselves regarding the contents mainly in respect of the following :
  - The Request for Proposal (RFP) Document issued by Sindh Livestock Registration and Trade Authority Government of Sindh;
  - All subsequent communications between Sindh Livestock Registration and Trade Authority Government of Sindh and the Bidder, represented by \_\_\_\_\_(*name of the Bidding Company*)
  - (applicable only for a Bidding principal) The principles of the MoU to be signed; and
  - The Bid being submitted by \_\_\_\_\_(*name of the Bidding Company*)

2. The nature of our legal relationship with the Bidding Company / principal of the Bidding is specified in the Bid, as per the requirements stated in the RFP.
3. We undertake to support \_\_\_\_\_ (name of the Principal, for which the Letter of Commitment is being furnished) in respect of the roles \_\_\_\_\_ (briefly define the roles of the Principal) as detailed in the Bid being submitted by \_\_\_\_\_ (name of the Bidding company or of the bidder).
4. We (in case of Affiliate(s) whose strengths are desired to be credited for evaluation of Minimum Eligibility Criteria) also agree that after the submission of the Bid, we shall not change our role/ stakes in a way that violates the selection. In any case, if any change is proposed in a composition of the Bidding Company after the submission of the RFP, we agree to secure a prior approval of the Sindh Livestock Registration and Trade Authority, Government of Sindh.
5. We therefore request Sindh Livestock Registration and Trade Authority Government of Sindh to consider our strengths, our experience, and our track record as specified in the RFP pursuant to the conditions specified in the RFP, for the purposes of evaluation.

For and on behalf of :

Signature :

(Authorized Signatory of respective Affiliate)

Name of the Person :

Designation :

## **10 DESCRIPTION OF THE BIDDER**

### **10.1 For A Bidding Company**

Name of the Bidding Company	
Nature of the Bidding Company	(Whether the Bidding Company is a Corporation, Partnership, Trust etc.)
In case the Bidder is a consortium	The nature of each of the member thereof

### **10.2 For a Bidding Principal**

Name of the Bidder	
Nature of the Principal	(Whether the bidder is a Corporation, Partnership, Trust etc.)

## 11 FORMAT OF FINANCIAL BID

(On appropriate company letterhead)

Date:

Place:

[-----]

Sindh Livestock Registration and Trade Authority

Karachi

Fax No: [-----]

Email: [-----]

Dear Sir,

**Sub:** ***Selection of firms/consortium for the provision/supply of RFID animal tags, affixation thereof and Registration and Development of fully ICAR Certified database of Farms and Animals in Karachi and Hyderabad Divisions - (Pilot Project on Livestock Tagging in the Divisions of Karachi and Hyderabad)***

Please find enclosed our Commercial Offer in respect of the *Selection of firms/consortium for the provision/supply of RFID animal tags, affixation thereof and Registration and Development of fully ICAR Certified database of Farms and Animals in Karachi and Hyderabad Divisions (Pilot Project on Livestock Tagging in the Divisions of Karachi and Hyderabad)* in response to the Request for Proposal (“RFP”) Document issued by Sindh Livestock Registration and Trade Authority Government of Sindh dated \_\_\_\_\_.

Sr. No.	Description	Unit Price	Total Price inclusive of all taxes (Rs.)
	Production & Supply of up to 5,000,000 fully ICAR certified RFID Ear Tags and affixation thereof on the animals in Karachi and Hyderabad Divisions within 3 years, and development and transfer of animal health management database.		

**Note:**

- a. The financial bid is based on single unit price of each category multiplied with the quantity mentioned in the RFP per annum for contractual period against each category and totaling all the items from serial number 01 to 04 for the purpose of the assessment of

bid security, optional items may not be included for this purpose.

- b. Sindh Livestock Registration and Trade Authority will have the right to accept or reject or modify the design/font size of the number plate, which will be discussed with the successful bidder.

For and on behalf of :

Signature :

(Authorized Representative and Signatory)

Name of the Person :

Designation :

## 12      **FORMAT OF BANK GUARANTEE FOR PERFORMANCE SECURITY**

From:

[Name of the Bank, and its Branch Address]

Date:

Place:

[-----]

Sindh Livestock Registration and Trade Authority

Karachi

Fax No: [-----]

Email: [-----]

- A. ....(the “Company”) has Bid for the *Selection of firms/consortium for the provision/supply of fully ICAR Certified RFID EarTags, affixation thereof and Registration and Development of animal health management database of Farms and Animals in Karachi and Hyderabad Divisions (Pilot Project on Livestock Tagging in the Divisions of Karachi and Hyderabad)*(hereinafter referred to as “the Project”) and has been selected as the Preferred Bidder and has been intimated through the Letter of Intent vide letter no. .... dated ..... (“the Lol”) issued by Sindh Livestock Registration and Trade Authority Government of Sindh.
- B. .... is required to fulfil the Conditions Precedent in accordance with the Contract Agreement (the “Agreement”) to be executed between it and Sindh Livestock Registration and Trade Authority Government of Sindh for the Project.
- C. As per the terms of Clause [-----] of the Request For Proposal (Part II) document issued by Sindh Livestock Registration and Trade Authority Government of Sindh, the Company is required to furnish to Sindh Livestock Registration and Trade Authority Government of Sindh an unconditional & irrevocable Bank Guarantee for an amount of Rs. .... only (Pakistani Rupees .....Only) as Performance Security.
- D. The outstanding Quoted Bid Amount is to be paid as per Agreement signed between Sindh Livestock Registration and Trade Authority Government of Sindh& the Company as per Request For Proposal (Part II) document issued by Sindh Livestock Registration and Trade Authority Government of Sindh.
- E. \*Name of the Bank+ (the “Guarantor”) has agreed to give Sindh Livestock Registration and Trade Authority Government of Sindh the above-mentioned guarantee on the terms set out herein.

Guarantee

1. We, [Name of Bank+ (the “Guarantor”) with its registered office at \*Address of the Bank], guarantee to pay Sindh Livestock Registration and Trade Authority Government of Sindh

upon first written demand and without any deduction any sum claimed by Sindh Livestock Registration and Trade Authority Government of Sindh up to a maximum of Rs. .... only (Pakistani Rupees ..... Only) (the “Guaranteed Sum”) subject to the conditions set out below.

2. Sindh Livestock Registration and Trade Authority Government of Sindh shall make a demand no greater than the sum equivalent to the obligation amount of the Company.
3. The copy of the demand by Sindh Livestock Registration and Trade Authority Government of Sindh has been sent to the Company.
4. The Guarantor irrevocably promises to pay upon the receipt of a written demand from Sindh Livestock Registration and Trade Authority Government of Sindh, which shall be final and conclusive as against the Guarantor requiring the Guarantor to make the payment to Sindh Livestock Registration and Trade Authority Government of Sindh.
5. This guarantee is valid and effective from .....and shall remain in full force and effect for .....months thereafter. This Guarantee shall be valid and effective up to [Date of validity of the Bank Guarantee] for enabling Sindh Livestock Registration and Trade Authority Government of Sindh to lodge a claim for payment under the Guarantee till the date of expiry of the term of the Guarantee.
6. The Guarantor agrees that its obligation to pay any demand made by Sindh Livestock Registration and Trade Authority Government of Sindh before the expiry of this Guarantee will continue until the amount demanded has been paid in full. However, if Sindh Livestock Registration and Trade Authority Government of Sindh does not make written demand within specified period, the Guarantor will be discharged from all its obligations at the expiry of the Guarantee.
7. The Guarantor agrees that it will not assign its obligations under this Guarantee without the prior written consent of Sindh Livestock Registration and Trade Authority Government of Sindh. Sindh Livestock Registration and Trade Authority Government of Sindh will not unreasonably withhold its consent if the proposed assignee is of at least equal financial standing to the Guarantor and the assignee assumes in writing the obligations of the Guarantor under this Guarantee at the same time or before the assignment.
8. This Guarantee binds the Guarantor, its successors and permitted assigns.
9. The Guarantor has power to issue this Guarantee and the undersigned is duly authorized to execute this Guarantee pursuant to the power granted under \_\_\_\_\_.

Seal of the Guarantor:

Name of the Guarantor:

Signature:

Name:

Title:

Date:



**13      FORMATS FOR ASSESSING BIDDERS CAPABILITY**

**FORM 13-A - DETAILS OF APPLICANT**

1.
  - a. Name
  - b. Country of incorporation
  - c. Address of the corporate headquarters and its branch office(s), if any, in Pakistan
  - d. Date of incorporation and/or commencement of business
  
2. Brief description of the Company including details of its main lines of business and proposed role and responsibilities in this Project.
  
3. Details of individual (s) who will serve as the point of contact / communication within the Company:
  - (a) Name
  - (b) Designation :
  - (c) Company :
  - (d) Address :
  - (e) Telephone Number :
  - (f) E-Mail Address :
  - (g) Fax Number :
  
4. Name, Designation, Address and Phone Numbers of Authorized Signatory of the Applicant:
  - (a) Name :
  - (b) Designation :
  - (c) Address :
  - (d) Phone No. :
  - (e) Fax No. :
  - (f) E-mail :
  
5. Organisation chart and details of key personnel in the organization including in- house engineers, architects, etc

**FORM 13-B - TECHNICAL CAPABILITY**

**Technical and Managerial Capability and Relevant Past Experience (“Technical Capability”)**

To,  
The Director General,  
Sindh Livestock Registration and Trade Authority  
Karachi  
Fax No: [-----]  
Email: [-----]

Dear Sir,

**Sub:**            ***Selection of firms/consortium for the provision/supply of RFID animal tags, affixation thereof and Registration and Development of fully ICAR Certified database of Farms and Animals in Karachi and Hyderabad Divisions - (Pilot Project on Livestock Tagging in the Divisions of Karachi and Hyderabad)***

We meet the Technical and Managerial Capability and Relevant Past Experience (“Technical Capability”) requirements as per the RFP on account of the following project(s):

**Experience of Related Projects Supply of RFID Tags**

<b>Name of Contract</b>	<b>Name of Client</b>	<b>Scope of Project</b>	<b>Cost of Contract</b>	<b>Period of contract</b>

Signature of Company Secretary (Please also affix company seal)

**FORM 13-C - DETAILS OF ALL COMPLETED PROJECTS**

Name of Contract	Name of Client	Scope of Project	Cost of Contract	Period of contract

*(Signature of the Bidder)*

**FORM 13-D - DETAILS OF ALL PROJECTS IN PUBLIC SECTOR**

Name of Contract	Name of Client	Scope of Project	Cost of Contract	Period of contract

*(Signature of the Bidder)*

**FORM 13-E - DETAILS ABOUT THE ORGANISATION OF THE COMPANY**

	Detail	
1.	Name and address of Bidder	
2.	Telephone, Mobile No., Fax No. and e-mail address	
3.	Legal status: (Attach copies of original document defining the legal status)  a) A Firm in partnership b) A limited company, corporation	
4.	Particulars of registration:  a) Of the Firm under any prevailing law  b) Sale Tax, Income Tax etc. attach attested photocopies detailing: i) Registration Number  ii) Organization/Place  iii) Other relevant details	
5.	Name and title of Director(s) and officer(s) with designation and contact details who will be directly concerned with this work.	
6.	Have you or your constituent Principal been debarred/black Listed from tendering in any organization at any time? If so, give details.	
7.	Any other information considered necessary but not included above.	

*(Signature of the Bidder)*

**FORM 13-F – DETAIL OF STAFF**

**DETAILS OF STAFF AND ADMINISTRATIVE PERSONNEL ON THE ROLE OF THE COMPANY**

	Name	Designation	Qualification	Employee type	Professional experience

1. Total Number of full time employees.
2. Total Number of full time Employees at Managerial Positions.
3. Total Number of full time Project Managers.
4. List out Project Managers / Engineers to be dedicated for the Project.
5. Total Number of Technical Staff which can be spared for the Project

(Signature of the Bidder)

## FORM 13-G - FINANCIAL INFORMATION

Financial Analysis details to be furnished duly supported by figures in Balance Sheet / Profit and Loss Account for last 3 (Three) years (copies to be attached) :

	<b>Detail</b>	<b>1<sup>st</sup>Year</b>	<b>2<sup>nd</sup> Year</b>	<b>3<sup>rd</sup> Year</b>
<b>i</b>	Gross annual turnover			
<b>ii</b>	Profit / Loss			
<b>iii</b>	Financial Position:			
	a) Cash			
	b) Current assets			
	c) Current liabilities			
	d) Working capital (b-c)			
	e) Current ratio:			
	f) Current Assets/Current Liabilities (b/c)			

1. Certificate of Financial Soundness from bankers of Bidder.
2. Financial arrangements for carrying out the proposed works.

*(Signature of the Bidder)*

## 14 FORMAT FOR AUTHORITY LETTER FOR SIGNING OF APPLICATION

### Power of Attorney

Know all men by these presents, We.....(bidder name and address of the registered office) do hereby constitute, appoint and authorize Mr / Ms.....(name and residential address) who is presently employed with us and holding the position of ..... as our attorney, to do in our name and on our behalf, all such acts, deeds and things necessary in connection with or incidental to our Bid for the project envisaging *Selection of firms/consortium for the provision/supply of RFID animal tags, affixation thereof and Registration and Development of fully ICAR Certified database of Farms and Animals in Karachi and Hyderabad Divisions (Pilot Project on Livestock Tagging in the Divisions of Karachi and Hyderabad)*(“**The Project**”), including signing and submission of all documents, including the Bidding Documents (as defined in the Request for Proposal Document dated [ ]), and providing information / responses to Sindh Livestock Registration and Trade Authority Government of Sindh, representing us in all matters before Sindh Livestock Registration and Trade Authority Government of Sindh, and generally dealing with Sindh Livestock Registration and Trade Authority Government of Sindh in all matters in connection with our Bid for the said Project in terms of the Request for Proposal Document dated [ ].

For \_\_\_\_\_

Accepted

(Signature)

(Name, Title and Address of the Signatory)



15 **FORMAT FOR MANUFACTURER'S AUTHORIZATION LETTER**

To,

[-----]

Sindh Livestock Registration and Trade Authority

Karachi

Fax No: [-----]

Email: [-----]

Dear Sir,

**Sub:** *Selection of firms/consortium for the provision/supply of RFID Eartags, affixation thereof and Registration and Development of animal health management database of Farms and Animals in Karachi and Hyderabad Divisions -*  
**(Pilot Project on Livestock Tagging in the Divisions of Karachi and Hyderabad)**

Dear Sir,

We hereby certify and authorize \_\_\_\_\_(type the Name and Address of the Bidder) to submit the Bid and sign contract with the [Company] against the Bid Ref.: **Advertisement \_\_\_\_\_name, date** for the [Subject] We hereby extend our full guarantee and warranty for the goods offered for supply and services by the above company against these Bid Documents.

Yours truly,

<Principal Name, Address, City & Country>

## 16 SCOPE OF WORK

- (1) The proposal of provision/supply of up to 5,000,000 fully ICAR Certified RFID ear tags within 3 years from the execution of the Contract Agreement, affixation thereof and Registration and Development of animal health management database of Farms and Animals in Karachi and Hyderabad Divisions. The provision of fully ICAR certified RFID Ear Tags and the accompanying database will be based as follows and as per the standard and specifications mentioned in this RFP.
- (2) Further detailed Scope of Work or services that are required to be undertaken / provided by the successful bidder as under;
  - i. Establishment of a Head Office in Karachi and District Offices in each of the proposed project districts of the Province outside of Karachi and two (2) District Offices in Karachi, such Head Office and District Offices to be at suitable locations on rental basis.
  - ii. Employment of Personnel (including Field Staff) and Training thereof.
  - iii. Procurement or development of a Database by an ICAR member or associate member and User Interface (and Webpage) as per specifications provided in PC-I/ Bid and the maintenance thereof; granting of access to the Database to all the relevant stakeholders of the Project (read-only access) or as advised by the Authority. Placing the database in PMU under the control of Sindh Livestock Registration and Trade Authority.
  - iv. Procurement of Tags to meet its obligations/ Specifications, prescribed in PC-1.
  - v. Tagging of Animals / Herds and Registration of Farms / Herds in accordance with timelines and business plan approved by the Authority/ PMU
  - vi. Issuance of passport for all tagged and registered animals
  - vii. Updating Animal records with key relevant events in their lifetime
  - viii. Develop and maintain Management Information System (MIS)
  - ix. Periodic Reporting to the GoS, IA and the IE (records to be maintained for a period of 10 years)
  - x. Procure all requisite Insurances for the Project Assets (Database, Equipment, Machinery, Vehicles and Offices)
  - xi. Handing-over at the end of the Completion of the project along with completion report.

(3) Samples of fully ICAR Certified RFID Tags will be sent at the Government's discretion to Pakistan Standard Quality Control Authority, PSQCA (if accredited for ISO 7591) standards or any other appropriate accredited international body for quality assurance/ testing as per specifications provided in RFP on the expenses of the bidders.

(4) A Contract Agreement will be signed between Sindh Livestock Registration and Trade Authority and the successful bidder for five (05) years, delivery schedule and payment plan will be the part of the contract.

(5) The Contractor has to undertake the provision/supply the fully ICAR Certified RFID Tags in accordance with the specifications mentioned in this RFP.

## 17 FINANCIAL MODALITIES

### **Financial Modalities of the Project:**

- a) The bidder shall submit the payment terms according to the scope of work given in the RFP. Sindh Livestock Registration and Trade Authority has rights to accept or reject or modify payment terms with mutual consent with bidder and will be agreed in the Contract Agreement accordingly.
- b) Mobilisation allowance/ advance will be payable on the request of contractor/ services provider at no more than 10 percent of the contract value against the Bank guarantee and would be set off by deducting at the rate of 10% from each subsequent bill presented by the contractor/ service provider.
- c) Payments will be invoiced and paid separately based on the delivery of services as defined below:
  - i. No. of animals tagged as per the standards and provisions of ICAR and animal welfare, and entries made there of tagged animals in ICAR approved database maintained under the control of the authority.
  - ii. After receipt of the bill / invoice of the tagging services provider, verified and confirmed by the Monitoring and Supervision consultants, and accepted by the Authority and the same shall be processed and forwarded for payment within 15 days.
- (2) Sindh Livestock Registration and Trade Authority and successful bidder will work out a project delivery plan with mutual consensus and will be the part of Contract Agreement.
- d)

### **Project Design shall comprise of the following:**

1. Provision of database and database hosting specifications.
2. Structure of affixation of tags and database updating process in a seamless manner.
3. Lifecycle event recording mechanisms to be linked to database.

## 18 TECHNICAL SPECIFICATION

### **RFID Tags**

<b>Specification</b>	<b>Physical</b>	
<b>Electronic pair</b>	Round button diameter, Male and Female	30mm +/- 0.5
	Total Weight	≤ 6.5 g
<b>Visual pair</b>	Flag type, Male and Female same size	≤W 58 x H 78 mm
	Total Weight	≤ 12.0 g
<b>Anti-Fraud</b>	Strong Anti-Fraud locking ring	v
	After tampering both male and female not re-usable (male tip to break off and remain into female) under all conditions.	v
	Closed Female Anti-Fraud cap, leaving forensic evidence of tampering	v
	Embossment: Company Logo, Mold Cavity number, Date, stamp	v
<b>Animal Welfare</b>	100% Free rotation of locked F & M parts	v
	Spacing of closed parts	11-13 mm
<b>Specification</b>	<b>Certification</b>	<b>Certificates</b>
<b>ICAR Certification</b>	ICAR guideline Section 10.7 “Testing and certification of permanent identification devices – Part 1: Conventional permanent plastic ear tags with machine readable printing”. Full Certification.	Full ICAR Certification ≥ 2015
<b>ICAR Certification</b>	ICAR guidelines Section 10.8 “Testing and certification of permanent identification devices – Part 2: External RFID devices. Full Certification.	Full ICAR Certification ≥ 2015
<b>EU Type approval</b>	JRC Technical Guidelines supporting Council Regulation (EC) No. 21/2004: Electronic Identifier and Reader Specifications - Test procedures, acceptance criteria, and codification of identifiers. Fulfill the performance requirements laid down in Commission Decision 2006/968/EC as amended on 1st July 2010. Granted EU Type Approval.	EU type approval or Equivalent
<b>Specification</b>	<b>Material</b>	<b>Min/Max Values</b>
ISO 17294-2	<b>ICAR test Harmful substances</b>	pass
ISO 7724	<b>ICAR test Color Change tags and print</b>	pass
ISO 527-1	<b>ICAR test Resistance of the locking system</b> New tags, +21 °C / 50 % RH Breaking Force	≥ 320 N
<b>Specification</b>	<b>Electrical</b>	<b>Values</b>
Technology	ISO 11784 and ISO 11785 compliant	FDX-B
ISO 24631-1	Electrical Conformance - Resonance frequency & Coding structure With minimum influence by ICAR environmental tests	134.2kHz +/- 1
ISO 24631-3	Electrical Performance - Minimum activation field strength With minimum influence by ICAR environmental tests	≤ 0.55 A/m

**Database:**

[-----]

**19 FORMAT OF BANK GUARANTEE PERFORMA**

To,  
The Director General,  
Sindh Livestock Registration and Trade Authority  
Karachi  
Fax No: [-----]  
Email: [-----]

Dear Sir,

**Sub:** ***Hiring of firms/consortium for the provision/supply of RFID animal tags, affixation thereof and Registration and Development of fully ICAR Certified database of Farms and Animals in Karachi and Hyderabad Divisions - (Pilot Project on Livestock Tagging in the Divisions of Karachi and Hyderabad)***

In accordance with the provisions of the Conditions of Contract “*Selection of firms/consortium for the provision/supply of RFID animal tags, affixation thereof and Registration and Development of fully ICAR Certified database of Farms and Animals in Karachi and Hyderabad Divisions - (Pilot Project on Livestock Tagging in the Divisions of Karachi and Hyderabad)*” contract Clause ----- (“Terms and Conditions of Payment”) of the above-mentioned Contract, **(Supplier Name)** . (hereinafter called “the Supplier”) shall deposit with Sindh Livestock Registration and Trade Authority, Government of Sindh **(Karachi)** a Bank Guarantee to guarantee his proper and faithful performance under the said Clause of the Contract in an amount of **Pak Rupees /- (Pak Rupees )**

We, **(Bank Name & address)**. as instructed by the Supplier, agree unconditionally and irrevocably to guarantee as primary obligator and not as Surety merely, the payment to Sindh Livestock Registration and Trade Authority, Government of Sindh **(Karachi)** on his first demand without whatsoever right of objection on our part and without his first claim to the Supplier, in the amount not exceeding **Pak Rupees**

We further agree that no change or addition to or other modification of the terms of the Contract of supplies to be performed there under or of any of the Contract documents which may be made between Sindh Livestock Registration and Trade Authority, Government of Sindh **(Karachi)** and the supplier, shall in any way release us from any liability under this Guarantee, and we hereby waive notice of any such change, addition, or modification.

This Guarantee shall remain valid and in full effect from the date of the advance payment under the Contract directly to the **Bank Account # ---** of the supplier maintained at the **(Bank Name &**

**Address)** by you, until Sindh Livestock Registration and Trade Authority, Government of Sindh, **Karachi** receives full repayment of the same amount from the Supplier. This guarantee shall expire on ----- . Yours truly,

Signature and seal: \_\_\_\_\_

Name \_\_\_\_\_ of \_\_\_\_\_ Bank/Financial

Institution:

-----

Address: \_\_\_\_\_

Date: \_\_\_\_\_

## **20 INTEGRITY PACT**

### **Integrity Pact**

#### **DECLARATION OF FEES, COMMISSIONS AND BROKERAGE ETC. PAYABLE BY THE CONSULTANTS/SUPPLIERS/CONTRACTORS OF GOODS, SERVICES & WORKS**

[the Consultants/Supplier/Contractor] hereby declares its intention not to obtain or induce the procurement of any contract, right, interest, privilege or other obligation or benefit from Sindh Livestock Registration and Trade Authority, Government of Sindh or any administrative subdivision or agency thereof or any other entity owned or controlled by it (Government of Sindh) through any corrupt business practice.

Without limiting the generality of the foregoing, [the Consultants /Supplier/Contractor] represents and warrants that it has fully declared the brokerage, commission, fees etc. paid or payable to anyone and not given or agreed to give and shall not give or agree to give to anyone within or outside Pakistan either directly or indirectly through any natural or juridical person, including its affiliate, agent, associate, broker, consultant, director, promoter, shareholder, sponsor or subsidiary, any commission, gratification, bribe, finder's fee or kickback, whether described as consultation fee or otherwise, with the object of obtaining or including the procurement of a contract, right, interest, privilege or other obligation or benefit in whatsoever form Sindh Livestock Registration and Trade Authority, Government of Sindh, except that which has been expressly declared pursuant hereto.

[The Consultants /Supplier/Contractor] certifies that it has made and will make full disclosure of all agreements and arrangements with all persons in respect of or related to the transaction with GoS and has not taken any action or will not take any action to circumvent the above declaration, representation or warranty.

[The Consultants /Supplier/Contractor] accepts full responsibility and strict liability for making any false declaration, not making full disclosure, misrepresenting facts or taking any action likely to defeat the purpose of this declaration, representation and warranty. It agrees that any contract, right, interest, privilege or other obligation or benefit obtained or procured as aforesaid shall, without prejudice to any other right and remedies available to GoS under any law, contract or other instrument, be voidable at the option of Sindh Livestock Registration and Trade Authority, Government of Sindh.

Notwithstanding any rights and remedies exercised by Sindh Livestock Registration and Trade Authority, Government of Sindh in this regard, [the Consultants /Supplier/Contractor] agrees to indemnify Sindh Livestock Registration and Trade Authority, Government of Sindh for any loss or damage incurred by it on account of its corrupt business practices and further pay compensation to Sindh Livestock Registration and Trade Authority, Government of Sindh in an amount equivalent to ten times the sum of any commission, gratification, bribe, finder's fee or kickback given by \*the Consultants /Supplier/Contractor] as aforesaid for the purpose of obtaining or inducing the procurement of any contract, right, interest, privilege or other obligation or benefit in whatsoever form from Sindh Livestock Registration and Trade Authority,



| Government of Sindh

Authorized Representative: Title / Position:

Company Name: Telephone No: `

Email: Signature: Date: