



SAY NO TO CORRUPTION

No. SO(Sports)/S&YAD/2017/ 392

**GOVERNMENT OF SINDH  
SPORTS & YOUTH AFFAIRS  
DEPARTMENT**

Karachi dated 28<sup>th</sup> December, 2017

The Director,  
Sindh Public Procurement Regulatory Authority,  
Barrack No.8, 4-A Sindh Secretariat,  
Government of Sindh,  
Karachi


SUBJECT: **PUBLICATION OF EXPRESSION OF INTEREST (EOI) ON  
THE SPPRA WEB SITE**

I am directed to refer to the subject noted above and to enclose herewith Expression of Interest (EOI) in respect of 17<sup>th</sup> Sindh Games-2018.

2. Following documents are submitted:-

- i. Copy of Notification of Bid Evaluation Committee
- ii. Copy of Notification of Complaint Redressal Committee
- iii. Complete RFP (Request for Proposals) in soft / hard form.
- iv. Cross cheque amounting to Rs.2,000/- (Rupees Two Thousand only) in favour of SPPRA on account of website hosting charges.

3. It is therefore, requested that the above tender notice may kindly be uploaded on the SPPRA Website. The cost of tender is above one million.

  
(MIRZA MUSHTAQ BAIG)  
Section Officer (Sports)

Copy to:-

PS to Secretary Sports & Youth Affairs Department Sindh, Karachi

SPPRA INWARD DIARY  
No: 4005  
DATED 28-12-17



Tel#021-99203009  
Fax#021-99203010

**GOVERNMENT OF SINDH  
SPORTS AND YOUTH AFFAIRS  
DEPARTMENT**

Karachi dated 22<sup>nd</sup> December, 2017

**NOTIFICATION**

No. SO(Admn)S&YAD/2017: A Committee with the following composition is constituted to consider the "Expression of Interest (EOI)" and evaluate the bids received from bidders in respect of 17<sup>th</sup> Sindh Games-2018:-

1.	Deputy Director (Admn), Sports & Youth Affairs Department	Chairman
2.	Mr.Zulfiqar Abro. XEN (Eng.Wing) S&YAD	Member
3.	Deputy Director Industries	Member

**Terms of Reference:-**

- To invite bids in the light of SPPRA Rules.
- To consider, evaluate and access the bids received in respect of International Youth Exchange Programme.
- The Committee shall finalize result of bids received and announce the bidder candidate for work order as laid down under SPPRA Rules.
- The Committee may reject the bids without assigning reason thereof.

DR. NIAZ ABBASI  
SECRETARY TO GOVT. OF SINDH

No. SO(Admn)/S&YAD/2015/ 371

Karachi dated 20<sup>th</sup> December, 2017

A copy is forwarded for information to:-

- The Managing Director, SPPRA Sindh, Karachi
- The Concerned Officer / Member.
- PS to Secretary Finance Department, Govt. of Sindh, Karachi
- PS to Secretary Industries, Govt. of Sindh, Karachi
- P.S. to Secretary, Sports & Youth Affairs Department, Government of Sindh, Karachi.

  
(MIRZA MUSHTAQ BAIG)  
SECTION OFFICER (ADMN)



Tel#021-99203009  
Fax#021-99203010

**GOVERNMENT OF SINDH  
SPORTS AND YOUTH AFFAIRS  
DEPARTMENT**

Karachi dated 28<sup>th</sup> December, 2017

**NOTIFICATION**

No. SO(Admn)S&YAD/2015: With the approval of competent authority, a Committee with the following composition, in terms of Rule-7 of Sindh Public Procurement Rules-2010, is hereby constituted in the Sports and Youth Affairs Department for redressal of grievances and settlement of disputes, if any, arises between procuring agency and bidders in the office of Sports and Youth Affairs Department in Event Management Services / Firms for 17<sup>th</sup> Sindh Games-2018:-

- |     |   |          |
|-----|---|----------|
| i)  | Secretary, Sports & Youth Affairs Department<br>Department, Govt. of Sindh, Karachi | Chairman |
| ii) | Mr. Najamuddin Shaikh, XEN (Eng. Wing),<br>Sports & Youth Affairs Department        | Member   |
| ii) | Representative of Accountant General Sindh  | Member   |

2. The function & responsibilities of the committee will be same as specified in Rules-31(4) and (5) of Sindh Public Procurement Rules, 2010.

DR. NIAZ ALI ABBASI  
SECRETARY TO GOVT. OF SINDH

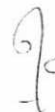
No. SO(Admn)/S&YAD/2015/ 350

Karachi dated 28<sup>th</sup> December, 2017

A copy is forwarded for information and necessary action to:-

1. The Managing Director, SPPRA, Karachi
2. The XEN (Engineering Wing), Sports & Youth Affairs Department, Sindh, Karachi
3. PS to Secretary Sports & Youth Affairs Department, Sindh, Karachi
4. PS to Accountant General Sindh, Karachi.
5. Members of the Committee
6. Notification file.

  
(MIRZA MUSHTAQ BAIG)  
SECTION OFFICER (ADMN)



روزنامہ جنگ کراچی منگل 26 دسمبر 2017ء

## حکومت سندھ

اسپورٹس اینڈ یوتھ انفیرز ڈی پارٹمنٹ

کراچی، 22 دسمبر 2017ء



### اظہار دلچسپی (EOI)

اسپورٹس اینڈ یوتھ انفیرز ڈی پارٹمنٹ، حکومت سندھ کو اپنے "17 ویں سندھ گیمز-2018" میں اظہار دلچسپی داخل کرنے اور مسابقتی عمل میں شرکت کیلئے SPPRA کے مطابق مشہور و معروف اور تجربہ کار "ایونٹ مینجمنٹ کمپنیز/فرمز" سے جو آگم ٹیکس، ہیلتھ ٹیکس اور SRB (سندھ ریونیو بورڈ) کے پاس رجسٹرڈ اور متعلقہ شعبہ میں وسیع تجربہ رکھنے والے ہوں، مع مسابقتی عمل میں شرکت کرنے کا تجربہ رکھتی ہوں سر بھرا اظہار دلچسپی (EOI) مطلوب ہیں۔ ایونٹ مینجمنٹ کمپنیز مع عمدہ شہرت، خوب منظم، مالی اور پیشہ ورانہ طور پر مستحکم کو مدعو کیا جاتا ہے کہ وہ اپنی اظہار دلچسپی (EOI) پیش کریں۔

(i) مفصل (EOI) بابت "ٹیکنیکل اینڈ فنانشل" تجاویز گائڈ لائنز مع دیگر شرائط و ضوابط تحریری درخواست کیساتھ -500 روپے کی رقم کا ایک ڈیمانڈ ڈرافٹ/پے آرڈر تک اسپورٹس اینڈ یوتھ انفیرز ڈی پارٹمنٹ حکومت سندھ پیش کرنے پر دفتر زیر دستخطی سے 18 جنوری 2018 تک دوران دفتری اوقات حاصل کی جا سکتی ہیں اور "ٹیکنیکل اینڈ فنانشل پروپوزلز" 19 جنوری 2018 کو سہ پہر 01:00 بجے تک واپس وصول کی جائیں گی۔

"ٹیکنیکل پروپوزلز" اسی روز سہ پہر 02:00 بجے تک یعنی اور پیشکش دہندگان یا ان کے نمائندوں کی موجودگی میں کھولی جائیں گی جبکہ ٹیکنیکل طور پر کوالیفائڈ فرمز/کمپنیز کی فنانشل بڈز 22 جنوری 2018 کو کھولی جائیں گی۔

(ii) نان کوالیفائڈ پیشکش دہندگان کی فنانشل پروپوزلز بغیر کھولے متعلقہ فرمز کو واپس کر دی جائیں گی اس لئے کہ ان کی مزید کوئی ضرورت نہیں رہے گی۔

(iii) مشروط EOI / درخواستوں پر توجہ نہیں دی جائے گی۔

(iv) پرو کیورنگ ایجنسی SPP رولز 2010 کے متعلقہ مندرجات سے مشروط کسی بھی پیشکش کو مسترد کر سکتی ہے اور مسترد کردہ رولز کے رول (1) 25 کے مطابق پیشکشوں یا پروپوزلز کی قبولیت سے قبل کسی بھی وقت بڈنگ پروسیس کو منسوخ کر سکتی ہے۔

### سیکشن آفیسر (اسپورٹس)

اسپورٹس اینڈ یوتھ انفیرز ڈی پارٹمنٹ، حکومت سندھ، بالٹا ہل سندھ اسمبلی کراچی

021-99203009

INF/KRY-5350/17

ہم ہر وقت گروہی کے خلاف متحرک رہیں گے  
SAVO TO  
CORRUPTION

**SPORTS & YOUTH AFFAIRS DEPARTMENT  
GOVERNMENT OF SINDH**



**REQUEST FOR PROPOSALS**

**FOR**

**“17<sup>TH</sup> SINDH GAMES-2018”**

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## 1. Letter of Invitation(LOI)



## Government of Sindh Sports and Youth Affairs Department

### INVITATION FOR EXPRESSION OF INTEREST

The Sports and Youth Affairs Department, Government of Sindh invites Sealed Expression of Interest (EOI) from reputable and experienced "Event Management Companies / Firms" as per SPPRA registered with Income Tax, Sales Tax & SRB (Sindh Revenue Board) and having vast experience in relevant field alongwith experience to participate in a competitive process for the submission of Expression of Interest for its "17<sup>th</sup> Sindh Games-2018". The Event Management Companies with good reputation, well established, financially and professionally sound are invited to submit their Expression of Interest (EOI).

- i) Detailed (EOI) of "Technical & Financial" proposals guidelines alongwith other terms & conditions can be obtained on submission of written application alongwith Demand Draft / Pay Order amounting to Rs.500/- in favour of Sports & Youth Affairs Department, Government of Sindh from office of undersigned till 18<sup>th</sup> January, 2018 during office hours and will received "Technical & Financial Proposals" on 19<sup>th</sup> January, 2018 upto 1300 hours. The "Technical Proposals" will open on the same day at 1400 hours in the presence of committee and bidders of their representatives whereas the Financial Bids of the Technically Qualified Firms / Companies will be opened on 22<sup>nd</sup> January, 2018.
- ii) Financial proposals of non qualified bidders will be returned to concerned firms without opening being no longer required.
- iii) Conditional EOI / applications will not be entertained.
- iv) The Procuring Agency may reject any bid subject to relevant provision of SPP Rules 2010 and may cancel the bidding process at any time prior to acceptance of bid or proposal as per Rule-25 (1) of said rules.

Section Officer (Sports)  
Sports and Youth Affairs Department, Government of Sindh  
Barrack # 93, Opposite Sindh Assembly Building, Sindh Secretariat  
Phone: 021-99203009 Fax: 021-99203010

## 2. INSTRUCTIONS:

Please read this application form and RFP carefully before you fill this form.

The application form should be filled in English. This filled-in form must be accompanied with a detailed "Technical Proposal" and separately sealed "Financial Proposal"

### REQUIRMENTS

- Valid NTN/SRB in the name of the firm.
- Relevant experience of arranging such type of mega events.
- Capacity of Human Resource.
  
- Annual Turnover not less 20 million.

### INSTRUCTIONS FOR PREPARATION OF:

#### 1) Technical Proposal:

Ensure that Technical Proposal is also enclosed which MUST include:

- Valid NTN/SRB in the name of the firm.
- Relevant experience of arranging such type of mega events.
- Capacity of Human Resource.
- Annual Turnover not less 20 million.

#### 2) Financial Proposal:

Ensure that "Financial Proposal" is enclosed in a separate sealed envelope.

### NOTE:

(S&YAD reserves the right of rejecting any application in which the "Financial Proposal" is found unsealed/Not provided/within technical proposal.



### 3. Introduction of the Program:

The Event Management Companies are requested to submit their proposals for 17<sup>TH</sup> Sindh games for following:

#### a) Opening & Closing Ceremonies

S	Activity	Details
1	Seating arrangements with carpets for guests ( <b>Opening &amp; closing</b> )	1500 chairs including 200 sofa set for VIPs.
2	Seating arrangements with tents & carpets for players / police / media ( <b>Opening &amp; Closing</b> )	i)12 tents two for each divisional contingents (300 chairs in men tent & 171 chairs in women tent). ii) One tent for police 50 chairs. iii) One tent for police band with 50 chairs. iv) One tent for media with 150 chairs.
3	Refreshments ( <b>Opening &amp; Closing</b> )	One bite chicken petties, one bite samosa, small sandwiches, pastry, tea/coffee and small mineral water for 450 VIPs including 150 media personnel.
4	Dais / Chabutra / Stage ( <b>Opening &amp; Closing</b> )	02 Nos. (One for salami & other for musical activity).
5	DJ System & National Anthem ( <b>Opening &amp; Closing</b> )	-
6	Balloons with small banner containing dates & city of Sindh Games ( <b>only opening ceremony</b> )	2000
7	Back drop & Banners ( <b>Opening &amp; closing ceremony</b> )	(i) 20 Banners with logo (small) (ii) 100 banners with logo (large) iii) Two Back Drop (one for Chabutra & other for musical activity.
8	Bouquet for Governor / CM Sindh ( <b>Opening &amp; closing ceremony</b> )	04 (two for girl) (two for boy)
9	Ajrak Topi ( <b>Opening &amp; closing ceremony</b> )	04 Nos Ajrak 04 Nos. Topi
10	Invitation Cards ( <b>Opening &amp; closing ceremony</b> )	300 Cards
11	Two Screens (SMD) 10 x 20 ( <b>Opening &amp; closing ceremony</b> )	-
12	Maskots	10 Mskots for 10 Days
13	Hot Air Baloon at Coaching Centre (five days )	01 for 5 days.
14	Flags of different colours ( <b>Opening &amp; closing ceremony</b> )	100 Nos. One Pakistan, One Sindh Olympic Association, one SSB, Six Divisional Flags and flags of multiple colours.
15	Mobile Toilets ( <b>Opening &amp; closing ceremony</b> )	06 Nos.

#### b) Accommodation & Transport

- Non Air-conditioned Accommodation for players for 5 nights (In twin Sharing) preferably in Saddar area.
- Non Air-conditioned Accommodation for officials for 5 nights (In twin Sharing) preferably in Saddar area.
- Transport for players & officials to pick them up from accommodation, drop them at National Coaching Centre, Karachi on the day of opening ceremony and closing ceremony and then bring them back to their accommodation.

### 4. Major Objectives:

- To promote the Games in Sindh
- Organize Sindh games festivals or competitions
- Encourage children to play games.

## 5. DATA SHEET

S.NO	Features	Description
1	Name of Project/ Service	17 <sup>th</sup> SINDH GAMES-2018
2	Name of the Procurement Agency	Youth Affairs Department, Government of Sindh
	Address	Barrack # 93, Opposite Sindh Assembly Building, Sindh Secretariat
	Telephone	Tel: +92(21) 99203009
	Facsimile	Fax: +92(21) 99203010
	Website	
3	Time Schedule of Project	January - February, 2018
4	Method of Selection	<p>Single stage two envelop procedure as per SPPR Rule-46 (2)</p> <p>A. Evaluation of Technical Proposal:</p> <p>Total Marks of Technical Proposal 100 as per following breakup:</p> <ul style="list-style-type: none"> <li>• Relevant experience of arranging such type of mega events. 25 marks.</li> <li>• Capacity of Human Resource. 25 marks.</li> <li>• Affiliation with Media Houses for Event Branding- 25 marks.</li> <li>• Annual Turnover not less 20 million- 25 marks.</li> </ul> <p>Minimum Score for Technical Qualification is 80 marks out of 100.</p> <p>B. Evaluation of Financial Proposal:</p> <p>Financial Proposal of technically qualified firms only shall be opened and evaluated in accordance with the obtaining minimum marks mentioned above and awarded to the lowest evaluated bidders as</p>
5	Financial Proposal to be submitted together with Technical Proposal	Yes

S.NO	Features	Description
6	The Proposals submission address	Section Officer(Sports) Barrack # 93, Opposite Sindh Assembly Building, Sindh Secretariat
7	Proposals must be submitted not later than the mentioned date& time	19th January, 2018 at 1300 hours
8	Project Duration	February, 2018
9	Organization	Organization shall have: <ul style="list-style-type: none"> <li>• Valid NTN and SRB(both) in the name of firm</li> <li>•</li> <li>• Relevant experience and past performance</li> <li>• Not been blacklisted by any organization.</li> </ul>

## 5.1

**TECHNICAL PROPOSAL**

<b>S.No</b>	<b>Required</b>	<b>Response</b>
	Legal Name of Firm	
	Name of Owner / CEO / Director	
	Designation	
	Phone (Line/Cell)	
	Email	
	Fax	
	Postal Address (with Tehsil / Taluka)	
	Phone	
	Fax	
	E-mail	
	Website	
	Name of Focal Person	
	Phone(Line/Cell)	
	E-mail	
	Fax	

**Technical Evaluation Form**

- **T.1 Provide details about Relevant experience of arranging such type of National Events.**

(Attached separate sheet if necessary)

Marks = 25out of 100

S.no	Required Information	Response
	Relevant experience of arranging such type of mega events.	

- T.2 **Provide details about Capacity of Human Resource.**  
(Attached separate sheet if necessary)

Marks = 25 out of 100

S.no	Required Information	Response
	Capacity of Human Resource.	

- T.4 Provide details about Annual Turnover not less 20 million.  
(Attached separate sheet if necessary)

Marks = 25 out of 100

S.no	Required Information	Response
	Annual Turnover not less 20 million.	

T.5

5. **Proforma Covering Letter for Submission of the Financial Proposal (to be used by firms)**

Date: \_\_\_\_\_

To:

Section Officer (Sports),  
Youth Affairs Department,  
Government of Sindh  
Barrack # 93, Opposite Sindh Assembly Building,  
Sindh Secretariat,  
Karachi.

**Subject: Financial Proposal in Response to Advertisement No. RFP Sindh Games-2018.**

Dear Sir,

We offer to provide the services in respect of **17<sup>th</sup> SINDH GAMES-2018** in accordance with your Request for Proposal and our Technical Proposal. Our attached Financial Proposal is for the sum of Rs. \_\_\_\_\_ *in words*

\_\_\_\_\_.

Our Financial Proposal shall be binding upon us up to the expiration of the validity period of the Proposal as indicated in the Data Sheet. We understand that you are not bound to accept any or all Proposals you receive.

Yours sincerely,

Dated this \_\_\_\_\_ day of \_\_\_\_\_ 2018 \_\_\_\_\_.

\_\_\_\_\_  
[signature]

\_\_\_\_\_  
[in the capacity of]



## 6. Financial Proposal

Name of Firm: \_\_\_\_\_

Address: \_\_\_\_\_

### 6.1 Proposed Project Budget

#### OPENING & CLOSING CEREMONY COST

S.NO	Particulars	Amount
1	Opening Ceremony	
2	Closing Ceremony	
	<b>TOTAL</b>	

#### ACCOMMODATION & TRANSPORTATION

S	Particulars	No. of persons			Rate	Amount
		Male	Female	Total		
1	Non Air-conditioned Accommodation for player for 5 nights(In twin Sharing)	1250	725	1975		
2	Non Air-conditioned Accommodation for officials for 5 nights(In twin Sharing)	230	130	360		
		1480	855	2335		
3.	Transport Facility / Conveyance			2335		
	<b>TOTAL</b>					

**6.2 Prepare Budget for OPENING & CLOSING CEREMONY, ACCOMODATION AND TRANSPORTATION or any other Budget Separately**

**INSTRUCTIONS FOR PREPARATION OF:**

**3) Financial Proposal:**

Ensure that "Financial Proposal" is enclosed in a separate sealed envelope. This must include details of accommodation, opening & closing ceremony etc.

**NOTE:**

(S&YAD reserves the right of rejecting any application at any stage. "Financial Proposal" will not be accepted if found unsealed/Not provided/within technical proposal.