



APPLIED ECONOMICS RESEARCH CENTRE
University of Karachi



April 26, 2018

Director
SPPRA
Government of Sindh
Karachi

Subject: Upload of Road Tender Document.

Dear Sir,

We would like to inform you that we have send all relevant documents to SPPRA for publishing advertisement. It is therefore requested to kindly upload our Road Tender Document, Tender No. AERC/CW-RD-01/2017-18 at earliest. Our tender will be uploaded at SPPRA and AERC Website.

Thanking you for cooperation.

Yours sincerely,


(Shahzad Mumtaz)
Manager Administration

SPPRA INWARD DIARY
NO : 8577
DATED 27-04-2018

APPLIED ECONOMICS RESEARCH CENTRE

University of Karachi, Karachi-75270

Tender Notice

TENDER NO. AERC/CW-RD-01/2017-18

Say No To Corruption

Bids on the prescribed form in sealed envelope on Single Stage Single Envelope procedure are invited on item rate basis from Reputable Contractors who has experience of following work:

S#.	Name of Work	Estimated Cost	Completion Time	Tender Fee
1-	Construction of Road at AERC, University of Karachi.	Rs. 950,000/- (variable)	30 Days	Rs. 1,000/-

Terms and Conditions:

- 1) Tender Document can be purchased from the office of the Manager Administration with effect from 27-04-2018 to 14-05-2018 on payment of the amount noted above in the form of Pay Order (non-refundable) between 09:00 a.m. till 03:00 p.m. on any working day. No Tender document will be issued after 03:00 pm 14-05-2018.
- 2) Sealed Tender accompanied by Pay Order of Earnest Money @ 2% of the Bid amount in favor of the "Applied Economics and Research Centre", University of Karachi must be received in the Office of the Manager Administration up to 11:00 a.m. on 15-05-2018 and will be opened on same date at 11:30 a.m. in presence of the Contractors or their representatives.
- 3) In case of any unforeseen situation resulting in closure of office on the date of opening or Government declares holiday, the tender shall be submitted / opened on the next working day at the same time and venue.
- 4) Any Tender not accompanied by Earnest Money or short amount of Earnest Money or Conditional Tenders will not be considered. No Cheque will be entertained along with Tender as Earnest Money.
- 5) All Contractors have to submit Proof of Proprietorship of Company along with the copy of CNIC and copy of valid NTN, SRB and Sales Tax Registration.
- 6) All Bids should be valid for period of (90) Days.
- 7) The Successful Bidders who refuse to do work after Opening of Tender, shall be liable to be forfeited their Earnest Money as a Penalty.
- 8) Competent Authority may reject any or all bids as per relevant SPPRA rule.
- 9) The Tender Documents shall be available on the Official website of SPPRA as well as on the Procuring Agency's website www.aerc.edu.pk.

S/d

Manager Administration



APPLIED ECONOMICS RESEARCH CENTRE
University of Karachi



April 10, 2018

Constitution of Procurement Committee

It is to inform all that Applied Economics Research Centre (AERC), University of Karachi is pleased to constitute the Procurement Committee on the following members for upcoming all the tenders of purchases of AERC, University of Karachi.

S.#	Name	Position
1.	Syed Roshan Ali Shah	Staff Economist (AERC, University of Karachi)
2.	Mr. Muhammad Afaque	Accounts Manager (AERC, University of Karachi)
3.	Mr. Shahzad Mumtaz	Manager Administration (AERC, University of Karachi)
4.	Mr. Fahimuddin	Senior Manager (General Maintenance Department, IBA)
5.	Dr. Muhammad Aslam Bhutto	Assistant Professor (Civil-NED)

Thanking you,

Yours sincerely,
For Applied Economics Research Centre

(Prof. Dr. Samina Khalil)
Director



APPLIED ECONOMICS RESEARCH CENTRE
University of Karachi



Dated: November 14, 2017

Notification

This is to inform all concerned department that as per requirement of SPPRA, the Director AERC, University of Karachi has constituted following Complaint Re-dressal committee:

S. No.	Name	Department	Capacity
1.	Prof. Dr. Samina Khalil	Director, AERC, Uok	Chairperson
2.	Shahzad Mumtaz	Manager Administration	Member
3.	Mr. Laiq Ahmed	Assistant Accounts Officer	Member
4.	Mr. Fahad	Deputy Executive Engineer	External Member
5.	Representative from A.G. Sindh*	Accountant General Sindh	External Member

* Nomination request sent to A. G. Sindh.

The purpose of this committee is to review and give its deliberations on the complaints / objections raised by the contesting vendors / contractors on AERC, University of Karachi tenders.

For Applied Economics Research Centre

Thanking you,

(Prof. Dr. Samina Khalil)
Director

Instruction to Bidders (ITB)

Preparation of Bids

1. Scope of Work: The Applied Economics and Research Centre plans to develop / acquire a comprehensive integrated solution relevant to convenience of students, faculty, staff and visitors by Construction of Road at AERC, University of Karachi.

2. Method and Procedure of Procurement: National Competitive Bidding (NCB) **Single Stage One Envelope Procedure** as per SPP Rules 2010 (updated 2013).

3. Language of Bid: The bid prepared by the Bidder, as well as all correspondence and documents relating to the bid exchanged by the Bidder and the Procuring Agency shall be written in English language.

4. Documents Comprising the Bid: The bid prepared by the Bidders shall comprise the following components:

(a) Price Schedule completed in accordance with ITB Clauses 5, 6 and 7.

(b) Bid security furnished in accordance with ITB Clause 10.

5. Bid Prices:

5.1 The Bidder shall indicate on the appropriate Price Schedule the unit prices (where applicable) and total bid price of the Construction of Road at AERC, University of Karachi under the contract.

5.2 The prices shall be quoted inclusive of all taxes, stamps, duties, levies, fees and installation and integration charges imposed till the delivery of services specified in the Schedule of Requirements. No separate payment shall be made for the incidental services.

5.3 Prices quoted by the Bidder shall remain fixed during the Bidder's performance of the contract and not subject to variation on any account, unless otherwise specified in the Bid Data Sheet.

5.4 Prices shall be quoted in Pak Rupees.

6. Bid Form: The Bidder shall complete the Bid Form and the appropriate Price Schedule furnished in the bidding documents, indicating the material to be supplied and fixed, their descriptions and prices.

7. Bid Currencies: Prices shall be quoted in Pak Rupees.

8. Document Establishing Bidder's Eligibility and Qualification: The Bidder shall furnish as part of its bid, documents establishing the Bidder's eligibility to bid and its qualifications to perform the contract if its bid is accepted.

(a) That the Bidder has the financial and technical capability necessary to perform the contract.

(b) That the Bidder meets the qualification criteria listed in the Bid Data Sheet.

9. Documents Eligibility and Conformity to Bidding Documents: The documentary evidence of conformity of the goods to the bidding documents may be in the form of literature and data.

10. Bid Security:

10.1 The bid security is required to protect the Procuring agency against the risk of Bidder's conduct, which would warrant the security's forfeiture.

The bid security shall be denominated in the currency of the bid:

(a) 2% Bid Security should be deposited with the bid;

(b) be submitted in its original form; copies will not be accepted;

(c) remain valid for a period of at least 14 days beyond the original validity period of bids, or at least 14 days beyond any extended period of bid validity.

10.2 Bid securities shall be released to the unsuccessful bidders once the contract has been signed with the successful bidder or the validity period has expired.

10.3 The successful Bidder's bid security shall be discharged upon the Bidder signing the contract, and furnishing the performance security.

10.4 The bid security may be forfeited:

(a) if a Bidder withdraws its bid during the period of bid validity or

(b) in the case of a successful Bidder, if the Bidder fails:

(i) to sign the contract in accordance or

(ii) to furnish performance security.

11. Period of Validity of Bids:

11.1 Bids shall remain valid for the period specified in the Bid Data Sheet after the date of bid submission prescribed by the Procuring agency. A bid valid for a shorter period shall be rejected by the Procuring agency as non responsive.

11.2 In exceptional circumstances, the Procuring Agency may solicit the Bidder's consent to an extension of the period of validity. The request and the responses thereto shall be made in writing. The bid security shall also be suitably extended as per Rule-38 of SPP Rules, 2010 (updated 2013). A Bidder may refuse the request without forfeiting its bid security. A Bidder granting the request will not be required nor permitted to modify its bid.

12. Format and Signing of Bid:

12.1 The Bidder shall prepare an original and the number of copies of the bid indicated in the Bid Data Sheet, clearly marking each "ORIGINAL BID" and "COPY OF BID" as appropriate. In the event of any discrepancy between them, the original shall govern.

12.2 The original and the copy or copies of the bid shall be typed or written in indelible ink and shall be signed by the Bidder or a person or persons duly authorized to bind the Bidder to the contract. All pages of the bid, except for un-amended printed literature, shall be initialed by the person or persons signing the bid.

12.3 Any interlineations, erasures, or overwriting shall be valid only if they are initialed by the person or persons signing the bid.

Submission of Bids

13. Sealing and Marking of Bids:

13.1 The Bidder shall seal the original and each copy of the bid in envelopes, duly marking the envelopes as "ORIGINAL BID" and "ONE COPY". The outer envelopes shall be addressed to the Procuring agency at the address given in the Bidding Documents, and carry statement "DO NOT OPEN BEFORE 15-05-2018."

13.2 If the outer envelope is not sealed and marked as required, the Procuring Agency shall assume no responsibility for the bid's misplacement or premature opening.

14. Deadline for Submission of Bids:

14.1 Bids must be received by the Procuring Agency at the address specified in Bidding Documents, not later than the time and date specified in the Bid Data Sheet.

14.2 The Procuring Agency may, at its discretion, extend this deadline for the submission of bids by amending the bidding documents. In such case all rights and obligations of the Procuring agency and bidders previously subject to the deadline will thereafter be subject to the deadline as extended.

15. Late Bids: Any bid received by the Procuring Agency after the deadline for submission of bids prescribed by the Procuring agency shall be rejected and returned unopened to the Bidder.

16. Modification and Withdrawal of Bids:

16.1 The Bidder may modify or withdraw its bid after the bid's submission, provided that written notice of the modification, including substitution or withdrawal of the bids, is received by the Procuring agency prior to the deadline prescribed for submission of bids.

16.2 No bid may be modified after the deadline for submission of bids.

16.3 No bid may be withdrawn in the interval between the deadline for submission of bids and the expiry of the period of bid validity. Withdrawal of a bid during this interval may result in the Bidder's forfeiture of its bid security.

Opening and Evaluation of Bids

17. Opening of Bids by the Procuring agency:

17.1 The Procuring agency shall open all bids in the presence of bidders' representatives who choose to attend, at the time, on the date, and at the place specified in the Bid Data Sheet. The bidders' representatives who are present shall sign a register/attendance sheet evidencing their attendance.

17.2 The Bidders' names, bid modifications or withdrawals, bid prices, discounts, and the presence or absence of requisite bid security and such other details as the Procuring agency may consider appropriate, will be announced at the opening.

18. Clarification of Bids: During evaluation of the bids, the Procuring agency may ask the Bidder for a clarification of its bid. The request for clarification and the response shall be in writing, and no change in the prices or substance of the bid shall be sought, offered, or permitted.

19. Preliminary Examination:

19.1 The Procuring agency shall examine the bids to determine whether they are complete, whether any computational errors have been made, whether required sureties have been furnished, whether the documents have been properly signed, and whether the bids are generally in order.

19.2 Arithmetical errors will be rectified on the following basis. If there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail, and the total price shall be corrected. If the Supplier does not accept the correction of the errors, its bid will be rejected, and its bid security may be forfeited. If there is a discrepancy between words and figures, the amount in words will prevail.

19.3 Prior to the detailed evaluation, the Procuring agency will determine the substantial responsiveness of each bid to the bidding documents. A substantially responsive bid is one which conforms to all the terms and conditions of the bidding documents without material deviations. Procuring agency's determination of a bid's responsiveness is to be based on the contents of the bid itself.

19.4 If a bid is not substantially responsive, it will be rejected by the Procuring agency and may not subsequently be made responsive by the Bidder by correction of the nonconformity.

20. Evaluation and Comparison of Bids:

20.1 The Procuring agency will evaluate and compare the bids which have been determined to be substantially responsive.

20.2 The Procuring agency's evaluation of a bid will be on delivery to consignee's end inclusive of all taxes, stamps, duties, levies, fees and execution charges imposed till the delivery location.

21. Contacting the Procuring agency:

21.1 No Bidder shall contact the Procuring agency on any matter relating to its bid, from the time of the bid opening to the time of announcement of Bid Evaluation Report. If the Bidder wishes to bring additional information to the notice of the Procuring agency, it should do so in writing.

21.2 Any effort by a Bidder to influence the Procuring agency in its decisions on bid evaluation, bid comparison, or contract award may result in the rejection of the Bidder's bid.

Award of Contract

22. Post-qualification:

22.1 In the absence of prequalification, the Procuring agency may determine to its satisfaction whether that selected Bidder having submitted the lowest evaluated responsive bid is qualified to perform the contract satisfactorily.

22.2 The determination will take into account the Bidder's financial and technical capabilities. It will be based upon an examination of the documentary evidence of the Bidder's qualifications submitted by the Bidder, pursuant to ITB Clause 7 as well as such other information as the Procuring agency deems necessary and appropriate.

22.3 An affirmative determination will be a prerequisite for award of the contract to the Bidder. A negative determination will result in rejection of the Bidder's bid, in which event the Procuring agency will proceed to the next lowest evaluated bid to make a similar determination of that Bidder's capabilities to perform satisfactorily.

23. Award Criteria: The Procuring agency will award the contract to the successful Bidder whose bid has been determined to be substantially responsive and has been determined to be the lowest evaluated bid, provided further that the Bidder is determined to be qualified to perform the contract satisfactorily.

24. Procuring Agency's right to accept any Bid and to reject any or all Bids:

24.1 Subject to relevant provisions of SPP, Rules, 2010 (amended 2013), the Procuring agency reserves the right to accept or reject any bid, and to annul the bidding process and reject all bids at any time prior to contract award.

24.2 Pursuant to Rule 45 of SPP Rules 2010 (updated 2013), Procuring agency shall hoist the evaluation report on Authority's web site, and intimate to all the bidders seven days prior to notify the award of contract.

25. Notification of Award:

25.1 Prior to the expiration of the period of bid validity, the Procuring agency shall notify the successful Bidder in writing, that its bid has been accepted.

25.2 Upon the successful bidders furnishing of the performance security pursuant to ITB clause 26, the Procuring Agency will promptly notify each unsuccessful bidder and will release their bid security.

25.3 No advance payments will be issued against the work order.

26. Signing of Contract:

26.1 At the same time as the Procuring agency notifies the successful Bidder that its bid has been accepted, the Procuring agency will send the Bidder the Contract Form provided in the bidding documents, incorporating all agreements between the parties.

26.2 Within the period specified in BDS, of receipt of the Contract Form, the successful Bidder shall sign and date the contract and return it to the Procuring agency.

27. Performance Security:

27.1 Within the period specified in BDS of the receipt of notification of award from the Procuring agency, the successful Bidder shall furnish the performance security in accordance with the condition of contract. In the Performance Security (5% of the contract/quoted amount, valid for 30 days after completion of the work) of the Form provided in the Bidding Document or in another form acceptable to the Procuring agency.

27.2 Failure of the successful Bidder to comply with the requirement of ITB Clause 25 shall constitute sufficient grounds for the annulment of the award and forfeiture of the bid security, in which event the Procuring agency may make the award to the next lowest evaluated Bidder or call for new bids.

28. Corrupt or Fraudulent Practices: The Government of Sindh requires that Procuring Agency's (including beneficiaries of donor agencies' loans), as well as Bidders/Suppliers/Contractors under Government-financed contracts, observe the highest standard of ethics during the procurement and execution of such contracts. In pursuance of this policy, the SPPRA, in accordance with the SPP Act, 2009 and Rules made there under:

(a) **"Corrupt and Fraudulent Practices"** means either one or any combination of the practices given below;

(i) **"Coercive Practice"** means any impairing or harming, or threatening to impair or harm, directly or indirectly, any party or the property of the party to influence the actions of a party to achieve a wrongful gain or to cause a wrongful loss to another party;

(ii) **"Collusive Practice"** means any arrangement between two or more parties to the procurement process or contract execution, designed to achieve with or without the knowledge of the procuring agency to establish prices at artificial, noncompetitive levels for any wrongful gain;

(iii) **"Corrupt Practice"** means the offering, giving, receiving or soliciting, directly or indirectly, of anything of value to influence the acts of another party for wrongful gain;

(iv) **"Fraudulent Practice"** means any act or omission, including a misrepresentation, that knowingly or recklessly misleads, or attempts to mislead, a party to obtain a financial or other benefit or to avoid an obligation;

(b) **"Obstructive Practice"** means harming or threatening to harm, directly or indirectly, persons or their property to influence their participation in a procurement process, or affect the execution of a contract or deliberately destroying, falsifying, altering or concealing of evidence material to the investigation or making false statements before investigators in order to materially impede an investigation into allegations of a corrupt, fraudulent, coercive or collusive practice; or threatening, harassing or intimidating any party to prevent it from disclosing its knowledge of matters relevant to the investigation or from pursuing the investigation, or acts intended to materially impede the exercise of inspection and audit rights provided for under the Rules.



APPLIED ECONOMICS RESEARCH CENTRE

University of Karachi, Karachi-75270

Phone: 99261540-43, 99261547-49 Fax: 99261545



TENDER

S. No.	ITEMS OF WORK.	QTY.	RATE (Rs.).	UNIT.	AMOUNT
1 S.H # 127 I# 134	Dismantling / brushing bitumen carpet of any description from existing road surface including its removal, disposal and refixing (where required) within three chains (91 m) lead as desired.	8500		Sq. ft	
2 MR	Surface dressing in two coats with bitumen 80/100 or any other approved grade using 25 Lbs. of bitumen blinded with 6 Cft. of 1/2" standard size bajri %Sft. (1.22 Kg. of bitumen blinded with 0.018 Cm of 13 mm standard size bajri per Sq.m.) in first coat and 45 Lbs. of bitumen with 3-1/4 Cft. of 1/4" standard size bajri %Sft. (2.19 Kg. of bitumen with 0-01 Cm of 6.4 mm standard size bajri per Sq.m.) in second coat of road surface complete with rolling .	8500		Sq. ft	
3 S.H # 127 I# 72	Providing and laying 2" (50 mm) consolidated thickness of asphalt concrete using liquid asphalt (consolidated) asphalt macadam as per specifications complete, consolidated full grout with bitumen 30/40 or any other approved grade for grouting and bitumen 80/100 or any other approved grade for seal coat using 110 lbs. bitumen and 20 cft. Of 1 1/2" standard size crushed stone ballast % sft. (5.37 kg bitumen and 0.06 Cu.m. of 3/8 mm standard size crushed stone ballast per sq.m) including blinding with 6 cft. Of 1/2" standard size bajri % sft. (0.018 cm of 13 mm standard size bajri per sq.m) and a seal coat with 30 lbs. bitumen and 3-1/2 cft. Of 1/4"	8500		Sq. ft	

<p>standard size bajri% sft. (1.46 kg. bitumen and 0.01 cu.m. of 6.4 mm standard size bajri per s.m) on road surface complete consolidating with power roller, vibratory roller, road packer and smooth wheel roller mechanical rolling machine, material provided from approved plant of C.D.G.K along with their controlled recommended temperature (ready mixed) including disposal of excavated stuff within one chain (30.5 m) lead as desired.</p>					
					Total

Contractor (with seal)

Bid Data Sheet

The following specific data for **The Construction of Road at AERC, University of Karachi** to be procured shall complement, supplement, or amend the provisions in the Instructions to Bidders (ITB). Whenever there is a conflict, the provisions herein shall prevail over those in ITB.

Introduction	
ITB 1	Name and address of Procuring Agency: Applied Economics and Research Centre, University of Karachi, Karachi.
ITB 1	Name of Contract: Construction of Road at AERC, University of Karachi.
Bid Price and Currency	
ITB 5	Prices quoted by the Bidder shall be “fixed” and in “Pak Rupees” . Authority reserves all rights to cancel all/any bid(s) .
Preparation and Submission of Bids	
ITB 20	Qualification requirements: <ol style="list-style-type: none"> 1. Authorized Agent (Valid Agency Certificate required). 2. Complete Company Profile. 3. Registration with Tax Authorities required. 4. Relevant Experience of at least last one (1) year. 5. Rs. 1.0 Million per year Turnover of last three (3) years.
ITB 8	Amount of bid security: 2 % of Bid Value
ITB 9	Bid validity period: 90 days
ITB 10	Performance Guarantee: 5% of the Work Order Value.
ITB 11	Number of copies: One Original
ITB 20.1	Deadline for bid submission: 15-05-2018
ITB 21	Bid Evaluation: Lowest Evaluated Bid with justification
	Under following conditions, Bid will be rejected: <ol style="list-style-type: none"> 1. Conditional tenders/bids; 2. Bids not accompanied by bid security (Earnest Money); 3. Bids received after specified date and time; 4. Bidder submitting any false information; 5. Black Listed Firms by Sindh Government or any entity of it



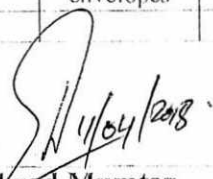
APPLIED ECONOMICS RESEARCH CENTRE
University of Karachi

Date: April 11, 2018



PROCUREMENT PLAN
FOR THE FINANCIAL YEAR 2017-2018

S.#	Title of Procurement	Estimated Cost (Rs. in Millions)	Method	Tentative / Actual Date of NIT	Tentative / Actual Closing Date of NIT	Tentative / Actual Date of Award of Contract	Tentative Deadline / Actual Date for Acceptation	Remarks
01	Library Large Table	0.1	One stage two envelopes	March-2018	March-2018	April-2018	April-2018	
02	Library Chairs	0.5	One stage two envelopes	March-2018	March-2018	April-2018	April-2018	
03	Library Carpet / Tiles/Vinyl	0.6	One stage two envelopes	March-2018	March-2018	April-2018	April-2018	
04	Library Shelves Large	0.4	One stage two envelopes	March-2018	March-2018	April-2018	April-2018	
05	Library Shelves Small	0.2	One stage two envelopes	March-2018	March-2018	April-2018	April-2018	
06	Library Lights	0.3	One stage two envelopes	March-2018	March-2018	April-2018	April-2018	
07	Conference Table	0.4	One stage two envelopes	Feb-2018	Feb-2018	March-2018	March-2018	
08	Chairs	0.2	One stage two envelopes	Feb-2018	Feb-2018	March-2018	March-2018	
09	False Ceiling & Lighting	0.2	One stage two envelopes	Feb-2018	Feb-2018	March-2018	March-2018	
10	Air Conditioners (4 Ton)	0.6	One stage two envelopes	Jan-2018	Jan-2018	Feb-2018	Feb-2018	
11	Sound System	0.4	One stage two envelopes	Jan-2018	Jan-2018	Feb-2018	Feb-2018	
12	UPS Faculty (600W)	0.105	One stage two envelopes	Jan-2018	Jan-2018	Feb-2018	Feb-2018	
13	Chairs Faculty	0.6	One stage two envelopes	Jan-2018	Jan-2018	Feb-2018	Feb-2018	
14	Air Conditioners Faculty (1 Ton)	0.5	One stage two envelopes	Jan-2018	Jan-2018	Feb-2018	Feb-2018	
15	Whitewash of whole Building (Outside)	0.5	One stage two envelopes	Feb-2018	Feb-2018	March-2018	March-2018	
16	Chairs Class Room	0.5	One stage two envelopes	Feb-2018	Feb-2018	March-2018	March-2018	
17	LED Lights (Boundary Wall)	0.5	One stage two envelopes	March-2018	March-2018	April-2018	April-2018	
18	Construction of Road	1.00	Single stage Single envelope	April-2018	May-2018	May-2018	May-2018	
19	CCTV Cameras	0.3	One stage two envelopes	Feb-2018	March-2018	April-2018	April-2018	
20	Video Conferencing	1.5	One stage two envelopes	Feb-2018	March-2018	April-2018	April-2018	

Prepared by: 
Shaukat Mumtaz
Manager Administration
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Approved by: 
Prof. Dr. Samina Khalil
Director
AERC
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