



Phone No.074-9410526  
Fax No.074-9410526

No. DEO(E/S&HS)L/Dev:/ADP-2017-18/03/2018  
**DISTRICT EDUCATION OFFICER**  
**(ELEMENTARY/SECONDARY & HIGHER SECONDARY)**  
**LARKANO**

Date: 20-03-2018

To

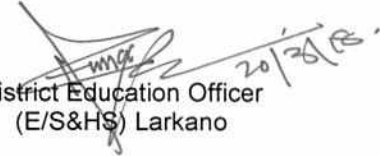
The Director Information (Advertisement)  
Information Department, Govt. of Sindh, Block-96,  
Sindh Secretariat No.8, Karachi.

Subject: **NOTICE INVITING TENDER FOR THE PROCUREMENT OF FURNITURE & FIXTURE ITEMS UNDER PROVINCIAL/DISTRICT-ADP-2017-18 OF LARKANO DISTRICT.**

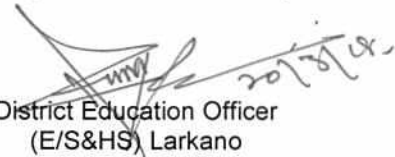
Kindly refer to the subject noted above and to find enclosed herewith 10 copies of Tender Notice of following work with a request that the same may kindly be inserted essentially in leading Newspapers viz English (Dawn), Sindhi (Kawish preferably) & Urdu (Jang) for wide publicity.

Sr. No.	Name of work	Remarks
1	Procurement of Furniture & Fixture.	10 copies of NIT

It is also requested that the necessary bills after advertisement of NIT in leading Newspapers may kindly be provided to this office as sufficient funds are available to clear the advertisement dues.

  
District Education Officer  
(E/S&HS) Larkano

A copy of NIT along with Bid Document, Composition of the Procurement Committee and Annual Procurement Plan-2017-18, are submitted in hard and soft copies to the Managing Director, Sindh Public Procurement Regulatory Authority, Govt. of Sindh, Karachi with a request to kindly hoist the same documents on SPPRA web-site for having maximum wide publicity through SPPRA web-site. ([www.spprasindh.gov.pk](http://www.spprasindh.gov.pk)).

  
District Education Officer  
(E/S&HS) Larkano

C.C to:

1. The Commissioner, Larkano Division.
2. The Additional Secretary (PDF), School Education & Literacy Department, Govt. of Sindh, Karachi.
3. The Chief Program Manager (RSU), School Education & Literacy Department, Govt. of Sindh, Karachi.
4. The Director School Education (E/S&HS), Larkano Region.
5. The Director (Information), Larkano for wide publicity through print and electronic media as a news item.
6. Office file.

SPPRA INWARD DIARY  
NO. 7388  
DATED 21/03/18



Phone No.074-9410526  
Fax No.074-9410526

No.DEO(E/S&HS)L/Dev:/ADP-2017-18/02/2018

**DISTRICT EDUCATION OFFICER  
(E/S&HS) LARKANO**

Date: 20-03-2018

**NOTICE INVITING TENDER**

District Education Officer (Elementary, Secondary & Higher Secondary), Larkano invites sealed tenders from eligible firms/bidders/contractors registered with Income Tax & Sales Tax Department for procurement of "Furniture & Fixture" for Secondary & Higher Secondary Schools of Larkano District under Provincial/District ADP-(2017-18) under revenue component in single stage-two envelope procedure as per rule No: 46 (2) of SPPRA 2010 (Amended-2013):

Tender Ref.	Package Description	Quantity & Specifications	Bid Submission Date & Time	Technical Bid Opening Date & Time	Financial Bid Opening Date & Time.
Provincial/District ADP-(2017-18)	Furniture & Fixture	Refer bidding documents	12-04-2018 at 12:00 Noon	12-04-2018 at 01:00 PM	16-04-2018 3:00 PM.

Bidding documents can be obtained on submission of a written application, upon payment of non-refundable fee of **Rs.2,000/- [Two Thousand]** through bank draft/pay order drawn in favor of **District Education Officer (Elementary, Secondary & Higher Secondary), Larkano** from the address given below from **9:00 AM to 4:00 PM** after the publication of Notice Inviting Tender till closing thereof i.e. 12-04-2018 up-to 12:00 Noon.

Bid should be submitted at the Office of District Education Officer (E/S&HS), Larkano, at the address mentioned below, on or before the last date and time of bid submission. Received bids shall be opened at the same address on the bid opening date and time as mentioned above.

Bid Security of 2% of the bid price must be accompanied by **Financial Proposal** in sealed envelope in form of Pay Order/Bank Draft from any Scheduled Bank in favor of District Education Officer (E/S&HS), Larkano.

Bids must be delivered to the address below on or before 12-04-2018 at **12:00 Noon**. Bids will be opened in presence of bidders' or their representatives, who choose to attend at **01:00 PM** on the same day.


Under following conditions bid will be rejected:-

1. **Conditional and telegraphic bids/tenders.**
2. **Bids not accompanied by bid security of required amount and form.**
3. **Bids received after the specified date and time.**
4. **Bids of black listed firms.**

The Procuring Agency reserves the right to reject all or any bids of to enhance the quantity subject to the relevant provisions of SPPRA Rules-2010 (Amended-2013). No bids shall be entertained after the last bid submission date and time as mentioned above. The Tender Notice can also be downloaded from the SPPRA website: [www.pprasindh.gov.pk](http://www.pprasindh.gov.pk)

All applicable Government Taxes shall apply.

District Education Officer (E/S&HS), Larkano, Near  
Ghinti Phatak, Christian Muhalla, Larkano.  
Phone: 074-9410526  
Fax: 074-9410526

  
**(Akhtar Hussain Korejo)**  
District Education Officer  
(E/S&HS) Larkano



**DISTRICT EDUCATION OFFICER  
(ELEMENTARY, SECONDARY & HIGHER SECONDARY)  
LARKANO**

**TENDER DOCUMENT  
FOR THE YEAR 2017-2018**

**FOR**

**“Purchase of Furniture & Fixture”**

# Table of Contents

---

HEADING	Page No.
<b>1. General Information</b>	
I. Introduction	03
II. General Instructions	03
<b>2. Qualifying Criteria and Evaluation Methodology</b>	
I. Criteria & Evaluation Method	05
II. Marks & Qualification Weighting ratio	08
III. Contract Awarding Method	08
<b>3. List of Material</b>	
I. BOQ	09

## Introduction.

Office of the District Education Officer (E/S&HS), Larkano, intends to "**Purchase of Furniture & Fixture**" required for Secondary & Higher Secondary Schools of Larkano District, during the Financial Year 2017-2018 under Provincial/District ADP from eligible bidders through open tenders bidding process under SPPRA 2010 as provided in rule # 46 (2) Single stage – two envelope procedure as under:

- a. Bid shall comprise a single package containing two separate envelopes. Each envelope shall contain separately the Financial Proposal and Technical Proposal;
- b. Envelopes shall be marked as "FINANCIAL PROPOSAL" and "TECHNICAL PROPOSAL" in bold and legible letters to avoid confusion;
- c. Initially, only the envelope marked "TECHNICAL PROPOSAL" will be opened;
- d. Envelope marked as "FINANCIAL PROPOSAL" will be retained in the custody of Office of the Purchase & Store Officer without being opened and it will be opened in presence of bidders who stand qualified in the technical evaluation, for which date, time and venue will be communicated to the bidders in advance.

The NIT was published in various daily newspapers, on SPPRA Website.

### General Instructions:

While preparing Technical Proposal Bidding firm(s) are expected to examine the documents comprising this invitation in detail, as deficiencies in providing the information requested may result in rejection of the proposal.

- 1) To establish the conformity for items & services as required though this TENDER Document, the bidder shall furnish as part of its Technical Proposal, a detailed description of the Bidder's proposed items conforming in all material aspects with the Technical Requirements
- 2) Please note that the technical proposal shall not include any financial information.
- 3) Do not attach Original or photocopy of earnest money Pay Order/Bank Guarantee with Technical Proposal.
- 4) While preparing the financial proposal, bidders should provide detailed costs associated with the assignment and all other out of pocket expenses such as, recurrence expenses, unforeseen expenses, maintenance charges, parts and material charges, deployment of technical staff and services charges etc.
- 5) Rates should be best quoted, with free delivery, Installation and make operational to the Site as instructed by the procuring agency by bearing of all government taxes/levies such as Income Tax, GST, FED, Stamp Duty Excise or what so ever may be in practice.
- 6) Attach Original Pay Order/Bank Guarantee of earnest money with financial proposal.
- 7) 2% Earnest Money must be equal to bid value in shape of Pay Order /D.D. or Bank Guarantee in favor of District Education Officer (Elementary, Secondary & Higher Secondary), Larkano.  
As per SPPRA rule No.37, the earnest money Pay Order/Bank Guarantee will be returned to the un-successful bidders. The Successful bidder will be returned Earnest Money after receiving Performance Guarantee Bond as provided in SPPRA Rule No.39.
- 8) Validity of bid should be up to (90) days from the date of submission. The District Education Officer (E/S&HS), Larkano will make its best effort to complete technical

clarification (if needed) within this period. Proposal validity may be extended with mutual consent.

- 9) The bidders are expected to carefully examine all instructions, forms and specifications in the Bidding Documents. Any Bidder in doubt as to the exact meaning or interpretation of any part of the Bidding Documents should immediately seek clarification in writing from the Office of the District Education Officer (E/S&HS), Larkano.
- 10) Requests for all clarifications in regard to the given specifications or other information contained in Tender Documents should come either through E-mail/Fax or Courier. Telephone/verbal enquiries may not be entertained.
- 11) Any inquiry received (07) days prior to opening date of bid will be considered. Inquires received later will not be entertained.

## Evaluation Criteria

1. This set of bid documents has been prepared under guidelines as laid down in SPPRA Rules-2010 and provide a clear basis upon which tenderers will be evaluated, following an objective process based on fair and transparent criteria to safe guard the interest of District Education Officer (E/S&HS), Larkano. However, the tenderer's should submit relevant information clearly and follow instructions to submit their relevant documentary proofs in proper order as defined herein and should not defer, so that it should not impose an excessive burden of preparation or paperwork.
2. Firms would be denied, who do not meet the specified criteria. Thus, those who prepare documentation for this bid are responsible for ensuring that the criteria are drawn in accordance with the appropriate needs of the tender and that the criteria are sufficiently stringent to assure that only properly qualified firms are included in the final list.
3. There will be three stages of Evaluation:
  - a) Bidding Firm's Evaluation
  - b) Evaluation of the "Proposal" which is being offered in response to the "REQUIREMENT".
  - c) Evaluation Weightage of Firm's obtained Score (Technical Score + Financial Score).
4. The clear statement/Criteria for the eligibility requirements are given in following table. Applicants who wish to apply for participating in this tendering process may prepare their profile exactly in-accordance of the criteria set herein.

### Evaluation Criteria

<b>The Technical Bids Shall be Evaluated on the basis of following parameters:</b>				
Sr#	Evaluation Parameters		Total Marks	Brief
	Company / Firm / Individual Information			
	Required Field	Marks		
1	* No of Years in Business	10	45	02 marks for each year in business (Max 10)
	* Annual Turnover in Millions	15		0.75 marks per million turnover (Max 15)
	* NTN Registration Certificate	10		10 marks if firm has NTN Certificate
	* Sales Tax Registration Certificate	10		10 marks if firm is registered with sales tax department
2	<b>Technical Proposal</b> * Specifications & Brochures	10	10	10 marks if the bidder provides complete details and specifications of items to be supplied for which he want to quote.
3	<b>Financial Capabilities</b>		25	
	Income Tax Annual Returns of 5 Years	10		02 marks on production of each year Tax paid Returns (Max 10)
	Audited Financial Statements of 5 years	5		01 marks on production of Financial Statement Report (Max 5)
	Monthly Sales Tax Summaries of last 10 Months	10		1 marks on production of each month record (Max 10)
5	<b>Relevant Field Experience</b>	20	20	04 marks for each similar complexity assignment (documented proof) Max 5 assignment
<b>Note: Firm must get 70% marks in Technical Evaluation for qualifying as per above mentioned criteria</b>				





Phone No.074-9410526  
Fax No.074-9410526

No.DEO(E/S&HS)/L/Dev:/ADP-2017-18/02/2018  
**DISTRICT EDUCATION OFFICER  
(E/S&HS) LARKANO**

Date: 20-03-2018

## **NOTICE INVITING TENDER**

District Education Officer (Elementary, Secondary & Higher Secondary), Larkano invites sealed tenders from eligible firms/bidders/contractors registered with Income Tax & Sales Tax Department for procurement of "**Furniture & Fixture**" for Secondary & Higher Secondary Schools of Larkano District under Provincial/District ADP-(2017-18) under revenue component in single stage-two envelope procedure as per rule No: 46 (2) of SPPRA 2010 (Amended-2013):

Tender Ref.	Package Description	Quantity & Specifications	Bid Submission Date & Time	Technical Bid Opening Date & Time	Financial Bid Opening Date & Time.
Provincial/District ADP-(2017-18)	Furniture & Fixture	Refer bidding documents	12-04-2018 at 12:00 Noon	12-04-2018 at 01:00 PM	16-04-2018 3:00 PM.

Bidding documents can be obtained on submission of a written application, upon payment of non-refundable fee of **Rs.2,000/- [Two Thousand]** through bank draft/pay order drawn in favor of **District Education Officer (Elementary, Secondary & Higher Secondary), Larkano** from the address given below from **9:00 AM to 4:00 PM** after the publication of Notice Inviting Tender till closing thereof i.e. 12-04-2018 up-to 12:00 Noon.

Bid should be submitted at the Office of District Education Officer (E/S&HS), Larkano, at the address mentioned below, on or before the last date and time of bid submission. Received bids shall be opened at the same address on the bid opening date and time as mentioned above.

Bid Security of 2% of the bid price must be accompanied by **Financial Proposal** in sealed envelope in form of Pay Order/Bank Draft from any Scheduled Bank in favor of District Education Officer (E/S&HS), Larkano.

Bids must be delivered to the address below on or before 12-04-2018 at **12:00 Noon**. Bids will be opened in presence of bidders' or their representatives, who choose to attend at **01:00 PM** on the same day.


Under following conditions bid will be rejected:-

1. **Conditional and telegraphic bids/tenders.**
2. **Bids not accompanied by bid security of required amount and form.**
3. **Bids received after the specified date and time.**
4. **Bids of black listed firms.**

The Procuring Agency reserves the right to reject all or any bids of to enhance the quantity subject to the relevant provisions of SPPRA Rules-2010 (Amended-2013). No bids shall be entertained after the last bid submission date and time as mentioned above. The Tender Notice can also be downloaded from the SPPRA website: [www.pprasinhd.gov.pk](http://www.pprasinhd.gov.pk)

All applicable Government Taxes shall apply.

District Education Officer (E/S&HS), Larkano, Near  
Ghinti Phatak, Christian Muhalla, Larkano.  
Phone: 074-9410526  
Fax: 074-9410526

  
**(Akhtar Hussain Korejo)**  
District Education Officer  
(E/S&HS) Larkano

## **Award of Contract:**

### **Acceptance of Bid and Award Criteria.**

The Bidder, whose bid is found to be most closely conforming to the Evaluation Criteria prescribed in Section-IV and having the lowest evaluated bid, if not in conflict with any other law, rules, regulations or policy of the Sindh Government, shall be awarded the Contract, within the original or extended period of bid validity.

### **Procuring Agency's Right to vary quantities at the time of Award.**

The Procuring Agency reserves the right at the time of award of Contract to increase or decrease, the quantity of goods originally specified in the Schedule of Requirements without any change in unit price or other terms and conditions.

### **Notification of Award.**

Prior to the expiration of the period of bid validity, the Procuring Agency shall notify to the successful Bidder in writing that its bid has been accepted.

The notification of award shall constitute the formation of the Contract between the Procuring Agency and the successful Bidder.

The enforcement of the Contract shall be governed by SPPRA-2010.

### **Limitation on Negotiations.**

Negotiations, that may be undertaken in finalization of the Contract shall not relate to the price or substance of bid specified by the Bidder, but only to minor technical, contractual or logistical details.

Negotiations may relate to the following areas; (the list is being provided as guidance only and under no circumstances be treated as exhaustive and final):

- minor alterations to technical details, such as the scope of work, the specification or drawings;
- minor amendments to the Special Conditions of Contract;
- finalization of payment schedule and ancillary details;
- mobilization arrangements;
- agreements on final delivery or completion schedules to accommodate any changes required by the Procuring Agency;
- the proposed methodology or staffing;
- inputs required from the Procuring Agency;
- clarifying details that were not apparent or could not be finalized at the time of bidding;
- The Bidder's tax liability in Pakistan, if the Bidder is a foreign company.

### **Negotiations shall not be used to:**

- substantially change the technical quality or details of the requirement, including the tasks or responsibilities of the Bidder or the performance of the goods;

- substantially alter the terms and conditions of Contract;
- reduce unit rates or reimbursable costs;
- Substantially alter anything which formed a crucial or deciding factor in the evaluation of the bids or proposals

#### **Signing of Contract.**

After the completion of the Contract Negotiations the Procuring Agency shall send the Bidder the Contract Form provided in the bidding documents, incorporating all agreements between the Parties.

Within ONE week of receipt of the Contract Form, the successful Bidder and the Procuring Agency shall sign the Contract in accordance with the legal requirements in vogue.

If the successful Bidder, after completion of all codal formalities shows an inability to sign the Contract then its Bid Security shall stand forfeited and the firm may be blacklisted an de-barred from future participation, whether temporarily or permanently. In such situation the Procuring Agency may award the contract to the next lowest evaluated Bidder or call for new bids.

The Contract shall become effective upon affixation of signature of the Procuring Agency and the selected Bidder on the Contract document, and shall be governed for ONE year period and by the terms and conditions mutually agreed in the contract.

#### **Performance Guarantee.**

On the date of signing of Contract, the successful Bidder shall furnish a Performance Guarantee, on the Form and in the manner prescribed by the Procuring Agency.

The Bid Security submitted by the bidder at the time of submitting its bid shall be returned to the Bidder upon submission of Performance Guarantee.

Failure to provide a Performance Guarantee by the Bidder is a sufficient ground for annulment of the award and forfeiture of Bid Security. In such event the Procuring Agency may award the contract to the next lowest evaluated bidder or call for new bid.

# Special Conditions of the Contract

## AGREEMENT

**THIS CONTRACT** is made at \_\_\_\_\_ on \_\_\_\_\_ day of \_\_\_\_\_ 2018, between The District Education Officer (Elementary, Secondary & Higher Secondary), Larkano (hereinafter referred to as the "Purchaser") of the First Part; and M/s (*firm name*) a firm registered under the laws of Pakistan and having its registered office at (*address of the firm*) (hereinafter called the "Supplier") of the Second Part (hereinafter referred to individually as "Party" and collectively as the "Parties").

**WHEREAS** the Purchaser invited bids for procurement of goods, in pursuance whereof M/s (*firm name*) being the Supplier in Pakistan and ancillary services offered to supply the required item (s); and

Whereas, the Purchaser has accepted the bid by the Supplier;

### **NOW THE PARTIES TO THIS CONTRACT AGREE TO THE FOLLOWING;**

1. **The Contract:** The following documents shall be deemed to form and be read and construed as integral part of this Contract, viz:-
  - a. the Schedule of Requirements. Annex- A
  - b. the Technical Specifications. Annex- B
  - c. the Price Schedule submitted by the Bidder. Annex- C
  - d. the Purchaser's Notification of Award. Annex- D
  - e. the Purchase Order Annex-E
  - f. the General Conditions of Contract
2. **Interpretation:** In this Contract words and expressions shall have the same meanings as are respectively assigned to them in the General Conditions of this Contract hereinafter referred to as "Contract":
3. **The Term of the Contract:** This contract shall remain valid for one year from the date of signing, unless amended by mutual consent.
4. The Supplier declares as under:
  - i. [*Name of the Supplier*] hereby declares that it has not obtained or induced the procurement of any Contract, right, interest, privilege or other obligation or benefit from Government of Sindh or any administrative subdivision or agency thereof or any other entity owned or controlled by it (Government of Sindh) through any corrupt business practice.
  - ii. Without limiting the generality of the foregoing, [the Seller / Supplier] represents and warrants that it has fully declared the brokerage, commission, fees etc, paid or payable to anyone and not given or agreed to give and shall not give or agree to give to anyone within or outside Pakistan either directly or indirectly through any natural or juridical person, including its affiliate, agent, associate, broker, consultant, director, promoter, shareholder, sponsor or subsidiary, any commission, gratification, bribe, finder's fee or kickback, whether described as consultation fee or otherwise, with the object of obtaining or including the procurement of a Contract, right interest, privilege

or other obligation or benefit in whatsoever from the District Education Officer (Elementary, Secondary & Higher Secondary), Larkano, except that which has been expressly declared pursuant hereto.

- iii. *[The Supplier]* certifies that has made and shall make full disclosure of all agreements and arrangements with all persons in respect of or related to the transaction with the District Education Officer (Elementary, Secondary & Higher Secondary), Larkano and has not taken any action or shall not take any action to circumvent the above declaration, representation or warranty.
- iv. *[The Supplier]* accepts full responsibility and strict liability for making any false declaration, not making full disclosure, misrepresenting facts or taking any action likely to defeat the purpose of this declaration, representation and warranty. It agrees that any Contract, right, interest, privilege or other obligation or benefit obtained or procured as aforesaid shall, without prejudice to any other right and remedies available to Procuring Agency under any law, Contract or other instrument, be void able at the option of Procuring Agency.
- v. Notwithstanding any rights and remedies exercised by Procuring Agency in this regard, *[The Supplier]* agrees to indemnify Procuring Agency for any loss or damage incurred by it on account of its corrupt business practices and further pay compensation to Procuring Agency in an amount equivalent to ten time the sum of any commission, gratification, bribe, finder's fee or kickback given by *[The Supplier]* as aforesaid for the purpose of obtaining or inducing the procurement of any Contract, right, interest, privilege or other obligation or benefit in whatsoever form from Procuring Agency.
- vi. In case of any dispute concerning the interpretation and / or application of this Contract shall be settled through arbitration. The Secretary, Government of the Sindh, Education Department, Sindh or his nominee shall act as sole arbitrator. The decisions taken and / or award made by the sole arbitrator shall be final and binding on the Parties.

**5. Items to be Supplied & Agreed Unit Cost:** (i) The Supplier shall provide to the Purchaser the items on the agreed cost more specifically described in the Price Schedule Submitted by the Bidder (Annex C).

(ii) Each Items supplied shall strictly conform to the Schedule of Requirements (Annex A) and to the Technical Specification (Annex B) prescribed by the Purchaser against each item

(iii) The Unit Cost agreed in the Price Schedule (Annex C), is inclusive of all taxation and costs associated with transportation and other agreed incidental costs.

**6. Payments:** The Purchaser hereby covenants to pay the Supplier in consideration of the provision of the Goods and Services, as specified in the Schedule of Requirements and Technical Specification in accordance with the Price Schedule submitted by the Supplier, the amount against the delivered items or such other sum as may become payable under the provisions of this Contract at the time and in the manner prescribed by this Contract.

**7. Mode of Payment:** All payments to the Supplier(s) shall be made through Crossed Cheques issued in the name of [supplier's name]

8. **Payment Schedule:** All payments to the Supplier shall be made in accordance with the agreed Payment Schedule, upon satisfactory completion of delivery and fulfilment of documentary and Codal formalities highlighted in the Payment Schedule.

9. **Performance Guarantee:** (i) The Supplier, within 07 days of signing of this contract, shall provide to the Purchaser a Performance Guarantee equivalent to 05% of the total Contract amount on the prescribed format and in prescribed manner. This Performance Guarantee shall be released to the Supplier upon successful completion of the Contract.

ii) Supplier's Bid Security already submitted with the Bid shall only be released upon satisfactory submission of a Performance Guarantee in accordance with sub-clause (i) above.

iii) Failure to submit a Performance Guarantee shall result into forfeiture of Bid Security and Cancellation of Contract.

**10. Penalties/ Liquidated Damages.**

i) Wherein the Supplier fails to make deliveries as per purchase order and within the stipulated time frame specified in the Schedule of Requirement, the Contract to the extent of non-delivered portion of supplies shall stand cancelled. ii) After the cancellation of the Contract no supplies shall be accepted and the amount of Performance Guaranty / Security to the extent of non-delivered portion of supplies shall be forfeited.

iii) If the Supplier fails to supply the whole consignment and not able to deliver as per schedule of requirement/purchase order, the entire amount of Performance Guaranty / Security shall be forfeited to the Government account and the firm shall be blacklisted minimum for two years for future participation.

iv) The exact time frame for making supplies with and without penalty shall be indicated in subsequent purchase orders.

v) In case of late delivery of goods beyond the periods specified in the Schedule of Requirements and subsequent purchase order, a penalty @ 0.067% per day of the total value of the supply order shall be imposed upon the Supplier.

**11. Notices:** All notices and correspondences incidental to this contract shall be in English language and shall be addressed to:

**For the Purchaser:**

[insert: **name of office** ]

[insert: **name of officer** ]

[insert: **postal address** ]

[insert: **telephone number, indicate country and city code** ]

[insert: **facsimile or cable number or e-mail address** ]

**For the Supplier:**

---

\_\_\_\_\_  
\_\_\_\_\_

IN WITNESS Whereof the Parties hereto have caused this Contract to be executed at \_\_\_\_\_ (the place) and shall enter into force on the day, month and year first above mentioned.

**Signed/ Sealed: For the Purchaser.**

Signature: \_\_\_\_\_  
Name: \_\_\_\_\_  
Designation: \_\_\_\_\_

**Signed/Sealed: For the Manufacturer /  
Authorized Supplier / Authorized Agent.**

Signature: \_\_\_\_\_  
Name: \_\_\_\_\_  
Designation: \_\_\_\_\_

## TECHNICAL PROPOSAL

### **List of Material/BOQ**

*User Note: This form is to be filled by the Bidder for each individual item and shall submit with Financial Proposal.*

Name of the Firm: \_\_\_\_\_

Bid. Ref. No: No. DEO(E/S&HS)L/Dev:/ADP-2017-18/ /2018 dated -03-2018

Date of opening of Bid. 12<sup>th</sup> April-2018

Time for opening of Bid: 1:00 PM

#### **FURNITURE & FIXTURE ITEMS:**

Sr. No.	NAME OF ITEM WITH SPECIFICATION	SPECIFICATION OFFERED BY CONTRACTOR
01	<b><u>TEACHER TABLE</u></b> Size 48"x30"x30", Made of solid shesham wood , leg Size 2" X 2" (4 Nos) Frame Patti 2 " X 1 ¼" foot rest 2 ½" X 1 ¼" with two drawers lock & key With hand Top ¾" thick chip board with textured Formica Pasted with German white glue drawers front 7/8" thick solid Shesham wood drawers sides and back ¾" thick deodar wood	
02	<b><u>OFFICE TABLE.</u></b> Size 60"x36"x30", legs 2"x2" (06 No s.) Leg patties upper 2"x1", leg patties lower 2"x1, drawers 20"x14"x4", two side 03 No s. , panels ½", drawers locking strip, 1 ½"x1" with 2 hinges screw ¾" Chip Board 48"x30"x ¾", Formica teaks colour, hard board press lock (local made)01 No., Top Formica hard board should be used inside the bottom of the drawer, spirit polish seasoned tally-wood hard board should be pressed with glue inside the chip board, ends veneered Shesham, top Formica.	
03	<b><u>Teacher Chair with arms SHESHAM WOOD</u></b> 36" height 20" x 18" x 17" Leg Patti 2" x 1¼". Front leg 25" x 2" x 2" Seat & back with netting.	
04	<b><u>REVOLVING NETED CHAIR FOR OFFICER</u></b> Standard size Shesham Wood Sprit Polished.	
05	<b><u>ROSTRUM / DICE TABLE.</u></b> 4"x2"x18", legs 2"x2", Upper patties slanting 6"x1", slope lower patties 2"x1 ¼" and Formica top.	
06	<b><u>DUAL DESK(WOODEN STRUCTURE)</u></b> Size 48" x 34" x 30" Dual Desk Wooden Shesham Wood. Support Brackets 8 Nos: 1- ½" thick. Top plank 48" x 10" x 1". Ink pot Patti 48" x 4" x 1" shat plank 48" x 10" 1" Seat back 48" x 4" x 1" shelf plank for Books 48" x 8" x ¾" .	
07	<b><u>COMPUTER TABLE.</u></b> 4' x 2 ½' x 2 ½' top Formica 4 legs 2" x 2" one side drawer and cupboard Left side keyboard drawer.	



08	<b>STEEL FILE RACK</b> SIZE 72" X 36" X 18" ANGLE IRON 1 ¼" X 1 ¼" X 1/8" five shelves ms sheet 22 sag spray hammers gray color.	
09	<b>STEEL ALMIRAH</b> Size: 72"x34"x18", 4 shelves, 5 compartments, 20 SWG, All sides, top, bottom, shelf & back made of one piece steel sheet and same gauge., locking system with Metallic handle and key holes cover in Nickel. Almirah shall be in gray synthetic enamel spray paint (Hammer Finish).	

Signature: -----

Designation: -----

Date: -----

Official Stamp: -----

## FINANCIAL PROPOSAL

### List of Material/BOQ

#### Price Schedule

*User Note: This form is to be filled by the Bidder for each individual item and shall submit with Financial Proposal.*

Name of the Firm: \_\_\_\_\_

Bid. Ref. No: No. DEO(E/S&HS)L/Dev:/ADP-2017-18/ /2018 dated 12-03-2018

Date of opening of Bid: 12<sup>th</sup> April-2018

Time for opening of Bid: 3:00 PM

#### FURNITURE & MACHINERY EQUIPMENT ITEMS:

Sr. No.	NAME OF ITEM WITH SPECIFICATION	Qty	Rate per Unit	Total Amount
01	<b><u>TEACHER TABLE</u></b> Size 48"x30"x30", Made of solid Shesham wood, leg Size 2" X 2" (4 Nos) Frame Patti 2" X 1 1/4" foot rest 2 1/2" X 1 1/4" with two drawers lock & key With hand Top 3/4" thick chip board with textured Formica Pasted with German white glue drawers front 7/8" thick solid Shesham wood drawers sides and back 3/4" thick deodar wood	88		
02	<b><u>OFFICE TABLE.</u></b> Size 60"x36"x30", legs 2"x2" (06 No s.) Leg patties upper 2"x1", leg patties lower 2"x1, drawers 20"x14"x4", two side 03 No s., panels 1/2", drawers locking strip, 1 1/2"x1" with 2 hinges screw 3/4" Chip Board 48"x30"x 3/4", Formica teaks colour, hard board press lock (local made)01 No., Top Formica hard board should be used inside the bottom of the drawer, spirit polish seasoned tally-wood hard board should be pressed with glue inside the chip board, ends veneered Shesham, top Formica.	13		
03	<b><u>Teacher Chair with arms SHESHAM WOOD</u></b> 36" height 20" x 18" x 17" Leg Patti 2" x 1 1/4". Front leg 25" x 2" x 2" Seat & back with netting.	371		
04	<b><u>REVOLVING NETED CHAIR FOR OFFICER</u></b> Standard size Shesham Wood Sprit Polished.	23		
05	<b><u>ROSTRUM / DICE TABLE.</u></b> 4"x2"x18", legs 2"x2", Upper patties slanting 6"x1", slope lower patties 2"x1 1/4" and Formica top.	130		
06	<b><u>DUAL DESK(WOODEN STRUCTURE)</u></b> Size 48" x 34" x 30" Dual Desk Wooden Shesham Wood. Support Brackets 8 Nos: 1- 1/2" thick. Top plank 48" x 10" x 1". Ink pot Patti 48" x 4" x 1" shat plank 48" x 10" 1" Seat back 48" x 4" x 1" shelf plank for Books 48" x 8" x 3/4".	625		
07	<b><u>COMPUTER TABLE.</u></b> 4' x 2 1/2' x 2 1/2' top Formica 4 legs 2" x 2" one side drawer and cupboard Left side keyboard drawer.	27		
08	<b><u>STEEL FILE RACK</u></b> SIZE 72" X 36" X 18" ANGLE IRON 1 1/4" X 1 1/4" X 1/8" five shelves ms sheet 22 sag spray hammers gray color.	15		

09	<b>STEEL ALMIRAH</b> Size: 72"x34"x18", 4 shelves, 5 compartments, 20 SWG, All sides, top, bottom, shelf & back made of one piece steel sheet and same gauge., locking system with Metallic handle and key holes cover in Nickel. Almirah shall be in gray synthetic enamel spray paint (Hammer Finish).	23		
----	---	----	--	--

Signature: -----

Designation: -----

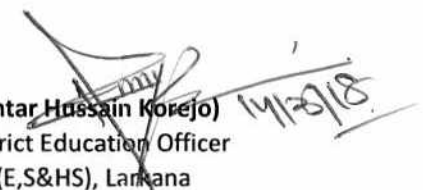
Date: -----

Official Stamp: -----

**DISTRICT EDUCATION OFFICER (ELEMENTARY/SECONDARY & HIGHER SECONDARY) LARKANO**  
**ANNUAL PROCUREMENT PLAN-2017-18**

**PURCHASE OF FURNITURE & FIXTURE ITEMS FOR SECONDARY & HIGHER SECONDARY SCHOOLS DURING THE FINANCIAL YEAR 2017-18 AS PROVIDED UNDER RULE-11 of SPPRA-2010**

SR.#	Description of Procurement	Quantity (Where application)	Estimated unit cost (Where application)	Estimated total cost (in million Rs.)	Estimated allocation (in million Rs.)	Funds allocation (in million Rs.)	Source of funds (ADP/Non ADP)	Proposed procurement method	Timing of Procurement 2016-17				Timing of Procurement 2017-2018				
									Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	
1	Providing furniture & equipement to existng Secondary/Higher Secondary Schools Taluka Larkano (2010-11 Program).	Shown in Bid Document	N/A	1.000	1.000	0.750	Provincial/District ADP	single stage two Envelop									4th
2	Providing furniture & equipement to existng Secondary/Higher Secondary Schools Taluka Ratodero, Bakrani & Dokri (2010-11 Program).	shown in bid document	N/A	1.000	1.000	0.750	Provincial/District ADP	single stage two Envelop									4th
3	Provision of essential facilities in existing High/Higher Secondary Schools in Taluka Larkano (5 Units) (2011-12 Programme).	shown in bid document	N/A	1.485	1.485	1.113	Provincial/District ADP	single stage two Envelop									4th
4	Provision of essential facilities in existing High/Higher Secondary Schools in Taluka Ratodero (3 Units) (2011-12 Programme).	shown in bid document	N/A	1.330	1.330	0.997	Provincial/District ADP	single stage two Envelop									4th
5	Provision of essential facilities in existing High/Higher Secondary Schools in Taluka Bakrani/Dokri (7 Units) (2011-12 Programme).	shown in bid document	N/A	2.000	2.000	1.500	Provincial/District ADP	sigle stage two Envelop									4th

  
**(Ahtar Hussain Korejo)**  
 District Education Officer  
 (E,S&HS), Larkana



**Government of Sindh  
School Education Department**

Karachi, dated the 28-03-2017

**NOTIFICATION**

**No. SO(G-III) SED/RSU/SSB&SC/3-712/17:** In supersession of earlier notified procurement committees for goods of secondary schools dated 19/10/16 (1) & 20/10/16 (1) under SSB & SC respectively, a new procurement committee is hereby notified for Rate Contract Basis at district level for both School Specific Budget & School Consolidation (for secondary schools) for purchase of Goods comprising following officers:

<b>S.No.</b>	<b>Procurement Committee</b>	<b>Placement in committee</b>
1.	District Education Officer (ESHS) Concerned District	Chairman
2.	Deputy Director (ESHS) Concerned Region	Member/Secretary
3.	A representative of Commissioner/Deputy Commissioner of the concerned Division/District	Member

\*The committee may Co-opt any other member in case needed.

**Terms of Reference:**

- (1) Preparing bidding documents;
- (2) Carrying out technical as well as financial evaluation of the bids;
- (3) Preparing Evaluation Report as provided in SPPRA Rule 45;
- (4) Making recommendations for the award of contract to the competent authority; and
- (5) Perform any other function ancillary and incidental to the above

**-SECRETARY TO GOVERNMENT OF SINDH-**

**No. SO(G-III) SED/RSU/SSB&SC/3-712/17:**

Karachi, dated the 28-03-2017

**A copy is forwarded for information and necessary action to:**

1. The Commissioner concerned Division.
2. The Director School Education (Elementary, Secondary & Higher Secondary), Region concerned.
3. The Director School Education (Primary), Region concerned.
4. The Chief Program Manager-Reform Support Unit, School Education Department
5. The Additional Secretary (PDR), School Education Department
6. The Deputy Commissioner (All)
7. Members of the Committee
8. The PS to Secretary School Education Department, Government of Sindh
9. The PS to Minister, Education & Literacy Department, Government of Sindh
10. Master File
11. Official Website



**SINDH EDUCATION &  
LITERACY DEPARTMENT**



**(ALI GUL JALBANI)  
SECTION OFFICER (G-III)**