



# WORKERS WELFARE BOARD SINDH

## GOVERNMENT OF SINDH

Established under Sindh Workers Welfare Fund Act, 2014



### TENDER NOTICE

#### PROCUREMENT OF SERVICES OF SECURITY GUARDS FOR WORKERS WELFARE BOARD, SINDH

Sealed bids are invited from reputed/established firms registered with Income Tax and Sindh Revenue Board authorities and having valid certificate issued by the Home Department, Government of Sindh, for procurement of Services of Security Guards for Workers Welfare Board, Sindh (Education Section) and their others administrative units in Sindh.

|   |   |
|---|---|
| Cost of Bidding Document:   | Rs.1,000/- in form of PO/DD.                    |
| Bid Security in the form of BD/PO/DD:   | 2% of total bid value                           |
| Tender Document Collection (Start Date):  | Publication/Hoisting of Notice.                 |
| Tender Document Collection (End Date):  | 23.01.2018.                                     |
| Tender Document Submission Date & Time:   | 23.01.2018 up till 12:00 Noon                   |
| Tender (Technical) Opening Date & Time  | 23.01.2018 at 12:30 P.M.                        |
| Tender (Financial) Opening Date & Time<br>(for technically acceptable bidders only) | Shall be communicated later<br>through letters. |

#### DOCUMENTS COLLECTION:

Tender documents can be obtained on submission of a written request on company letterhead, supported with copies of SRB & NTN Certificates and approved by the Home Department, Government of Sindh for the year 2017, during office working hours, on payment of Tender document Cost Rs.1,000/- (non-refundable/non-transferable) in form of PO/DD in favour of "Workers Welfare Board Sindh" from the below address:

The Assistant *Secretary (Admin)*,  
*Workers Welfare Board, Sindh*  
*Education Section, ST-19,*  
*Block-6, Gulshan-e-Iqbal, Adjacent of Sindh TEVTA,*  
*Near NIPA Chowrangi, Karachi.*  
*Ph: 99244681-2.*

#### NOTES:

- Sealed bids with necessary attachments accompanied by the Bid Security should be dropped in Tender Box (marked "Procurement") at Workers Welfare Board, Sindh, 8<sup>th</sup> Floor, Marine Faisal Building, Nursery, Shahrae Faisal, Karachi. ☎ 021-34548137 & 021-34544767
- Bid opening procedure will be based on Single Stage – Two Envelopes System (bid shall comprise a single package containing two separate envelopes inside). One envelope shall contain technical proposal containing complete technical specifications, company profile, NTN and GST Certificate of the company or any other information deemed necessary, whereas the other envelope shall contain the financial bid. The envelopes should clearly mark as "Technical Proposal" and "Financial Proposal" in bold legible letters. Initially only Technical Proposals shall be opened.
- Technical bids and Financial bids (of the technically qualified bidders only) will be opened on the aforementioned date & time in the presence of bidders or their authorized representatives. Prospective bidders are invited to attend the tender opening (single representation).
- Incomplete or conditional tenders cannot be considered or entertained.
- WWBS reserves the right to accept or reject any bid, subject to relevant provisions of SPPRA Rules, 2010.

*[Signature]*  
Assistant Secretary (Admin)  
For Secretary/C.E.O  
Workers Welfare Board Sindh

St-19, Block-6, Adjacent to STEVTA, Opposite Aero Club, Gulshan-e-Iqbal, Karachi-75300

Phone: 99244681 & 99244682- Fax: 99244686,

URL- [www.swwb.com.pk](http://www.swwb.com.pk) F-Mail:- [swwbseadmn@gmail.com](mailto:swwbseadmn@gmail.com)



# WORKERS WELFARE BOARD SINDH

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### ORDER

With the approval of competent authority the **Procurement Committee**, comprising of the following, is hereby re-constituted to deal with the affairs of all procurement affairs of Sindh Workers Welfare Board including Education Section as per terms & conditions mentioned hereunder:-

- |  |                  |
|--|------------------|
| 1. Director (Finance), WWBS.                               | Convener         |
| 2. Deputy Secretary (A & C), WWBS.                         | Member/Secretary |
| 3. Deputy Director (Admin), WWBS                           | Member.          |
| 4. Deputy Director NILAT                                   | Member.          |
| 5. Representative of Industries Department Govt. of Sindh. | Member.          |

### TERMS AND CONDITIONS:-

1. To supervise the preparation of bidding documents.
2. To open the Bids, as per bid opening schedule.
3. To prepare & sign the bid evaluation report (Technical bids) as provided in SPPRA Rules 2010 amended 2013.
4. To prepare and sign the comparative statement of quoted rates of financial bids.
5. To sign the minutes of Procurement Committee meeting, identifying their recommendations regarding acceptance / rejection of bids as well of contacts to the successful bidders..
6. To perform any other function ancillary and incidental to the above.

  
Deputy Director (Admin)  
FOR SECRETARY

Workers Welfare Board Sindh  
Karachi dated the 30-11-2017

### Copy to:

- 1). To all members of procurement Committee.
- 2). Managing Director SPPRA, Government of Sindh.
- 4). P.S to Secretary Workers Welfare Board Sindh.
- 5). Office Order file.

  
Deputy Director (Admin)  
FOR SECRETARY

Workers Welfare Board Sindh

St-19, Block-6, Adjacent to STEVTA, Opposite Aero Club, Gulshan-e-Iqbal, Karachi-75300

Phone: 99244681 & 99244682- Fax: 99244686,

URL- [www.swwb.com.pk](http://www.swwb.com.pk), E-Mail:- [swwbesadmn@gmail.com](mailto:swwbesadmn@gmail.com)



# WORKERS WELFARE BOARD, SINDH

(Established under Sindh Workers Welfare Fund Act, 2014)

GOVERNMENT OF SINDH

No. \_\_\_\_\_

Karachi, dated: \_\_\_\_\_

## ORDER

With the approval of competent authority the **Complaint Redressal Committee** as defined in SPPRA Rule 31, comprising of the following, is hereby constituted with appropriate powers and authorizations, to address the complaints of bidders that may occur during the procurement proceedings, as per terms & conditions mentioned hereunder:-

- |  |   |
|--|---|
| 1. The Secretary, Workers Welfare Board Sindh  | Chairperson                                     |
| 2. Representative of Accountant General Sindh<br>(Not Below the rank of BPS-18)              | Member.   |
| 3. Any Independent profession<br>from the relevant field concerning the Procurement Process. | Any member<br>Opticed by the<br>chairman of CRC |

### TERMS AND CONDITIONS:-

1. To settle written complaint lodges any bidder being aggrieved by any act or decision of the Procurement Committee during procurement proceedings.
2. The Committee shall announce its decision within seven days.
3. Procurement Committee shall not award the contract till Redressal Committee may decide the complaint as submitted by the bidder.
4. To perform any other function ancillary and incidental to the above.

**Deputy Director (Admin)**  
FOR SECRETARY  
Workers Welfare Board Sindh

NO. SWWB/ ES/Admin/1/1492/2017/231  
Copy to:

Karachi dated 28-2-2017

- 1). To all members of procurement Committee.
- 2). Managing Director SPPRA, Government of Sindh.
- 3). P.S to Secretary Labour & HRD, Government of Sindh.
- 4). P.S to Secretary Workers Welfare Board Sindh.
- ✓ 5). Office Order file.

**Deputy Director (Admin)**  
FOR SECRETARY  
Workers Welfare Board Sindh

**SINDH WORKERS WELFARE BOARD  
(EDUCATION SECTION)**

ST-19, Block-6, Gulshan-e-Iqbal, Karachi, Telephone No.021-99244682 Fax No. 021-99244686

**ANNUAL PROCUREMENT PLAN FOR 2017-18**

(Under rule 11(1) of the Sindh Public Procurement Rules 2010)

Name of the Procuring Agency: Sindh Workers Welfare Board (Education Section), Karachi.

| S. No. | Name of Procurement (Description)   | Quantity (Where applicable) | Estimate of Unit Cost (where applicable) (Rs.) | Estimated Total Cost (in Million Rs.) | Fund Allocated (in Million Rs.) | Source or Fund (ADP/Non-ADP) | Proposed Procurement Method                     | Timing or Procurement 2017-18 |           |           |           |
|--------|---|-----------------------------|--|---------------------------------------|---------------------------------|------------------------------|---|-------------------------------|-----------|-----------|-----------|
|        |   |                             |  |                                       |                                 |                              |   | 9<br>Q-1                      | 10<br>Q-2 | 11<br>Q-3 | 12<br>Q-4 |
| 1      | Procurement of Office Stationery  | N/A huge Quantity           | N/A many of article involve                    | Under 5 Million                       | 05 Million                      | Non-ADP                      | Competitive Bidding/ Single Stage- One envelope | ✓                             |           |           |           |
| 2.     | Procurement of Printing material  | N/A huge Quantity           | N/A many of article involve                    | Under 02 Million                      | 02 Million                      | Non-ADP                      | Competitive Bidding/ Single Stage- One envelope | ✓                             |           |           |           |
| 3.     | Purchase of Library books/ Teaching stationery  | N/A huge Quantity           | N/A many of Books involve                      | Under 03 Million                      | 03 Million                      | Non-ADP                      | Competitive Bidding/ Single Stage- One envelope |                               | ✓         |           |           |
| 4.     | Procurement of Uniforms & Liveries for Class-IV employees of WWB, Sindh / Procurement of Gowns for Teachers | N/A huge Quantity           | N/A many of article involve                    | Under 02 Million                      | 02 Million                      | Non-ADP                      | Competitive Bidding/ Single Stage- One envelope |                               | ✓         |           |           |
| 5      | Purchase of Examination Stationery for conducting half yearly and annual examination                        | N/A huge Quantity           | N/A many of Books involve                      | Under 03 Million                      | 03 Million                      | Non-ADP                      | Competitive Bidding/ Single Stage- One envelope | ✓                             |           |           |           |

|    |  |   |                             |                     |                |          |   |   |   |  |  |
|----|--|---|-----------------------------|---------------------|----------------|----------|---|---|---|--|--|
| 6  | Purchase of Misc: articles for cleaning and other official use   | N/A huge Quantity   | N/A many of article involve | Under 02 Million    | 02 Million     | Non- ADP | Competitive Bidding/ Single Stage- One envelope | ✓ |   |  |  |
| 7  | Procurement of Computer supplies and stationery / Laboratory Equipment/ Materials / KG Classes Accessories / Sports items for students | N/A huge Quantity   | N/A many of article involve | Under 04 Million    | 04.500 Million | Non- ADP | Competitive Bidding/ Single Stage- One envelope |   | ✓ |  |  |
| 8  | i).Purchase Machinery & Equipments   | Computers, Stabilizers, Printers and Photo copier           | N/A many of article involve | Under 3.975 Million | 41.175 Million | Non-ADP  | Competitive Bidding/ Single Stage- TWO envelope | ✓ |   |  |  |
|    | ii) Purchase Machinery & Equipments.   | Electric Generator/ installation Solar Panel with Batteries | N/A many of article involve | Under 28 Million    |                | Non-ADP  | Competitive Bidding/ Single Stage- TWO envelope |   | ✓ |  |  |
|    | iii) Purchase Machinery & Equipments.  | Installation of RO water plants 6000 lte per day/           | N/A many of article involve | Under 5 Million     |                | Non-ADP  | Competitive Bidding/ Single Stage- One envelope |   | ✓ |  |  |
|    | iv) Purchase Machinery & Equipments.   | Installation of CCTV with DVR/Surveillance Cameras etc      | N/A many of article involve | Under 4 Million     |                | Non-ADP  | Competitive Bidding/ Single Stage- TWO envelope |   | ✓ |  |  |
| 9  |  |   |                             |                     |                |          |   |   |   |  |  |
| 10 | Purchase of Furniture & Fixture  | N/A huge Quantity   | N/A many of article involve | Under 39 Million    | 39.998 Million | Non- ADP | Competitive Bidding/ Single Stage-Two envelopes |   | ✓ |  |  |



|    |   |   |   |                               |                |         |   |   |   |   |  |
|----|---|---|---|-------------------------------|----------------|---------|---|---|---|---|--|
| 11 | i). Procurement of Education Facilities (Text Books & Exercises Copies,) to Workers Children. | N/A huge Quantity   | N/A many of article involve                                       | Under 129 Million (estimated) | 710 Million    | Non-ADP | Competitive Bidding/ Single Stage- TWO envelope |   |   | ✓ |  |
|    | ii) Procurement of Education Facilities (School Uniforms) to Workers Children,                | N/A huge Quantity   | N/A many of article involve                                       | Under 349 Million (estimated) |                | Non-ADP | Competitive Bidding/ Single Stage- TWO envelope |   |   | ✓ |  |
|    | iii) Procurement of Education Facilities (School Shoes) to Workers Children,                  | N/A huge Quantity   | N/A many of article involve                                       | Under 150 Million (estimated) |                | Non-ADP | Competitive Bidding/ Single Stage- TWO envelope |   |   | ✓ |  |
| 12 | Procurement of Equipment/Training Material for Metric Tech Program                            | N/A huge Quantity   | N/A many of article involve                                       | Under 10 Million              | 14 Million     | Non-ADP | Competitive Bidding/ Single Stage- TWO envelope |   | ✓ |   |  |
| 13 | Transport Facility  | N/A huge Quantity   | N/A different routs involve                                       | Under 20 Million              | 20 Million     | Non-ADP | Competitive Bidding/ Single Stage- One envelope | ✓ |   |   |  |
| 14 | Hiring of Security Guards   | Hiring *services of Security Guards for our Board Schools and Colleges  | About 54 Nos. of Security Guards                                  | Under 15 Million              | 15 Million     | Non-ADP | Competitive Bidding/ Single Stage- One envelope | ✓ |   |   |  |
| 15 | Establish of I.T Labs.  | Computers/Stabilizers/Split A.C/Carpets/ Shelves/Computer Chairs/ Net working devices & all material related I.T Lab. | Establish I.T Labs in all Secondary Level Board Schools/ Colleges | Under 11.50 Million           | 11.749 Million | Non-ADP | Competitive Bidding/ Single Stage- TWO envelope |   | ✓ |   |  |