



DEPUTY INSPECTOR GENERAL OF POLICE
TRAFFIC (LICENSING & TRAINING) KARACHI
GOVERNMENT OF SINDH

TENDER NOTICE

In accordance with the Sindh Public Procurement Rules, 2010 (Amended 2017), the Police Department, Government of Sindh, invites tenders from suppliers & well reputed firms registered with FBR for Sales Tax, Income Tax & other related for the supply of following Furniture & Fixture Articles for Sindh Police:-

S #	Name of Item
1.	Purchase Furniture & Fixture for Driving License Complex at Driving License Branch Clifton Karachi.

INSTRUCTION:

- i. Single Stage-Two envelope Procedure will be adopted for the tender process. Bid shall comprise of a single package containing two separate envelopes. Each envelope shall contain separately sealed financial proposal and technical proposal. Envelope shall be marked as "FINANCIAL PROPOSAL" and "TECHNICAL PROPOSAL" in bold and legible letters to avoid confusion.
- ii. Interested Suppliers, Authorized dealers & well reputed firms may obtain the tender documents containing the detail of items and relevant details alongwith specification on payment of tender fees Rs.1,000/- for the supply of above equipment from the office of the DIGP / Traffic (L&T), 11th Zamzama Street (Adjacent DL Branch), Clifton, Karachi, by submitting an application on their letter head alongwith tender fee from the date of publication of the tender upto last date of submission the bids on working days.
- iii. Sealed Tenders on prescribe proforma and duplicate alongwith 2% earnest money of the total bid in the form of Pay Order (Payee's A/c in favour of DIGP / Traffic (L&T) Karachi) should be dropped in the tender box kept in office of DIGP / Traffic (L&T) 11th Zamzama Street (Adjacent DL Branch), Clifton, Karachi, on before (as last date) 07-02-2018 upto 2.00 PM.
- iv. The tender shall be opened on 07-02-2018 at 3.00 PM in presence of Procurement Committee and in presence of representatives of bidders who choose to be present on the occasion, in the Committee Room of DIGP / Traffic (L&T) 11th Zamzama Street (Adjacent DL Branch), Clifton, Karachi.
- v. Only Manufactures, Suppliers and well reputed firms registered with FBR for Sales Tax, Income Tax & other related Taxes are eligible to participate in the tenders (Documentary proof required).
- vi. Only bids offered on the prescribed tender from issued by the Police Department shall be accepted. However, additional sheets may be attached, if required.
- vii. Bidders should submit their bid/bids alongwith sample/samples. Without samples bids will not be entertained.
- viii. Conditional tender / application will not be entertained.
- ix. Police Department reserves the right to increase or decrease the quantity of items as per SPPRA Rules.
- x. Competent Authority can cancel bidding process at any time prior to the acceptance of proposal as per provision of Rule-25(1) SPP-Rules.2010 (Amended 2017).
- xi. Bid documents can be downloaded from SPPRA Website www.pprasindh.gov.pk and Sindh Police website www.sindhpolice.gov.pk.

(FARHAT ALI JUNEJO) PSP,
Deputy Inspector General of Police
Traffic Licensing & Training
Karachi.
Ph: 021-99250521



GOVERNMENT OF SINDH
POLICE DEPARTMENT

No. G-I/ 667 /2017/Karachi

Dated 30 .11.2017.

ORDER

SUBJECT:- **CONSTITUTION OF COMMITTEES FOR PROCUREMENT OF FURNITURE & FIXTURE FOR DRIVING LICENSE COMPLEX CLIFTON BRANCH KARACHI**

The following Committees are hereby constituted for the procurement of Furniture & Fixture for Driving License Complex Clifton Branch, Karachi during current financial year 2017-18:-

i) **Procurement Committee**

1. DIGP/Traffic (L&T), Karachi (Chairman)
2. DSP/Admin Traffic (L&T), Karachi (Secretary)
3. DSP/D.L. Branch Clifton, Karachi (Member)
4. Rep. of Works & Services Department Sindh (Member)
5. Rep. of IT Department, Govt. of Sindh (Member)

ii) **Inspection Committee**

1. SP/Traffic South, Karachi (Chairman)
2. DSP/D.L. Branch Nazimabad, Karachi (Secretary)
3. DSP/D.L. Branch Korangi, Karachi. (Member)
4. Rep. of Works & Services Department Sindh (Member)
5. Rep. of Home Department Sindh. (Member)

iii) **Redressal of Grievance & Settlement of Disputes Committee**

1. Addl.IGP/Traffic, Sindh, Karachi (Chairman)
2. AIGP/Logistics, CPO, Sindh, Karachi (Secretary)
3. DSP/D.L. Branch Korangi, Karachi (Member)
4. Rep. of Sindh Technical Education & Vocational Training Authority (STEVTA), Karachi (Member)
5. Rep. of Accountant General Sindh. (Member)

Sd/-

INSPECTOR GENERAL OF POLICE,
SINDH, KARACHI.

Copy to following for information:-

1. Secretary Home Department, Government of Sindh, Karachi for nominating the representative.
2. Secretary Science, Information & Technology, Govt. of Sindh, Karachi for nominating the representative.
3. Secretary Works & Services Department, Govt. of Sindh for nominating the representative.
4. Accountant General Sindh Karachi for nominating the representative.
5. Addl.IGP/Traffic Karachi.
6. DIGP/Traffic (L&T), Karachi.
7. Director Sindh Technical Education & Vocational Training Authority (STEVTA) Karachi for nominating the representative.
8. SP/Traffic South Karachi.
9. DSP/Admin Traffic (L&T) Karachi.
10. DSP/D.L. Branch Clifton, Karachi
11. DSP/D.L. Branch Nazimabad Karachi.
12. DSP/D.L. Branch Korangi, Karachi
13. PS to IGP Sindh.
14. PS to DIGP/Finance, Sindh, Karachi.

Jiskani

(Qamar Raza Jiskani)PSP
AIGP/Logistics,

For Inspector General of Police,
Sindh Karachi.

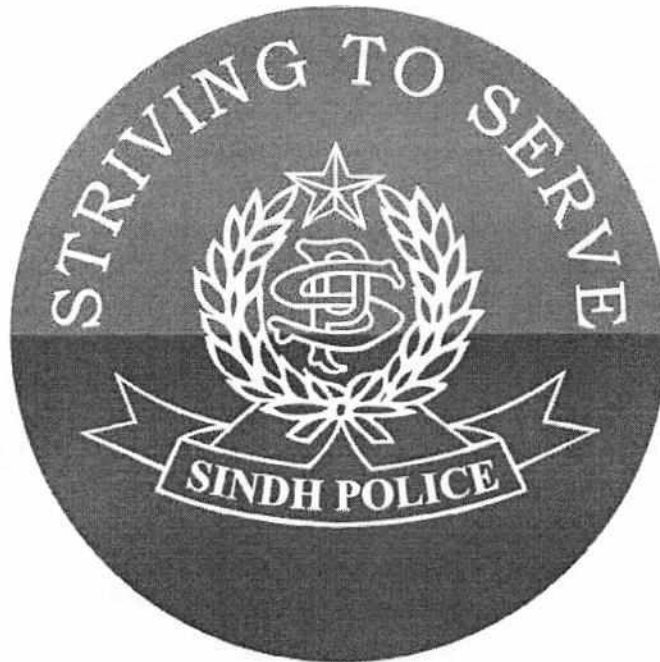
P.A / GB / Rdr
Acc#

3388
4/12/2017

BIDDING DOCUMENTS

FOR

**PURCHASED OF FUNITURE & FIXTURE
FOR DRIVING LICENSE COMPLEX
AT DRIVING LICENSE BRANCH CLIFTON
KARACHI.**



**OFFICE OF THE DEPUTY INSPECTOR GENERAL OF POLICE,
TRAFFIC (LICENSING & TRAINING), KARACHI
11TH ZAMZAMA STREET (ADJACENT DL BRANCH), CLIFTON, KARACHI.**

Invitation to Bid

Instruction to bidder

- i. The bidder is expected to examine the Bidding Documents, including all instructions, forms, terms, specifications and charts/drawings. Failure to furnish all information required by the Bidding documents or submission of a Bid not substantially responsive to the Bidding Documents in every respect would result in the rejection of the Bid.
- ii. The Police Department, Government of Sindh, request Tender Bids in sealed envelopes as per information required in this document. Proponents applying for bids should submit Financial Proposal and Technical Proposal in two separate envelopes.
- iii. The Technical Proposal should contain all the bid items without quoting the price and must list firm's clientele, details of past project, items specification etc. Financial bids of firms not obtaining minimum passing criteria on Technical basis will not be opened.
- iv. Interested /Eligible bidders may obtain further information on the bid and inspect the bidding documents at the office of DIGP Traffic (Licensing and Training) 11th Zamama Street, Adjacent Driving License Branch Clifton Karachi during office hours on working days.
- v. All bids must be accompanied by a earnest money (2%) of total bid amount, and must be delivered to the office of the DIGP Traffic (Licensing and Training) 11th Zamama Street, Adjacent Driving License Branch Clifton Karachi or before 1400 hours on 07-02-2018. The bids will be publicly opened in the office of the DIGP Traffic (Licensing and Training) 11th Zamama Street, Adjacent Driving License Branch Clifton Karachi at 1500 hours on the same day in presence of bidders who wish to remain present.
- vi. The Police Department, Government of the Sindh will not be responsible for any costs or expense incurred by bidders in connection with the preparation or delivery bids.
- vii. Bidders shall submit bids, which comply with the bidding documents, for alternate bids bidder has to purchase separate bidding documents and alternate bid shall be treated as separate bid.
- viii. Competent authority can cancel the bidding process at any time prior to the acceptance of a proposal as per provision of Rule-25(1) of SPPRA Rules.2010.
- ix. All prices quoted must include any Taxes applicable, i.e. Income Tax, Sales Tax or any other tax imposed by government by law. If not specifically mentioned in the Quotation, then it will be presumed that the prices include all the taxes.
- x. Enquiries regarding this RFP shall be submitted in writing to:
DIGP Traffic (Licensing and Training) 11th Zamama Street, Adjacent Driving License Branch Clifton Karachi Phone: (92-21) – 99250521, Fax (92-21) –99250511.
- xi. Every page of the tender document should be signed and sealed by the bidder.
- xii. The details of this notice are also available on website of Police department (www.sindhpolice.gov.pk) and SPPRA, Government of Sindh (www.pprasindh.gov.pk).



(IMRAN AHMED KHAN)
DSP ADMIN,
Secretary Procurement Committee

BID FORM for _____

To:
Dy. Inspector General of Police,
Traffic (Licensing & Training) Karachi.

Sir,
Having examined the bidding documents, the receipt of which is hereby duly acknowledged, for the above Contract, we, the undersigned, offer to supply, deliver and test in conformity with the said bidding documents (Technical and Financial proposals are attached as annexure-B and annexure-C respectively) are submitted herewith separately as per your requirement.

We undertake, if our Bid is accepted, to complete the supply in accordance with the delivery time mention in this tender documents.

If our Bid is accepted, we will provide the performance security in the sum equivalent to equal to 10% percent of the Contract Price i.e.,Rs..... for the due performance of the Contract as per bid Security Form.

Dated this _____ day of _____ 2018.

WITNESS

BIDDER (Sign + Seal)

Signature: _____

Signature: _____

Name: _____

Name: _____

Title: _____

Title: _____

Address: _____

Address: _____

CNIC #: _____

CNIC #: _____

BID SECURITY FORM

WHEREAS _____ (hereinafter called “the Bidder” has submitted its bid dated _____ for the purchase of “ _____”, (hereinafter called “the Bid”).

KNOW ALL MEN by these presents that We _____ (Name of Bank) of _____ (Name of Country) having our registered office at _____ (address of Bank) hereinafter called “the Bank”) are bound into the Inspector General of Police, Sindh, Karachi, Pakistan (hereinafter called “the Purchaser”) in the sum of _____, for which payment well and truly to be made to the said Purchaser, the Bank bonds itself, its successors and assigns, by these presents.

Sealed with the Common Seal of the Bank this _____ day of _____, 2018.

THE CONDITIONS of this obligation are:

1. If the Bidder withdraws its Bid during the period of bid validity specified by the Bidder on the Bid Form; or
2. If the Bidder does not accept the corrections of his Total Bid Price; or
3. If the Bidder, having been notified of the acceptance of its Bid by the Purchaser during the period of bid validity:
 - (a) Fails or refuses to furnish the performance security, in accordance with the Instructions to Bidders; or
 - (b) Fails or refuses to execute the Contract Form, when requested.

We undertake to pay to the Purchaser up to the above amount, according to, and upon receipt of, its first written demand, without the Purchaser having to substantiate its demand, provided that in its demand the Purchaser will note that the amount claimed by it is due to it owing to the occurrence of one or both or all the three above stated conditions, specifying the occurred condition or conditions.

This guarantee will remain in force up to _____ 2018, the period of bid validity, and any demand in respect thereof should reach the Bank not later than such date.

(NAME OF BANK)
By _____
(Title)
Authorized Representative

PERFORMANCE SECURITY FORM (Applicable in case of bank guarantee)

To: Dy. Inspector General of Police ,
Traffic (Licensing & Training) Karachi.

WHEREAS (Name of the Contractor)

Hereinafter called "the Contractor" has undertaken, in pursuance of the bid for the purchase of hardware including "_____", dated _____ 2018 (hereinafter called "the Contract").

AND WHEREAS we have agreed to give the Contractor a Guarantee:

THEREFORE WE hereby affirm that we are Guarantor and responsible to you, on behalf of the Contractor, up to a total Sum of Rs. _____/- 10% of the total contract value (Amount of the guarantee), and we undertake to pay you, upon your first written demand declaring the Contractor to be in default under the Contract, and without cavil or argument, any sum or sums, within the limits of 10% of the total contract value (Amount of Guarantee) as aforesaid without your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

This guarantee is valid until ___ day of _____ 2018, or the warranty period.

[NAME OF GUARANTOR]

Signature _____

Name _____

Titel _____

Address _____

Seal _____

1. General Terms & Conditions

i) Bid Bond

A bid bond, and bid security in the shape of a Pay Order / Bank Draft in favor of DIGP Traffic (Licensing & Training) equivalent to 2% of the total cost of bid should be submitted along with the tender.

ii) Validity of the proposal

All proposal and price shall remain valid for a period of 90 days from the date of the opening of Technical Proposals. However, the responding organization is encouraged to state a longer period of validity for the proposal.

iii) Currency

All currency in the proposal shall be quoted in Pakistan Rupees (PKR).

iv) Withholding Tax, Sales Tax and other Taxes

The responding organization is hereby informed that the Government shall deducted tax at the rate prescribed under the tax laws of Pakistan, from all payments for services rendered by any responding organization who signs a contract with the Police department. The responding organization will be responsible for all taxes on transaction and/or income, which may be levied by government. If responding organization is exempted from any specific taxes, then it will provide the relevant documents with the proposal.

v) Stamp Duty

Stamp duty for contract documents shall be borne by responding organization/bidder at the time of signing of contract.

vi) OEM relationships & Warranties

- Furniture items should have warranty, including parts and labour.

vii) Supply Capabilities

Responsive Organization should clearly indicate the duration of replacement/repair of quoted item(s) specified in Annexure-D.

S.#	Item	Action Item	Response Time (in hours)
1		Replacement	
		Repair	

viii) **Compliance to Specification**

The Responding Organization (RO) to provide information as per (Annexure-D). RO may not propose any kind of refurbished item in their technical proposals.

ix) **Financial Capabilities**

The RO(s) shall describe the financial position of its organization. Income Statement or Annual Report should be included in the detailed Technical proposal.

x) **Liquidated damages.**

- a) It is utmost importance that schedule to tender should be filled in very carefully and the instructions set forth above, scrupulously complied with failing which the offer will be ignored. In case of non-completion of supply within stipulate period Security deposit will be forfeited in favor of the Police Department, Government of Sindh, Karachi as stated at sub clause (d).
- b) An affidavit that the firm declares details of litigation with any client during the last 5 years be provided.
- c) An affidavit that the firm has never been blacklisted by any Government Department.
- d) Liquidated damages upto 2% per month of the contract price will be deducted for delayed supply/delivery of item/equipments then purchaser reserve the right to cancel the contract, forfeit the performance security and black list the firm.

xi) **Delivery Time**

- 60 days after issuance of purchase order or as mutually agreed in the contract.
- **Mode of payment:** 100% after supply of item(s)/equipment(s) and successful Inspection which will be carried out in two phases (i) at the time delivery of Furniture / Fixture (ii) at the time of installation of Furniture / Fixture.

Execution / Delivery of all the items of the Bid will be at office of the DIGP Traffic (Licensing and Training) 11th Zamama Street, Adjacent Driving License Branch Clifton Karachi

xii) The earnest money is refundable after finalization of the bid in case of return of financial bids un opened to non responsive bidders, on request after opening of financial bids or when award / placement of purchase order is finalized. The bidders will, however, have to apply for refund through a written request on their company/firm letter head addressed to DIGP Traffic (Licensing & Training).

xiii) The successful bidder will have to deposit 10% security of the amount of contract, in the form of pay order or bank guarantee, to the satisfaction of DIGP Traffic (Licensing & Training). The same will be returned on due completion of the contract and warranty period.

xiv) Parties whose bids are accepted shall have to sign a written contract with Police Department, Government of Sindh as per format at Annexure "A" or on mutually agreed terms & conditions/format by both the parties.

xv) To conform, the approved specifications, the evaluation criteria of bids/samples will be base on the technical expert opinion, observation of procurement committee and terms

and condition set forth in the bidding documents, tender notice and Bid Form or as deemed appropriate by the Procurement Committee.

- xvi) Date of opening of the Financial Proposals will be announced separately. The proposal of only those bidders will be considered/ opened which are declared qualified after evaluation of technical bids and upon fulfilling all the condition by the Procurement Committee. Further enquiry can be made from DIGP Traffic (Licensing & Training), on telephone No.99250521 during office hours on working days.
- xvii) Conditional tenders/bids will not be acceptable.
- xviii) Authority Letter from Principal Company for product and vender authentication shall be provided with the bid.
- xix) Police department reserves the right to increase or decrease the scope of work/number of items/quantity as per SPPRA Rules.

2. Delivery of RFP (Request for Proposals) is as under:-

Technical & Financial proposals (2 copies each) should be submitted by 1400 hours at the address given below:

DIGP Traffic (Licensing and Training) 11th Zamama Street, Adjacent Driving License Branch Clifton Karachi Tel # 99250521, Fax # 99250511.

- (i) The technical proposals will be opened on the same day at 1500 hours at the same address. The responding organization shall deliver 2 (two) copies of the technical & financial proposal each copy being physically separated, bound, sealed and labeled as "TEHNICAL PROPOSAL" and " FINANCIAL PROPOSAL" (one Original and one copy), labeled as such on their respective envelopes. The bid security of 2% of the offer in shape of Bank guarantee or Pay Order shall be enclosed in the envelope marked "FINANCIAL PROPOSAL" without the financial proposal shall not be considered and bid shall be rejected.
- (ii) Proposals shall be dropped in the sealed tender box kept in the office of DIGP Traffic (Licensing and Training) 11th Zamama Street, Adjacent Driving License Branch Clifton Karachi upto 1400 hours. Samples should however be delivered by hand or courier so as to reach the address given above by the last date indicated for submission. **PROPOSALS RECEIVED BY FAX OR EMAIL SHALL NOT BE ACCEPTED.**
- (iii) **Submission of Proposal**
The complete proposals should be submitted by 1400 hours on 07-02-2018 at the address given in 2(ii) above.

The format of submission of proposal is attached as Annexure-B and Annexure-C.

CNIC copies of Owner/Authorized person along with witness should be enclosed. (Please provide photocopies of relevant documents).

(iv) **Opening of Proposals.**

The proposals submitted against this RFP will be opened on date mentioned above at 1500 hours in front of the **Procurement Committee** of Sindh Police.

3. Evaluation and Comparison of Technical and Financial Bids

The evaluation will be performed assuming the Contract will be awarded to the bid confirming to Eligibility Criteria and most closely conforming to evaluation criteria and other conditions specified in the bidding documents and having lowest evaluated cost.

a. **Eligibility Criteria**

- Valid Registration with Income Tax.
- Valid Registration with Sales Tax
- Company History years in business
- Under taking on stamp paper that firm is not involved in any litigation, Department rift, abandoned or unnecessary delay in completion of any work in the Government Department.
- Affidavit/Undertaking on stamp paper that the firm has not been black listed previously by any executing agency.

(Note: All documents are mandatory and must be provided otherwise the bid will not be considered).

b. **Evaluation Criteria and Comparison of Bid**

The Proposals shall be evaluated on the basis of following parameters.

1. *Mandatory Information*

Sr #	DESCRIPTION
1.1	Firm Name
1.2	Type of Firm
1.3	Address 1 Address 2 Contact No
1.4	Email

2. *Financial Soundness (Max Marks= 25)*

Sr #	DESCRIPTION	Maximum Mark	Criteria for Marks Obtained
2.1	Registration with relevant Government departments Authorities (3 (a))	5	
2.2	Number of Years of Company establishment More then five years marks 03 more then three years marks 02	3	
2.3	Bank Account Details	3	
2.4	Working Capital in last 03 Years.	10	
2.5	Blacklisted/Dbarred from any agency	2	
2.6	Litigation History in which Decision has been given against the Firm(s)	2	

The Bidder should provide the following required information and placing this Form on top of the Technical Proposal. Relevant portions of the Technical Proposal should be referenced in this form.

Information Required

A General

- 1 Name of Bidder
- 2 No of Years in business in Pakistan
- 3 No of Offices locations in Pakistan
- 4 Annual Turnover (Million Rs.)
- 5 Value of projects in hand (details may be given)
- 6 Year of Incorporation
- 7 Status of the Bidder
 - Sole Proprietor
 - Partnership Firm
 - Private Limited Company
 - Public Limited Company
 - Entity registered / incorporated outside Pakistan (Give details)
 - Other (Please specify)
- 8 Names of Owner / Partners / Chief Executive / Directors.
- 9 Details of Registered Head Office (Address, Phone, Facsimile, Email and Website information).

4. Contacting the Purchaser

Any effort by a bidder to influence the Purchaser in the Purchaser's decisions in respect of bid evaluation, or Contract award will result in the rejection of the bidder's bid.

5. Purchaser's Right to Accept the Bid or Reject the Bid.

The Purchaser reserves the right to accept or reject the bid in according with SPPRules-2010, and to annul the bidding process at any time prior to award of Contract, without thereby incurring any liability to the bidder or any obligation to inform the bidder of the grounds for the Purchase's action.

Definitions

In this Contract, the following terms shall be interpreted as indicated:

- **"Purchaser"** means the Sindh Police Department, Government of the Sindh, Karachi – Pakistan
- **"Contractor"** means the individual or firm whose bid has been accepted by the Purchaser and the legal successors, in title to the Contractor.
- **"Contract"** means the agreement entered into between the Purchaser and the Contractor, as recorded in the Contract Form signed by the parties, including all Schedules and Attachments thereto and all documents incorporated by reference therein.
- **"Commencement Date of the Contract"** means the date of signing of the Contract between the Purchaser and the Contractor.
- **"Contractor Price"** means the price payable to the Contractor under the Contract for the full and proper performance of its contractual obligations.
- **"Contractor Value"** means that portion of the Contract Price adjusted to give effect to such additions or deductions as are provided for in the Contract, which is properly apportionable to the Software or Services in question.
- **"Services"** means services, such as testing and other such obligations of the Contractor covered under the Contract.

- “Works” means all items to be provided and work to be done by the Contractor under the Contract.
- “RO” means Responding Organization/ Bidder Firm.
- “RFP” means Request for Proposal.

Annexure-A-1/4

Sample Contract Agreement

1. This contract agreement is made and entered into on _____, 2018, BY AND BETWEEN.

- i) DIGP Traffic (Licensing and Training) 11th Zamama Street, Adjacent Driving License Branch Clifton Karachi, hereinafter referred as Purchaser, which expression shall unless repugnant to the context or meaning thereof, be deemed to include its successors and permitted assigns officers delegated to perform functions procurements for and on behalf of various units of Sindh Police department of ONE PART.

AND

- ii) _____
_ having its registered office at hereinafter referred as supplier, which expression shall, unless repugnant to the context of meaning thereof, be deemed to include its successors and permitted assigns of the OTHER PART.

2. WHEREAS the DIGP / Traffic (L&T) Karachi, is entrusted with responsibility of procurement of item / articles during current financial year 2017-2018 as per description, with specification and quantity, given below:-

S.NO.	DESCRIPTION OF ARTICLES WITH SPECIFICATION	QUANTITY/ NUMBER	Delivery
---	---	---	
---	---	---	
---	---	---	

3. AND WHEREAS, the DIGP / Traffic (L&T) Karachi, in accordance with The Public Procurement Rules,2010 as adopted by Government of Sindh vide notification No. _____ dated: _____.

Annexure-A-2/4

4. That M/s. _____ participated in the response of open tenders, floated by DIGP Traffic (L&T) Karachi, by submitting technical

and financial bids, after necessary evaluation of the item / articles described above; the Departmental Committee opened the financial bids in front of all bidders on _____.

5. That the rates offered by **M/s.** _____ for the item / articles as shown and given above, were found to be lowest offered in comparative terms with the rates of other bidders participating in the process. Therefore, on the recommendation of Departmental Committee, the DIGP / Traffic (L&T) Karachi, has accorded approval to place purchase/procurement order with **M/s.** _____ on terms and conditions specified below:-

NOW THEREFORE PARTIES HEREBY AGREE AS FOLLOWS

- i) That **M/s.** _____ shall supply products/items, articles described and specified alongwith quantity the above within _____ days from the date of signing of this agreement.
- ii) That all deliveries shall be made at _____, Sindh, Karachi between on working days only.
- iii) That every article shall be made and finished in all respects to entire satisfaction of Departmental Inspection Committee which shall be at liberty to reject any item/article or part thereof if it is not in accordance with approved sample and specification mentioned in the tender documents submitted by supplier at the time of bidding, and evaluated and approved for this purchase order and such rejection shall be final. The no appeal or review will be permissible against the decision of inspection committee.
- iv) That the **DIGP Traffic (L&T) Karachi**, shall give written receipt signed by him giving out complete details, exhibiting the number of items/articles delivered and the number items/articles accepted and rejected, and such receipts shall be conclusive evidence of the acceptance and rejection of the number of articles specified as accepted and rejected.
- v) That all articles rejected shall be taken back and removed by the **M/s.** _____ and nothing shall become due or recoverable by the **M/s.** _____ in respect on account of items/articles so rejected.

Annexure-A-3/4

- vi) That all articles accepted shall be paid for the **DIGP Traffic (L&T) Karachi** at the rate of specified below (FOR Destination) within financial year _____.

ITEM / ARTICLE	RATE PER UNIT

- vii) In case M/s. _____ make default, in the due performance of this agreement/contract in part or full, **DIGP Traffic (L&T) Karachi** shall be at liberty to impose and recover L.D. Charges not exceeding 2% per month thereof. The penalty shall be applicable only to the extent of items/articles supplied late.
- viii) The **DIGP Traffic (L&T) Karachi** shall have right to assess, demand and recover any damages suffered by Police Department due to late supply of the items/articles from the supplier.
- ix) The **DIGP Traffic (L&T) Karachi** shall be at liberty to deduct and retain the amount so assessed from the bill that may be or may become due and payable at or after the time of such failure to the M/s. _____ by the said **DIGP Traffic (L&T) Karachi**, whether by virtue of agreement or otherwise.
- x) The **DIGP Traffic (L&T) Karachi** shall not be responsible for non-performance of this agreement due to change in law, rules and policy of the government as notified in official gazette from time to time.
- xi) That all conditions laid down in the rules framed for procurement by the Government shall apply to transactions made under this contract agreement and both parties shall be bound by it.
6. This contract agreement shall be construed, and the legal relations created herein will be determined in accordance with the laws of Islamic Republic of Pakistan.
7. Any notice required under this contract agreement shall be in writing and shall be effective when received by the addressee at its given address.

8. If any term, conditions, or provision in this Agreement is found to be invalid, unlawful or unenforceable to any extent, the parties shall endeavor in good faith to agree to such amendments that will preserve, as far as possible, the intentions expressed in the Agreement. If the parties fail to agree on such amendments, such invalid terms, condition or provision will be served from remaining terms, conditions and provisions, which will continue to be valid and enforceable to the fullest extent permitted by law.
9. This agreement may be amended only in writing signed by both the parties.
10. IN WITNESS WHEREOF, the parties have executed this agreement on the date set forth above.

DIGP Traffic (L&T) Karachi

M/s _____

Witness:

1) _____

2) _____

Financial Proposal Form

Bidder's Profile				
Name				
Official Address				
Telephone(s) No.				
Official Fax No.				
GST Registration No.				
Income Tax Reg. No.				
No. of years in business				
Sr.No.	Quoted ItemName	Quantity	Unit Cost (Rs) with all Govt: Taxes	Total Cost (Rs) inclusive all taxes
Total Cost in Pak Rupees				
(in words. _____)				

Note: Earnest money will be equivalent to 2% of the total bid cost.
 Only Pay Order/Bank Draft for earnest money will be acceptable in favour of **DIGP Traffic (L&T) Karachi**

 BIDDER (Sign + Seal)

Financial Proposal Form

Name	
Official Address	
Telephone No	
Official Fax No.	
GST Registration No.	
Income Tax Registration No.	
No. of Years in Business	

S.#	Quoted Item Name & Specification	Quantity	Unit Cost (Rs)	Total Cost (Rs)
1	Testing Station Size: 33"x24"x48". Made of high density laminated chip board, edges covered with PVC all sides partition having soft board cover with imported cloth testing station having one key board Tray alongwith high quality channel patti having four steel shoe in Base	16		
2	Registration Booth Front Size : 5.6"x2.6"x3.6"x7' made of High-density laminated Chip Board, All edges are covered with PVC lipping , key board tray alongwith imported channel patti. marbel top covered as per giving design.	08		
3	Rear Counter Size 5.6"x2"x3.6"x7' made of High-density laminated Chip Board, All edges are covered with PVC lipping , having four draws and four cabinets alongwith imported channel patti and locks. marbel top covered as per giving design.	08		
4	Reception Counter Size : 8'x2.6"x3.6" made of High density lamination Chip Board with marble Top as approved design.	01		
5	Table Size : 4'x2.5" Made of Lamination Chip Board , all edges covered with PVC lipping , Mobile Rack 16"x18"x18" having 2 draw, 1 cabinet along with imported channel patti lock system as per approved design.	29		
6	Rear Rack Size : 4x2x30 Made of Lamination Chip Board , all edges covered with PVC lipping , Rear Rack having different draws & different cabinets along with imported channel patti lock system as per approved design.	29		

7	Supply of Wooden Tiles	1296 sqft		
8	Supply GYPSUM sheet	5000 sqft		
9	Single Seater Sofa Made of High Quality leatherite with 10 years warranty high quality foam.	08		
10	Visitor Chairs	30		
11	Revolving Chair High Back Made of High Quality leatherite with 10 years warranty high quality foam. 5 Wheel imported base with imported hydraulic system with tilted mechanism.	35		
12	Revolving Chair Low Back Made of High Quality leatherite with 10 years warranty high quality foam. 5 Wheel imported base with imported hydraulic system with tilted mechanism.	60		
13	Steel Bench 3 Seater Made of Iron Steel Sheet with silver Powder coated colour	16		
14	Wooden Cabinets Size : 3x18x18" Made of high density lamination chip board covered with PVC lipping. All qabzaz / handles / locks should be imported and good quality	29		
15	Wooden partition 8.5 fit X 4.5 Height alongwith glass and lasani with matefinish lequer polish as per approved design.	459 sqft		
Total Cost				
In Word				

Earnest money will be equivalent to 2% of the total bid cost.

Only Pay Order / Bank Draft for earnest money will be acceptable in favour of DIGP / Traffic (L&T) Karachi,

DIGP Traffic (Licensing and Training) 11th Zamama Street, Adjacent Driving License Branch Clifton Karachi

Vendor should compulsory quote the prices of all items. The less grand total amount will be considered.

Technical Proposal Form

Name	
Official Address	
Telephone No	
Official Fax No.	
GST Registration No.	
Income Tax Registration No.	
No. of Years in Business	

S.#	Quoted Item Name & Specification	Made / Make / Specification
01	Testing Station Size: 33"x24"x48". Made of high density laminated chip board, edges covered with PVC all sides partition having soft board cover with imported cloth testing station having one key board Tray alongwith high quality channel patti having four steel shoe in base	
02	Registration Booth Front Size : 5.6"x2.6"x3.6"x7' made of High-density laminated Chip Board, All edges are covered with PVC lipping , key board tray alongwith imported channel patti. marbel top covered as per giving design.	
03	Rear Counter Size 5.6"x2"x3.6"x7' made of High-density laminated Chip Board, All edges are covered with PVC lipping , having four draws and four cabinets alongwith imported channel patti and locks. marbel top covered as per giving design.	
04	Reception Counter Size : 8'x2.6"x3.6" made of High density lamination Chip Board with marble Top as approved design.	
05	Table Size : 4'x2.5" Made of Lamination Chip Board , all edges covered with PVC lipping , Mobile Rack 16"x18"x18" having 2 draw, 1 cabinet along with imported channel patti lock system as per approved design.	

06	Raar Rack Size : 4x2x30 Made of Lamination Chip Board , all edges covered with PVC lipping , Rear Rack having different draws & different cabinets along with imported channel patti lock system as per approved design.	
07	Supply of Wooden Tiles	
08	Supply GYPSUM sheet	
09	Single Seater Sofa Made of High Quality leatherite with 10 years warranty high quality foam.	
10	Visitor Chairs	
11	Revolving Chair High Back Made of High Quality leatherite with 10 years warranty high quality foam. 5 Wheel imported base with imported hydrolic system with tilted machanisim.	
12	Revolving Chair Low Back Made of High Quality leatherite with 10 years warranty high quality foam. 5 Wheel imported base with imported ydrolic system with tilted machanisim.	
13	Steel Bench 3 Seater Made of Iron Steel Sheet with silver Powder coated colour	
14	Wooden Cabinets Size : 3x18x18" Made of high denisty lamination chip board covered with PVC lipping. All qabzaz / handles / locks should be imported and good quality	
15	Wooden partician 8.5 fit X 4.5 Height alongwith glass and lasani with matefinish lequer polish as per approved design.	

**ANNUAL PROCUREMENT PLAN
FINANCIAL YEAR 2017-18
DEPUTY INSPECTOR GENERAL OF POLICE
TRAFFIC (LICENSING & TRINING) KARACHI.**

S.No.	Description of Procurement	Quantity where applicable	Estimate Unit Cost (Where Applicable in Millions)	Estimated Total Cost	Funds Allocated (1000) Million	Source of funds (ADPs Non ADPs)	Proposed Procurement Method	Timing of Procurement				Remarks
								1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
1	Purchased Furniture & Fixture for Driving License Complex at Driving License Branch Clifton Karachi.	N/A	N/A	9.25 Million	9.25 Million	Non ADP	Single Stage Two Envelope	-	-	3rd Qtr	-	-



**(IMRAN AHMED KHAN)
DSP / ADMIN
SECRETARY PROCUREMENT COMMITTEE**