

**JINNAH SINDH MEDICAL UNIVERSITY KARACHI**

**P&D/ PROCUREMENT DEPARTMENT**

Ref#: JSMU/P.D/NIT/ Dated: \_\_\_\_\_\_\_\_\_\_\_\_\_

**NOTICE INVITING TENDERS**

Sealed Bids are invited on **Single Stage Two Envelop** procedure under sealed covered from **Reputable Firms** registration with G.S.T, Income Tax and SRB (if applicable) department having vast experience in **Supply and installation of Software’s** as per requirement given in the bid documents.

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| **S/N** | **Name of Work** | **Earnest Money/ Bid**  **Security** | **Tender Fee** | **Time Period** |
| 1 | **TENDER FOR SUPPLY, INSTALLATION & COMMISSIONING OF ACCOUNTING SOFTWARE (GENERAL LEDGER & PAYROLL) AND HARDWARE (SERVER)** | @ 5 % of Bid Amount | Rs. 1500/- | 8-10 weeks |

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| **SCHEDULE** | **DATE & TIME** | **VENUE** |
| Receiving application & Issuance of tender documents | From 19-01-2018 to 03-02-2018 11:00 am | **OFFICE OF THE PROCUREMENT OFFICER P&D DEPARTMENT, 3RD FLOOR, JSMU, KARACHI** |
| Submission of Tender Documents | 06-02-2018 upto 11:00 am |
| Opening of Tender | 06-02-2018 at 11:30 am |

Tender Documents can be obtained during office hours on payment of Tender Documents fees of Rs. 1500/- (Non Refundable & Non Transferable) in shape of pay order in favor of **Vice Chancellor, Jinnah Sindh Medical University Karachi** from the office of the **Procurement Officer P&D Department, 3rd Floor, JSMU, Karachi** or can be downloaded from Jinnah Sindh Medical University website [www.jsmu.edu.pk](http://www.jsmu.edu.pk) or Sindh Public Procurement Regulatory Authority (SPPRA) website [www.pprasindh.gov.pk](http://www.pprasindh.gov.pk)

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| (a) | The Tender shall be opened by Procurement Committee in presence of the bidders or their authorized representative who wish to be present |
| (b) | In case of holiday or any incident, tenders will be obtained / submitted / opened on the next working day as per given schedule |
| (c) | All required certificates / documents along with GST/NTN certificate, Professional Tax Certificate etc. must be attached along with Technical proposal for tender |
| (d) | All prescribed taxes applicable under Federal / Provincial / local Government shall be borne by bidder / supplier. |
| (e) | Single Stage Two envelop procedure shall be adopted for the procurement as per SPPRA Rules 2010 (Amended 2017), |
| (f) | Technical Proposal & Financial proposal marked in bold and legible letters, should be kept in one envelops duly sealed. Bid security @ 5% of total Bid Value in favor of **Vice Chancellor, Jinnah Sindh Medical University Karachi** |
| (g) | Initially the Technical proposal will be opened on the day of opening of tenders, whereas the Financial Proposal will be retained in sealed envelope by the department |
| (h) | The Financial proposal of the technically qualified bidder will only be opened whereas financial proposal of the technically non-qualified bids shall be returned to the respective bidder un-opened. |
| (i) | The firm / bidder must enclose an affidavit on stamp paper of Rs. 100/- that the firm / bidder has not been blacklisted form any Government Department. If at any stage firm / bidder found blacklisted the bid shall be rejected / not be considered |
| (j) | Procurement agency may reject all Bids subject to the relevant provision of SPPRA Rules 2010 (amended 2017). All terms & conditions of SPPRA shall be applicable. |
| (k) | The **Procuring agency may cancel / delete any item or decrease or increase in quantity** as per relevant provisions of SPPRA Rules 2010 (amended 2017). |

**Procurement Officer**

Jinnah Sindh Medical University Karachi