

BOARD OF SECONDARY EDUCATION, KARACHI

KARACHI - 75990

No. BSE/P&P/ 1300 /2018

Dated 11-01-2018

THE DEPUTY DIRECTOR (A&F)
Sindh Public Procurement Regulatory Authority,
Government of Sindh,
Barrack-8, Sindh Secretariat 4-A,
Court Road,
Karachi.

BY SPECIAL MESSENGER**Subject: LOADING THE BOARD'S NIT ON SPPRA WEBSITE**

Dear Sir,

We are sending herewith following documents of the Board's NIT regarding Tender for Procurement of Services for Repairing, Maintenance & Service of Air Conditioners for loading on SPPRA website www.pprasindh.gov.pk.

<u>S. NO.</u>	<u>PARTICULARS</u>	<u>SPPRA RULE</u>
i)	NIT/Letter of invitation for bid (Hard/Soft Copy)	Rule-21(1)(a)
ii)	Bidding Documents	Rule-21(4) (Amended 2017)
iii)	Notification of Procurement Committee	Rule-7 & 8
iv)	Annual Procurement Plan	Rule-11
v)	Notification of Complaint Redressal Committee	Rule-31
vi)	Newspaper clipping of NIT (will be furnished with BER)	Rule-17(2)
vii)	Cross cheque bearing No.71961380 dated 11-01-2018 amounting to Rs.2,000/- (Rupees Two Thousand only) towards Procurement Advertisement Fee	

You are requested to please load the Board's NIT on your website.

Yours faithfully,



(SYED MUHAMMAD ALI SHAIQ)
Acting Secretary/Inspector of
Institutions

SPPRA INWARD DIARY
No: 4548
DATED: 12-01-18



BOARD OF SECONDARY EDUCATION, KARACHI

NAZIMABAD KARACHI-75990

No. BSE/P&P/ 1298 /2018

Dated 11 -01-2018

Notice Inviting Tender

Scaled bids are invited from interested suppliers/firms for items mentioned below:-

<u>S. No.</u>	<u>Name of Items</u>	<u>Quantity</u>	<u>Bid Security</u>	<u>Tender Fee</u>	<u>Completion Time</u>
1.	Procurement of Services for Repairing, Maintenance & Service of Air Conditioners	—	2% (two percent) of the bid price (Refundable) in shape of Pay Order in the name of <i>Secretary, Board of Secondary Education Karachi</i>	Rs.500/- (Rupees Five Hundred only) (Non-Refundable) in shape of Pay Order in the name of <i>Secretary, Board of Secondary Education Karachi</i>	Minimum time period for completion of jobs will be at least two weeks which may be increased or decreased due to demand of time/situation

Note:-

(Complete detail of above job is mentioned in bidding documents)

2. ELIGIBILITY CRITERIA

- 03 years experience in the relevant field
- Turn-over of at least last three years having a sum of minimum Rs.500,000/-
- Registration with Federal Board of Revenue (FBR), for Income Tax
- Registration with the Sindh Revenue Board (SRB)
- An Affidavit on Stamp Paper @ Rs.100/- that the firm has never been Blacklisted

3. Method of Procurement: N.C.B (Single Stage One Envelope Procedure)

4. Bidding/Tender Documents:

- Issuance:** Bid Documents will be issued from the first date of publication/hoisting to Thursday 08-02-2018 up to 12:00 Noon.
- Submission:** Last date will be Thursday 08-02-2018 up to 01:00 p.m.
- Opening:** will be opened on Thursday 08-02-2018 up to 02:00 p.m.
- Un-responded Tenders:** will be again issued/submitted opened on following dates:-

Attempt:
2nd

(a) Issue Date:
Friday 09-02-2018

(b) Submission & opening Date:
Tuesday 27-02-2018



BOARD OF SECONDARY EDUCATION, KARACHI

NAZIMABAD KARACHI-75990

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5. Terms & Conditions:

a) Under following conditions bid will be rejected:-

- i. Conditional and telegraphic bids/tenders
- ii. Bids not accompanied by Bid Security of required amount and form
- iii. Bids received after specified date and time
- iv. Bids of Blacklisted firms

(Detailed Terms & Conditions are mentioned in bidding documents)

b) **Bid Validity Period:** 90 days from the date of opening of Tender.

c) Procuring Agency reserves the right to reject all or any bids subject to the relevant provisions of Sindh Public Procurement Rules-2010 (Amended 2017).

d) **Purpose and Scope:** Smooth working of equipments.

6. In case any inconvenient situation created in the city or public holiday is declared by the Government on the date of opening of tender, the next official working day shall deemed to be the last date for issuance, submission and opening of bids/tenders at the same time as mentioned.

(ACTING SECRETARY)
BOARD OF SECONDARY EDUCATION KARACHI
NAZIMABAD KARACHI-75990

BOARD OF SECONDARY EDUCATION, KARACHI

KARACHI - 75990

No. BSE/P&P/ 788 /2016

Dated 04-11-2016


NOTIFICATION

Subject: CONSTITUTION OF COMPLAINT REDRESSAL COMMITTEE (CRC)

It is hereby notified that the Complaint Redressal Committee (CRC) of the Board of Secondary Education Karachi has been constituted under Rule-31 of SPPRA Rules-2010 (Amended 2013) comprising following Officers:-

- | | |
|---|----------|
| 1) Chairman
Board of Secondary Education
Karachi | Convener |
| 2) Representative of the
Accountant General, Sindh | Member |
| 3) Secretary,
Board of Intermediate Education
Karachi | Member |

This issues with approval of the Authority.


(**SYED MUHAMMAD ALI SHAIQ**)
Acting Secretary/Inspector of
Institutions

Copy to: -

- 1) P.S to Chairman
- 2) P.A to Secretary
- 3) P.A to C.E

BOARD OF SECONDARY EDUCATION, KARACHI

KARACHI - 75990

No. BSE/P&P/ 108 /2017

Dated 20-07-2017

NOTIFICATION

Subject: RE-CONSTITUTION OF PROCUREMENT COMMITTEE

It is hereby notified that the Chairman has been pleased to re-constitute the Procurement Committee under Rule-7 of SPPRA Rules-2010 (Amended 2017). The Procurement Committee shall now comprise of the following Officers:-

- | | |
|---|---------------------------------------|
| 1) Secretary,
Board of Secondary Education Karachi | Convener |
| 2) Mr. Naveed Ahmed Hashmi,
Principal, Govt. College for Men,
Nazimabad No.2 Karachi. | Member other than
Procuring Agency |
| 3) Audit Officer
Board of Secondary Education Karachi | Member |
| 4) Controller of Examinations
Board of Secondary Education Karachi | Co-opted Member |
| 5) Deputy Secretary-I,
Board of Secondary Education Karachi | Co-opted Member |

Copy to: -

- 1) P.S to Chairman
- 2) P.A to Secretary
- 3) Assistant Secretary (P&P) to continue as supported staff of the Procurement Committee

(Handwritten Signature)
(SYED MUHAMMAD ALI SHAIQ)
Acting Secretary/Inspector of
Institutions

Copy also to:-

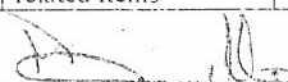
- 1) Members of Procurement Committee

BOARD OF SECONDARY EDUCATION, KARACHI


PROCUREMENT PLAN FOR THE FINANCIAL YEAR 2017-2018


1) SPPRA COPY
2) OFFICE COPY


Sr. No.	Description of Procurement	Quantity (where applicable)	Estimated Unit Cost (where applicable)	Estimated Total Cost (In Million Rs.)	Funds Allocated (In Million Rs.)	Source of Funds (ADP/Non ADP)	Proposed Procurement Method	Timing of Procurement 2016-2017				Timing of Procurement 2017-2018			
								Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4
9.	Procurement of Services for Supply of Rental Furniture for SSC Examinations-2018	Approx. 65.000 Pairs of Table & Chair	Rs.16/- per pair	27.5 approx.	30.0 approx.	Non ADP	National Competitive Bidding Single Stage One Envelope Procedure				✓			✓	
10.	Procurement of Services for Repairing, Maintenance & Service of Air Conditioners	--	--	1.00 approx.	1.00 approx.	Non ADP	- do -				✓		✓		
11.	Procurement of Services for Repairing, Maintenance & Service of Computer, UPS, Machinery, Equipments and other related Items	--	--	1.00 approx.	1.00 approx.	Non ADP	- do -				✓		✓		


(MAXY PAUL D' MELLO)
Deputy Secretary/Co-opted Member


(KHALID EHSAN)
Acting Controller of Examinations/Co-opted Member


(NAVEED AHMED HASHMI)
Principal, Govt. College for Men, Nazimabad No.2 Karachi/Member other than Procuring Agency


(KARIM BUX)
Acting Audit Officer/Member


(SYED MUHAMMAD ALI SHAIQ)
Acting Secretary/Inspector of Institutions/Convener



BOARD OF SECONDARY EDUCATION, KARACHI

NAZIMABAD KARACHI-75990



**PRICE: RS.500/-
(NON-REFUNDABLE)**

Bidding Document # _____

M/S _____

BIDDING DOCUMENTS FOR OPEN COMPETITIVE BIDDING

SINGLE STAGE – ONE ENVELOPE PROCEDURE

TENDER FOR PROCUREMENT OF SERVICES FOR REPAIRING,
MAINTENANCE & SERVICE OF AIR CONDITIONERS

*IN RESPECT OF THE
IFB No.BSE/P&P/1298/2018 dated 11-01-2018*



PART ONE (FIXED)

- Instructions to Bidders (ITB)
- General Conditions of Contract (GCC)

Issued by:

Assistant Secretary (P&P)
Board of Secondary Education
Karachi



BOARD OF SECONDARY EDUCATION, KARACHI

NAZIMABAD KARACHI-75990



Notice Inviting Tender

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<u>S. No.</u>	<u>Name of Items</u>	<u>Quantity</u>	<u>Bid Security</u>	<u>Tender Fee</u>	<u>Completion Time</u>
1.	Procurement of Services for Repairing, Maintenance & Service of Air Conditioners	—	2% (two percent) of the bid price (Refundable) in shape of Pay Order in the name of Secretary, Board of Secondary Education Karachi	Rs.500/- (Rupees Five Hundred only) (Non-Refundable) in shape of Pay Order in the name of Secretary, Board of Secondary Education Karachi	Minimum time period for completion of jobs will be at least two weeks which may be increased or decreased due to demand of time/situation

Note:-

(Complete detail of above job is mentioned in bidding documents)

2. ELIGIBILITY CRITERIA

- 03 years experience in the relevant field
- Turn-over of at least last three years having a sum of minimum Rs.500,000/-
- Registration with Federal Board of Revenue (FBR), for Income Tax
- Registration with the Sindh Revenue Board (SRB)
- An Affidavit on Stamp Paper @ Rs.100/- that the firm has never been Blacklisted

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Tuesday 27-02-2018



BOARD OF SECONDARY EDUCATION, KARACHI

NAZIMABAD KARACHI-75990

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5. Terms & Conditions:

a) Under following conditions bid will be rejected:-

- i. Conditional and telegraphic bids/tenders
- ii. Bids not accompanied by Bid Security of required amount and form
- iii. Bids received after specified date and time
- iv. Bids of Blacklisted firms

(Detailed Terms & Conditions are mentioned in bidding documents)

b) **Bid Validity Period:** 90 days from the date of opening of Tender.

c) Procuring Agency reserves the right to reject all or any bids subject to the relevant provisions of Sindh Public Procurement Rules-2010 (Amended 2017).

d) **Purpose and Scope:** Smooth working of equipments.

6. In case any inconvenient situation created in the city or public holiday is declared by the Government on the date of opening of tender, the next official working day shall deemed to be the last date for issuance, submission and opening of bids/tenders at the same time as mentioned.

(ACTING SECRETARY)
BOARD OF SECONDARY EDUCATION KARACHI
NAZIMABAD KARACHI-75990



BOARD OF SECONDARY EDUCATION, KARACHI

NAZIMABAD KARACHI-75990

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INSTRUCTIONS TO BIDDERS & GENERAL CONDITIONS OF CONTRACT:

The Instructions to Bidders (ITB) and General Conditions of Contract (GCC) applied in this Contract shall be the same as per draft Bidding Documents, issued by SPPRA. For further references the same may be downloaded from SPPRA's website www.pprasindh.gov.pk or it may be provided from this Office if it may be demanded by the bidder. Whenever there is a conflict, the provisions hereafter shall prevail over those in the Instructions to Bidders & General Conditions of Contract. The corresponding clause number of the ITB & GCC is indicated in parentheses.

BID DATA SHEET

INTRODUCTION		
ITB 1.1	Name of Contract	Tender for Procurement of Services for Repairing, Maintenance & Service of Air Conditioners
ITB 4.1	Name of Procuring Agency	Board of Secondary Education Karachi
ITB 6.1	Procuring agency's address, telephone, telex, and facsimile numbers	Board of Secondary Education Nazimabad, Karachi-75990 Tel: 99260252-6 Tel: 99260268 Fax: 99260262
ITB 8.1	Language of the bid	English, Urdu or Sindhi

BID PRICE AND CURRENCY	
ITB 11.2	The price shall be in Pakistani currency inclusive of all Taxes, Transportation, material and labour charges involved therein.
ITB 11.5	The price shall be fixed and the bidder will have to provide the services as per approved specification/description and quoted rates.

PREPARATION AND SUBMISSION OF BIDS			
ITB 13.3 (d)	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 30%;">Qualification Requirements</td> <td> <ul style="list-style-type: none"> 03 years experience in the relevant field Turn-over of at least last three years having a sum of minimum Rs.500,000/- Registration with Federal Board of Revenue (FBR), for Income Tax Registration with the Sindh Revenue Board (SRB) An Affidavit on Stamp Paper @ Rs.100/- that the firm has never been Blacklisted </td> </tr> </table>	Qualification Requirements	<ul style="list-style-type: none"> 03 years experience in the relevant field Turn-over of at least last three years having a sum of minimum Rs.500,000/- Registration with Federal Board of Revenue (FBR), for Income Tax Registration with the Sindh Revenue Board (SRB) An Affidavit on Stamp Paper @ Rs.100/- that the firm has never been Blacklisted
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BOARD OF SECONDARY EDUCATION, KARACHI

NAZIMABAD KARACHI-75990



PREPARATION AND SUBMISSION OF BIDS		
ITB 15.1	Amount of bid security (refundable)	<ul style="list-style-type: none"> 2% (two percent) of the bid price, which should be submitted in shape of Pay Order in the name of <i>Secretary</i>, Board of Secondary Education Karachi and shall remain valid for a period of 28 days beyond the validity period for bid.
ITB 16.1	Bid Validity Period	90 days from the date of opening of Tender.
ITB 17.1	Number of copies	02 Copies of the Bid shall be submitted by the bidder. One original and one photocopy of the same.
ITB 18.2 (a)	Address for bid submission	The office of the <i>Secretary</i> (Room No. 33), 1 st Floor, Block-B, Board of Secondary Education, Nazimabad Karachi.
ITB 18.2 (b)	IFB title and number	Title: Tender for Procurement of Services for Repairing, Maintenance & Service of Air Conditioners IFB No: <i>BSE/P&P/1298/2018</i> <i>dated 11-01-2018</i>
ITB 19.1	Deadline for bid submission	<u>Thursday 08-02-2018 up to 01:00 p.m</u> Sealed bids duly filled-in, mentioning on top of the envelope " <i>Tender for Procurement of Services for Repairing, Maintenance & Service of Air Conditioners</i> "
ITB 22.1	Time, date, and place for bid opening	Bids duly stamped on each document must be submitted in the office of the <i>Secretary</i> (Room No. 33), 1 st Floor, Block-B, Board of Secondary Education, Nazimabad Karachi, in a sealed cover up to <u>01:00 P.M</u> and will be opened on the same day at <u>02:00 P.M</u> in the presence of bidders' representatives who choose to attend at <u>02:00 P.M</u> on <u>Thursday 08-02-2018</u> .



BOARD OF SECONDARY EDUCATION, KARACHI

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BID EVALUATION CRITERIA

Bids of only those Bidders will be evaluated who can fulfill the Eligibility Criteria and enclose Bid Security.

Shortcomings in submission of documents related to Eligibility Criteria or non-submission of Bid Security shall be rejected.

Prior to submission of bids, the bidders shall survey the SITE and obtain further information and completely satisfy themselves about the required items for which they are bidding for.

For Part "A" is mandatory.

An interested bidder, who has obtained bidding documents, may request for clarification of contents of the bidding document in writing, and procuring agency shall respond to such queries in writing within three calendar days, provided they are received at least five calendar days prior to the date of opening of bid.

The bidders shall submit only one rate for every item. Dual rates or alternate bid is strictly restricted/prohibited. In case a bidder has quoted more than one rate for a single item, its bid shall be rejected.

The bidder with the "Lowest Evaluated Cost" but not necessarily the "Lowest Submitted Price" shall be awarded the Procurement Contract.

SECTION III. SPECIAL CONDITIONS OF CONTRACT

The following Special Conditions of Contract shall supplement the General Conditions of Contract. Whenever there is a conflict, the provisions herein shall prevail over those in the General Conditions of Contract. The corresponding clause number of the GCC is indicated in parentheses.

1. DEFINITIONS (GCC CLAUSE 1)

1)	GCC 1.1 (g)	The Procuring agency is:	Board of Secondary Education Karachi.
2)	GCC 1.1 (h)	The Procuring agency's country is:	Islamic Republic of Pakistan.
3)	GCC 1.1 (j)	The Project Site is:	Same as GCC 1.1(g) mentioned above.

2. COUNTRY OF ORIGIN (GCC CLAUSE 3)

All countries and territories as indicated in Part Two Section VI of the bidding documents, "Eligibility for the Provisions of Goods, Works, and Services in Government-Financed Procurement".



BOARD OF SECONDARY EDUCATION, KARACHI

NAZIMABAD KARACHI-75990

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3. PERFORMANCE SECURITY (GCC CLAUSE 7)

1)	GCC 7.1	The amount of performance security, as a percentage of the Contract Price, shall be Ten (10) percent of the Contract Price which should be submitted in shape of Pay Order in the name of <i>Secretary</i> , Board of Secondary Education Karachi.
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4. RESOLUTION OF DISPUTES (GCC CLAUSE 28)

The dispute resolution mechanism to be applied pursuant to relevant SPPRA Rules.

5. GOVERNING LANGUAGE (GCC CLAUSE 29)

1)	GCC 29.1	The Governing Language shall be:	English.
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6. NOTICES (GCC CLAUSE 31)

GCC 31.1 — Procuring agency's address for notice purposes:

Office of the Assistant Secretary (P&P) Room No. 40, 1st Floor, Block-B, Board of Secondary Education, Nazimabad Karachi.

18. PENALTY

- 1) Preferred penalties according to the issue\subject may be imposed upon the Supplier(s) such as:
 - i. rejection of the unsatisfactory works/jobs done by Contractor
 - ii. Blacklisting of the firm
 - iii. deduction of amount from 2% to 10% of the total value of the bill
 - iv. forfeited whole Security amount

Anyone or more from the aforesaid penalties may be imposed upon the Supplier(s) in the following cases:

- a) In case of transgression/deviation of the time given in the Contract Award
- b) In case of transgression, deviation, mistake or low quality found or work/job done by Contractor
- c) In case the specification, quantity, rate or stuff of a Tender in certain item or items are approved and the Bidder backs out of his commitment on any pretext or fails to supply the material in time or in the required criteria.



BOARD OF SECONDARY EDUCATION, KARACHI

NAZIMABAD KARACHI-75990

19. THE COMPETENT AUTHORITY RESERVES THE RIGHT TO:

- (a) divert/distribute a particular work among different Bidders on the lowest approved rate(s) in the interest of the office due to demand of time/situation
- (b) accept or reject all or any bid
- (c) increase or decrease quantity without any notice at any time/stage subject to ITB Clause 29.
- (d) to recast and amend the contents/specification of the material at any stage

9. SPECIAL CLAUSE (TERMS & CONDITIONS)

- 1) Under following conditions bid will be rejected:-
 - i. Conditional and telegraphic bids/tenders
 - ii. Bids not accompanied by Bid Security of required amount and form
 - iii. Bids received after specified date and time
 - iv. Bids of Blacklisted firms
- 2) In case any inconvenient situation created in the city or public holiday is declared by the Government on the date of opening of tender, the next official working day shall be deemed to be the last date for issuance, submission and opening of bids/tenders at the same time as mentioned.
- 3) Bids of only those Bidders will be evaluated who can fulfill the Eligibility Criteria and enclose Bid Security.
- 4) Shortcomings in submission of documents related to Eligibility Criteria or non-submission of Bid Security shall be rejected.
- 5) Prior to submission of bids, the bidders shall survey the SITE and obtain further information and completely satisfy themselves about the required items for which they are bidding for.
- 6) For Part "A" is mandatory.
- 7) An interested bidder, who has obtained bidding documents, may request for clarification of contents of the bidding document in writing, and procuring agency shall respond to such queries in writing within three calendar days, provided they are received at least five calendar days prior to the date of opening of bid.
- 8) The bidders shall submit only one rate for every item. Dual rates or alternate bid is strictly restricted/prohibited. In case a bidder has quoted more than one rate for a single item, its bid shall be rejected.
- 9) The bidder with the "Lowest Evaluated Cost" but not necessarily the "Lowest Submitted Price" shall be awarded the Procurement Contract.
- 10) The Contract may be terminated at any time if the performance is not found satisfactory.



BOARD OF SECONDARY EDUCATION, KARACHI

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- 11) Successful Bidder or in his crew/staff must be Diploma (DAE) holder in Refrigeration and Air Conditioning (as the case may be).
- 12) The repairing/maintenance/servicing (including minor repairs and adjustments will be done within the premises of the Board.
- 13) Satisfactory Service/Repair Report for equipment(s) shall be obtained from the concerned Officer and submitted along with the bill and Sales Tax Invoice.
- 14) After repairing/maintenance/servicing, every equipment must be in perfect running condition. In case any defect or fault remains even after the repairing/servicing, it should be made in perfect order for which no extra charges shall be paid.
- 15) In case of replacement of parts or major defect, an estimate in writing shall be submitted for approval before its repairs are taken up however price(s) of part(s) shall not exceed from prevailing market price of Article/Part(s).
- 16) Certificate of seller/producer/manufacture/importer or sole distributor/sub agent must be given by the vendor with genuineness of parts to be installed.
- 17) A guarantee for reasonable period of parts being repaired/replaced shall be recorded on the estimate bill. If an equipment or its part(s) goes out of order during guarantee period, it shall be brought in perfect order without any further charges.
- 18) Qualified person(s) shall inspect and carry out routine maintenance service and a Certificate of the Technician's/Engineer's visit duly signed by the concerned officer shall be submitted by the bidder after each month.
- 19) The worn-out parts (replaced) shall have to be returned to this office along with a list of such parts in duplicate duly verified by the Officer/Incharge where it is installed.
- 20) Emergency cases shall be attended immediately on telephonic call from this office failing which a fine of Rs.500/- will be charged and even the contract may be terminated with a notice.
- 21) The Chairman BSEK reserves the right to terminate the contract at any time without assigning any reason or cause thereof.
- 22) Neither transportation nor wages of any type shall be borne by the Board.
- 23) All applicable Taxes including GST @ and other as announced by the Govt. will be deducted from the Bill(s).
- 24) The Contract Award may be assigned at any time during the period of bid validity.
- 25) The successful bidder will have to deposit Performance Security @ 10% of the value of Contract Award which is refundable after Ninety days of the satisfactory completion of supplies.
- 26) The amount of Performance Security is in addition to the amount of Bid Security which should be deposited by the successful bidder(s). Bid Security shall remain valid for a period of 28 days beyond the validity period for bids, whereas Performance Security shall be released ninety days beyond the date of completion of contract to cover defects liability period subject to final acceptance by the procuring agency.



BOARD OF SECONDARY EDUCATION, KARACHI

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- 27) Placement of Contract Award will be subject to payment of Performance Security and Contract Form.
- 28) SPPRA Rules-2010 (Amended 2017) shall strictly be followed.

SECTION-IV.

SCHEDULE OF REQUIREMENTS

SCHEDULE OF REQUIREMENTS:

Minimum time period for completion of jobs will be at least two weeks which may be increased or decreased due to demand of time/situation.

SECTION-V.

TECHNICAL SPECIFICATIONS

PART "A"

<u>S. NO.</u>	<u>SPECIFICATION</u>	<u>RATES INCLUDING ALL TAXES</u>
1)	Maintenance/Service/Repairing etc. of Split/Window Type Air Conditioners (including gas filling and replacement of compressor, condenser or any other part) to keep them in perfect running condition during the whole period i.e for one year	Rs. _____ per unit per month
2)	Maintenance/Service/Repairing etc. of Water Coolers (100 Gallon) (including gas filling and replacement of compressor, condenser or any other part) to keep them in perfect running condition during the whole period i.e for one year	Rs. _____ per unit per month
3)	Maintenance/Service/Repairing etc. of Deep Freezers (including gas filling and replacement of compressor, condenser or any other part) to keep them in perfect running condition during the whole period i.e for one year	Rs. _____ per unit per month
4)	Maintenance/Service/Repairing etc. of Bedroom Fridge (including gas filling and replacement of compressor, condenser or any other part) to keep them in perfect running condition during the whole period i.e for one year	Rs. _____ per unit per month

OR



BOARD OF SECONDARY EDUCATION, KARACHI

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PART "B"

<u>S.</u> <u>NO.</u>	<u>SPECIFICATION</u>	<u>RATES INCLUDING ALL TAXES</u>
1)	Gas Filling (Split 2 Ton)	Rs. _____ per unit
2)	Gas Filling (Split 1½ Ton)	Rs. _____ per unit
3)	Gas Filling (Window 2 Ton)	Rs. _____ per unit
<u>S.</u> <u>NO.</u>	<u>SPECIFICATION</u>	<u>RATES INCLUDING ALL TAXES</u>
4)	Gas Filling (Window 1½ Ton)	Rs. _____ per unit
5)	Gas Filling (Water Cooler 100 Gallons)	Rs. _____ per unit
6)	Monthly Service (Grill & Filter Wash)	Rs. _____ per month per unit
7)	Annual Service (Window Type) (Overall Service) (if required)	Rs. _____ per unit
8)	Annual Service (Split Type) (Overall Service) (if required)	Rs. _____ per unit
9)	Installation of Air Conditioners (Split Type)	Rs. _____ per unit
10)	Installation of Air Conditioners (Window Type)	Rs. _____ per unit
11)	Shifting of Air Conditioners (Split/Window)	Rs. _____ per unit
12)	Service of Water Coolers 100 Gallon (as and when required)	Rs. _____ per unit



BOARD OF SECONDARY EDUCATION, KARACHI

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<u>S.</u> <u>NO.</u>	<u>SPECIFICATION</u>	<u>RATES INCLUDING ALL TAXES</u>
13)	Maintenance of Deep Freezer	Rs. _____ per unit
14)	Replacement of following parts of Split Air Conditioner 1½ Ton	
i)	Relay	Rs. _____ per unit
ii)	Compressor	Rs. _____ per unit
iii)	Switch Board/Panel	Rs. _____ per unit
iv)	Any other part	Rs. _____ per unit
15)	Replacement of following parts of Split Air Conditioner 2 Ton	
i)	Relay	Rs. _____ per unit
ii)	Compressor	Rs. _____ per unit
iii)	Switch Board/Panel	Rs. _____ per unit
iv)	Any other part	Rs. _____ per unit
16)	Replacement of following parts of Window Air Conditioner 1½ Ton	
i)	Relay	Rs. _____ per unit
ii)	Compressor	Rs. _____ per unit
iii)	Switch Board/Panel	Rs. _____ per unit
iv)	Any other part	Rs. _____ per unit



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17) **Replacement of following parts of Window Air Conditioner 2 Ton**

- | | |
|-------------------------|-----------------------|
| i) Relay | Rs. _____
per unit |
| ii) Compressor | Rs. _____
per unit |
| iii) Switch Board/Panel | Rs. _____
per unit |
| iv) Any other part | Rs. _____
per unit |

18) **Replacement of following parts of Water Cooler 100 Gallons**

- | | |
|-------------------------|-----------------------|
| i) Relay | Rs. _____
per unit |
| ii) Compressor | Rs. _____
per unit |
| iii) Switch Board/Panel | Rs. _____
per unit |
| iv) Any other part | Rs. _____
per unit |

19) **Replacement of following parts of Deep Freezer**

- | | |
|-------------------------|-----------------------|
| i) Relay | Rs. _____
per unit |
| ii) Compressor | Rs. _____
per unit |
| iii) Switch Board/Panel | Rs. _____
per unit |
| iv) Any other part | Rs. _____
per unit |

20) **Replacement of following parts of Bedroom Fridge**

- | | |
|-------------------------|-----------------------|
| i) Relay | Rs. _____
per unit |
| ii) Compressor | Rs. _____
per unit |
| iii) Switch Board/Panel | Rs. _____
per unit |
| iv) Any other part | Rs. _____
per unit |



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	<i>Rupees In Figures</i>	<i>Rupees In Words</i>
Total cost of the Bid: <i>(as offered by the Bidder)</i>		
2% (two percent) amount of the Bid Price Bid Security (Refundable)		
10% (ten percent) amount of the Contract Price Performance Security (Refundable)		

SUMMARY OF TURN-OVER OF LAST THREE YEARS		
YEAR-2015	YEAR-2016	YEAR-2017
TOTAL:		



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CERTIFICATE

I/We have carefully read & understood the Terms & Conditions whatever has been stated herein the enclosed pages and abide to the same. I/We guarantee to service/repair/replace the items exactly in accordance with the requirements and enclosed the Bid Security payable to Board of Secondary Education, Karachi.

SIGNATURE WITH DATE:

NAME OF FIRM:

ADDRESS OF FIRM:

FULL NAME OF CONCERNED PERSON:

CNIC NUMBER:

POSITION HELD IN:

PHONE NUMBER(S):

MOBILE NUMBER(S):

FAX NUMBER(S):

NATIONAL TAX NUMBER:

GENERAL SALES TAX NUMBER:

STAMP OF THE FIRM:

PAY ORDER NUMBER:

BANK & BRANCH NAME:

DATED:

FOR RUPEES:

DRAWN:

as Bid Security is enclosed herewith.