



**OFFICE OF THE DISTRICT EDUCATION OFFICER ELEMENTARY /
SECONDARY & HIGHER SECONDARY (HYDERABAD)(SINDH)**

No: DEO/E.S.H.S/HYD/-(ADMN) 494/2017-18. Dated /16-3/2018

To

The Managing Director,
SPPRA, Government of Sindh, Karachi

Subject

CANCELLATION OF BIDDING DOCUMENTS

Reference:

i This office letter 146 Dated:- 09-02-2018

ii- Your letter No AS(ASMT)/SPPRA/DEO-163/2017-2018/ 117883 Dt-12-3-2018

Kindly refer to this office letter on the subject noted above address to you, where by it was intimated through BER that all seven companies were rejected during evaluation of Technical proposal (Copy enclosed). Accordingly, under rule 25 of SPPRA the bidding process stands cancelled. All bidders have already been intimated accordingly.

In the end , please find enclosed herewith a fresh NIT for Hosting at SPPRA website at earliest.

DISTRICT EDUCATION OFFICER
ELEMENTARY SECONDARY HIGHER
SECONDARY / CHAIRMAN
PROCUREMENT COMMITTEE
DISTRICT HYDERABAD

SPPRA INWARD DIARY
NO: 7174
DATED: 19-03-2018



**OFFICE OF THE DISTRICT EDUCATION OFFICER ELEMENTARY /
SECONDARY & HIGHER SECONDARY (HYDERABAD) (Sindh)**

No: DEO/E.S.H.S/HYD/-(ADMN)492 /2017-18 Dated 16/3 /2018

TENDER NOTICE

The Chairman Procurement Committee, District Education Officer (Elementary Secondary & Higher Secondary Hyderabad), invites sealed tenders for procurement **Furniture Fixture & Goods, (Lab & Laboratory items, In class Material, Stationary, Sports, items)** on **Rate Contract Basis** for whole year 2017-18, ended on 30th June 2018. However orders shall be placed by the Schools institutions as per their School Specific Budget and One Time Grant. List is provided in the bidding document, as per single stage two envelop Procurement process of SPPRA rules:-.

Sr. No	Description of Tender	Quantity/ Specification	Last Date and Time for Bid Submission	opening time of Technical Bid	opening time of Financial Bid
01	One Time Grant Furniture Fixture	Refer Bidding Document	09.04.2018 12:00 Noon	09.04.2018 01:00 P.M	16.04.2018 02:00 PM
	Others (One Time Grant)	-do-	09.04.2018 12:00 Noon	09.04.2018 01:00 P.M	16.04.2018 02:00 PM
02	SSB	-do-	09.04.2018 12:00 Noon	09.04.2018 01:00 P.M	16.04.2018 02:00 PM
	a. In class Material	-do-	09.04.2018 12:00 Noon	09.04.2018 01:00 P.M	16.04.2018 02:00 PM
	b. Stationary	-do-	09.04.2018 12:00 Noon	09.04.2018 01:00 P.M	16.04.2018 02:00 PM
	c. Sports	-do-	09.04.2018 12:00 Noon	09.04.2018 01:00 P.M	16.04.2018 02:00 PM
	d. Lab & Laboratory	-do-	09.04.2018 12:00 Noon	09.04.2018 01:00 P.M	16.04.2018 02:00 PM

Bidding document can be obtained on submission of a written application, upon payment of non-refundable fee of **Rs. 1000/= (One Thousand Only)** of each bidding documents of each component through Bank Draft/ Pay order in favor of District Education Officer Elementary

Secondary & Higher Secondary Hyderabad, from below order on 9:00 am to 4:00 pm, after the publication of notice inviting till closing thereof.

Bid should be submitted at the office of District Education Officer Elementary Secondary & Higher Secondary Hyderabad, on or before the last date and time of Bid of submission. Received bids shall be opened at the same address on the Bid date & time as mentioned above.

Bid Security of 2% of the Bid price must be accompanied by Financial proposal seal envelop pay order from any Bank in favor of District Education Officer Elementary Secondary & Higher Secondary Hyderabad

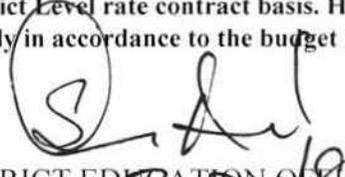
Bids will be rejected if following conditions do not meet:

1. Conditional and telegraphic bids/ tender.
2. Bids not accompanied by bid security of required amount and form.
3. Bids received after the specified date and time.
4. Bids of black listed firms.

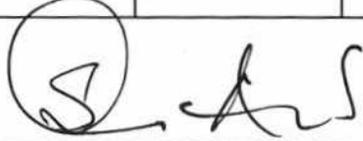
The procuring agency reserves the rights to accept or reject any tender or to enhance the quantity. The cost of additional quantities of items shall not exceed 15% of the Original Contract amount, quantity subject to the relevant provision of SPPRA Rules 2010. No bids shall be entertained after the last bid submission date and time as mentioned above. The Tender Notice can be also be downloaded from the SPPRA website: www.spprasindh.gov.pk

All applicable Government Taxes shall apply.

NOTE:- This procurement Committee is meant for the District Level rate contract basis. How-ever the work order s shall be placed by the Head of institutions individually in accordance to the budget released for the year 2017-2018 under the SSB /OTG.


DISTRICT EDUCATION OFFICER
ELEMENTARY SECONDARY HIGHER
SECONDARY / CHAIRMAN
PROCUREMENT COMMITTEE
DISTRICT HYDERABAD

OFFICE OF THE DISTRICT EDUCATION OFFICER, ELEMENTARY SECONDARY HIGHER SECONDARY, HYDERABAD								
PROCUREMENT PLAN (NON – DEVELOPMENT)OTG 2017-18								
S#	Name of Work & Break Up	Allocated Funds and Break for Different Locations / Sites	Items to be Executed	Method of Procurement	Anticipated Actual Date of Advertisement	Anticipated Actual Date of Start	Anticipated / Actual Date of Completion	Remarks
1	In-Class Material & Supplies	48617000-0	List attached	Tender	Jan-18	Jan-18	May-18	
2	Library / Laboratory	26335000-0				Jan-18	May-18	
3	Sports	10807000-0				Jan-18	May-18	
4	Stationery	24593000-0				Jan-18	May-18	


 DISTRICT EDUCATION OFFICER
 ELEMENTARY SECONDARY & HIGHER
 SECONDARY & CHAIRMEN PROCUREMENT
 COMMITTEE HYDERABAD

OFFICE OF THE DISTRICT EDUCATION OFFICER, ELEMENTARY SECONDARY HIGHER SECONDARY, HYDERABAD

PROCUREMENT PLAN (NON – DEVELOPMENT)OTG 2017-18

S#	Name of Work & Break Up	Allocated Funds and Break for Different Locations / Sites	Items to be Executed	Method of Procurement	Anticipated Actual Date of Advertisement	Anticipated Actual Date of Start	Anticipated / Actual Date of Completion	Remarks
			List attached	Tender	Jan-18	Jan-18	May-18	
	Furniture & Fixture	6,52,00000				Jan-18	May-18	
	Others	16,300,000				Jan-18	May-18	
						Jan-18	May-18	



DISTRICT EDUCATION OFFICER
ELEMENTAERY SECONDARY & HIGHER
SECONDARY & CHAIRMEN PROCUREMENT
COMMITTEE HYDERABAD

OFFICE OF THE DISTRICT EDUCATION OFFICER ELEMENTARY SECONDARY & HIGHER SECONDARY HYDERABAD

No : DEO (E.S.&.H-S)/-

149

/2017-2018/ Hyderabad,/Dated:-

13-2-2018

To,

The M/S Elite Enterprises
7/A Block B- Unit No-0 Latifabad Hyderabad.

Subject:- CANCELATION OF BIDDING PROCESS

Kindly refer to the captioned subject, During our Meeting held on 6th February 2018 in Office of the undersigned , on the eve of opening of Financial proposal as already scheduled , the District Procurement Committee announced that the " Technical Proposal" submitted by all bidders were evaluated as per Evaluation Criteria given in the bidding documents , Further it was told that no any company could obtain the minimum passing marks required , and therefore , the same were recommended for rejection by the committee unanimously.

In view of the above scenario , the Bidding process strands cancelled as per Rule 25 of Sindh PPRA.

Accordingly , Your are once again advised to receive your Financial proposal " Unopened" , As provided under Rule (2) (h) of Sindh PPRA , (if not received so far).


(Chairmen Procurement Committee) &
DISTRICT EDUCATION OFFICER
ELEMENTARY SECONDARY & HIGHER
SECONDARY HYDERABAD

C.C.

The Director School Education Elementary Secondary & Higher Secondary
Hyderabad Region Hyderabad .

The Assistant Director (SPPRA) Government of sind Karachi

OFFICE OF THE DISTRICT EDUCATION OFFICER ELEDMENTARY SECONDARY & HIGHER SECONDARY HYDERABAD

No : DEO (E.S.&.H-S)/-

150

/2017-2018/ Hyderabad,/Dated:-

13-2-2018

To,

The M/S Asfand Traders
H.No 63/ E – Fish Market Guru Nagar Hyderabad.

Subject:- CANCELATION OF BIDDING PROCESS

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OFFICE OF THE DISTRICT EDUCATION OFFICER ELEDMENTARY SECONDARY & HIGHER SECONDARY HYDERABAD

No : DEO (E.S.&.H-S)/-

157

/2017-2018/ Hyderabad,/Dated:-

13-2-2018

To,

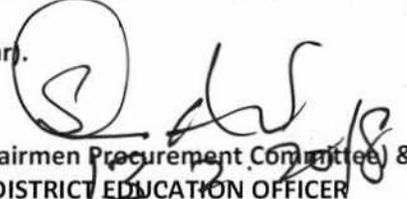
The M/S S & T Corporation
B-56, Unit No-2 Latifabad Hyderabad.

Subject:- CANCELATION OF BIDDING PROCESS

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OFFICE OF THE DISTRICT EDUCATION OFFICER ELEMNTARY SECONDARY & HIGHER SECONDARY HYDERABAD

No : DEO (E.S.&H-S)/-

155

/2017-2018/ Hyderabad,/Dated:-

13-2-2018

To,

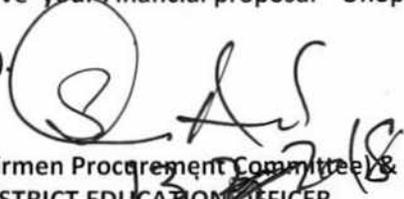
The M/S Qudwai Traders
My Mall Apartments 323 Block E, Unit -9
Latifabad Hyderabad

Subject:- CANCELATION OF BIDDING PROCESS

Kindly refer to the captioned subject, During our Meeting held on 6th February 2018 in Office of the undersigned , on the eve of opening of Financial proposal as already scheduled , the District Procurement Committee announced that the " Technical Proposal" submitted by all bidders were evaluated as per Evaluation Criteria given in the bidding documents , Further it was told that no any company could obtain the minimum passing marks required , and therefore , the same were recommended for rejection by the committee unanimously.

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✓ The Assistant Director (SPPRA) Government of sind Karachi

OFFICE OF THE DISTRICT EDUCATION OFFICER ELEDMENTARY SECONDARY & HIGHER SECONDARY HYDERABAD

No : DEO (E.S.&.H-S)/-

152

/2017-2018/ Hyderabad,/Dated:-

13-2-2018

To,

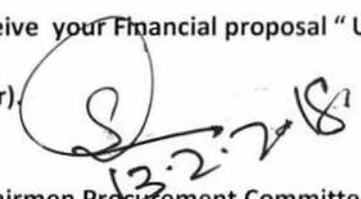
The M/S "SAK" Enterprises
Office # 392 , Block – D Unit No-6 Latifabad Hyderabad

Subject:- CANCELATION OF BIDDING PROCESS

Kindly refer to the captioned subject, During our Meeting held on 6th February 2018 in Office of the undersigned , on the eve of opening of Financial proposal as already scheduled , the District Procurement Committee announced that the " Technical Proposal" submitted by all bidders were evaluated as per Evaluation Criteria given in the bidding documents , Further it was told that no any company could obtain the minimum passing marks required , and therefore , the same were recommended for rejection by the committee unanimously.

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Hyderabad Region Hyderabad .

The Assistant Director (SPPRA) Government of sind Karachi

OFFICE OF THE DISTRICT EDUCATION OFFICER ELEDMENTARY SECONDARY & HIGHER SECONDARY HYDERABAD

No : DEO (E.S.&H-S)/- 153 /2017-2018/ Hyderabad,/Dated:-

13-2-2018

To,

The M/S Maqsood Trading Company
Shop No-1 Near Jamia Masjid Unit No-5 Latifabad Hyderabad

Subject:- CANCELATION OF BIDDING PROCESS

Kindly refer to the captioned subject, During our Meeting held on 6th February 2018 in Office of the undersigned , on the eve of opening of Financial proposal as already scheduled , the District Procurement Committee announced that the " Technical Proposal" submitted by all bidders were evaluated as per Evaluation Criteria given in the bidding documents , Further it was told that no any company could obtain the minimum passing marks required , and therefore , the same were recommended for rejection by the committee unanimously.

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The Assistant Director (SPPRA) Government of sind Karachi

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No : DEO (E.S.&H-S)/-

154

/2017-2018/ Hyderabad,/Dated:-

13-2-2018

To,

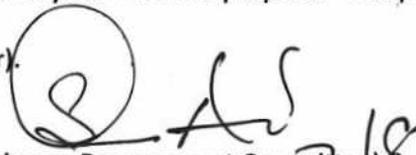
The M/S Faiz Scientific Company
01st Floor D-28 Market Main Sharah Faisal
P.E.C.H.S. Block -6 Karachi

Subject:- CANCELATION OF BIDDING PROCESS

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Hyderabad Region Hyderabad .

The Assistant Director (SPPRA) Government of sind Karachi

1

**BIDDING DOCUMENTS FOR PROCUREMENT UNDER
(SCHOOL SPECIFIC BUDGET SSB) FOR THE YEAR 2017-18**



***SCHOOLS EDUCATION DEPARTMENT
DISTRICT HYDERABAD***

FINANCIAL PROPOSAL

A03901-Stationery (SSB)

(A03970) -475- Others – In-class Material and supplies (SSB)

(A03970) -476-Others - Library Laboratory (SSB)

(A03970)- 478 Other- Sport (SSB)

Section VI. Sample Forms

Notes on the Sample Forms

The Bidder shall complete and submit with its bid the **Bid Form** and **Price Schedules** pursuant to ITB Clause 9 and in accordance with the requirements included in the bidding documents.

When requested in the Bid Data Sheet, the Bidder should provide the **Bid Security**, either in the form included hereafter or in another form acceptable to the Procuring agency, pursuant to ITB Clause 15.3.

The **Contract Form**, when it is finalized at the time of contract award, should incorporate any corrections or modifications to the accepted bid resulting from price corrections pursuant to ITB Clause 16.3 and GCC Clause 17, acceptable deviations (e.g., payment schedule pursuant to ITB Clause 25.4 (c), spare parts pursuant to ITB Clause 25.4 (d), or quantity variations pursuant to ITB Clause 29. The Price Schedule and Schedule of Requirements deemed to form part of the contract should be modified accordingly.

The **Performance Security** and **Bank Guarantee for Advance Payment** forms should not be completed by the bidders at the time of their bid preparation. Only the successful Bidder will be required to provide performance security and bank guarantee for advance payment in accordance with one of the forms indicated herein or in another form acceptable to the Procuring agency and pursuant to GCC Clause 7.3 and SCC 11, respectively.

The **Manufacturer's Authorization** form should be completed by the Manufacturer, as appropriate, pursuant to ITB Clause 13.3 (a).

Sample Forms

1. <i>BID FORM AND PRICE SCHEDULES</i>	23
2. <i>BID SECURITY FORM</i>	26
3. <i>CONTRACT FORM</i>	27
4. <i>PERFORMANCE SECURITY FORM</i>	28
5. <i>BANK GUARANTEE FOR ADVANCE PAYMENT</i>	29
6. <i>MANUFACTURER'S AUTHORIZATION FORM</i>	30

1. Bid Form and Price Schedules

Date: _____
IFB N°: _____

To: [name and address of Procuring Agency]

Gentlemen and/or Ladies:

Having examined the bidding documents including Addenda Nos. [insert numbers], the receipt of which is hereby duly acknowledged, we, the undersigned, offer to supply and deliver [description of goods and services] in conformity with the said bidding documents for the sum of [total bid amount in words and figures] or such other sums as may be ascertained in accordance with the Schedule of Prices attached herewith and made part of this Bid.

We undertake, if our Bid is accepted, to deliver the goods in accordance with the delivery schedule specified in the Schedule of Requirements.

If our Bid is accepted, we will obtain the guarantee of a bank in a sum equivalent to _____ percent of the Contract Price for the due performance of the Contract, in the form prescribed by the Procuring agency.

We agree to abide by this Bid for a period of [number] days from the date fixed for Bid opening under Clause 22 of the Instructions to Bidders, and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

Until a formal Contract is prepared and executed, this Bid, together with your written acceptance thereof and your notification of award, shall constitute a binding Contract between us.

Commissions or gratuities, if any, paid or to be paid by us to agents relating to this Bid, and to contract execution if we are awarded the contract, are listed below:

Name and address of agent	Amount and Currency	Purpose of Commission or gratuity
_____	_____	_____
_____	_____	_____
_____	_____	_____

(if none, state "none")

We understand that you are not bound to accept the lowest or any bid you may receive.

Dated this _____ day of _____ 19____.

[signature]

[in the capacity of]

Duly authorized to sign Bid for and on behalf of _____

Price Schedule in Pak. Rupees

Name of Bidder _____, IFB Number _____, Page of _____.

1	2	3	4	5	6	7
Item	Description	Country of origin	Quantity	Unit price DDP named place	Total DDP per item	Unit price of Delivered duty paid (DDP) to final destination plus price of other incidental services if required ¹

Signature of Bidder _____

Note: In case of discrepancy between unit price and total, the unit price shall prevail.

¹Must be included if required under ITB 11.2

2. Bid Security Form

Whereas *[name of the Bidder]* (hereinafter called "the Bidder") has submitted its bid dated *[date of submission of bid]* for the supply of *[name and/or description of the goods]* (hereinafter called "the Bid").

KNOW ALL PEOPLE by these presents that WE *[name of bank]* of *[name of country]*, having our registered office at *[address of bank]* (hereinafter called "the Bank"), are bound unto *[name of Procuring agency]* (hereinafter called "the Procuring agency") in the sum of for which payment well and truly to be made to the said Procuring agency, the Bank binds itself, its successors, and assigns by these presents. Sealed with the Common Seal of the said Bank this ____ day of _____ 19____.

THE CONDITIONS of this obligation are:

1. If the Bidder withdraws its Bid during the period of bid validity specified by the Bidder on the Bid Form; or
2. If the Bidder, having been notified of the acceptance of its Bid by the Procuring agency during the period of bid validity:
 - (a) fails or refuses to execute the Contract Form, if required; or
 - (b) fails or refuses to furnish the performance security, in accordance with the Instructions to Bidders;

we undertake to pay to the Procuring agency up to the above amount upon receipt of its first written demand, without the Procuring agency having to substantiate its demand, provided that in its demand the Procuring agency will note that the amount claimed by it is due to it, owing to the occurrence of one or both of the two conditions, specifying the occurred condition or conditions.

This guarantee will remain in force up to and including twenty eight (28) days after the period of bid validity, and any demand in respect thereof should reach the Bank not later than the above date.

[signature of the bank]

4. Performance Security Form

To: *[name of Procuring agency]*

WHEREAS *[name of Supplier]* (hereinafter called "the Supplier") has undertaken, in pursuance of Contract No. *[reference number of the contract]* dated _____ 19____ to supply *[description of goods and services]* (hereinafter called "the Contract").

AND WHEREAS it has been stipulated by you in the said Contract that the Supplier shall furnish you with a bank guarantee by a reputable bank for the sum specified therein as security for compliance with the Supplier's performance obligations in accordance with the Contract.

AND WHEREAS we have agreed to give the Supplier a guarantee:

THEREFORE WE hereby affirm that we are Guarantors and responsible to you, on behalf of the Supplier, up to a total of *[amount, of the guarantee in words and figures]*, and we undertake to pay you, upon your first written demand declaring the Supplier to be in default under the Contract and without cavil or argument, any sum or sums within the limits of *[amount of guarantee as aforesaid]*, without your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

This guarantee is valid until the _____ day of _____ 19_____.

Signature and seal of the Guarantors

[name of bank or financial institution]

[address]

[date]

5. Bank Guarantee for Advance Payment

To: *[name of Procuring agency]*

[name of Contract]

Gentlemen and/or Ladies:

In accordance with the payment provision included in the Special Conditions of Contract, which amends Clause 16 of the General Conditions of Contract to provide for advance payment, *[name and address of Supplier]* (hereinafter called "the Supplier") shall deposit with the Procuring agency a bank guarantee to guarantee its proper and faithful performance under the said Clause of the Contract in an amount of *[amount of guarantee in figures and words]*.

We, the *[bank or financial institution]*, as instructed by the Supplier, agree unconditionally and irrevocably to guarantee as primary obligator and not as surety merely, the payment to the Procuring agency on its first demand without whatsoever right of objection on our part and without its first claim to the Supplier, in the amount not exceeding *[amount of guarantee in figures and words]*.

We further agree that no change or addition to or other modification of the terms of the Contract to be performed thereunder or of any of the Contract documents which may be made between the Procuring agency and the Supplier, shall in any way release us from any liability under this guarantee, and we hereby waive notice of any such change, addition, or modification.

This guarantee shall remain valid and in full effect from the date of the advance payment received by the Supplier under the Contract until *[date]*.

Yours truly,

Signature and seal of the Guarantors

[name of bank or financial institution]

[address]

[date]

6. Manufacturer's Authorization Form

[See Clause 13.3 (a) of the Instructions to Bidders.]

To: *[name of the Procuring agency]*

WHEREAS *[name of the Manufacturer]* who are established and reputable manufacturers of *[name and/or description of the goods]* having factories at *[address of factory]*

do hereby authorize *[name and address of Agent]* to submit a bid, and subsequently negotiate and sign the Contract with you against IFB No. *[reference of the Invitation to Bid]* for the above goods manufactured by us.

We hereby extend our full guarantee and warranty as per Clause 15 of the General Conditions of Contract for the goods offered for supply by the above firm against this Invitation for Bids.

[signature for and on behalf of Manufacturer]

Note: This letter of authority should be on the letterhead of the Manufacturer and should be signed by a person competent and having the power of attorney to bind the Manufacturer. It should be included by the Bidder in its bid.

**OFFICE OF THE DISTRICT EDUCATION OFFICER
(ELE: SEC: & HIGHER SECONDARY) HYDERABAD
DETAIL OF INCLASS MATERIAL & SUPPLIES ITEMS FOR TENDER**

S#	Account Code	Description & Specification	Quantity	Rate	Amount
1	475	Chalks Box	15797		
2	475	Duster	6319		
3	475	Colour Chalk Box	7372		
4	475	Province Map	527		
5	475	Worlds Map	527		
6	475	District Map	527		
7	475	Country Map	527		
8	475	Globe Plastic Medium	776		
9	475	Compass	554		
10	475	Drawing Board	263		
11	475	Drawing Sheet (20x 30)	554		
12	475	Wall Clock Digital	554		
13	475	Stand Board with Clip Sheet	471		
14	475	Pana Flax Screen with Stand	554		
15	475	English Alphabetic Chart	831		
16	475	Colour Full paper (20x30)	831		
17	475	Insect Chart (2x3) Pana Flax	554		
18	475	Vegetable Chart (2x3) Pana Flax	554		
19	475	Computer Lab:	277		
20	475	Earth Moon Chart (2x3) Pana Flax	554		
21	475	Plant Chart (2x3) Pana Flax	554		
22	475	Part of cell chart (2x3) Pana Flax	554		
23	475	Ten Ways to be A Good Student	554		
24	475	Mathematic Board	554		
25	475	White Board (4x8)	554		
26	475	Removable Marker (Packet)	693		
27	475	Electric Water Cooler	222		
28	475	Respiratory System Chart (2x3)	554		
29	475	Cardio Vascular System Chart	554		
30	475	Space Chart	554		
31	475	Solar System	0		
32	475	Over Tank Water	0		

**OFFICE OF THE DISTRICT EDUCATION OFFICER
(ELE: SEC: & HIGHER SECONDARY) HYDERABAD
DETAIL OF SPORTS ITEMS FOR TENDER**

S#	Account Code	Description & Specification	Quantity	Rate	Amount
1	478	Criciket Stamp/Wicket(Standard)	610		
2	478	30 Set of Three wickets	610		
3	478	Cricket Ball(Lather, Corckl Ball)	155		
4	478	Cricket Ball Plastics	693		
5	478	Cricket Ball Soft(Tennis Ball St)	693		
6	478	Air Pump(Manual Push Type)	194		
7	478	Cricket Bad for Hard Ball(Standard Size)	970		
8	478	Cricket Bad for Tennis Ball(Standard Size)	970		
9	478	Batting Pad (Standard Size)	416		
10	478	Wicket Keeping Pad(Standard Size)	416		
11	478	Batting Gloves (Standard Size)	194		
12	478	Wicket Keeping Gloves(Standard Size)	194		
13	478	Helmet Standard Size	194		
14	478	Foot Ball (28 Circumfrence G-Q)	194		
15	478	Volley Ball (26 Circumfrence G-Qu)	194		
16	478	Bad Minton (Two Pairs Good Q)	970		
17	478	Bad Minton net (22 long)	194		
18	478	Shuttle Cock (Feal Ter Pack of 6)	416		
19	478	Shuttle cock Plastic (6 Pack)	416		
20	478	Stop Watch (Digital Type)	194		
21	478	Whistle referyy(Steel)	194		
22	478	Table Tennis Pair	416		
23	478	Table Tennis 3 ball	416		
24	478	Table Tennis Net	194		

OFFICE OF THE DISTRICT EDUCATION OFFICER (ELE: SEC: & HIGHER SECONDARY) HYDERABAD

DETAIL OF LIBRARY & LABORTARY ITEMS FOR TENDER

S #	Name of items	Quantity	Rate	Total Amount
1	Heart Model Colour	194		
2	Eye Model Colour	194		
3	Model Of Teeth Colour	194		
4	Model Of Stomach Colour	194		
5	Model Of Lungs Colour	194		
6	Model Of Ear Colour	194		
7	Model Of Brain Colour	194		
8	Student Education Microscope	194		
9	Slide Packets	194		
10	Vernieer Caliper	194		
11	Micro Screw Gauge	194		
12	English Gramer Book	194		
13	Grammar & Punctuation	194		
14	Every Day Science Chart	194		
15	Story Book	194		
17	English to English Dictionary	194		
18	Geography Encyclopedia	194		
19	Talpur History Complete	194		
20	Kalhor History Complete	194		
21	Microscopic Lance	194		
22	U-Shaped Magnet	194		
23	Spring Balance	194		
24	Thermometer	194		
25	Test Tube	194		
26	Glass Rod	194		
27	Tripod Stand	194		
28	Torch	194		
29	Prism	194		
30	General Knowledge Book	194		
31	China Dish Iron for Labortary	194		
32	Physical Balance	194		
33	Soomra History Complete	194		
34	Biology Kit	194		
35	English to URDU Dictionary	194		
36	English to Sindhi Dictionary	194		
37	Rati- 3" angles- 6"	194		
38	Glass Tubes	1kg	194	
39	Fusion Tubes	(1pkt)	194	
40	Glass Rods	194		
41	Sulphuric Acid (conc;) 1liter	194		
42	Hydrochloic Acid (conc;) 1liter	194		
43	Nitric Acid (conc;) 1liter	194		
44	Paraffin Oil 1liter	194		
45	Graduated Cylinder (1ooml)	194		
46	Drawing Board with rubber sheet 14"x12"	194		
47	Mirror Strips 3x1 with stands	194		

DETAIL OF LIBRARY & LABORTARY ITEMS FOR TENDER				
S #	Name of items	Quantity	Rate	Total Amount
48	Benzene korea or equivalent 1 liter	194		
49	Simple Slides China or equivalent 1pkt	194		
50	copper sulphate korea or equivalent 500g	194		
51	Aluminium Sulphate 1kg	194		
52	Potassium Sulphate korea or equivalen	194		
53	Cell Box plastic (2 cell)	194		
54	One Way Key	194		
55	Connecting Wire 250g	194		
56	Small Blub with holder	194		
57	Slide Box plastic for 100 slides	194		
58	perm;slides cocci	194		
59	perm;slides spirillae	194		
60	perm;slides becilli	194		
61	perm;slides pinus (Male & Female)	194		
62	Speciman of sponge	194		
63	Speciman of Obelia	194		
64	Speciman of Fern	194		
65	Speciman of Jelly Fish	194		
66	Speciman of Ascaris	194		
67	Speciman of Sea Urchin	194		
68	Speciman of Funaria	194		
69	Speciman of Tape Worm	194		
70	Speciman of Leech	194		
71	Speciman of Fresh Water Mussel	194		
72	Biology charts mounted on w .board	194		
73	Chemistry chartsmounted on w .board	194		
74	physics chartsmounted on w .board	194		
75	Antiserum-A+B	194		
76	Micrometer China 0-25mm	194		
77	Meter Scale Wooden 100cm	194		

**OFFICE OF THE DISTRICT EDUCATION OFFICER
(ELE: SEC: & HIGHER SECONDARY) HYDERABAD
DETAIL OF STATIONRY ITEMS FOR TENDER**

S#	Account Code	Description & Specification	Quantity	Rate	Amount
1	480	Attendance Registered	2633		
2	480	Calculator	277		
3	480	Deed Stock	249		
4	480	Muster Rolls	277		
5	480	Foot Scale steel	277		
6	480	General Register 200 pages	105		
7	480	Gule Bottle Medium	277		
8	480	Gum Stick	277		
9	480	In-ward	277		
10	480	Student Diary Size "5X" 200,P	4157		
11	480	Pin Opener	554		
12	480	Office Registered	554		
13	480	Out Ward Register	222		
14	480	Pacce File	554		
15	480	Pencil (packet 10 Each)	554		
16	480	Permenant marker (Black)	277		
17	480	Pionter (Black) Packet	554		
18	480	Pionter (Blue) Packet	554		
19	480	Pionter (Red) Packet	554		
20	480	Punch Machine	139		
21	480	Ruber Box (50 Plece)	970		
22	480	Stamp paid	527		
23	480	Stapler (Size.24,Metal Body)	316		
24	480	Stapler pin	554		
25	480	White Legal Paper Rim 90 Gram	831		
26	480	White Paper A4 Rim 80 Gram	1053		
27	480	Whito (packet)	416		
28	480	Gum Stick	139		
29	480	Cash Book	416		
30	480	Kacha File	5543		
31	480	Paper Pin Packet	554		
32	480	Ball Pen Packet	693		
33	480	Marble Table Set	194		

**OFFICE OF THE DISTRICT EDUCATION OFFICER
ELEMENTARY SECONDARY & HIGHER SECONDARY HYDERABAD
DETAIL OF STATIONERY ITEMS FOR TENDER**

S# N	Account Code	Description & Speceification	Qunatity	Rate	Amount
1	480	A-3 Envelop (BUNDLE OF 50, BROWN THICK CRAFT)	3500		
2	480	A - 4 Envelop (BUNDLE OF 50, BROWN THICK CRAFT)	7000		
3	480	Attendance Register (SIZE 8"X12",96 PAGES, HARD BOUND, 68 GMS PAPER.)	950		
4	480	Muster Roll (SIZE 8"X12",96PAGES, HARD BOUND, 68 GMS PAPER.)	456		
5	480	Dead Stock Register(SIZE 8"X12",200 PAGES, HARD BOUND, 68 GMS PAPER.)	38		
6	480	General Register (SIZE 8"X12",200PAGES, HARD BOUND, 68 GMS PAPER.)	38		
7	480	Out Ward Register (SIZE 8"X12",200 PAGES, HARD BOUND, 68 GMS PAPER.)	76		
8	480	In-Ward Register (SIZE 8"X12",200 PAGES, HARD BOUND, 68 GMS PAPER.)	76		
9	480	Stapler (SIZE NO 24.GOOD QUALITY, METAL BODY)	114		
10	480	Punch Machine (PUNCHING CAPACITY 2.2MM.GOOD QUALITY.)	114		
11	480	Stapler Pins (NO 24.GOOD QUALITY.) Boxes	456		
12	480	WhitePaper A - 4 (PACK OF 500 SHEETS 80 GMS.)	380		
13	480	Office Register (200 pages, SIZE 8"X13";,HARD BOUND, 68 GMS PAPER.)	190		
14	480	Stamp Pad (SIZE 4.75x3.2")	190		
15	480	Pacca File (HARD BOARD FILE TWO SIDES.)	190		
16	480	Ball Pen (Black) PACK OF 10 PENS, GOOD QUALITY,NEEDLE POINT,	350		
17	480	Ball Pen (Blue) PACK OF 10 PENS, GOOD QUALITY,NEEDLE POINT	350		

18	480	Ball Pen (Red) PACK OF 10 PENS, GOOD QUALITY,NEEDLE POINT	350		
19	480	Glue Bottle (500 ML)	95		
20	480	Dust Bin (PLASTIC, 12"HIGH)	150		
21	480	Flag Large (BIG SIZE APPROX 2'X3'.)	100		
22	480	Teacher Diary (SIZE 7"X9", 200 PAGES, PRINTED ON 68 GMS PAPER CARD BOUND.)	1000		
23	480	Student Dairy (SIZE 5"X8"), 200 PAGES, PRINTED ON 68 GMS PAPER, CARD BOUND)	1000		
24	480	Foot Scale (STEEL, 12")	150		
25	480	Pencil Box (PACK OF 1 PENCILS, HB#2.5)	190		
26	480	Rubber Box (PACK OF 45 PCS, SOFT)	20		
27	480	Meter Scale (Steel)	50		
28	480	Electric Bell (Remote Type)	100		
29	480	Sharpeners (JAR OF 50 PCS)	35		
30	480	Color Chalk (12 packets of 20 sticks)	0		
S#	Account Code	Description of Item	Quantity		
31	480	Permanent Marker (PACK OF 12 MARKERS)	95		
32	480	Name Tag (TRANSPARENT CARD COVE, WITH CLIP. SIZE A1)	0		
33	480	Marble Table Set	70		
34	480	Library Register (Stranded 200 Pages)	200		
35	480	Highlighter Deferent Color (Stranded size)	190		
36	480	Pin Opener	195		

37	480	Gum Stick small size Pkt	38		
38	480	Punch Machine Full Size	38		
39	480	Stapler pin full size	38		
40	480	Paper Pin Pkt	190		
41	480	Kacha File	1900		
42	480	Calculator Casio Stranded size	38		
43	480	Cash Book 200 Pages Stranded size	119		
44	480	WitoPkt	119		

OFFICE OF THE DISTRICT EDUCATION OFFICER
ELEMENTARY SECONDARY & HIGHER SECONDARY HYDERABAD
DETAIL OF IN-CLASS MATERIAL ITEMS FOR TENDER

S# N	Account Code	Description & Specification	Quantity	Rate	Amount
1	475	Duster (MINIMUM 6", CUSSIONED, COVERED WITH VAL VET.)	2280		
2	475	White Chalks (PACK OF 12 SMALL BOXES,,EACH OF 20 STICKS.)	5700		
3	475	Color Chalks (PACK OF 12 SMALL BOXES,,EACH OF 20 STICKS.)	2660		
4	475	Answer Copy (6.5"XS",FOUR SHEETS, 16 PAGES, 63 GMS, RULLED.)	0		
5	475	ABC Chart with Picture(SIZE 2'x3' PRINTED ON PANAFLEX, WITH PLASTIC ROLLING ROD & HANGING HOOK,)	250		
6	475	Sindhi Alphabet with Picture(SIZE 2'x3' PRINTED ON PANAFLEX, WITH PLASTIC ROLLING ROD & HANGING HOOK,	0		
7	475	Body Parts Chart. (SIZE 2'x3' PRINTED ON PANAFLEX, WITH PLASTIC ROLLING ROD & HANGING HOOK,)	114		
8	475	Animal Charts (SIZE 2'x3' PRINTED ON PANAFLEX, WITH PLASTIC ROLLING ROD & HANGING HOOK,).	114		
9	475	Fruit CHART. (SIZE 2'x3' PRINTED ON PANAFLEX, WITH PLASTIC ROLLING ROD & HANGING HOOK,)	190		
10	475	Table Chart(SIZE 2'x3' PRINTED ON PANAFLEX, WITH PLASTIC ROLLING ROD & HANGING HOOK,)	190		
11	475	Bird Chart(SIZE 2'x3' PRINTED ON PANAFLEX, WITH PLASTIC ROLLING ROD & HANGING HOOK,)	114		
12	475	Color'Chart(SIZE 2'x3' PRINTED ON PANAFLEX, WITH PLASTIC ROLL ROD &HANGING HOOK,)	190		
13	475	Every Day Science Chart with Picture (SIZE 2'x3' PRINTED ON PANAFLEX, WITH PLASTIC ROLLING ROD &HANGING HOOK,).	190		
14	475	Wall Clock(MINIMUM 1' WIDTH, GOOD QUALITY, WITH ALARM AND TEMPERATURE, DIGITS VISIBILITY FROM DISTANCE.)	190		
15	475	PAKISTAN Map(SIZE 3'x4' PRINTED ON PANAFLEX, WITH PLASTIC ROLLING ROD &HANGING HOOK,)	190		

16	475	District Map (SIZE 3'x4' PRINTED ON PANAFLEX, WITH PLASTIC ROLLING ROD & HANGING HOOK.)	190		
17	475	Province Map (SIZE 3'x4' PRINTED ON PANAFLEX, WITH PLASTIC ROLLING ROD & HANGING HOOK.)	190		
18	475	Life Cycle Chart (SIZE 2'x3' PRINTED ON PANAFLEX, WITH PLASTIC ROLLING ROD & HANGING HOOK.)	190		
19	475	Flash Cards Animal (SIZE 7"X9" MINIMUM, PRINTED ON CARD, LAMINATED, PACKED IN BOX)	190		
20	475	Flash Cards Vegetable (SIZE 7"X9" MINIMUM, PRINTED ON CARD, LAMINATED, PACKED IN BOX)	190		
21	475	Flash Cards Bird (SIZE 7"X9" MINIMUM, PRINTED ON CARD, LAMINATED, PACKED IN BOX)	114		
22	475	Flash Cards Fruits (SIZE 7"X9" MINIMUM, PRINTED ON CARD, LAMINATED, PACKED IN BOX)	190		
23	475	Number Block Standard (PLASTIC, PACK OF 15 BLOCKS, 2" EACH BLOCK)	250		
24	475	Water Color (PACK OF TWELVE TUBES. LOCAL BRAND)	190		
S#	475	Description of Item	Quantity		
25	475	Urdu Alphabet Chart (SIZE 2'x3' PRINTED ON PANAFLEX, WITH PLASTIC ROLLING ROD & HANGING HOOK.)	0		
26	475	National Heroes Chart (SIZE 2'x3' PRINTED ON PANAFLEX, WITH PLASTIC ROLLING ROD & HANGING HOOK.)	190		
27	475	Globe plastic large size (HARD PLASTIC, 8" BALL SIZE.)	190		
28	475	Puzzle (MADE OF THICK CARD BOARD, BOTH SIDE PICTURES, BIG SIZE, PACKED IN BOX.)	0		
29	475	Compass needle (MADE OF THICK CARD BOARD, BOTH SIDE PICTURES, BIG SIZE PACKED IN BOX.)	95		
30	475	Drawing Board	95		
31	475	TEACHERS Geometrical boxes. (FOR BOARD USE, PLASTIC, 6 Pcs)	38		
32	475	Board Markers. (PACK OF 12 MARKERS) Blue, Black and Red	380		
33	475	White Board (Size 3'x4'. GOOD QUALITY CHIP BOARD. LAMINATED WITH SPECIAL WHITE BOARD FORMICA. U SHAPE ALUMINIUM BORDER) 4x8	95		

34	475	Wall tape Solution (1", PAPER TAPE, WHITE COLOUR) 0.5"	190		
35	475	Pair of scissor. (MINIMUM 6" LONG, safety tip)	100		
36	475	Drawing Paper (Size 20"x30". 120 gm. 100 sheet pkt.)	1900		
37	475	Respiratory system charts(SIZE 2'x4' PRINTED ON PANAFLEX, WITH PLASTIC ROLLING ROD & HANGING HOOK,) ..	114		
38	475	Digestive system charts(SIZE 2'x3' PRINTED ON PANAFLEX, WITH PLASTIC ROLLING ROD & HANGING HOOK,) ...	114		
39	475	SOLAR SYSTEM charts (SIZE 2'x3' PRINTED ON PANAFLEX, WITH PLASTIC ROLLING ROD & HANGING HOOK,) ..	190		
40	475	Earth Moon charts (SIZE 2'x3' PRINTED ON PANAFLEX, WITH PLASTIC ROLLING ROD & HANGING HOOK,) ..	190		
41	475	10 ways to be good charts (SIZE 2'x3' PRINTED ON PANAFLEX, WITH PLASTIC ROLLING ROD & HANGING HOOK,) ...	190		
42	475	Symbol of math (SIZE 2'x3' PRINTED ON PANAFLEX, WITH PLASTIC ROLLING ROD & HANGING HOOK,)	190		
43	475	Soft Board Large 3'x4' ORIGINAL SOFT BOARD, COVERED WITH GREEN VAL VET, U SHAPE ALUMINIUM BORDER	50		
44	475	Fraction Decimal Chart (SIZE 2'x3' PRINTED ON PANAFLEX, WITH PLASTIC ROLLING ROD & HANGING HOOK,)	190		
45	475	The Planet chart 2x4 mounted on w.board	190		
46	475	Part of Cell chart 2x4 mounted on w.board	190		
46	475	Nervous System chart 2x4 mounted on w.board	190		

**OFFICE OF THE DISTRICT EDUCATION OFFICER
ELEMENTARY SECONDARY & HIGHER SECONDARY HYDERABAD**

DETAIL OF SPORTS ITEMS FOR TENDER

S# N	Account Code	Description & Speceification	Qunatity	Rate	Amount
1	478	Cricket Stamp / Wickets (Standard Size)	220		
2	478	(30"SET OF THREE WICKETS)	220		
3	478	Cricket Ball (LATHER, CORCL BALL STANDARD SPEC)	456		
4	478	Cricket Ball Plastic	250		
5	478	Cricket Ball Soft (TENNIS BALL STANDARD SIZE)	250		
6	478	Air Pump (MANUAL PUSH TYPE) Good Quality	70		
7	478	Cricket Bad for Hard Ball (STANDARD SIZE)	350		
8	478	Cricket Bad for Tennis Ball (STANDARD SIZE)	350		
9	478	Cricket Bating Paid (STANDARD SIZE)	150		
10	478	Wickets Keeping Paid (STANDARD SIZE)	150		
11	478	Bating Gloves (STANDARD SIZE)	70		
12	478	Wicket Keeping Gloves (STANDARD SIZE)	70		
13	478	Helmet (STANDARD SIZE)	70		
14	478	Football (28" Circumference, Good Quality)	70		
15	478	Volley Ball(26" Circumference, Good Quality)	70		
16	478	Bad Minton Racket (Pair of Two, Good Quality)	350		
17	478	Bad Minton Net (22' Long Good Quality)	70		

PURCHASING OF LABORATORY UNDER THE HEAD SCHOOL SPECIFIC BUDGET 2017-18

S.NO	Description & Specification	No. Of Units
1	Copper Sulphate (CUSO4) (50gm)	2120
2	Glass Tube	2048
3	Sprit Lamp	1950
4	Sprit Cutter	1975
5	Parafin Oil (100gm)	2023
6	Thermometer for B.Point	2400
7	Ph Paper	1450
8	Litmus Paper Blue	1567
9		1890
10	Zinc (znso4), (50gm)	1670
11	Al ₂	1780
12	K ₂ SO ₄ , (50gm)	2150
13	NAOH (50gm)	2312
14	(SO ₄) ₃ (50gm)	1987
15	H ₂ O ₂ (50gm)	1990
16	Magnese, Bi Oxide (50gm)	2000
17	Hydrogen Per Oxide (50gm)	2121
18	Magnesium Rippin	1780
19	Caco ₃ (Calcium Carbonate) (50gm)	1870
20	Beacker (100ML)	1567
21	Beacker (500ML)	1890
22	HCL (100gm)	1670
23	H ₂ SO ₄ (50gm)	1780
24	Screw Guage	2150
25	Plane Mirror with Stand	2312
26	Magnet with needle	1987
27	Glass Slab for Refivtion of Light	1990
28	Helical Spring	1450
29	Rubber	1567
30	Stand	1890
31	China Pins	1670
32	Slide of Amoeba	1780
33	Slide Paramecium	2150
34	Slide Euglena	1780
35	Slide Alovera	1950
36	Slide Sunvai	1470
37	Brassica	1487
38	Specimen of Diff Animals on the Basis of Classification	1457

PURCHASING OF INCLASS MATIRIAL AND SUPPLIES UNDER THE HEAD OF SCHOOL
SPECIFIC BUDGET 2017-18

S.NO	Description & Specification	No. Of Units
1	475-Mathematical board 4x4 Pena Flex	179
2	475-Mathematical board 2x4 Pena Flex	66
3	475-English alphabets chart 2x4 Pena Flax	64
4	475-English alphabets chart 4x4 Pena Flax	179
5	475-Sindhi alphabet chart 2x4 Pena Flax	64
6	475-Sindhi alphabet chart 4x4 Pena Flax	179
7	475-Life cycle charts 2x4 Pena Flax	69
8	475-Life cycle charts 4x4 Pena Flax	179
9	475-Flash cards animals 2x4 Flax	69
10	475-Flash cards animals 4x4 Flax	179
11	475-Flash cards birds 2x4 Flax	64
12	475-Flash cards birds 4x4 Flax	179
13	475-Flash card sea animals 2x4 Flax	64
14	475-Flash card sea animals 4x4 Flax	179
15	475-World Globe Full Size 12 Inch	243
16	475-Province Map 2x4 Flax	64
17	475-Province Map 4x4 Flax	179
18	475-Country Map 2x4 Flax	64
19	475-Country Map 4x4 Flax	179
20	475-World Map 4x4 Flax	59
21	475-World Map 4x4 Flax	179
22	475-Wall Clock (Digital) (Citizen) 12 Inch	90
23	475-Wall Clock (Digital) (Seko) 12 Inch	187
24	475-Schedule of Study 2x4 in Pena Flex	236
25	475-Animals Chart 2x4 in Pena Flex	236
26	475-Birds Chart 2x4 in Pena Flex	250
27	475-Body Parts Chart 2x4 in Pena Flex	252
28	475-Vegetable Chart 2x4 in Pena Flex	254
29	475-Geometrical Chart 2x4 in Pena Flex	255
30	475-Digestive System Chart 2x4 in Pena Flex	263
31	475-Science Chart (A) 2x4	67
32	475-Science Chart (A) 4x4	198
33	475-Water Cooler with Stand (15 LTR Rahbar)	378
34	475-Science Chart (B) 2x4	75
35	475-Science Chart (B) 4x4	194
36	Picture Of Quid-e-Azam Muhammad Ali Jinnah 2X4	166
37	Picture of Allama Iqbal 2x4	160
38	Picture of Liaqat Ali Khan 2x4	154
39	Picture of Sir Sayed Ahmed Khan 2x4	156
40	Picture of Moen jo Daro 2x4	159
41	Picture Mazar-e- Hazra tQalandarLalShahbaz 2x4	173
42	Picture of Shah Abdul Latif R/A 2X4	177

**PURCHASING OF (475) STATIONARY UNDER THE HEAD OF
SCHOOL SPECIFIC BUDGET 2017-18**

S.NO	Description & Specification	No. Of Units
1	480-Paper A/4 75 gm	959
2	480-Dusters for Black Board (Per Item)	3449
3	480-Glue Stick (Dollar) Small	1582
4	480-Pencil HB (Per Dozen) (Deer)	1411
5	480-Markers 4.5 (Permanant) Red,Blue ,Black.Green (Per Dozen)	1283
6	480-Muster Roll (Per Book 150 pages) of set paper 68 gm	495
7	480-Students Attendance register (Per Books 150 pages) ofset 68 gm	472
8	480-Ball Pen, Piano (Blue,Black,Red,Green Per) (Dozen)	1327
9	480-Chalk (Per Packet)	8150
10	480-Duster for White Board (per Item)	2128
11	480-White Board 3X5 (Per Item) Lasani Sheet 1 Inch	606
12	480-Envelopes (4.25 X 9.25) Khaki (Per Envelopes)	58734
13	480- (Highlighters Dollar)Yellow, Pink, Green, Orange, Red (Per Item)	1480
14	480- Pointer Pen (Red, Green, Blue ,Black) (Dollar) (Per Dozen)	1479
15	480-Erasers (Per Dozen)	1435
16	480-Sharpener (Per Dozen)	1332
17	480-Stapler Opal HD35N 24/6 (Per Item)	778
18	480-Stapler Pins (DUX) 26/6 (Per Packet)	1182
19	480-Stamp Pad Dollar (Per Item)	1180
20	480-Paper Pins (Per Paket)	1213
21	480-Punch Machine (opal) (Per Item)	715
22	480- Inkpot Dollar (Blue,Black,Green,Red (Per Item) Large	1586
23	480-U-Pins 36mm (Per Packet)	961
24	480-Foot Scale (Per Item) Steel	5,534
25	480-Tissue Paper Indus (Per Packet)	1,555
26	480-Files Covers Pacca (Per Item) 8.5 13.5	14,286
27	480-Files Covers (Kachha) 14.22	14,425
28	480-Stapler Remover Opal (Per Item)	806
29	480-Electrical (Bell) (Per Item) Chaina	355
30	Drawing Sheet 20x28 / 180 gm every card, Per Sheet	14990
31	Classroom Name Plate Steal , 3mm Plastic size 3x6 per Item	806
32	Office Table Set Marble, Per Set	301
33	Table Flag of Pakistan 12 Inch	326

PURCHASE OF FURNITURE & FIXTURE FROM "OTG" 2017-2018

DISTRICT BADIN

S.NO	Description & Specification	No. Of Units
1	Dual Desk Full lamination Lasani (Thick 17 mm) Pipe 24 Guage	380
4	Wooden Teachers Chairs (Talli) Seat & Back Fully Covered with inported Ragzeen & Foam)	250
5	Steel Almirah (4X6) 02 Door, 04 Draws (22 Guage)	45
6	Wooden Stools (1 X2)	780
7	Baby Chairs Plastic (Boss Company)	1500
8	Class Dice Full lamination Lasani (2X2 4.5)	1000
9	Baby Table Round Full lamination Lasani (4X4)	280
10	Class Table Full lamination Lasani (3X4 / 30" (2- 5)	25
10	Ceiling Fans (Pak Fan 56)"	300
11	Revolving Chairs (Talli Wood) with Net	45

**BIDDING DOCUMENTS FOR PROCUREMENT UNDER (ONE
TIME GRANT FOR CAMPUS SCHOOLS) FOR THE YEAR 2017-18**



***SCHOOLS EDUCATION DEPARTMENT
DISTRICT HYDERABAD***

FINANCIAL PROPOSAL

01. Furniture , Fixture
02. Others (Electrical Equipments)

Section VI. Sample Forms

Notes on the Sample Forms

The Bidder shall complete and submit with its bid the Bid Form and Price Schedules pursuant to ITB Clause 9 and in accordance with the requirements included in the bidding documents.

When requested in the Bid Data Sheet, the Bidder should provide the Bid Security, either in the form included hereafter or in another form acceptable to the Procuring agency, pursuant to ITB Clause 15.3.

The Contract Form, when it is finalized at the time of contract award, should incorporate any corrections or modifications to the accepted bid resulting from price corrections pursuant to ITB Clause 16.3 and GCC Clause 17, acceptable deviations (e.g., payment schedule pursuant to ITB Clause 25.4 (c), spare parts pursuant to ITB Clause 25.4 (d), or quantity variations pursuant to ITB Clause 29. The Price Schedule and Schedule of Requirements deemed to form part of the contract should be modified accordingly.

The Performance Security and Bank Guarantee for Advance Payment forms should not be completed by the bidders at the time of their bid preparation. Only the successful Bidder will be required to provide performance security and bank guarantee for advance payment in accordance with one of the forms indicated herein or in another form acceptable to the Procuring agency and pursuant to GCC Clause 7.3 and SCC 11, respectively.

The Manufacturer's Authorization form should be completed by the Manufacturer, as appropriate, pursuant to ITB Clause 13.3 (a).

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1. Bid Form and Price Schedules

Date: _____
IFB N°: _____

To: *[name and address of Procuring Agency]*

Gentlemen and/or Ladies:

Having examined the bidding documents including Addenda Nos. *[insert numbers]*, the receipt of which is hereby duly acknowledged, we, the undersigned, offer to supply and deliver *[description of goods and services]* in conformity with the said bidding documents for the sum of *[total bid amount in words and figures]* or such other sums as may be ascertained in accordance with the Schedule of Prices attached herewith and made part of this Bid.

We undertake, if our Bid is accepted, to deliver the goods in accordance with the delivery schedule specified in the Schedule of Requirements.

If our Bid is accepted, we will obtain the guarantee of a bank in a sum equivalent to _____ percent of the Contract Price for the due performance of the Contract, in the form prescribed by the Procuring agency.

We agree to abide by this Bid for a period of *[number]* days from the date fixed for Bid opening under Clause 22 of the Instructions to Bidders, and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

Until a formal Contract is prepared and executed, this Bid, together with your written acceptance thereof and your notification of award, shall constitute a binding Contract between us.

Commissions or gratuities, if any, paid or to be paid by us to agents relating to this Bid, and to contract execution if we are awarded the contract, are listed below:

Name and address of agent	Amount and Currency	Purpose of Commission or gratuity
_____	_____	_____
_____	_____	_____
_____	_____	_____

(if none, state "none")

We understand that you are not bound to accept the lowest or any bid you may receive.

Dated this _____ day of _____ 19____.

[signature]

[in the capacity of]

Duly authorized to sign Bid for and on behalf of _____

Price Schedule in Pak. Rupees

Name of Bidder _____, IFB Number _____, Page of _____.

1 Item	2 Description	3 Country of origin	4 Quantity	5 Unit price DDP named place	6 Total DDP per item	7 Unit price of Delivered duty paid (DDP) to final destination plus price of other incidental services if required

Signature of Bidder _____

Note: In case of discrepancy between unit price and total, the unit price shall prevail.

_____ Must be included if required under ITB 11.2

2. Bid Security Form

Whereas *[name of the Bidder]* (hereinafter called "the Bidder") has submitted its bid dated *[date of submission of bid]* for the supply of *[name and/or description of the goods]* (hereinafter called "the Bid").

KNOW ALL PEOPLE by these presents that WE *[name of bank]* of *[name of country]*, having our registered office at *[address of bank]* (hereinafter called "the Bank"), are bound unto *[name of Procuring agency]* (hereinafter called "the Procuring agency") in the sum of £ for which payment well and truly to be made to the said Procuring agency, the Bank binds itself, its successors, and assigns by these presents. Sealed with the Common Seal of the said Bank this ____ day of _____ 19____.

THE CONDITIONS of this obligation are:

1. If the Bidder withdraws its Bid during the period of bid validity specified by the Bidder on the Bid Form; or
2. If the Bidder, having been notified of the acceptance of its Bid by the Procuring agency during the period of bid validity:
 - (a) fails or refuses to execute the Contract Form, if required; or
 - (b) fails or refuses to furnish the performance security, in accordance with the Instructions to Bidders;

we undertake to pay to the Procuring agency up to the above amount upon receipt of its first written demand, without the Procuring agency having to substantiate its demand, provided that in its demand the Procuring agency will note that the amount claimed by it is due to it, owing to the occurrence of one or both of the two conditions, specifying the occurred condition or conditions.

This guarantee will remain in force up to and including twenty eight (28) days after the period of bid validity, and any demand in respect thereof should reach the Bank not later than the above date.

[signature of the bank]

3. Contract Form

THIS AGREEMENT made the _____ day of _____ 19____ between [name of Procuring Agency] of [country of Procuring agency] (hereinafter called "the Procuring agency") of the one part and [name of Supplier] of [city and country of Supplier] (hereinafter called "the Supplier") of the other part:

WHEREAS the Procuring agency invited bids for certain goods and ancillary services, viz., [brief description of goods and services] and has accepted a bid by the Supplier for the supply of those goods and services in the sum of [contract price in words and figures] (hereinafter called "the Contract Price").

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents shall be deemed to form and be read and construed as part of this Agreement, viz.:
 - (a) the Bid Form and the Price Schedule submitted by the Bidder;
 - (b) the Schedule of Requirements;
 - (c) the Technical Specifications;
 - (d) the General Conditions of Contract;
 - (e) the Special Conditions of Contract; and
 - (f) the Procuring agency's Notification of Award.
3. In consideration of the payments to be made by the Procuring agency to the Supplier as hereinafter mentioned, the Supplier hereby covenants with the Procuring agency to provide the goods and services and to remedy defects therein in conformity in all respects with the provisions of the Contract
4. The Procuring agency hereby covenants to pay the Supplier in consideration of the provision of the goods and services and the remedying of defects therein, the Contract Price or such other sum as may become payable under the provisions of the contract at the times and in the manner prescribed by the contract.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with their respective laws the day and year first above written.

Signed, sealed, delivered by _____ the _____ (for the Procuring agency)

Signed, sealed, delivered by _____ the _____ (for the Supplier)

4. Performance Security Form

To: *[name of Procuring agency]*

WHEREAS *[name of Supplier]* (hereinafter called "the Supplier") has undertaken, in pursuance of Contract No. *[reference number of the contract]* dated _____ 19____ to supply *[description of goods and services]* (hereinafter called "the Contract").

AND WHEREAS it has been stipulated by you in the said Contract that the Supplier shall furnish you with a bank guarantee by a reputable bank for the sum specified therein as security for compliance with the Supplier's performance obligations in accordance with the Contract.

AND WHEREAS we have agreed to give the Supplier a guarantee:

THEREFORE WE hereby affirm that we are Guarantors and responsible to you, on behalf of the Supplier, up to a total of *[amount of the guarantee in words and figures]*, and we undertake to pay you, upon your first written demand declaring the Supplier to be in default under the Contract and without cavil or argument, any sum or sums within the limits of *[amount of guarantee]* as aforesaid, without your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

This guarantee is valid until the ____ day of _____ 19____.

Signature and seal of the Guarantors

[name of bank or financial institution]

[address]

[city]

5. Bank Guarantee for Advance Payment

To: *[name of Procuring agency]*

[name of Contract]

Gentlemen and/or Ladies:

In accordance with the payment provision included in the Special Conditions of Contract, which amends Clause 16 of the General Conditions of Contract to provide for advance payment, *[name and address of Supplier]* (hereinafter called "the Supplier") shall deposit with the Procuring agency a bank guarantee to guarantee its proper and faithful performance under the said Clause of the Contract in an amount of *[amount of guarantee in figures and words]*.

We, the *[bank or financial institution]*, as instructed by the Supplier, agree unconditionally and irrevocably to guarantee as primary obligator and not as surety merely, the payment to the Procuring agency on its first demand without whatsoever right of objection on our part and without its first claim to the Supplier, in the amount not exceeding *[amount of guarantee in figures and words]*.

We further agree that no change or addition to or other modification of the terms of the Contract to be performed thereunder or of any of the Contract documents which may be made between the Procuring agency and the Supplier, shall in any way release us from any liability under this guarantee, and we hereby waive notice of any such change, addition, or modification.

This guarantee shall remain valid and in full effect from the date of the advance payment received by the Supplier under the Contract until *[date]*.

Yours truly,

Signature and seal of the Guarantors

[name of bank or financial institution]

[address]

[date]

6. Manufacturer's Authorization Form

[See Clause 13.3 (a) of the Instructions to Bidders.]

To: *[name of the Procuring agency]*

WHEREAS *[name of the Manufacturer]* who are established and reputable manufacturers of *[name and/or description of the goods]* having factories at *[address of factory]*

do hereby authorize *[name and address of Agent]* to submit a bid, and subsequently negotiate and sign the Contract with you against IFB No. *[reference of the Invitation to Bid]* for the above goods manufactured by us.

We hereby extend our full guarantee and warranty as per Clause 15 of the General Conditions of Contract for the goods offered for supply by the above firm against this Invitation for Bids.

[signature for and on behalf of Manufacturer]

Note: This letter of authority should be on the letterhead of the Manufacturer and should be signed by a person competent and having the power of attorney to bind the Manufacturer. It should be included by the Bidder in its bid.

2017-2018

<i>S.N</i>	<i>DESCRIPTION & SPECIFICATION</i>	<i>TENTATIVE QUANTITY</i>
1	Electric Fans	200
2	LED Bulb	1300
3	Saver	900
4	Electric Motor	60
	TOTAL	

**Price Schedule of Furniture Fixture Items under
SSB & One Time Grant 2017-18**

S.#	Description	Rate	Qty	Amo
1	<p>Teacher Table / class room table W1200 x D600 x H750mm Front side covered All Frames Made: square steel tube 25mm X 25mm 1.2mm in Powder Coated Color Top: 18mm MDF Lamination Board Imported Drawer: two draws size: 20" x 16" x 5" channel patti best quality. With brass handle Covered with 1mm high standard polyvinyl chloride lining All Made of Top & Drawers Box MDF Lamination Board Imported 18mm thick. Others: legs are fitted with rubber plugs imported lockable nuts with built-in washer along with bolt will be supplied to fix the frame without any losing</p>			
2	<p>Dual Desk Size 900mm x 750mm x 980mm, Made of MS Steel 37.5mm, 1.2 mm SWG fine hardness Powder Coating, all bend and curve mould by Automatic machine equal size 37.5mm all frame with curve supporting pipe 18.75mm 45 degree, Seat supporting pipe 37.5mm. * Imported lockable nuts with built-in washer along with bolt will be supplied to fix the frame without any losing. All the open end of the pipe should be cover with the plastic cap. Bottom of the frame should be on plastic foot. * Imported 18mm MDF Top Size: 36"x16" (18mm thick) Front size: 36"x8" (18mm thick) Book Shelf Size: 10" x 36" (18mm thick) Seat Size: 10" x 36" (18mm thick) Back Size: 6" x 36" (18mm thick) Border cover of MDF imported lamination board</p>			
3	<p>Dual Desk Size 1200 mm x 750mm x 980mm Made of MS Steel Tube 37.5mm dia, 1.2mm SWG fine hardness Powder Coating, all bend and curve mould by automatic plant equalize 37.5mm (Bending accuracy +/- 1mm) with curve supporting pipe 18.75mm 45 degree, Seat supporting pipe 37.5mm imported lockable nuts with built-in washer along with bolt will be supplied to fix the frame without any losing. All the open end of the pipe should be cover with the plastic cap. Bottom of the frame should be on plastic foot Imported 18mm MDF Top Size: 48"x16" (18mm thick) Front size: 46"x8" (18mm thick) Book Shelf Size: 10" x 46" (18mm thick) Seat Size: 10" x 46" (18mm thick) Back Size: 6" x 46" (18mm thick) Border cover of MDF imported lamination Board</p>			

S.#	Discription	Rate	Qty	Am
4	Steel Almirah Over all sizes 18" X 34" X 18" deep. Material Description: All made of Steel Sheet. 22 SWG with four shelves five compartments single locking arrangement with metal handle and keyhole covers. Synthetic enamel paint, outside & inside Hammer spray paint.		200	
5	Office Chair with Arm (standard size) will be made of frame iron pipe of 31.8mm 1.2mm seat & back Pipe 17.75mm 1.2 SWG Seat & Back cushion with soft Resene and Black color beautiful look. Seat Size: 15 inch x 15-1/2 inch Seat Form: thick 2-1/2 inside wood frame. Back Size: 13-1/2 inch x 14 inch Back Form: thick 1 inch. Black Powder Coating Color		2000	

OFFICE OF THE DISTRICT EDUCATION OFFICER ELEMENTARY SECONDARY
& HIGHER SECONDARY HYDERABAD

SPECIFICATION OF ELECTRIC EQUIPMENT ITEMS FOR
TENDER UNDER ONE TIME GRANT 2017-2018

<i>S#</i>	<i>Description & Specification</i>	<i>Quantity</i>	<i>Rate</i>	<i>Amount</i>
1	<u>Ceiling Fan 56"</u> 70 volt with ending copper wire in good quality 100% lifetime guarantee	200		
2	<u>LED Bulb</u> 45 watt (220 volt) in good quality with Warranty.	900		
3	<u>Tube Light 36 watt</u> Along with pati Chowk starter in good quality	1300		
4	<u>Electric Solar Motor 140 watts</u> Superior quality 12 volts DC.	60		

1

BIDDING DOCUMENTS FOR PROCUREMENT UNDER (ONE
TIME GRANT FOR CAMPUS SCHOOLS) FOR THE YEAR 2017-18



SCHOOLS EDUCATION DEPARTMENT

DISTRICT HYDERABAD

TECHNICAL PROPOSAL

-
01. Furniture , Fixture
 02. Others (Electrical Equipments)

Sindh Public Procurement Regulatory
Authority

Bidding Documents

For

National Competitive Bidding

Pakistan

Procurement of Goods

PART ONE (FIXED)

- Instructions to Bidders (ITB)
- General Conditions of Contract (GCC)

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**OFFICE OF THE DISTRICT EDUCATION OFFICER ELEMENTARY /
SECONDARY & HIGHER SECONDARY (HYDERABAD) (Sindh)**

No: DEO/E.S.H.S/BDN/-(ADMN) 492 OF 2017-18. Dated 16-3-2018

**BIDDING DOCUMENTS FOR PROCUREMENT OF FURNITURE FIXTURE
AND OTHER ITEMS FROM ONE TIME GRANT AND SPORTS ITEMS,
STATIONARY, LIBRARY & LABORATORY AND IN CLASS
MATERIAL, UNDER SCHOOL SPECIFIC BUDGET 2017-18.**

Cost of Tender Documents	Rs:- 1000/= One Thousand only Non-refundable
Tender Selling Date	From the date of advertisement up to 09-04-2018 ,on 12:00 P:M
Tender Submission Date and Time	09-04-2018 @ 12:00 Noon.
Tender Submission Place	District Education Officer, Elementary / Secondary & Higher Secondary Hyderabad
Tender Opening Date and Time	09 th April 2018 at 01:00 P.M
Tender Opening Place	District Education Officer, Elementary / Secondary & Higher Secondary Hyderabad.

01- INSTRUCTIONS FOR PREPARATION OF BID

- 01.01 Bidder are required to comply with all the clauses mention in the Terms and conditions of the bid documents and any deviation will for expel bid them from competing in the Tender
- 01.02 The quoted rates should be in Pak Rupees. Bid shall be valid for 60 days from the date of opening of bid. The bid shall be inclusive of the all applicable duties and taxes/ transportations etc, and all other expenses on free delivery to consignee's and at the school institutions as enclosed list throughout District.
- 01.03 Quoted price shall be in figures and words both, if discrepancies between two, prices quoted in words shall prevail
- 01.04 The bidders shall sign a rate contract for whole year 2017-18, ended on 30th June 2018. However order shall be placed by the school/ institutions as per their specific budget and policy of Education Department, Government of Sindh Karachi.
- 01.05 The Tender shall be submitted with all documents and sealed envelopes. Envelops must contain tender inquiry No. on the top. The name of bidder should be affixed on the face of the envelope on the left side. The bidder should prepare the tender in form of Technical and Financial proposals separately in accordance with rule 46 (2) SPPRA rule 2010, amended 2013. The envelope should be marked Technical Proposals and Financial Proposals in Bold and legible letters to avoid confusion. Envelops should be sealed and addressed to the Chairman District Procurement Committee, District HYDERABAD and submitted in tender box on the scheduled date and time
- 01.06 Any alteration / correction must be initiated and each page is to be signed and stamp at the bottom

- 01.07 The Schedule is prepared with the generic name however the bidder may also mention the brand name against the generic name
- 01.08 1 items have to be quoted duly filled stamped and signed by the authorized bidder

Note: - No tender will be accepted after closing of the Tender Box, what so ever reason may be.

02-Technical proposal should have the following documents

- 02-01 Original tender receipt
- 02-02 Photocopy of pay Order / demand draft of earnest money in which should not be readable otherwise the bid ignored.
- 02-03 NTN / Income Certificate
- 02-04 Professional Tax Certificate
- 02-05 GST Registration Certificate, if applicable
- 02-06 SRB Sindh Revenue Board
- 02-07 Bidder should submit documentary evidence that can perform over all business of more than / equal to Rs:-50.00 Million, which is mandatory requirement otherwise bid will be rejected

03-Financial proposals should have the following documents

- 03-01 Original pay order / Bank draft of earnest money
- 03-02 Original copy bid offer with quoted price
- 03-03 Only those items financially offer will be announced / considered which are technically qualified by the formulary committee. If any firm was to give the separate item wise financial bid, they are advice to give separate item wise sealed envelope (s) of every item and should mention the name item and tender Sr. No. on the front in the bold and legible letter to avoid the confusion. Else the financial proposal envelopes will be opened on qualified items basis and it will not be challenged by the suppliers / contractors to open the financial proposals of the Dis-qualified items.
- 03-04 In case the rates of two or more bidders found equal, all will be accepted on equal sharing basis.

04 TERMS AND CONDITIONS OF CONTRACT

- 04-01 The Successful bidder shall submitted 5% of contract amount as performance security in shape of Call deposit or in payment order.
- 04-02 The Successful bidder shall sign the **District Level Rate Contract agreement** with the Department of Education on Judicial Stamp paper of Rs: - 100/- as per approved format and may get supply orders from all education institution of District Hyderabad.
- 04-03 The Rate Contractor, shall affix 0.30% stamp duty. The Income Tax GST or any other payable tax shall be deducted from the bills of Contractors / suppliers
- 04-04 If the contractor / supplier requires Tax exemption facility regarding non deduction of advance income tax,the exemption certificate issued by the concerned authority must be attached and on C.I.F basis a copy of entry and Tax paid Challan copy should be attached with the bill

- 04-05 The Supplies shall be in commercial pack delivered at the school institutions throughout District Hyderabad by the authorized representative of the Firm at the risk and cost of the suppliers. Any breakage or shortage of the stock will be recovered from the supplier

05- DELIVERY

- 05-01 The required stores or required in 30 calendar days

06- LIQUIDATED DAMAGES

- 06-01 The Liquidated / Damage in the event of completion beyond the given schedule, shall be 0.1% each day of delay from the targeted period

07- REDRESSAL

- 07-01 Redressal of grievances and settlement of dispute will be as per SSPRA Rule 2010, amended 2013

08- UNDERTAKING ON RS:-100/- ON JUDICIAL STAMP PAPER

- 08.1 I / we read / understand the specified in the tender inquiry and undertake:-
- 08.02 That I / we will remain bound to supply any item as an additional quantity at the same rate on which said item I / we have supplied during the contract period
- 08.03 That I / we agree whether our tender for total out tender accepted for total/ partial or enhanced quantity for all or any single item
- 08.04 I / we also agree to supply and accept the said item at the rate for the supply of Contracted within the stipulated period shown in the contract
- 08.05 I / we understand and ensure for the supply of quality goods. I / we also agree to supply of 100% additional quantity without any additional charges, If the supplies / part of the supplies declared sub standard
- 08.06 I / we undertake that if any of the information submitted in accordance to this Tender inquiry found incorrect, our contract may be cancelled at any stage on our cost and risk
- 08.07 I / we undertake to deposit the goods testing fees per item to the District Level Committee, the said fees will be deposited directly to POL/CDL, if the assignment given to the said committee
- 08.09 I / we undertake that / I / we will replace the goods
- 08.10 I / we undertake that I / w have never been black listed
- 08.11 I / we also agree supply the 100% additional quantity without any additional charges
- 08.12 The Bidder also to provide the Technical specification and broacher of the Each Item
- 08.13 The DDO / Bidder after passing out the bills, the payment is reserved in shape of pay order or bank draft, till the delivery is over.

TERMS AND CONDITIONS ACCEPTANCE CERTIFICATE

I / we M/s _____
is hereby confirmed that we have carefully read all terms and conditions of the tender and also agreed to abide SPPRA-2010 amended 2013 for the procurements of Furniture & Fixture / Goods etc. during the validity of the tender

Signature of Vendor _____

Name of Authorized Person _____

Designation _____

Seal and Address _____

Telephone No. _____ Fax No. _____ Email Address _____

Witness

01. Name in Full _____ Signature _____

02. Name in Full _____ Signature _____

Bidder should submit documentary evidence that can perform overall business of more than / equal to Rs. 100.00 Million which is a mandatory requirement. Otherwise Bid will be rejected stat away and will not be technically evaluated.

Bid will be valid up to June 2018, from the date of opening for technical and financial evaluation. The bidders shall quote the prices as contract rate basis for 2017-18 inclusive of the all applicable duties and Taxes / transportation etc. and all other expenses on free delivery to consignee's end at the Education Department institutions throughout Sindh Province price should be quoted in figures and words both as per sample pro forma given below falling which the offer will be ignored.

Delivery Period 45 Days

Validity

01 General Conditions and instructions

I.1

1.2: The Tender shall be submitted with all documents and sealed envelopes. Envelops must contain tender inquiry No. on the top. The name of bidder should be affixed on the face of the envelope on the left side. The bidder should prepare the tender in form of Technical and Financial proposals separately in accordance with rule 46 (2) SPP rule 2010. The envelope should be marked Technical Proposals and Financial Proposals in Bold and legible letters to avoid confusion. Envelops should be sealed and addressed to the Chairman Central Procurement Committee. Education Department Government of Sindh Karachi and inserted in tender box on the scheduled date & time

I.

1.4.

1.5 the tendered rate should be inclusive of all applicable taxes to federal and provincial Government or local bodies and will be deducted from the bill of the contractor / suppliers.

1.6 All the (applicable) Government taxes (income tax / 0.30% stamp duty of the value of the contract amount will be deducted from the bills of contractors / suppliers.

1.7 if the contractor / supplier requires tax exemption facility regarding non-deduction of advance income tax. The exemption certificate issued by the concerned authority must be attached and on C.I.F bases a copy of entry and tax paid challan copy should be attached with the bill.

1.8 The item have to be quoted pro forma given above: duly filled stamped and signed by the authorized bidder. On those items shall be typed on pro forma/ separate letter head (as per serial of pro forma) for which the rates are to be quoted. Any alteration/ correction must be initialed and each page is to be signed and stamp at the bottom.

1.9 schedule is prepared with the generic name: however the bidder may also mention the brand name against the generic name.

1.10 The supplier should be commercial pack delivered at the school institution throughout Sindh provincial by the authorized representative of the firm at the risk and cost of the suppliers any breakage or shortage of stock will be covered from the supplier.

02. **SPECIAL CONDITIONS**

2.1 stores are required as early as possible. The bidder may however give their short guaranteed delivery period not be more than one month from the date of issue of supply order. By which the supply will be completed positively. The liquidated / damage in the event of completion beyond the given schedule shall be 0.1% each day of delay from the targeted period.

2.2 The bidders shall quote their firm and final price both in figure and in words on free delivery basis to all over in Sindh.

2.3 The successful bidder shall sign the **Central Rate Contract Agreement** with the department of education on judicial stamp paper of Rs. 100/- as per approved format and may gate supply orders from all education institution of Sindh province.

2.4 only items approved by the committee will be considered by the district procurement committee.

2.5 Only those items financially offer will be announced/ considered which were technically qualify by the formulary committee. If any firm was to give the separate item wise financial bid they are advice to give sap rate item vise sealed envelope (s) of every items and should mention the name of item and tender serial no on the front in bold and legible letters to avoid the confusion. Else the financial proposal envelops will be opened on qualified items bases and it will not be challenged by the suppliers/ contractors to open the financial proposal of the disqualified items.

2.6 In case; the rates of two or more bidders found equal, all will be accepted on equal sharing bases.

03. **PURCHASERS RIGHT TO ACCEPT ANY BID AND REJECT ANY OR ALL BIDS.**

The District procurement committee reserves the right to approve / drop any item or scrap / cancel the tender as per relevant rules of SPPRA 2010.

04. **PERFORMANCE SECURITY.**

The successful bidders will have to deposit the requisite security to the concerned school / institute in the shape of pay order/ demand draft @ 02% of value of the orders awarded to them from any institute / school. The same will be released after successful completion of stores against purchase orders (s) issued during the financial year 2017-18.

**SPECIMEN FOR AUTHORIZATION LETTER BY MANUFACTURER / IMPORTER FOR THEIR
DISTRIBUTER**

I / we M/s _____ hereby authorize

M/s _____ Address _____ as

our authorized Distributor, Education Department, District Hyderabad,

We give undertaking that if there is any sub-standard spurious, counterfeit, misbranded or contaminated and short supply of item (s) by our Distributor, we will be responsible for the same, we also undertake that we have read and understood the terms and conditions of the tender enquiry

Signature of Manufacturer / Importer _____

Name and Designation _____

Address _____

Note:- All the above said instruction must be read carefully for compliance: else the offer will be ignored

Department reserves the right to ask and verify any document from the participants related with manufacturer / importer of item, to assess the quality

Part One - Section I.
Instructions to Bidders

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Instructions to Bidders

A. Introduction

1. Source of Funds

- 1.1 The Procuring agency has received /applied for loan/grant/federal/provincial/local government funds from the source(s) indicated in the bidding data in various currencies towards the cost of the project /schemes specified in the bidding data and it is intended that part of the proceeds of this loan/grant/funds/ will be applied to eligible payments under the contract for which these bidding documents are issued.
- 1.2 Payment by the Fund will be made only at the request of the Procuring agency and upon approval by the Government of Sindh, and in case of a project will be subject in all respect to the terms and conditions of the agreement. The Project Agreement prohibits a withdrawal from the allocated fund account for the purpose of any payment to persons or entities, or for any import of goods, if such payment or import, to the knowledge of the Federal Government/ Sindh Government, is prohibited by a decision of the United Nations Security Council taken under Chapter VII of the Charter of the United Nations. No party other than the Procuring agency shall derive any rights from the Project Agreement or have any claim to the allocated fund proceeds.

2. Eligible Bidders

- 2.1 This Invitation for Bids is open to all suppliers from eligible source as defined in the SPP Rules, 2009 and its Bidding Documents except as provided hereinafter.
- 2.2 Bidders should not be associated, or have been associated in the past, directly or indirectly, with a firm or any of its affiliates which have been engaged by the Procuring agency to provide consulting services for the preparation of the design, specifications, and other documents to be used for the procurement of the goods to be purchased under this Invitation for Bids.
- 2.3 Government-owned enterprises in the Province of Sindh may participate only if they are legally and financially autonomous, if they operate under commercial law, and if they are not a dependent agency of the Government of Sindh.
- 2.4 Bidders shall not be eligible to bid if they are under a declaration of ineligibility for corrupt and fraudulent practices issued by the

- any government organization in accordance with sub clause 34.1.
3. Eligible Goods and Services
- 3.1 All goods and related services to be supplied under the contract shall have their origin in eligible source countries, defined in the SPP Rules, 2009 and its Bidding Documents, and all expenditures made under the contract will be limited to such goods and services.
- 3.2 For purposes of this clause, "origin" means the place where the goods are mined, grown, or produced, or the place from which the related services are supplied. Goods are produced when, through manufacturing, processing, or substantial and major assembly of components, a commercially-recognized product results that is substantially different in basic characteristics or in purpose or utility from its components.
- 3.3 The origin of goods and services is distinct from the nationality of the Bidder.
4. Cost of Bidding
- 4.1 The Bidder shall bear all costs associated with the preparation and submission of its bid, and the Procuring agency named in the Bid Data Sheet, hereinafter referred to as "the Procuring agency," will in no case be responsible or liable for those costs, regardless of the conduct or outcome of the bidding process.

B. The Bidding Documents

5. Content of Bidding Documents
- 5.1 the bidding documents include:
- (a) Instructions to Bidders (ITB)
 - (b) Bid Data Sheet
 - (c) General Conditions of Contract (GCC)
 - (d) Special Conditions of Contract (SCC)
 - (e) Schedule of Requirements
 - (f) Technical Specifications
 - (g) Bid Form and Price Schedules
 - (h) Bid Security Form
 - (i) Contract Form
 - (j) Performance Security Form
 - (k) Manufacturer's Authorization Form
- 5.2 The Bidder is expected to examine all instructions, forms, terms, and specifications in the bidding documents. Failure to furnish all information required by the bidding documents or to submit a bid not substantially responsive to the bidding documents in every respect will be at the Bidder's risk and may result in the

- rejection of its bid.
6. Clarification of Bidding Documents 6.1 A interested Bidder requiring any clarification of the bidding documents may notify the Procuring agency in writing. The Procuring agency will respond in writing to any request for clarification of the bidding documents which it receives no later than three working days prior to the deadline for the submission of bids prescribed in the Bid Data Sheet. Written copies of the Procuring agency's response (including an explanation of the query but without identifying the source of inquiry) will be sent to all interested bidders that have received the bidding documents.
7. Amendment of Bidding Documents 7.1 At any time prior to the deadline for submission of bids, the Procuring agency, for any reason, whether at its own initiative or in response to a clarification requested by a interested Bidder, may modify the bidding documents by amendment.
- 7.2 All interested bidders that have received the bidding documents will be notified of the amendment in writing, and will be binding on them.
- 7.3 In order to allow interested bidders reasonable time in which to take the amendment into account in preparing their bids, the Procuring agency, at its discretion, may extend the deadline for the submission of bids.

C. Preparation of Bids

8. Language of Bid 8.1 The bid prepared by the Bidder, as well as all correspondence and documents relating to the bid-exchanged by the Bidder and the Procuring agency shall be written in the language specified in the Bid Data Sheet. Supporting documents and printed literature furnished by the Bidder may be in another language provided they are accompanied by an accurate translation of the relevant passages in the language specified in the Bid Data Sheet, in which case, for purposes of interpretation of the Bid, the translation shall govern.
9. Documents Comprising the Bid 9.1 The bid prepared by the Bidder, shall comprise the following components:
- (a) a Bid Form and a Price Schedule completed in accordance with ITB Clauses 10, 11, and 12;
 - (b) documentary evidence established in accordance with ITB

Clause 13 that the Bidder is eligible to bid and is qualified to perform the contract if its bid is accepted;

- (c) documentary evidence established in accordance with ITB Clause 14 that the goods and ancillary services to be supplied by the Bidder are eligible goods and services and conform to the bidding documents; and
- (d) bid security furnished in accordance with ITB Clause 15.

10. Bid Form

- 10.1 The Bidder shall complete the Bid Form and the appropriate Price Schedule furnished in the bidding documents, indicating the goods to be supplied, a brief description of the goods, their country of origin, quantity, and prices.

11. Bid Prices

- 11.1 The Bidder shall indicate on the appropriate Price Schedule the unit prices (where applicable) and total bid price of the goods it proposes to supply under the contract.
- 11.2 Prices indicated on the Price Schedule shall be delivered duty paid (DDP) prices. The price of other (incidental) services, if any, listed in the Bid Data Sheet will be entered separately.
- 11.3 The Bidder's separation of price components in accordance with ITB Clause 11.2 above will be solely for the purpose of facilitating the comparison of bids by the Procuring agency and will not in any way limit the Procuring agency's right to contract on any of the terms offered.
- 11.5 Prices quoted by the Bidder shall be fixed during the Bidder's performance of the contract and not subject to variation on any account, unless otherwise specified in the Bid Data Sheet. A bid submitted with an adjustable price quotation will be treated as nonresponsive and will be rejected, pursuant to ITB Clause 24. If, however, in accordance with the Bid Data Sheet, prices quoted by the Bidder shall be subject to adjustment during the performance of the contract, a bid submitted with a fixed price quotation will not be rejected, but the price adjustment would be treated as zero.

12. Bid Currencies

- 12.1 Prices shall be quoted in Pak Rupees unless otherwise specified in the Bid Data Sheet.

13. Documents Establishing Bidder's

- 13.1 Pursuant to ITB Clause 9, the Bidder shall furnish, as part of its bid, documents establishing the Bidder's eligibility to bid and its qualifications to perform the contract if its bid is accepted.

Eligibility and Qualification

- 13.2 The documentary evidence of the Bidder's eligibility to bid shall establish to the Procuring agency's satisfaction that the Bidder, at the time of submission of its bid, is from an eligible country as defined under ITB Clause 2.
- 13.3 The documentary evidence of the Bidder's qualifications to perform the contract if its bid is accepted shall establish to the Procuring agency's satisfaction:
- (a) that, in the case of a Bidder offering to supply goods under the contract which the Bidder did not manufacture or otherwise produce, the Bidder has been duly authorized by the goods' Manufacturer or producer to supply the goods in the Procuring agency's country;
 - (b) that the Bidder has the financial, technical, and production capability necessary to perform the contract;
 - (c) that, in the case of a Bidder not doing business within the Procuring agency's country, the Bidder is or will be (if awarded the contract) represented by an Agent in that country equipped, and able to carry out the Supplier's maintenance, repair, and spare parts-stocking obligations prescribed in the Conditions of Contract and/or Technical Specifications; and
 - (d) that the Bidder meets the qualification criteria listed in the Bid Data Sheet.

14. Documents Establishing Goods' Eligibility and Conformity to Bidding Documents

- 14.1 Pursuant to ITB Clause 9, the Bidder shall furnish, as part of its bid, documents establishing the eligibility and conformity to the bidding documents of all goods and services which the Bidder proposes to supply under the contract.
- 14.2 The documentary evidence of the eligibility of the goods and services shall consist of a statement in the Price Schedule of the country of origin of the goods and services offered which shall be confirmed by a certificate of origin issued at the time of shipment.
- 14.3 The documentary evidence of conformity of the goods and services to the bidding documents may be in the form of literature, drawings, and data, and shall consist of:
- (a) a detailed description of the essential technical and

performance characteristics of the goods;

- (b) a list giving full particulars, including available sources and current prices of spare parts, special tools, etc., necessary for the proper and continuing functioning of the goods for a period to be specified in the Bid Data Sheet, following commencement of the use of the goods by the Procuring agency; and
- (c) an item-by-item commentary on the Procuring agency's Technical Specifications demonstrating substantial responsiveness of the goods and services to those specifications, or a statement of deviations and exceptions to the provisions of the Technical Specifications.

14.4 For purposes of the commentary to be furnished pursuant to ITB Clause 14.3(c) above, the Bidder shall note that standards for workmanship, material, and equipment, as well as references to brand names or catalogue numbers designated by the Procuring agency in its Technical Specifications, are intended to be descriptive only and not restrictive. The Bidder may substitute alternative standards, brand names, and/or catalogue numbers in its bid, provided that it demonstrates to the Procuring agency's satisfaction that the substitutions ensure substantial equivalence to those designated in the Technical Specifications.

15. Bid Security

15.1 Pursuant to ITB Clause 9, the Bidder shall furnish, as part of its bid, a bid security in the amount specified in the Bid Data Sheet.

15.2 The bid security is required to protect the Procuring agency against the risk of Bidder's conduct which would warrant the security's forfeiture, pursuant to ITB Clause 15.7.

15.3 The bid security shall be in Pak. Rupees and shall be in one of the following forms:

- (a) a bank guarantee or an irrevocable letter of credit issued by a reputable bank located in the Procuring agency's country, in the form provided in the bidding documents or another form acceptable to the Procuring agency and valid for thirty (30) days beyond the validity of the bid; or
- (b) irrevocable encashable on-demand Bank call-deposit.

15.4 Any bid not secured in accordance with ITB Clauses 15.1 and 15.3 will be rejected by the Procuring agency as nonresponsive, pursuant to ITB Clause 24.

- 15.5 Unsuccessful bidders' bid security will be discharged or returned as promptly as possible but not later than thirty (30) days after the expiration of the period of bid validity prescribed by the Procuring agency pursuant to ITB Clause 16.
- 15.6 The successful Bidder's bid security will be discharged upon the Bidder signing the contract, pursuant to ITB Clause 32, and furnishing the performance security, pursuant to ITB Clause 33.
- 15.7 The bid security may be forfeited:
- (a) if a Bidder withdraws its bid during the period of bid validity specified by the Bidder on the Bid Form; or
 - (b) in the case of a successful Bidder, if the Bidder fails:
 - (i) to sign the contract in accordance with ITB Clause 32;
 - or
 - (ii) to furnish performance security in accordance with ITB Clause 33.
16. Period of Validity of Bids
- 16.1 Bids shall remain valid for the period specified in the Bid Data Sheet after the date of bid opening prescribed by the Procuring agency, pursuant to ITB Clause 19. A bid valid for a shorter period shall be rejected by the Procuring agency as nonresponsive.
- 16.2 In exceptional circumstances, the Procuring agency may solicit the Bidder's consent to an extension of the period of validity. The request and the responses thereto shall be made in writing. The bid security provided under ITB Clause 15 shall also be suitably extended. A Bidder may refuse the request without forfeiting its bid security. A Bidder granting the request will not be required nor permitted to modify its bid, except as provided in the bidding document.
17. Format and Signing of Bid
- 17.1 The Bidder shall prepare an original and the number of copies of the bid indicated in the Bid Data Sheet, clearly marking each "ORIGINAL BID" and "COPY OF BID," as appropriate. In the event of any discrepancy between them, the original shall govern.
- 17.2 The original and the copy or copies of the bid shall be typed or written in indelible ink and shall be signed by the Bidder or a

15.5 Unsuccessful bidders' bid security will be discharged or returned as promptly as possible but not later than thirty (30) days after the expiration of the period of bid validity prescribed by the Procuring agency pursuant to ITB Clause 16.

15.6 The successful Bidder's bid security will be discharged upon the Bidder signing the contract, pursuant to ITB Clause 32, and furnishing the performance security, pursuant to ITB Clause 33.

15.7 The bid security may be forfeited:

(a) if a Bidder withdraws its bid during the period of bid validity specified by the Bidder on the Bid Form; or

(b) in the case of a successful Bidder, if the Bidder fails:

(i) to sign the contract in accordance with ITB Clause 32;

or,

(ii) to furnish performance security in accordance with ITB Clause 33.

**16. Period of
Validity of
Bids**

16.1 Bids shall remain valid for the period specified in the Bid Data Sheet after the date of bid opening prescribed by the Procuring agency, pursuant to ITB Clause 19. A bid valid for a shorter period shall be rejected by the Procuring agency as nonresponsive.

16.2 In exceptional circumstances, the Procuring agency may solicit the Bidder's consent to an extension of the period of validity. The request and the responses thereto shall be made in writing. The bid security provided under ITB Clause 15 shall also be suitably extended. A Bidder may refuse the request without forfeiting its bid security. A Bidder granting the request will not be required nor permitted to modify its bid, except as provided in the bidding document.

**17. Format and
Signing of Bid**

17.1 The Bidder shall prepare an original and the number of copies of the bid indicated in the Bid Data Sheet, clearly marking each "ORIGINAL BID" and "COPY OF BID," as appropriate. In the event of any discrepancy between them, the original shall govern.

17.2 The original and the copy or copies of the bid shall be typed or written in indelible ink and shall be signed by the Bidder or a

person or persons duly authorized to bind the Bidder to the contract. All pages of the bid, except for un-amended printed literature, shall be initialed by the person or persons signing the bid.

17.3 Any interlineations, erasures, or overwriting shall be valid only if they are initialed by the person or persons signing the bid.

17.4 The Bidder shall furnish information as described in the Form of Bid on commissions or gratuities, if any, paid or to be paid to agents relating to this Bid, and to contract execution if the Bidder is awarded the contract.

D. Submission of Bids

18. Sealing and Marking of Bids

18.1 The Bidder shall seal the original and each copy of the bid in separate envelopes, duly marking the envelopes as "ORIGINAL" and "COPY." The envelopes shall then be sealed in an outer envelope.

18.2 The inner and outer envelopes shall:

- (a) be addressed to the Procuring agency at the address given in the Bid Data Sheet; and
- (b) bear the Project name indicated in the Bid Data Sheet, the Invitation for Bids (IFB) title and number indicated in the Bid Data Sheet, and a statement: "DO NOT OPEN BEFORE," to be completed with the time and the date specified in the Bid Data Sheet, pursuant to ITB Clause 2.2.

18.3 The inner envelopes shall also indicate the name and address of the Bidder to enable the bid to be returned unopened in case it is declared "late".

18.4 If the outer envelope is not sealed and marked as required by ITB Clause 18.2, the Procuring agency will assume no responsibility for the bid's misplacement or premature opening.

19. Deadline for Submission of Bids

19.1 Bids must be received by the Procuring agency at the address specified under ITB Clause 18.2 no later than the time and date specified in the Bid Data Sheet.

19.2 The Procuring agency may, at its discretion, extend this deadline for the submission of bids by amending the bidding documents in accordance with ITB Clause 7, in which case all rights and

obligations of the Procuring agency and bidders previously subject to the deadline will thereafter be subject to the deadline as extended.

20. Late Bids

20.1 Any bid received by the Procuring agency after the deadline for submission of bids prescribed by the Procuring agency pursuant to ITB Clause 19 will be rejected and returned unopened to the Bidder.

21. Modification and Withdrawal of Bids

21.1 The Bidder may modify or withdraw its bid after the bid's submission, provided that written notice of the modification, including substitution or withdrawal of the bids, is received by the Procuring agency prior to the deadline prescribed for submission of bids.

21.2 The Bidder's modification or withdrawal notice shall be prepared, sealed, marked, and dispatched in accordance with the provisions of ITB Clause 18. by a signed confirmation copy, postmarked not later than the deadline for submission of bids.

21.3 No bid may be modified after the deadline for submission of bids.

21.4 No bid may be withdrawn in the interval between the deadline for submission of bids and the expiration of the period of bid validity specified by the Bidder on the Bid Form. Withdrawal of a bid during this interval may result in the Bidder's forfeiture of its bid security, pursuant to the ITB Clause 15.7.

E. Opening and Evaluation of Bids**22. Opening of Bids by the Procuring agency**

22.1 The Procuring agency will open all bids in the presence of bidders' representatives who choose to attend, at the time, on the date, and at the place specified in the Bid Data Sheet. The bidders' representatives who are present shall sign a register evidencing their attendance.

22.2 The bidders' names, bid modifications or withdrawals, bid prices, discounts, and the presence or absence of requisite bid security and such other details as the Procuring agency, at its discretion, may consider appropriate, will be announced at the opening. No bid shall be rejected at bid opening, except for late bids, which shall be returned unopened to the Bidder pursuant to ITB Clause 20.

- 22.3 Bids (and modifications sent pursuant to ITB Clause 21.2) that are not opened and read out at bid opening shall not be considered further for evaluation, irrespective of the circumstances. Withdrawn bids will be returned unopened to the bidders.
- 22.4 The Procuring agency will prepare minutes of the bid opening.
- 23. Clarification of Bids**
- 23.1 During evaluation of the bids, the Procuring agency may, at its discretion, ask the Bidder for a clarification of its bid. The request for clarification and the response shall be in writing, and no change in the prices or substance of the bid shall be sought, offered, or permitted.
- 24. Preliminary Examination**
- 24.1 The Procuring agency will examine the bids to determine whether they are complete, whether any computational errors have been made, whether required sureties have been furnished, whether the documents have been properly signed, and whether the bids are generally in order.
- 24.2 Arithmetical errors will be rectified on the following basis. If there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail, and the total price shall be corrected. If the Supplier does not accept the correction of the errors, its bid will be rejected, and its bid security may be forfeited. If there is a discrepancy between words and figures, the amount in words will prevail.
- 24.3 The Procuring agency may waive any minor informality, nonconformity, or irregularity in a bid which does not constitute a material deviation, provided such waiver does not prejudice or affect the relative ranking of any Bidder.
- 24.4 Prior to the detailed evaluation, pursuant to ITB Clause 25 the Procuring agency will determine the substantial responsiveness of each bid to the bidding documents. For purposes of these Clauses, a substantially responsive bid is one which conforms to all the terms and conditions of the bidding documents without material deviations. Deviations from, or objections or reservations to critical provisions, such as those concerning Bid Security (ITB Clause 15), Applicable Law (GCC Clause 30), and Taxes and Duties (GCC Clause 32), will be deemed to be a material deviation. The Procuring agency's determination of a bid's responsiveness is to be based on the contents of the bid itself without recourse to extrinsic evidence.

- 24.5 If a bid is not substantially responsive, it will be rejected by the Procuring agency and may not subsequently be made responsive by the Bidder by correction of the nonconformity.
- 25. Evaluation and Comparison of Bids**
- 25.1 The Procuring agency will evaluate and compare the bids which have been determined to be substantially responsive, pursuant to ITB Clause 24.
- 25.2 The Procuring agency's evaluation of a bid will be on delivered duty paid (DDP) price inclusive of prevailing duties and will exclude any allowance for price adjustment during the period of execution of the contract, if provided in the bid.
- 25.3 The Procuring agency's evaluation of a bid will take into account, in addition to the bid price quoted in accordance with ITB Clause 11.2, one or more of the following factors as specified in the Bid Data Sheet, and quantified in ITB Clause 25.4:
- (a) incidental costs
 - (b) delivery schedule offered in the bid;
 - (c) deviations in payment schedule from that specified in the Special Conditions of Contract;
 - (d) the cost of components, mandatory spare parts, and service;
 - (e) the availability Procuring agency of spare parts and after-sales services for the equipment offered in the bid;
 - (f) the projected operating and maintenance costs during the life of the equipment;
 - (g) the performance and productivity of the equipment offered; and/or
 - (h) other specific criteria indicated in the Bid Data Sheet and/or in the Technical Specifications.
- 25.4 For factors retained in the Bid Data Sheet pursuant to ITB 25.3, one or more of the following quantification methods will be applied, as detailed in the Bid Data Sheet:
- (c) Incidental costs provided by the bidder will be added by Procuring agency to the delivered duty paid (DDP) price at

the final destination.

(b) *Delivery schedule.*

(i) The Procuring agency requires that the goods under the Invitation for Bids shall be delivered at the time specified in the Schedule of Requirements which will be treated as the base, a delivery "adjustment" will be calculated for bids by applying a percentage, specified in the Bid Data Sheet, of the DDP price for each week of delay beyond the base, and this will be added to the bid price for evaluation. No credit shall be given to early delivery.

or

(ii) The goods covered under this invitation are required to be delivered (shipped) within an acceptable range of weeks specified in the Schedule of Requirement. No credit will be given to earlier deliveries, and bids offering delivery beyond this range will be treated as nonresponsive. Within this acceptable range, an adjustment per week, as specified in the Bid Data Sheet, will be added for evaluation to the bid price of bids offering deliveries later than the earliest delivery period specified in the Schedule of Requirements.

or

(iii) The goods covered under this invitation are required to be delivered in partial shipments, as specified in the Schedule of Requirements. Bids offering deliveries earlier or later than the specified deliveries will be adjusted in the evaluation by adding to the bid price a factor equal to a percentage, specified in the Bid Data Sheet, of DDP price per week of variation from the specified delivery schedule.

(c) *Deviation in payment schedule.*

(i) Bidders shall state their bid price for the payment schedule outlined in the SCC. Bids will be evaluated on the basis of this base price. Bidders are, however, permitted to state an alternative payment schedule and indicate the reduction in bid price they wish to offer for such alternative payment schedule. The Procuring agency may consider the alternative payment schedule offered by the selected Bidder.

or

(ii) The SCC stipulates the payment schedule offered by

the Procuring agency. If a bid deviates from the schedule and if such deviation is considered acceptable to the Procuring agency, the bid will be evaluated by calculating interest earned for any earlier payments involved in the terms outlined in the bid as compared with those stipulated in this invitation, at the rate per annum specified in the Bid Data Sheet.

(d) *Cost of spare parts.*

- (i) The list of items and quantities of major assemblies, components, and selected spare parts, likely to be required during the initial period of operation specified in the Bid Data Sheet, is annexed to the Technical Specifications. The total cost of these items, at the unit prices quoted in each bid, will be added to the bid price.

or

- (ii) The Procuring agency will draw up a list of high-usage and high-value items of components and spare parts, along with estimated quantities of usage in the initial period of operation specified in the Bid Data Sheet. The total cost of these items and quantities will be computed from spare parts unit prices submitted by the Bidder and added to the bid price.

or

- (iii) The Procuring agency will estimate the cost of spare parts usage in the initial period of operation specified in the Bid Data Sheet, based on information furnished by each Bidder, as well as on past experience of the Procuring agency or other procuring agencies in similar situations. Such costs shall be added to the bid price for evaluation.

(c) *Spare parts and after sales service facilities in the Procuring agency's country.*

The cost to the Procuring agency of establishing the minimum service facilities and parts inventories, as outlined in the Bid Data Sheet or elsewhere in the bidding documents, if quoted separately, shall be added to the bid price.

(f) *Operating and maintenance costs.*

Since the operating and maintenance costs of the goods under procurement form a major part of the life cycle cost of the equipment, these costs will be evaluated in accordance with the criteria specified in the Bid Data Sheet or in the Technical Specifications.

(g) *Performance and productivity of the equipment.*

- (i) Bidders shall state the guaranteed performance or efficiency in response to the Technical Specification. For each drop in the performance or efficiency below the norm of 100, an adjustment for an amount specified in the Bid Data Sheet will be added to the bid price, representing the capitalized cost of additional operating costs over the life of the plant, using the methodology specified in the Bid Data Sheet or in the Technical Specifications.

or

- (ii) Goods offered shall have a minimum productivity specified under the relevant provision in the Technical Specifications to be considered responsive. Evaluation shall be based on the cost per unit of the actual productivity of goods offered in the bid, and adjustment will be added to the bid price using the methodology specified in the Bid Data Sheet or in the Technical Specifications.

(h) *Specific additional criteria indicated in the Bid Data Sheet and/or in the Technical Specifications.*

The relevant evaluation method shall be detailed in the Bid Data Sheet and/or in the Technical Specifications.

Alternative

25.4 Merit Point System:

The following merit point system for weighing evaluation factors can be applied if none of the evaluation methods listed in 25.4 above has been retained in the Bid Data Sheet. The number of points allocated to each factor shall be specified in the Bid Data Sheet.

[In the Bid Data Sheet, choose from the range of]

Evaluated price of the goods	60 to 90
Cost of common list spare parts	0 to 20
Technical features, and maintenance and operating costs	0 to 20
Availability of service and spare parts	0 to 20
Standardization	0 to 20
Total	100

The bid scoring the highest number of points will be deemed to be the lowest evaluated bid.

26. **Contacting the Procuring agency**
- 26.1 Subject to ITB Clause 23, no Bidder shall contact the Procuring agency on any matter relating to its bid, from the time of the bid opening to the time the contract is awarded. If the Bidder wishes to bring additional information to the notice of the Procuring agency, it should do so in writing.
- 26.2 Any effort by a Bidder to influence the Procuring agency in its decisions on bid evaluation, bid comparison, or contract award may result in the rejection of the Bidder's bid.

F. Award of Contract

27. **Post-qualification**
- 27.1 In the absence of prequalification, the Procuring agency will determine to its satisfaction whether the Bidder that is selected as having submitted the lowest evaluated responsive bid is qualified to perform the contract satisfactorily, in accordance with the criteria listed in ITB Clause 13.3.
- 27.2 The determination will take into account the Bidder's financial, technical, and production capabilities. It will be based upon an examination of the documentary evidence of the Bidder's qualifications submitted by the Bidder, pursuant to ITB Clause 13.3, as well as such other information as the Procuring agency deems necessary and appropriate.
- 27.3 An affirmative determination will be a prerequisite for award of the contract to the Bidder. A negative determination will result in rejection of the Bidder's bid, in which event the Procuring agency will proceed to the next lowest evaluated bid to make a similar determination of that Bidder's capabilities to perform satisfactorily.
28. **Award Criteria**
- 28.1 Subject to ITB Clause 30, the Procuring agency will award the contract to the successful Bidder whose bid has been determined to be substantially responsive and has been determined to be the lowest evaluated bid, provided further that the Bidder is

determined to be qualified to perform the contract satisfactorily.

29. Procuring agency's Right to Vary Quantities at Time of Award
- 29.1 The Procuring agency reserves the right at the time of contract award to increase or decrease, by the percentage indicated in the Bid Data Sheet, the quantity of goods and services originally specified in the Schedule of Requirements without any change in unit price or other terms and conditions.
30. Procuring agency's Right to Accept any Bid and to Reject any or All Bids
- 30.1 The Procuring agency reserves the right to accept or reject any bid, and to annul the bidding process and reject all bids at any time prior to contract award, without thereby incurring any liability to the affected Bidder or bidders or any obligation to inform the affected Bidder or bidders of the grounds for the Procuring agency's action.
31. Notification of Award
- 31.1 Prior to the expiration of the period of bid validity, the Procuring agency will notify the successful Bidder in writing by registered letter or by cable, to be confirmed in writing by registered letter, that its bid has been accepted.
- 31.2 The notification of award will constitute the formation of the Contract.
- 31.3 Upon the successful Bidder's furnishing of the performance security pursuant to ITB Clause 33, the Procuring agency will promptly notify each unsuccessful Bidder and will discharge its bid security, pursuant to ITB Clause 15.
32. Signing of Contract
- 32.1 At the same time as the Procuring agency notifies the successful Bidder that its bid has been accepted, the Procuring agency will send the Bidder the Contract Form provided in the bidding documents, incorporating all agreements between the parties.
- 32.2 Within thirty (30) days of receipt of the Contract Form, the successful Bidder shall sign and date the contract and return it to the Procuring agency.
33. Performance Security
- 33.1 Within twenty (20) days of the receipt of notification of award from the Procuring agency, the successful Bidder shall furnish the performance security in accordance with the Conditions of Contract, in the Performance Security Form provided in the bidding documents, or in another form acceptable to the Procuring agency.
- 33.2 Failure of the successful Bidder to comply with the requirement of ITB Clause 32 or ITB Clause 33.1 shall constitute sufficient grounds for the annulment of the award and forfeiture of the bid

security, in which event the Procuring agency may make the award to the next lowest evaluated Bidder or call for new bids.

**34. Corrupt or
Fraudulent
Practices**

34.1 The Government of Sindh requires that Procuring agency's (including beneficiaries of donor agencies' loans), as well as Bidders/Suppliers/Contractors under Government-financed contracts, observe the highest standard of ethics during the procurement and execution of such contracts. In pursuance of this policy, the SPPRA, in accordance with the SPP Act, 2009 and Rules made thereunder:

(a) defines, for the purposes of this provision, the terms set forth below as follows:

(i) "corrupt practice" means the offering, giving, receiving or soliciting of any thing of value to influence the action of a public official in the procurement process or in contract execution; and

(ii) "fraudulent practice" means a misrepresentation of facts in order to influence a procurement process, or the execution of a contract to the detriment of the Procuring agency, and includes collusive practice among Bidders (prior to or after bid submission) designed to establish bid prices at artificial non-competitive levels and to deprive the Procuring agency of the benefits of free and open competition;

(b) will reject a proposal for award if it determines that the Bidder recommended for award has engaged in corrupt or fraudulent practices in competing for the contract in question;

(c) will declare a firm ineligible, either indefinitely or for a stated period of time, to be awarded a Government-financed contract if it at any time determines that the firm has engaged in corrupt or fraudulent practices in competing for, or in executing, a Government-financed contract.

34.2 Furthermore, Bidders shall be aware of the provision stated in sub-clause 5.4 and sub-clause 24.1 of the General Conditions of Contract.

Part One - Section II.
General Conditions of Contract

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General Conditions of Contract

1. Definitions

1.1 In this Contract, the following terms shall be interpreted as indicated:

- (a) "The Contract" means the agreement entered into between the Procuring agency and the Supplier, as recorded in the Contract Form signed by the parties, including all attachments and appendices thereto and all documents incorporated by reference therein.
- (b) "The Contract Price" means the price payable to the Supplier under the Contract for the full and proper performance of its contractual obligations.
- (c) "The Goods" means all of the equipment, machinery, and/or other materials which the Supplier is required to supply to the Procuring agency under the Contract.
- (d) "The Services" means those services ancillary to the supply of the Goods, such as transportation and insurance, and any other incidental services, such as installation, commissioning, provision of technical assistance, training, and other such obligations of the Supplier covered under the Contract.
- (e) "GCC" means the General Conditions of Contract contained in this section.
- (f) "SCC" means the Special Conditions of Contract.
- (g) "The Procuring agency" means the organization purchasing the Goods, as named in SCC.
- (h) "The Procuring agency's country" is the country named in SCC.
- (i) "The Supplier" means the individual or firm supplying the Goods and Services under this Contract.
- (j) "The Project Site," where applicable, means the place or places named in SCC.
- (k) "Day" means calendar day.

2. Application

2.1 These General Conditions shall apply to the extent that they are

not superseded by provisions of other parts of the Contract.

3. Country of Origin

- 3.1 All Goods and Services supplied under the Contract shall have their origin in the countries and territories eligible under the rules and further elaborated in the SCC.
- 3.2 For purposes of this Clause, "origin" means the place where the Goods were mined, grown, or produced, or from which the Services are supplied. Goods are produced when, through manufacturing, processing, or substantial and major assembly of components, a commercially recognized new product results that is substantially different in basic characteristics or in purpose or utility from its components.
- 3.3 The origin of Goods and Services is distinct from the nationality of the Supplier.

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- 4.1 The Goods supplied under this Contract shall conform to the standards mentioned in the Technical Specifications, and, when no applicable standard is mentioned, to the authoritative standards appropriate to the Goods' country of origin. Such standards shall be the latest issued by the concerned institution.

5. Use of Contract Documents and Information; Inspection and Audit by the Government

- 5.1 The Supplier shall not, without the Procuring agency's prior written consent, disclose the Contract, or any provision thereof, or any specification, plan, drawing, pattern, sample, or information furnished by or on behalf of the Procuring agency in connection therewith, to any person other than a person employed by the Supplier in the performance of the Contract. Disclosure to any such employed person shall be made in confidence and shall extend only so far as may be necessary for purposes of such performance.
- 5.2 The Supplier shall not, without the Procuring agency's prior written consent, make use of any document or information enumerated in GCC Clause 5.1 except for purposes of performing the Contract.
- 5.3 Any document, other than the Contract itself, enumerated in GCC Clause 5.1 shall remain the property of the Procuring agency and shall be returned (all copies) to the Procuring agency on completion of the Supplier's performance under the Contract if so required by the Procuring agency.

the Goods' final destination. If conducted on the premises of the Supplier or its subcontractor(s), all reasonable facilities and assistance, including access to drawings and production data, shall be furnished to the inspectors at no charge to the Procuring agency.

- 8.3 Should any inspected or tested Goods fail to conform to the Specifications, the Procuring agency may reject the Goods, and the Supplier shall either replace the rejected Goods or make alterations necessary to meet specification requirements free of cost to the Procuring agency.
- 8.4 The Procuring agency's right to inspect, test and, where necessary, reject the Goods after the Goods' arrival in the Procuring agency's country shall in no way be limited or waived by reason of the Goods having previously been inspected, tested, and passed by the Procuring agency or its representative prior to the Goods' shipment from the country of origin.
- 8.5 Nothing in GCC Clause 8 shall in any way release the Supplier from any warranty or other obligations under this Contract.

9. Packing

- 9.1 The Supplier shall provide such packing of the Goods as is required to prevent their damage or deterioration during transit to their final destination, as indicated in the Contract. The packing shall be sufficient to withstand, without limitation, rough handling during transit and exposure to extreme temperatures, salt and precipitation during transit, and open storage. Packing case size and weights shall take into consideration, where appropriate, the remoteness of the Goods' final destination and the absence of heavy handling facilities at all points in transit.
- 9.2 The packing, marking, and documentation within and outside the packages shall comply strictly with such special requirements as shall be expressly provided for in the Contract, including additional requirements, if any, specified in SCC, and in any subsequent instructions ordered by the Procuring agency.

10. Delivery and Documents

- 10.1 Delivery of the Goods shall be made by the Supplier in accordance with the terms specified in the Schedule of Requirements. The details of shipping and/or other documents to be furnished by the Supplier are specified in SCC.
- 10.2 Documents to be submitted by the Supplier are specified in SCC.

11. Insurance

11.1 The Goods supplied under the Contract shall be delivered duty paid (DDP) under which risk is transferred to the buyer after having been delivered, hence insurance coverage is seller's responsibility.

12. Transportation

12.1 The Supplier is required under the Contract to transport the Goods to a specified place of destination within the Procuring agency's country, transport to such place of destination in the Procuring agency's country, including insurance and storage, as shall be specified in the Contract, shall be arranged by the Supplier, and related costs shall be included in the Contract Price.

13. Incidental Services

13.1 The Supplier may be required to provide any or all of the following services, including additional services, if any, specified in SCC:

- (a) performance or supervision of on-site assembly and/or start-up of the supplied Goods;
- (b) furnishing of tools required for assembly and/or maintenance of the supplied Goods;
- (c) furnishing of a detailed operations and maintenance manual for each appropriate unit of the supplied Goods;
- (d) performance or supervision or maintenance and/or repair of the supplied Goods, for a period of time agreed by the parties, provided that this service shall not relieve the Supplier of any warranty obligations under this Contract; and
- (e) training of the Procuring agency's personnel, at the Supplier's plant and/or on-site, in assembly, start-up, operation, maintenance, and/or repair of the supplied Goods.

13.2 Prices charged by the Supplier for incidental services, if not included in the Contract Price for the Goods, shall be agreed upon in advance by the parties and shall not exceed the prevailing rates charged for other parties by the Supplier for similar services.

14. Spare Parts

14.1 As specified in SCC, the Supplier may be required to provide any or all of the following materials, notifications, and information pertaining to spare parts manufactured or distributed by the Supplier:

- (a) such spare parts as the Procuring agency may elect to purchase from the Supplier, provided that this election shall not relieve the Supplier of any warranty obligations under the Contract; and
- (b) in the event of termination of production of the spare parts:
 - (i) advance notification to the Procuring agency of the pending termination, in sufficient time to permit the Procuring agency to procure needed requirements; and
 - (ii) following such termination, furnishing at no cost to the Procuring agency, the blueprints, drawings, and specifications of the spare parts, if requested.

15. Warranty

- 15.1 The Supplier warrants that the Goods supplied under the Contract are new, unused, of the most recent or current models, and that they incorporate all recent improvements in design and materials unless provided otherwise in the Contract. The Supplier further warrants that all Goods supplied under this Contract shall have no defect, arising from design, materials, or workmanship (except when the design and/or material is required by the Procuring agency's specifications) or from any act or omission of the Supplier, that may develop under normal use of the supplied Goods in the conditions prevailing in the country of final destination.
- 15.2 This warranty shall remain valid for twelve (12) months after the Goods, or any portion thereof as the case may be, have been delivered to and accepted at the final destination indicated in the Contract, or for eighteen (18) months after the date of shipment from the port or place of loading in the source country, whichever period concludes earlier, unless specified otherwise in SCC.
- 15.3 The Procuring agency shall promptly notify the Supplier in writing of any claims arising under this warranty.
- 15.4 Upon receipt of such notice, the Supplier shall, within the period specified in SCC and with all reasonable speed, repair or replace the defective Goods or parts thereof, without costs to the Procuring agency.
- 15.5 If the Supplier, having been notified, fails to remedy the defect(s)

- (a) such spare parts as the Procuring agency may elect to purchase from the Supplier, provided that this election shall not relieve the Supplier of any warranty obligations under the Contract; and
- (b) in the event of termination of production of the spare parts:
 - (i) advance notification to the Procuring agency of the pending termination, in sufficient time to permit the Procuring agency to procure needed requirements; and
 - (ii) following such termination, furnishing at no cost to the Procuring agency, the blueprints, drawings, and specifications of the spare parts, if requested.

15. Warranty

- 15.1 The Supplier warrants that the Goods supplied under the Contract are new, unused, of the most recent or current models, and that they incorporate all recent improvements in design and materials unless provided otherwise in the Contract. The Supplier further warrants that all Goods supplied under this Contract shall have no defect, arising from design, materials, or workmanship (except when the design and/or material is required by the Procuring agency's specifications) or from any act or omission of the Supplier, that may develop under normal use of the supplied Goods in the conditions prevailing in the country of final destination.
- 15.2 This warranty shall remain valid for twelve (12) months after the Goods; or any portion thereof as the case may be, have been delivered to and accepted at the final destination indicated in the Contract, or for eighteen (18) months after the date of shipment from the port or place of loading in the source country, whichever period concludes earlier, unless specified otherwise in SCC.
- 15.3 The Procuring agency shall promptly notify the Supplier in writing of any claims arising under this warranty.
- 15.4 Upon receipt of such notice, the Supplier shall, within the period specified in SCC and with all reasonable speed, repair or replace the defective Goods or parts thereof, without costs to the Procuring agency.
- 15.5 If the Supplier, having been notified, fails to remedy the defect(s)

within the period specified in SCC, within a reasonable period, the Procuring agency may proceed to take such remedial action as may be necessary, at the Supplier's risk and expense and without prejudice to any other rights which the Procuring agency may have against the Supplier under the Contract.

16. Payment

16.1 The method and conditions of payment to be made to the Supplier under this Contract shall be specified in SCC.

16.2 The Supplier's request(s) for payment shall be made to the Procuring agency in writing, accompanied by an invoice describing, as appropriate, the Goods delivered and Services performed, and by documents submitted pursuant to GCC Clause 10, and upon fulfillment of other obligations stipulated in the Contract.

16.3 Payments shall be made promptly by the Procuring agency, but in no case later than sixty (60) days after submission of an invoice or claim by the Supplier.

16.4 The currency of payment is Pak. Rupees.

17. Prices

17.1 Prices charged by the Supplier for Goods delivered and Services performed under the Contract shall not vary from the prices quoted by the Supplier in its bid, with the exception of any price adjustments authorized in SCC or in the Procuring agency's request for bid validity extension, as the case may be.

18. Change Orders

18.1 The Procuring agency may at any time, by a written order given to the Supplier pursuant to GCC Clause 31, make changes within the general scope of the Contract in any one or more of the following:

- (a) drawings, designs, or specifications, where Goods to be furnished under the Contract are to be specifically manufactured for the Procuring agency;
- (b) the method of shipment or packing;
- (c) the place of delivery; and/or
- (d) the Services to be provided by the Supplier.

18.2 If any such change causes an increase or decrease in the cost of, or the time required for, the Supplier's performance of any provisions under the Contract, an equitable adjustment shall be

made in the Contract Price or delivery schedule, or both, and the Contract shall accordingly be amended. Any claims by the Supplier for adjustment under this clause must be asserted within thirty (30) days from the date of the Supplier's receipt of the Procuring agency's change order.

**19. Contract
Amendments**

19.1 Subject to GCC Clause 18, no variation in or modification of the terms of the Contract shall be made except by written amendment signed by the parties.

20. Assignment

20.1 The Supplier shall not assign, in whole or in part, its obligations to perform under this Contract, except with the Procuring agency's prior written consent.

21. Subcontracts

21.1 The Supplier shall notify the Procuring agency in writing of all subcontracts awarded under this Contract if not already specified in the bid. Such notification, in the original bid or later, shall not relieve the Supplier from any liability or obligation under the Contract.

21.2 Subcontracts must comply with the provisions of GCC Clause 3.

**22. Delays in the
Supplier's
Performance**

22.1 Delivery of the Goods and performance of Services shall be made by the Supplier in accordance with the time schedule prescribed by the Procuring agency in the Schedule of Requirements.

22.2 If at any time during performance of the Contract, the Supplier or its subcontractor(s) should encounter conditions impeding timely delivery of the Goods and performance of Services, the Supplier shall promptly notify the Procuring agency in writing of the fact of the delay, its likely duration and its cause(s). As soon as practicable after receipt of the Supplier's notice, the Procuring agency shall evaluate the situation and may at its discretion extend the Supplier's time for performance, with or without liquidated damages, in which case the extension shall be ratified by the parties by amendment of Contract.

22.3 Except as provided under GCC Clause 25, a delay by the Supplier in the performance of its delivery obligations shall render the Supplier liable to the imposition of liquidated damages pursuant to GCC Clause 23, unless an extension of time is agreed upon pursuant to GCC Clause 22.2 without the application of liquidated damages.

23. Liquidated

23.1 Subject to GCC Clause 25, if the Supplier fails to deliver any or

Damages

all of the Goods or to perform the Services within the period(s) specified in the Contract, the Procuring agency shall, without prejudice to its other remedies under the Contract, deduct from the Contract Price, as liquidated damages, a sum equivalent to the percentage specified in SCC of the delivered price of the delayed Goods or unperformed Services for each week or part thereof of delay until actual delivery or performance, up to a maximum deduction of the percentage specified in SCC. Once the maximum is reached, the Procuring agency may consider termination of the Contract pursuant to GCC Clause 24.

24. Termination for Default

24.1 The Procuring agency, without prejudice to any other remedy for breach of Contract, by written notice of default sent to the Supplier, may terminate this Contract in whole or in part:

- (a) if the Supplier fails to deliver any or all of the Goods within the period(s) specified in the Contract, or within any extension thereof granted by the Procuring agency pursuant to GCC Clause 22; or
- (b) if the Supplier fails to perform any other obligation(s) under the Contract.
- (c) if the Supplier, in the judgment of the Procuring agency has engaged in corrupt or fraudulent practices in competing for or in executing the Contract.

For the purpose of this clause:

“corrupt practice” means the offering, giving, receiving or soliciting of any thing of value to influence the action of a public official in the procurement process or in contract execution.

“fraudulent practice” means a misrepresentation of facts in order to influence a procurement process or the execution of a contract to the detriment of the Borrower, and includes collusive practice among Bidders (prior to or after bid submission) designed to establish bid prices at artificial non-competitive levels and to deprive the Borrower of the benefits of free and open competition.

24.2 In the event the Procuring agency terminates the Contract in whole or in part, pursuant to GCC Clause 24.1, the Procuring agency may procure, upon such terms and in such manner as it deems appropriate, Goods or Services similar to those

undelivered, and the Supplier shall be liable to the Procuring agency for any excess costs for such similar Goods or Services. However, the Supplier shall continue performance of the Contract to the extent not terminated.

25. Force Majeure

25.1 Notwithstanding the provisions of GCC Clauses 22, 23, and 24, the Supplier shall not be liable for forfeiture of its performance security, liquidated damages, or termination for default if and to the extent that its delay in performance or other failure to perform its obligations under the Contract is the result of an event of Force Majeure.

25.2 For purposes of this clause, "Force Majeure" means an event beyond the control of the Supplier and not involving the Supplier's fault or negligence and not foreseeable. Such events may include, but are not restricted to, acts of the Procuring agency in its sovereign capacity, wars or revolutions, fires, floods, epidemics, quarantine restrictions, and freight embargoes.

25.3 If a Force Majeure situation arises, the Supplier shall promptly notify the Procuring agency in writing of such condition and the cause thereof. Unless otherwise directed by the Procuring agency in writing, the Supplier shall continue to perform its obligations under the Contract as far as is reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event.

**26. Termination
for Insolvency**

26.1 The Procuring agency may at any time terminate the Contract by giving written notice to the Supplier if the Supplier becomes bankrupt or otherwise insolvent. In this event, termination will be without compensation to the Supplier, provided that such termination will not prejudice or affect any right of action or remedy which has accrued or will accrue thereafter to the Procuring agency.

**27. Termination
for
Convenience**

27.1 The Procuring agency, by written notice sent to the Supplier, may terminate the Contract, in whole or in part, at any time for its convenience. The notice of termination shall specify that termination is for the Procuring agency's convenience, the extent to which performance of the Supplier under the Contract is terminated, and the date upon which such termination becomes effective.

27.2 The Goods that are complete and ready for shipment within thirty (30) days after the Supplier's receipt of notice of termination shall be accepted by the Procuring agency at the

Contract terms and prices. For the remaining Goods, the Procuring agency may elect:

- (a) to have any portion completed and delivered at the Contract terms and prices; and/or
- (b) to cancel the remainder and pay to the Supplier an agreed amount for partially completed Goods and Services and for materials and parts previously procured by the Supplier.

28. Resolution of Disputes

28.1 The Procuring agency and the Supplier shall make every effort to resolve amicably by direct informal negotiation any disagreement or dispute arising between them under or in connection with the Contract.

28.2 If, after thirty (30) days from the commencement of such informal negotiations, the Procuring agency and the Supplier have been unable to resolve amicably a Contract dispute, either party may require that the dispute be referred for resolution to the formal mechanisms specified in SCC. These mechanisms may include, but are not restricted to, conciliation mediated by a third party, adjudication in an agreed manner and/or arbitration.

29. Governing Language

29.1 The Contract shall be written in the language specified in SCC. Subject to GCC Clause 30, the version of the Contract written in the specified language shall govern its interpretation. All correspondence and other documents pertaining to the Contract which are exchanged by the parties shall be written in the same language.

30. Applicable Law

30.1 The Contract shall be interpreted in accordance with the laws of the Procuring agency's country, unless otherwise specified in SCC.

31. Notices

31.1 Any notice given by one party to the other pursuant to this Contract shall be sent to the other party in writing or by cable, telex, or facsimile and confirmed in writing to the other party's address specified in SCC.

31.2 A notice shall be effective when delivered or on the notice's effective date, whichever is later.

32. Taxes and Duties

32.1 Supplier shall be entirely responsible for all taxes, duties, license fees, etc., incurred until delivery of the contracted Goods to the Procuring agency.

**Sindh Public Procurement Regulatory
Authority**

Bidding Documents

For

National Competitive Bidding

Procurement of Goods

PART TWO (PROCUREMENT SPECIFIC PROVISIONS)

- Invitation for Bids (IFB)
- Bid Data Sheet (BDS)
- Special Conditions of Contract (SCC)
- Schedule of Requirements
- Technical Specifications
- Sample Form
- Eligibility

Preface

These Bidding Documents have been prepared for use by procuring agencies in the procurement of goods through National Competitive Bidding (NCB).

In order to simplify the preparation of bidding documents for each procurement, the Bidding Documents are grouped in two parts based on provisions which are fixed and that which are specific for each procurement. Provisions which are intended to be used unchanged are in Part one, which includes Section I, Instructions to Bidders, and Section II, General Conditions of Contract. Data and provisions specific to each procurement and contract are included in Part Two which includes Section II, Bid Data Sheet; Section III, Special Conditions of Contract; Section IV, Schedule of Requirements; Section V, Technical Specifications; and the forms to be used in Section I, Invitation for Bids, and Section VI, Sample Forms.

This is Part Two and contains data and provisions specific to each procurement. Care should be taken to check the relevance of the provisions of the Bidding Documents against the requirements of the specific goods to be procured. The following general directions should be observed when using the documents. In addition, each section is prepared with notes intended only as information for the Procuring agency or the person drafting the bidding documents. They shall *not* be included in the final documents, except for the notes introducing Section VI, Forms, where the information is useful for the Bidder.

- (a) Specific details, such as the "name of the Procuring agency" and "address for bid submission," should be furnished in the Invitation for Bids, in the Bid Data Sheet, and in the Special Conditions of Contract. The final documents should contain neither blank spaces nor options.
- (b) Amendments, if any, to the Instructions to Bidders and to the General Conditions of Contract should be made through the Bid Data Sheet and the Special Conditions of Contract, respectively.
- (c) Footnotes or notes in italics included in the Invitation for Bids, Bid Data Sheet, Special Conditions of Contract, and in the Schedule of Requirements are not part of the text of the document, although they contain instructions that the Procuring agency should strictly follow. The final document should contain no footnotes.

- (d) The criteria for bid evaluation and the various methods of evaluation in the Instructions to Bidders (Clauses 25.3 and 25.4, respectively) should be carefully reviewed. Only those that are selected to be used for the procurement in question should be retained and expanded, as required, in the Bid Data Sheet or in the Technical Specifications, as appropriate. The criteria that are not applicable should be deleted from the Bid Data Sheet.
- (e) Clauses included in the Special Conditions of Contract are illustrative of the provisions that should be drafted specifically by the Procuring agency for each procurement.
- (f) The forms provided in Section VI should be completed by the Bidder or the Supplier; the footnotes in these forms should remain, since they contain instructions which the Bidder or the Supplier should follow.

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Part Two
Section I. Invitation for Bids

Notes on the Invitation for Bids

The Invitation for Bids (IFB) shall be issued as an advertisement in at least three newspaper of general circulation in the Province of Sindh or Authorities web site as the case may be, allowing at least fifteen days for NCB and forty five days(45) ICB for bid preparation and submission ;

The Invitation for Bids provides information that enables interested bidders to decide whether to participate. Apart from the essential items listed in the Standard Bidding Documents (SBD), the Invitation for Bids should also indicate any important bid evaluation criteria or qualification requirement (for example, a requirement for a minimum level of experience in manufacturing a similar type of goods for which the Invitation for Bids is issued) and that the bidders should give their best and final prices as no negotiations are allowed.

The Invitation for Bids should be incorporated into the bidding documents. The information contained in the Invitation for Bids must conform to the bidding documents and in particular to the relevant information in the Bid Data Sheet.



**OFFICE OF THE DISTRICT EDUCATION OFFICER ELEMENTARY /
SECONDARY & HIGHER SECONDARY (HYDERABAD) (Sindh)**

No: DEO/E.S.H.S/HYD/-(ADMN)۷۹۲ /2017-18 Dated /۱۶-۳/2018

TENDER NOTICE

The Chairman Procurement Committee, District Education Officer (Elementary Secondary & Higher Secondary Hyderabad), invites sealed tenders for procurement **Furniture Fixture & Goods, (Lab & Laboratory items, In class Material, Stationary, Sports, items)** on **Rate Contract Basis** for whole year 2017-18, ended on 30th June 2018. However orders shall be placed by the Schools institutions as per their School Specific Budget and One Time Grant. List is provided in the bidding document, as per single stage two envelop Procurement process of SPPRA rules:-.

Sr. No	Description of Tender	Quantity/ Specification	Last Date and Time for Bid Submission	opening time of Technical Bid	opening time of Financial Bid
01	One Time Grant Furniture Fixture	Refer Bidding Document	09.04.2018 12:00 Noon	09.04.2018 01:00 P.M	16.04.2018 02:00 PM
	Others (One Time Grant)	-do-	09.04.2018 12:00 Noon	09.04.2018 01:00 P.M	16.04.2018 02:00 PM
02	SSB	-do-	09.04.2018 12:00 Noon	09.04.2018 01:00 P.M	16.04.2018 02:00 PM
	a. In class Material	-do-	09.04.2018 12:00 Noon	09.04.2018 01:00 P.M	16.04.2018 02:00 PM
	b. Stationary	-do-	09.04.2018 12:00 Noon	09.04.2018 01:00 P.M	16.04.2018 02:00 PM
	c. Sports	-do-	09.04.2018 12:00 Noon	09.04.2018 01:00 P.M	16.04.2018 02:00 PM
	d. Lab & Laboratory	-do-	09.04.2018 12:00 Noon	09.04.2018 01:00 P.M	16.04.2018 02:00 PM

Bidding document can be obtained on submission of a written application, upon payment of non-refundable fee of **Rs. 1000/= (One Thousand Only)** of each bidding documents of each component through Bank Draft/ Pay order in favor of District Education Officer Elementary

Secondary & Higher Secondary Hyderabad, from below order on 9:00 am to 4:00 pm, after the publication of notice inviting till closing thereof.

Bid should be submitted at the office of District Education Officer Elementary Secondary & Higher Secondary Hyderabad, on or before the last date and time of Bid of submission. Received bids shall be opened at the same address on the Bid date & time as mentioned above.

Bid Security of 2% of the Bid price must be accompanied by Financial proposal seal envelop pay order from any Bank in favor of District Education Officer Elementary Secondary & Higher Secondary Hyderabad

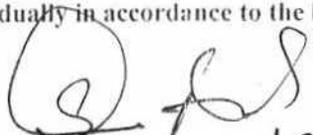
Bids will be rejected if following conditions do not meet:

1. Conditional and telegraphic bids/ tender.
2. Bids not accompanied by bid security of required amount and form.
3. Bids received after the specified date and time.
4. Bids of black listed firms.

The procuring agency reserves the rights to accept or reject any tender or to enhance the quantity. The cost of additional quantities of items shall not exceed 15% of the Original Contract amount, quantity subject to the relevant provision of SPPRA Rules 2010. No bids shall be entertained after the last bid submission date and time as mentioned above. The Tender Notice can be also be downloaded from the SPPRA website: www.spprasindh.gov.pk

All applicable Government Taxes shall apply.

NOTE:- This procurement Committee is meant for the District Level rate contract basis. How-ever the work order s shall be placed by the Head of institutions individually in accordance to the budget released for the year 2017-2018 under the SSB /OTG.


DISTRICT EDUCATION OFFICER
ELEMENTARY SECONDARY HIGHER
SECONDARY / CHAIRMAN
PROCUREMENT COMMITTEE
DISTRICT HYDERABAD

Section III. Special Conditions of Contract

Notes on the Special Conditions of Contract

Similar to the Bid Data Sheet in Section II, the clauses in this Section are intended to assist the Procuring agency in providing contract-specific information in relation to corresponding clauses in the General Conditions of Contract.

The provisions of Section III complement the General Conditions of Contract included in Part one, Section II, specifying contractual requirements linked to the special circumstances of the Procuring agency, the Procuring agency's country, the sector, and the Goods purchased. In preparing Section III, the following aspects should be checked:

- (a) Information that complements provisions of Part one Section II must be incorporated.
- (b) Amendments and/or supplements to provisions of Part one Section II, as necessitated by the circumstances of the specific purchase, must also be incorporated.

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Special Conditions of Contract

The following Special Conditions of Contract shall supplement the General Conditions of Contract. Whenever there is a conflict, the provisions herein shall prevail over those in the General Conditions of Contract. The corresponding clause number of the GCC is indicated in parentheses.

[Instructions for completing the Special Conditions of Contract are provided, as needed, in the notes in italics mentioned for the relevant SCC. Where sample provisions are furnished, they are only illustrative of the provisions that the Procuring agency should draft specifically for each procurement.]

1. Definitions (GCC Clause 1)

GCC 1.1 (g)—The Procuring agency is:

GCC 1.1 (h)—The Procuring agency's country is:

GCC 1.1 (i)—The Supplier is:

Sample Provision

GCC 1.1 (j)—The Project Site is: *[if applicable]*

2. Country of Origin (GCC Clause 3)

All countries and territories as indicated in Part Two Section VI of the bidding documents, "Eligibility for the Provisions of Goods, Works, and Services in Government-Financed Procurement".

3. Performance Security (GCC Clause 7)

GCC 7.1—The amount of performance security, as a percentage of the Contract Price, shall be: *[Five (5) to ten (10) percent of the Contract Price would be reasonable; it should not exceed ten (10) percent in any case.]*

[The following provision should be used in the case of Goods having warranty obligations.]

GCC 7.4—After delivery and acceptance of the Goods, the performance security shall be reduced to two (2) percent of the Contract Price to cover the Supplier's warranty obligations in accordance with Clause GCC 15.2.

4. Inspections and Tests (GCC Clause 8)

GCC 8.6—Inspection and tests prior to shipment of Goods and at final acceptance are as follows:

5. Packing (GCC Clause 9)*Sample provision*

GCC 9.3—The following SCC shall supplement GCC Clause 9.2:

6. Delivery and Documents (GCC Clause 10)*Sample provision (DDP terms)*

GCC 10.3—Upon shipment, the Supplier shall notify the Procuring agency the full details of the shipment, including Contract number, description of Goods, quantity and usual transport document. The Supplier shall mail the following documents to the Procuring agency:

- (i) copies of the Supplier's invoice showing Goods' description, quantity, unit price, and total amount;
- (ii) original and two copies of the usual transport document (for example, a negotiable bill of lading, a non-negotiable sea waybill, an inland waterway document, an air waybill, a railway consignment note, a road consignment note, or a multimodal transport document) which the buyer may require to take the goods;
- (iii) copies of the packing list identifying contents of each package;
- (iv) insurance certificate;
- (v) Manufacturer's or Supplier's warranty certificate;
- (vi) inspection certificate, issued by the nominated inspection agency, and the Supplier's factory inspection report; and
- (vii) certificate of origin.

7. Insurance (GCC Clause 11)

GCC 11.1— The Goods supplied under the Contract shall be delivered duty paid (DDP) under which risk is transferred to the buyer after having been delivered, hence insurance coverage is seller's responsibility. Since the Insurance is seller's responsibility they may arrange appropriate coverage.

8. Incidental Services (GCC Clause 13)

GCC 13.1—Incidental services to be provided are:

[Selected services covered under GCC Clause 13 and/or other should be specified with the desired features. The price quoted in the bid price or agreed with the selected Supplier shall be included in the Contract Price.]

9. Spare Parts (GCC Clause 14)

GCC 14.1—Additional spare parts requirements are:

Sample provision

GCC 14.1—Supplier shall carry sufficient inventories to assure ex-stock supply of consumable spares for the Goods. Other spare parts and components shall be supplied as promptly as possible, but in any case within six (6) months of placing the order and opening the letter of credit.

10. Warranty (GCC Clause 15)*Sample provision*

GCC 15.2—In partial modification of the provisions, the warranty period shall be _____ hours of operation or _____ months from date of acceptance of the Goods or (_____) months from the date of shipment, whichever occurs earlier. The Supplier shall, in addition, comply with the performance and/or consumption guarantees specified under the Contract. If, for reasons attributable to the Supplier, these guarantees are not attained in whole or in part, the Supplier shall, at its discretion, either:

- (a) make such changes, modifications, and/or additions to the Goods or any part thereof as may be necessary in order to attain the contractual guarantees specified in the Contract at its own cost and expense and to carry out further performance tests in accordance with SCC 4,

or

- (b) pay liquidated damages to the Procuring agency with respect to the failure to meet the contractual guarantees. The rate of these liquidated damages shall be (_____).

[The rate should be higher than the adjustment rate used in the bid evaluation under ITB 25.4 (f) or (g).]

GCC 15.4 & 15.5—The period for correction of defects in the warranty period is:

11. Payment (GCC Clause 10)

Sample provision

GCC 16.1—The method and conditions of payment to be made to the Supplier under this Contract shall be as follows:

Payment for Goods supplied:

Payment shall be made in Pak. Rupees in the following manner:

- (i) **Advance Payment:** Ten (10) percent of the Contract Price shall be paid within thirty (30) days of signing of the Contract, and upon submission of claim and a bank guarantee for equivalent amount valid until the Goods are delivered and in the form provided in the bidding documents or another form acceptable to the Procuring agency.
- (ii) **On Shipment:** Eighty (80) percent of the Contract Price of the Goods shipped shall be paid through irrevocable confirmed letter of credit opened in favor of the Supplier in a bank in its country, upon submission of documents specified in GCC Clause 10.
- (iii) **On Acceptance:** Ten (10) percent of the Contract Price of Goods received shall be paid within thirty (30) days of receipt of the Goods upon submission of claim supported by the acceptance certificate issued by the Procuring agency.

Payment of local currency portion shall be made in _____ [currency] within thirty (30) days of presentation of claim supported by a certificate from the Procuring agency declaring that the Goods have been delivered and that all other contracted Services have been performed.

(iv) 100% of the Contract Price on complete delivery of store within thirty (30) days on submission of claim supported by acceptance certificate from procuring agency declaring Goods have been delivered and that all contracted services have been performed.

(v) Part payment on part supply may be allowed

12. Price (GCC Clause 17)

Sample provision

GCC 17.1—Prices shall be adjusted in accordance with provisions in the Attachment to SCC.

[To be inserted only if price is subject to adjustment.]

13. Liquidated Damages (GCC Clause 23)

GCC 23.1—Applicable rate:

Maximum deduction:

[Applicable rate shall not exceed one-half (0.5) percent per week, and the maximum shall not exceed ten (10) percent of the Contract Price.]

14. Resolution of Disputes (GCC Clause 28)

GCC 28.3—The dispute resolution mechanism to be applied pursuant to GCC Clause 28.2 shall be as follows:

In the case of a dispute between the Procuring agency and the Supplier, the dispute shall be referred to adjudication or arbitration in accordance with the laws of the Procuring agency's country.

15. Governing Language (GCC Clause 29)

GCC 29.1—The Governing Language shall be:

16. Applicable Law (GCC Clause 30)

GCC 30.1—The Contract shall be interpreted in accordance with the laws of Islamic Republic of Pakistan which includes the following legislation:

The Employment of Children (ECA) Act 1991
The Bonded Labour System (Abolition) Act of 1992
The Factories Act 1934

17. Notice (GCC Clause 31)

GCC 31.1—Procuring agency's address for notice purposes:

—Supplier's address for notice purposes:

Section II. Bid Data Sheet

Notes on the Bid Data Sheet

Section II is intended to assist the Procuring agency in providing the specific information in relation to corresponding clauses in the Instructions to Bidders included in Part one Section I, and has to be prepared for each specific procurement.

The Procuring agency should specify in the Bid Data Sheet information and requirements specific to the circumstances of the Procuring agency, the processing of the procurement, the applicable rules regarding bid price and currency, and the bid evaluation criteria that will apply to the bids. In preparing Section II, the following aspects should be checked:

- (a) Information that specifies and complements provisions of Part One Section I must be incorporated.
- (b) Amendments and/or supplements, if any, to provisions of Part One Section I as necessitated by the circumstances of the specific procurement, must also be incorporated.

Bid Data Sheet

The following specification for the goods to be procured shall complement, supplementary amend the provisions in the Instructions to Bidders (ITB) Part One. Whenever there is a conflict, the provisions here in shall prevail over those in ITB.

[Instructions for completing the Bid Data Sheet are provided, as needed, in the note in italics mentioned for the relevant ITB Clauses.]

Introduction	
01 1.1	DISTRICT Education OFFICER Elementary Secondary HYDERABAD
01	Name of Contract/ Project. Procurement of School [Stationery/ In-Class Material /Sports / Lib: & Laboratory& Furniture Fixture / Others] Items for Middle, Elementary, Secondary & Higher secondary, schools of District HYDERABAD under SSB & One Time Grant [HYDERABAD] Region.
03	Language of the bid. English

Bid Price and Currency	
04	The price quoted shall be Fixed along with DDP.
05	The price shall be fixed and will not be negotiated once finalized.

Preparation and Submission of Bids	
06	Qualification requirements as per criteria mentioned.
07	Amount of bid security. 2% of Total Bid Price.
08	Bid validity period. Up to June 2018.
09	Number of copies. One Original along with one photocopy.
10	IFB title and number procurement of Goods and furniture & Fixture.
11	Dead line for bid submission is [27 th March 2018 at 12:00 Noon.
12	Time, date, and place for bid opening is 01:-00 Noon on [09 th April 2018 , at The Office of the District Education Elementary Secondary Higher Secondary HYDERABAD Region HYDERABAD Region Phone No. 0297-920038

Bid Evaluation	
13- a	Criteria for bid evaluation. As per criteria attached.
13- b	Or Adjustment expressed in an amount in the currency of Bid evaluation
13- c	Or Adjustment expressed is a percentage
14	Deviation in payment schedule. N/A
15	Cost of spare parts. N/A
16	spare parts and after sales services facilities in the procuring Agency's country N/A
17	<p>Operating and maintenance costs.</p> <p>Factors for calculation of the life cycle cost:</p> <p>(i) number of years for life cycle[it is recommended that the life cycle period should not exceed the usual period before a planned major overhaul of the goods];N/A</p> <p>(ii)operatingcosts[e.g., fueland/orotherinput,unitcost,andannualand total operational requirements];N/A</p> <p>(iii)maintenance costs[e.g spare parts—with out duplication of above Clause25.4(d)requirements—and/or other inputs];N/A and</p> <p>(iv)rate, as a percentage, to be used to discount all annual future costs calculated under(ii) and(iii)above to present value .N/A</p> <p>or</p> <p>Reference to the methodology specified in the Technical Specifications or else wherein the bidding documents. [ThecontractuallyliquidateddamagesspecifiedintheSCCshallbehigherthanthe evaluation advantage.]</p>
18	<p>Performance and productivity of equipment.</p> <p>15% of the award contract price</p>
19	<p>Delivery Schedule with 30 Days after award contract and District Procurement Committee / District Hyderabad Constitute, District Inspection and Technical Committee Relevant Parameter in accordance with option selected.</p> <p>N/A</p> <p>Adjustment as a percentage</p>
20	Details on the evaluation method or reference to the Technical Specifications.
21	Specify the evaluation factors. As mentioned evaluation criteria
Contract Award	
22	Percentage of increase or decrease 15 % contract value

Section V. Technical Specifications

Notes for Preparing the Technical Specifications

A set of precise and clear specifications is a prerequisite for bidders to respond realistically and competitively to the requirements of the Procuring agency without qualifying their bids. The specifications must be drafted to permit the widest possible competition and, at the same time, present a clear statement of the required standards of workmanship, materials, and performance of the goods and services to be procured. Only if this is done will the objectives of economy, efficiency, and fairness in procurement be realized, responsiveness of bids be ensured, and the subsequent task of bid evaluation facilitated. The specifications should require that all goods and materials to be incorporated in the goods be new, unused, and of the most recent or current models, and that they incorporate all recent improvements in design and materials unless provided for otherwise in the contract.

Samples of specifications from previous similar procurements in the same country are useful in this respect. The use of metric units is encouraged. Depending on the complexity of the goods and the repetitiveness of the type of procurement, it may be advantageous to standardize the General Technical Specifications and incorporate them in a separate subsection. The General Technical Specifications should cover all classes of workmanship, materials, and equipment commonly involved in manufacturing similar goods, although not necessarily to be used in a particular procurement. Deletions or addenda should then adapt the General Technical Specifications to the particular procurement.

Care must be taken in drafting specifications to ensure that they are not restrictive. In the specification of standards for equipment, materials, and workmanship, recognized international standards should be used as much as possible. Where other particular standards are used, whether national standards of the Borrower's country or other standards, the specifications should state that equipment, materials, and workmanship that meet other authoritative standards, and which ensure at least a substantially equal quality than the standards mentioned, will also be acceptable. The following clause may be inserted in the Special Conditions of Contract or the Technical Specifications.

Sample Clause: Equivalency of Standards and Codes

Wherever reference is made in the Technical Specifications to specific standards and codes to be met by the goods and materials to be furnished or tested, the provisions of the latest current edition or revision of the relevant shall apply, unless otherwise expressly stated in the Contract. Where such standards and codes are national or relate to a particular country or region, other authoritative standards that ensure substantial equivalence to the standards and codes specified will be acceptable.

Reference to brand name and catalogue number should be avoided as far as possible; where unavoidable they should always be followed by the words "or at least equivalent."

Where appropriate, drawings, including site plans as required, may be furnished by the Procuring agency with the bidding documents. Similarly, the Supplier may be requested to provide drawings or samples either with its bid or for prior review by the Procuring agency during contract execution.

Technical Specification of Furniture Fixture Items Under SSB & One Time Grant 2017-18

1. Teacher Table / class room table

W 1200 x D600 x H750mm Front side covered

All Frames Made: square steel tube 25mm X 25mm 1.2mm in Powder Coded Color

Top: t=18mm MDF Lamination Board Imported

Drawer: two draws size: 20" x 16" x 5" channel patti best quality. With brass handle Covered with 1mm high standard polyvinyl chloride liping

All Made of Top & Drawers Box MDF Lamination Board Imported 18mm thicken

Others: legs are fitted with rubber plugs imported lockable nuts with built-in washer along with bolt will be supplied to fix the frame without any losing.

2. Dual Desk With Seat & Back

Size 900mmx 750mm x 980mm. Made of MS Steel 37.5mm, 1.2 mm SWG fine hardness Powder Coding, all bend and curve mould by

Automatic machine equal size 37.5mm all frame with curve supporting pipe

18.75mm 45 degree, Seat supporting pipe 37.5mm.

* Imported lockable nuts with built-in washer along with bolt will be supplied to fix the frame without any losing. All the open end of the pipe should be cover with the plastic cap. Bottom of the frame should be on plastic foot.

* Imported 18mm MDF

Top Size: 36"x16" (18mm thick)

Front size: 36"x8" (18mm thick)

Book Shelf Size: 10" x 36" (18mm thick)

Seat Size: 10"x 36" (18mm thick)

Back Size: 6" x 36". (18mm thick)

Border cover of MDF imported lamination board

3. Dual Desk With Seat Back

Size 1200 mm x 750mm x 980mm Made of MS Steel Tube 37.5mm dai, 1.2mm SWG

fine hardness Powder Coding, all bend and curve mould by automatic plant

equalize 37.5mm (Bending accuracy +- 1mm) with curve supporting pipe 18.75mm 45 degree.

Seat supporting pipe 37.5mm imported lockable nuts with built-in washer along with bolt will be supplied to fix the framewithout any losing. All the open end of the pipeshould be cover with the plastic cap. Bottom ofthe frame should be on plastic foot Imported 18mm MDF

Top Size: 48"x16" (18mm thick)

Front size: 46"x8" (18mm thick)

Book Shelf Size: 10" x 46" (18mm thick)

Seat Size: 10"x 46" (18mm thick)

Back Size: 6" x 46" (18mm thick)

Border cover of MDF imported lamination Board

4. Steel Almira

Over all sizes 48" X 34" X 18" deep.
Material Description: All made of Steel Sheet.
22 SWG with Four shelves five compartments single locking arrangement with metal handle and keyhole covers. Synthetic enamel paint, outside & Inside Hammer spray paint.

5. Office Chair with Arm

(standard size)

will be made of frame iron pipe of 31.8mm 1.2mm seat & back Pipe 17.75mm 1.2 SWG
Seat & Back cushion with soft Rexene and Black color beautiful look.
Seat Size: 15 inch x 15-1/2 inch
Seat Form: thick 2-1/2 inside wood frame.
Back Size: 13-1/2 inch x 14 inch
Back Form: thick 1 inch.
Black Powder Coding Color

OFFICE OF THE DISTRICT EDUCATION OFFICER
(PRIMARY/SECONDARY)
SPECIFICATION OF ELECTRIC EQUIPMENT ITEMS FOR TENDER
UNDER ONE TIME GRANT 2017-18

S#:	Description & Specification
1	<u>Ceiling Fan 56"</u> 70 volt with winding copper wire in good quality 100% lifetime guarantee.
2	<u>Energy Saver</u> 25 watt (220 volt) in good quality with warranty.
3	<u>Tube Light 36 watt</u> Along with pati Chowk starter in good quality
4	<u>Electric Solar Motor 140 watts superior quality 12 volts DC.</u>

OFFICE OF THE DISTRICT EDUCATION OFFICER ELEMENTARY SECONDARY & HIGHER
SECONDARY HYDERABAD

S.N	DESCRIPTION & SPECIFICATION	TENTATIVE QUANTITY
1	ALIMIRAH (STEEL)	200
2	DUAL DESK	8500
3	CHAIRS	2000
4	STOOL	150
5	CLASS TABLES	300

OFFICE OF THE DISTRICT EDUCATION OFFICER ELEMENTARY SECONDARY & HIGHER
SECONDARY HYDERABAD
2017-2018

S.N	DESCRIPTION & SPECIFICATION	TENTATIVE QUANTITY
1	ELECTRIC FENS	200
2	TUBLE LIGHT	1300
3	SAVAR	900
4	ELECTRIC MOTOR	60
	TOTAL	

**BIDDING DOCUMENTS FOR PROCUREMENT UNDER
(SCHOOL SPECIFIC BUDGET SSB) FOR THE YEAR 2017-18**



**SCHOOLS EDUCATION DEPARTMENT
DISTRICT HYDERABAD**

TECHNICAL PROPOSAL

<i>A03901</i>	<i>Stationery (School Specific Budget)</i>	
<i>A03970</i>	<i>475</i>	<i>Other - In-Class Material and Supplies (SSB)</i>
<i>A03970</i>	<i>476</i>	<i>Other - Library Laboratory (SSB)</i>
<i>A03970</i>	<i>478</i>	<i>Other - Sports) SSB</i>

Sindh Public Procurement Regulatory
Authority

Bidding Documents

For

National Competitive Bidding

Pakistan

Procurement of Goods

PART ONE (FIXED)

- Instructions to Bidders (ITB)
- General Conditions of Contract (GCC)



**OFFICE OF THE DISTRICT EDUCATION OFFICER ELEMENTARY /
SECONDARY & HIGHER SECONDARY (HYDERABAD) (Sindh)**

No: DEO/E.S.H.S/BDN/-(ADMN) 492 OF 2017-18. Dated 1/6-3-2018

**BIDDING DOCUMENTS FOR PROCUREMENT OF FURNITURE FIXTURE
AND OTHER ITEMS FROM ONE TIME GRANT AND SPORTS ITEMS,
STATIONARY, LIBRARY & LABORATORY AND IN CLASS
MATERIAL, UNDER SCHOOL SPECIFIC BUDGET 2017-18.**

Cost of Tender Documents	Rs:- 1000/= One Thousand only Non-refundable
Tender Selling Date	From the date of advertisement up to 09-04-2018 , on 12:00 P:M
Tender Submission Date and Time	09-04-2018 @ 12:00 Noon.
Tender Submission Place	District Education Officer, Elementary / Secondary & Higher Secondary Hyderabad
Tender Opening Date and Time	09 th April 2018 at 01:00 P.M
Tender Opening Place	District Education Officer, Elementary / Secondary & Higher Secondary Hyderabad.

01- INSTRUCTIONS FOR PREPARATION OF BID

- 01.01 Bidder are required to comply with all the clauses mention in the Terms and conditions of the bid documents and any deviation will for expel bid them from competing in the Tender
- 01.02 The quoted rates should be in Pak Rupees. Bid shall be valid for 60 days from the date of opening of bid. The bid shall be inclusive of the all applicable duties and taxes/ transportations etc, and all other expenses on free delivery to consignee's and at the school institutions as enclosed list throughout District.
- 01.03 Quoted price shall be in figures and words both, if discrepancies between two, prices quoted in words shall prevail
- 01.04 The bidders shall sign a rate contract for whole year 2017-18, ended on 30th June 2018. However order shall be placed by the school/ institutions as per their specific budget and policy of Education Department, Government of Sindh Karachi.
- 01.05 The Tender shall be submitted with all documents and sealed envelopes. Envelops must contain tender inquiry No. on the top. The name of bidder should be affixed on the face of the envelope on the left side. The bidder should prepare the tender in form of Technical and Financial proposals separately in accordance with rule 46 (2) SPPRA rule 2010, amended 2013. The envelope should be marked Technical Proposals and Financial Proposals in Bold and legible letters to avoid confusion. Envelops should be sealed and addressed to the Chairman District Procurement Committee, District HYDERABAD and submitted in tender box on the scheduled date and time
- 01.06 Any alteration / correction must be initiated and each page is to be signed and stamp at the bottom

- 01.07 The Schedule is prepared with the generic name however the bidder may also mention the brand name against the generic name
- 01.08 I items have to be quoted duly filled stamped and signed by the authorized bidder

Note: - No tender will be accepted after closing of the Tender Box, what so ever reason may be.

02- Technical proposal should have the following documents

- 02-01 Original tender receipt
- 02-02 Photocopy of pay Order / demand draft of earnest money in which should not be readable otherwise the bid ignored.
- 02-03 NTN / Income Certificate
- 02-04 Professional Tax Certificate
- 02-05 GST Registration Certificate, if applicable
- 02-06 SRB Sindh Revenue Board
- 02-07 Bidder should submit documentary evidence that can perform over all business of more than / equal to Rs:-50.00 Million, which is mandatory requirement otherwise bid will be rejected

03- Financial proposals should have the following documents

- 03-01 Original pay order / Bank draft of earnest money
- 03-02 Original copy bid offer with quoted price
- 03-03 Only those items financially offer will be announced / considered which are technically qualified by the formulary committee. If any firm was to give the separate item wise financial bid, they are advice to give separate item wise sealed envelope (s) of every item and should mention the name item and tender Sr. No. on the front in the bold and legible letter to avoid the confusion. Else the financial proposal envelops will be opened on qualified items basis and it will not be challenged by the suppliers / contractors to open the financial proposals of the Dis-qualified items.
- 03-04 In case the rates of two or more bidders found equal, all will be accepted on equal sharing basis.

04 TERMS AND CONDITIONS OF CONTRACT

- 04-01 The Successful bidder shall submitted 5% of contract amount as performance security in shape of Call deposit or in payment order.
- 04-02 The Successful bidder shall sign the **District Level Rate Contract agreement** with the Department of Education on Judicial Stamp paper of Rs: - 100/- as per approved format and may get supply orders from all education institution of District Hyderabad.
- 04-03 The Rate Contractor, shall affix 0.30% stamp duty. The Income Tax GST or any other payable tax shall be deducted from the bills of Contractors / suppliers
- 04-04 If the contractor / supplier requires Tax exemption facility regarding non deduction of advance income tax, the exemption certificate issued by the concerned authority must be attached and on C.I.F basis a copy of entry and Tax paid Challan copy should be attached with the bill

- 04-05 The Supplies shall be in commercial pack delivered at the school institutions throughout District Hyderabad by the authorized representative of the Firm at the risk and cost of the suppliers. Any breakage or shortage of the stock will be recovered from the supplier

05- DELIVERY

- 05-01 The required stores or required in 30 calendar days

06- LIQUIDATED DAMAGES

- 06-01 The Liquidated / Damage in the event of completion beyond the given schedule, shall be 0.1% each day of delay from the targeted period

07- REDRESSAL

- 07-01 Redressal of grievances and settlement of dispute will be as per SSPRA Rule 2010, amended 2013

08- UNDERTAKING ON RS:-100/- ON JUDICIAL STAMP PAPER

- 08.1 I / we read / understand the specified in the tender inquiry and undertake:-
- 08.02 That I / we will remain bound to supply any item as an additional quantity at the same rate on which said item I / we have supplied during the contract period
- 08.03 That I / we agree whether our tender for total out tender accepted for total/ partial or enhanced quantity for all or any single item
- 08.04 I / we also agree to supply and accept the said item at the rate for the supply of Contracted within the stipulated period shown in the contract
- 08.05 I / we understand and ensure for the supply of quality goods. I / we also agree to supply of 100% additional quantity without any additional charges, If the supplies / part of the supplies declared sub standard
- 08.06 I / we undertake that if any of the information submitted in accordance to this Tender inquiry found incorrect, our contract may be cancelled at any stage on our cost and risk
- 08.07 I / we undertake to deposit the goods testing fees per item to the District Level Committee, the said fees will be deposited directly to POL/CDL, if the assignment given to the said committee
- 08.09 I / we undertake that / I / we will replace the goods
- 08.10 I / we undertake that I / w have never been black listed
- 08.11 I / we also agree supply the 100% additional quantity without any additional charges
- 08.12 The Bidder also to provide the Technical specification and broacher of the Each Item
- 08.13 The DDO / Bidder after passing out the bills, the payment is reserved in shape of pay order or bank draft, till the delivery is over.

TERMS AND CONDITIONS ACCEPTANCE CERTIFICATE

I / we M/s _____
is hereby confirmed that we have carefully read all terms and conditions of the tender and also agreed to abide SPPRA-2010 amended 2013 for the procurements of Furniture & Fixture / Goods etc. during the validity of the tender

Signature of Vendor _____

Name of Authorized Person _____

Designation _____

Seal and Address _____

Telephone No. _____ Fax No. _____ Email Address _____

Witness

01. Name in Full _____ Signature _____

02. Name in Full _____ Signature _____

Bidder should submit documentary evidence that can perform overall business of more than / equal to Rs. 100.00 Million which is a mandatory requirement. Otherwise Bid will be rejected stat away and will not be technically evaluated.

Bid will be valid up to June 2018, from the date of opening for technical and financial evaluation. The bidders shall quote the prices as contract rate basis for 2017-18 inclusive of the all applicable duties and Taxes / transportation etc. and all other expenses on free delivery to consignee's end at the Education Department institutions throughout Sindh Province price should be quoted in figures and words both as per sample pro forma given below falling which the offer will be ignored.

Delivery Period 45 Days

Validity

01 General Conditions and instructions

I.I

1.2: The Tender shall be submitted with all documents and sealed envelopes. Envelops must contain tender inquiry No. on the top. The name of bidder should be affixed on the face of the envelope on the left side. The bidder should prepare the tender in form of Technical and Financial proposals separately in accordance with rule 46 (2) SPP rule 2010. The envelope should be marked Technical Proposals and Financial Proposals in Bold and legible letters to avoid confusion. Envelops should be sealed and addressed to the Chairman Central Procurement Committee. Education Department Government of Sindh Karachi and inserted in tender box on the scheduled date & time

I.

1.4.

1.5 the tendered rate should be inclusive of all applicable taxes to federal and provincial Government or local bodies and will be deducted from the bill of the contractor / suppliers.

1.6 All the (applicable) Government taxes (income tax / 0.30% stamp duty of the value of the contract amount will be deducted from the bills of contractors / suppliers.

1.7 if the contractor / supplier requires tax exemption facility regarding non-deduction of advance income tax. The exemption certificate issued by the concerned authority must be attached and on C.I.F bases a copy of entry and tax paid challan copy should be attached with the bill.

1.8 The item have to be quoted pro forma given above: duly filled stamped and signed by the authorized bidder. On those items shall be typed on pro forma/ separate letter head (as per serial of pro forma) for which the rates are to be quoted. Any alteration/ correction must be initialed and each page is to be signed and stamp at the bottom.

1.9 schedule is prepared with the generic name: however the bidder may also mention the brand name against the generic name.

1.10 The supplier should be commercial pack delivered at the school institution throughout Sindh provincial by the authorized representative of the firm at the risk and cost of the suppliers any breakage or shortage of stock will be covered from the supplier.

02. **SPECIAL CONDITIONS**

2.1 stores are required as early as possible. The bidder may however give their short guaranteed delivery period not be more than one month from the date of issue of supply order. By which the supply will be completed positively. The liquidated / damage in the event of completion beyond the given schedule shall be 0.1% each day of delay from the targeted period.

2.2 The bidders shall quote their firm and final price both in figure and in words on free delivery basis to all over in Sindh.

2.3 The successful bidder shall sign the **Central Rate Contract Agreement** with the department of education on judicial stamp paper of Rs. 100/- as per approved format and may gate supply orders from all education institution of Sindh province.

2.4 only items approved by the committee will be considered by the district procurement committee.

2.5 Only those items financially offer will be announced/ considered which were technically qualify by the formulary committee. If any firm was to give the separate item wise financial bid they are advice to give sap rate item vise sealed envelope (s) of every items and should mention the name of item and tender serial no on the front in bold and legible letters to avoid the confusion. Else the financial proposal envelops will be opened on qualified items bases and it will not be challenged by the suppliers/ contractors to open the financial proposal of the disqualified items.

2.6 In case, the rates of two or more bidders found equal, all will be accepted on-equal sharing bases.

03. **PURCHASERS RIGHT TO ACCEPT ANY BID AND REJECT ANY OR ALL BIDS.**

The District procurement committee reserves the right to approve / drop any item or scrap / cancel the tender as per relevant rules of SPPRA 2010.

04. **PERFORMANCE SECURITY.**

The successful bidders will have to deposit the requisite security to the concerned school / institute in the shape of pay order/ demand draft @ 02% of value of the orders awarded to them from any institute / school. The same will be released after successful completion of stores against purchase orders (s) issued during the financial year 2017-18.

**SPECIMEN FOR AUTHORIZATION LETTER BY MANUFACTURER / IMPORTER FOR THEIR
DISTRIBUTER**

I / we M/s _____ hereby authorize

M/s _____ Address _____ as

our authorized Distributor, Education Department, District Hyderabad,

We give undertaking that if there is any sub-standard spurious, counterfeit, misbranded or contaminated and short supply of item (s) by our Distributor, we will be responsible for the same, we also undertake that we have read and understood the terms and conditions of the tender enquiry

Signature of Manufacturer / Importer _____

Name and Designation _____

Address _____

Note:- All the above said instruction must be read carefully for compliance: else the offer will be ignored

Department reserves the right to ask and verify any document from the participants related with manufacturer / importer of item, to assess the quality

Preface

These Bidding Documents have been prepared for use by Procuring agencies and their implementing agencies in the procurement of goods through National Competitive Bidding (NCB).

In order to simplify the preparation of bidding documents for each procurement, the Bidding Documents are grouped in two parts based on provisions which are fixed and that which are specific for each procurement. Provisions which are intended to be used unchanged are in Part one, which includes Section I, Instructions to Bidders, and Section II, General Conditions of Contract. Data and provisions specific to each procurement and contract are included in Part Two which includes Section II, Bid Data Sheet; Section III, Special Conditions of Contract; Section IV, Schedule of Requirements; Section V, Technical Specifications; and the forms to be used in Section I, Invitation for Bids, and Section VI, Sample Forms.

This is Part one which is fixed and contains provisions which are to be used unchanged. Each section is prepared with notes intended only as information for the Procuring agency or the person drafting the bidding documents. They shall not be included in the final documents.

Part One - Section I.
Instructions to Bidders

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Instructions to Bidders

A. Introduction.

1. Source of Funds

- 1.1 The Procuring agency has received /applied for loan/grant/federal/provincial/local government funds from the source(s) indicated in the bidding data in various currencies towards the cost of the project /schemes specified in the bidding data and it is intended that part of the proceeds of this loan/grant/funds/ will be applied to eligible payments under the contract for which these bidding documents are issued.
- 1.2 Payment by the Fund will be made only at the request of the Procuring agency and upon approval by the Government of Sindh, and in case of a project will be subject in all respect to the terms and conditions of the agreement. The Project Agreement prohibits a withdrawal from the allocated fund account for the purpose of any payment to persons or entities, or for any import of goods, if such payment or import, to the knowledge of the Federal Government/ Sindh Government, is prohibited by a decision of the United Nations Security Council taken under Chapter VII of the Charter of the United Nations. No party other than the Procuring agency shall derive any rights from the Project Agreement or have any claim to the allocated fund proceeds.

2. Eligible Bidders

- 2.1 This Invitation for Bids is open to all suppliers from eligible source as defined in the SPP Rules, 2009 and its Bidding Documents except as provided hereinafter.
- 2.2 Bidders should not be associated, or have been associated in the past, directly or indirectly, with a firm or any of its affiliates which have been engaged by the Procuring agency to provide consulting services for the preparation of the design specifications, and other documents to be used for the procurement of the goods to be purchased under this invitation for Bids.
- 2.3 Government-owned enterprises in the Province of Sindh may participate only if they are legally and financially autonomous, if they operate under commercial law, and if they are not a dependent agency of the Government of Sindh.
- 2.4 Bidders shall not be eligible to bid if they are under a declaration of ineligibility for corrupt and fraudulent practices issued by the

- any government organization in accordance with sub-clause 34.1.
3. Eligible Goods and Services
- 3.1 All goods and related services to be supplied under the contract shall have their origin in eligible source countries, defined in the SPP Rules, 2009 and its Bidding Documents, and all expenditures made under the contract will be linked to such goods and services.
- 3.2 For purposes of this clause, "origin" means the place where the goods are mined, grown, or produced, or the place from which the related services are supplied. Goods are produced when, through manufacturing, processing, or substantial and major assembly of components, a commercially-recognized product results that is substantially different in basic characteristics or in purpose or utility from its components.
- 3.3 The origin of goods and services is distinct from the nationality of the Bidder.
4. Cost of Bidding
- 4.1 The Bidder shall bear all costs associated with the preparation and submission of its bid, and the Procuring agency named in the Bid Data Sheet, hereinafter referred to as "the Procuring agency," will in no case be responsible or liable for those costs, regardless of the conduct or outcome of the bidding process.

B. The Bidding Documents

5. Content of Bidding Documents
- 5.1 the bidding documents include:
- (a) Instructions to Bidders (ITB)
 - (b) Bid Data Sheet
 - (c) General Conditions of Contract (GCC)
 - (d) Special Conditions of Contract (SCC)
 - (e) Schedule of Requirements
 - (f) Technical Specifications
 - (g) Bid Form and Price Schedules
 - (h) Bid Security Form
 - (i) Contract Form
 - (j) Performance Security Form
 - (k) Manufacturer's Authorization Form
- 5.2 The Bidder is expected to examine all instructions, forms, terms, and specifications in the bidding documents. Failure to furnish all information required by the bidding documents or to submit a bid not substantially responsive to the bidding documents in every respect will be at the Bidder's risk and may result in the

rejection of its bid.

6. Clarification of Bidding Documents 6.1 A interested Bidder requiring any clarification of the bidding documents may notify the Procuring agency in writing. The Procuring agency will respond in writing to any request for clarification of the bidding documents which it receives no later than three working days prior to the deadline for the submission of bids prescribed in the Bid Data Sheet. Written copies of the Procuring agency's response (including an explanation of the query but without identifying the source of inquiry) will be sent to all interested bidders that have received the bidding documents.
7. Amendment of Bidding Documents 7.1 At any time prior to the deadline for submission of bids, the Procuring agency, for any reason, whether at its own initiative or in response to a clarification requested by a interested Bidder, may modify the bidding documents by amendment.
- 7.2 All interested bidders that have received the bidding documents will be notified of the amendment in writing, and will be binding on them.
- 7.3 In order to allow interested bidders reasonable time in which to take the amendment into account in preparing their bids, the Procuring agency, at its discretion, may extend the deadline for the submission of bids.

C. Preparation of Bids

8. Language of Bid 8.1 The bid prepared by the Bidder, as well as all correspondence and documents relating to the bid-exchanged by the Bidder and the Procuring agency shall be written in the language specified in the Bid Data Sheet. Supporting documents and printed literature furnished by the Bidder may be in another language provided they are accompanied by an accurate translation of the relevant passages in the language specified in the Bid Data Sheet, in which case, for purposes of interpretation of the Bid, the translation shall govern.
9. Documents Comprising the Bid 9.1 The bid prepared by the Bidder shall comprise the following components:
- (a) a Bid Form and a Price Schedule completed in accordance with ITB Clauses 10, 11, and 12;
 - (b) documentary evidence established in accordance with ITB

Clause 13 that the Bidder is eligible to bid and is qualified to perform the contract if its bid is accepted;

(c) documentary evidence established in accordance with ITB Clause 14 that the goods and ancillary services to be supplied by the Bidder are eligible goods and services and conform to the bidding documents; and

(d) bid security furnished in accordance with ITB Clause 15.

10. Bid Form

10.1 The Bidder shall complete the Bid Form and the appropriate Price Schedule furnished in the bidding documents, indicating the goods to be supplied, a brief description of the goods, their country of origin, quantity, and prices.

11. Bid Prices

11.1 The Bidder shall indicate on the appropriate Price Schedule the unit prices (where applicable) and total bid price of the goods it proposes to supply under the contract.

11.2 Prices indicated on the Price Schedule shall be deliver duty paid (DDP) prices. The price of other (incidental) services, if any, listed in the Bid Data Sheet will be entered separately.

11.3 The Bidder's separation of price components in accordance with ITB Clause 11.2 above will be solely for the purpose of facilitating the comparison of bids by the Procuring agency and will not in any way limit the Procuring agency's right to contract on any of the terms offered.

11.5 Prices quoted by the Bidder shall be fixed during the Bidder's performance of the contract and not subject to variation on any account, unless otherwise specified in the Bid Data Sheet. A bid submitted with an adjustable price quotation will be treated as nonresponsive and will be rejected, pursuant to ITB Clause 24. If, however, in accordance with the Bid Data Sheet, prices quoted by the Bidder shall be subject to adjustment during the performance of the contract, a bid submitted with a fixed price quotation will not be rejected, but the price adjustment would be treated as zero.

12. Bid Currencies

12.1 Prices shall be quoted in Pak Rupees unless otherwise specified in the Bid Data Sheet.

13. Documents Establishing Bidder's

13.1 Pursuant to ITB Clause 9, the Bidder shall furnish, as part of its bid, documents establishing the Bidder's eligibility to bid and its qualifications to perform the contract if its bid is accepted.

Eligibility and Qualification

13.2 The documentary evidence of the Bidder's eligibility to bid shall establish to the Procuring agency's satisfaction that the Bidder, at the time of submission of his bid, is from an eligible country as defined under ITB Clause 2.

13.3 The documentary evidence of the Bidder's qualifications to perform the contract if its bid is accepted shall establish to the Procuring agency's satisfaction:

(a) that, in the case of a Bidder offering to supply goods under the contract which the Bidder did not manufacture or otherwise produce, the Bidder has been duly authorized by the goods' Manufacturer or producer to supply the goods in the Procuring agency's country;

(b) that the Bidder has the financial, technical, and production capability necessary to perform the contract;

(c) that, in the case of a Bidder not doing business within the Procuring agency's country, the Bidder is or will be (if awarded the contract) represented by an Agent in that country equipped, and able to carry out the Supplier's maintenance, repair, and spare parts stocking obligations prescribed in the Conditions of Contract and/or Technical Specifications; and

(d) that the Bidder meets the qualification criteria listed in the Bid Data Sheet.

14. Documents Establishing Goods' Eligibility and Conformity to Bidding Documents

14.1 Pursuant to ITB Clause 9, the Bidder shall furnish, as part of its bid, documents establishing the eligibility and conformity to the bidding documents of all goods and services which the Bidder proposes to supply under the contract.

14.2 The documentary evidence of the eligibility of the goods and services shall consist of a statement in the Price Schedule of the country of origin of the goods and services offered which shall be confirmed by a certificate of origin issued at the time of shipment.

14.3 The documentary evidence of conformity of the goods and services to the bidding documents may be in the form of literature, drawings, and data, and shall consist of:

(a) a detailed description of the essential technical and

- performance characteristics of the goods;
- (b) a list giving full particulars, including available sources and current prices of spare parts, special tools, etc., necessary for the proper and continuing functioning of the goods for a period to be specified in the Bid Data Sheet, following commencement of the use of the goods by the Procuring agency; and
 - (c) an item-by-item commentary on the Procuring agency's Technical Specifications demonstrating substantial responsiveness of the goods and services to those specifications, or a statement of deviation or exceptions to the provisions of the Technical Specifications.
- 14.4 For purposes of the commentary to be furnished pursuant to ITB Clause 14.3(c) above, the Bidder shall note that standards for workmanship, material, and equipment, as well as references to brand names or catalogue numbers designated by the Procuring agency in its Technical Specifications, are intended to be descriptive only and not restrictive. The Bidder may substitute alternative standards, brand names, and/or catalogue numbers in its bid, provided that it demonstrates to the Procuring agency's satisfaction that the substitutions ensure substantial equivalence to those designated in the Technical Specifications.

15. Bid Security

- 15.1 Pursuant to ITB Clause 9, the Bidder shall furnish, as part of its bid, a bid security in the amount specified in the Bid Data Sheet.
- 15.2 The bid security is required to protect the Procuring agency against the risk of Bidder's conduct which would warrant the security's forfeiture, pursuant to ITB Clause 15.7.
- 15.3 The bid security shall be in full, liquidated and shall be in one of the following forms:
- (a) a bank guarantee or an irrevocable letter of credit issued by a reputable bank located in the Procuring agency's country, in the form provided in the bidding documents or another form acceptable to the Procuring agency and valid for thirty (30) days beyond the validity of the bid; or
 - (b) irrevocable encashable on-demand Bank call-deposit.
- 15.4 Any bid not secured in accordance with ITB Clauses 15.1 and 15.3 will be rejected by the Procuring agency as nonresponsive pursuant to ITB Clause 24.

15.5 Unsuccessful bidders' bid security will be filed with, or returned as promptly as possible but not later than thirty (30) days after the expiration of the period of bid validity prescribed by the Procuring agency pursuant to ITB Clause 16.

15.6 The successful Bidder's bid security will be "exchanged" with the Bidder signing the contract, pursuant to ITB Clause 32, and furnishing the performance security, pursuant to ITB Clause 33.

15.7 The bid security may be forfeited:

(a) if a Bidder withdraws its bid during the period of bid validity specified by the Bidder on the Bid Form; or

(b) in the case of a successful Bidder, if the Bidder fails:

(i) to sign the contract in accordance with ITB Clause 32;

or

(ii) to furnish performance security in accordance with ITB Clause 33.

16. Period of Validity of Bids

16.1 Bids shall remain valid for the period specified in the Bid Data Sheet after the date of bid opening prescribed by the Procuring agency, pursuant to ITB Clause 19. A bid valid for a shorter period shall be rejected by the Procuring agency as nonresponsive.

16.2 In exceptional circumstances, the Procuring agency may solicit the Bidder's consent to an extension of the period of validity. The request and the responses thereto shall be made in writing. The bid security provided under ITB Clause 15 shall also be suitably extended. A Bidder may refuse the request without forfeiting its bid security. A Bidder granting the request will not be required nor permitted to modify its bid, except as provided in the bidding document.

17. Format and Signing of Bid

17.1 The Bidder shall prepare an original and the number of copies of the bid indicated in the Bid Data Sheet, clearly marking each "ORIGINAL BID" and "COPY OF BID," as appropriate. In the event of any discrepancy between them, the original shall govern.

17.2 The original and the copy or copies of the bid shall be typed or written in indelible ink and shall be signed by the Bidder or

15.5 Unsuccessful bidders' bid security will be discharged or returned as promptly as possible but not later than thirty (30) days after the expiration of the period of bid validity prescribed by the Procuring agency pursuant to ITB Clause 16.

15.6 The successful Bidder's bid security will be discharged upon the Bidder signing the contract, pursuant to ITB Clause 32, and furnishing the performance security, pursuant to ITB Clause 33.

15.7 The bid security may be forfeited:

(a) if a Bidder withdraws its bid during the period of bid validity specified by the Bidder on the Bid Form; or

(b) in the case of a successful Bidder, if the Bidder fails:

(i) to sign the contract in accordance with ITB Clause 32;

or

(ii) to furnish performance security in accordance with ITB Clause 33.

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**17. Format and
Signing of Bid**

17.1 The Bidder shall prepare an original and the number of copies of the bid indicated in the Bid Data Sheet, clearly marking each "ORIGINAL BID" and "COPY OF BID," as appropriate. In the event of any discrepancy between them, the original shall govern.

17.2 The original and the copy or copies of the bid shall be typed or written in indelible ink and shall be signed by the Bidder or a

person or persons duly authorized to bind the Bidder to the contract. All pages of the bid, except for un-amended printed literature, shall be initialed by the person or persons signing the bid.

- 17.3 Any interlineations, erasures, or overwriting shall be valid only if they are initialed by the person or persons signing the bid.
- 17.4 The Bidder shall furnish information as described in the Form of Bid on commissions or gratuities, if any, paid or to be paid to agents relating to this Bid, and to contract execution if the Bidder is awarded the contract.

D. Submission of Bids

18. Sealing and Marking of Bids

- 18.1 The Bidder shall seal the original and each copy of the bid in separate envelopes, duly marking the envelopes as "ORIGINAL" and "COPY." The envelopes shall then be sealed in an outer envelope.
- 18.2 The inner and outer envelopes shall:
 - (a) be addressed to the Procuring agency at the address given in the Bid Data Sheet; and
 - (b) bear the Project name indicated in the Bid Data Sheet, the Invitation for Bids (IFB) title and number indicated in the Bid Data Sheet, and a statement: "DO NOT OPEN BEFORE," to be completed with the time and the date specified in the Bid Data Sheet, pursuant to ITB Clause 2.2.
- 18.3 The inner envelopes shall also indicate the name and address of the Bidder to enable the bid to be returned unopened in case it is declared "late".
- 18.4 If the outer envelope is not sealed and marked as required by ITB Clause 18.2, the Procuring agency will assume no responsibility for the bid's misplacement or premature opening.

19. Deadline for Submission of Bids

- 19.1 Bids must be received by the Procuring agency at the address specified under ITB Clause 18.2 no later than the time and date specified in the Bid Data Sheet.
- 19.2 The Procuring agency may, at its discretion, extend this deadline for the submission of bids by amending the bidding documents in accordance with ITB Clause 7, in which case all rights and

obligations of the Procuring agency and bidders previously subject to the deadline will thereafter be subject to the deadline as extended.

20. Late Bids

20.1 Any bid received by the Procuring agency after the deadline for submission of bids prescribed by the Procuring agency pursuant to ITB Clause 19 will be rejected and returned unopened to the Bidder.

21. Modification and Withdrawal of Bids

21.1 The Bidder may modify or withdraw its bid after the bid's submission, provided that written notice of the modification, including substitution or withdrawal of the bids, is received by the Procuring agency prior to the deadline prescribed for submission of bids.

21.2 The Bidder's modification or withdrawal notice shall be prepared, sealed, marked, and dispatched in accordance with the provisions of ITB Clause 18. by a signed confirmation copy, postmarked not later than the deadline for submission of bids.

21.3 No bid may be modified after the deadline for submission of bids.

21.4 No bid may be withdrawn in the interval between the deadline for submission of bids and the expiration of the period of bid validity specified by the Bidder on the Bid Form. Withdrawal of a bid during this interval may result in the Bidder's forfeiture of its bid security, pursuant to the ITB Clause 15.7.

E. Opening and Evaluation of Bids**22. Opening of Bids by the Procuring agency**

22.1 The Procuring agency will open all bids in the presence of bidders' representatives who choose to attend, at the time, on the date, and at the place specified in the Bid Data Sheet. The bidders' representatives who are present shall sign a register evidencing their attendance.

22.2 The bidders' names, bid modifications or withdrawals, bid prices, discounts, and the presence or absence of requisite bid security and such other details as the Procuring agency, at its discretion, may consider appropriate, will be announced at the opening. No bid shall be rejected at bid opening, except for late bids, which shall be returned unopened to the Bidder pursuant to ITB Clause 20

- 22.3 Bids (and modifications sent pursuant to ITB Clause 21.2) that are not opened and read out at bid opening shall not be considered further for evaluation, irrespective of the circumstances. Withdrawn bids will be returned unopened to the bidders.
- 22.4 The Procuring agency will prepare minutes of the bid opening.
- 23. Clarification of Bids**
- 23.1 During evaluation of the bids, the Procuring agency may, at its discretion, ask the Bidder for a clarification of its bid. The request for clarification and the response shall be in writing, and no change in the prices or substance of the bid shall be sought, offered, or permitted.
- 24. Preliminary Examination**
- 24.1 The Procuring agency will examine the bids to determine whether they are complete, whether any computational errors have been made, whether required sureties have been furnished, whether the documents have been properly signed, and whether the bids are generally in order.
- 24.2 Arithmetical errors will be rectified on the following basis. If there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail, and the total price shall be corrected. If the Supplier does not accept the correction of the errors, its bid will be rejected, and its bid security may be forfeited. If there is a discrepancy between words and figures, the amount in words will prevail.
- 24.3 The Procuring agency may waive any minor informality, nonconformity, or irregularity in a bid which does not constitute a material deviation, provided such waiver does not prejudice or affect the relative ranking of any Bidder.
- 24.4 Prior to the detailed evaluation, pursuant to ITB Clause 25 the Procuring agency will determine the substantial responsiveness of each bid to the bidding documents. For purposes of these Clauses, a substantially responsive bid is one which conforms to all the terms and conditions of the bidding documents without material deviations. Deviations from, or objections or reservations to critical provisions, such as those concerning Bid Security (ITB Clause 15), Applicable Law (GCC Clause 30), and Taxes and Duties (GCC Clause 32), will be deemed to be a material deviation. The Procuring agency's determination of a bid's responsiveness is to be based on the contents of the bid itself without recourse to extrinsic evidence.

- 24.5 If a bid is not substantially responsive, it will be rejected by the Procuring agency and may not subsequently be made responsive by the Bidder by correction of the nonconformity.
- 25. Evaluation and Comparison of Bids**
- 25.1 The Procuring agency will evaluate and compare the bids which have been determined to be substantially responsive, pursuant to ITB Clause 24.
- 25.2 The Procuring agency's evaluation of a bid will be on delivered duty paid (DDP) price inclusive of prevailing duties and will exclude any allowance for price adjustment during the period of execution of the contract, if provided in the bid.
- 25.3 The Procuring agency's evaluation of a bid will take into account, in addition to the bid price quoted in accordance with ITB Clause 11.2, one or more of the following factors as specified in the Bid Data Sheet, and quantified in ITB Clause 25.4:
- (a) incidental costs
 - (b) delivery schedule offered in the bid;
 - (c) deviations in payment schedule from that specified in the Special Conditions of Contract;
 - (d) the cost of components, mandatory spare parts, and service;
 - (e) the availability Procuring agency of spare parts and after-sales services for the equipment offered in the bid;
 - (f) the projected operating and maintenance costs during the life of the equipment;
 - (g) the performance and productivity of the equipment offered; and/or
 - (h) other specific criteria indicated in the Bid Data Sheet and/or in the Technical Specifications.
- 25.4 For factors retained in the Bid Data Sheet pursuant to ITB 25.3, one or more of the following quantification methods will be applied, as detailed in the Bid Data Sheet:
- (i) Incidental costs provided by the bidder will be added by Procuring agency to the delivered duty paid (DDP) price at

the final destination.

(b) *Delivery schedule.*

- (i) The Procuring agency requires that the goods under the Invitation for Bids shall be delivered at the time specified in the Schedule of Requirements which will be treated as the base, a delivery "adjustment" will be calculated for bids by applying a percentage, specified in the Bid Data Sheet, of the DDP price for each week of delay beyond the base, and this will be added to the bid price for evaluation. No credit shall be given to early delivery.

or

- (ii) The goods covered under this invitation are required to be delivered (shipped) within an acceptable range of weeks specified in the Schedule of Requirement. No credit will be given to earlier deliveries, and bids offering delivery beyond this range will be treated as nonresponsive. Within this acceptable range, an adjustment per week, as specified in the Bid Data Sheet, will be added for evaluation to the bid price of bids offering deliveries later than the earliest delivery period specified in the Schedule of Requirements.

or

- (iii) The goods covered under this invitation are required to be delivered in partial shipments, as specified in the Schedule of Requirements. Bids offering deliveries earlier or later than the specified deliveries will be adjusted in the evaluation by adding to the bid price a factor equal to a percentage, specified in the Bid Data Sheet, of DDP price per week of variation from the specified delivery schedule.

(c) *Deviation in payment schedule.*

- (i) Bidders shall state their bid price for the payment schedule outlined in the SCC. Bids will be evaluated on the basis of this base price. Bidders are, however, permitted to state an alternative payment schedule and indicate the reduction in bid price they wish to offer for such alternative payment schedule. The Procuring agency may consider the alternative payment schedule offered by the selected Bidder.

or

- (ii) The SCC stipulates the payment schedule offered by

the Procuring agency. If a bid deviates from the schedule and if such deviation is considered acceptable to the Procuring agency, the bid will be evaluated by calculating interest earned for any earlier payments involved in the terms outlined in the bid as compared with those stipulated in this invitation, at the rate per annum specified in the Bid Data Sheet.

(d) *Cost of spare parts.*

- (i) The list of items and quantities of major assemblies, components, and selected spare parts, likely to be required during the initial period of operation specified in the Bid Data Sheet, is annexed to the Technical Specifications. The total cost of these items, at the unit prices quoted in each bid, will be added to the bid price.

or

- (ii) The Procuring agency will draw up a list of high-usage and high-value items of components and spare parts, along with estimated quantities of usage in the initial period of operation specified in the Bid Data Sheet. The total cost of these items and quantities will be computed from spare parts unit prices submitted by the Bidder and added to the bid price.

or

- (iii) The Procuring agency will estimate the cost of spare parts usage in the initial period of operation specified in the Bid Data Sheet, based on information furnished by each Bidder, as well as on past experience of the Procuring agency or other procuring agencies in similar situations. Such costs shall be added to the bid price for evaluation.

(e) *Spare parts and after sales service facilities in the Procuring agency's country.*

The cost to the Procuring agency of establishing the minimum service facilities and parts inventories, as outlined in the Bid Data Sheet or elsewhere in the bidding documents, if quoted separately, shall be added to the bid price.

(f) *Operating and maintenance costs.*

Since the operating and maintenance costs of the goods under procurement form a major part of the life cycle cost of the equipment, these costs will be evaluated in accordance with the criteria specified in the Bid Data Sheet or in the Technical Specifications.

(g) *Performance and productivity of the equipment.*

(i) Bidders shall state the guaranteed performance or efficiency in response to the Technical Specification. For each drop in the performance or efficiency below the norm of 100, an adjustment for an amount specified in the Bid Data Sheet will be added to the bid price, representing the capitalized cost of additional operating costs over the life of the plant, using the methodology specified in the Bid Data Sheet or in the Technical Specifications.

or

(ii) Goods offered shall have a minimum productivity specified under the relevant provision in the Technical Specifications to be considered responsive. Evaluation shall be based on the cost per unit of the actual productivity of goods offered in the bid, and adjustment will be added to the bid price using the methodology specified in the Bid Data Sheet or in the Technical Specifications.

(h) *Specific additional criteria indicated in the Bid Data Sheet and/or in the Technical Specifications.*

The relevant evaluation method shall be detailed in the Bid Data Sheet and/or in the Technical Specifications.

Alternative

25.4 Merit Point System:

The following merit point system for weighing evaluation factors can be applied if none of the evaluation methods listed in 25.4 above has been retained in the Bid Data Sheet. The number of points allocated to each factor shall be specified in the Bid Data Sheet.

[In the Bid Data Sheet, choose from the range of]

Evaluated price of the goods	60 to 90
Cost of common list spare parts	0 to 20
Technical features, and maintenance and operating costs	0 to 20
Availability of service and spare parts	0 to 20
Standardization	0 to 20
Total	100

The bid scoring the highest number of points will be deemed to be the lowest evaluated bid.

26. Contacting the Procuring agency

26.1 Subject to ITB Clause 23, no Bidder shall contact the Procuring agency on any matter relating to its bid, from the time of the bid opening to the time the contract is awarded. If the Bidder wishes to bring additional information to the notice of the Procuring agency, it should do so in writing.

26.2 Any effort by a Bidder to influence the Procuring agency in its decisions on bid evaluation, bid comparison, or contract award may result in the rejection of the Bidder's bid.

F. Award of Contract

27. Post-qualification

27.1 In the absence of prequalification, the Procuring agency will determine to its satisfaction whether the Bidder that is selected as having submitted the lowest evaluated responsive bid is qualified to perform the contract satisfactorily, in accordance with the criteria listed in ITB Clause 13.3.

27.2 The determination will take into account the Bidder's financial, technical, and production capabilities. It will be based upon an examination of the documentary evidence of the Bidder's qualifications submitted by the Bidder, pursuant to ITB Clause 13.3, as well as such other information as the Procuring agency deems necessary and appropriate.

27.3 An affirmative determination will be a prerequisite for award of the contract to the Bidder. A negative determination will result in rejection of the Bidder's bid, in which event the Procuring agency will proceed to the next lowest evaluated bid to make a similar determination of that Bidder's capabilities to perform satisfactorily.

28. Award Criteria

28.1 Subject to ITB Clause 30, the Procuring agency will award the contract to the successful Bidder whose bid has been determined to be substantially responsive and has been determined to be the lowest evaluated bid, provided further that the Bidder is

determined to be qualified to perform the contract satisfactorily.

29. Procuring agency's Right to Vary Quantities at Time of Award

29.1 The Procuring agency reserves the right at the time of contract award to increase or decrease, by the percentage indicated in the Bid Data Sheet, the quantity of goods and services originally specified in the Schedule of Requirements without any change in unit price or other terms and conditions.

30. Procuring agency's Right to Accept any Bid and to Reject any or All Bids

30.1 The Procuring agency reserves the right to accept or reject any bid, and to annul the bidding process and reject all bids at any time prior to contract award, without thereby incurring any liability to the affected Bidder or bidders or any obligation to inform the affected Bidder or bidders of the grounds for the Procuring agency's action.

31. Notification of Award

31.1 Prior to the expiration of the period of bid validity, the Procuring agency will notify the successful Bidder in writing by registered letter or by cable, to be confirmed in writing by registered letter, that its bid has been accepted.

31.2 The notification of award will constitute the formation of the Contract.

31.3 Upon the successful Bidder's furnishing of the performance security pursuant to ITB Clause 33, the Procuring agency will promptly notify each unsuccessful Bidder and will discharge its bid security, pursuant to ITB Clause 15.

32. Signing of Contract

32.1 At the same time as the Procuring agency notifies the successful Bidder that its bid has been accepted, the Procuring agency will send the Bidder the Contract Form provided in the bidding documents, incorporating all agreements between the parties.

32.2 Within thirty (30) days of receipt of the Contract Form, the successful Bidder shall sign and date the contract and return it to the Procuring agency.

33. Performance Security

33.1 Within twenty (20) days of the receipt of notification of award from the Procuring agency, the successful Bidder shall furnish the performance security in accordance with the Conditions of Contract, in the Performance Security Form provided in the bidding documents, or in another form acceptable to the Procuring agency.

33.2 Failure of the successful Bidder to comply with the requirement of ITB Clause 32 or ITB Clause 33.1 shall constitute sufficient grounds for the annulment of the award and forfeiture of the bid

security, in which event the Procuring agency may make the award to the next lowest evaluated Bidder or call for new bids.

**34. Corrupt or
Fraudulent
Practices**

34.1 The Government of Sindh requires that Procuring agency's (including beneficiaries of donor agencies' loans), as well as Bidders/Suppliers/Contractors under Government-financed contracts, observe the highest standard of ethics during the procurement and execution of such contracts. In pursuance of this policy, the SPPRA, in accordance with the SPP Act, 2009 and Rules made thereunder:

(a) defines, for the purposes of this provision, the terms set forth below as follows:

(i) "corrupt practice" means the offering, giving, receiving or soliciting of any thing of value to influence the action of a public official in the procurement process or in contract execution; and

(ii) "fraudulent practice" means a misrepresentation of facts in order to influence a procurement process or the execution of a contract to the detriment of the Procuring agency, and includes collusive practice among Bidders (prior to or after bid submission) designed to establish bid prices at artificial non-competitive levels and to deprive the Procuring agency of the benefits of free and open competition;

(b) will reject a proposal for award if it determines that the Bidder recommended for award has engaged in corrupt or fraudulent practices in competing for the contract in question;

(c) will declare a firm ineligible, either indefinitely or for a stated period of time, to be awarded a Government-financed contract if it at any time determines that the firm has engaged in corrupt or fraudulent practices in competing for, or in executing, a Government-financed contract.

24.2 Furthermore, Bidders shall be aware of the provision stated in sub-clause 5.4 and sub-clause 24.1 of the General Conditions of Contract.

Part One - Section II.
General Conditions of Contract

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General Conditions of Contract

1. Definitions

1.1 In this Contract, the following terms shall be interpreted as indicated:

- (a) "The Contract" means the agreement entered into between the Procuring agency and the Supplier, as recorded in the Contract Form signed by the parties, including all attachments and appendices thereto and all documents incorporated by reference therein.
- (b) "The Contract Price" means the price payable to the Supplier under the Contract for the full and proper performance of its contractual obligations.
- (c) "The Goods" means all of the equipment, machinery, and/or other materials which the Supplier is required to supply to the Procuring agency under the Contract.
- (d) "The Services" means those services ancillary to the supply of the Goods, such as transportation and insurance, and any other incidental services, such as installation, commissioning, provision of technical assistance, training, and other such obligations of the Supplier covered under the Contract.
- (e) "GCC" means the General Conditions of Contract contained in this section.
- (f) "SCC" means the Special Conditions of Contract.
- (g) "The Procuring agency" means the organization purchasing the Goods, as named in SCC.
- (h) "The Procuring agency's country" is the country named in SCC.
- (i) "The Supplier" means the individual or firm supplying the Goods and Services under this Contract.
- (j) "The Project Site," where applicable, means the place or places named in SCC.
- (k) "Day" means calendar day.

2. Application

2.1 These General Conditions shall apply to the extent that they are

not superseded by provisions of other parts of the Contract.

3. Country of Origin

- 3.1 All Goods and Services supplied under the Contract shall have their origin in the countries and territories eligible under the rules and further elaborated in the SCC.
- 3.2 For purposes of this Clause, "origin" means the place where the Goods were mined, grown, or produced, or from which the Services are supplied. Goods are produced when, through manufacturing, processing, or substantial and major assembly of components, a commercially recognized new product results that is substantially different in basic characteristics or in purpose or utility from its components.
- 3.3 The origin of Goods and Services is distinct from the nationality of the Supplier.

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- 4.1 The Goods supplied under this Contract shall conform to the standards mentioned in the Technical Specifications, and, when no applicable standard is mentioned, to the authoritative standards appropriate to the Goods' country of origin. Such standards shall be the latest issued by the concerned institution.

5. Use of Contract Documents and Information; Inspection and Audit by the Government

- 5.1 The Supplier shall not, without the Procuring agency's prior written consent, disclose the Contract, or any provision thereof, or any specification, plan, drawing, pattern, sample, or information furnished by or on behalf of the Procuring agency in connection therewith, to any person other than a person employed by the Supplier in the performance of the Contract. Disclosure to any such employed person shall be made in confidence and shall extend only so far as may be necessary for purposes of such performance.
- 5.2 The Supplier shall not, without the Procuring agency's prior written consent, make use of any document or information enumerated in GCC Clause 5.1 except for purposes of performing the Contract.
- 5.3 Any document, other than the Contract itself, enumerated in GCC Clause 5.1 shall remain the property of the Procuring agency and shall be returned (all copies) to the Procuring agency on completion of the Supplier's performance under the Contract if so required by the Procuring agency.

the Goods' final destination. If conducted on the premises of the Supplier or its subcontractor(s), all reasonable facilities and assistance, including access to drawings and production data, shall be furnished to the inspectors at no charge to the Procuring agency.

- 8.3 Should any inspected or tested Goods fail to conform to the Specifications, the Procuring agency may reject the Goods, and the Supplier shall either replace the rejected Goods or make alterations necessary to meet specification requirements free of cost to the Procuring agency.
- 8.4 The Procuring agency's right to inspect, test and, where necessary, reject the Goods after the Goods' arrival in the Procuring agency's country shall in no way be limited or waived by reason of the Goods having previously been inspected, tested, and passed by the Procuring agency or its representative prior to the Goods' shipment from the country of origin.
- 8.5 Nothing in GCC Clause 8 shall in any way release the Supplier from any warranty or other obligations under this Contract.

9. Packing

- 9.1 The Supplier shall provide such packing of the Goods as is required to prevent their damage or deterioration during transit to their final destination, as indicated in the Contract. The packing shall be sufficient to withstand, without limitation, rough handling during transit and exposure to extreme temperatures, salt and precipitation during transit, and open storage. Packing case size and weights shall take into consideration, where appropriate, the remoteness of the Goods' final destination and the absence of heavy handling facilities at all points in transit.
- 9.2 The packing, marking, and documentation within and outside the packages shall comply strictly with such special requirements as shall be expressly provided for in the Contract, including additional requirements, if any, specified in SCC, and in any subsequent instructions ordered by the Procuring agency.

10. Delivery and Documents

- 10.1 Delivery of the Goods shall be made by the Supplier in accordance with the terms specified in the Schedule of Requirements. The details of shipping and/or other documents to be furnished by the Supplier are specified in SCC.
- 10.2 Documents to be submitted by the Supplier are specified in SCC.

11. Insurance

11.1 The Goods supplied under the Contract shall be delivered duty paid (DDP) under which risk is transferred to the buyer after having been delivered, hence insurance coverage is seller's responsibility.

12. Transportation

12.1 The Supplier is required under the Contract to transport the Goods to a specified place of destination within the Procuring agency's country, transport to such place of destination in the Procuring agency's country, including insurance and storage, as shall be specified in the Contract, shall be arranged by the Supplier, and related costs shall be included in the Contract Price.

13. Incidental Services

13.1 The Supplier may be required to provide any or all of the following services, including additional services, if any, specified in SCC:

- (a) performance or supervision of on-site assembly and/or start-up of the supplied Goods;
- (b) furnishing of tools required for assembly and/or maintenance of the supplied Goods;
- (c) furnishing of a detailed operations and maintenance manual for each appropriate unit of the supplied Goods;
- (d) performance or supervision or maintenance and/or repair of the supplied Goods, for a period of time agreed by the parties, provided that this service shall not relieve the Supplier of any warranty obligations under this Contract; and
- (e) training of the Procuring agency's personnel, at the Supplier's plant and/or on-site, in assembly, start-up, operation, maintenance, and/or repair of the supplied Goods.

13.2 Prices charged by the Supplier for incidental services, if not included in the Contract Price for the Goods, shall be agreed upon in advance by the parties and shall not exceed the prevailing rates charged for other parties by the Supplier for similar services.

14. Spare Parts

14.1 As specified in SCC, the Supplier may be required to provide any or all of the following materials, notifications, and information pertaining to spare parts manufactured or distributed by the Supplier:

- (a) such spare parts as the Procuring agency may elect to purchase from the Supplier, provided that this election shall not relieve the Supplier of any warranty obligations under the Contract; and
- (b) in the event of termination of production of the spare parts:
 - (i) advance notification to the Procuring agency of the pending termination, in sufficient time to permit the Procuring agency to procure needed requirements; and
 - (ii) following such termination, furnishing at no cost to the Procuring agency, the blueprints, drawings, and specifications of the spare parts, if requested.

15. Warranty

- 15.1 The Supplier warrants that the Goods supplied under the Contract are new, unused, of the most recent or current models, and that they incorporate all recent improvements in design and materials unless provided otherwise in the Contract. The Supplier further warrants that all Goods supplied under this Contract shall have no defect, arising from design, materials, or workmanship (except when the design and/or material is required by the Procuring agency's specifications), or from any act or omission of the Supplier, that may develop under normal use of the supplied Goods in the conditions prevailing in the country of final destination.
- 15.2 This warranty shall remain valid for twelve (12) months after the Goods, or any portion thereof as the case may be, have been delivered to and accepted at the final destination indicated in the Contract, or for eighteen (18) months after the date of shipment from the port or place of loading in the source country, whichever period concludes earlier, unless specified otherwise in SCC.
- 15.3 The Procuring agency shall promptly notify the Supplier in writing of any claims arising under this warranty.
- 15.4 Upon receipt of such notice, the Supplier shall, within the period specified in SCC and with all reasonable speed, repair or replace the defective Goods or parts thereof, without costs to the Procuring agency.
- 15.5 If the Supplier, having been notified, fails to remedy the defect(s)

- (a) such spare parts as the Procuring agency may elect to purchase from the Supplier, provided that this election shall not relieve the Supplier of any warranty obligations under the Contract; and
- (b) in the event of termination of production of the spare parts:
 - (i) advance notification to the Procuring agency of the pending termination, in sufficient time to permit the Procuring agency to procure needed requirements; and
 - (ii) following such termination, furnishing at no cost to the Procuring agency, the blueprints, drawings, and specifications of the spare parts, if requested.

15. Warranty

- 15.1 The Supplier warrants that the Goods supplied under the Contract are new, unused, of the most recent or current models, and that they incorporate all recent improvements in design and materials unless provided otherwise in the Contract. The Supplier further warrants that all Goods supplied under this Contract shall have no defect, arising from design, materials, or workmanship (except when the design and/or material is required by the Procuring agency's specifications) or from any act or omission of the Supplier, that may develop under normal use of the supplied Goods in the conditions prevailing in the country of final destination.
- 15.2 This warranty shall remain valid for twelve (12) months after the Goods, or any portion thereof as the case may be, have been delivered to and accepted at the final destination indicated in the Contract, or for eighteen (18) months after the date of shipment from the port or place of loading in the source country, whichever period concludes earlier, unless specified otherwise in SCC.
- 15.3 The Procuring agency shall promptly notify the Supplier in writing of any claims arising under this warranty.
- 15.4 Upon receipt of such notice, the Supplier shall, within the period specified in SCC and with all reasonable speed, repair or replace the defective Goods or parts thereof, without costs to the Procuring agency.
- 15.5 If the Supplier, having been notified, fails to remedy the defect(s)

within the period specified in SCC, within a reasonable period, the Procuring agency may proceed to take such remedial action as may be necessary, at the Supplier's risk and expense and without prejudice to any other rights which the Procuring agency may have against the Supplier under the Contract.

16. Payment

16.1 The method and conditions of payment to be made to the Supplier under this Contract shall be specified in SCC.

16.2 The Supplier's request(s) for payment shall be made to the Procuring agency in writing, accompanied by an invoice describing, as appropriate, the Goods delivered and Services performed, and by documents submitted pursuant to GCC Clause 10, and upon fulfillment of other obligations stipulated in the Contract.

16.3 Payments shall be made promptly by the Procuring agency, but in no case later than sixty (60) days after submission of an invoice or claim by the Supplier.

16.4 The currency of payment is Pak. Rupees.

17. Prices

17.1 Prices charged by the Supplier for Goods delivered and Services performed under the Contract shall not vary from the prices quoted by the Supplier in its bid, with the exception of any price adjustments authorized in SCC or in the Procuring agency's request for bid validity extension, as the case may be.

18. Change Orders

18.1 The Procuring agency may at any time, by a written order given to the Supplier pursuant to GCC Clause 31, make changes within the general scope of the Contract in any one or more of the following:

- (a) drawings, designs, or specifications, where Goods to be furnished under the Contract are to be specifically manufactured for the Procuring agency;
- (b) the method of shipment or packing;
- (c) the place of delivery; and/or
- (d) the Services to be provided by the Supplier.

18.2 If any such change causes an increase or decrease in the cost of, or the time required for, the Supplier's performance of any provisions under the Contract, an equitable adjustment shall be

made in the Contract Price or delivery schedule, or both, and the Contract shall accordingly be amended. Any claims by the Supplier for adjustment under this clause must be asserted within thirty (30) days from the date of the Supplier's receipt of the Procuring agency's change order.

- 19. Contract Amendments** 19.1 Subject to GCC Clause 18, no variation in or modification of the terms of the Contract shall be made except by written amendment signed by the parties.
- 20. Assignment** 20.1 The Supplier shall not assign, in whole or in part, its obligations to perform under this Contract, except with the Procuring agency's prior written consent.
- 21. Subcontracts** 21.1 The Supplier shall notify the Procuring agency in writing of all subcontracts awarded under this Contract if not already specified in the bid. Such notification, in the original bid or later, shall not relieve the Supplier from any liability or obligation under the Contract.
- 21.2 Subcontracts must comply with the provisions of GCC Clause 3.
- 22. Delays in the Supplier's Performance** 22.1 Delivery of the Goods and performance of Services shall be made by the Supplier in accordance with the time schedule prescribed by the Procuring agency in the Schedule of Requirements.
- 22.2 If at any time during performance of the Contract, the Supplier or its subcontractor(s) should encounter conditions impeding timely delivery of the Goods and performance of Services, the Supplier shall promptly notify the Procuring agency in writing of the fact of the delay, its likely duration and its cause(s). As soon as practicable after receipt of the Supplier's notice, the Procuring agency shall evaluate the situation and may at its discretion extend the Supplier's time for performance, with or without liquidated damages, in which case the extension shall be ratified by the parties by amendment of Contract.
- 22.3 Except as provided under GCC Clause 25, a delay by the Supplier in the performance of its delivery obligations shall render the Supplier liable to the imposition of liquidated damages pursuant to GCC Clause 23, unless an extension of time is agreed upon pursuant to GCC Clause 22.2 without the application of liquidated damages.
- 23. Liquidated** 23.1 Subject to GCC Clause 25, if the Supplier fails to deliver any or

Damages

all of the Goods or to perform the Services within the period(s) specified in the Contract, the Procuring agency shall, without prejudice to its other remedies under the Contract, deduct from the Contract Price, as liquidated damages, a sum equivalent to the percentage specified in SCC of the delivered price of the delayed Goods or unperformed Services for each week or part thereof of delay until actual delivery or performance, up to a maximum deduction of the percentage specified in SCC. Once the maximum is reached, the Procuring agency may consider termination of the Contract pursuant to GCC Clause 24.

24. Termination for Default

24.1 The Procuring agency, without prejudice to any other remedy for breach of Contract, by written notice of default sent to the Supplier, may terminate this Contract in whole or in part:

- (a) if the Supplier fails to deliver any or all of the Goods within the period(s) specified in the Contract, or within any extension thereof granted by the Procuring agency pursuant to GCC Clause 22; or
- (b) if the Supplier fails to perform any other obligation(s) under the Contract.
- (c) if the Supplier, in the judgment of the Procuring agency has engaged in corrupt or fraudulent practices in competing for or in executing the Contract.

For the purpose of this clause:

“corrupt practice” means the offering, giving, receiving or soliciting of any thing of value to influence the action of a public official in the procurement process or in contract execution.

“fraudulent practice” means a misrepresentation of facts in order to influence a procurement process or the execution of a contract to the detriment of the Borrower; and includes collusive practice among Bidders (prior to or after bid submission) designed to establish bid prices at artificial non-competitive levels and to deprive the Borrower of the benefits of free and open competition.

24.2 In the event the Procuring agency terminates the Contract in whole or in part, pursuant to GCC Clause 24.1, the Procuring agency may procure, upon such terms and in such manner as it deems appropriate, Goods or Services similar to those

undelivered, and the Supplier shall be liable to the Procuring agency for any excess costs for such similar Goods or Services. However, the Supplier shall continue performance of the Contract to the extent not terminated.

25. Force Majeure
- 25.1 Notwithstanding the provisions of GCC Clauses 22, 23, and 24, the Supplier shall not be liable for forfeiture of its performance security, liquidated damages, or termination for default if and to the extent that its delay in performance or other failure to perform its obligations under the Contract is the result of an event of Force Majeure.
- 25.2 For purposes of this clause, "Force Majeure" means an event beyond the control of the Supplier and not involving the Supplier's fault or negligence and not foreseeable. Such events may include, but are not restricted to, acts of the Procuring agency in its sovereign capacity, wars or revolutions, fires, floods, epidemics, quarantine restrictions, and freight embargoes.
- 25.3 If a Force Majeure situation arises, the Supplier shall promptly notify the Procuring agency in writing of such condition and the cause thereof. Unless otherwise directed by the Procuring agency in writing, the Supplier shall continue to perform its obligations under the Contract as far as is reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event.
26. Termination for Insolvency
- 26.1 The Procuring agency may at any time terminate the Contract by giving written notice to the Supplier if the Supplier becomes bankrupt or otherwise insolvent. In this event, termination will be without compensation to the Supplier, provided that such termination will not prejudice or affect any right of action or remedy which has accrued or will accrue thereafter to the Procuring agency.
27. Termination for Convenience
- 27.1 The Procuring agency, by written notice sent to the Supplier, may terminate the Contract, in whole or in part, at any time for its convenience. The notice of termination shall specify that termination is for the Procuring agency's convenience, the extent to which performance of the Supplier under the Contract is terminated, and the date upon which such termination becomes effective.
- 27.2 The Goods that are complete and ready for shipment within thirty (30) days after the Supplier's receipt of notice of termination shall be accepted by the Procuring agency at the

Contract terms and prices. For the remaining Goods, the Procuring agency may elect:

- (a) to have any portion completed and delivered at the Contract terms and prices; and/or
- (b) to cancel the remainder and pay to the Supplier an agreed amount for partially completed Goods and Services and for materials and parts previously procured by the Supplier.

28. Resolution of Disputes

28.1 The Procuring agency and the Supplier shall make every effort to resolve amicably by direct informal negotiation any disagreement or dispute arising between them under or in connection with the Contract.

28.2 If, after thirty (30) days from the commencement of such informal negotiations, the Procuring agency and the Supplier have been unable to resolve amicably a Contract dispute, either party may require that the dispute be referred for resolution to the formal mechanisms specified in SCC. These mechanisms may include, but are not restricted to, conciliation mediated by a third party, adjudication in an agreed manner and/or arbitration.

29. Governing Language

29.1 The Contract shall be written in the language specified in SCC. Subject to GCC Clause 30, the version of the Contract written in the specified language shall govern its interpretation. All correspondence and other documents pertaining to the Contract which are exchanged by the parties shall be written in the same language.

30. Applicable Law

30.1 The Contract shall be interpreted in accordance with the laws of the Procuring agency's country, unless otherwise specified in SCC.

31. Notices

31.1 Any notice given by one party to the other pursuant to this Contract shall be sent to the other party in writing or by cable, telex, or facsimile and confirmed in writing to the other party's address specified in SCC.

31.2 A notice shall be effective when delivered or on the notice's effective date, whichever is later.

32. Taxes and Duties

32.1 Supplier shall be entirely responsible for all taxes, duties, license fees, etc., incurred until delivery of the contracted Goods to the Procuring agency.

Sindh Public Procurement Regulatory Authority

Bidding Documents

For

National Competitive Bidding

Procurement of Goods

PART TWO (PROCUREMENT SPECIFIC PROVISIONS)

- Invitation for Bids (IFB)
- Bid Data Sheet (BDS)
- Special Conditions of Contract (SCC)
- Schedule of Requirements
- Technical Specifications
- Sample Form
- Eligibility

Preface

These Bidding Documents have been prepared for use by procuring agencies in the procurement of goods through National Competitive Bidding (NCB).

In order to simplify the preparation of bidding documents for each procurement, the Bidding Documents are grouped in two parts based on provisions which are fixed and that which are specific for each procurement. Provisions which are intended to be used unchanged are in Part one, which includes Section I, Instructions to Bidders, and Section II, General Conditions of Contract. Data and provisions specific to each procurement and contract are included in Part Two which includes Section II, Bid Data Sheet; Section III, Special Conditions of Contract; Section IV, Schedule of Requirements; Section V, Technical Specifications; and the forms to be used in Section I, Invitation for Bids, and Section VI, Sample Forms.

This is Part Two and contains data and provisions specific to each procurement. Care should be taken to check the relevance of the provisions of the Bidding Documents against the requirements of the specific goods to be procured. The following general directions should be observed when using the documents. In addition, each section is prepared with notes intended only as information for the Procuring agency or the person drafting the bidding documents. They shall *not* be included in the final documents, except for the notes introducing Section VI, Forms, where the information is useful for the Bidder.

- (a) Specific details, such as the "name of the Procuring agency" and "address for bid submission," should be furnished in the Invitation for Bids, in the Bid Data Sheet, and in the Special Conditions of Contract. The final documents should contain neither blank spaces nor options.
- (b) Amendments, if any, to the Instructions to Bidders and to the General Conditions of Contract should be made through the Bid Data Sheet and the Special Conditions of Contract, respectively.
- (c) Footnotes or notes in italics included in the Invitation for Bids, Bid Data Sheet, Special Conditions of Contract, and in the Schedule of Requirements are not part of the text of the document, although they contain instructions that the Procuring agency should strictly follow. The final document should contain no footnotes.

- (d) The criteria for bid evaluation and the various methods of evaluation in the Instructions to Bidders (Clauses 25.3 and 25.4, respectively) should be carefully reviewed. Only those that are selected to be used for the procurement in question should be retained and expanded, as required, in the Bid Data Sheet or in the Technical Specifications, as appropriate. The criteria that are not applicable should be deleted from the Bid Data Sheet.
- (e) Clauses included in the Special Conditions of Contract are illustrative of the provisions that should be drafted specifically by the Procuring agency for each procurement.
- (f) The forms provided in Section VI should be completed by the Bidder or the Supplier; the footnotes in these forms should remain, since they contain instructions which the Bidder or the Supplier should follow.

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Part Two
Section I. Invitation for Bids

Notes on the Invitation for Bids

The Invitation for Bids (IFB) shall be issued as an advertisement in at least three newspaper of general circulation in the Province of Sindh or Authorities web site as the case may be, allowing at least fifteen days for NCB and forty five days(45) ICB for bid preparation and submission ;

The Invitation for Bids provides information that enables interested bidders to decide whether to participate. Apart from the essential items listed in the Standard Bidding Documents (SBD), the Invitation for Bids should also indicate any important bid evaluation criteria or qualification requirement (for example, a requirement for a minimum level of experience in manufacturing a similar type of goods for which the Invitation for Bids is issued) and that the bidders should give their best and final prices as no negotiations are allowed.

The Invitation for Bids should be incorporated into the bidding documents. The information contained in the Invitation for Bids must conform to the bidding documents and in particular to the relevant information in the Bid Data Sheet.

Section III. Special Conditions of Contract

Notes on the Special Conditions of Contract

Similar to the Bid Data Sheet in Section II, the clauses in this Section are intended to assist the Procuring agency in providing contract-specific information in relation to corresponding clauses in the General Conditions of Contract.

The provisions of Section III complement the General Conditions of Contract included in Part one, Section II, specifying contractual requirements linked to the special circumstances of the Procuring agency, the Procuring agency's country, the sector, and the Goods purchased. In preparing Section III, the following aspects should be checked:

- (a) Information that complements provisions of Part one Section II must be incorporated.
- (b) Amendments and/or supplements to provisions of Part one Section II, as necessitated by the circumstances of the specific purchase, must also be incorporated.

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Special Conditions of Contract

The following Special Conditions of Contract shall supplement the General Conditions of Contract. Whenever there is a conflict, the provisions herein shall prevail over those in the General Conditions of Contract. The corresponding clause number of the GCC is indicated in parentheses.

[Instructions for completing the Special Conditions of Contract are provided, as needed, in the notes in italics mentioned for the relevant SCC. Where sample provisions are furnished, they are only illustrative of the provisions that the Procuring agency should draft specifically for each procurement.]

1. Definitions (GCC Clause 1)

GCC 1.1 (g)—The Procuring agency is:

GCC 1.1 (h)—The Procuring agency's country is:

GCC 1.1 (i)—The Supplier is:

Sample Provision

GCC 1.1 (j)—The Project Site is: *[if applicable]*

2. Country of Origin (GCC Clause 3)

All countries and territories as indicated in Part Two Section VI of the bidding documents, "Eligibility for the Provisions of Goods, Works, and Services in Government-Financed Procurement".

3. Performance Security (GCC Clause 7)

GCC 7.1—The amount of performance security, as a percentage of the Contract Price, shall be: *[Five (5) to ten (10) percent of the Contract Price would be reasonable; it should not exceed ten (10) percent in any case.]*

[The following provision should be used in the case of Goods having warranty obligations.]

GCC 7.4—After delivery and acceptance of the Goods, the performance security shall be reduced to two (2) percent of the Contract Price to cover the Supplier's warranty obligations in accordance with Clause GCC 15.2.

4. Inspections and Tests (GCC Clause 8)

GCC 8.6—Inspection and tests prior to shipment of Goods and at final acceptance are as follows:

5. Packing (GCC Clause 9)*Sample provision*

GCC 9.3—The following SCC shall supplement GCC Clause 9.2:

6. Delivery and Documents (GCC Clause 10)*Sample provision (DDP terms)*

GCC 10.3—Upon shipment, the Supplier shall notify the Procuring agency the full details of the shipment, including Contract number, description of Goods, quantity and usual transport document. The Supplier shall mail the following documents to the Procuring agency:

- (i) copies of the Supplier's invoice showing Goods' description, quantity, unit price, and total amount;
- (ii) original and two copies of the usual transport document (for example, a negotiable bill of lading, a non-negotiable sea waybill, an inland waterway document, an air waybill, a railway consignment note, a road consignment note, or a multimodal transport document) which the buyer may require to take the goods;
- (iii) copies of the packing list identifying contents of each package;
- (iv) insurance certificate;
- (v) Manufacturer's or Supplier's warranty certificate;
- (vi) inspection certificate, issued by the nominated inspection agency, and the Supplier's factory inspection report; and
- (vii) certificate of origin.

7. Insurance (GCC Clause 11)

GCC 11.1— The Goods supplied under the Contract shall be delivered duty paid (DDP) under which risk is transferred to the buyer after having been delivered, hence insurance coverage is seller's responsibility. Since the Insurance is seller's responsibility they may arrange appropriate coverage.

8. Incidental Services (GCC Clause 13)

GCC 13.1—Incidental services to be provided are:

[Selected services covered under GCC Clause 13 and/or other should be specified with the desired features. The price quoted in the bid price or agreed with the selected Supplier shall be included in the Contract Price.]

9. Spare Parts (GCC Clause 14)

GCC 14.1—Additional spare parts requirements are:

Sample provision

GCC 14.1—Supplier shall carry sufficient inventories to assure ex-stock supply of consumable spares for the Goods. Other spare parts and components shall be supplied as promptly as possible, but in any case within six (6) months of placing the order and opening the letter of credit.

10. Warranty (GCC Clause 15)*Sample provision*

GCC 15.2—In partial modification of the provisions, the warranty period shall be _____ hours of operation or _____ months from date of acceptance of the Goods or (_____) months from the date of shipment, whichever occurs earlier. The Supplier shall, in addition, comply with the performance and/or consumption guarantees specified under the Contract. If, for reasons attributable to the Supplier, these guarantees are not attained in whole or in part, the Supplier shall, at its discretion, either:

- (a) make such changes, modifications, and/or additions to the Goods or any part thereof as may be necessary in order to attain the contractual guarantees specified in the Contract at its own cost and expense and to carry out further performance tests in accordance with SCC 4,

or

- (b) pay liquidated damages to the Procuring agency with respect to the failure to meet the contractual guarantees. The rate of these liquidated damages shall be _____.

[The rate should be higher than the adjustment rate used in the bid evaluation under ITB 25.4 (f) or (g).]

GCC 15.4 & 15.5—The period for correction of defects in the warranty period is:

11. Payment (GCC Clause 16)

Sample provision

GCC 16.1—The method and conditions of payment to be made to the Supplier under this Contract shall be as follows:

Payment for Goods supplied:

Payment shall be made in Pak. Rupees in the following manner:

- (i) **Advance Payment:** Ten (10) percent of the Contract Price shall be paid within thirty (30) days of signing of the Contract, and upon submission of claim and a bank guarantee for equivalent amount valid until the Goods are delivered and in the form provided in the bidding documents or another form acceptable to the Procuring agency.
- (ii) **On Shipment:** Eighty (80) percent of the Contract Price of the Goods shipped shall be paid through irrevocable confirmed letter of credit opened in favor of the Supplier in a bank in its country, upon submission of documents specified in GCC Clause 10.
- (iii) **On Acceptance:** Ten (10) percent of the Contract Price of Goods received shall be paid within thirty (30) days of receipt of the Goods upon submission of claim supported by the acceptance certificate issued by the Procuring agency.

Payment of local currency portion shall be made in _____ [currency] within thirty (30) days of presentation of claim supported by a certificate from the Procuring agency declaring that the Goods have been delivered and that all other contracted Services have been performed.

(iv) 100% of the Contract Price on complete delivery of store within thirty (30) days on submission of claim supported by acceptance certificate from procuring agency declaring Goods have been delivered and that all contracted services have been performed.

(v) Part payment on part supply may be allowed

12. Price: (GCC Clause 17)*Sample provision*

GCC 17.1—Prices shall be adjusted in accordance with provisions in the Attachment to SCC.

[To be inserted only if price is subject to adjustment.]

13. Liquidated Damages (GCC Clause 23)

GCC 23.1—Applicable rate:

Maximum deduction:

[Applicable rate shall not exceed one-half (0.5) percent per week, and the maximum shall not exceed ten (10) percent of the Contract Price.]

14. Resolution of Disputes (GCC Clause 28)

GCC 28.3—The dispute resolution mechanism to be applied pursuant to GCC Clause 28.2 shall be as follows:

In the case of a dispute between the Procuring agency and the Supplier, the dispute shall be referred to adjudication or arbitration in accordance with the laws of the Procuring agency's country.

15. Governing Language (GCC Clause 29)

GCC 29.1—The Governing Language shall be:

16. Applicable Law (GCC Clause 30)

GCC 30.1—The Contract shall be interpreted in accordance with the laws of Islamic Republic of Pakistan which includes the following legislation:

The Employment of Children (ECA) Act 1991
The Bonded Labour System (Abolition) Act of 1992
The Factories Act 1934

17. Notice (GCC Clause 31)

GCC 31.1—Procuring agency's address for notice purposes:

—Supplier's address for notice purposes:

Section II. Bid Data Sheet

Notes on the Bid Data Sheet

Section II is intended to assist the Procuring agency in providing the specific information in relation to corresponding clauses in the Instructions to Bidders included in Part one Section I, and has to be prepared for each specific procurement.

The Procuring agency should specify in the Bid Data Sheet information and requirements specific to the circumstances of the Procuring agency, the processing of the procurement, the applicable rules regarding bid price and currency, and the bid evaluation criteria that will apply to the bids. In preparing Section II, the following aspects should be checked:

- (a) Information that specifies and complements provisions of Part One Section I must be incorporated.
- (b) Amendments and/or supplements, if any, to provisions of Part One Section I as necessitated by the circumstances of the specific procurement, must also be incorporated.

Bid Data Sheet

The following specification for the goods to be procured shall complement, supplementary amend the provisions in the Instructions to Bidders (ITB) Part One. Whenever there is a conflict, the provisions here in shall prevail over those in ITB.

[Instructions for completing the Bid Data Sheet are provided, as needed, in the note in italics mentioned for the relevant ITB Clauses.]

Introduction	
01 1.1	DISTRICT Education OFFICER Elementary Secondary HYDERABAD
01	Name of Contract/ Project. Procurement of School [Stationery/ In-Class Material /Sports / Lib: & Laboratory& Furniture Fixture / Others] Items for Middle, Elementary, Secondary & Higher secondary, schools of District HYDERABAD under SSB & One Time Grant [HYDERABAD] Region.
03	Language of the bid. English

Bid Price and Currency	
04	The price quoted shall be Fixed along with DDP.
05	The price shall be fixed and will not be negotiated once finalized.

Preparation and Submission of Bids	
06	Qualification requirements as per criteria mentioned.
07	Amount of bid security. 2%of Total Bid Price.
08	Bid validity period. Up to June 2018.
09	Number of copies. One Original along with one photocopy.
10	IFB title and number procurement of Goods and furniture & Fixture.
11	Dead line for bid submission is [27 th March 2018 at 12:00 Noon.
12	Time, date, and place for bid opening is 01-:00 Noon on[09 th April 2018, at The Office of the District Education Elementary Secondary Higher Secondary HYDERABAD [Region HYDERABAD Region Phone No. <u>0297-920038</u>

Bid Evaluation	
13- a	Criteria for bid evaluation. As per criteria attached.
13- b	Or Adjustment expressed in an amount in the currency of Bid evaluation
13- c	Or Adjustment expressed is a percentage
14	Deviation in payment schedule. N/A
15	Cost of spare parts. N/A
16	spare parts and after sales services facilities in the procuring Agency's country N/A
17	<p>Operating and maintenance costs.</p> <p>Factors for calculation of the life cycle cost:</p> <p>(i) number of years for life cycle [it is recommended that the life cycle period should not exceed the usual period before a planned major overhaul of the goods]; N/A</p> <p>(ii) operating costs [e.g., fuel and/or other input, unit cost, and annual and total operational requirements]; N/A</p> <p>(iii) maintenance costs [e.g. spare parts—with out duplication of above Clause 25.4(d) requirements—and/or other inputs]; N/A and</p> <p>(iv) rate, as a percentage, to be used to discount all annual future costs calculated under (ii) and (iii) above to present value. N/A</p> <p>or</p> <p>Reference to the methodology specified in the Technical Specifications or else wherein the bidding documents. [The contractual liquidated damages specified in the SCC shall be higher than the evaluation advantage.]</p>
18	<p>Performance and productivity of equipment.</p> <p>15% of the award contract price</p>
19	<p>Delivery Schedule with 30 Days after award contract and District Procurement Committee / District Hyderabad Constitute, District Inspection and Technical Committee Relevant Parameter in accordance with option selected.</p> <p>N/A</p> <p>Adjustment as a percentage</p>
20	Details on the evaluation method or reference to the Technical Specifications.
21	Specify the evaluation factors. As mentioned evaluation criteria
Contract Award	
22	Percentage of increase or decrease 15 % contract value

Section V. Technical Specifications

Notes for Preparing the Technical Specifications

A set of precise and clear specifications is a prerequisite for bidders to respond realistically and competitively to the requirements of the Procuring agency without qualifying their bids. The specifications must be drafted to permit the widest possible competition and, at the same time, present a clear statement of the required standards of workmanship, materials, and performance of the goods and services to be procured. Only if this is done will the objectives of economy, efficiency, and fairness in procurement be realized, responsiveness of bids be ensured, and the subsequent task of bid evaluation facilitated. The specifications should require that all goods and materials to be incorporated in the goods be new, unused, and of the most recent or current models, and that they incorporate all recent improvements in design and materials unless provided for otherwise in the contract.

Samples of specifications from previous similar procurements in the same country are useful in this respect. The use of metric units is encouraged. Depending on the complexity of the goods and the repetitiveness of the type of procurement, it may be advantageous to standardize the General Technical Specifications and incorporate them in a separate subsection. The General Technical Specifications should cover all classes of workmanship, materials, and equipment commonly involved in manufacturing similar goods, although not necessarily to be used in a particular procurement. Deletions or addenda should then adapt the General Technical Specifications to the particular procurement.

Care must be taken in drafting specifications to ensure that they are not restrictive. In the specification of standards for equipment, materials, and workmanship, recognized international standards should be used as much as possible. Where other particular standards are used, whether national standards of the Borrower's country or other standards, the specifications should state that equipment, materials, and workmanship that meet other authoritative standards, and which ensure at least a substantially equal quality than the standards mentioned, will also be acceptable. The following clause may be inserted in the Special Conditions of Contract or the Technical Specifications.

Sample Clause: Equivalency of Standards and Codes

Wherever reference is made in the Technical Specifications to specific standards and codes to be met by the goods and materials to be furnished or tested, the provisions of the latest current edition or revision of the relevant shall apply, unless otherwise expressly stated in the Contract. Where such standards and codes are national or relate to a particular country or region, other authoritative standards that ensure substantial equivalence to the standards and codes specified will be acceptable.

Reference to brand name and catalogue number should be avoided as far as possible; where unavoidable they should always be followed by the words "or at least equivalent."

Where appropriate, drawings, including site plans as required, may be furnished by the Procuring agency with the bidding documents. Similarly, the Supplier may be requested to provide drawings or samples either with its bid or for prior review by the Procuring agency during contract execution.

**OFFICE OF THE DISTRICT EDUCATION OFFICER
(ELE: SEC: & HIGHER SECONDARY) HYDERABAD**

LIST OF STATIONARY ITEMS

S#	Account Code	Description & Specification
1	480	A-3 Envelop (BUNDLE OF 50, BROWN THICK CRAFT)
2	480	A-4 Envelop (BUNDLE OF 50, BROWN THICK CRAFT)
3	480	Attendance Register (SIZE 8"X12",96 PAGES, HARD BOUND, 68 GMS PAPER.)
4	480	Muster Roll (SIZE 8"X12",96 PAGES, HARD BOUND, 68 GMS PAPER.)
5	480	Dead Stock Register(SIZE 8"X12",200 PAGES, HARD BOUND, 68 GMS PAPER.)
6	480	General Register (SIZE 8"X12",200 PAGES, HARD BOUND, 68 GMS PAPER.)
7	480	Out Ward Register (SIZE 8"X12",200 PAGES, HARD BOUND, 68 GMS PAPER.)
8	480	In-Ward Register (SIZE 8"X12",200 PAGES, HARD BOUND, 68 GMS PAPER.)
9	480	Stapler (SIZE NO 24.GOOD QUALITY, METAL BODY)
10	480	Punch Machine (PUNCHING CAPACITY 2.2MM.GOOD QUALITY.)
11	480	Stapler Pins (NO 24.GOOD QUALITY.) Boxes
12	480	White Paper A-4 (PACK OF 500 SHEETS 80 GMS.)
13	480	Office Register (200 pages, SIZE 8"X13", HARD BOUND, 68 GMS PAPER.)
14	480	Stamp Pad (SIZE 4.75x3.2")
15	480	Pacca File (HARD BOARD FILE TWO SIDES.)
16	480	Ball Pen (Black) PACK OF 10 PENS, GOOD QUALITY,NEEDLE POINT,
17	480	Ball Pen (Blue) PACK OF 10 PENS, GOOD QUALITY,NEEDLE POINT
18	480	Ball Pen (Red) PACK OF 10 PENS, GOOD QUALITY,NEEDLE POINT
19	480	Glue Bottle (500 ML)
20	480	Dust Bin (PLASTIC, 12"HIGH)
21	480	Flag Large (BIG SIZE APPROX 2'X3'.)
22	480	Teacher Diary (SIZE 7"X9", 200 PAGES, PRINTED ON 68 GMS PAPER CARD BOUND.)
23	480	Student Dairy (SIZE 5"X8"), 200 PAGES, PRINTED ON 68 GMS PAPER, CARD BOUND)
24	480	Foot Scale (STEEL, 12")
25	480	Pencil Box (PACK OF 1 PENCILS, HB#2.5)
26	480	Rubber Box (PACK OF 45 PCS, SOFT)
27	480	Meter Scale (Steel)
28	480	Electric Bell (Remote Type)
29	480	Sharpeners (JAR OF 50 PCS)
30	480	Color Chalk (12 packets of 20 sticks)

S#	Account Code	Description & Specification
31	480	Permanent Marker (PACK OF 12 MARKERS)
32	480	Name Tag (TRANSPARENT CARD COVE, WITH CLIP, SIZE A1)
33	480	Marble Table Set
34	480	Library Register (Stranded 200 Pages)
35	480	Highlighter Deferent Color (Stranded size)
36	480	Pin Opener
37	480	Gum Stick small size Pkt
38	480	Punch Machine Full Size
39	480	Stapler pin full size
40	480	Paper Pin Pkt
41	480	Kacha File
42	480	Calculator Casio Stranded size
43	480	Cash Book 200 Pages Stranded size
44	480	Wito Pkt

**OFFICE OF THE DISTRICT EDUCATION OFFICER
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DETAIL OF INCLASS MATERIAL & SUPPLIES ITEMS FOR TENDER

S#	Account Code	Description & Specification
1	475	Duster (MINIMUM 6", CUSSIONED, COVERED WITH VAL VET.)
2	475	White Chalks (PACK OF 12 SMALL BOXES, EACH OF 20 STICKS.)
3	475	Color Chalks (PACK OF 12 SMALL BOXES, EACH OF 20 STICKS.)
4	475	Answer Copy (6.5"XS",FOUR SHEETS, 16 PAGES, 63 GMS, RULLED.)
5	475	ABC Chart with Picture(SIZE 2'x3' PRINTED ON PANAFLEX, WITH PLASTIC ROLLING ROD & HANGING HOOK,)
6	475	Sindhi Alphabet with Picture(SIZE 2'x3' PRINTED ON PANAFLEX, WITH PLASTIC ROLLING ROD & HANGING HOOK,
7	475	Body Parts Chart. (SIZE 2'x3' PRINTED ON PANAFLEX, WITH PLASTIC ROLLING ROD & HANGING HOOK,)
8	475	Animal Charts (SIZE 2'x3' PRINTED ON PANAFLEX, WITH PLASTIC ROLLING ROD & HANGING HOOK,.)
9	475	Fruit CHART. (SIZE 2'x3' PRINTED ON PANAFLEX, WITH PLASTIC ROLLING ROD & HANGING HOOK,)
10	475	Table Chart(SIZE 2'x3' PRINTED ON PANAFLEX, WITH PLASTIC ROLLING ROD & HANGING HOOK,)
11	475	Bird Chart(SIZE 2'x3' PRINTED ON PANAFLEX, WITH PLASTIC ROLLING ROD & HANGING HOOK,)
12	475	Color Chart(SIZE 2'x3' PRINTED ON PANAFLEX, WITH PLASTIC ROLL ROD & HANGING HOOK,)
13	475	Every Day Science Chart with Picture (SIZE 2'x3' PRINTED ON PANAFLEX, WITH PLASTIC ROLLING ROD & HANGING HOOK,).
14	475	Wall Clock(MINIMUM 1' WIDTH, GOOD QUALITY, WITH ALARM AND TEMPERATURE, DIGITS VISIBILITY FROM DISTANCE.)
15	475	PAKISTAN Map(SIZE 3'x4' PRINTED ON PANAFLEX, WITH PLASTIC ROLLING ROD & HANGING HOOK,)
16	475	District Map (SIZE 3'x4' PRINTED ON PANAFLEX, WITH PLASTIC ROLLING ROD & HANGING HOOK,)
17	475	Province Map(SIZE 3'x4' PRINTED ON PANAFLEX, WITH PLASTIC ROLLING ROD & HANGING HOOK,)
18	475	Life Cycle Chart(SIZE 2'x3' PRINTED ON PANAFLEX, WITH PLASTIC ROLLING ROD & HANGING HOOK,).
19	475	Flash Cards Animal (SIZE 7"X9" MINIMUM, PRINTED ON CARD, LAMINATED, PACKED IN BOX
20	475	Flash Cards Vegetable (SIZE 7"X9" MINIMUM,PRINTED ON CARD, LAMINATED, PACKED IN BOX)
21	475	Flash Cards Bird (SIZE 7"X9" MINIMUM, PRINTED ON CARD, LAMINATED, PACKED IN BOX)
22	475	Flash Cards Fruits (SIZE 7"X9" MINIMUM,PRINTED ON CARD, LAMINATED, PACKED IN BOX)
23	475	Number Block Standard (PLASTIC, PACK OF 15 BLOCKS, 2" EACH BLOCK)
24	475	Water Color (PACK OF TWELVE TUBES. LOCAL BRAND)

S#	Account Code	Description & Specification
25	475	Urdu Alphabet Chart(SIZE 2'x3' PRINTED ON PANAFLEX, WITH PLASTIC ROLLING ROD & HANGING HOOK,.)
26	475	National Heroes Chart(SIZE 2'x3' PRINTED ON PANAFLEX, WITH PLASTIC ROLLING ROD & HANGING HOOK,.)"
27	475	Globe plastic large size(HARD PLASTIC, 8" BALL SIZE.)
28	475	Puzzle (MADE OF THICK CARD BOARD, BOTH SIDE PICTURES, BIG SIZE, PACKED IN BOX.)
29	475	Compass needle (MADE OF THICK CARD BOARD, BOTH SIDE PICTURES, BIG SIZE PACKED IN BOX.)
30	475	Drawing Board
31	475	TEACHERS Geometrical boxes. (FOR BOARD USE, PLASTIC, 6 Pcs)
32	475	Board Markers. (PACK OF 12 MARKERS) Blue, Black and Red
33	475	White Board (Size3'x4'. GOOD QUALITY CHIP BOARD, LAMINATED WITH SPECIAL WHITE BOARD FORMICA,U SHAPE ALUMINIUM BOARDER) 4x8
34	475	Wall tape Solution (1 ", PAPER TAPE, WHITE COLOUR) 0.5"
35	475	Pair of session. (MINIMUM 6" LONG, safety tip)
36	475	Drawing Paper (Size 20"x30". 120 gm.100 sheet pkt.)
37	475	Respiratory system charts(SIZE 2'x4' PRINTED ON PANAFLEX, WITH PLASTIC ROLLING ROD & HANGING HOOK,.) ..
38	475	Digestive system charts(SIZE 2'x3' PRINTED ON PANAFLEX, WITH PLASTIC ROLLING ROD & HANGING HOOK,.) ...
39	475	SOLAR SYSTEM charts (SIZE 2'x3' PRINTED ON PANAFLEX, WITH PLASTIC ROLLING ROD & HANGING HOOK,.) ..
40	475	Earth Moon charts (SIZE 2'x3' PRINTED ON PANAFLEX, WITH PLASTIC ROLLING ROD & HANGING HOOK,.) ..
41	475	10 ways to be good charts (SIZE 2'x3' PRINTED ON PANAFLEX, WITH PLASTIC ROLLING ROD & HANGING HOOK,.) ...
42	475	Symbol of math (SIZE 2'x3' PRINTED ON PANAFLEX, WITH PLASTIC ROLLING ROD & HANGING HOOK,.)
43	475	Soft Board Large 3'x4'ORIGINAL SOFT BOARD, COVERED WITH GREEN VAL VET,U SHAPE ALUMINIUM BOARDER
44	475	Fraction Decimal Chart (SIZE 2'x3' PRJNTED ON PANAFLEX, WITH PLASTIC ROLLING ROD & HANGING HOOK,.)
45	475	The Planet chart 2x4 mounted on w.board
46	475	Part of Cell chart 2x4 mounted on w.board
46	475	Nervous System chart 2x4 mounted on w.board

**OFFICE OF THE DISTRICT EDUCATION OFFICER
(ELE: SEC: & HIGHER SECONDARY) HYDERABAD**

DETAIL OF SPORTS ITEMS FOR TENDER (AO3970 OTHER (478-SPORTS))

S#	Account Code	Description & Specification
1	478	Cricket Stamp / Wickets (Standard Size)
2	478	(30" SET OF THREE WICKETS)
3	478	Cricket Ball (LATHER, CORCL BALL STANDARD SPEC)
4	478	Cricket Ball Plastic
5	478	Cricket Ball Soft (TENNIS BALL STANDARD SIZE)
6	478	Air Pump (MANUAL PUSH TYPE) Good Quality
7	478	Cricket Bad for Hard Ball (STANDARD SIZE)
8	478	Cricket Bad for Tennis Ball (STANDARD SIZE)
9	478	Cricket Bating Paid (STANDARD SIZE)
10	478	Wickets Keeping Paid (STANDARD SIZE)
11	478	Bating Gloves (STANDARD SIZE)
12	478	Wicket Keeping Gloves (STANDARD SIZE)
13	478	Helmet (STANDARD SIZE)
14	478	Football (28" Circumference, Good Quality)
15	478	Volley Ball (26" Circumference, Good Quality)
16	478	Bad Minton Racket (Pair of Two, Good Quality)
17	478	Bad Minton Net (22' Long Good Quality)
18	478	Shuttle Cock FEALTER (Pack of Six)
19	478	Shuttle Cock Plastic (Pack of Six)
20	478	Stop Watch (Digital Type)
21	478	Whistle for Refry (Steel Good Quality)
22	478	Table Tennis Pair (Good Quality)
23	478	Table Tennis Three Ball Each (Pkt)
24	478	Table Tennis Net

**OFFICE OF THE DISTRICT EDUCATION OFFICER
(ELE: SEC: & HIGHER SECONDARY) HYDERABAD
LIST OF LIBRARY & LABORTARY ITEMS**

S #	Description and Specification of Items (All Items Standard size and Good Quality Approved by inspection Committees)
1	Heart Model Colour
2	Eye Model Colour
3	Model Of Teeth Colour
4	Model Of Stomach Colour
5	Model Of Lungs Colour
6	Model Of Ear Colour
7	Model Of Brain Colour
8	Student Education Microscope
9	Slide Packets
10	Vernieer Caliper
11	Micro Screw Gauge
12	English Gramer Book
13	Grammar & Punctuation
14	Every Day Science Chart
15	Story Book
17	English to English Dictionary
18	Geography Encyclopedia
19	Talpur History Complete
20	Kalhorro History Complete
21	Microscopic Lance
22	U-Shaped Magnet
23	Spring Balance
24	Thermometer
25	Test Tube
26	Glass Rod
27	Tripod Stand

28	Torch	
29	Prism	
30	General Knowledge Book	
31	China Dish Iron for Labortary	
32	Physical Balance	
33	Soomra History Complete	
34	Biology Kit	
35	English to URDU Dictionary	
36	English to Sindhi Dictionary	
37	Rati- 3" angles- 6"	
38	Glass Tubes	1kg
39	Fusion Tubes	(1pkt)
40	Glass Rods	
41	Sulphuric Acid (conc;)	1liter
42	Hydrochloic Acid (conc;)	1liter
43	Nitric Acid (conc;)	1liter
44	Paraffin Oil	1liter
45	Graduated Cylinder (100ml)	
46	Drawing Board with rubber sheet	14"x12"
47	Mirror Strips 3x1 with stands	
48	Benzene korea or equivalent	1 liter
49	Simple Slides China or equivalent	1pkt
50	copper sulphatekorea or equivalent	500g
51	AluminiumSulphate	1kg
52	Potassium Sulphatekorea or equiyalen	
53	Cell Box plastic (2 cell)	
54	One Way Key	
55	Connecting Wire	250g
56	Small Blub with holder	
57	Slide Box plastic for 100 slides	
58	perm;slides cocci	
59	perm;slidesspirillae	
60	perm;slidesbecilli	

61	perm;slidespinus (Male & Female)
62	Specimen of sponge
63	Specimen of Obelia
64	Speciman of Fern
65	Speciman of Jelly Fish
66	Speciman of Ascaris
67	Speciman of Sea Urchin
68	Speciman of Funaria
69	Speciman of Tape Worm
70	Speciman of Leech
71	Speciman of Fresh Water Mussel
72	Biology charts mounted on w .board
73	Chemistry charts mounted on w .board
74	physics charts mounted on w .board
75	Antiserum-A+B
76	Micrometer China 0-25mm
77	Meter Scale Wooden 100cm

EVOLUTION OF CRITERIA

**Evolution Criteria for Procurement Furniture Fixture & School Goods
(Under SSB and One Time Grant for the year 2017-18)**

The Technical Bids Shall be Evaluated on the basis of following Parameters				
Sr #	Evaluation Parameters		Total Marks	Brief
	Company / Firm / Individual Information	Required Field		
01	Mandatory documents required. 01.NTN Certificate 02.STR Certificate		0	The Firm must be provide the NTN certificate and STR certificate is required mandatory otherwise firm will be rejected.
	No. of years in business		10	
	Annual Turnover in Million at least 5 years		20	
02	Technical proposal Specification and brochures		15	45 The firm provides provide complete detail of specification either agreed specification of bidding documents and provide the brochures of supplied items which are quoted in bidding documents. Max(15 Marks).
	Income tax Annual return (03) years.		15	
	Financial Capabilities		0	
03	Audited Financial Statement 3 Years.		12	37 4 Marks production of Financial Audit Statement each year duly audited by the audit firm Max (12) 1 Marks production of each month Sale Tax return Max (10)
	Monthly Sale Tax Summary of last 10 Months		10	
04	Relevant Fields Experience		18	03 Marks for each similar complete work/assignment of any department either this department with proof of documentary i.e. supply orders/completion of certificate.
<p>Note: firm must get 70% Marks in Technical Evaluation for qualifying as per above mention Criteria</p>				

**OFFICE OF THE DISTRICT EDUCATION OFFICER
(ELE: SEC: & HIGHER SECONDARY) HYDERABAD**

LIST OF STATIONARY ITEMS

S#	Account Code	Description of Item	Quantity
1	480	A-3 Envelop (BUNDLE OF 50. BROWN THICK CRAFT)	3500
2	480	A-4 Envelop (BUNDLE OF 50. BROWN THICK CRAFT)	7000
3	480	Attendance Register (SIZE 8"X12".96 PAGES. HARD BOUND, 68 GMS PAPER.)	950
4	480	Muster Roll (SIZE 8"X12".96PAGES, HARD BOUND, 68 GMS PAPER.)	456
5	480	Dead Stock Register(SIZE 8"X12".200 PAGES. HARD BOUND, 68 GMS PAPER.)	38
6	480	General Register (SIZE 8"X12".200PAGES, HARD BOUND, 68 GMS PAPER.)	38
7	480	Out Ward Register (SIZE 8"X12".200 PAGES. HARD BOUND, 68 GMS PAPER.)	76
8	480	In-Ward Register (SIZE 8"X12".200 PAGES. HARD BOUND, 68 GMS PAPER.)	76
9	480	Stapler (SIZE NO 24.GOOD QUALITY. METAL BODY)	114
10	480	Punch Machine (PUNCHING CAPACITY 2.2MM.GOOD OUALITY.)	114
11	480	Stapler Pins (NO 24.GOOD QUALITY.) Boxes	456
12	480	WhitePaper A-4 (PACK OF 500 SHEETS 80 GMS.)	380
13	480	Office Register (200 pages, SIZE 8"X13".HARD BOUND, 68 GMS PAPER.)	190
14	480	Stamp Pad (SIZE 4.75x3.2")	190
15	480	Pacca File (HARD BOARD FILE TWO SIDES.)	190
16	480	Ball Pen (Black) PACK OF 10 PENS. GOOD QUALITY.NEEDLE POINT,	350
17	480	Ball Pen (Blue) PACK OF 10 PENS. GOOD QUALITY.NEEDLE POINT	350
18	480	Ball Pen (Red) PACK OF 10 PENS. GOOD QUALITY.NEEDLE POINT	350
19	480	Glue Bottle (500 ML)	95
20	480	Dust Bin (PLASTIC, 12"HIGH)	150
21	480	Flag Large (BIG SIZE APPROX 2'X3'.)	100
22	480	Teacher Diary (SIZE 7"X9", 200 PAGES, PRINTED ON 68 GMS PAPER CARD BOUND.)	1000
23	480	Student Dairy (SIZE 5"X8"), 200 PAGES, PRINTED ON 68 GMS PAPER, CARD BOUND)	1000
24	480	Foot Scale (STEEL, 12")	150
25	480	Pencil Box (PACK OF 1 PENCILS. HB/#2.5)	190
26	480	Rubber Box (PACK OF 45 PCS. SOF1)	20
27	480	Meter Scale (Steel)	50
28	480	Electric Bell (Remote Type)	100
29	480	Sharpeners (JAR OF 50 PCS)	35
30	480	Color Chalk (12 packets of 20 sticks)	0

S#	Account Code	Description of Item	Quantity
31	480	Permanent Marker (PACK OF 12 MARKERS)	95
32	480	Name Tag (TRANSPARENT CARD-COVE, WITH CLIP, SIZE A1)	0
33	480	Marble Table Set	70
34	480	Library Register (Stranded 200 Pages)	200
35	480	Highlighter Deferent Color (Stranded size)	190
36	480	Pin Opener	195
37	480	Gum Stick small size Pkt	38
38	480	Punch Machine Full Size	38
39	480	Stapler pin full size	38
40	480	Paper Pin Pkt	190
41	480	Kacha File	1900
42	480	Calculator Casio Stranded size	38
43	480	Cash Book 200 Pages Stranded size	119
44	480	WitoPkt	119

**OFFICE OF THE DISTRICT EDUCATION OFFICER
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DETAIL OF INCLASS MATERIAL & SUPPLIES ITEMS FOR TENDER

S#	Account Code	Description of Item	Quantity
1	475	Duster (MINIMUM 6", CUSSIONED, COVERED WITH VAL VET.)	2280
2	475	White Chalks (PACK OF 12 SMALL BOXES, EACH OF 20 STICKS.)	5700
3	475	Color Chalks (PACK OF 12 SMALL BOXES, EACH OF 20 STICKS.)	2660
4	475	Answer Copy (6.5"XS",FOUR SHEETS, 16 PAGES, 63 GMS, RULLED.)	0
5	475	ABC Chart with Picture(SIZE 2'x3' PRINTED ON PANAFLEX, WITH PLASTIC ROLLING ROD & HANGING HOOK.)	250
6	475	Sindhi Alphabet with Picture(SIZE 2'x3' PRINTED ON PANAFLEX, WITH PLASTIC ROLLING ROD & HANGING HOOK.)	0
7	475	Body Parts Chart. (SIZE 2'x3' PRINTED ON PANAFLEX, WITH PLASTIC ROLLING ROD & HANGING HOOK.)	114
8	475	Animal Charts (SIZE 2'x3' PRINTED ON PANAFLEX, WITH PLASTIC ROLLING ROD & HANGING HOOK.)	114
9	475	Fruit CHART. (SIZE 2'x3' PRINTED ON PANAFLEX, WITH PLASTIC ROLLING ROD & HANGING HOOK.)	190
10	475	Table Chart(SIZE 2'x3' PRINTED ON PANAFLEX, WITH PLASTIC ROLLING ROD & HANGING HOOK.)	190
11	475	Bird Chart(SIZE 2'x3' PRINTED ON PANAFLEX, WITH PLASTIC ROLLING ROD & HANGING HOOK.)	114
12	475	Color Chart(SIZE 2'x3' PRINTED ON PANAFLEX, WITH PLASTIC ROLL ROD & HANGING HOOK.)	190
13	475	Every Day Science Chart with Picture (SIZE 2'x3' PRINTED ON PANAFLEX, WITH PLASTIC ROLLING ROD & HANGING HOOK.)	190
14	475	Wall Clock(MINIMUM 1' WIDTH, GOOD QUALITY, WITH ALARM AND TEMPERATURE, DIGITS VISIBILITY FROM DISTANCE.)	190
15	475	PAKISTAN Map(SIZE 3'x4' PRINTED ON PANAFLEX, WITH PLASTIC ROLLING ROD & HANGING HOOK.)	190
16	475	District Map (SIZE 3'x4' PRINTED ON PANAFLEX, WITH PLASTIC ROLLING ROD & HANGING HOOK.)	190
17	475	Province Map(SIZE 3'x4' PRINTED ON PANAFLEX, WITH PLASTIC ROLLING ROD & HANGING HOOK.)	190
18	475	Life Cycle Chart(SIZE 2'x3' PRINTED ON PANAFLEX, WITH PLASTIC ROLLING ROD & HANGING HOOK.)	190
19	475	Flash Cards Animal (SIZE 7"X9" MINIMUM, PRINTED ON CARD, LAMINATED, PACKED IN BOX)	190
20	475	Flash Cards Vegetable (SIZE 7"X9" MINIMUM,PRINTED ON CARD, LAMINATED, PACKED IN BOX)	190
21	475	Flash Cards Bird (SIZE 7"X9" MINIMUM, PRINTED ON CARD, LAMINATED, PACKED IN BOX)	114
22	475	Flash Cards Fruits (SIZE 7"X9" MINIMUM.PRINTED ON CARD, LAMINATED, PACKED IN BOX)	190
23	475	Number Block Standard (PLASTIC. PACK OF 15 BLOCKS, 2" EACH BLOCK)	250
24	475	Water Color (PACK OF TWELVE TUBES, LOCAL BRAND)	190

S#	Account Code	Description of Item	Quantity
25	475	Urdu Alphabet Chart(SIZE 2'x3' PRINTED ON PANAFLEX, WITH PLASTIC ROLLING ROD &HANGING HOOK.)	0
26	475	National Heroes Chart(SIZE 2'x3' PRINTED ON PANAFLEX, WITH PLASTIC ROLLING ROD &HANGING HOOK.)	190
27	475	Globe plastic large size(HARD PLASTIC, 8" BALL SIZE.)	190
28	475	Puzzle (MADE OF THICK CARD BOARD. BOTH SIDE PICTURES, BIG SIZE, PACKED IN BOX.)	0
29	475	Compass needle (MADE OF THICK CARD BOARD. BOTH SIDE PICTURES,BIG SIZE PACKED IN BOX.)	95
30	475	Drawing Board	95
31	475	TEACHERS Geometrical boxes. (FOR BOARD USE, PLASTIC, 6 Pes)	38
32	475	Board Markers. (PACK OF 12 MARKERS) Blue, Black and Red	380
33	475	White Board (Size3'x4'. GOOD QUALITY CHIP BOARD. LAMINATED WITH SPECIAL WHITE BOARD FORMICA,U SHAPE ALUMINIUM BORDER) 4x8	95
34	475	Wall tape Solution (1", PAPER TAPE, WHITE COLOUR) 0.5"	190
35	475	Pair of scissor. (MINIMUM 6" LONG, safety tip)	100
36	475	Drawing Paper (Size 20"x30". 120 gm,100 sheet pkt.)	1900
37	475	Respiratory system charts(SIZE 2'x4' PRINTED ON PANAFLEX, WITH PLASTIC ROLLING ROD &HANGING HOOK.)	114
38	475	Digestive system charts(SIZE 2'x3' PRINTED ON PANAFLEX, WITH PLASTIC ROLLING ROD &HANGING HOOK.)	114
39	475	SOLAR SYSTEMcharts (SIZE 2'x3' PRINTED ON PANAFLEX, WITH PLASTIC ROLLING ROD &HANGING HOOK.)	190
40	475	Earth Moon charts (SIZE 2'x3' PRINTED ON PANAFLEX, WITH PLASTIC ROLLING ROD &HANGING HOOK.)	190
41	475	10 ways to be goodcharts (SIZE 2'x3' PRINTED ON PANAFLEX, WITH PLASTIC ROLLING ROD &HANGING HOOK.)	190
42	475	Symbol of math (SIZE 2'x3' PRINTED ON PANAFLEX, WITH PLASTIC ROLLING ROD &HANGING HOOK.)	190
43	475	Soft Board Large 3'x4'ORIGINAL SOFT BOARD, COVERED WITH GREEN VAL VET,U SHAPE ALUMINIUM BORDER	50
44	475	Fraction Decimal Chart (SIZE 2'x3' PRINTED ON PANAFLEX, WITH PLASTIC ROLLING ROD &HANGING HOOK.)	190
45	475	The Planet chart 2x4 mounted on w.board	190
46	475	Part of Cell chart 2x4 mounted on w.board	190
46	475	Nervous System chart 2x4 mounted on w.board	190

**OFFICE OF THE DISTRICT EDUCATION OFFICER
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DETAIL OF SPORTS ITEMS FOR TENDER (AO3970 OTHER (478-SPORTS))**

S#	Account Code	Description of Item	Tentive Quantity
1	478	Cricket Stamp / Wickets (Standard Size)	220
2	478	(30"SET OF THREE WICKETS)	220
3	478	Cricket Ball (LATHER, CORCL BALL STANDARD SPEC)	456
4	478	Cricket Ball Plastic	250
5	478	Cricket Ball Soft (TENNIS BALL STANDARD SIZE)	250
6	478	Air Pump (MANUAL PUSH TYPE) Good Quality	70
7	478	Cricket Bad for Hard Ball (STANDARD SIZE)	350
8	478	Cricket Bad for Tennis Ball (STANDARD SIZE)	350
9	478	Cricket Bating Paid (STANDARD SIZE)	150
10	478	Wickets Keeping Paid (STANDARD SIZE)	150
11	478	Bating Gloves (STANDARD SIZE)	70
12	478	Wicket Keeping Gloves (STANDARD SIZE)	70
13	478	Helmet (STANDARD SIZE)	70
14	478	Football (28" Circumference, Good Quality)	70
15	478	Volley Ball(26" Circumference, Good Quality)	70
16	478	Bad Minton Racket (Pair of Two, Good Quality)	350
17	478	Bad Minton Net (22' Long Good Quality)	70
18	478	Shuttle Cock FEATHER (Pack of Six)	150
19	478	Shuttle Cock Plastic (Pack of Six)	150
20	478	Stop Watch (Digital Type)	70
21	478	Whistle for Refry(Steel Good Quality)	70
22	478	Table Tennis Pair (Good Quality)	150
23	478	Table Tennis Three Ball Each (Pkt)	150
24	478	Table Tennis Net	70

**OFFICE OF THE DISTRICT EDUCATION OFFICER
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LIST OF LIBRARY & LABORTARY ITEMS**

S #	Description and Specification of Items (All Items Standard size and Good Quality ^{To be} Approved by inspection Committees	Tentive Quantity
1	Heart Model Colour	194
2	Eye Model Colour	194
3	Model Of Teeth Colour	194
4	Model Of Stomach Colour	194
5	Model Of Lungs Colour	194
6	Model Of Ear Colour	194
7	Model Of Brain Colour	194
8	Student Education Microscope	194
9	Slide Packets	194
10	Vernier Caliper	194
11	Micro Screw Gauge	194
12	English Gramer Book	194
13	Grammar & Punctuation	194
14	Every Day Science Chart	194
15	Story Book	194
17	English to English Dictionary	194
18	Geography Encyclopedia	194
19	Talpur History Complete	194
20	Kalhoru History Complete	194
21	Microscopic Lance	194
22	U-Shaped Magnet	194
23	Spring Balance	194
24	Thermometer	194
25	Test Tube	194
26	Glass Rod	194
27	Tripod Stand	194

28	Torch	194
29	Prism	194
30	General Knowledge Book	194
31	China Dish Iron for Labortary	194
32	Physical Balance	194
33	Soomra History Complete	194
34	Biology Kit	194
35	English to URDU Dictionary	194
36	English to Sindhi Dictionary	194
37	Rati- 3" angles- 6"	194
38	Glass Tubes	1kg
39	Fusion Tubes	(1pkt)
40	Glass Rods	194
41	Sulphuric Acid (conc;)	1liter
42	Hydrochlroic Acid (conc;)	1liter
43	Nitric Acid (conc;)	1liter
44	Paraffin Oil	1liter
45	Graduated Cylinder (100ml)	194
46	Drawing Board with rubber sheet 14"x12"	194
47	Mirror Strips 3x1 with stands	194
48	Benzene korea or equivalent	1 liter
49	Simple Slides China or equivalent	1pkt
50	copper sulphatekorea or equivalent	500g
51	AluminiumSulphate	1kg
52	Potassium Sulphatekorea or equivalen	194
53	Cell Box plastic (2 cell)	194
54	One Way Key	194
55	Connecting Wire	250g
56	Small Blub with holder	194
57	Slide Box plastic for 100 slides	194
58	perm;slides cocci	194
59	perm;slidesspirillae	194
60	perm;slidesbecilli	194