



UNIVERSITY OF SINDH, JAMSHORO
CENTRAL SCIENTIFIC STORE



Professor Incharge
Prof.Dr. Khalil-ur-Rehman Khoumbati

No.C.Sci.Store/573
Dated. 01.01.2018

Annual Procurement Plan
for the Financial Year 2017-2018
to Advertise on SPPRA Website.

S #	Description of Items	Estimated Qty.	Allocated Funds	Method	Anticipated Date of Advertisement
1	Scientific Equipment	1.Canon EOS 6d DSLR 2.Zoom Video System (including variable LED)	400,000/- (Four Lacs only)	Single Stage One Envelope	In the month of January 2018

Note: It is pointed out that volume of procurements will be made for University of Sindh subject to receive the grant from HEC and the validity of tender till 30th June 2018.

(Prof. Dr. Khalil-ur-Rehman Khoumbati)
Professor Incharge,
Central Scientific Store,
University of Sindh, Jamshoro.



ANNUAL PROCUREMENT PLAN FOR UNIVERSITY OF SINDH, JAMSHORO
Office of the Professor Incharge Central Scientific Store
(GOODS)

Financial Year 2017- 2018

Sr.	Description of Procurement	Quantity (where applicable)	Estimated unit cost (where applicable)	Estimated total cost	Funds allocated	Source of funds (ADP/N on ADP)	Proposed procurement method	Timing of procurements				Remarks
								1 st Qtr.	2 nd Qtr.	3 rd Qtr.	4 th Qtr.	
1.	Scientific Equipment	1. Canon EOS 6d DSLR 2. Zoom Video System (including variable LED)	150,000/- 250,000/-	400,000/-	400,000/- (Four Lacs only)	HEC Award No.6737 Letter.	Single Stage One Envelope			Jan March 2018		

Prof. Dr. Khalil-ur-Rahmen Khounbati
Professor Incharge, Central Scientific Store
University of Sindh, Jamshoro



UNIVERSITY OF SINDH, JAMSHORO
CENTRAL SCIENTIFIC STORE



Professor Incharge
Prof.Dr. Khalil-ur-Rehman Khoumbati

No.C.Sci.Store/ 572
Dated. 01.01.2018

To,
The Vice Chancellor,
University of Sindh, Jamshoro.

Through The Dean, Faculty of Natural Sciences.

Subject: Request for Permission to start the tender process as per approved budget from HEC for the year 2017-2018.

Dear Sir,

It is to state Dr. Riffat Sultana, Principal Investigator HEC No.6737/Sindh/NRPU/R&D/HEC/2015 funded by HEC has requested for the purchase of items :

1.Canon EOS 6d DSLR 2.Zoom Video System (including variable LED) for her project in University of Sindh.

In this regard you are requested to accord permission to start the process of tender as per SPPRA rules. After completing tender process whole document of procurement of all items will be submitted to the Vice Chancellor for consideration and final Approval.

Yours faithfully

Prof. Dr. Khalil-ur-Rehman Khoumbati,
Professor Incharge,
Central Scientific Store

Prof. Dr. Akhtar Hussain Mughal
Dean, Faculty of Natural Sciences.

Director Finance
University of Sindh, Jamshoro

Prof. Dr. Fateh Muhammad Burfat
Vice Chancellor,
University of Sindh, Jamshoro.

AS Per Zuber.

Office of the Vice-Chancellor,
University of Sindh, Jamshoro
No: VC/IO/61 Dated 27/1/18

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HIGHER EDUCATION COMMISSION
Research and Development Division
National Research Program for Universities

No: 6737/Sindh/NRPU/R&D/HEC/2015

Date Printed : 05.04.2017

Principal Investigator
Dr. Riffat Sultana,
Assistant Professor,
Department of Zoology,
University of Sindh, Jamshoro,
Sindh, Pakistan

Subject: **PROVISIONAL AWARD OF RESEARCH PROJECT UNDER NATIONAL RESEARCH PROGRAMME FOR UNIVERSITIES**

Higher education Commission has provisionally approved your project titled "Biodiversity and partial molecular characterization of Orthopteran species from Thar, Sindh" at total cost of Rs.2931108/- (Two Million, Nine Hundred Thirty One Thousand, One Hundred Eight) with an amount of Rs.1494333/- (One Million, Four Hundred Ninety Four Thousand, Three Hundred Thirty Three) as a first installment for a period of 36 months with the following detailed breakup of budget:

Items	Rates as per NRPU policy	Component-wise cost	Installments			Final Payments
			1st	2nd	3rd	
Honorarium of PI and Co-PI						
Honorarium to PI	Assistant Professor Rs.49370/pa	148110	0	49370	49370	49370
Research Assistant						
1 (M.S. Students)	20,000/pm	480000	240000	240000	0	0
1 (PhD Students)	25,000/pm	900000	300000	300000	300000	0
Permanent Equipment						
Equipment Total	as recommended by reviewer	400000	400000	0	0	0
Expandible Supplies						
Expandables Total		340000	300000	40000	0	0
Stationary as per HEC policy	Rs. 10,000/pa	30000	10000	10000	10000	0
Journal Publication Fee		50000	16667	16667	16666	0
Local Travel	Not more than 200000/pa	200000	100000	50000	50000	0
Audit/ Accountant	6,666/pa	19998	6666	6666	6666	0
Total		2568108	1373333	712703	432702	49370
ORIC Indirect cost (As per HEC policy)	@ 15% of total amount	363000	121000	121000	0	121000
Grand Total		2931108	1494333	833703	432702	170370

You are requested to execute an agreement on the stamp paper as per attached specimen, and the same may be sent to this office within 15 days after issuance of the award letter, failing which the award would be withdrawn automatically. Principal Investigator (PI) would also have to submit final proposal along with agreement as per clause 06 of the agreement. Please note that all expenditure must be made as per government rules after observing all codal formalities such as PPRA rules. All accounts of these funds shall be maintained as per Government rules and are subject to audit. Please note that project funds are released upon receipt of grant from Govt. of Pakistan. If PI is already executing more than two projects simultaneously, under NRPU, then this project will be automatically considered as closed, as per policy.

Furthermore, TA/DA is not allowed, however, expenditure as per actual may be reimbursed from local travel budget-head. Next installment will be released after deduction of the previous unspent amount reflected in the audited expenditure statement.

CC

- The Rector/VC
- The Director Finance
- The Director ORIC
University of Sindh, Jamshoro,

(Afeefa Irshad)
Dy Director (R&D)

Computer generated document doesn't need signatures

Account Payee Only



HBL HABIB BANK
JAMSHORO-SINDH UNIVE
SINDH UNIVERSITY JAMSHORO

B.C. No. 19527402

Stationary No: **19527402**

0 2 0 1 1 8

Pay to **SPPRA KARACHI** or Order

Rupees Two Thousand Only.

PKR *****2,000.00

Payable at any HBL Branch in Pakistan
Centralised Cheque Payable Account
30019903902586

HBL JAMSHORO
ASSISTANT MANAGER
P.A. # 12367

Signatory
PA No.

Signatory
PA No.

Please do not write below this line.

⑈ 19527402 ⑈ 054300 ⑈ 00300 ⑈ 9903902586 ⑈ 0 ⑈



UNIVERSITY OF SINDH, JAMSHORO
CENTRAL SCIENTIFIC STORE



Professor Incharge
Prof.Dr. Khalil-ur-Rehman Khoumbati

No.C.Sci.Store/
Dated. . .2017

To,
Mr. Muhammad Ayub Ali Khan
Deputy Director (A&F),
Sindh Public Procurement Regulatory Authority,
Block No.8.Sindh Secretariat No.4-A, Court Road, Karachi.

Subject: Floating of Tender Notice on Sindh Public Procurement Regulatory Authority (SPPRA) website-Tender for Scientific Equipments for the University of Sindh for the year 2017-2018.

Dear Sir,
An approved draft "Notice Inviting Tender" and approval of the tender Publication for the purchase of Scientific Equipments are enclosed. You are requested to upload at SPPRA website.
Regards.

Yours faithfully,

Professor Incharge.
Central Scientific Store,
University of Sindh, Jamshoro.

Encl:

1. Approval (Photocopy)
2. Notice Inviting Tender.
3. Tender Documents (Scientific Equipments).
4. Annual Procurement Plan.
5. Notification of Procurement Committee
6. Notification of Redressal Committee
7. Tender Fee (Cheque Original)
8. CD.



REGISTRAR

UNIVERSITY OF SINDH

ALLAMA I. I. KAZI CAMPUS, JAMSHORO SINDH, PAKISTAN

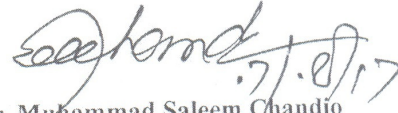
NO:SU/G/PROCUMENT-PF/ 84
DATED: 07.08.2017

NOTIFICATION

The Vice-Chancellor, University of Sindh, Jamshoro is pleased to constitute the Complaint

Redressal Committee, Central Scientific Store, consisting of the following;

- ✓ 1. Prof. Dr. Fateh Muhammad Burfat
Vice-Chancellor,
University of Sindh, Jamshoro
Convener
2. Prof. Dr. Bhavani Shankar Chowdhary
Dean, Faculty of Electrical Electronics
and Computer Engineering
Mehran University of Engineering & Technology
Member
3. Mr. Mushtaque Ahmed Memon
Financial Expert,
University of Sindh, Jamshoro
Member


Prof. Dr. Muhammad Saleem Chandio
Registrar

Copy to all concerned:

Phone: 022-9213159, 022-9213181-90, Ext:2015, Fax: 022-9213160



UNIVERSITY OF SINDH
JAMSHORO SINDH, PAKISTAN
Department of Zoology



To,
Prof. Dr. Khalil-Ur-Rahmen Khoumbati
Incharge Scientific Store
University of Sindh,
Jamshoro

Subject: **Request for purchasing the Scientific Permanent Equipment for the HEC Research Project (HEC No. 6737)**

Dear Sir,

I am pleased to inform you that I have been awarded one research project (HEC No. 6737 /Sindh/NRPU/ R&D/2015) Entitle: "Biodiversity and Partial Molecular Characterization of Orthopteran species from Thar, Sindh" by Higher Education Commission Islamabad (Photocopy is attached). In this regard, I need to purchase the following Permanent Equipments. Detail is under:

S#	Permanent Equipment	Cost
1	Canon EOS 6d DSLR	150,000
2	Zoom Video System (Including variable LED)	250,000
		40,000/= (Tax include)

It is therefore, requested you kindly help me to purchase the above mentioned Equipments as per rule and regulation of University of Sindh.

Thanks,

Sincerely yours,

Dr. Riffat Sultana
26.12.2017

Dr. Riffat Sultana
Assistant Professor/ Principal Investigator
Department of Zoology, **Principal Investigator**
University of Sindh, **Biodiversity & Partial Molecular Characterization**
Jamshoro. **HEC No. 6737/Sindh/NRPU/R&D/HEC/2015**



UNIVERSITY OF SINDH, JAMSHORO

CENTRAL SCIENTIFIC STORE



Professor Incharge
Prof.Dr. Khalil-ur-Rehman Khoubati

No.C.Sci.Store/ 572
Dated. 01.01.2018

Necessary Information.

Provisional Budgetary allocation for item for procurement of Scientific Equipment Tentatively number of 1.Canon EOS 6d DSLR (01) 2. Zoom Video System (including variable LED) (01) procurement At Annexure (A). Accordingly bidders will have to deposit 02% bid security of their total bidding price. These quantities (number) may be increased or decreased, depends upon the budgetary provision allocated for the purpose subject to the final approval of the competent authority of the University of Sindh, Jamshoro. Bid offers should be quoted with all government applicable taxes.



UNIVERSITY OF SINDH, JAMSHORO

CENTRAL SCIENTIFIC STORE



Professor Incharge
Prof.Dr. Khalil-ur-Rehman Khoumbati

Notice Inviting Tender

Sealed tenders are invited from suppliers / firms/ Sole Agents/ Manufacturers, meeting eligibility criteria viz having registration with FBR for Income tax, Sales Tax (in case of procurement of goods) and registration with Sindh Revenue Board (SBR) (in case of procurement of works and Services) for procurement of Scientific Equipment. Tender schedule for supply of Equipments for University of Sindh, Jamshoro as under:

Name of work	Tender fee	Method	Bid Validity	Bid Security	Dated of Issuing Tender	Date of Submission of Tender	Time and Date of opening of Tender	Place of Tender Opening.
(A) Scientific Equipments	Rs.2000.00	Single stage one envelope	90 days	2% of bid price	From 08.01.2018. Up to 30.01.2018.	Up to 30.01.2018 12:00 Noon	30.01.2018 1:00 P.M	Office of Dean, Faculty of Natural Sciences, University of Sindh, Jamshoro

The tender documents can be obtained on payment of tender fee (Non-refundable) in the form of Pay order or Demand Draft in favor of **University of Sindh, Jamshoro** during the period mentioned above from the office of the Professor Incharge, Central Scientific Store @ Institute of Information and Communication Technology, University of Sindh, Jamshoro or downloaded from SPPRA website and submitted with tender fee as mentioned above. The bidder may submit bids on bidding documents in official format issued by the University of Sindh, Jamshoro or downloaded from the website of SPPRA.

Tenders will be opened on the date, time and venue as mentioned above, before all bidders/suppliers who may wish to be present in presence of procurement committee. Any conditional tender or a tender without the bid security will not be considered in the competition process.

The University of Sindh as procuring agency reserves the right to reject any or all bids subject to the provision of SPPRA rules 2010 and (amended up-to-date) and may cancel bidding process at any time prior to the acceptance of bid or proposal under rule 25 or said rules.

Professor Incharge,
Central Scientific Store.



REGISTRAR

UNIVERSITY OF SINDH

ALLAMA I. I. KAZI CAMPUS, JAMSHORO SINDH, PAKISTAN

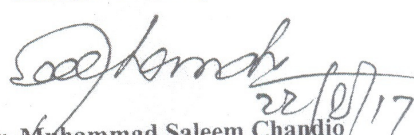
NO:SU/G/PROCUMENT-PF/843

DATED: 07.08.2017

NOTIFICATION

The Vice-Chancellor, University of Sindh, Jamshoro is pleased to constitute the Procurement Committee for Central Scientific Store, consisting of the following;

- | | |
|--|-------------------|
| 1. Prof. Dr. Akhtar Hussain Mughal
Dean, Faculty of Natural Sciences | Convener |
| 2. Prof. Dr. Syed Farman Ali Shah
Chairman, Dept. of Chemical Engineering,
Mehran University of Engineering & Technology | Member |
| 3. Prof. Dr. Allah Bux Ghanghro
Director, Institute of Biochemistry
University of Sindh, Jamshoro | Member |
| 4. Dr. Sheeraz Memon
Chairman, Dept. of Computer Systems Engineering
Mehran University of Engineering & Technology | Member |
| 5. Dr. Riaz Hussain Mari
Associate Professor,
Institute of Physics | Member |
| 6. Dr. Fida Hussain Chandio
Associate Professor, IMCS
University of Sindh, Jamshoro | Member |
| 7. Mr. Azar Akbar Memon
IT Incharge, LUMHS, Jamshoro | Member |
| 8. Director Finance
University of Sindh, Jamshoro | Member |
| 9. Prof. Dr. Khalil-ur-Rehman Khoumbati
Professor Incharge, Central Scientific Store
University of Sindh, Jamshoro | Member/ Secretary |


22/07/17
Prof. Dr. Muhammad Saleem Chandio
Registrar

Copy to all concerned:

Phone: 022-9213159, 022-9213181-90, Ext:2015, Fax: 022-9213160

Tender document for Scientific Equipments for the year 2017-2018.

S#	Instrument	Make	Unit Rate
01	Canon EOS 6d DSLR		
02	Zoom Video System (including variable LED)		



**Professor Incharge,
Central Scientific Store.
University of Sindh, Jamshoro.**

I abide myself of the above terms and Condition

Name of Firm & Signature with Stamp



Issued to:-

P.O. # _____
Date: _____

Requirement of Scientific Equipment for the HEC funded Project No.6737 for the year 2017-2018.

Terms and Conditions(Tender Documents)

1. The bid documents will be submitted in single stage one envelope.
2. Bidders will have to quote their rates against each item sequence wise on the official format of tender document.
3. Bidders will have to produce call deposit / Bid Security 2% of the offered bid in shape of Pay Order / Bank Draft in the name of University of Sindh, if failure the tender document will not be entertained.
4. Details of Bid Security Submitted:
Value: _____
Dated: _____
Bank: _____
5. All applicable Government Taxes will be deducted from the bill as per Government approved rates.
6. Quantity of item can be reduced / increased or even deleted at any time.
7. The supplier will have to produce evidence as regards their registration with FBR for income tax, sales tax and (SRB) for sales tax for services and works.
8. The University authorities (procuring agency) may reject all or any bids subject to the relevant provisions of SPPRA Rules.
9. The tender document will be received back up to 30.01.2018 @ 12:00 Noon and will be opened at 1.00 P.M on the same day in the office of the Dean, Faculty of Natural Sciences, University of Sindh, Jamshoro.
10. Incomplete or conditional Tenders will not be accepted.
11. In case of undesirable circumstances on submission / opening date & time or if Government declares Holiday the tender shall be submitted / opened on the next working day at the same time and venue.
12. The Best evaluated bid will be declared as successful bid.
13. All sealed tenders shall be opened in the presence of bidders or their authorized representatives / nominee who wish to be present.
14. The Best/Successful bidders will have to provide warranty / guarantee against the supply.
15. In case of failure of the bidder to supply the material within the stipulated time without getting extension, penalty of 2% of the supply order be imposed on the bidder.
16. The bidder will have to attach the catalogue of the item which he wishes to supply.
17. The bidders will have to supply the items at the destination mentioned in the order.
18. The vendor will show/provide his experience, bank transaction and returned challan of income and sales tax of last year and also provide withholding tax certificate from excise and taxation departments for the years 2016-2017.
19. As per SPPRA rule all the successful bidders are required to follow rules for the quantum of performance security in terms of rule 21-(1) (d) with rule 39 of SPPRA rule 2010 amended 2017.


Professor Incharge, CSS

I abide myself of the above terms and Condition

Name of Firm / Company & Signature with Stamp