



Off: # 0233-9290052-3

Fax: # 0233-9290059

NO.COMM:/MPS/DEV/ 731 / 2018  
OFFICE OF THE  
COMMISSIONER MIRPURKHAS DIVISION  
MIRPURKHAS

Dated 26 - 04 - 2018

To,

The Director,  
Government of Sindh,  
Sindh Public Procurement Regulatory Authority,  
K A R A C H I.

Subject :- DOCUMENT REQUIRED WITH NIT NO.COMM:/MPS/  
(DEV:)/ 730, DATED: 26-04-2018.

It is brought to your kind knowledge that the below mention documents  
are enclosed herewith for favour of advertisement of above NIT.

- a. Notice Inviting Tender.
- b. Notification of Procurement Committee.
- c. Notification of Complaint Redressal Committee.
- d. Bidding documents Hard & Soft copies.
- e. Annual Procurement Plan.

DA/as above.

ASSISTANT COMMISSIONER (GEN)  
COMMISSIONER OFFICE  
MIRPURKHAS DIVISION MIRPURKHAS

SPPRA INWARD DIARY  
NO : 8619  
DATED 30-04-2018



Off: # 0233-9290052-3  
Fax: # 0233-9290059

NO.COMM:/ MPS /DEV/ 702 / 2018  
OFFICE OF THE  
COMMISSIONER MIRPURKHAS DIVISION  
MIRPURKHAS

Dated 24 - 04 - 2018

**NOTIFICATION.**

With approval of competent authority, a Procurement Committee with the following composition, in terms of Rule-7 of Sindh Public Procurement Rule-2010, is hereby constituted for procurement of "Goods & Works" in the office of the Commissioner Office Mirpurkhas Division Mirpurkhas excluding procurement involving foreign exchange with the following composition :-

- |      |   |           |
|------|---|-----------|
| i.   | Executive Engineer,<br>Buildings Division,<br>Mirpurkhas.   | Chairman. |
| ii.  | Additional District Accounts Officer,<br>Mirpurkhas.        | Member.   |
| iii. | Assistant Engineer,<br>Highways Sub Division,<br>Shujaabad. | Member.   |
2. The Functions & Responsibilities of the Committee, in term of Rule-7 & 8 of SPPRA-2010, shall be as under :
- Preparing of bidding documents.
  - Carrying out Technical as well as Financial Evaluation of the bids.
  - Preparing Evaluation report as provided in Rule-45.
  - Making recommendation for the award of contract to the competent authority: and
  - Perform any other function ancillary and incidental to the above.

COMMISSIONER  
MIRPURKHAS DIVISION MIRPURKHAS

A copy is forwarded for information to :

- The Accountant General Sindh, Karachi.
- The Managing Director, SPPRA Karachi.
- The Secretary to Govt: of Sindh, Works & Services Department, Karachi.
- The Chief Engineer (Buildings / Highways) Hyderabad.
- The Superintending Engineer, Works & Services Department Mirpurkhas.
- The Deputy Secretary (Tech) Works & Services Department.
- The Deputy Secretary (Admin) Works & Services Department.
- The Deputy Director, PM&E Cell, Works & Service Department.
- PS to Secretary Works & Services Department.
- PA to Additional Secretary (Tech) Works & Services Department.
- The Chairman / Members of the Committee.
- Notification File.

ASSISTANT COMMISSIONER (GEN)  
COMMISSIONER OFFICE  
MIRPURKHAS DIVISION MIRPURKHAS



Off: # 0233-9290052-3

Fax: # 0233-9290059

NO.COMM:/ MPS /DEV/ 703 / 2018  
OFFICE OF THE  
COMMISSIONER MIRPURKHAS DIVISION  
MIRPURKHAS

Dated 24 - 04 - 2018

**NOTIFICATION.**

In exercise of power conferred by Rule-31 of Sindh Public Procurement (SPP) Rule 2010 the "Complaints Redressal Committee" is hereby constituted for office of the Executive Engineer, Buildings Division Mirpurkhas.

<b>Sr. No.</b>	<b>Name &amp; Designation.</b>	
<b>1</b>	<b>2</b>	<b>3</b>
<b>1.</b>	<b>Mr. Shafique Ahmed Mahesar.</b> Commissioner Mirpurkhas Division Mirpurkhas.	Chairman.
<b>2.</b>	<b>Mr. Shah Nawaz Jatoi.</b> Divisional Accounts Officer Provincial Buildings Division Mirpurkhas.	Member.
<b>3.</b>	<b>Mr. Haji S/o Ali Akbar.</b>	Member.

The Committee shall act as per provision of Rule-31 (1) (2) (a) (b) (3) (4) (a) (bb) (c) & (5) of Sindh Public Procurement Rule 2010.

ASSISTANT COMMISSIONER (GEN)  
COMMISSIONER OFFICE  
MIRPURKHAS DIVISION MIRPURKHAS

**Tell # 0233-9290052-53.**

**OFFICE OF THE COMMISSIONER MIRPURKHAS DIVISION MIRPURKHAS.**

**NO.COMM:/MPS/(DEV:)/ 730 / of 2018, DATED: 26-04-2018.**

**NOTICE INVITING TENDERS.**

Sealed Bids are re- invited from the interested bidders / suppliers / Contractor firms for procurement / execution of the following work in the light of SAPRA Rules 2010 to reason that the N.I.T. was not published in Newspaper.

**LIST OF WORKS**

<b>Sr. No.</b>	<b>Name of Works</b>	<b>Estimate cost</b>	<b>Bid Security</b>	<b>Tenders Fee</b>	<b>Completion Period.</b>
<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>
1	Renovation / Repair of Commissioner Office Mirpurkhas.	5.0000 (M)	0.2500 (M)	3000 /-	04-Months

- 01 All the Contractor / intended participant firms can purchases the separate set of tenders on payment of tender fee each work from the date of Publication of NIT in leading News Papers / SPPRA website upto **15-05-2018 @ 1.00 (PM)** . The same will be received back on **16-05-2018 Upto 1.00 (PM)** and the same will be opened on same day **01.00 (PM)** in presence of the Contractors and Procurement Committee.
- 02 Eligibility condition for intending participants are as under:-
- Regestration with Pakistan Engineering Council in the relevent field of specilization of work and to the extend of tender amount each of work of Category CE-10.
  - Bio Data of Engineers and Technical staff working with the firm.
  - Documentary evidence of work executed / works in progress and certificats of satisfactory completion or works by the employers.
  - List of work in Progress indicating cost of each work and copy of letter of award or work.
  - List of machniary and equipment available with with documentary eidence of its ownership certificate of Bank showing credit worthiness alongwith bank statement.
  - All the Contactors / Firm having produced Pakistan Enginering Council Certificate for the Current Year may be allowed to participate in the tenders after submitting Soloveny Certificate and other required documents as per SAPRA Rules.
- 03 Registration with income Tax Department (NTN Certificate) / state certificate where required and copy N.I.C at the time of submission bids.
- 04 Undertaking on affidavit that firm is not involved in any litigation or abandoned any work in the Department.
- 05 The bidders should submit earnest money as shown against each work in shape of call Deposit prepered from the scheduled bank in favour of the Undersigned.
- 06 Affidavit to the effect that the firm / Contractor have not been black listed previously by any executing Agency.
- 07 Affidavit with effect that all documents / Particulars / information furnished are true and correct.
- 08 In case of Firm list of Partners / Partnership Deed giving full particulars of Directors / propriters or others connected alongwith Power of Autorny. In case being sole proprietors such undertaking on affidavit be furnished.
- 09 In case of works costing below 4.00(M) the condition will not be applicable.
- 10 Tender will not be received after the schedule time.
- 11 The bidders should produce registration with sindh Revenue Board in light of SPPRA Rule 2010 amended rule 46(1)(ii) of 2014.

**TERMS AND CONDITION OF THE TENDERS.**

- i) No conditional tenders will not be entertained.
- ii) No tenders without Call Deposit will be considered.
- iii) The component authority reserve the rights to reject any or all the bids subject to provision of SPPRA Rule 2010 / Amendment 2013.
- iv) If, the tenders are un-responded the same will be issued and opened in the presence of the Undersigned and the committee on the following dates & Time.
- v) In case any member or procurement committee happens to be out of head quarters the bids will be received back and opened as per given schedule the next working day.

<b>Sale of Blank Tenders.</b>	<b>Received of the Tenders.</b>	<b>Opening of the Tenders.</b>
<b>24-05-2018 (1.00 pm)</b>	<b>25-05-2018 (01.00 pm)</b>	<b>25-05-2018 (01.00 pm)</b>

**ASSISTANT COMMISSIONER (GEN)**  
 COMMISSIONER OFFICE  
 MIRPURHAS DIVISION MIRPURKHAS

**Copy f.w.c's to the :-**

- 1 The Director information Advertisement Public Relation Department Sindh Secretariate Block No. 446 Karachi alongwith 7-Copies (Seven) of the Advertisement for its Publication in English, Urdu and Sindh News Papers on insertion only in three leading News Papers.
- 2 1. The Director (A&F) Government of Sindh, Sindh Public Procurement Regulatory Authority Block-8, Sindh Secretaries 4-A Court Road, Karachi for publicity on SPPRA website / CD attached.
- 3 The Superintending Engineer Works & Services Department Mirpurkhas for favour of kind information.
- 4 Copy to Notice Board.

  
**ASSISTANT COMMISSIONER (GEN)**  
 COMMISSIONER OFFICE  
 MIRPURHAS DIVISION MIRPURKHAS

# SPPRA BIDDING DOCUMENT

## STANDARD BIDDING DOCUMENT

### FOR

## PROCUREMENT OF WORKS

**(For Contracts (Small) Amounting Between Rs.4.00 Million to Rs.50.00 Million)**

*Name of Work :-* **1 Renovation / Repair of Commissioner Office  
Mirpurkhas.**

*Issued to Mr. / M/s.* \_\_\_\_\_

*DR. No.* \_\_\_\_\_

*Dated:* \_\_\_\_\_

*Tender Fee Amount.* *Rs.* \_\_\_\_\_

## **INVITATION FOR BIDS**

Date : 26-04-2018  
Bid Reference No: 730

1. The Procuring Agency, **Commissioner Mirpurkhas Division Mirpurkhas**, invites sealed bids from interested firms or persons licensed by the Pakistan Engineering Council in the appropriate category (not required for works costing Rs 4.00 million or less) and / or duly pre-qualified (if pre-qualification is done for specific scheme / project) with the Procuring Agency for the Works, "**Renovation / Repair of Commissioner Office Mirpurkhas**", which will be completed in **04-months**.
2. A complete set of Bidding Documents may be purchased by an interested eligible bidder on submission of a written application to the office given below and upon payment of a non-refundable fee of Rupees **3000/- (Three Thousand)**. Bidders may acquire the Bidding Documents from the Office of the Procuring Agency, at **15-05-2018, @ Commissioner Office Secretrate Mirpurkhas**.
3. All bids must be accompanied by a Bid Security in the amount of **Rs.0.2500 (M) (Zero Point Two Hundred Fifty Thousand Million)** only in the form of (pay order / demand draft / bank guarantee) and must be delivered to office of **Commissioner Mirpurkhas Division Mirpurkhas** at or before on **15-05-2018**. Bids will be opened at 01.00 pm on the **16-05-2018** day in the presence of bidders' representatives who choose to attend, at the same address [indicate the address if it differs].

- Note: 1. Procuring Agency to enter the requisite information in blank spaces.  
2. The bid shall be opened within one hour after the deadline for submission of bids.]

Tell # 0233-9290052-53  
Sr. No.01

NO.COMM:/MPS/(DEV:)/ 730 / of 2018,

## **BIDDING DATA.**

(This section should be filled in by the Engineer / Procuring Agency before issuance of the Bidding Documents. The following specific data for the works to be tendered shall complement, amend, or supplement the provisions in the Instructions to Bidders. Wherever there is a conflict, the provisions herein shall prevail over those in the Instructions to Bidders.)

### **Instructions to Bidders Clause Reference**

#### **1.1 Name of Procuring Agency :-**

Commissioner Mirpurkhas Division Mirpurkhas.

*(Insert name of the Procuring Agency)*

#### **Brief Description of Works :-**

- 1 Renovation / Repair of Commissioner Office Mirpurkhas.

#### **5.1 (a) Procuring Agency's Address :-**

Commissioner Office Secretrate Mirpurkhas.

*(Insert address of the Procuring Agency with Telex / Fax)*

#### **(b) Engineer's Address :-**

Same as 5.1 (a)

*(Insert name and address of the Engineer, if any, with Telex / Fax)*

**10.3 Bid shall be quoted entirely in Pak: Rupees. The payment shall be made in Pak: Rupees.**

**11.2 The Bidder has the financial, technical and constructional capability necessary to perform the Contract as follows. *(Insert required capabilities and documents)***

#### **i. Financial Capacity :-**

#### **ii. Technical Capacity :- *(mention the appropriate category of registration with PEC and qualification and experience of the staff)***

#### **iii. Construction Capacity :- *(mention the names and number of equipments required for the work)***



- 12.1 (a) A detailed description of the Works, essential technical and performance characteristics.
- (b) Complete set of technical information, description data, literature and drawings as required in accordance with Schedule "B" to Bid, Specific Works Data. This will include but not be limited to a sufficient number of drawings, photographs, catalogues, illustrations and such other information as is necessary to illustrate clearly the significant characteristics such as general construction dimensions and other relevant information about the works to be performed.

13.1 Amount of Bid Security :-

Rs. 0.2500 (M) (Zero Point Two Hundred Fifty Thousand Million) only.

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*(Fill in lump sum amount or in %age of Bid Amount / Estimated Cost, but not below 1% and not exceeding 5%)*

14.1 Period of Bid Validity.

90-Days.

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*(Fill in "number of days" not exceeding 90)*

14.4 Number of Copies of the Bid to be submitted :-

One original copy.

14.6 (a) Procuring Agency's Address for the Purpose of Bid submission.

Commissioner Office Secretrate Mirpurkhas.

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*(insert postal address or location of Bid box for delivery by hand)*

15.1 Deadline for Submission of Bids :-

Time : 01:00 P.M. on 15-05-2018

16.1 Venue, Time and Date of Bid Opening :-

Venue: Office of the Commissioner Mirpurkhas Division Mirpurkhas.

Time : 01:00 P.M. on 16-05-2018

16.4 Responsiveness of Bids.

- (i) Bid is valid till required period, 90-Days.

- (ii) Bid prices are firm during currency of contract / Price adjustment.
- (iii) Completion period offered is within specified limits.
- (iv) Bidder is eligible to Bid and possesses the requisite experience, capability and qualification.
- (v) Bid does not deviate from basic technical requirements and
- (vi) Bid are generally in order, etc.

**Procuring agency can adopt either of two options. (Select either of them)**

**(a) Fixed Price Contract :-**

In these contracts no escalation will be provided during currency of the contract and normally period of completion of these works is upto **04 months**.

**(b) Price Adjustment Contract :-**

In these contracts escalation will be paid only on those items and in the manner as notified by Finance Department, Government of Sindh, after bid opening during currency of the contract.

**FORM OF BID**  
(LETTER OF OFFER)

Bid Reference No. 730

Date 26-04-2018

**1 Renovation / Repair of Commissioner Office Mirpurkhas.**

(Name of Works)

To:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Gentlemen,

1. Having examined the Bidding Documents including Instructions to Bidders, Bidding Data, Conditions of Contract, Contract Data, Specifications, Drawings, if any, Schedule of Prices and Addenda Nos. \_\_\_\_\_ for the execution of the above-named works, we, the undersigned, being a company doing business under the name of and address \_\_\_\_\_ and being duly incorporated under the laws of Pakistan hereby offer to execute and complete such works and remedy any defects therein in conformity with the said Documents including Addenda thereto for the Total Bid Price of Rs \_\_\_\_\_ (Rupees \_\_\_\_\_) or such other sum as may be ascertained in accordance with the said Documents.
2. We understand that all the Schedules attached hereto form part of this Bid.
3. As security for due performance of the undertakings and obligations of this Bid, we submit herewith a Bid Security in the amount of **Rs.0.2500 (M) (Zero Point Two Hundred Fifty Thousand Million)** drawn in your favour or made payable to you and valid for a period of twenty eight (28) days beyond the period of validity of Bid.
4. We undertake, if our Bid is accepted, to commence the Works and to deliver and complete the Works comprised in the Contract within the time(s) stated in Contract Data.
5. We agree to abide by this Bid for the period of \_\_\_\_\_ days from the date fixed for receiving the same and it shall remain binding upon us and may be accepted at any time before the expiration of that period.
6. Unless and until a formal Agreement is prepared and executed, this Bid, together with your written acceptance thereof, shall constitute a binding contract between us.
7. We undertake, if our Bid is accepted, to execute the Performance Security

## CONTRACT DATA

*(Note: Except where otherwise indicated, all Contract Data should be filled in by the Procuring Agency prior to issuance of the Bidding Documents.)*

### Sub-Clauses of

#### Conditions of Contract

1.1.3 Procuring Agency's Drawings, if any  
(To be listed by the Procuring Agency)

1.1.4 The Procuring Agency means  
**Commissioner Mirpurkhas Division Mirpurkhas.**

1.1.5 **The Contractor means**  
\_\_\_\_\_  
\_\_\_\_\_

1.1.7 **Commencement Date** means the date of issue of Engineer's Notice to Commence which shall be issued within fourteen (14) days of the signing of the Contract Agreement.

1.1.9 **Time for Completion** 04-Months.  
*(The time for completion of the whole of the Works should be assessed by the Procuring Agency)*

1.1.20 Engineer (mention the name along with the designation including whether he belongs to department or consultant) and other details.  
\_\_\_\_\_  
\_\_\_\_\_

1.3 **Documents forming the Contract listed in the order of priority:**

- (a) The Contract Agreement
- (b) Letter of Acceptance
- (c) The completed Form of Bid
- (d) Contract Data
- (e) Conditions of Contract
- (f) The completed Schedules to Bid including Schedule of Prices
- (g) The Drawings, if any
- (h) The Specifications
- (i) \_\_\_\_\_
- (j) \_\_\_\_\_

*(The Procuring Agency may add, in order of priority, such other documents as form part of the Contract. Delete the document, if not applicable)*

2.1 **Provision of Site:** On the Commencement Date

3.1 **Authorized person:** \_\_\_\_\_

3.2 **Name and address of Engineer's/Procuring Agency's representative.**

Commissioner Mirpurkhas Division Mirpurkhas.

4.4 **Performance Security:**

Amount \_\_\_\_\_

Validity \_\_\_\_\_

(Form: As provided under Standard Forms of these Documents)

5.1 **Requirements for Contractor's design (if any):**

Specification Clause No's \_\_\_\_\_

7.2 **Programme:**

**Time for submission:** Within fourteen (14) days\* of the Commencement Date.

**Form of programme:** \_\_\_\_\_ (Bar Chart/CPM/PERT or other)

7.4 Amount payable due to failure to complete shall be \_\_\_% per day up to a maximum of (10%) of sum stated in the Letter of Acceptance

(Usually the liquidated damages are set between 0.05 percent and 0.10 percent per day.)

7.5 **Early Completion**

In case of earlier completion of the Work, the Contractor is entitled to be paid bonus up-to limit and at a rate equivalent to 50% of the relevant limit and rate of liquidated damages stated in the contract data.

9.1 **Period for remedying defects**

\_\_\_\_\_  
\_\_\_\_\_

10.2 (e) **Variation procedures:**

Day work rates \_\_\_\_\_

\_\_\_\_\_ (details)

11.1 **Terms of Payments**

a) **Mobilization Advance**

(1) Mobilization Advance up to 10 % of the Contract Price stated in the Letter of Acceptance shall be paid by the Procuring Agency to the Contractor on the works costing Rs.2.5 million or above on following conditions:

## Renovation / Repair of Commissioner Office Mirpurkhas.

Schedule-"B".

Sr. No:	Items of Work.	Qty:	Rate.	Unit.	Amount.
<b><u>Part (A) Building Schedule Items</u></b>					
1	Filling watering & remming earth under floor with new earth excavated from out side lead upto one chain and lift upto 5'ft: (S.I.No:22 P-04)	5,103 -Cft:	3630.00	%0-Cft:	18,524
2	Extra lead for 02-miles. (S.I.No: , P- ) (Schedule Carriage)	5,103 -Cft:	502.52	%-Cft:	25,644
3	Cement concrete brick or stone ballast 1-1/2" thick to 2" guze ratio 1:4:8. (S.I.No: 4(b) P-14)	5,070 -Cft:	9416.28	%-Cft:	477,405
4	Cement concrete plain including placing compacting and curing and washing stone aggregate without shuttering ration 1:2:4. (S.I.No:05, P-17)	1,873 -Cft:	14429.25	%-Cft:	270,260
5	P/F cement paving blocks flooring having size of 197 x 97 x 80 (mm)of city / quddra / cobble shape with pigmented having strength b/w 5000 psi to 8500 psi i/c filling the joints with hill sand and laying in specified manner / patter and design etc. complete. (S.I.No.74, P-50)	14,520 -Sft:	248.17	P.Sft:	3,603,428
<b>Total:-</b>					<b>4,395,261</b>

**NOTE:-**

- 1) Only hill sand will be used.
- 2) Premium on non schedule item will not be allowed.
- 3) Cartage of any item either supplied y the Department if the contractor will be not allowed.
- 4) Water arrangement will be made by the contractor at his own risk and cost.
- 5) Income tax at 7.50% will be deducted from each bill of the contractor as per out standing orders.
- 6) Item / Quantities / Rates and Amount are estimates provisional and will be corrected in accordance to the Detail Working estimate sanctioned by competent authority.
- 7) The Material used in the work or finished project can be got tested from any approved lab: as the direction by Engineer In charge or his representative and all the expenses in this connection with such testing shall be borne by the contractor executively.

*Contractor*

**Executive Engineer**  
Buildings Division  
Mirpurkhas

**OFFICE OF THE COMMISSIONER MIRPURKHAS DIVISION MIRPURKHAS.**

**ANNUAL PROCUREMENT PLAN FOR THE YEAR 2017-18**

(Rs. in Million)

Sr. No.	Description of Procurement	Quantity (Where applicable)	Estimated Unit Cost (Where applicable in Million)	Funds allocated in Million	Source of funds(ADP/ Non ADP)	Proposed Procurement Method	Timing of Procurements				Remarks	
							1st Qrt	2nd: Qrt	3rd: Qrt	4th Qrt		
1	2	3	4	5	6	7	8					
1	Renovation / Repair of Commissioner Office Mirpurkhas.	Building works	5.0000	5.0000	Non-Dev.	Single Stage One Envelope Procurement						

**ASSISTANT COMMISSIONER (GEN)**  
COMMISSIONER OFFICE  
MIRPURKHAS DIVISION MIRPURKHAS