



## NOTICE INVITING TENDER

Sindh Modaraba Management Company Limited would like to invite sealed bids under SPPRA rules, 2010 (amended 2017) for Hiring/appointment of Share Registrar (R/TA) services for Sindh Modaraba as per the detail given below:-

| Detail   | Tentative requirements            | Availability of Tender / Bid Documents | Last Date for Submission of Bid | Tender / Bid Opening Date    |
|--|-----------------------------------|--|---------------------------------|------------------------------|
| Appointment of Share Registrar (R/TA) services | As mentioned in bidding documents | 17/01/2018<br>To<br>01/02/2018         | 02/02/2018<br>up to<br>10:00 AM | 02/02/2018<br>at<br>10:30 AM |

Tender documents containing evaluation criteria and other relevant details may be collected (during office hours) on submission of a written request on company's letterhead from the following address on payment of Rs. 500/- (Non-Refundable), through pay order in the name of "SINDH MODARABA".

Attachment of pay order of 2% of the total charges as per financial proposal as a Bid Security in the name of SINDH MODARABA with the FINANCIAL PROPOSAL is mandatory. No tender will be accepted without Bid Security & such tender(s) will be rejected at the spot.

Bidders may download the bidding document from SPPRA website and deposit the same along with the tender fee.

In case of undesirable circumstances on submission/opening date & time or if Government declares Holiday the tender shall be submitted/opened on the next working day at the same time & venue.

This notification along with tender document is available on the web-sites of Sindh Modaraba ([www.sindhmodarabalttd.com](http://www.sindhmodarabalttd.com)) and SPPRA ([www.pprasindh.gov.pk](http://www.pprasindh.gov.pk)).

Address for submission and venue for opening of Tender Documents is as under:

Sindh Modaraba Management Limited, 1<sup>st</sup> Floor, Imperial Court, Dr. Ziauddin Ahmed Road,  
Karachi-75530, Pakistan Office: (92-21) 35640708-9 Fax: (92-21) 35640711  
E-mail: [info@sindhmodarabalttd.com](mailto:info@sindhmodarabalttd.com)  
Web: [www.sindhmodarabalttd.com](http://www.sindhmodarabalttd.com)





**MEMBERS OF PROCUREMENT COMMITTEE:**

Zulfiqar Ali  
CFO/Company Secretary

Syed Farrukh Hussain  
VP/ Head of I.T (Sindh Leasing Company Limited)

Faraz-uz-Zafar  
Manager Compliance & Risk Management





SMML/2015/01/0159

January 27, 2015

OFFICE ORDER

RECONSTITUTION OF PROCUREMENT COMMITTEE  
SINDH MODARABA MANAGEMENT LIMITED


In pursuance of SPPRA Rule 7, Procurement Committee has been reconstituted with immediate effect to handle affairs as per given term of reference.

- |    |                     |  |          |
|----|---------------------|--|----------|
| 1. | Mr. Zulfiqar Ali    | Chief Financial Officer &<br>Company Secretary<br>Sindh Modaraba Management Ltd. | Convener |
| 2. | Mr. Faraz-uz-Zafar  | Manager Risk Management &<br>Compliance<br>Sindh Modaraba Management Ltd.        | Member   |
| 3. | Mr. Farrukh Hussain | VP/Head of I.T.<br>Sindh Leasing Co. Ltd.  | Member   |

Terms of Reference

Functions and responsibilities of the committee will be as per SPPRA Rule No. 8 in respect of procurement of goods, works, general services, IT related items and selection of premises for Sindh Modaraba Management Limited and Sindh Modaraba.

Kindly note that this Office Order supersedes the previous Office Order # SLMIC/ADMIN/HO/19/2014 dated February 12, 2014.

  
Javed Iqbal  
Chief Executive Officer  
Sindh Modaraba Management Ltd.



Cc: Members & Convener – Procurement Committee

24 July 2015

**OFFICE ORDER**

SUBJECT: **CONSTITUTION OF COMPLAINT REDRESSAL COMMITTEE**

The Constitution of Complaint Redressal Committee is as under;

|  |   |                 |
|--|---|-----------------|
| <b>Mr Javed Iqbal</b><br>Chief Executive Officer<br>Sindh Modaraba Management Ltd        | - | <b>Chairman</b> |
| <b>Mr Sumair Ahsanullah</b><br>Incharge Administration & HR<br>Sindh Leasing Company Ltd | - | <b>Member</b>   |
| <b>Mr Imtiaz Rasheed Ansari</b><br>Officer Administration<br>Sindh Modaraba              | - | <b>Member</b>   |

As provided for under Rule 31 (4), the Redressal committee will be competent to consider and dispose of complaint(s) , as and when received from the aggrieved bidder(s) as per prescribed criteria given in the Rules.

  
Chief Executive Officer

Distribution:

Members-Complaint Redressal Committee  
Members-Procurement Committee  
STPRA - KARACHI

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**Sindh Modaraba Management Ltd.**

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