

**SERIAL NO: 02.**

# **TENDER DOCUMENT**

**FOR**

**Purchase of carp fish seeds/ Printing of fisheries literature / Decoration and other arrangement for fisheries seminars/ repairs of office furniture / repair of machinery/ transportation of fisheries goods/ Purchase of detergents and sweeping stuff.**

**REFERENCE# DDF/COS/KHP/TENDER/**

**Dated: 12-12-2017**

**TO BE OPENED ON  
16-01-2018**

**DEPUTY DIRECTOR FISHERIES KHAIRPUR  
NUSRAT BHUTTO SECRETARIAT BUILDING  
KHAIRPUR  
PHONE NO: 0243-9280330**

# **OFFICE OF THE DEPUTY DIRECTOR FISHERIES KHAIRPUR**

## **Nusrat Bhutto Secretariat Building Khairpur**

Phone No: 0243-9280330

NO/DDF/COS/KHP/ , Dated: 12-12-2017

### **TENDER INVITING NOTICE**

Sealed tenders are invited for supply of following items for the Office of Deputy Director Fisheries Khairpur from manufactures, importers, Distributors and sole agents registered with Income Tax Department for the year 2017-18 according to B-II agreement, Sindh PPRA rules 2010.

S#	DESCRIPTION OF ITEM	Earnest Money	TENDER DOCUMENTS PRICE NON REFUNDABLE Rs.2000/-
01	Carp Fish Seed, Thela, Morri, Rohu. (Each of 6 inch Length).	2.5%	Rs.2000/-
02	Printing of pamphlets of Gulfam culture, Carp fish culture	2.5%	Rs.2000/-
03	Arrangement for installation & decoration of fisheries stall at Urs of Sachal Sarmast at Daraza Sharif Near Ranipur & Dates festival Khairpur	2.5%	Rs.2000/-
04	Repair of office chairs, office table & cupboard.	2.5%	Rs.2000/-
05	Repair of water lifting pump along with engine/accessories, Frige, Generator, UPS, Photo state Machine, Computer, Fax Machine, Air Conditioner, Solar System etc.	2.5%	Rs.2000/-
06	Transportation of fishing nets, machines & boats at different public waters of District Khairpur.	2.5%	Rs.2000/-
07	Purchase of detergent, soap, tissue-paper, bucket, towel dustbin, sweeping stuff, etc.	2.5%	Rs.2000/-

The tender documents containing detailed specification and other items and condition shall be issued during the office hours on working days after inserting of advertisement on payment through pay order in favour of Deputy Director Fisheries Khairpur, from the date of publication till 16-01-2018.

#### **Terms and Conditions**

1. The bid shall be received in Pakistani Rupees.
2. Supply order will be given according to the funds whatsoever released by the government.
3. All the government taxes will be recovered before issuance of tender.
4. Tender are required, to be furnished with earnest money of 2.5% total value of the bid through pay order / call deposit in favor of Deputy Director Fisheries Khairpur.
5. Last date of receipt of tender is 16-01-2018 up to 10:00 a.m, which shall be opened on the same day at 11:00 am in presence of interested bidders or their authorized representatives. If the government announces holiday on tender opening date viz, 16-01-2018 then tender will be opened on next working day.
6. Tenders documents will not be issued after 16-01-2018 up to 10:00 am.
7. The procuring committee reserves the right to accept or reject all or any bids, subject to the relevant provision of Sindh PPRA rules 2010.

DEPUTY DIRECTOR FISHERIES  
KHAIRPUR

From  
Deputy Director Fisheries Khairpur  
Nusrat Bhutto Secretariat Building  
Khairpur

To,

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**INVITATION TO TENDER NO: DDF/COS/KHP/  
DUE ON.**

**, Dated:**

1. You are hereby invited to submit your tender for the stores as per specification and condition of schedule given in the Tender subject.
2. The Contract resulting from this invitation to tender shall be governed by Sindh PPRA rules 2010.
3. The tender court quote against this invitation to tender shall be deemed to have read and understood the conditions there in and particulars of the store and their specification etc.
4. The tender shall quote on the prescribed schedule to this invitation to tender, on the basis indicated therein and shall sign the certificate given therein. In case there is any deviation, it should be clearly stated by the tender, otherwise it will be presumed that offer is strictly in accordance with the requirement of the tender notice.
5. In the case of offers for supply of stores from within the country, price quote shall be inclusive of all taxes (Present and future) duties and charges for packing, marking, handling etc.
6. The store is required for delivery as stated in the schedule. If however, it is not possible to give delivery by the specified date, the tender shall give guaranteed date by which he can deliver the store.
7. Failure to submit the tender in the manner prescribed in the invitation tender will render the same liable to be ignored.
8. The purchaser does not pledge himself the right of accept in the full or part quantity. Offered and tender shall supply the same at the quoted rate.

# **OFFICE OF THE DEPUTY DIRECTOR FISHERIES KHAIRPUR**

**Nusrat Bhutto Secretariat Building Khairpur Phone No: 0243-9280330**

## **(PRICE OF TENDER NOT REFUNDABLE)**

Schedule to invitation of tender inquiry No:	DDF/COS/KHP
Date & time of receipt of tender:	16-01-2018 at 10:00 am
1. Date & Time of opening of tender	16-01-2018 at 11:00 am
2. Place of opening Tender	Office of the Deputy Director Fisheries Khairpur Begum Nusrat Bhutto Secretariat Building Khairpur
3. Validity of Offer	30-06-2018
4. Name of Consignee	Deputy Director Fisheries Khairpur

Rate should be quoted both in figures and words, on free delivery at consignees Address and as per schedule attached at annexure.

The deliveries of store are required immediately. Tender be able to supply the store within the period specifies in the supply order.

Statement showing the detail of funds under (Dev./Non Dev.) minor heads pertaining to Deputy Director Fisheries Khairpur for the year 2017-18 for procurement of items mentioned below and making other arrangements, etc.

CODE	MINOR HEAD	BUDGET ITEM
KX-0061/ A-03942	Cost of other Store	Carp Fish Seed, Thela, Morri, Rohu. (Each of 6 inch Length).
KX-0060 / A-03902 KX-0061 / A-03902	Printing & Publication	Printing of pamphlets of Gulfam culture, Carp fish culture
KX-0061 /A-03918	Exhibition, Fair & Other National Celebrations	Arrangement for installation & decoration of fisheries stall at Urs of Sachal Sarmast at Daraza Sharif Near Ranipur & Dates festival Khairpur
KX-0060 / A-13201	Furniture & Fixture	Repair of office chairs, office table & cupboard.
KX-0060 / A-13101	Machinery & Equipment	Repair of water lifting pump along with engine/accessories, Frige, Generator, UPS, Photo state Machine, Computer, Fax Machine, Air Conditioner, Solar System etc.
KX-0060 / A-03806	Transportation of Goods	Transportation of fishing nets, machines & boats at different public waters of District Khairpur.
KX-0060 / A-03970	Others	Purchase of detergent, soap, tissue-paper, bucket, towel dustbin, sweeping stuff, etc.

**TENDER NO: DDF/COS/KHP**

**DUE DATED: 16-01-2018**

S#	DESCRIPTION OF ITEM	PRICE / RATE
01	Carp Fish Seed, Thela, Morri, Rohu. (Each of 6 inch Length).	
02	Printing of pamphlets of Gulfam culture, Carp fish culture	
03	Arrangement for installation & decoration of fisheries stall at Urs of Sachal Sarmast at Daraza Sharif Near Ranipur & Dates festival Khairpur	
04	Repair of office chairs, office table & cupboard.	
05	Repair of water lifting pump along with engine/accessories, Frige, Generator, UPS, Photo state Machine, Computer, Fax Machine, Air Conditioner, Solar System etc.	
06	Transportation of fishing nets, machines & boats at different public waters of District Khairpur.	
07	Purchase of detergent, soap, tissue-paper, bucket, towel dustbin, sweeping stuff, etc.	

## **SPECIAL CONDITIONS:**

1. Conditions as per tender notice No: DDF/COS/KHP/ Dated: 12-12-2017  
Will remain valid. However Deputy Director Fisheries Khairpur reserves the right to extend date, time of bid, opening or receiving the bids and to purchase all or part of store under the tender.
2. All firms whether registered with Income Tax Department, Government of Pakistan unregistered shall be required to deposit earnest money equivalent to 2.5% of value of their offer tender in the form of call deposit / pay order in favour of Deputy Director Fisheries Khairpur.
3. The successful tender shall have to deposit, security deposit as under:
  - i. Registered firms 2.5% of the value contract .
  - ii. Un-registered firms 12.5% of the value contract.
4. Registered firms whose registration for current year financial year has not been renewed by the due date shall furnished 12.5% for security deposit.
5. Any cutting / correction in bid form will make the quotation invalid.
6. The bidder shall mention validity of offer, terms of payment, voluntary period and schedule of delivery.
7. Deputy Director Fisheries Khairpur reserves the right to obtain clarification from any bidder, in respect of item quoted by him. The relies by the bidder will be recorded and will from part of bid document.
8. **Supply order/ contract will be issued subject to the available of funds.**
9. 100% payments shall be released on receipt of consignment in full.
10. The contracting firms will treated under the clause-12,13 and 14 of PPRA rule 2010 accordingly, in case of failure in supply of stores, it shall be optioned to purchase the stores elsewhere without notice on the account and risk of the contract.
11. The evolution will be based on the name specification and the Deputy Director Fisheries Khairpur reserves the right to choose specification at his discretion. The tenders shall sign the below mentioned certificates while quoting their rates failing which the tender / offer is liable be considered **NO PESPONSIVE**
12. The bid document should be properly sealed and tender No: and Date of opening may be indicated on envelope.
13. Price must be quoted in Pak Currency per accounting unit.
14. Bid must be supported with relevant literature etc, and country of origin makes, brand should be recorded on bids against the items.

15. The firms participating in the tender must be registered with **SALES TAX DEPARTMENT** and should mention their sales Tax Registration No: along with copy of registration Certificate.
16. The Items to be supplied should have the label “**FISHERIES DEPARTMENT GOVERNMENT OF SINDH**” written prominently and printed in color on each label.
17. Breakage/ Leakage during transport is the responsibilities of Supplier.
18. No items will be accepted with the expiry less than one year.
19. The payment will be made to the supplier after deduction of 3.5% Income Tax on each supply on production of receipt / certificate to the effect that the items received by the respective Officer Incharge of the store of Deputy Director Fisheries Khairpur to whom supply order is made.
20. All the rates quoted must be inclusive of all the taxes imposed by the Government, from time to time i.e GST etc (Present & Future).

**REF:DDF/COS/KHP/**

**DATED: 12-12-2017**

**WE GUARANTEE TO SUPPLY THE STORES EXACTLY IN ACCORDANCE WITH THE REQUIREMENTS SPECIFIED IN THE INVITATION TO THIS TENDER.**

**SIGNATURE OF TENDER**  
**DESIGNATION**

\_\_\_\_\_  
**Name & Address**

\_\_\_\_\_  
\_\_\_\_\_

**Contact #** \_\_\_\_\_