

BOARD OF SECONDARY EDUCATION, KARACHI

KARACHI - 75990

No. BSE/P&P/ 1618 /2018

Dated 28-02-2018

THE DEPUTY DIRECTOR (A&F)
Sindh Public Procurement Regulatory Authority,
Government of Sindh,
Barrack-8, Sindh Secretariat 4-A,
Court Road,
Karachi.

BY SPECIAL MESSENGER**Subject: LOADING THE BOARD'S NIT ON SPPRA WEBSITE**

Dear Sir,

We are sending herewith following documents of the Board's NIT regarding Tender for Procurement of Machinery & I.T related Items, for loading on SPPRA website www.pprasindh.gov.pk.

<u>S. NO.</u>	<u>PARTICULARS</u>	<u>SPPRA RULE</u>
i)	NIT/Letter of invitation for bid (Hard/Soft Copy)	Rule-21(1)(a)
ii)	Bidding Documents	Rule-21(4) (Amended 2017)
iii)	Notification of Procurement Committee	Rule-7 & 8
iv)	Annual Procurement Plan	Rule-11
v)	Notification of Complaint Redressal Committee	Rule-31
vi)	Newspaper clipping of NIT (will be furnished with BER)	Rule-17(2)
vii)	Cross cheque bearing No.71961378 dated 11-01-2018 amounting to Rs.2,000/- (Rupees Two Thousand only) towards Procurement Advertisement Fee	

You are requested to please load the Board's NIT on your website.

Yours faithfully,



(MAXY PAUL D' MELLO)

Deputy Secretary
for Secretary

SPPRA INWARD DIARY

No : 6617

DATED 02/03/2018



BOARD OF SECONDARY EDUCATION, KARACHI

NAZIMABAD KARACHI-75990

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No. BSE/P&P/ 1616 /2018

Dated 28 -02-2018

Notice Inviting Tender

Sealed bids are invited from interested suppliers/firms for items mentioned below:-

<u>S. No.</u>	<u>Name of Items</u>	<u>Quantity</u>	<u>Bid Security</u>	<u>Tender Fee</u>	<u>Completion Time</u>
1.	Procurement of Machinery & I.T related Items	-	2% (two percent) of the bid price (Refundable) in shape of Pay Order in the name of Secretary, Board of Secondary Education Karachi	Rs.500/- (Rupees Five Hundred only) (Non-Refundable) in shape of Pay Order in the name of Secretary, Board of Secondary Education Karachi	One month after issuance of contract award

Note:-

(Complete specification of above items are mentioned in bidding documents)

2. ELIGIBILITY CRITERIA

- 03 years experience in the relevant field
- Turn-over of last three years having a sum of minimum Rs.1,500,000/-
- Registration with Federal Board of Revenue (FBR), for Income Tax and Sales Tax in case of procurement of goods
- Registration with the Sindh Revenue Board (SRB) in case of procurement of works and services
- An Affidavit on Stamp Paper that the firm has never been Blacklisted

3. Method of Procurement: (Single Stage One Envelope Procedure)

4. Bidding/Tender Documents:

- Issuance:** Bid Documents will be issued from the first date of publication/hoisting to Thursday 22-03-2018 up to 12:00 Noon.
- Submission:** Last date will be Thursday 22-03-2018 up to 01:00 p.m.
- Opening:** will be opened on Thursday 22-03-2018 up to 02:00 p.m.
- Un-responded Tenders:** will be again issued/submitted opened on following dates:-

Attempt:
2nd

(a) Issue Date:
Friday 23-03-2018

(b) Submission & opening Date:
Monday 09-04-2018



BOARD OF SECONDARY EDUCATION, KARACHI

NAZIMABAD KARACHI-75990

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5. Terms & Conditions:

a) Under following conditions bid will be rejected:-

- i. Conditional and telegraphic bids/tenders
- ii. Bids not accompanied by Bid Security of required amount and form
- iii. Bids received after specified date and time
- iv. Bids of Blacklisted firms

(Detailed Terms & Conditions are mentioned in bidding documents)

b) **Bid Validity Period:** 90 days from the date of opening of Tender.

c) Procuring Agency reserves the right to reject all or any bids subject to the relevant provisions of Sindh Public Procurement Rules-2010 (Amended 2017).

d) **Purpose and Scope:** Smooth conduct of SSC Examinations.

6. In case any inconvenient situation created in the city or public holiday is declared by the Government on the date of opening of tender, the next official working day shall be deemed to be the last date for issuance, submission and opening of bids/tenders at the same time as mentioned.

26-02-18
(ACTING SECRETARY)

BOARD OF SECONDARY EDUCATION KARACHI
NAZIMABAD KARACHI-75990



BOARD OF SECONDARY EDUCATION, KARACHI

NAZIMABAD KARACHI-75990

**PRICE: RS.500/-
(NON-REFUNDABLE)**

Bidding Document # _____

M/S _____

BIDDING DOCUMENTS FOR NATIONAL COMPETITIVE BIDDING

SINGLE STAGE – ONE ENVELOPE PROCEDURE

TENDER FOR PROCUREMENT OF MACHINERY & I.T RELATED ITEMS

*IN RESPECT OF THE
IFB No.BSE/P&P/1616/2018 dated 28-02-2018*



PART ONE (FIXED)

- Instructions to Bidders (ITB)
- General Conditions of Contract (GCC)

Issued by:

Assistant Secretary (P&P)
Board of Secondary Education
Karachi



BOARD OF SECONDARY EDUCATION, KARACHI

NAZIMABAD KARACHI-75990

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Notice Inviting Tender

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Note:-

(Complete specification of above items are mentioned in bidding documents)

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(Detailed Terms & Conditions are mentioned in bidding documents)

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d) **Purpose and Scope:** Smooth conduct of SSC Examinations.

6. In case any inconvenient situation created in the city or public holiday is declared by the Government on the date of opening of tender, the next official working day shall be deemed to be the last date for issuance, submission and opening of bids/tenders at the same time as mentioned.

(ACTING SECRETARY)
BOARD OF SECONDARY EDUCATION KARACHI
NAZIMABAD KARACHI-75990



BOARD OF SECONDARY EDUCATION, KARACHI

NAZIMABAD KARACHI-75990

INSTRUCTIONS TO BIDDERS & GENERAL CONDITIONS OF CONTRACT:

The Instructions to Bidders (ITB) and General Conditions of Contract (GCC) applied in this Contract shall be the same as per draft Bidding Documents for Goods, issued by SPPRA. For further references the same may be downloaded from SPPRA's website www.pprasindh.gov.pk or it may be provided from this Office if it may be demanded by the bidder. Whenever there is a conflict, the provisions hereafter shall prevail over those in the Instructions to Bidders & General Conditions of Contract. The corresponding clause number of the ITB & GCC is indicated in parentheses.

BID DATA SHEET

INTRODUCTION		
ITB 1.1	Name of Contract	Procurement of Machinery & I.T related Items
ITB 4.1	Name of Procuring Agency	Board of Secondary Education Karachi
ITB 6.1	Procuring agency's address, telephone, telex, and facsimile numbers	Board of Secondary Education Nazimabad, Karachi-75990 Tel: 99260252-6 Tel: 99260268 Fax: 99260262
ITB 8.1	Language of the bid	English, Urdu or Sindhi

BID PRICE AND CURRENCY	
ITB 11.2	The price shall be in Pakistani currency inclusive of all Taxes, Transportation, Material and Labour charges involved therein.
ITB 11.5	During the entire period of bid validity, the price shall be fixed and the bidder will have to supply the required items as per specifications and quoted rates.

PREPARATION AND SUBMISSION OF BIDS		
ITB 13.3 (a)	Manufacturer's Authorization Form	The bidder should submit documentary evidence in shape of "Manufacturer's Authorization Form" in case a Bidder offering to supply goods under the contract which the Bidder did not manufacture or otherwise produce, the Bidder has been duly authorized by the goods' Manufacturer or producer to supply the goods.



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PREPARATION AND SUBMISSION OF BIDS		
ITB 13.3 (d)	Qualification Requirements	<ul style="list-style-type: none"> • 03 years experience in the relevant field • Turn-over of last three years having a sum of minimum Rs.1,500,000/- • Registration with Federal Board of Revenue (FBR), for Income Tax and Sales Tax in case of procurement of goods • Registration with the Sindh Revenue Board (SRB) in case of procurement of works and services • An Affidavit on Stamp Paper that the firm has never been Blacklisted
ITB 15.1	Amount of bid security (refundable)	<ul style="list-style-type: none"> • 2% (two percent) of the bid price, which should be submitted in shape of Pay Order in the name of <i>Secretary</i>, Board of Secondary Education Karachi and shall remain valid for a period of 28 days beyond the validity period for bid.
ITB 16.1	Bid Validity Period	90 days from the date of opening of Tender.
ITB 17.1	Number of copies	02 Copies of the Bid shall be submitted by the bidder. One original and one photocopy of the same.
ITB 18.2 (a)	Address for bid submission	The office of the <i>Secretary</i> (Room No. 33), 1 st Floor, Block-B, Board of Secondary Education, Nazimabad Karachi.
ITB 18.2 (b)	IFB title and number	Title: Procurement of Machinery & I.T related Items IFB No: <i>BSE/P&P/1616/2018</i> <i>dated 28-02-2018</i>
ITB 19.1	Deadline for bid submission	<u>Thursday 22-03-2018 up to 01:00 p.m</u> Sealed bids duly filled-in, mentioning on top of the envelope " <i>Tender for Procurement of Machinery & I.T related Items</i> "
ITB 22.1	Time, date, and place for bid opening	Bids duly stamped on each document must be submitted in the office of the <i>Secretary</i> (Room No. 33), 1 st Floor, Block-B, Board of Secondary Education, Nazimabad Karachi, in a sealed cover up to <u>01:00 P.M</u> and will be opened on the same day at <u>02:00 P.M</u> in the presence of bidders' representatives who choose to attend at <u>02:00 P.M</u> on <u>Thursday 22-03-2018</u> .
ITB 25.4 (b)	Delivery schedule	The delivery will have to be made at our site within stipulated time as mentioned in the Contract Award. Minimum time period will be at least one month after issuance of contract award which may be increased or decreased due to demand of time/situation.



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BID EVALUATION CRITERIA

Bids of only those Bidders will be evaluated who can fulfill the Eligibility Criteria and enclose Bid Security.

Shortcomings in submission of documents related to Eligibility Criteria or non-submission of Bid Security or specimen/samples shall be rejected.

Prior to submission of bids, the bidders may obtain further information and completely satisfy themselves about the required items for which they are bidding for.

An interested bidder, who has obtained bidding documents, may request for clarification of contents of the bidding document in writing, and procuring agency shall respond to such queries in writing within three calendar days, provided they are received at least five calendar days prior to the date of opening of bid.

The bidders shall submit only one rate for every item. Dual rates or alternate bid is strictly restricted/prohibited. In case a bidder has quoted more than one rate for a single item, its bid shall be rejected.

Demonstration of the Machines may be made within the premises of Board for which supplier shall be liable to bring the Machines for the said purpose.

The offered products should be durable, reliable and prime quality with atleast three years warranty including after sales service and replacement of all parts.

Cheap products of low quality or substandard shall not be accepted and the said bid shall be treated as Irresponsive.

Inferior, low quality or substandard products will be rejected and Security Money shall be forfeited and the bidder may also be blacklisted.

The bidders shall provide documentary evidence with their Bid, in shape of "Manufacturer's Authorization Form" in case a Bidder offering to supply goods under the contract which the Bidder did not manufacture or otherwise produce, the Bidder has been duly authorized by the goods' Manufacturer or producer to supply the goods, failing which the bid will not be evaluated and shall be rejected and stands as irresponsive.

The procuring agency may ask the bidders to provide specimen/sample of items if deem necessary.

The bidder with the "Lowest Evaluated Cost" but not necessarily the "Lowest Submitted Price" shall be awarded the Procurement Contract.



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SECTION III.

SPECIAL CONDITIONS OF CONTRACT

The following Special Conditions of Contract shall supplement the General Conditions of Contract. Whenever there is a conflict, the provisions herein shall prevail over those in the General Conditions of Contract. The corresponding clause number of the GCC is indicated in parentheses.

1. DEFINITIONS (GCC CLAUSE 1)

1)	GCC 1.1 (g)	The Procuring agency is:	Board of Secondary Education Karachi.
2)	GCC 1.1 (h)	The Procuring agency's country is:	Islamic Republic of Pakistan.
3)	GCC 1.1 (j)	The Project Site is:	Same as GCC 1.1(g) mentioned above.

2. COUNTRY OF ORIGIN (GCC CLAUSE 3)

All countries and territories as indicated in Part Two Section VI of the bidding documents, "Eligibility for the Provisions of Goods, Works, and Services in Government-Financed Procurement".

3. PERFORMANCE SECURITY (GCC CLAUSE 7)

1)	GCC 7.1	The amount of performance security, as a percentage of the Contract Price, shall be Ten (10) percent of the Contract Price which should be submitted in shape of Pay Order in the name of <i>Secretary</i> , Board of Secondary Education Karachi.	
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4. RESOLUTION OF DISPUTES (GCC CLAUSE 28)

The dispute resolution mechanism to be applied pursuant to relevant SPPRA Rules.

5. GOVERNING LANGUAGE (GCC CLAUSE 29)

1)	GCC 29.1	The Governing Language shall be:	English.
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6. NOTICES (GCC CLAUSE 31)

GCC 31.1 — Procuring agency's address for notice purposes:

Office of the Assistant Secretary (P&P) Room No. 40, 1st Floor, Block-B, Board of Secondary Education, Nazimabad Karachi.



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7. PENALTY

- 1) Preferred penalties according to the issue\subject may be imposed upon the Supplier(s) such as:
 - i. rejection of the unsatisfactory Supplied material
 - ii. Blacklisting of the firm
 - iii. deduction of amount from 2% to 10% per week of the total value of the bill
 - iv. forfeiting of whole Bid/Performance Security amount

Anyone or more than one from the aforesaid penalties may be imposed upon the Supplier(s) in the following cases:

- a) In case of transgression/deviation of the time given in the Contract Award
- b) In case of transgression, deviation, mistake or low quality found in the supplied Item(s)
- c) In case the specification, quantity, rate or stuff of a Tender in certain item or items are approved and the Bidder backs out of his commitment on any pretext or fails to supply the material or complete the job in time or in the required criteria.

8. SUBJECT TO RELEVANT SPPRA RULES, THE COMPETENT AUTHORITY RESERVES THE RIGHT TO:

- (a) divert/distribute a particular work among different Bidders on the lowest approved rate(s) in the interest of the office due to demand of time/situation.
- (b) accept or reject all or any bid.
- (c) increase or decrease quantity without any notice at any time/stage subject to ITB Clause 29.



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9. SPECIAL CLAUSE (TERMS & CONDITIONS)

- 1) Under following conditions bid will be rejected:-
 - i. Conditional and telegraphic bids/tenders
 - ii. Bids not accompanied by Bid Security of required amount and form
 - iii. Bids received after specified date and time
 - iv. Bids of Blacklisted firms
- 2) Bids of only those Bidders will be evaluated who can fulfill the Eligibility Criteria and enclose Bid Security.
- 3) Shortcomings in submission of documents related to Eligibility Criteria or non-submission of Bid Security shall be rejected.
- 4) Prior to submission of bids, the bidders may obtain further information and completely satisfy themselves about the required items for which they are bidding for.
- 5) An interested bidder, who has obtained bidding documents, may request for clarification of contents of the bidding document in writing, and procuring agency shall respond to such queries in writing within three calendar days, provided they are received at least five calendar days prior to the date of opening of bid.
- 6) The bidders shall submit only one rate for every item. Dual rates or alternate bid is strictly restricted/prohibited. In case a bidder has quoted more than one rate for a single item, its bid shall be rejected.
- 7) Demonstration of the Machines may be made within the premises of Board for which supplier shall be liable to bring the Machines for the said purpose.
- 8) The offered products should be durable, reliable and prime quality with atleast three years warranty including after sales service and replacement of all parts.
- 9) Cheap products of low quality or substandard shall not be accepted and the said bid shall be treated as Irresponsive.
- 10) Inferior, low quality or substandard products will be rejected and Security Money shall be forfeited and the bidder may also be blacklisted.
- 11) The bidders shall provide documentary evidence with their Bid, in shape of "Manufacturer's Authorization Form" in case a Bidder offering to supply goods under the contract which the Bidder did not manufacture or otherwise produce, the Bidder has been duly authorized by the goods' Manufacturer or producer to supply the goods, failing which the bid will not be evaluated and shall be rejected and stands as irresponsive.
- 12) The procuring agency may ask the bidders to provide specimen/sample of items if deem necessary.
- 13) The bidder with the "Lowest Evaluated Cost" but not necessarily the "Lowest Submitted Price" shall be awarded the Procurement Contract subject to compatibility/suitability of the item(s).



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- 14) The bidder shall supply the article(s) as per approved specifications mentioned in the Contract Award. The article(s) not found in conformity with the approved specifications shall be rejected at the risk & cost of the bidder.
- 15) The Contract Award may be assigned at any time during the period of bid validity
- 16) The rates should be written both in Figures as well as in Words as indicated against the specifications.
- 17) The successful bidder will have to deposit Performance Security @ 10% of the value of Contract Award which is refundable after Ninety days of the satisfactory completion of supplies.
- 18) The amount of Performance Security is in addition to the amount of Bid Security which should be deposited by the successful bidder(s). Bid Security shall remain valid for a period of 28 days beyond the validity period for bids, whereas Performance Security shall be released ninety days beyond the date of completion of contract to cover defects liability period subject to final acceptance by the procuring agency.
- 19) Placement of Contract Award will be subject to payment of Performance Security.
- 20) The material shall be delivered to Storekeeper, through the concerned Officers as the case may be, against delivery challan in triplicate along with samples of material in duplicate. Two copies of the bills and challan shall be retained by the Storekeeper while the third copy shall be returned to the supplier for his own record.
- 21) The items should be supplied strictly in accordance with the approved samples.
- 22) The delivery will have to be made at our site within stipulated time as mentioned in the Contract Award. Minimum time period will be at least one month after issuance of contract award which may be increased or decreased due to demand of time/situation.
- 23) SPPRA Rules-2010 (Amended 2017) shall strictly be followed.

10. EQUIVALENCY OF STANDARDS AND CODES

Reference to brand name, catalogue number or country where used, they should always be read with followed by the words "or at least equivalent."

Reference to the required weight/grammage where used, a difference of plus/minus 05 should be tolerated.

SECTION-IV.

SCHEDULE OF REQUIREMENTS

SCHEDULE OF REQUIREMENTS:

The delivery will have to be made at our site within stipulated time as mentioned in the Contract Award. Minimum time period will be at least one month after issuance of contract award which may be increased or decreased due to demand of time/situation.



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SECTION-V.

TECHNICAL SPECIFICATIONS

<u>S.</u> <u>NO.</u>	<u>SPECIFICATION</u>	<u>QUANTITY</u>	<u>RATES INCLUDING</u> <u>ALL TAXES</u>
1)	Intel Core i5 3.10 GHz Machine or equivalent, 4GB RAM DDR-3, 500 GB Seagate Hard Disk SATA, DVD Combo Drive Sony or equivalent, ATX Casing (or any available model, equivalent to the above configuration)	05 Nos.	Rs. _____ each
2)	Intel Core i7 Machine or equivalent, 8GB RAM DDR-3 1TB GB Seagate Hard Disk SATA, DVD Combo Drive Sony or equivalent, ATX Casing (Black)	01 No.	Rs. _____ each
3)	20" LED Monitor Viewsonic or equivalent	03 Nos.	Rs. _____ each
4)	22" LED Monitor Viewsonic or equivalent	01 No.	Rs. _____ each
5)	Keyboard with Standard specification	10 Nos.	Rs. _____ each
6)	Mouse with Standard specification	12 Nos.	Rs. _____ each
7)	U.P.S Backup Time 10 – 15 Minutes	10 Nos.	Rs. _____ each
8)	HP Laser Jet Printer P1505 with standard specification or any equivalent Laser Printer	02 Nos.	Rs. _____ each
9)	HP Laser Jet Printer Pro MFP M521dn with standard specification or any equivalent Laser Printer	01 No.	Rs. _____ each
10)	HP Laser Jet Pro M102w Printer with standard specification or any equivalent Laser Printer	02 Nos.	Rs. _____ each
11)	HP Laser Jet Printer M402n with standard specification or any equivalent Laser Printer	02 Nos.	Rs. _____ Each
12)	HP Laser Jet Printer P2035n with standard specification or any equivalent Laser Printer	02 Nos.	Rs. _____ Each



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<u>S. NO.</u>	<u>SPECIFICATION</u>	<u>QUANTITY</u>	<u>RATES INCLUDING ALL TAXES</u>
13)	HP Scanjet N9120 A3 Size Flatbed Scanner with standard specification or any equivalent Scanner	01 No.	Rs. _____ each
14)	HP Scanjet 200 Flatbed Scanner with standard specification or any equivalent Scanner	04 Nos.	Rs. _____ each
15)	HP Scanjet 300 Flatbed Scanner with standard specification or any equivalent Scanner	01 No.	Rs. _____ each
16)	Heavy Duty Copy Printer 130 CPM High Resolution B4 Size, 600 x 600 dpi, Injection Inking System with atleast 1000 ml Toner capacity, USB direct printing with built-in Interface connectivity	04 Nos.	Rs. _____ each
	<u>Note:</u> <i>Failing in qualifying the Technical Criteria as mentioned from (a) to (i), shall not be considered for award of job.</i>		
(a)	Inking System		_____ <i>(Must be mentioned)</i>
(b)	Inking capacity of Toner		_____ ml
(c)	USB Direct Printing		_____ <i>(Must be mentioned)</i>
(d)	Built-in Interface Connectivity		_____ <i>(Must be mentioned)</i>
(e)	Warranty		_____ Years
(f)	Manufacturer's Authorization Certificate		_____ <i>(Must be mentioned)</i>
(g)	Delivery Time		_____ Days
(h)	Life of Copy Printer <i>(Must be mentioned)</i>		_____ Cycles or Pages
(i)	Life of Toner <i>(Must be mentioned)</i>		_____ Pages per Toner



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<u>S. NO.</u>	<u>SPECIFICATION</u>	<u>QUANTITY</u>	<u>RATES INCLUDING ALL TAXES</u>
17)	External DVD Burner/Writer Best Quality with USB Power	02 Nos.	Rs. _____ each
18)	External Hard Drive 500 GB Western Digital or equivalent	01 No.	Rs. _____ each
19)	USB 32 GB Mass Storage Drive Kingston or equivalent	01 No.	Rs. _____ each
20)	Black Copper BC 9138U Rack Mount 8 Port USB Combo KVM Switch	01 No.	Rs. _____ each
21)	Baylan PDU 8Port Power Distribution Unit Rack Mount Universal Socket	01 No.	Rs. _____ each
22)	42U Server Rack Mount Fixed Adjustable Shelf with Sliding Keyboard Tray	01 No.	Rs. _____ each
23)	42U Server Rack Mount Fixed Adjustable Shelf	02 Nos.	Rs. _____ each
24)	Blank CD-R One single C.D in separate Box (Sony or equivalent)	550 Nos.	Rs. _____ each C.D in separate Box
25)	Pin Point Typewriter with standard specification and warranty of 03 years	01 No.	Rs. _____ each
26)	Stapler Machine (Large) Max: HD12-N/17 or equivalent with warranty	02 Nos.	Rs. _____ each
27)	Microwave Oven with standard specification and warranty of 03 years	01 No.	Rs. _____ each
28)	Toner Cartridges for HP Laser Jet Printer P1005	07 Nos.	Rs. _____ each
29)	Toner Cartridges for HP Laser Jet Printer 1022 (12A)	02 Nos.	Rs. _____ each
30)	Toner Cartridges for HP Laser Jet Printer Pro P1606DN	07 Nos.	Rs. _____ each
31)	Toner Cartridges for HP Laser Jet Printer P2015	02 Nos.	Rs. _____ each
32)	Toner Cartridges for HP Laser Jet Printer P2035n	11 Nos.	Rs. _____ each



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<u>S. NO.</u>	<u>SPECIFICATION</u>	<u>QUANTITY</u>	<u>RATES INCLUDING ALL TAXES</u>
33)	Toner Cartridges for HP Laser Jet Printer P3005 Q7551A	02 Nos.	Rs. _____ each
34)	Toner Cartridges for HP Laser Jet Printer P3015	08 Nos.	Rs. _____ each
35)	Toner Cartridges for HP Laser Jet Printer 3330	09 Nos.	Rs. _____ each
36)	Toner Cartridges for HP Laser Jet Printer Pro MFP M521dn	03 Nos.	Rs. _____ each
37)	Toner Cartridges for HP Laser Jet Printer 5200L (16/A)	02 Nos.	Rs. _____ each
38)	Toner Cartridges for HP Enterprise Printer 700 M712 (14A)	06 Nos.	Rs. _____ each
39)	Toners for Copy Printer as offered by the bidder at Sr. No.16 (Genuine/Original) <i>Authorization Certificate must be provided</i>	08 Nos.	Rs. _____ each
40)	Toner for Toshiba Photo Copier Model: e-Studio 356	04 Nos.	Rs. _____ each
41)	Toner Cartridges for MP Series Printer	06 Nos.	Rs. _____ each
41)	Toner Cartridges for Ricoh Aficio Printer Model No.SP-3410SF	06 Nos.	Rs. _____ each
43)	Air Conditioner (Split Type) 2.0 Ton, Kenwood or equivalent with Installation Kit 10 Ft aprox. including Installation charges	06 Nos.	Rs. _____ each



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(Procurement from this part is optional/conditional subject to need & required quantity)

<u>S. NO.</u>	<u>SPECIFICATION</u>	<u>QUANTITY</u>	<u>RATES INCLUDING ALL TAXES</u>
1)	Intel Core i5 3.10 GHz Machine or equivalent, 4GB RAM DDR-3, 500 GB Seagate Hard Disk SATA, DVD Combo Drive Sony or equivalent, ATX Casing (or any available model, equivalent to the above configuration)	10 Nos.	Rs. _____ each
2)	20" LED Monitor Viewsonic or equivalent	10 Nos.	Rs. _____ each
3)	Keyboard with Standard specification	20 Nos.	Rs. _____ each
4)	Mouse with Standard specification	20 Nos.	Rs. _____ each
5)	U.P.S Backup Time 10 – 15 Minutes	05 Nos.	Rs. _____ each
6)	Norton Antivirus or equivalent Original DVD	05 Nos.	Rs. _____ each
7)	Air Conditioner (Split Type) 1.0 Ton, Kenwood or equivalent with Installation Kit 10 Ft aprox. including Installation charges	03 Nos.	Rs. _____ each
8)	Air Conditioner (Split Type) 1.5 Ton, Kenwood or equivalent with Installation Kit 10 Ft aprox. including Installation charges	03 Nos.	Rs. _____ each
9)	Air Conditioner (Split Type) 2.0 Ton, Kenwood or equivalent with Installation Kit 10 Ft aprox. including Installation charges	03 Nos.	Rs. _____ each
10)	Floor Mounting Air Conditioner 4.0 Ton, Kenwood or equivalent including Kit & Installation charges	04 Nos.	Rs. _____ each



BOARD OF SECONDARY EDUCATION, KARACHI

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	<i>Rupees In Figures</i>	<i>Rupees In Words</i>
Total cost of the Bid: <i>(as offered by the Bidder)</i>		
2% (two percent) amount of the Bid Price Bid Security (Refundable)		
10% (ten percent) amount of the Contract Price Performance Security (Refundable)		

SUMMARY OF TURN-OVER OF LAST THREE YEARS		
<i>YEAR-2015</i>	<i>YEAR-2016</i>	<i>YEAR-2017</i>
TOTAL:		



BOARD OF SECONDARY EDUCATION, KARACHI

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CERTIFICATE

I/We have carefully read & understood the Terms & Conditions whatever has been stated herein the enclosed pages and abide to the same. I/We guarantee to supply/deliver/install the items exactly in accordance with the requirements and enclosed the Bid Security payable to Board of Secondary Education, Karachi.

SIGNATURE WITH DATE:

NAME OF FIRM:

ADDRESS OF FIRM:

FULL NAME OF CONCERNED PERSON:

CNIC NUMBER:

POSITION HELD IN:

PHONE NUMBER(S):

MOBILE NUMBER(S):

FAX NUMBER(S):

03 YEARS EXPERIENCE CERTIFICATE:

Manufacturer's Authorization Certificate:

NATIONAL TAX NUMBER:

GENERAL SALES TAX NUMBER:

STAMP OF THE FIRM:

PAY ORDER NUMBER:

BANK & BRANCH NAME:

DATED:

FOR RUPEES:

DRAWN:

as Bid Security is enclosed herewith.

BOARD OF SECONDARY EDUCATION, KARACHI

PROCUREMENT PLAN FOR THE FINANCIAL YEAR 2017-2018

1) SPPRA COPY
2) OFFICE COPY

Sr. No.	Description of Procurement	Quantity (where applicable)	Estimated Unit Cost (where applicable)	Estimated Total Cost (In Million Rs.)	Funds Allocated (In Million Rs.)	Source of Funds (ADP/Non ADP)	Proposed Procurement Method	Timing of Procurement 2016-2017				Timing of Procurement 2017-2018				
								Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	
6	Procurement of Liveries (Uniforms) and Shoes for Class-IV employees			0.62 approx.	0.62 approx.	Non ADP	National Competitive Bidding Single Stage One Envelope Procedure		✓				✓			
7	Procurement of Machinery & I.T related Items			6.0 approx.	6.0 approx.	Non ADP	- do -				✓		✓			
8	Procurement of Services for executing Various Miscellaneous Jobs (Sorting, Counting, Gathering, Packing, Binding etc.)			3.0 approx.	3.2 approx.	Non ADP	- do -		✓				✓			

(MAXY PAUL D' MELLO)
Deputy Secretary/Co-opted Member

(KHALID EHSAN)
Acting Controller of Examinations/Co-opted Member

(NAVEED AHMED HASHMI)
Principal, Govt. College for Men, Nazimabad No.2 Karachi/Member other than Procuring Agency

(KARIM BUX)
Acting Audit Officer/Member

(SYED MUHAMMAD ALI SHAIQ)
Acting Secretary/Inspector of Institutions/Convener

BOARD OF SECONDARY EDUCATION, KARACHI

KARACHI - 75990

No. BSE/P&P/ 108 /2017

Dated 20-07-2017

NOTIFICATION

Subject: RE-CONSTITUTION OF PROCUREMENT COMMITTEE

It is hereby notified that the Chairman has been pleased to re-constitute the Procurement Committee under Rule-7 of SPPRA Rules-2010 (Amended 2017). The Procurement Committee shall now comprise of the following Officers:-

- | | |
|---|---------------------------------------|
| 1) Secretary,
Board of Secondary Education Karachi | Convener |
| 2) Mr. Naveed Ahmed Hashmi,
Principal, Govt. College for Men,
Nazimabad No.2 Karachi. | Member other than
Procuring Agency |
| 3) Audit Officer
Board of Secondary Education Karachi | Member |
| 4) Controller of Examinations
Board of Secondary Education Karachi | Co-opted Member |
| 5) Deputy Secretary-I,
Board of Secondary Education Karachi | Co-opted Member |

Copy to: -

- 1) P.S to Chairman
- 2) P.A to Secretary
- 3) Assistant Secretary (P&P) *to continue as supported staff of the Procurement Committee*

(Handwritten signature and date: 20/7/17)
(SYED MUHAMMAD ALI SHAIQ)
Acting Secretary/Inspector of
Institutions

Copy also to:-

- 1) Members of Procurement Committee

BOARD OF SECONDARY EDUCATION, KARACHI

KARACHI - 75990

No. BSE/P&P/ 788 /2016

Dated 04-11-2016


NOTIFICATION

Subject: CONSTITUTION OF COMPLAINT REDRESSAL COMMITTEE (CRC)

It is hereby notified that the Complaint Redressal Committee (CRC) of the Board of Secondary Education Karachi has been constituted under Rule-31 of SPPRA Rules-2010 (Amended 2013) comprising following Officers:-

- | | |
|---|----------|
| 1) Chairman
Board of Secondary Education
Karachi | Convener |
| 2) Representative of the
Accountant General, Sindh | Member |
| 3) Secretary,
Board of Intermediate Education
Karachi | Member |

This issues with approval of the Authority.


(**SYED MUHAMMAD ALI SHAIQ**)
Acting Secretary/Inspector of
Institutions

Copy to: -

- 1) P.S to Chairman
- 2) P.A to Secretary
- 3) P.A to C.E