



GOVERNMENT OF SINDH  
AGRICULTURE, SUPPLY &  
PRICES DEPARTMENT

4396

**NOTIFICATION**

No.13(347)SO(DEV:)MF/2013: In supersession of this department's notification of even number dated 28-03-2016 in pursuance of Rule-7 of SPPRA Rules, 2010, Government of Sindh, Agriculture, Supply & Prices Department is pleased to re-constitute a **Procurement Committee** for the Schemes / Projects of Agriculture Research Sindh with following composition and Terms of References:-

**I. COMPOSITION.**

1-	Director, Agriculture Research Sindh, Tando Jam.	Chairman
2-	Deputy Director, Planning & Monitoring Cell, Agriculture, Supply & Prices Department, Government of Sindh, Karachi.	Member
3-	Representative of Industries Department, Government of Sindh, Karachi.	Member
4-	Representative of District Accounts Officer, Hyderabad.	Member
5-	P.D / P.S / P.I concerned project.	Member/Secretary

**II. Terms of References:**

- vi. Prepare bidding documents;
- vii. Carry out Technical as well as Financial evaluation of the bids;
- viii. Prepare evaluation report as provided in Rule-45 of SPPRA;
- ix. Make recommendations for the award of contract to the competent authority and;
- x. Perform any other function ancillary and incidental to the above.

Director General, Agriculture Research shall examine all proposals / finalized by the Procurement Committee and submit to Administrative Department.

DR. SAEED AHMED MANGNEJO  
SECRETARY TO GOVT. OF SINDH

Karachi, dated . 04-01-2017

No.13 (347)SO(DEV:)MF/2013

A copy is forwarded for information & further necessary action to:

- 1- The Secretary to Government of Sindh, Industries Department, Karachi.
- 2- The Director General, Agriculture Research Sindh, Tandojam.
- 3- The District Accounts Officer, Hyderabad.
- 4- All Members of Committee.
- 5-

(ABDUL AZIZ CHANNA)  
DEPUTY SECRETARY (TECH:)

C.c. to:

- 1- P.S. to Minister Agriculture, Supply & Prices Department, Govt. of Sindh, Karachi.
- 2- P.S. to Secretary Agriculture, Supply & Prices Department, Govt. of Sindh, Karachi.

Teek-ji  
9/1/17



GOVERNMENT OF SINDH  
AGRICULTURE, SUPPLY &  
PRICES DEPARTMENT

**NOTIFICATION**

No.13(347)SO(DEV:)/2016: In compliance with Rule 31 of SPP Rules, 2010, Government of Sindh, Agriculture, Supply & Prices Department is pleased to constitute a Committee for Complaint Redressal with the following Composition and Terms of Reference:-

**I. COMPOSITION.**

1-	Director General, Agricultural Research Sindh, Tandojam.	Chairman
2-	Qazi Suleman Memon, (An Independent Professional).	Member
3-	Representative of Office of the Accountant General Sindh, Karachi.	Member

**II. Terms of References:**

1. Committee may examine the complain of bidder as per SPPRA Rules.
2. The Complaint Redressal Committee upon receiving a complaint from an aggrieved bidder may, if satisfied:
  - a. Prohibit the procurement committee from acting or decision in a manner, inconsistent with these rules and regulations ;
  - b. Annul in whole or in part, any authorized act or decision of the procurement committee; *and*
  - c. Reverse any decision of the procurement committee or substitute its own decision for such a decision ;  
Provide that the Complaint Redressal Committee shall not make any decision to award this contract.
3. The committee shall announce its decision within seven days. The decision shall be intimated to the bidder and the Authority within three working days by procuring agency. In case of failure of the committee to decide the complaint, the procuring agency shall not award the contract.
4. The procuring agency shall award the contract after the decision of the Complaint Redressal Committee.
5. Mere fact of lodging of a complaint shall not warrant suspension of the procurement proceedings.

DR. SAEED AHMED MANGNEJO  
SECRETARY TO GOVT. OF SINDH

Contd..P/2..

..P/2..

No.13(347)SO(DEV:)/2016:

Karachi, dated the 05-01-2017

A copy is forwarded for information & further necessary action to:-

- 1- The Principal Secretary to Governor of Sindh, Karachi.
- 2- The Principal Secretary to Chief Minister, Sindh, Karachi.
- 3- The Accountant General Sindh, Karachi.
- 4- The Managing Director, Sindh Public Procurement Regulatory Authority, Karachi.
- 5- The Additional Secretary (Staff) to Chief Secretary, Sindh, Karachi.
- 6- The Director General, Agricultural Engineering & Water Management, Sindh, Hyd.
- 7- The Director General, Agriculture Extension Sindh, Hyderabad.
- 8- The Director General, Agriculture Research Sindh, Tandojam.
- 9- Members of the Committee.

  
(ABDUL AZIZ CHANNA)  
DEPUTY SECRETARY (TECH:)

C.c. to:

- 1- P.S. to Minister Agriculture, Supply & Prices Department, Govt. of Sindh, Karachi.
- 2- P.S. to Secretary Agriculture, Supply & Prices Department, Govt. of Sindh, Karachi.

No. P./ECSRI/2017-18/6  
Office Items

SPPRA ID IFB-\_\_\_\_\_/2017

Fee Rs. 2,000/=

**Sindh Public Procurement Regulatory Authority**

**BIDDING DOCUMENTS**

**FOR  
NATIONAL COMPETITIVE BIDDING**



**Government of Sindh**

**PROCUREMENTS OF GOODS**

**(OFFICE ITEMS)**

**UNDER THE ADP SCHEME, "ESTABLISHMENT OF COTTON AND  
SUGARCANE RESEARCH INSTITUTE GHOTKI"**

---

---

**PROJECT INCHARGE  
ESTABLISHMENT OF COTTON AND SUGARCANE RESEARCH  
INSTITUTE GHOTKI,  
AGRICULTURE RESEARCH SINDH,  
AGRICULTURE, SUPPLY & PRICES DEPARTMENT  
GOVERNMENT OF SINDH  
TEL. # 022-3405204-05, CELL # 0300-0215268**

---

---

**Sindh Public Procurement Regulatory Authority**

**BIDDING DOCUMENTS**  
**FOR**  
**NATIONAL COMPETITIVE BIDDING**



**Government of Sindh**

---

---

**PROCUREMENTS OF GOODS**

---

---

**PART TWO (PROCUREMENT SPECIFIC PROVISIONS)**

- Invitation for Bids (IFB)
- Bid Data Sheet (BDS)
- Special Conditions of Contract (SCC)
- Technical Specifications
- Sample Form
- Eligibility

## *Table of Contents – Part Two*

<b>SECTION I. INVITATION FOR BIDS</b>	<b>04</b>
<b>SECTION II. BID DATA SHEET</b>	<b>05</b>
<b>SECTION III. SPECIAL CONDITIONS OF CONTRACT</b>	<b>10</b>
TABLE OF CLAUSES	10
<b>SECTION IV. SCHEDULE OF REQUIREMENTS</b>	<b>12</b>
<b>SECTION V. TECHNICAL SPECIFICATIONS</b>	<b>13</b>
<b>SECTION VI. SAMPLE FORMS</b>	<b>15</b>
1. Bid Form and Price Schedules	16
2. Bid Security Form	18
3. Contract Form	19
4. Performance Security Form	20
5. Qualification/Check list	21
<b>SECTION VII. ELIGIBILITY FOR THE PROVISION OF GOODS, WORKS, AND SERVICES IN BANK-FINANCED PROCUREMENT</b>	
<i>Integrity Pact</i>	<b>22</b>



**PROJECT INCHARGE  
ESTABLISHMENT OF COTTON AND SUGARCANE  
RESEARCH INSTITUTE GHOTKI**

☎ 022-2765504-05

IFB No: P.I/CSRI /2017-18

Dated: 10.01.2018



**RE-INVITATION FOR BID**

1. The Establishment of Cotton and Sugarcane Research Institute, Ghotki, has received an allocation from the Public Fund in Pak rupees for following items. It is intended that part of the proceeds of this allocated fund will be applied to eligible payments under the contract for **Supply of Office Items**

2. The Establishment of Cotton and Sugarcane Research Institute Ghotki now invites sealed bids from interested eligible bidders for the supply of the Supply of **Supply of Office Items**

Tender No.	Name of Item	Qt.	Tender Fee	Method	Bid Security	Date of Issuing Tender	Date and Time of Submission of Tender	Date and Time of opening of tender	Place of tender opening
IFB No: P.I/CSRI/2017-18/06: Office items									
1.	Digital Polarimeter	1	Rs. 2000/-	Single Stage two envelopes	2% of Bid price	From 16.01.2018 Up-to 02.02.2018	Up-to 02.02..2018 12:00 p.m.	02.02.2018 1:00 p.m.	Directorate Agriculture Research Institute Tandojam
2.	Shaking Machine	1							
3.	Weather Tracker	1							
4.	Microwave oven	2							
5.	Officer Tables	6							

3. Interested eligible Bidder may obtain further information and inspect the bidding documents at the **Project Incharge, Establishment of Cotton and Sugarcane Research Institute Ghotki, Directorate, Agriculture Research Institute Tandojam** on any working day during office hours (10:00 to 16:00 Hours).

4. A complete set of bidding documents may be purchased by interested bidders on the submission of a written application to the Project Incharge, Establishment of Cotton and Sugarcane Research Institute Ghotki and upon payment of a nonrefundable fee as given above.

6. Bids should be submitted in conformity with Clause 46(2) of Sindh Public Procurement Rules- 2010 i.e. single stage two envelop procedure.

7. Interested bidder must be registered with Income tax, sales tax, professional tax & Sindh Revenue Board.

8. The procuring agency may reject all or any bid subject to be relevant provision of SPPRA Rules.

9. The bidder must provide Annual Turnover amounting to Rs.2.00 Million of last three years (attach bank statement)

10. The Bidder must be undertaking on stamp paper that firm not blacklist in any Government / Semi Government organization.

11. All other terms and conditions are mentioned in the bidding documents

**Project Incharge**  
Establishment of Cotton and Sugarcane  
Research Institute Ghotki

وونئن، ڪمئنڊ، تيلي پي، ڊالين، زمين پي پاڻي جي چڪاس، جيٽن پي بيمارين متعلق جاڻ تڏو وڃا م جي زرعي تحقيقاتي اداري مان حاصل ڪريو Ph#:022-2765697

ميون ۽ پاڇين جو تحقيقاتي ادارو ميرپور خاص ۾ ڪم ڪري رهيو آهي. هنن فصلن مان وڌيڪ لاپ حاصل ڪرڻ لاءِ رابطو ڪريو. Ph#:0233-9290140-41

## Section II. Bid Data Sheet

The following specific data for the goods to be procured shall complement, supplement, or amend the provisions in the Instructions to Bidders (ITB) Part One. Whenever there is a conflict, the provisions herein shall prevail over those in ITB. [Instructions for completing the Bid Data Sheet are provided, as needed, in the notes in italics mentioned for the relevant ITB Clauses.]

<b>INTRODUCTION</b>		
	Procuring Agency / Department	The Bidders reply
ITB 1.1	<b>Project Incharge, Establishment of Cotton and Sugarcane Research Institute Ghotki, Agriculture Research Sindh, Tandojam, Agriculture, Supply &amp; Prices Department, Government of Sindh.</b>	
ITB 1.1	Loan or credit or Project allocation number. Loan or credit or Project allocation amount. [when applicable]	
ITB 1.1	<i>Name of Project:</i> <b>Establishment of Cotton and Sugarcane Research Institute Ghotki</b>	
ITB 1.1	<i>Name of Contract.</i> <b>1. Office Items</b>  <b>Single package of their Bid in Two envelope, One Technical Proposal Envelop, and second Financial proposal Envelop.</b>	
ITB 4.1	<i>Name of Procuring Agency:</i> <b>Project Incharge, Establishment of Cotton and Sugarcane Research Institute Ghotki, Agriculture Research Sindh, Tandojam, Agriculture, Supply &amp; Prices Department, Government of Sindh.</b>	
ITB 6.1	<b>Project Incharge, Establishment of Cotton and Sugarcane Research Institute Ghotki, Agriculture Research Sindh, Tandojam. Ph: 022-3405204-05 Cell # 0300-0215268</b> <i>(Procuring agency's address, telephone, telex, and facsimile numbers.)</i>	
ITB 8.1	<i>Language of the bid.</i> <b>English.</b>	
<b>BID PRICE AND CURRENCY</b>		
ITB 11.2	<b>The price quoted shall be in Pak. Rupees.</b>	
ITB 11.5	<b>Price should be fixed</b>	



## PREPARATION AND SUBMISSION OF BIDS

	Procuring Agency / Department	Reply of Bidder
ITB 13.3 (d)	<p><b>Qualification requirements.</b></p> <p>(i) <b>Location</b> of shop/ office/ Workshop/ Laboratory (Complete Address with, Phone, Fax, e-mail, Website address): The participating Bidder (The manufacturer / producer/) or his Authorized Dealer, Authorized Agent, Authorized Distributor, Authorized Supplier.</p> <p>(ii) <b>Registration:</b> The Bidder/Manufacturer / authorized Dealer, authorized Distributor, Authorized Supplier, Registration Certificate.</p> <p>(iii) <b>Profile:</b> Complete profile of Manufacturer, and authorized Bidder/ Manufacturer / authorized Dealer, authorized Distributor, Authorized Supplier.</p> <p>(iv) <b>Authority:</b> The Bidder (The manufacturer / producer) or his Authorized Dealer, Authorized Agent, Authorized Distributor, Authorized Supplier or Authorized Person, only can submit the bid.</p> <p>(v) <b>Tax Payer:</b> The participating Bidder (The manufacturer / producer/) or his Authorized Dealer, Authorized Agent, Authorized Distributor, Authorized Supplier only can submit the bid, must be Registered, Tax payer (I.T, Professional Tax, SRB and GST etc).</p> <p>(vi) <b>Spare parts, and repair:</b> The participating bidder, must assure for spare parts, Repair Facilities and Warranty of the item he is offering.</p> <p>(vii) <b>Delivery, Installation:</b> The bidder will Supply/ Deliver the item on the Specified location, and will be responsible for Installation.</p> <p>(viii) <b>Experience/ Reference:</b> Experience in Related field, <b>not less than 03 years.</b> The Bidder must supply at least <b>three references</b> for Supply of the items and satisfactory Services and working Certificates / Letter from the procuring Agencies under Reference.</p> <p>(ix) <b>Services:</b> The Bidder will provide Services (Service Free of Cost up to warranty period and services on payment after expiry of Warranty period).</p> <p>(x) <b>Financial Stability:</b> Bank Statement showing financial Stability to deliver the contract.</p> <p>(xi) Financial Annual Turnover amounting to Rs 2.00 Million of last three years (attach bank statement).</p>	
ITB 14.3 (b)	<b>Spare parts required for Five years of operation.</b>	
ITB 15.1	<b>Amount of bid security.</b> <b>At a rate of 2% of Bid value.</b>	
ITB 16.1	<b>Bid validity period. 03 months</b>	
ITB 17.1	<b>Number of Bid copies. One Original Bid (Type written)</b>	
ITB 18.2 (a)	<b>Address for bid submission.</b> <b>Office of the Project Incharge, Establishment of Cotton and Sugarcane Research Institute Ghotki, Directorate General Agriculture Research Sindh, Tandojam. Ph: 022-3405204-05 Cell # 0300-0215268.</b>	
ITB 18.2 (b)	<b>IFB title and number. Procurement of Office Equipments</b> <b>IFB No: P.I/ECSRI/2017-18/6 dated: 10.01.2018</b>	
ITB 19.1	<b>Deadline for bid submission.</b> <b>Dated: 02.02.2018 at 12.00 P.M.</b>	
ITB 22.1	<b>Time, date, and place for bid opening.</b> <b>At 1.00 P.M, on 02.02.2018 at Committee Room of Director General, Agriculture Research Sindh, Tandojam.</b>	

<b>BID EVALUATION</b>		
	Procuring Agency / Department	Reply of Bidder
ITB 25.3	<p><i>Criteria for bid evaluation.</i></p> <p><b>Technical Evaluation:</b></p> <ul style="list-style-type: none"> <li>- Major features of offered item should meet tender specification.</li> <li>- Having qualification as per section VII Proforma.</li> <li>- Ultimately the items will be declared as responsive and or Non-responsive.</li> </ul>	
ITB 25.4 (a) ITB 25.4 (b)	<p><i>One option only.      One option only for one item, for other options</i></p> <p><b>2% CDR must be submitted separately)</b></p> <p><b>Delivery schedule.    90 Days.</b></p>	
Option (i) Option (ii) Option (iii)	<p><i>Only one option:</i></p> <p><b>0.5% of Bid value per week</b></p>	
ITB 25.4 (c) (ii)	<p>Deviation in payment schedule.</p> <p>Annual interest rate. <b>5%</b></p>	
ITB 25.4 (d)	<b>Cost of spare parts.</b>	
ITB 25.4 (e)	<i>Spare parts and after sales service facilities in the Procuring agency's country.</i>	
ITB 25.4 (f)	<p><b>Operating and maintenance costs.</b></p> <p><i>Factors for calculation of the life cycle cost:</i></p> <p><b>Comparison of Technical Specification, Bid data sheet and offer by the Bidder.</b></p>	
ITB 25.4 (g)	<p><b>Performance and productivity of equipment.</b></p> <p><b>Standard Warranty.</b></p>	
ITB 25.4 (h)	<p><b>Details on the evaluation method or reference to the Technical Specifications.</b></p> <ul style="list-style-type: none"> <li>i) Single package with two envelopes System.</li> <li>ii) Initially the Envelop marked "Technical Proposal" will be opened publicly, in presence of the Bidders and representatives of bidder who choose to attend.</li> <li>iii) The Technical proposal will be evaluated by the Procurement Committee as per SPPRA Rules.</li> <li>iv) The Envelop marked "Financial Proposal will retain in the custody of procuring Agency.</li> <li>v) The Financial Proposals will be opened after Technical Evaluation, of the Companies, who will be found technically responsive only. The Financial Proposals of the technically non responsive companies will be returned unopened to the Bidders.</li> <li>vi) The First, three lowest Proposals of the Technically Responsive Companies will be considered for financial Evaluation.</li> <li>vii) All the information regarding Technical Proposal opening, Technically Responsive or Non-Responsive companies (Found during evaluation) and financial Proposal opening will be communicated to all the Concerned and participating companies/ Bidders</li> </ul>	
ITB 25.4 Alternative	<p><i>Specify the evaluation factors.</i></p> <p><b>The Technically Qualified, Financially Lowest bid will be accepted.</b></p>	
<b>Contract Award</b>		
ITB 29.1	Percentage for quantity increase or decrease.	

Signature and Stamp of Bidder

## **Section III. Special Conditions of Contract**

### **Note on the Special Conditions of Contract**

Similar to the Bid Data Sheet in Section II, the clauses in this Section are intended to assist the Procuring agency in providing contract-specific information in relation to corresponding clauses in the General Conditions of Contract.

The provisions of Section III complement the General Conditions of Contract included in Part one, Section II, specifying contractual requirements linked to the special circumstances of the Procuring agency, the Procuring agency's country, the sector, and the Goods purchased. In preparing Section III, the following aspects should be checked.

- (a) Information that complements provisions of Part one Section II must be incorporated.
- (b) Amendments and /or supplements to provisions of Part one Section II, as necessitated by the circumstances of the specific purchase, must also be incorporated.

**TABLE OF CLAUSES**

10	1.	DEFINITIONS (GCC CLAUSE 1)
10	2.	COUNTRY OF ORIGIN (GCC CLAUSE 3)
10	3.	PERFORMANCE SECURITY (GCC CLAUSE 7)
10	4.	INSPECTIONS AND TESTS (GCC CLAUSE 8)
10	5.	PACKING (GCC CLAUSE 9)
10	6.	DELIVERY AND DOCUMENTS (GCC CLAUSE 10)
10	7.	INSURANCE (GCC CLAUSE 11)
10	8.	INCIDENTAL SERVICES (GCC CLAUSE 13)
10	9.	SPARE PARTS (GCC CLAUSE 14)
11	10.	WARRANTY (GCC CLAUSE 15)
11	11.	PAYMENT (GCC CLAUSE 16)
11	12.	PRICES (GCC CLAUSE 17)
11	13.	LIQUIDATED DAMAGES (GCC CLAUSE 23)
11	14.	RESOLUTION OF DISPUTES (GCC CLAUSE 28)
11	15.	GOVERNING LANGUAGE (GCC CLAUSE 29)
11	16.	APPLICABLE LAWS (GCC CLAUSE 30)
11	17.	NOTICES (GCC CLAUSE 31)

## Section III. Special Conditions of Contract

The following Special Conditions of Contract shall supplement the General Conditions of Contract. Whenever there is a conflict, the provisions herein shall prevail over those in the General Conditions of Contract. The corresponding clause number of the GCC is indicated in parentheses.

[Instructions for completing the Special Conditions of Contract are provided, as needed, in the notes in italics mentioned for the relevant SCC. Where sample provisions are furnished, they are only illustrative of the provisions that the Procuring agency should draft specifically for each procurement].

	<p><b>1. Definitions (GCC Clause 1)</b>  GCC 1.1 (g)—The Procuring agency is: <b>Project Incharge, Establishment of Cotton and Sugarcane Research Institute Ghotki, Agriculture Research Sindh, Tandojam.</b>  GCC 1.1 (h)—The Procuring agency's country is: <b>Sindh, Pakistan</b>  GCC 1.1 (i)—The Supplier is: <b>Manufacturer / authorized Dealer, authorized Distributor, Authorized Supplier.</b>  GCC 1.1 (j)—The Project Site is: <b>Ghotki.</b></p>	
	<p><b>2. Country of Origin (GCC Clause 3)</b> All countries and territories as indicated in Part Two Section VI of the bidding documents, "Eligibility for the Provisions of Goods, Works, and Services in Government-Financed Procurement".</p>	
	<p><b>3. Performance Security (GCC Clause 7)</b>  GCC 7.1—The amount of performance security, as a percentage of the Contract Price, shall be: [Five (5) to ten (10) percent of the Contract Price would be reasonable; it should not exceed ten (10) percent in any case.] [The following provision should be used in the case of Goods having warranty obligations.]  GCC 7.4—After delivery and acceptance of the Goods, the performance security shall be reduced to two (2) percent of the Contract Price to cover the Supplier's warranty obligations in accordance with Clause GCC 15.2</p>	
	<p><b>4. Inspections and Tests (GCC Clause 8)</b>  GCC 8.6—Inspection and tests prior to shipment of Goods and at final acceptance are as follows: <b>The inspection will be Conducted at site of Delivery/ installation, a Joint inspection will be conducted, after satisfaction, a Satisfactory Certificate for installation and Running of Machinery / Implement and acceptance will be issued by the Procurement Committee.</b></p>	
	<p><b>5. Packing (GCC Clause 9)</b> Sample provision  GCC 9.3—The following SCC shall supplement GCC Clause 9.2  <b>The Procuring Agency can demand for samples if and as and when required</b></p>	
	<p><b>6. Delivery and Documents (GCC Clause 10)</b>  Sample provision (DDP terms)  GCC 10.3—Upon shipment, the Supplier shall notify the Procuring agency the full details of the shipment, including Contract number, description of Goods, the Supplier shall mail the following documents to the Procuring agency:  (i) copies of the Supplier's invoice showing Goods' description, quantity, unit price, and total amount;  (ii) original transport document which the buyer may require to take the goods;  (iii) copies of the packing list identifying contents of each package;  (iv) Manufacturer's or Supplier's warranty certificate.</p>	
	<p><b>7. Insurance (GCC Clause 11)</b>  GCC 11.1— The Goods supplied under the Contract shall be delivered duty paid (DDP) under which risk is transferred to the buyer after having been delivered, hence insurance coverage is sellers responsibility. Since the Insurance is seller's responsibility they may arrange appropriate coverage.</p>	
	<p><b>8. Incidental Services (GCC Clause 13)</b>  GCC 13.1—Incidental services to be provided are:</p>	
	<p><b>9. Spare Parts (GCC Clause 14)</b>  GCC 14.1—Additional spare parts requirements are:  GCC 14.1—Supplier shall carry sufficient inventories to assure ex-stock supply of consumable spares for the Goods. Other spare parts and components shall be supplied as promptly as possible, but in any case within six (6) months of placing the order and opening the letter of credit.</p>	

	<p><b>10. Warranty (GCC Clause 15)</b>  GCC 15.2—In partial modification of the provisions, the warranty period shall be standard from date of acceptance of the Goods.  The Supplier shall, comply with the performance guarantees specified under the Contract. If, for reasons attributable to the Supplier, these guarantees are not attained in whole or in part, the Supplier shall, at its discretion, either:  (a) make such changes, modifications, and/or additions to the Goods or any part thereof as may be necessary in order to attain the contractual guarantees specified in the Contract at its own cost and expense and to carry out further performance tests in accordance with SCC 4,  or  (b) Replace the item with new one within limits of bid validity period.</p>	
	<p><b>11. Payment (GCC Clause 16)</b>  GCC 16.1—The method and conditions of payment to be made to the Supplier under this Contract shall be as follows:  Payment for Goods supplied:  Payment shall be made in Pak. Rupees in the following manner:  <b>100% of the Contract Price on complete delivery of store item within thirty (30) days on submission of claim supported by acceptance certificate from procuring agency declaring Goods have been delivered and that all contracted services have been performed.</b></p>	
	<p><b>12. Prices (GCC Clause 17)</b>  GCC 17.1—Prices shall not vary from the prices quoted by the supplier in its bid.</p>	
	<p><b>13. Liquidated Damages (GCC Clause 23)</b>  GCC 23.1—Applicable rate:  Maximum deduction:  Applicable rate shall not exceed one-half (0.5) percent per week, and the maximum shall not exceed ten (10) percent of the Contract Price.</p>	
	<p><b>14. Resolution of Disputes (GCC Clause 28)</b>  GCC 28.3—The dispute resolution mechanism to be applied pursuant to GCC Clause 28.2 shall be as follows:  In the case of a dispute between the Procuring agency and the Supplier, the dispute shall be referred to adjudication or arbitration in accordance with the laws of the Procuring agency's country.</p>	
	<p><b>15. Governing Language (GCC Clause 29)</b>  GCC 29.1—The Governing Language shall be: <b>English</b></p>	
	<p><b>16. Applicable Law (GCC Clause 30)</b>  GCC 30.1-The Contract shall be interpreted in accordance with the laws of Islamic Republic of Pakistan which includes the following legislation:  The Employment of Children (ECA) Act 1991.  The Bonded Labor System (Abolition) Act of 1992  The Factories Act 1934</p>	
	<p><b>17. Notices (GCC Clause 31)</b>  GCC 31.1—Procuring agency's address for notice purposes:  <b>Project Incharge, Establishment of Cotton and Sugarcane Research Institute  Ghotki, Agriculture Research Sindh, Tandojam. Ph: 022-3405204-05 Cell #  0300-0215268.</b>   —Supplier's address for notice purposes :  .....  .....</p>	

**Signature and Stamp of Bidder**

## Section IV. Schedule of Requirements

The delivery schedule expressed as weeks/month stipulates hereafter a delivery date which is the date of deliver required.

No.	Description	Qty.	Deliver Schedule (shipment) in weeks/ months from the date of contract award.

Signature and Stamp of Bidder

## Section V. Technical Specifications

Item wise detailed specification is given as under:

Tender No.	Description of Contract.	Qty required	Rate unit Rs.	Amount Rs.	M/S
IFB No: P.I/ECSRI /2017-18/1	<b>Office Equipments:</b>				Specification: *
1.1	<p><b>Digital Polarimeter</b></p> <p>Measurement readings      Angle of rotation, International sugar scale (without temperature compensation) specific optical (rotation, concentration and purity)</p> <p>Measurement Range      Angle of rotation -89.99 to + 89.99 International sugar scale: -130.00 to + 130.00 °Z</p> <p>Measurement accuracy ±0.01°Z to ±0.03°Z</p> <p>Light Source      Halogen lamp</p> <p>Temperature compensation range for international sugar scale 18.0 ~ 30.0°C</p> <p>Temperature accuracy      ±0.5°C</p> <p>Length of observation tube      100 to 200 mm</p> <p>Power supply      220V to 240V</p> <p>Accessories      100mm, 200mm observation tube (2 each)</p> <p><b>Warranty</b>      <b>02-03 year</b></p> <p><b>Imported with best quality</b></p>	1			
1.2	<p><b>Shaking machine</b></p> <p>Shaking frequency      15-35 to 250-300 rpm</p> <p>Shaking action      Orbital</p> <p>Load      7-10kg</p> <p>Power supply      220V-240V</p> <p>Over all dimension (WxDxH) 340-370x400-450x250-300 mm</p> <p>Warranty      2 – 3 years</p> <p><b>Imported with best quality</b></p>	1			



Sr. No.	Description of Contract.	Qty required	Rate unit Rs.	Amount Rs.	M/S
1.3	<b>Weather Tracker</b> Provide data on all current weather conditions including; wind speed, wind direction, outside and inside temperature and humidity, barometric pressure, rainfall, solar radiation, UV, a weather forecast etc. <b>Warranty: 02-03 years</b> <b>Imported with best quality</b>	1			
4.	<b>Micro wave oven</b> Product Type Microwave oven Form Factor Freestanding ( Yes ) Microwave Turntable Size 13.5 in Max Microwave Power 1200 Watt Microwave Cooking Programs Control Type Touchpad Timer Settings Features Timer Display Type LED display Voltage 120 Volts Width 20.4, Depth 15.9, Height 11.9 inches Weight 24.3 lbs. <b>Warranty: 02 – 03 years</b> <b>Imported with best quality</b>	02			
5.	<b>Officers Tables</b>  Glass Top 8 mm Size 5' x 3' Frame all best quality of wood No. of Drawer: 03 with lock system Polish: Best quality sprit polish after inspection.	06			

- Bidders must fill the specification column and must supply the related original brusher.

Signature and Stamp of Bidder

## Section VI. Sample Forms

### Sample Forms

1. *BID FORM AND PRICE SCHEDULES*
2. *BID SECURITY FORM*
3. *CONTRACT FORM*
4. *PERFORMANCE SECURITY FORM*
5. *QUALIFICATION/CHECK LIST*

## 1. Bid Form and Price Schedules

To: *[name and address of Procuring Agency]*

Gentlemen and /or Ladies:

Having examined the bidding documents including ddenda Nos. *[insert numbers]*, the receipt of which is hereby duly acknowledged, we, the undersigned, offer to supply and deliver *[description of goods and services]* in conformity with the said bidding documents for the sum of *[total bid amount in words and figures]* or such other sums as may be ascertained in accordance with the Schedule of Prices attached herewith and made part of this Bid.

We undertake, if our Bid is accepted, to deliver the goods in accordance with the delivery schedule specified in the Schedule of Requirements.

It our Bid is accepted, we will obtain the guarantee of a bank in a sum equivalent to \_\_\_\_ percent of the Contract Price for the due performance of the Contract, in the form prescribed by the Procuring agency.

We agree to abide by this Bid for a period of *[number]* days from the date fixed for Bid opening under Clause 22 of the Instructions to Bidders, and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

Until a formal Contract is prepared and executed, this Bid, together with your written acceptance thereof and your notification of award, shall constitute a binding Contract between us.

Commissions or gratuities, if any, paid or to be paid by us to agents relating to this Bid, and to contract execution if we are awarded the contract, are listed below:

Name and address of agent	Amount and Currency	Purpose of Commission or gratuity
_____	_____	_____
_____	_____	_____
_____	_____	_____

(if non, stat "none")

We understand that you are not bound to accept the lowest or any bid you may receive.

Dated this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_\_.

\_\_\_\_\_  
*[signature]*

\_\_\_\_\_  
*[in the capacity of]*

Duly authorized to sign Bid for and on behalf of \_\_\_\_\_

## Price Schedule in Pak. Rupees

Name of Bidder \_\_\_\_\_ . IFB Number \_\_\_\_\_ . Page of \_\_\_\_\_ .

1	2	3	4	5	6	7
Item	Description	Country of origin	Quantity	Unit price DDP named place	Total DDP per item	Unit price of Delivered duty paid (DDP) to final destination plus price of other incidental services if required <sup>3</sup>

Signature of Bidder \_\_\_\_\_

*Note:* In case of discrepancy between unit price and total, the unit price shall prevail.

<sup>3</sup>Must be included if required under ITB 11.2

## 2. Bid Security Form

Whereas *[name of the Bidder]* (hereinafter called “the Bidder”) has submitted its bid dated *[date of submission of bid]* for the supply of *[name and/or description of the goods]* (hereinafter called “the Bid”).

KNOW ALL PEOPLE by these presents that WE *[name of bank]* of *[name of country]*, having our registered office at *[address of bank]* (hereinafter called “the Bank”), are bound unto *[name of Procuring agency]* (hereinafter called “the Procuring agency”) in the sum of for which payment well and truly to be made to the said Procuring agency, the Bank binds itself, its successors, and assigns by these presents. Sealed with the Common Seal of the said Bank this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_.

THE CONDITIONS of this obligation are:

1. If the Bidder withdraws its Bid during the period of bid validity specified by the Bidder on the Bid Form; or
2. If the Bidder, having been notified of the acceptance of its Bid by the Procuring agency during the period of bid validity.
  - (a) fails or refuses to execute the Contract Form, if required; or
  - (b) fails or refuses to furnish the performance security, in accordance with the Instructions to Bidders;

we undertake to pay to the Procuring agency up to the above amount upon receipt of its first written demand, without the Procuring agency having to substantiate its demand, provided that in its demand the Procuring agency will not that the amount claimed by it is due to it owing to the occurrence of one or both of the two conditions, specifying the occurred condition or conditions.

This guarantee will remain in force up to and including twenty eight (28) days after the period of bid validity, and any demand in respect thereof should reach the Bank not later than the above date.

\_\_\_\_\_  
*[signature of the bank]*

### 3. Contract Form

THIS AGREEMENT made the \_\_\_\_ day of \_\_\_\_\_ 20\_\_ between [name of procuring agency] of, [country of procuring agency] (hereinafter called "the procuring agency") of the one part and [name of supplier] of [city and country of Supplier] (hereinafter called "the supplier") of the other part:

**WHEREAS** the procuring agency invited bids for certain goods and ancillary services, viz., [brief description of goods and services] and has accepted a bid by the supplier for the supply of those goods and services in the sum of [contract price in words and figures] (hereinafter called "the Contract Price").

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this agreement words and expressions shall have the same meanings as are respectively assigned to them in the conditions of contract referred to.

2. The following documents shall be deemed to form and be read and construed as part of this agreement, viz.:

- (a) The bid form and the price schedule submitted by the bidder;
- (b) The schedule of requirements;
- (c) The technical specifications;
- (d) The general conditions of contract;
- (e) The special conditions of contract; and
- (f) The procuring agency's notification of award.

3. In consideration of the payments to be made by the procuring agency to the supplier as hereinafter mentioned, the supplier hereby covenants with the procuring agency to provide the goods and services and to remedy defects therein in conformity in all respects with the provisions of the contract

4. The procuring agency hereby covenants to pay the supplier in consideration of the provision of the goods and services and the remedying of defects therein, the contract price or such other sum as may become payable under the provisions of the contract at the times and in the manner prescribed by the contract.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with their respective laws the day and year first above written.

Signed, sealed, delivered by the  
(for the Procuring agency)

Signed, sealed, delivered by the  
(for the Supplier)

Part Two – Section VII. Eligibility for the Provision of Goods Works and Services in Bank Financed Procurement.

## 4. Performance Security Form

To:

[name of Procuring agency]

WHEREAS [name of Supplier] (hereinafter called "the Supplier") has undertaken, in pursuance of Contract No. [reference number of the contract] dated \_\_\_\_\_ 20\_\_\_\_ to supply [description of goods and services] (hereinafter called "the Contract").

AND WHEREAS it has been stipulated by you in the said Contract that the Supplier shall furnish you with a bank guarantee by a reputable bank for the sum specified therein as security for compliance with the Supplier's performance obligations in accordance with the Contract.

AND WHEREAS we have agreed to give the Supplier a guarantee:

THEREFORE WE hereby affirm that we are Guarantors and responsible to you, on behalf of the Supplier, up to a total of [amount of the guarantee in words and figures], and we undertake to pay you, upon your first written demand declaring the Supplier to be in default under the Contract and without cavil or argument, any sum or sums within the limits of [amount of guarantee] as aforesaid, without your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

This guarantee is valid until the \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_\_.

Signature and seal of the Guarantors

---

*[name of bank or financial institution]*

---

*[address]*

---

*[date]*



## Evaluation Criteria Sheet in Terms of Rule-21-A of SPPRA Rules 2010 (amended 2013)

### 1. Check List.

- a. **Location** of shop/ office/ Workshop/ Laboratory (Complete Address with, Phone, Fax, e-mail, Website address): The participating Bidder (The manufacturer / producer/ ) or his Authorized Dealer, Authorized Agent, Authorized Distributor, Authorized Supplier.
- b. **Registration:** The Bidder/Manufacturer / authorized Dealer, authorized Distributor, Authorized Supplier, Registration Certificate.
- c. **Profile:** Complete profile of Manufacturer, and authorized Bidder/ Manufacturer / authorized Dealer, authorized Distributor, Authorized Supplier.
- d. **Authority:** The Bidder (The manufacturer / producer) or his Authorized Dealer, Authorized Agent, Authorized Distributor, Authorized Supplier or Authorized Person, only can submit the bid.
- e. **Tax Payer:** The participating Bidder (The manufacturer / producer/) or his Authorized Dealer, Authorized Agent, Authorized Distributor, Authorized Supplier only can submit the bid, must be Registered, Tax payer (I.T, Professional Tax, SRB and GST etc).
- f. **Spare parts, and repair:** The participating bidder, must assure for spare parts, Repair Facilities and Warranty of the item he is offering.
- g. **Delivery, Installation:** The bidder will Supply/ Deliver the item on the Specified location, and will be responsible for Installation.
- h. **Experience/ Reference:**  
Experience in Related field **not less than 03 years.**  
The Bidder must supply at least **three references** for Supply of the items and satisfactory Services and working Certificates / Letter from the procuring Agencies under Reference.
- (i) **Services:** The Bidder will provide Services (Service Free of Cost up to warranty period and services on payment after expiry of Warranty period).
- j. **Financial Stability:** Bank Statement showing financial Stability to deliver the contract.

### 2. Technical Evaluation:

- Major features of offered item should meet tender specification.
- Having qualification as per section VII Proforma.
- Ultimately the items will be declared as responsive and or Non-responsive as per Technical Specification.

### 3. General Conditions:

- Bids must be accompanied by a security of bid of **2%** for total offer along with their proposal
- Bid submitted without bid security would not be considered.
- One option only for one item, for other options 2% Bid Security must be submitted separately.
- Conditional bid cannot be accepted.
- Bid must be submitted in sealed cover.
- Bids should be submitted in conformity with Rule-46(2) of Sindh Public Procurement Rules – 2010 i.e. single stage two envelope procedure.

## Integrity Pact

### DECLARATION OF FEES, COMMISSION AND BROKERAGE ETC. PAYABLE BY THE SUPPLIERS/CONTRACTORS/CONSULTANTS.

Contract Number: \_\_\_\_\_ Dated: \_\_\_\_\_

Contract Value: \_\_\_\_\_ Contract Title: \_\_\_\_\_

**[Name of Supplier/Contractor/Consultant]** hereby declares that it has not obtained or induced the procurement of any contract, right, interest, privilege or other obligation or benefit from Government of Sindh (GoS) or any administrative subdivision or agency thereof or any other entity owned or controlled by it (GoS) through any corrupt business practice.

Without limiting the generality of the foregoing, **[Name of Supplier/Contractor/Consultant]** represents and warrants that it has fully declared the brokerage, commission, fees etc. paid or payable to anyone and not given or agreed to give and shall not give or agree to give to anyone within or outside Pakistan either directly or indirectly through any natural or juridical person, including its affiliate, agent, associate, broker, consultant, director, promoter, shareholder, sponsor or subsidiary, any commission, gratification, bribe, finder's fee or kickback, whether described as consultation fee or otherwise, with the object of obtaining or inducing the procurement of a contract, right, interest, privilege or other obligation or benefit, in whatsoever form, from Procuring Agency (PA), except that which has been expressly declared pursuant hereto.

**[Name of Supplier/Contractor/Consultant]** certifies that it has made and will make full disclosure of all agreements and arrangements with all persons in respect of or related to the transaction with PA and has not taken any action or will not take any action to circumvent the above declaration, representation or warranty.

**[Name of Supplier/Contractor/Consultant]** accepts full responsibility and strict liability for making any false declaration, not making full disclosure, misrepresenting facts or taking any action likely to defeat the purpose of this declaration, representation and warranty. It agrees that any contract, right, interest, privilege or other obligation or benefit obtained or procured as aforesaid shall, without prejudice to any other right and remedies available to PA under any law, contract or other instrument, be voidable at the option of PA.

Notwithstanding any rights and remedies exercised by PA in this regard, **[Name of Supplier/Contractor/Consultant]** agrees to indemnify PA for any loss or damage incurred by it on account of its corrupt business practices and further pay compensation to PA in an amount equivalent to ten times the sum of any commission, gratification, bribe, finder's fee or kickback given by **[Name of Supplier/Contractor/Consultant]** as aforesaid for the purpose of obtaining or inducing the procurement of any contract, right, interest, privilege or other obligation or benefit, in whatsoever form, from PA.

\_\_\_\_\_  
[Procuring Agency]

\_\_\_\_\_  
[Supplier /Contractor/Consultant]