



**OFFICE OF THE MEDICAL SUPERINTENDENT
DR. RUTH K.M. PFAU, CIVIL HOSPITAL, KARACHI**

No.MS/CHK/2017-18/

50901

Dated:

12-12-2017

NOTICE INVITING TENDER

Sealed bids are invited from interested Manufacturers / Importers / Authorized Distributors for Supply of the following categories of items during the Financial Year 2017-2018 on **Single Stage – Two Envelope Procedure** as per **Clause 46(2)** of SPPRA Rule – 2010 (Amended till date)

S #	Name of Tenders	Quantity	Tender Fee	Time & Date of Opening	Completion Time
1	Endoscopy, Oesophagle & Anorectal Motility Items	As mentioned in Bid Documents	Rs. 1,000/-	02-01-2018 @ 11:30 am	Financial Year 2017-18
2.	Orthopaedic & Oral Maxillofacial Implants	As mentioned in Bid Documents	Rs. 1,000/-	02-01-2018 @ 12:00 Noon	Financial Year 2017-18
3.	Coronary Angiography and Angioplasty Items & VP Shunt	As mentioned in Bid Documents	Rs. 1,000/-	02-01-2018 @ 12:30 pm	Financial Year 2017-18

Note:-

2. Eligibility Criteria

- 03 years experience in the relevant field.
- Turn-over at least last three years having a sum of minimum 10.00(M) (for each tender):
- Registration with Income Tax & Sindh Board Revenue.
- An affidavit on Stamp Paper that the firm has never been blacklisted.

3. Method of Procurement

- Single Stage - Two Envelope Procedure Rule 46(2) of SPP Rule 2010 (Amended till date)
- Issuance:** Bid Documents can be downloaded from Authority's website, it can also be obtained from Office of the Addl. Medical Superintendent (Procurement), 1st Floor, Admin Block of this Hospital from the first date of publishing / hoisting up to **10:00 am** on above mentioned date(s) on submission of application on firm's letter head along with Tender Fee in the shape of Pay Order.
- Submission:** Up to **11:00 am** on above mentioned date(s) against each tender.
- Opening:** Will be opened as per mentioned date and time against each tender.
- Bid must be in Pak Rupees

4. Terms & Conditions:

a) Under following conditions bid will be rejected:

- Conditional and telegraphic bids / tenders.
- Bids not accompanied by Bid Security of required amount and Tender form.
- Bids received after specified date and time.
- Bids of blacklisted firms.

b) Bid validity Period: 90 days from the date of opening of tender.

c) Procuring agency reserves the right to reject all or any bid subject to the relevant provisions of Sindh Public Procurement Rules – 2010 (amended till date).

5. Bid Security @ 2.5% of the offered value in shape of Pay Order in favor of the undersigned.

6. In case of any inconvenient situation created in the City or Public Holiday is declared by the Government on the date of opening of tender, the next official working day shall be deemed to be the last date for issuance, submission and opening of bids / tenders at the same time as mentioned.

**MEDICAL SUPERINTENDENT
CIVIL HOSPITAL KARACHI**



GOVERNMENT OF SINDH
HEALTH DEPARTMENT

NOTIFICATION

No. SO(PM&I)2-1/2017-18/PM-04/(CHK): As many as Seven (07) Procurement Committees under Rules-7 of Sindh Public Procurement Rules 2010 are hereby constituted comprising the following officers for purchase of various health items details of which are mentioned against each in Civil Hospital, Karachi during the financial year 2017-18.

1- Instruments: Coronary Angiography and Angioplasty, Endoscopy, Esophageal & Anorectic Motility, Ophthalmic, Orthopaedic & oral Maxillofacial Implants.

i.	Medical Superintendent Civil Hospital – Karachi.	Chairman
ii.	Head of Orthopaedic Unit – I & II, Dow University of Health Sciences – Karachi.	Member
iii.	Head of Surgical Unit – VI, Dow University of Health Sciences – Karachi.	Member
iv.	Addl. Medical Superintendent (Procurement), Civil Hospital – Karachi.	Member
v.	D.M.S. Civil Hospital – Karachi.	Member

2- Local Purchase of Drugs / Medicines , Medical Gases, Diet Enteric (Feeding and Food Supplements) / Other (Misc.) General Stores Articles, Uniform / Protective Clothing.

i	Medical Superintendent, Civil Hospital – Karachi.	Chairman
ii	Head of Surgical Unit-VI, Dow University of Health Sciences - Karachi.	Member
iii.	Assistant Professor, Medical Unit – III, Dow University of Health Sciences – Karachi.	Member
iv	Addl. Medical Superintendent (Procurement), Civil Hospital – Karachi.	Member
v	D.M.S. Civil Hospital – Karachi.	Member

3- Consumable (Laboratory Kits / Chemicals).

i	Addl. Medical Superintendent (Procurement), Civil Hospital – Karachi.	Chairman
ii	Head of Medical Unit – III, Dow University of Health Sciences - Karachi.	Member
iii.	Assistant Professor of Gynae & Obs. Unit-II, Dow University of Health Sciences – Karachi.	Member
iv	Chief Pathologist, Civil Hospital Karachi.	Member
v	D.M.S. Civil Hospital – Karachi.	Member

4- Stationary / Printing / Petty Articles / Hardware /Software / I.T Equipment.

i	Addl. Medical Superintendent (Procurement), Civil Hospital – Karachi.	Chairman
ii	Assistant Professor of Medical Unit-III, Dow University of Health Sciences - Karachi.	Member
iii.	Assistant Professor of Gynae & Obs. Dow University of Health Sciences Karachi.	Member
iv	Incharge (I.T Department), Civil Hospital Karachi.	Member
v	D.M.S. Civil Hospital – Karachi.	Member

5- Janitorial Services.

i	Addl. Medical Superintendent (Procurement), Civil Hospital – Karachi.	Chairman
ii	Addl. Medical Superintendent (P & D), Civil Hospital – Karachi.	Member
iii.	Representative of Local Government.	Member

6- Security Services.

i	Addl. Medical Superintendent (Procurement), Civil Hospital – Karachi.	Chairman
ii	Addl. Medical Superintendent (P & D), Civil Hospital – Karachi.	Member
iii.	Representative of Home Department Government of Sindh.	Member

7- Repair / Purchase of Medical Equipment / Transport / Hospital Equipment.

i	Medical Superintendent, Civil Hospital – Karachi.	Chairman
ii	Assistant Professor of Cardiology, Dow University of Health Sciences - Karachi.	Member
iii.	Assistant Professor of Surgery Unit-VI, Dow University of Health Sciences – Karachi.	Member
iv.	Assistant Professor of Medical Unit-III, Dow University of Health Sciences – Karachi.	
v.	Addl. Medical Superintendent (Procurement), Civil Hospital Karachi.	Member
vi.	Addl. Medical Superintendent (Technical), Civil Hospital Karachi.	
vii.	D.M.S, Civil Hospital – Karachi.	Member

TORs

The TORs / Functions / Responsibilities of the Procurement committee in accordance with Rule-8 of SPP Rules 2010 shall be as under:

- a) Preparing bidding documents;
- b) Carrying out technical as well as financial evaluation of the bids;
- c) Preparing evaluation report as provided in Rule-45;
- d) Making recommendations for the award of contract to the competent authority;
- e) Perform any other function ancillary and incidental to the above.


SECRETARY HEALTH

No. SO(PM&I)2-1/2017-18/PM-04/(CHK):

Karachi, dated the 07th Aug., 2017

A copy is forwarded for information & necessary action to:-

1. The Managing Director, Sindh Public Procurement Regulatory Authority, Karachi.
2. The M.S. Civil Hospital, Karachi w/r to his letter.
3. Chairman and all members of the Committee.
4. The P.S. to Minister Health Sindh.
5. The P.S. to Secretary Health.


SECTION OFFICER (PM&I)



Phone # 99212097, 99242088
99203108, 99204203

No. SO (M&I) 2-1/2013 (CRC)
GOVERNMENT OF SINDH
HEALTH DEPARTMENT
(PROCUREMENT MONITORING & INSPECTION CELL)
Karachi, Dated: 18th Feb 2016

NOTIFICATION

In supersession of this Department's notification of even number dated: 29th July, 2013 and 28th March 2015 and in pursuance of Rules-31 and 32 of Sindh Public Procurement Rules 2010, the Government of Sindh, Health Department re-constitutes Complaint Redressal Committee (CRC) comprising of the following officers for scrutinizing the complaints of aggrieved bidders against tender invited by Health Institutions / Hospitals / Programmes / Projects in Sindh.

01	Special Secretary(Admn), Health Department, Sindh	Chairman
02	Additional Secretary(PM&I), Health Department, Sindh	Member
03	Professor Khalida Soomro, Professor of Cardiology, Dow University of Health Sciences / Civil Hospital, Karachi.	Member
04	Dr. Syed Khalid Hussain, Procurement Executive, N.I.C.V.D., Karachi.	Member
05	Representative from Accountant General Sindh, Karachi	Member

TORs

- To scrutinize the complaints from the aggrieved bidders and decide the cases strictly in accordance with SPP Rules 2010.

SECRETARY HEALTH

No. S.O.(PM&I) 2-1/2011(CRC)

Karachi, dated, the 18th Feb 2016

C.C to:

1. The P.S. to Chief Secretary Sindh, Karachi.
2. The Managing Director, Sindh Public Procurement Regulatory Authority, Karachi.
3. The Executive Director, NICVD, Karachi.
4. The Director General Health Services Sindh, Hyderabad.
5. The Additional Secretary (Admn/Development/Public Health), Health Department.
6. The Chairman & all members of the Committee.
7. The P.S. to Secretary Health Sindh.

(RASHID HUSSAIN)
SECTION OFFICER (PM&I)

Accepted
19-2-16



STANDARD BIDDING DOCUMENTS (SBDs)

SUPPLY OF ENDOSCOPY, OESOPHAGLE & ANORECTAL MOTILITY ITEMS

COST OF TENDER DOCUMENTS:	Rs. 1,000/= Rupees One Thousand Only (Non-Refundable)
TENDER PROCEDURE:	Single Stage - Two Envelope / SPP Rule 46(2)
TENDER SELLING DATE :	From the date of publishing to 2 nd January, 2018 upto 10.00 am
TENDER SUBMISSION DATE AND TIME:	On 2 nd January, 2018 from 10:00 am to 11:00 am
TENDER SUBMISSION PLACE :	Office of the A.M.S (Procurement) 1 st Floor Admin Block, Dr. Ruth K.M. Pfau, Civil Hospital - Karachi
TENDER OPENING DATE AND TIME :	On 2 nd January, 2018 at 11:30 am.
TENDER OPENING PLACE :	Committee Room, 2 nd Floor Admin Block, Dr. Ruth K.M. Pfau, Civil Hospital - Karachi

Note: No tender will be accepted after closing of the Tender box, what so ever reason may be.



**DR. RUTH K.M. PFAU, CIVIL HOSPITAL
BABA E URDU ROAD - KARACHI**

Ph: 99215740 - 5 Fax: 99215733

BIDDING DATA

Procuring Agency	:	Medical Superintendent, Dr. Ruth K.M. Pfau, Civil Hospital Karachi
Address	:	Baba – e – Urdu Road – Karachi
Name of Item	:	ENDOSCOPY, OESOPHAGLE & ANORECTAL MOTILITY ITEMS
Bid Validity	:	90 days (As per SPP Rules – 2013/14) amended till date
Amount of Bid Security	:	2.5% of Bid Quoted Price
Date of Submission	:	As per Tender Enquiry
Date of Opening	:	As per Tender Enquiry
Performance Security	:	2.5% of the Contract Value
Language of Bid	:	English
Bidding Procedure	:	Single Stage – Two Envelope Procedure
Eligibility Criteria / Technical Evaluation Criteria	:	As per Annexure – A
Advance Payment	:	No Advance Payment
Inspection Authority	:	AMS (Stores) & Chief Pharmacist
Place of Inspection	:	Medical Stores, Dr. RKMP – CHK
Place of Delivery	:	Medical Stores, Dr. RKMP – CHK

Bidders are required to comply with all the clauses mentioned in the Terms and Conditions of the Bid Documents and any deviation will forbid them from competing in the tender.

TERMS & CONDITIONS

Bid will be valid for 90 days from the date of opening for technical and financial evaluation. The bidders shall quote their prices inclusive of all applicable duties and Taxes / transportation etc. and all other expenses on free delivery basis to Consignee's end at Dr. Ruth K.M. Pfau, Civil Hospital, Karachi. Price should be quoted in Figures & Words both, failing which the offer will be ignored.

ITEM #	NOMENCLATURE / PRODUCT NAME	QUANTITY	DEMANDED	PRICE PER UNIT
	DETAILS OF ITEMS & QUANTITY ATTACHED ANNEXURE " C "			

DELIVERY PERIOD

VALIDITY

1. GENERAL CONDITIONS & INSTRUCTIONS:

1.1. Sealed bids are invited from Manufacturers / Importers / Authorized Distributors, for the financial year 2017-2018 on **Single Stage – Two Envelopes Procedure** basis as per Clause 46(2) of SPPRA Rules, 2013/14 (Amended till date) i.e. **TECHNICAL** and **FINANCIAL PROPOSAL** will be submitted in separate sealed envelopes.

1.2. The quoted rates must be valid up to 30th June 2018 or till the finalization of the next tender. Orders will be placed as per financial releases and policy of Health Department, Government of Sindh Karachi.

1.3. The tender shall be submitted with all documents in sealed envelopes. The envelope must contain tender inquiry No. on the top, the name of the Bidder should be affixed on the face of the envelope on the left side. The Bidder should prepare the Tender in form of **Technical** and **Financial** proposals separately. The envelope should be marked **Technical Proposal** and **Financial Proposal** in **BOLD** and legible letters to avoid confusion. Envelopes should be sealed and addressed to Medical Superintendent, Dr. Ruth K.M. Pfau, Civil Hospital Karachi and inserted in Tender box on the scheduled date and time.

1.4. Technical Proposal should have the following documents:

- I. Pay order of Tender Fee amounting to Rs. 1,000/- (Non-Refundable) must be attached with offer (In Original). If bid has been dropped by mail, else the bids will be rejected. For alternate offer a separate Pay order of Tender Fee amounting to Rs. 1,000/- (Non-Refundable) shall be submitted, otherwise both offers will be ignored.
- II. Photocopy of Pay Order / Demand Draft of Bid Security in which amount should not be readable, otherwise the bid ignored.
- III. Copy of the Bid offer without showing the rates.
- IV. Registration certificate with Ministry of Health (if applicable).
- V. FDA / IEC certificate
- VI. NTN / Income Tax Certificate
- VII. Professional Tax Certificate
- VIII. GST Registration Certificate (if applicable).
- IX. Bidder should submit a sealed letter from Bank that they can perform business of more than / equal to **Rs. 10 Million**.

1.5. Financial Proposal should have the following documents:

- I. Original Pay Order / Bank Draft of Bid Security
- II. Original copy of the Bid offer with Quoted price.
- III. Printed Price List of the Manufacturer(s) / Importer(s) indicating Trade Price and Retail Price, which should be duly signed and stamped by the Authorized person of the firm.

- 1.6. Only Manufactures / Importers or their authorized distributors can participate in the Tender. The Distributor should submit authorization letter in Original (as per specimen) addressed to Medical Superintendent Dr. Ruth K.M. Phau, Civil Hospital Karachi with reference to this Tender.
- 1.7. **(A) For Manufacturer:**
All the Bidders (Manufacturer or their Distributor) should fill the Company Profile Proforma which should be filled by the Manufacturer, duly signed and stamped and should be submitted at the specified time of Tender submission along with the relevant certificate and documents otherwise the bid offer will be ignored. The Company Profile Proforma should have the following documents:
- I. Photocopy of Registration Certificate issued by Ministry of Health Islamabad (if applicable)
 - II. Other relevant documents as required in Company Profile Proforma.
- 1.6. **(B) For Importer:**
All the bidders (Importers or their authorized distributors) should fill the Sole Agent Proforma duly signed and stamped and should be submitted at the specified time of tender submission along with the relevant documents as required in the Proforma otherwise the bid offer will be ignored.
- 1.7. Tenders must be completed by typing in the column provided / on separate Letter Head duly signed. Soft copies of tender form, Company profile and Sole Agent Proforma may be obtained from the office of the AMS (Procurement), Dr. RKMP – CHK.
- 1.8. The tender must be free from erasing, cutting and over writing. In case of erasing, cutting and over writing, authorized person should initial it duly stamped, else the offer will not be entertained.
- 1.9. The rates of each item should be written in **figures as well as in words**. Arithmetical errors will be rectified on this basis. If there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and the quantity, the unit price shall prevail and the total price shall be corrected. In case of discrepancy the price in words will be authenticated and final.
- 1.10. Conditional Tenders against the Govt. Rules / policy will not be considered / entertained / accepted.
- 1.11. Tenders shall be accompanied by Bid Security @ **2.5%** of the value of stores quoted by them in form of Pay Order / Demand Draft in favor of Medical Superintendent, Dr. Ruth K.M. Phau, Civil Hospital Karachi, else the offer will be rejected.
- 1.12. All Bidders should provide samples (if applicable) free of cost of the quoted products.
- 1.13. The following words shall be printed and stamped with indelible ink prominently in English **“DR. RKMP CHK” & “NOT FOR SALE”** outside and inside the Packing on all goods.
- 1.14. The tendered rate should be inclusive of all applicable taxes to Federal & Provincial Govt. or local bodies and will be deducted from the bill of the contractors / suppliers.
- 1.15. All the (applicable) Government Taxes (Income Tax / 0.30% Stamp Duty of the value of the contract amount will be deducted at source in office of the Accountant General Sindh from the bills of the Contractors / Suppliers.
- 1.16. If the Contractors / Suppliers require Tax exemption facility regarding non-deduction of Advance Income Tax. The exemption certificate issued by the concerned authority must be attached duly signed / stamped of the firm concerned and on C&F basis a copy of Bill of Entry (In Original) & Tax paid Challan copy should be attached with the bill along with an undertaking on letter Head.
- 1.17. One **“SAMPLE TENDER PROFORMA”** is supplied with the list of items to be purchased. The items have to be quoted on the Proforma, duly filled stamped & signed by the authorized bidder. Only those items shall be typed on the Proforma / separate Letter Head (as per serial of Proforma) for which the rates are to be quoted. Any alteration / correction must be initialed and each page is to be signed and stamped at the bottom.
- 1.18. Registration number (if applicable), make or origin of the country of the **Orthopaedic & Oral Maxillofacial Implants** must be mentioned for each item, for which quotation is given, otherwise it will not be considered.
- 1.19. The quoted rates once offered by the firms will not be changed during the contract period.

- 1.20. The supplies should be in commercial pack and delivered at the designated place of Dr. Ruth K.M. Phau, Civil Hospital Karachi by the authorized representative of the firm at the risk and cost of the supplier. Any breakage or shortage of stock will be recovered from the supplier.
- 1.21. All documents should be submitted duly paginated / flagged and the detailed of the documents should also be mentioned in front of the Index.

2 SPECIAL CONDITIONS:

- 2.1 Stores are required as early as possible. The bidder may, however, give their short guaranteed delivery period by which the supply will be completed positively.
- 2.2 The bidders shall quote their firm and final price both in figure and in words on free delivery basis to Dr. Ruth K.M. Phau, Civil Hospital Karachi.
- 2.3 Distributor once nominated by the manufacturer(s) / importer(s) will be for the whole contract period and manufacturer(s) / importer(s) cannot change its distributor during the year in any case. In exceptional cases the tendering authority may approve changes.
- 2.4 No manufacturer / importer shall authorize their distributor / agent / any firm or person to quote the same item, which the manufacturer / importer is quoting itself in any tender. Failing those offers of both manufacturer(s) / importer(s) as well as other bidder shall be ignored.
- 2.5 The manufacturer / importer of sub-standard quality spurious, counterfeit, misbranded or contaminated item(s) etc. may be black listed by the competent authority or any other authority whose decision will be final and in accordance with the offence and hence their Bid Security may not be released & forfeited.
- 2.6 If goods are declared sub-standard the Manufacturer(s) / Importer(s) and their Distributor are equally responsible and are bound to supply additional quantity of whole supply free of cost.
- 2.7 The Technical evaluation carried out by the Technical Committee, Dr. Ruth K.M. Phau, Civil Hospital Karachi will be final, which will be assessed on clinical experience basis of the consultant(s) in the relevant specialty.
- 2.8 Only items approved by the Technical Committee will be considered by the Hospital Procurement Committee.
- 2.9 Only those item(s)'s Financial(s) offer will be announced / considered which were technically qualified by the Technical Committee. If any firm wants to give the separate item wise financial bid they are advised to give separate item wise sealed envelope(s) of every item and should mention the name of the item and tender serial number on the front in BOLD and legible letters to avoid confusion, else the Financial Proposal Envelope will be opened on qualified item basis and it will not be challenged by the Suppliers / Contractors to open the Financial Proposal of the disqualified items.
- 2.10 If a sample of a batch / Lot Number of item(s) is declared sub-standard, not as per specification, those will be destroyed and payment will not be made to the supplier. The supplier will be responsible to provide the fresh stock of standard quality within 45 days against the rejected supplies. Otherwise amount equivalent to the supplied quantity of defective goods will be deducted from their bill and legal action will be initiated against the offending firm accordingly.
- 2.11 Manufacturer / Importer will issue an authorization letter as per attached sample Proforma along with technical proposal.
- 2.12 Manufacturer(s) & Importer(s) will directly supply as per supply order along with Bill of Warranty and Quality Certificate of each batch issued by the authorized Drugs Testing Laboratory of Government (If applicable)

3. PURCHASER'S RIGHT TO VARY QUANTITIES

The Hospital Authority reserves right to increase / decrease or delete the quantities of **Endoscopy, Oesophagle & Anorectal Motility Items** at the time of award of contract and also reserves the right to enhance the quantity of goods / services originally specified in the schedule of requirement without any change in unit price or other terms and conditions of goods at any time during contract period.

4. PURCHASER'S RIGHT TO ACCEPT ANY BID AND REJECT ANY OR ALL BIDS:

The Hospital Authority reserves the right to purchase full or part of the store or ignore / scrap / cancel the tender as per relevant rules of SPPRA-2013/14 (Amended till date).

5. **PERFORMANCE SECURITY:**

The successful bidders will have to deposit the requisite security in the shape of a Pay Order / Demand Draft at 2.5% value of the order amount. The same will be released after successful completion of stores. After the acceptance of the Tender by the Vendor, a purchase order may be issued during the validity period and if offer is not accepted by the Vendor, the Bid Security shall be forfeited to the Government Accounts.

6. **REDRESSAL:**

Redressal of Grievances & settlement of dispute will be as per SPPRA Rule-2013/14 (Amended till date).

7. **UNDERTAKING on Rs. 100/- Non Judicial Stamp Paper**

- 7.1. I/ we read / understand the conditions specified in the tender inquiry and undertake:
- 7.2. That I / we will remain bound to supply any item as an additional quantity at the same rate on which said item I / we have supplied during the contract period.
- 7.3. That I / we agree whether our tender accepted for total, partial or enhanced quantity for all or any single item.
- 7.4. I / we also agreed to supply and accept the said item at the rates for the supply of contracted quantity within the stipulated period shown in the contract.
- 7.5. I/ we understand and ensure for the supply of quality goods. I / we also agree to supply the 100% additional quantity without any additional charges, if the supplies/part of the supplies declared sub-standard.
- 7.6. I / we undertake that, if any of the information submitted in accordance to this tender inquiry found incorrect, our contract may be cancelled at any stage on our cost and risk.
- 7.7. I / we undertake that, I/ we will replace the items three month before its expiry.
- 7.8. I / we undertake that, I/ we has / have never been black listed.

Signature of Contractor / Supplier: _____

Name of Firm with full Address: _____

E mail Address: _____

Office Telephone # _____ Fax # _____ Cell # _____

8. TERMS AND CONDITIONS ACCEPTANCE CERTIFICATE

I / we, M/s. _____ is hereby confirmed that we have carefully read all terms and conditions of the tender and also agreed to abide SPPR-2013/14 (Amended till date) for procurement of Laboratory Items during the validity of the tender.

Signature of Vendor: _____

Name of Authorized Person: _____

Designation: _____

Seal and Address: _____

Tel No. _____ Fax No. _____ E-mail address: _____

Witness

1) Name: _____ Signature _____

2) Name: _____ Signature _____

9. Specimen for Authorization letter by Manufacturer/Importer for their Distributor:

I/We, M/s. _____ hereby authorize M/s. _____

Address: _____ as our authorized Distributor for Dr. Ruth K.M. Phau, Civil Hospital Karachi for the financial year of 2017-2018.

We give undertaking that if there is any sub-standard spurious, counterfeit, misbranded or contaminated and short supply of item(s) by our Distributor, we will be responsible for the same. We also undertake that we have read and understood the terms and conditions of the tender enquiry.

Signature of Contractor / Supplier: _____

Name of Firm with full Address: _____

E mail Address: _____

Office Telephone # _____ Fax # _____ Cell # _____

Annexure "A"

TECHNICAL EVALUATION CRITERIA FOR BIDDERS

ENDOSCOPY, OESOPHAGLE & ANORECTAL MOTILITY ITEMS @ DR. RKMP – CHK

CRITERIA	YES	NO
Tender Fee Amounting to Rs. 1,000/-		
Copy of Registration National Tax Number (NTN) (Mandatory) / General Sale Tax (GST)		
Company agreement with principal duly countersigned by Pakistan Embassy / Consulates / duly attested Notary Public		
The required documents according to the Terms & Conditions mentioned in the Bid Form.		
Copy of Undertaking regarding supply of required items within stipulated time.		
Financial Turn-over for the last three years (Minimum 10.00 Million for each year) with bank certificate regarding financial soundness of the firm		
Relevant experience / Previous Performance for the last three years (Documentary Evidence should be attached)		

NOTE:

The offer will not be entertained if the required documents have not been found attached.

Annexure "B"

Contract Form

THIS AGREEMENT made the ____ day of _____ 2018 between [name of Procuring Agency] of [country of Procuring agency] (here in after called "the Procuring agency") of the one part and [name of Supplier] of [city and country of Supplier] (here in after called "the Supplier") of the other part:

WHEREAS the Procuring agency invited bids for certain goods and ancillary services, viz. [brief description of goods and services] and has accepted a bid by the Supplier for the supply of those goods and services in the sum of [contract price in words and figures] (here in after called "the Contract Price").

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents shall be deemed to form and be read and construed as part of this Agreement, viz:
 - (a) The Bid Form and the Price Schedule submitted by the Bidder;
 - (b) The Schedule of Requirements;
 - (c) The Technical Specifications;
 - (d) The General Conditions of Contract;
 - (e) The Special Conditions of Contract; and
 - (f) The Procuring agency's Notification of Award.
3. In consideration of the payments to be made by the Procuring agency to the Supplier as hereinafter mentioned, the Supplier hereby covenants with the Procuring agency to provide the goods and services and to remedy defects therein in conformity in all respects with the provisions of the Contract.
4. The Procuring agency hereby covenants to pay the Supplier in consideration of the provision of the goods and services and the remedying of defects therein, the Contract Price or such other sum as may become payable under the provisions of the contract at the times and in the manner prescribed by the contract.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with their respective laws the day and year first above written.

Signed, sealed, delivered _____ by _____ the (for the Procuring Agency)

Signed, sealed, delivered _____ by _____ the (for the Supplier)

**DR. RUTH K.M. PFAU, CIVIL HOSPITAL KARACHI
HEALTH DEPARTMENT, GOVT. OF SINDH**

IMPORTER / SOLE AGENTS

Note.

- a) Please fill in the correct information carefully. Submission of wrong / vague information may lead to black listing of the firm.
- b) Each page of the Performa must be duly signed & stamped, else the offer will be rejected.
- c) Provide a soft copy (CD) along with duly filled Performa in triplicate.
- d) Company / firm agreement with principle duly signed by embassy is mandatory.

GENERAL INFORMATION

1.	Name of the company			
2.	Year of establishment			
3.	Address of the firm <ul style="list-style-type: none"> • Registered office, • Telephone no. • Fax No. E mail address etc. 			
4.	Location of the Company <ul style="list-style-type: none"> • Industrial • Commercial • Residential 			
5.	Form of the company Annex copy of MOA/ registration <ul style="list-style-type: none"> • Individual • Private limited • Public limited • Partnership • Corporation • Other (specify) 			
6.				
7.	Blacklisting / Complaint / Litigation against the firm (By any govt. or other org. if any)			
8.	Drugs sale license number, if applicable (Annex copy License)			
9.	Type of activity being carried out by the company:- <ul style="list-style-type: none"> • Manufacturing • Assembly / Repacking • Import • Other (specify) 			
10.	Name & Address of the Principal(s) companies			
11.	Capital value of the firm/sole agent; <ul style="list-style-type: none"> • Authorized Capital • Paid up capital 			
12.	Annual sales turnover of the firm in the previous 3 years (In millions)	Year	Market Sale	Govt. Sector
	• 1.			
	• 2.			
	• 3.			
13.	Income Tax No (NTN) <ul style="list-style-type: none"> • Attach copy of certificates, • Attach details of tax paid during past 3 years • Attach copy of last annual income tax return 			

14.	Sales Tax Registration No. Attach copy of certificate, and details of Sales Tax paid during past 3 years	
15.	GMP compliance certificate & GMP audit report of the Principal(s) (Attach report/ certificate) (if applicable)	
16.	Free Sale Certificate of the items in the country of origin	
17.	Registration with MOH, Islamabad where applicable Drugs/Surgical Disposable, attach separate sheet	
18.	List of Technical personnel with qualification (Attach List)	
19.	Total Employees (Including Technical staff)	
	Administration	
	Technical	
	Management	
	Sales / Marketing	
20.	Market Availability <ul style="list-style-type: none"> • Products routinely manufactured/imported Only occasionally / on request 	

Signature _____

(With name and Designation)

Stamp of Company

(Annexure – C)

DR. RUTH K.M. PFAU, CIVIL HOSPITAL KARACHI

BILL OF QUANTITY / REQUIREMENT FOR

“ENDOSCOPY, OESOPHAGLE”

S. #	Description	Qty	A/U	Total Amount
1	Triple Lumen Sphincterotome 30mm (Short) (USA/EEC/JAPAN)	120	Nos.	Rs. _____
2	One Action Stent Introducer (USA/EEC/JAPAN)	50	Nos.	Rs. _____
3	Esophageal Stents (Self Expanding Metallic Coated) (USA/EEC/JAPAN)	150	Nos.	Rs. _____
4	Biliary Stents (Self Expanding Metallic) (USA/EEC/JAPAN)	40	Nos.	Rs. _____
5	Savary Gilliard Wire (USA/EEC/JAPAN)	15	Nos.	Rs. _____
6	Hydrophilic coated guide wires 460cms, 0.035inc (straight) (USA/EEC/JAPAN)	150	Nos.	Rs. _____
7	EUS aspiration Needle 19G & 22G (USA/EEC/JAPAN)	200	Nos.	Rs. _____
8	Suction Buttons (Compatible with Olympus)	50	Nos.	Rs. _____
9	Air / Water Container Endoscope (Compatible with Olympus)	02	Nos.	Rs. _____
10	CRE Gun (Inflation Device) with Syringe (USA/EEC/JAPAN)	30	No.	Rs. _____
11	Stone Crushing Basket (Large size) Trapezoid	15	Nos.	Rs. _____
12	Disposable Polypectom Snare (Large) Upper	50	Nos.	Rs. _____
13	Disposable Polypectom Snare (Large) Lower	50	Nos.	Rs. _____
14	Air / Water Auxiliary button for Video / Flexible Endoscope	50	Nos.	Rs. _____
15	Crocodile Forceps (Upper) (Compatible with Olympus) (USA/EEC/JAPAN)	05	Nos.	Rs. _____
16	Crocodile Forceps (Lower) (Compatible with Olympus) (USA/EEC/JAPAN)	05	No.	Rs. _____
17	Direct Visualization Probe & Spyglass Access and Delivery Catheter	20	No.	Rs. _____
18	Spyglass Biopsy Forceps (USA/EEC/JAPAN)	20	No.	Rs. _____
19	EHL Probe Spyglass (USA/EEC/JAPAN)	25	Nos.	Rs. _____
20	Duodenal Stents (Self Expanding Metallic) (USA/EEC/JAPAN)	50	Nos.	Rs. _____
21	PEG Tube 24 Fr & 20 Fr (USA/EEC/JAPAN)	70	Nos.	Rs. _____
22	PEG Replacement Tubes (USA/EEC/JAPAN)	30	Nos.	Rs. _____
23	Achalasia Balloon Dilation 30, 35 & 40 (Compatible with Olympus) (USA/EEC/JAPAN)	06	Nos.	Rs. _____
24	Biliary Balloon Dilation 4, 6 & 8mm (USA/EEC/JAPAN)	15	Nos.	Rs. _____
25	Biliary Stent Pusher 7 Fr (USA/EEC/JAPAN)	10	Nos.	Rs. _____
26	CRE Balloon all size (USA/EEC/JAPAN)	50	Nos.	Rs. _____
27	Biopsy Chanel Caps (USA/EEC/JAPAN)	100		Rs. _____
28	Biliary Extraction Balloon 15mm, 18mm (USA/EEC/JAPAN)	150		Rs. _____
29	Injector for Upper GI 21G (Compatible with Olympus) (USA/EEC/JAPAN)	30		Rs. _____

S. #	Description	Qty	A/U	Total Amount
30	Injector for Upper GI 23G (Compatible with Olympus) (USA/EEC/JAPAN)	30		Rs. _____
31	Nasojejuna Tube 10 Fr (USA/EEC/JAPAN)	15		Rs. _____
32	Roth Net for Extraction (USA/EEC/JAPAN)	10		Rs. _____
33	Tripod Forceps (Upper / Lower) (Compatible with Olympus) (USA/EEC/JAPAN)	06		Rs. _____
34	Achalasia Inflation Pump (Compatible with Olympus) (USA/EEC/JAPAN)	02		Rs. _____

“ANORECTAL MOTILITY ITEMS”

S. #	Description	Qty	A/U	Total Amount
1	Minisart Single use filter unit	150	Nos.	Rs. _____
2	Disposable Catheter Unisensor pHTip (1pH,8E)	20	Nos.	Rs. _____
3	Transducer DTXPlus Argon Medical Devices	40	Nos.	Rs. _____
4	Flow restrictor 0.15ml/min T-coupler	100	Pkts.	Rs. _____
5	pH Solution pH4	07	Bott.	Rs. _____
6	pH Solution pH7	07	Bott.	Rs. _____

Signature of Contractor / Supplier: _____

Name of Firm with full Address: _____

E mail Address: _____

Ph. Office: _____ Fax: _____ Res: _____ Mobil: _____

2

STANDARD BIDDING DOCUMENTS (SBDs)

SUPPLY OF

- i. ORTHOPEDIC IMPLANTS
- ii. ORAL MAXILLOFACIAL IMPLANTS

COST OF TENDER DOCUMENTS:	Rs. 1,000/= Rupees One Thousand Only (Non-Refundable)
TENDER PROCEDURE:	Single Stage - Two Envelope / SPP Rule 46(2)
TENDER SELLING DATE :	From the date of publishing to 2 nd January, 2018 upto 10.00 am
TENDER SUBMISSION DATE AND TIME:	On 2 nd January, 2018 from 10:00 am to 11:00 am
TENDER SUBMISSION PLACE :	Office of the A.M.S (Procurement) 1 st Floor Admin Block, Dr. Ruth K.M. Pfau, Civil Hospital - Karachi
TENDER OPENING DATE AND TIME :	On 2 nd January, 2018 at 12:00 Noon
TENDER OPENING PLACE :	Committee Room, 2 nd Floor Admin Block, Dr. Ruth K.M. Pfau, Civil Hospital - Karachi

Note: No tender will be accepted after closing of the Tender box, what so ever reason may be.



DR. RUTH K.M. PFAU, CIVIL HOSPITAL
BABA E URDU ROAD - KARACHI

Ph: 99215740 - 5 Fax: 99215733

BIDDING DATA

Procuring Agency	:	Medical Superintendent, Dr. Ruth K.M. Pfau, Civil Hospital Karachi
Address	:	Baba – e – Urdu Road – Karachi
Name of Item	:	Orthopaedic & Oral Maxillofacial Implants
Bid Validity	:	90 days (As per SPP Rules – 2013/14) amended till date
Amount of Bid Security	:	2.5% of Bid Quoted Price
Date of Submission	:	As per Tender Enquiry
Date of Opening	:	As per Tender Enquiry
Performance Security	:	2.5% of the Contract Value
Language of Bid	:	English
Bidding Procedure	:	Single Stage – Two Envelope Procedure
Eligibility Criteria / Technical Evaluation Criteria	:	As per Annexure – A
Advance Payment	:	No Advance Payment
Inspection Authority	:	AMS (Stores) & Chief Pharmacist
Place of Inspection	:	Medical Stores, Dr. RKMP – CHK
Place of Delivery	:	Medical Stores, Dr. RKMP – CHK

Bidders are required to comply with all the clauses mentioned in the Terms and Conditions of the Bid Documents and any deviation will forbid them from competing in the tender.

TERMS & CONDITIONS

Bid will be valid for 90 days from the date of opening for technical and financial evaluation. The bidders shall quote their prices inclusive of all applicable duties and Taxes / transportation etc. and all other expenses on free delivery basis to Consignee's end at Dr. Ruth K.M. Pfau, Civil Hospital, Karachi. Price should be quoted in Figures & Words both, failing which the offer will be ignored.

ITEM #	NOMENCLATURE / PRODUCT NAME	QUANTITY DEMANDED		PRICE PER UNIT
	DETAILS OF ITEMS & QUANTITY ATTACHED ANNEXURE " C "			

DELIVERY PERIOD

VALIDITY

1. GENERAL CONDITIONS & INSTRUCTIONS:

1.1. Sealed bids are invited from Manufacturers / Importers / Authorized Distributors, for the financial year 2017-2018 on **Single Stage – Two Envelopes Procedure** basis as per Clause 46(2) of SPPRA Rules, 2013/14 (Amended till date) i.e. **TECHNICAL** and **FINANCIAL PROPOSAL** will be submitted in separate sealed envelopes.

1.2. The quoted rates must be valid up to 30th June 2018 or till the finalization of the next tender. Orders will be placed as per financial releases and policy of Health Department, Government of Sindh Karachi.

1.3. The tender shall be submitted with all documents in sealed envelopes. The envelope must contain tender inquiry No. on the top, the name of the Bidder should be affixed on the face of the envelope on the left side. The Bidder should prepare the Tender in form of **Technical** and **Financial** proposals separately. The envelope should be marked **Technical Proposal** and **Financial Proposal** in **BOLD** and legible letters to avoid confusion. Envelopes should be sealed and addressed to Medical Superintendent, Dr. Ruth K.M. Pfau, Civil Hospital Karachi and inserted in Tender box on the scheduled date and time.

1.4. Technical Proposal should have the following documents:

- I. Pay order of Tender Fee amounting to Rs. 1,000/- (Non-Refundable) must be attached with offer (In Original). If bid has been dropped by mail, else the bids will be rejected. For alternate offer a separate Pay order of Tender Fee amounting to Rs. 1,000/- (Non-Refundable) shall be submitted, otherwise both offers will be ignored.
- II. Photocopy of Pay Order / Demand Draft of Bid Security in which amount should not be readable, otherwise the bid ignored.
- III. Copy of the Bid offer without showing the rates.
- IV. Registration certificate with Ministry of Health (if applicable).
- V. FDA / IEC certificate
- VI. NTN / Income Tax Certificate
- VII. Professional Tax Certificate
- VIII. GST Registration Certificate (if applicable).
- IX. Bidder should submit a sealed letter from Bank that they can perform business of more than / equal to **Rs. 10 Million.**

1.5. Financial Proposal should have the following documents:

- I. Original Pay Order / Bank Draft of Bid Security
- II. Original copy of the Bid offer with Quoted price.
- III. Printed Price List of the Manufacturer(s) / Importer(s) indicating Trade Price and Retail Price, which should be duly signed and stamped by the Authorized person of the firm.

- 1.6. Only Manufactures / Importers or their authorized distributors can participate in the Tender. The Distributor should submit authorization letter in Original (as per specimen) addressed to Medical Superintendent Dr. Ruth K.M. Phau, Civil Hospital Karachi with reference to this Tender.
- 1.7. **(A) For Manufacturer:**
All the Bidders (Manufacturer or their Distributor) should fill the Company Profile Proforma which should be filled by the Manufacturer, duly signed and stamped and should be submitted at the specified time of Tender submission along with the relevant certificate and documents otherwise the bid offer will be ignored. The Company Profile Proforma should have the following documents:
- I. Photocopy of Registration Certificate issued by Ministry of Health Islamabad (if applicable)
 - II. Other relevant documents as required in Company Profile Proforma.
- 1.6. **(B) For Importer:**
All the bidders (Importers or their authorized distributors) should fill the Sole Agent Proforma duly signed and stamped and should be submitted at the specified time of tender submission along with the relevant documents as required in the Proforma otherwise the bid offer will be ignored.
- 1.7. Tenders must be completed by typing in the column provided / on separate Letter Head duly signed. Soft copies of tender form, Company profile and Sole Agent Proforma may be obtained from the office of the AMS (Procurement), Dr. RKMP – CHK.
- 1.8. The tender must be free from erasing, cutting and over writing. In case of erasing, cutting and over writing, authorized person should initial it duly stamped, else the offer will not be entertained.
- 1.9. The rates of each item should be written in **figures as well as in words**. Arithmetical errors will be rectified on this basis. If there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and the quantity, the unit price shall prevail and the total price shall be corrected. In case of discrepancy the price in words will be authenticated and final.
- 1.10. Conditional Tenders against the Govt. Rules / policy will not be considered / entertained / accepted.
- 1.11. Tenders shall be accompanied by Bid Security @ **2.5%** of the value of stores quoted by them in form of Pay Order / Demand Draft in favor of Medical Superintendent, Dr. Ruth K.M. Phau, Civil Hospital Karachi, else the offer will be rejected.
- 1.12. All Bidders should provide samples (if applicable) free of cost of the quoted products.
- 1.13. The following words shall be printed and stamped with indelible ink prominently in English **“DR. RKMP CHK” & “NOT FOR SALE”** outside and inside the Packing on all goods.
- 1.14. The tendered rate should be inclusive of all applicable taxes to Federal & Provincial Govt. or local bodies and will be deducted from the bill of the contractors / suppliers.
- 1.15. All the (applicable) Government Taxes (Income Tax / 0.30% Stamp Duty of the value of the contract amount will be deducted at source in office of the Accountant General Sindh from the bills of the Contractors / Suppliers.
- 1.16. If the Contractors / Suppliers require Tax exemption facility regarding non-deduction of Advance Income Tax. The exemption certificate issued by the concerned authority must be attached duly signed / stamped of the firm concerned and on C&F basis a copy of Bill of Entry (In Original) & Tax paid Challan copy should be attached with the bill along with an undertaking on letter Head.
- 1.17. One **“SAMPLE TENDER PROFORMA”** is supplied with the list of items to be purchased. The items have to be quoted on the Proforma, duly filled stamped & signed by the authorized bidder. Only those items shall be typed on the Proforma / separate Letter Head (as per serial of Proforma) for which the rates are to be quoted. Any alteration / correction must be initialed and each page is to be signed and stamped at the bottom.
- 1.18. Registration number (if applicable), make or origin of the country of the **Orthopaedic & Oral Maxillofacial Implants** must be mentioned for each item, for which quotation is given, otherwise it will not be considered.
- 1.19. The quoted rates once offered by the firms will not be changed during the contract period.

- 1.20. The supplies should be in commercial pack and delivered at the designated place of Dr. Ruth K.M. Phau, Civil Hospital Karachi by the authorized representative of the firm at the risk and cost of the supplier. Any breakage or shortage of stock will be recovered from the supplier.
- 1.21. **All documents should be submitted duly paginated / flagged and the detailed of the documents should also be mentioned in front of the Index.**

2 SPECIAL CONDITIONS:

- 2.1 Stores are required as early as possible. The bidder may, however, give their short guaranteed delivery period by which the supply will be completed positively.
- 2.2 The bidders shall quote their firm and final price both in figure and in words on free delivery basis to Dr. Ruth K.M. Phau, Civil Hospital Karachi.
- 2.3 Distributor once nominated by the manufacturer(s) / importer(s) will be for the whole contract period and manufacturer(s) / importer(s) cannot change its distributor during the year in any case. In exceptional cases the tendering authority may approve changes.
- 2.4 No manufacturer / importer shall authorize their distributor / agent / any firm or person to quote the same item, which the manufacturer / importer is quoting itself in any tender. Failing those offers of both manufacturer(s) / importer(s) as well as other bidder shall be ignored.
- 2.5 The manufacturer / importer of sub-standard quality spurious, counterfeit, misbranded or contaminated item(s) etc. may be black listed by the competent authority or any other authority whose decision will be final and in accordance with the offence and hence their Bid Security may not be released & forfeited.
- 2.6 If goods are declared sub-standard the Manufacturer(s) / Importer(s) and their Distributor are equally responsible and are bound to supply additional quantity of whole supply free of cost.
- 2.7 The Technical evaluation carried out by the Technical Committee, Dr. Ruth K.M. Phau, Civil Hospital Karachi will be final, which will be assessed on clinical experience basis of the consultant(s) in the relevant specialty.
- 2.8 Only items approved by the Technical Committee will be considered by the Hospital Procurement Committee.
- 2.9 Only those item(s)'s Financial(s) offer will be announced / considered which were technically qualified by the Technical Committee. If any firm wants to give the separate item wise financial bid they are advised to give separate item wise sealed envelope(s) of every item and should mention the name of the item and tender serial number on the front in BOLD and legible letters to avoid confusion, else the Financial Proposal Envelope will be opened on qualified item basis and it will not be challenged by the Suppliers / Contractors to open the Financial Proposal of the disqualified items.
- 2.10 If a sample of a batch / Lot Number of item(s) is declared sub-standard, not as per specification, those will be destroyed and payment will not be made to the supplier. The supplier will be responsible to provide the fresh stock of standard quality within 45 days against the rejected supplies. Otherwise amount equivalent to the supplied quantity of defective goods will be deducted from their bill and legal action will be initiated against the offending firm accordingly.
- 2.11 Manufacturer / Importer will issue an authorization letter as per attached sample Proforma along with technical proposal.
- 2.12 Manufacturer(s) & Importer(s) will directly supply as per supply order along with Bill of Warranty and Quality Certificate of each batch issued by the authorized Drugs Testing Laboratory of Government (If applicable)

3. PURCHASER'S RIGHT TO VARY QUANTITIES

The Hospital Authority reserves right to increase / decrease or delete the quantities of **Orthopaedic & Oral Maxillofacial Implants** at the time of award of contract and also reserves the right to enhance the quantity of goods / services originally specified in the schedule of requirement without any change in unit price or other terms and conditions of goods at any time during contract period.

4. PURCHASER'S RIGHT TO ACCEPT ANY BID AND REJECT ANY OR ALL BIDS:

The Hospital Authority reserves the right to purchase full or part of the store or ignore / scrap / cancel the tender as per relevant rules of SPPRA-2013/14 (Amended till date).

5. PERFORMANCE SECURITY:

The successful bidders will have to deposit the requisite security in the shape of a Pay Order / Demand Draft at 2.5% value of the order amount. The same will be released after successful completion of stores. After the acceptance of the Tender by the Vendor, a purchase order may be issued during the validity period and if offer is not accepted by the Vendor, the Bid Security shall be forfeited to the Government Accounts.

6. REDRESSAL:

Redressal of Grievances & settlement of dispute will be as per SPPRA Rule-2013/14 (Amended till date).

7. UNDERTAKING on Rs. 100/- Non Judicial Stamp Paper

- 7.1. I / we read / understand the conditions specified in the tender inquiry and undertake:
- 7.2. That I / we will remain bound to supply any item as an additional quantity at the same rate on which said item I / we have supplied during the contract period.
- 7.3. That I / we agree whether our tender accepted for total, partial or enhanced quantity for all or any single item.
- 7.4. I / we also agreed to supply and accept the said item at the rates for the supply of contracted quantity within the stipulated period shown in the contract.
- 7.5. I / we understand and ensure for the supply of quality goods. I / we also agree to supply the 100% additional quantity without any additional charges, if the supplies/part of the supplies declared sub-standard.
- 7.6. I / we undertake that, if any of the information submitted in accordance to this tender inquiry found incorrect, our contract may be cancelled at any stage on our cost and risk.
- 7.7. I / we undertake that, I / we will replace the items three month before its expiry.
- 7.8. I / we undertake that, I / we has / have never been black listed.

Signature of Contractor / Supplier: _____

Name of Firm with full Address: _____

E mail Address: _____

Office Telephone # _____ Fax # _____ Cell # _____

8. TERMS AND CONDITIONS ACCEPTANCE CERTIFICATE

I / we, M/s. _____ is hereby confirmed that we have carefully read all terms and conditions of the tender and also agreed to abide SPPR-2013/14 (Amended till date) for procurement of Laboratory Items during the validity of the tender.

Signature of Vendor: _____

Name of Authorized Person: _____

Designation: _____

Seal and Address: _____

Tel No. _____ Fax No. _____ E-mail address: _____

Witness

1) Name: _____ Signature _____

2) Name: _____ Signature _____

9. Specimen for Authorization letter by Manufacturer/Importer for their Distributor:

I/We, M/s. _____ hereby authorize M/s. _____

Address: _____ as our authorized Distributor for Dr. Ruth K.M. Phau, Civil Hospital Karachi for the financial year of 2017-2018.

We give undertaking that if there is any sub-standard spurious, counterfeit, misbranded or contaminated and short supply of item(s) by our Distributor, we will be responsible for the same. We also undertake that we have read and understood the terms and conditions of the tender enquiry.

Signature of Contractor / Supplier: _____

Name of Firm with full Address: _____

E mail Address: _____

Office Telephone # _____ **Fax #** _____ **Cell #** _____

Annexure "A"

TECHNICAL EVALUATION CRITERIA FOR BIDDERS

ORTHOPAEDIC & ORAL MAXILLOFACIAL IMPLANTS @ DR. RKMP – CHK

CRITERIA	YES	NO
Tender Fee Amounting to Rs. 1,000/-		
Copy of Registration National Tax Number (NTN) (Mandatory) / General Sale Tax (GST)		
Company agreement with principal duly countersigned by Pakistan Embassy / Consulates / duly attested Notary Public		
The required documents according to the Terms & Conditions mentioned in the Bid Form.		
Copy of Undertaking regarding supply of required items within stipulated time.		
Financial Turn-over for the last three years (Minimum 10.00 Million for each year) with bank certificate regarding financial soundness of the firm		
Relevant experience / Previous Performance for the last three years (Documentary Evidence should be attached)		

NOTE:

The offer will not be entertained if the required documents have not been found attached.

Annexure "B"

Contract Form

THIS AGREEMENT made the ____ day of _____ 2018 between [name of Procuring Agency] of [country of Procuring agency] (here in after called "the Procuring agency") of the one part and [name of Supplier] of [city and country of Supplier] (here in after called "the Supplier") of the other part:

WHEREAS the Procuring agency invited bids for certain goods and ancillary services, viz. [brief description of goods and services] and has accepted a bid by the Supplier for the supply of those goods and services in the sum of [contract price in words and figures] (here in after called "the Contract Price").

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents shall be deemed to form and be read and construed as part of this Agreement, viz:
 - (a) The Bid Form and the Price Schedule submitted by the Bidder;
 - (b) The Schedule of Requirements;
 - (c) The Technical Specifications;
 - (d) The General Conditions of Contract;
 - (e) The Special Conditions of Contract; and
 - (f) The Procuring agency's Notification of Award.
3. In consideration of the payments to be made by the Procuring agency to the Supplier as hereinafter mentioned, the Supplier hereby covenants with the Procuring agency to provide the goods and services and to remedy defects therein in conformity in all respects with the provisions of the Contract.
4. The Procuring agency hereby covenants to pay the Supplier in consideration of the provision of the goods and services and the remedying of defects therein, the Contract Price or such other sum as may become payable under the provisions of the contract at the times and in the manner prescribed by the contract.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with their respective laws the day and year first above written.

Signed, sealed, delivered _____ by _____ the (for the Procuring Agency)

Signed, sealed, delivered _____ by _____ the (for the Supplier)

**DR. RUTH K.M. PFAU, CIVIL HOSPITAL KARACHI
HEALTH DEPARTMENT, GOVT. OF SINDH**

IMPORTER / SOLE AGENTS

Note.

- a) Please fill in the correct information carefully. Submission of wrong / vague information may lead to black listing of the firm.
- b) Each page of the Performa must be duly signed & stamped, else the offer will be rejected.
- c) Provide a soft copy (CD) along with duly filled Performa in triplicate.
- d) Company / firm agreement with principle duly signed by embassy is mandatory.

GENERAL INFORMATION

1.	Name of the company			
2.	Year of establishment			
3.	Address of the firm <ul style="list-style-type: none"> • Registered office, • Telephone no. • Fax No. E mail address etc. 			
4.	Location of the Company <ul style="list-style-type: none"> • Industrial • Commercial • Residential 			
5.	Form of the company Annex copy of MOA/ registration <ul style="list-style-type: none"> • Individual • Private limited • Public limited • Partnership • Corporation • Other (specify) 			
6.				
7.	Blacklisting / Complaint / Litigation against the firm (By any govt. or other org. if any)			
8.	Drugs sale license number, if applicable (Annex copy License)			
9.	Type of activity being carried out by the company:- <ul style="list-style-type: none"> • Manufacturing • Assembly / Repacking • Import • Other (specify) 			
10.	Name & Address of the Principal(s) companies			
11.	Capital value of the firm/sole agent; <ul style="list-style-type: none"> • Authorized Capital • Paid up capital 			
12.	Annual sales turnover of the firm in the previous 3 years (In millions)	Year	Market Sale	Govt. Sector
	• 1.			
	• 2.			
	• 3.			
13.	Income Tax No (NTN) <ul style="list-style-type: none"> • Attach copy of certificates, • Attach details of tax paid during past 3 years • Attach copy of last annual income tax return 			

14.	Sales Tax Registration No. Attach copy of certificate, and details of Sales Tax paid during past 3 years	
15.	GMP compliance certificate & GMP audit report of the Principal(s) (Attach report/ certificate) (if applicable)	
16.	Free Sale Certificate of the items in the country of origin	
17.	Registration with MOH, Islamabad where applicable Drugs/Surgical Disposable, attach separate sheet	
18.	List of Technical personnel with qualification (Attach List)	
19.	Total Employees (Including Technical staff)	
	Administration	
	Technical	
	Management	
20.	Market Availability <ul style="list-style-type: none"> • Products routinely manufactured/imported Only occasionally / on request 	

Signature _____
 (With name and Designation)
 Stamp of Company

(Annexure – C)

DR. RUTH K.M. PFAU, CIVIL HOSPITAL KARACHI

BILL OF QUANTITY / REQUIREMENT FOR

“ORTHOPEDIC IMPLANTS”

(i)

S. #	DESCRIPTION	REQUIRED QUANTITY	RATES
1	DCP / LCP Instrument Set 4.5 / 5.0	03 Sets	Rs. _____
2	Pneumatic Tourniquet	01 No.	Rs. _____
3	Battery Operated Multipurpose Power Tools	01 Set	
i	Oscillating Saw Handpiece	1 No.	Rs. _____
ii	Dual Trigger Modular Handpiece	1 No.	Rs. _____
iii	Reamer Attachment	1 No.	Rs. _____
iv	Drilling Attachment (Jacob)	1 No.	Rs. _____
v	Jacob Key	1 No.	Rs. _____
vi	Hudson Connect Attachment	1 No.	Rs. _____
vii	Drill Bit Adopter A/O Synthes Type	1 No.	Rs. _____
viii	Wire-Pin Attachment	4 Nos.	Rs. _____
ix	Li-Ion Battery	1 No.	Rs. _____
x	Battery Insertion Shield	1 No.	Rs. _____
xi	Battery Charger	1 No.	Rs. _____
xii	Sterilization Case	1 No.	Rs. _____
4	D.H. S Plate 3 to 5 Holes (Titanium)	80 Nos.	Rs. _____
5	D.H. S Plate 10 to 12 Holes (Titanium)	25 Nos.	Rs. _____
6	Leg Screw 55mm to 105mm with Compression Screw (Titanium)	50 Nos.	Rs. _____
7	D.C.S Plate 4 to 08 Holes (Titanium)	70 Nos.	Rs. _____
8	D.C.S Plate 10 to 13Holes (Titanium)	30 Nos.	Rs. _____
9	Broad 4.5 D.C.P 6 to 8 Holes (Titanium)	25 Nos.	Rs. _____
10	Broad 4.5 D.C.P 9 to 12 Holes (Titanium)	110 Nos.	Rs. _____
11	Broad 4.5 D.C.P 13 to 16 Holes (Titanium)	70 Nos.	Rs. _____
12	Narrow 4.5 D.C.P 10 to 14 Holes (Titanium)	10 Nos.	Rs. _____
13	Narrow 4.5 D.C.P 16 Holes (Titanium)	20 Nos.	Rs. _____
14	Small 3.5 D.C.P 4 to 7 Holes (Titanium)	20 Nos.	Rs. _____
15	Small 3.5 D.C.P 8 to 12 Holes (Titanium)	40 Nos.	Rs. _____
16	Distal Radius T-Plate (Titanium)	50 Nos.	Rs. _____
17	Recon Plates (Titanium)	50 Nos.	Rs. _____
18	T-Buttress Plates (Titanium)	50 Nos.	Rs. _____
19	1/3 Tubular Plate (Titanium)	75 Nos.	Rs. _____

S. #	DESCRIPTION	REQUIRED QUANTITY	RATES
20	Screws Titanium		
i	7.3mm Self Drilling Cannulated Screw x 60 to 110 (Titanium)	100 Nos.	Rs. _____
ii	Cortex Screw 3.5 12mm to 60mm(Titanium)	1,500 Nos.	Rs. _____
iii	Cortex Screw 4.5 18mm to 70mm (Titanium)	1,500 Nos.	Rs. _____
iv	4.0mm Cancellous Screw, 18mm to 60mm Half Threaded(Titanium)	500 Nos.	Rs. _____
v	4.0mm Cancellous Screw, 10mm to 60mm Full Threaded(Titanium)	500 Nos.	Rs. _____
vi	6.5mm Cancellous Screw, 30mm to 95 33Fully Threaded(Titanium)	500 Nos.	Rs. _____
vii	6.5mm Cancellous Screw, 30mm to 100mm Half Threaded(Titanium)	500 Nos.	Rs. _____
21	Washers		
i	Plain Washer for 7.3mm Cannulated Screws(Titanium)	50 Nos.	Rs. _____
ii	Small Washer 3.5 to 4.0(Titanium)	50 Nos.	Rs. _____
iii	Notched Washer for 7.3mm Cannulated Screws(Titanium)	20 Nos.	Rs. _____
iv	Plain Washer for 4.5mm Cannulated Screws(Titanium)	20 Nos.	Rs. _____
22	Locking Plates Titanium		
i	Locking Plates Broad size 8 to 16 hole (Titanium Material)	50 Nos.	Rs. _____
ii	Locking Recon Plate Twin Hole State 4 to 14 hole(Titanium)	50 Nos.	Rs. _____
iii	Locking Recon Plate Twin Hole Curved 4to 14hole (Titanium)	50 Nos.	Rs. _____
iv	Locking 1/3Tubular Plate Twin Hole 4to 12 hole (Titanium)	50 Nos.	Rs. _____
v	Locking DHS Plates Twin Hole 2 to12 hole(Titanium)	50 Nos.	Rs. _____
vi	Locking Plates Narrow Twin Hole Size 7 to16 hole (Titanium)	100 Nos.	Rs. _____
vii	Locking Plates Small Twin Hole Size 6 to 14 hole (Titanium)	50 Nos.	Rs. _____
viii	Locking Screws 2.76mm to 30 mm(Titanium)	200 Nos.	Rs. _____
ix	Locking Screws 3.5 10mm to 75mm(Titanium)	1,500 Nos.	Rs. _____
x	Locking Screws 5.0 16mm to 90mm (Titanium)	1,500 Nos.	Rs. _____
xi	Locking Screws 7.3 60mm to 115mm for Proximal Plate	20 Nos.	Rs. _____
xii	Locking Screw Cannulated 16mm thread Proximal Plate	20 Nos.	Rs. _____
xiii	Locking Screw Cannulated 32mm thread Proximal Plate	20 Nos.	Rs. _____
23	Anatomical Locking Plates		
i	Proximal Hummers Locking Plat II Twin Hole (Titanium Material)	20 Nos.	Rs. _____
ii	Distal Hummer Lateral, Twin Hole Medial (Titanium Material)	40 Nos.	Rs. _____
iii	Proximal Femoral Twin Hole (Titanium Material)	20 Nos.	Rs. _____
iv	Distal Femoral Twin Hole (Titanium Material)	20 Nos.	Rs. _____
v	Proximal Tibia Twin Hole (Titanium Material)	20 Nos.	Rs. _____
vi	Distal Tibia Twin Hole (Titanium Material)	20 Nos.	Rs. _____
24	Nail & Screws		
i	Femur Interlocking Nails	100 Nos.	Rs. _____
ii	Tibia Interlocking Nails	100 Nos.	Rs. _____
iii	Locking Screwsø4.9mm 26mm to 85 mm (Titanium)	200 Nos.	Rs. _____
iv	5.0mm Locking Screw for Tibia Nail 30mm to 80mm (Titanium)	50 Nos.	Rs. _____
v	End Cap For Tibia Nail 0mm to 15 mm	10 Nos.	Rs. _____
vi	End Cap For Femer Nail	10 Nos.	Rs. _____

S. #	DESCRIPTION	REQUIRED QUANTITY	RATES
25	TOTAL KNEE REPLACEMENT IMPLANT SET (Press Fit Condyle) or equivalent Consisting of Following: (All Components are separately required)	50 Sets	Rs. _____
i	Femoral Component	01 No.	Rs. _____
ii	Tibial Tray	01 No.	Rs. _____
iii	Spacer	01 No.	Rs. _____
iv	Patella Button	01 No.	Rs. _____
v	Bone Cement	01 No.	Rs. _____
26	Total Hip Joints Un Cemented Implant (Corail) or equivalent Consist of Following: (All Components are separately required)	50 Sets	Rs. _____
i	Pressfit Cup	01 No.	Rs. _____
ii	Poly Liner	01 No.	Rs. _____
iii	Screws	02 Nos.	Rs. _____
iv	Corail Stem	01 No.	Rs. _____
v	Head	01 No.	Rs. _____
27	ILLIZROV IMPLANTS Consist of Following:	75 Sets	Rs. _____
i	5/8 Ring 22 to 28 Holes	01 Each	Rs. _____
ii	Conical Schanz Screw 5.0mm	04 Nos.	Rs. _____
iii	Conical Schanz Screw 6.0mm	02 Nos.	Rs. _____
iv	Conical Washer (Couple)	02 Nos.	Rs. _____
v	Half Ring 18 to 26 Holes	08 Nos.	Rs. _____
vi	Hinge Male / Female	02 Each	Rs. _____
vii	K-Wire 1.5	01 No.	Rs. _____
viii	K-Wire-1.8	08 Nos.	Rs. _____
ix	Nut 5mm	06 Nos.	Rs. _____
x	Nut 7mm	14 Nos.	Rs. _____
xi	Olive Wire 1.5mm	01 Nos.	Rs. _____
xii	Olive Wire 1.8mm Large	05 Nos.	Rs. _____
xiii	Plain Nut & Bolt 5mm	06 Nos.	Rs. _____
xiv	Slotted Nut & Bolt 7mm	10 Nos.	Rs. _____
xv	Plain Washer	04 Nos.	Rs. _____
xvi	Silicon Washer for wire	24 Nos.	Rs. _____
xvii	Slotted Washer	01 No.	Rs. _____
xviii	Small Washer for Olive Wire	02 Nos.	Rs. _____
28	Rancho Cubes		Rs. _____
i	1 Hole	02 Nos.	Rs. _____
ii	2 Hole	02 Nos.	Rs. _____
iii	3 Hole	01 No.	Rs. _____
29	Straight Plate 2 to 10 Hole	04 Nos.	Rs. _____
30	Supra Max	02 Nos.	Rs. _____
31	Supra Max with Marking	04 Nos.	Rs. _____
32	Threaded Rod Cannulated 80mm to 180	05 Nos.	Rs. _____
33	Threaded Rod 60mm to 280mm	09 Nos.	Rs. _____

S. #	DESCRIPTION	REQUIRED QUANTITY	RATES
34	Twist Plate 2 Holes to 4 Holes	01 No.	Rs. _____
35	Arch Plate 18 Holes to 32 Holes	01 No.	Rs. _____
36	Rush Nail Size 2.5, 3.2,4.5 & 6.4mm (100,120,140,160,180,200, 220, 240 & 260mm)	100 Nos.	Rs. _____
37	Guide Wire Size 1.2,1.5, & 2.0mm	200 Nos.	Rs. _____
38	Drill Bit (Quick Coupling) 2.5, 3.2, 3.5 & 4.5mm (AO Coupling)	100 Nos.	Rs. _____
39	Humerus Set (External fixator A.O Type 4 Clamps+2 Tabular Rods 12"+4)	40 Nos.	Rs. _____
40	Tibia Set (External fixator A.O Type 4 Clamps + 2 Tabular Rods 14"+4) Shanz screw 4.5mm + 1 key)	50 Nos.	Rs. _____
41	Femur Set (External fixator A.O Type 6 Clamps + 2 Tabular Rods 16"+6) Shanz screw 5mm + 1 key)	50 Nos.	Rs. _____
42	Gilgli Saw (Imported) UK, USA, EU, Japan	200 Nos.	Rs. _____
43	External Fixator 3.5, 2 Rod for Radius Ulna	20 Nos.	Rs. _____
44	Standard T-Plate 3 to 8 holes.	20 Nos.	Rs. _____
45	Bipolar Press fit (Stim + Cup) or Cemented	40 Nos.	Rs. _____
46	Bone Stripe with stenmen pin	200 Nos.	Rs. _____
47	Universal Chuck	04 Nos.	Rs. _____
48	Flexible Reamers Size 6 to 15mm	20 Nos.	Rs. _____
49	Bone Cement 3G AB 40 GM with Gentamycin Liquid	10 Nos.	Rs. _____
50	4.5 Melloular screws 25mm to 70mm (Titanium)	100 Nos.	Rs. _____
51	Synream Reaming Rod 2.5mm Length 1000mm	10 Nos.	Rs. _____
52	DHS/DCS® Threaded Guide Wire 2.5mm dia, L 250/5mm	20 Nos.	Rs. _____
53	Saw Blade 46/25 x 10 0.6/0.4 mm, for Oscilating Saw with AO/ASIF Coupling or Equivalent	20 Nos.	Rs. _____
54	Saw Blade 70/49 x 10 0.6/0.4 mm, for Oscilating Saw with AO/ASIF Coupling or Equivalent	20 Nos.	Rs. _____
55	Saw Blade 70/49 x 20 0.6/0.4 mm, for Oscilating Saw with AO/ASIF Coupling or Equivalent	20 Nos.	Rs. _____
56	Saw Blade 70/49 x 14 0.6/0.4 mm, for Oscilating Saw with AO/ASIF Coupling or Equivalent	20 Nos.	Rs. _____
57	Saw Blade 90/69 x 27 1.0/0.8 mm, for Oscilating Saw with AO/ASIF Coupling or Equivalent	20 Nos.	Rs. _____
58	Saw Blade 116/95 x 19 x 1.19 mm, for Oscillating Saw	20 Nos.	Rs. _____
59	Saw Blade 116/95 x 25 x 1.19 mm, for Oscillating Saw	20 Nos.	Rs. _____
60	Saw Blade 111/90 x 12.5 x 1.19 mm, for Oscillating Saw	20 Nos.	Rs. _____
61	Drill Bit Diamond Tip 3.2mm	10 Nos.	Rs. _____
62	Distal Femoral Global Modular Replacement System	10 Nos.	Rs. _____
63	Proximal Femoral Global Modular Replacement System	10 Nos.	Rs. _____
64	Proximal Tibial Global Modular Replacement System	10 Nos.	Rs. _____
65	3.5 Magnification Hanson Loops Carls Eye	02 Sets	Rs. _____

S. #	DESCRIPTION	REQUIRED QUANTITY	RATES
66	Interferential Screws	50 Nos.	Rs. _____
67	Anterior Cruciate Ligament Reconstruction Sets	02 Sets	Rs. _____
68	Flexible Intramedullary Nails (Ender / Nancy Nails)	50 Each	Rs. _____
69	Humby Skin Grafting knife USA / EEC / Japan	02 Nos.	Rs. _____

Signature of Contractor / Supplier: _____

Name of Firm with full Address: _____

E mail Address: _____

Ph. Office: _____ Fax: _____ Res: _____ Mobil: _____

“ORAL MAXILLOFACIAL IMPLANTS”

(ii)

S. #	DESCRIPTION	REQ. QTY.	RATES
1	Mini Plate System (Titanium Material)		
i	4 Holes Plate Straight	500 Nos.	Rs. _____
ii	4 Holes Plate with Space	500 Nos.	Rs. _____
iii	L Shaped 4 Holes (Spaced)	250 Nos.	Rs. _____
iv	L Shaped 4 Holes (without Spaced)	250 Nos.	Rs. _____
v	L Shaped 6 Holes (Spaced)	250 Nos.	Rs. _____
vi	L Shaped 6 Holes (without Spaced)	250 Nos.	Rs. _____
	Complete Instrument set	01 Set	Rs. _____
2	Mid Plate System (Titanium Material)		
I	L Shaped 4 Holes (Spaced)	250 Nos.	Rs. _____
li	L Shaped 4 Holes (without Spaced Plate)	250 Nos.	Rs. _____
iii	C Shaped 6 Holes Plate	250 Nos.	Rs. _____
Iv	C Shaped 8 Holes Plate	250 Nos.	Rs. _____
V	C Shaped 10 Holes Plate	250 Nos.	Rs. _____
	Complete Instrument set	01 Set	Rs. _____
3	Other Items (Titanium Material)		
I	Orbit / Frontal Mesh (1.5mm)	40 Nos.	Rs. _____
li	Reconstruction Plate	150 Nos.	Rs. _____
iii	Drill Bit for Mini Plate	10 Nos.	Rs. _____
Iv	Plate Cutter	10 Nos.	Rs. _____
V	Recon Plate Screw Driver	250 Nos.	Rs. _____
vi	Crew Driver Bit	10 Nos.	Rs. _____
vii	Drill Bit and Screw Driver Bit for Mid Plate	10 Nos.	Rs. _____
viii	Round & Fissure Burs	200 Nos.	Rs. _____
ix	Plate Bender and Cutter	10 Nos.	Rs. _____
	Complete Instrument set	01 Set	Rs. _____
4	Screws for Mini System (Titanium Material)		
i.	5mm	1,600 Nos.	Rs. _____
ii.	6mm	1,800 Nos.	Rs. _____
iii.	8mm	1,500 Nos.	Rs. _____
iv.	10mm	800 Nos.	Rs. _____
v.	12mm	300 Nos.	Rs. _____
5	Screws for Mid System (Titanium Material)		
i.	4mm	1,500 Nos.	Rs. _____
ii.	5mm	1,500 Nos.	Rs. _____
iii.	6mm	1,500 Nos.	Rs. _____

Note:

- All items should be CE Marked & FDA Approved, else the offer may be rejected

Signature of Contractor / Supplier: _____

Name of Firm with full Address: _____

E mail Address: _____

Ph. Office: _____ **Fax:** _____ **Res:** _____ **Mobil:** _____

3

STANDARD BIDDING DOCUMENTS (SBDs)

SUPPLY OF CORONARY ANGIOGRAPHY AND ANGIOPLASTY ITEMS & VP SHUNT

COST OF TENDER DOCUMENTS:	Rs. 1,000/= Rupees One Thousand Only (Non-Refundable)
TENDER PROCEDURE:	Single Stage - Two Envelope / SPP Rule 46(2)
TENDER SELLING DATE :	From the date of publishing to 2nd January, 2018 upto 10.00 am
TENDER SUBMISSION DATE AND TIME:	On 2nd January, 2018 from 10:00 am to 11:00 am
TENDER SUBMISSION PLACE :	Office of the A.M.S (Procurement) 1st Floor Admin Block, Dr. Ruth K.M. Pfau, Civil Hospital - Karachi
TENDER OPENING DATE AND TIME :	On 2nd January, 2018 at 12:30 pm.
TENDER OPENING PLACE :	Committee Room, 2nd Floor Admin Block, Dr. Ruth K.M. Pfau, Civil Hospital - Karachi

Note: No tender will be accepted after closing of the Tender box, what so ever reason may be.



**DR. RUTH K.M. PFAU, CIVIL HOSPITAL
BABA E URDU ROAD - KARACHI**

Ph: 99215740 - 5 Fax: 99215733

BIDDING DATA

Procuring Agency	:	Medical Superintendent, Dr. Ruth K.M. Pfau, Civil Hospital Karachi
Address	:	Baba – e – Urdu Road – Karachi
Name of Item	:	Coronary Angiography and Angioplasty Items & VP Shunt
Bid Validity	:	90 days (As per SPP Rules – 2013/14) amended till date
Amount of Bid Security	:	2.5% of Bid Quoted Price
Date of Submission	:	As per Tender Enquiry
Date of Opening	:	As per Tender Enquiry
Performance Security	:	2.5% of the Contract Value
Language of Bid	:	English
Bidding Procedure	:	Single Stage – Two Envelope Procedure
Eligibility Criteria / Technical Evaluation Criteria	:	As per Annexure – A
Advance Payment	:	No Advance Payment
Inspection Authority	:	AMS (Stores) & Chief Pharmacist
Place of Inspection	:	Medical Stores, Dr. RKMP – CHK
Place of Delivery	:	Medical Stores, Dr. RKMP – CHK

Bidders are required to comply with all the clauses mentioned in the Terms and Conditions of the Bid Documents and any deviation will forbid them from competing in the tender.

TERMS & CONDITIONS

Bid will be valid for 90 days from the date of opening for technical and financial evaluation. The bidders shall quote their prices inclusive of all applicable duties and Taxes / transportation etc. and all other expenses on free delivery basis to Consignee's end at Dr. Ruth K.M. Pfau, Civil Hospital, Karachi. Price should be quoted in Figures & Words both, failing which the offer will be ignored.

ITEM #	NOMENCLATURE / PRODUCT NAME	QUANTITY DEMANDED		PRICE PER UNIT
	DETAILS OF ITEMS & QUANTITY ATTACHED ANNEXURE " C "			

DELIVERY PERIOD

VALIDITY

1. GENERAL CONDITIONS & INSTRUCTIONS:

1.1. Sealed bids are invited from Manufacturers / Importers / Authorized Distributors, for the financial year 2017-2018 on **Single Stage – Two Envelopes Procedure** basis as per Clause 46(2) of SPPRA Rules, 2013/14 (Amended till date) i.e. **TECHNICAL** and **FINANCIAL PROPOSAL** will be submitted in separate sealed envelopes.

1.2. The quoted rates must be valid up to 30th June 2018 or till the finalization of the next tender. Orders will be placed as per financial releases and policy of Health Department, Government of Sindh Karachi.

1.3. The tender shall be submitted with all documents in sealed envelopes. The envelope must contain tender inquiry No. on the top, the name of the Bidder should be affixed on the face of the envelope on the left side. The Bidder should prepare the Tender in form of **Technical** and **Financial** proposals separately. The envelope should be marked **Technical Proposal** and **Financial Proposal** in **BOLD** and legible letters to avoid confusion. Envelopes should be sealed and addressed to Medical Superintendent, Dr. Ruth K.M. Pfau, Civil Hospital Karachi and inserted in Tender box on the scheduled date and time.

1.4. Technical Proposal should have the following documents:

- I. Pay order of Tender Fee amounting to Rs. 1,000/- (Non-Refundable) must be attached with offer (In Original). If bid has been dropped by mail, else the bids will be rejected. For alternate offer a separate Pay order of Tender Fee amounting to Rs. 1,000/- (Non-Refundable) shall be submitted, otherwise both offers will be ignored.
- II. Photocopy of Pay Order / Demand Draft of Bid Security in which amount should not be readable, otherwise the bid ignored.
- III. Copy of the Bid offer without showing the rates.
- IV. Registration certificate with Ministry of Health (if applicable).
- V. FDA / IEC certificate
- VI. NTN / Income Tax Certificate
- VII. Professional Tax Certificate
- VIII. GST Registration Certificate (if applicable).
- IX. Bidder should submit a sealed letter from Bank that they can perform business of more than / equal to **Rs. 10 Million.**

1.5. Financial Proposal should have the following documents:

- I. Original Pay Order / Bank Draft of Bid Security
- II. Original copy of the Bid offer with Quoted price.
- III. Printed Price List of the Manufacturer(s) / Importer(s) indicating Trade Price and Retail Price, which should be duly signed and stamped by the Authorized person of the firm.

- 1.6. Only Manufactures / Importers or their authorized distributors can participate in the Tender. The Distributor should submit authorization letter in Original (as per specimen) addressed to Medical Superintendent Dr. Ruth K.M. Phau, Civil Hospital Karachi with reference to this Tender.
- 1.7. (A) **For Manufacturer:**
All the Bidders (Manufacturer or their Distributor) should fill the Company Profile Proforma which should be filled by the Manufacturer, duly signed and stamped and should be submitted at the specified time of Tender submission along with the relevant certificate and documents otherwise the bid offer will be ignored. The Company Profile Proforma should have the following documents:
- I. Photocopy of Registration Certificate issued by Ministry of Health Islamabad (if applicable)
 - II. Other relevant documents as required in Company Profile Proforma.
- 1.6. (B) **For Importer:**
All the bidders (Importers or their authorized distributors) should fill the Sole Agent Proforma duly signed and stamped and should be submitted at the specified time of tender submission along with the relevant documents as required in the Proforma otherwise the bid offer will be ignored.
- 1.7. Tenders must be completed by typing in the column provided / on separate Letter Head duly signed. Soft copies of tender form, Company profile and Sole Agent Proforma may be obtained from the office of the AMS (Procurement), Dr. RKMP – CHK.
- 1.8. The tender must be free from erasing, cutting and over writing. In case of erasing, cutting and over writing, authorized person should initial it duly stamped, else the offer will not be entertained.
- 1.9. The rates of each item should be written in **figures as well as in words**. Arithmetical errors will be rectified on this basis. If there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and the quantity, the unit price shall prevail and the total price shall be corrected. In case of discrepancy the price in words will be authenticated and final.
- 1.10. Conditional Tenders against the Govt. Rules / policy will not be considered / entertained / accepted.
- 1.11. Tenders shall be accompanied by Bid Security @ **2.5%** of the value of stores quoted by them in form of Pay Order / Demand Draft in favor of Medical Superintendent, Dr. Ruth K.M. Phau, Civil Hospital Karachi, else the offer will be rejected.
- 1.12. All Bidders should provide samples (if applicable) free of cost of the quoted products.
- 1.13. The following words shall be printed and stamped with indelible ink prominently in English **“DR. RKMP CHK” & “NOT FOR SALE”** outside and inside the Packing on all goods.
- 1.14. The tendered rate should be inclusive of all applicable taxes to Federal & Provincial Govt. or local bodies and will be deducted from the bill of the contractors / suppliers.
- 1.15. All the (applicable) Government Taxes (Income Tax / 0.30% Stamp Duty of the value of the contract amount will be deducted at source in office of the Accountant General Sindh from the bills of the Contractors / Suppliers.
- 1.16. If the Contractors / Suppliers require Tax exemption facility regarding non-deduction of Advance Income Tax. The exemption certificate issued by the concerned authority must be attached duly signed / stamped of the firm concerned and on C&F basis a copy of Bill of Entry (In Original) & Tax paid Challan copy should be attached with the bill along with an undertaking on letter Head.
- 1.17. One **“SAMPLE TENDER PROFORMA”** is supplied with the list of items to be purchased. The items have to be quoted on the Proforma, duly filled stamped & signed by the authorized bidder. Only those items shall be typed on the Proforma / separate Letter Head (as per serial of Proforma) for which the rates are to be quoted. Any alteration / correction must be initialed and each page is to be signed and stamped at the bottom.
- 1.18. Registration number (if applicable), make or origin of the country of the **Coronary Angiography and Angioplasty Items & VP Shunt** must be mentioned for each item, for which quotation is given, otherwise it will not be considered.
- 1.19. The quoted rates once offered by the firms will not be changed during the contract period.

- 1.20. The supplies should be in commercial pack and delivered at the designated place of Dr. Ruth K.M. Phau, Civil Hospital Karachi by the authorized representative of the firm at the risk and cost of the supplier. Any breakage or shortage of stock will be recovered from the supplier.
- 1.21. All documents should be submitted duly paginated / flagged and the detailed of the documents should also be mentioned in front of the Index.

2 SPECIAL CONDITIONS:

- 2.1 Stores are required as early as possible. The bidder may, however, give their short guaranteed delivery period by which the supply will be completed positively.
- 2.2 The bidders shall quote their firm and final price both in figure and in words on free delivery basis to Dr. Ruth K.M. Phau, Civil Hospital Karachi.
- 2.3 Distributor once nominated by the manufacturer(s) / importer(s) will be for the whole contract period and manufacturer(s) / importer(s) cannot change its distributor during the year in any case. In exceptional cases the tendering authority may approve changes.
- 2.4 No manufacturer / importer shall authorize their distributor / agent / any firm or person to quote the same item, which the manufacturer / importer is quoting itself in any tender. Failing those offers of both manufacturer(s) / importer(s) as well as other bidder shall be ignored.
- 2.5 The manufacturer / importer of sub-standard quality spurious, counterfeit, misbranded or contaminated item(s) etc. may be black listed by the competent authority or any other authority whose decision will be final and in accordance with the offence and hence their Bid Security may not be released & forfeited.
- 2.6 If goods are declared sub-standard the Manufacturer(s) / Importer(s) and their Distributor are equally responsible and are bound to supply additional quantity of whole supply free of cost.
- 2.7 The Technical evaluation carried out by the Technical Committee, Dr. Ruth K.M. Phau, Civil Hospital Karachi will be final, which will be assessed on clinical experience basis of the consultant(s) in the relevant specialty.
- 2.8 Only items approved by the Technical Committee will be considered by the Hospital Procurement Committee.
- 2.9 Only those item(s)'s Financial(s) offer will be announced / considered which were technically qualified by the Technical Committee. If any firm wants to give the separate item wise financial bid they are advised to give separate item wise sealed envelope(s) of every item and should mention the name of the item and tender serial number on the front in BOLD and legible letters to avoid confusion, else the Financial Proposal Envelope will be opened on qualified item basis and it will not be challenged by the Suppliers / Contractors to open the Financial Proposal of the disqualified items.
- 2.10 If a sample of a batch / Lot Number of item(s) is declared sub-standard, not as per specification, those will be destroyed and payment will not be made to the supplier. The supplier will be responsible to provide the fresh stock of standard quality within 45 days against the rejected supplies. Otherwise amount equivalent to the supplied quantity of defective goods will be deducted from their bill and legal action will be initiated against the offending firm accordingly.
- 2.11 Manufacturer / Importer will issue an authorization letter as per attached sample Proforma along with technical proposal.
- 2.12 Manufacturer(s) & Importer(s) will directly supply as per supply order along with Bill of Warranty and Quality Certificate of each batch issued by the authorized Drugs Testing Laboratory of Government (If applicable)

3. PURCHASER'S RIGHT TO VARY QUANTITIES

The Hospital Authority reserves right to increase / decrease or delete the quantities of **Coronary Angiography and Angioplasty Items & VP Shunt** at the time of award of contract and also reserves the right to enhance the quantity of goods / services originally specified in the schedule of requirement without any change in unit price or other terms and conditions of goods at any time during contract period.

4. PURCHASER'S RIGHT TO ACCEPT ANY BID AND REJECT ANY OR ALL BIDS:

The Hospital Authority reserves the right to purchase full or part of the store or ignore / scrap / cancel the tender as per relevant rules of SPPRA-2013/14 (Amended till date).

5. PERFORMANCE SECURITY:

The successful bidders will have to deposit the requisite security in the shape of a Pay Order / Demand Draft at 2.5% value of the order amount. The same will be released after successful completion of stores. After the acceptance of the Tender by the Vendor, a purchase order may be issued during the validity period and if offer is not accepted by the Vendor, the Bid Security shall be forfeited to the Government Accounts.

6. REDRESSAL:

Redressal of Grievances & settlement of dispute will be as per SPPRA Rule-2013/14 (Amended till date).

7. UNDERTAKING on Rs. 100/- Non Judicial Stamp Paper

7.1. I / we read / understand the conditions specified in the tender inquiry and undertake:

7.2. That I / we will remain bound to supply any item as an additional quantity at the same rate on which said item I / we have supplied during the contract period.

7.3. That I / we agree whether our tender accepted for total, partial or enhanced quantity for all or any single item.

7.4. I / we also agreed to supply and accept the said item at the rates for the supply of contracted quantity within the stipulated period shown in the contract.

7.5. I / we understand and ensure for the supply of quality goods. I / we also agree to supply the 100% additional quantity without any additional charges, if the supplies/part of the supplies declared sub-standard.

7.6. I / we undertake that, if any of the information submitted in accordance to this tender inquiry found incorrect, our contract may be cancelled at any stage on our cost and risk.

7.7. I / we undertake that, I / we will replace the items three month before its expiry.

7.8. I / we undertake that, I / we has / have never been black listed.

Signature of Contractor / Supplier: _____

Name of Firm with full Address: _____

E mail Address: _____

Office Telephone # _____ Fax # _____ Cell # _____

8. TERMS AND CONDITIONS ACCEPTANCE CERTIFICATE

I / we, M/s. _____ is hereby confirmed that we have carefully read all terms and conditions of the tender and also agreed to abide SPPR-2013/14 (Amended till date) for procurement of Laboratory Items during the validity of the tender.

Signature of Vendor: _____

Name of Authorized Person: _____

Designation: _____

Seal and Address: _____

Tel No. _____ Fax No. _____ E-mail address: _____

Witness

1) Name: _____ Signature _____

2) Name: _____ Signature _____

9. Specimen for Authorization letter by Manufacturer/Importer for their Distributor:

I/We, M/s. _____ hereby authorize M/s. _____

Address: _____ as our authorized Distributor for Dr. Ruth K.M. Phau, Civil Hospital Karachi for the financial year of 2017-2018.

We give undertaking that if there is any sub-standard spurious, counterfeit, misbranded or contaminated and short supply of item(s) by our Distributor, we will be responsible for the same. We also undertake that we have read and understood the terms and conditions of the tender enquiry.

Signature of Contractor / Supplier: _____

Name of Firm with full Address: _____

E mail Address: _____

Office Telephone # _____ **Fax #** _____ **Cell #** _____

Annexure "A"

TECHNICAL EVALUATION CRITERIA FOR BIDDERS

CORONARY ANGIOGRAPHY AND ANGIOPLASTY ITEMS & VP SHUNT @ DR. RKMP – CHK

CRITERIA	YES	NO
Tender Fee Amounting to Rs. 1,000/-		
Copy of Registration National Tax Number (NTN) (Mandatory) / General Sale Tax (GST)		
Company agreement with principal duly countersigned by Pakistan Embassy / Consulates / duly attested Notary Public		
The required documents according to the Terms & Conditions mentioned in the Bid Form.		
Copy of Undertaking regarding supply of required items within stipulated time.		
Financial Turn-over for the last three years (Minimum 10.00 Million for each year) with bank certificate regarding financial soundness of the firm		
Relevant experience / Previous Performance for the last three years (Documentary Evidence should be attached)		

NOTE:

The offer will not be entertained if the required documents have not been found attached.

Annexure "B"

Contract Form

THIS AGREEMENT made the ____ day of _____ 2018 between [name of Procuring Agency] of [country of Procuring agency] (here in after called "the Procuring agency") of the one part and [name of Supplier] of [city and country of Supplier] (here in after called "the Supplier") of the other part:

WHEREAS the Procuring agency invited bids for certain goods and ancillary services, viz. [brief description of goods and services] and has accepted a bid by the Supplier for the supply of those goods and services in the sum of [contract price in words and figures] (here in after called "the Contract Price").

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents shall be deemed to form and be read and construed as part of this Agreement, viz:
 - (a) The Bid Form and the Price Schedule submitted by the Bidder;
 - (b) The Schedule of Requirements;
 - (c) The Technical Specifications;
 - (d) The General Conditions of Contract;
 - (e) The Special Conditions of Contract; and
 - (f) The Procuring agency's Notification of Award.
3. In consideration of the payments to be made by the Procuring agency to the Supplier as hereinafter mentioned, the Supplier hereby covenants with the Procuring agency to provide the goods and services and to remedy defects therein in conformity in all respects with the provisions of the Contract.
4. The Procuring agency hereby covenants to pay the Supplier in consideration of the provision of the goods and services and the remedying of defects therein, the Contract Price or such other sum as may become payable under the provisions of the contract at the times and in the manner prescribed by the contract.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with their respective laws the day and year first above written.

Signed, sealed, delivered _____ by _____ the (for the Procuring Agency)

Signed, sealed, delivered _____ by _____ the (for the Supplier)

**DR. RUTH K.M. PFAU, CIVIL HOSPITAL KARACHI
HEALTH DEPARTMENT, GOVT. OF SINDH**

IMPORTER / SOLE AGENTS

Note.

- a) Please fill in the correct information carefully. Submission of wrong / vague information may lead to black listing of the firm.
- b) Each page of the Performa must be duly signed & stamped, else the offer will be rejected.
- c) Provide a soft copy (CD) along with duly filled Performa in triplicate.
- d) Company / firm agreement with principle duly signed by embassy is mandatory.

GENERAL INFORMATION

1.	Name of the company			
2.	Year of establishment			
3.	Address of the firm <ul style="list-style-type: none"> • Registered office, • Telephone no. • Fax No. E mail address etc. 			
4.	Location of the Company <ul style="list-style-type: none"> • Industrial • Commercial • Residential 			
5.	Form of the company Annex copy of MOA/ registration <ul style="list-style-type: none"> • Individual • Private limited • Public limited • Partnership • Corporation • Other (specify) 			
6.				
7.	Blacklisting / Complaint / Litigation against the firm (By any govt. or other org. if any)			
8.	Drugs sale license number, if applicable (Annex copy License)			
9.	Type of activity being carried out by the company:- <ul style="list-style-type: none"> • Manufacturing • Assembly / Repacking • Import • Other (specify) 			
10.	Name & Address of the Principal(s) companies			
11.	Capital value of the firm/sole agent; <ul style="list-style-type: none"> • Authorized Capital • Paid up capital 			
12.	Annual sales turnover of the firm in the previous 3 years (In millions)	Year	Market Sale	Govt. Sector
	• 1.			
	• 2.			
	• 3.			
13.	Income Tax No (NTN) <ul style="list-style-type: none"> • Attach copy of certificates, • Attach details of tax paid during past 3 years • Attach copy of last annual income tax return 			
14.	Sales Tax Registration No.			

	Attach copy of certificate, and details of Sales Tax paid during past 3 years	
15.	GMP compliance certificate & GMP audit report of the Principal(s) (Attach report/ certificate) (if applicable)	
16.	Free Sale Certificate of the items in the country of origin	
17.	Registration with MOH, Islamabad where applicable Drugs/Surgical Disposable, attach separate sheet	
18.	List of Technical personnel with qualification (Attach List)	
19.	Total Employees (Including Technical staff)	
	Administration	
	Technical	
	Management	
20.	Market Availability <ul style="list-style-type: none"> • Products routinely manufactured/imported Only occasionally / on request 	

Signature _____

(With name and Designation)

Stamp of Company

(Annexure – C)

DR. RUTH K.M. PFAU, CIVIL HOSPITAL KARACHI

BILL OF QUANTITY / REQUIREMENT FOR

“CORONARY ANGIOGRAPHY AND ANGIOPLASTY ITEMS”

S#	NAME OF ITEMS	Qty. A/U	Total Amount
1	3-Port Manifold (USA/EEC/JAPAN)	2500	Rs.
2	Arterial Puncture Needle (USA/EEC/JAPAN)	2000	
3	Arterial Puncture Needle Radial (USA/EEC/JAPAN)	500	
4	Arterial Sheath 6 FR x 11cm (USA/EEC/JAPAN)	2000	
5	Arterial Sheath 7 FR x 11cm (USA/EEC/JAPAN)	500	
6	Berman Angio Catheter 6 & 7 FR (USA/EEC/JAPAN)	2500	
7	Diagnostic Guide Wire Trans Femoral (USA/EEC/JAPAN)	2000	
8	Diagnostic Wire Braided Catheter JL 4 6 FR (USA/EEC/JAPAN)	2000	
9	Diagnostic Wire Braided Catheter JR 4 6 FR (USA/EEC/JAPAN)	500	
10	NIH Diagnostic Catheter 6 & 7 FR (USA/EEC/JAPAN)	2500	

“ANGIOPLASTY PACKAGE”

S#	NAME OF ITEMS	Qty. A/U	Total Amount
1	3 Port Manifold with Pressure Lines and Antibleed (USA/EEC/JAPAN)	1000	
2	3D Guiding Catheter JR (USA/EEC/JAPAN)	200	
3	Bare Metal Stents Chromium Cobalt (USA/EEC/JAPAN)	400	
4	Drug Eluting Stents 2.5, 2.75, 3.0 x 26, 30, 34, 38 (USA/EEC/JAPAN)	600	
5	EBU Guiding Catheter 6Fr 3.0 (USA/EEC/JAPAN)	200	
6	EBU Guiding Catheter 6Fr 3.5 (USA/EEC/JAPAN)	600	
7	EBU Guiding Catheter 7Fr 3.5 (USA/EEC/JAPAN)	5	
8	PTCA Balloon Catheter 1.0, 1.25, 1.5, 1.75, 2.0 x 6, 8, 10, 12, 15 (USA/EEC/JAPAN)	800	
9	XB Guiding Catheter JR 3.5 & 3.0 (USA/EEC/JAPAN)	5	
10	CTO Guide Wire (USA/EEC/JAPAN)	50	
11	Dual Chamber Pacemaker (USA/EEC/JAPAN)	10	
12	Aspiration Catheter (USA/EEC/JAPAN)	30	
13	Inflation Device Antibleed with Y Adopter (USA/EEC/JAPAN)	1000	
14	Intra Aortic Balloon Pump Balloons (USA/EEC/JAPAN)	5	
15	Permanent Lead Pacemaker Single Chamber (USA/EEC/JAPAN)	10	
16	PTCA Guide Wire (USA/EEC/JAPAN)	900	
17	PTCA NC Balloon Catheter 2.75, 3.0, 3.25, 3.5 x 8,12, 15 (USA/EEC/JAPAN)	1000	
18	Temporary Pacing Leads (USA/EEC/JAPAN)	100	
19	TR Band with Syringe (USA/EEC/JAPAN)	500	
20	Peripheral Stents (Self Expanding Stent) 5, 6 x 40/60/80	5	
21	Renal Stents (Balloon Expendable) 5x15/20, 6x15/20	5	
22	Injector Lines 30	30	

“VP SHUNTS”

S. #	Description	Qty	A/U	Total Amount
1	Ventriculo-Peritoneal Shunts (VP Shunts) for Adult	10	Nos.	Rs. _____
2	Ventriculo-Peritoneal Shunts (VP Shunts) for Paeds	10	Nos.	Rs. _____

Signature of Contractor / Supplier: _____

Name of Firm with full Address: _____

E mail Address: _____

Ph. Office: _____ **Fax:** _____ **Res:** _____ **Mobil:** _____



OFFICE OF THE MEDICAL SUPERINTENDENT
DR. RUTH K.M. PFAU, CIVIL HOSPITAL, KARACHI
No. MS/CHK/2017-18/Rewised Dated: 14th December, 2017

REVISED PROCUREMENT PLAN FOR THE FINANCIAL YEAR 2017-18

Sr. #	Description of procurement	Funds allocated	Source of fund	Proposed procurement method	Tentative / Timing of procurement				Remarks
					1 st Qtr	2 nd Qtr	3 rd Qtr	4 th Qtr	
1	Instruments	44.00 (M)	Non-ADP						
i	Endoscopy, Esophageal & Anorectal Motility Acquisition Items	14.00 (M)	Non-ADP	Single Stage Two Envelope			✓		Rule 46 (2)
ii	Orthopedic & Oral Maxillofacial Implants	20.00 (M)	Non-ADP	Single Stage Two Envelope			✓		Rule 46 (2)
iii	Coronary Angiography and Angioplasty Items	10.00 (M)	Non-ADP	Single Stage Two Envelope			✓		Rule 46 (2)

MEDICAL SUPERINTENDENT
DR. RUTH K.M. PFAU, CIVIL HOSPITAL KARACHI