

Issued to Mr. _____

Vide D.R. No. _____ dated _____.

T E N D E R F O R W O R K S

I/We hereby tender for the execution, for the Government of Sindh/ Chancellor of Sindh Agriculture University, Tando Jam (hereinbefore and hereinafter referred to as "University of the work specified in the underwritten memorandum within the time specified in such memorandum at _____ % above/below Part-I, and at _____ %Above/Below Part-II, the estimated rates entered in schedule "B" memorandum showing items of work to be carried out) and in accordance in all respects with the Specifications, designs, drawings and instructions in written referred to in Rule 1 hereof and in clause 13 of the annexed conditions of contract and agree that when materials for the work are provided by the University such materials and rates to be paid for them shall be as provided in schedule, A, hereto.

M E M O R A N D U M

1. General Description: Supplying of Offices Furniture , SAU, Sub Campus at Umerkot

- | | |
|--|---------|
| (a) Estimate cost. | Rs: |
| (b) Earnest money. | Rs: 2% |
| (c) Security deposit i/c earnest money. | Rs: 10% |
| (d) Percentage if any to be deducted | Rs: |
| From bills (Rupees _____) percent. | |
| (e) Time allowed for the completion of work from date of written order to commence <u>one month(s)</u> . | |

Should this tender be accepted I/We hereby agree to abide by and fulfill all the terms and provisions of the conditions of contract annexed hereto so far as applicable, and in default there of to forfeit and pay to University the sums of money mentioned in the said conditions.

Receipt No. _____ dated _____ from the _____ Bank at _____ in respect of the sum of Rs. _____ is herewith forwarded presenting the earnest Money / (a) the full value of which is to be absolutely forfeited to University should I/We not deposit the full amount of security deposit specified in the above memorandum, in accordance with clause 1 (A) of the said conditions, otherwise the said sum of Rs. _____ shall be retained by University on account of such security deposit as aforesaid / or (b) the full value of which shall be retained by University on account of the security deposit in clause (B) of the condition.

Dated the _____ day of _____ 2017

CONTRACTOR

The above tender is hereby accepted by me on behalf of the Governor of Sindh/Chancellor, Sindh Agriculture University Tando Jam.

Dated: _____.

**FOCAL PERSON
SUB-CAMPUS UMERKOT
(PROJECT DIRECTOR)
SAU TANDOJAM
TANDO JAM**

"Schedule-B"

PART-II: OFFICES FURNITURE

S. #	Description of Item	Quantity	Unit	Rate	Amount
	<u>A- DIRECTOR OFFICE</u>				
1	<u>EXECUTIVE CHAIR HIGH BACK</u> Supplying Executive high back & arms chair of chairister/imported, back upholstered with best quality foam & leather/fabric having revolving & reclining pump hydraulic lift mechanism pedestal with five wheel base including polishing, etc completed as per approved dimensions, design and sample, or as directed by Engineer Incharge.	1 Nos.	Each		
2	<u>EXECUTIVE TABLE</u> Supplying Executive table, size 7'-0"x 3'-6"x 2'-6" with three drawers rack and a side side rack for computer adjustment/provision, made of Teak/Oak veneered board frame and top with 8 mm glass including polishing, etc completed as per approved dimensions, design and sample, or as directed by Engineer Incharge.	1 Nos.	Each		
3	<u>CREDENZA WITH BOOK CABINET</u> Supplying Credenza size 6'-0"x 20" x 2'-6" and Book shelf with glass doors, size 6'-0" x 15"x 3'-6" made of Teak/Oak ply wood veneer board with Tally wood edging including polishing, etc completed as per approved dimensions, design and sample or as directed by Engineer Incharge.	1 Nos.	Each		
4	<u>EXECUTIVE VISITOR CHAIRS</u> Supplying Executive medium back & arms chair made of upholstered with best quality foam & leather / fabric including polishing, etc completed as per approved dimensions, design and sample or as directed by Engineer Incharge.	6 Nos.	Each		
5	<u>SOFA SMART THREE SEATER</u> Supplying good quality Sofa set (Two single seater and one three seater sofa), made of tally/partal wood framing with Master Molty Foam/Equivalent seats & back Upholstered with Best quality Leather/ Fabric including polishing, etc completed as per approved dimensions, design and sample or as directed by Engineer Incharge.	1 Nos.	Each		
6	<u>CENTER TABLE</u> Central Table of size 4'x 2'x18" with two side tables of size 2'x2'x18"made of tally wood/Teak/Oak veneered board with 8 mm thick glass on top including polishing, etc completed as per approved dimensions, design and sample or as directed by Engineer Incharge.	1 Nos.	Each		

S. #	Description of Item	Quantity	Unit	Rate	Amount
	<u>B- DEPUTY DIRECTOR & PROFESSOR OFFICE</u>				
7	<u>EXECUTIVE CHAIR MEDIUM BACK</u> Supplying Executive medium back & arms chair of chairister/imported, back upholstered with best quality foam & leather/fabric having revolving & reclining pump hydraulic lift mechanism pedestal with five wheels base including polishing, etc completed as per approved dimensions, design and sample, or as directed by Engineer Incharge.	2 Nos.	Each		
8	<u>EXECUTIVE TABLE</u> Supplying Executive table, size 6'-0"x 3'-6"x 2'-6" with three drawers rack and a side rack for computer adjustment/provision, made of Teak/Oak veneered board frame and top with 8 mm glass including polishing, etc completed as per approved dimensions, design and sample, or as directed by Engineer Incharge.	2 Nos.	Each		
9	<u>VIP VISITOR CHAIRS</u> Supplying Visitor's Chair with arms made of solid Tally wood with cushioned seat & back upholstered with best quality leather / fabric including polishing, etc completed as per approved dimensions, design and sample, or as directed by Engineer Incharge.	12 Nos.	Each		
10	<u>BOOK/FILE CABINET</u> Supplying Credenza, size 4'-0"x 20"x 2'-6" and Book shelf with glass doors, size 4'-0" x 15" x 3'-6" made of Teak/Oak veneer board with Tally wood edging including polishing, etc completed as per approved dimensions, design and sample, or as directed by Engineer Incharge.	2 Nos.	Each		
	<u>C- ASSTT. PROF. /ASSOC. PROFESSOR</u>				
11	<u>LOW BACK REVOLVING CHAIR</u> Supplying Low back Chair with arms cushioned seat and back with steel base pedestal with hydraulic lift and five wheel base, seat with best quality foam with fabric/ upholstered including polishing, etc completed as per approved dimensions, design and sample, or as directed by Engineer Incharge.	3 Nos.	Each		
12	<u>OFFICE TABLE</u> Supplying Office Table size 6'-0" x 3'-0" x 2'-6" with three drawers and side rack, made of laminated board with Tally wood edging having formica and glass on top, including polishing, etc completed as per approved dimensions, design and sample, or as directed by Engineer Incharge.	3 Nos.	Each		

S. #	Description of Item	Quantity	Unit	Rate	Amount
13	<u>VIP VISITOR CHAIRS</u> Supplying Visitor's Chair with arms made of solid Tally wood with cushioned seat & back upholstered with best quality leather / fabric including polishing, etc completed as per approved dimensions, design and sample, or as directed by Engineer Incharge.	12 Nos.	Each		
14	<u>BOOK/FILE CABINET</u> Supplying Credenza, size 4'-0"x 20"x 2'-6" and Book shelf with glass doors, size 4'-0" x 15"x 3'-6" made of Teak/Oak veneer board with Tally wood edging including polishing, etc completed as per approved dimensions, design and sample, or as directed by Engineer Incharge.	3 Nos.	Each		
	<u>D- LECTURER/AC. OFFICER/SECERETARY</u>				
15	<u>LOW BACK REVOLVING CHAIR</u> Supplying Low back Chair with arms cushioned seat and back with steel base pedestal with hydraulic lift seat with best quality foam with fabric/ upholstered including polishing, etc completed as per approved dimensions, design and sample, or as directed by Engineer Incharge.	8 Nos.	Each		
16	<u>OFFICE TABLE</u> Supplying Office Table size 5'-0" x 3'-0" x 2'-6" with three drawers side, made of laminated Sheet and Tally wood edging with formica and glass on top, including polishing, etc completed as per approved dimensions, design and sample, or as directed by Engineer Incharge.	8 Nos.	Each		
17	<u>VISITOR CHAIR</u> Supplying Visitor's Chair with arms made of solid Tally wood with cushioned seat upholstered & Wooden back with best quality leather/fabric including polishing, etc completed as per approved dimensions, design and sample, or as directed by Engineer Incharge.	32 Nos.	Each		
18	<u>STEEL ALMIRAH</u> Supplying Steel Almirah with glass doors size 72" x 34" x 15" four shelves, one drawer of 20 gauge, locking arrangement including spray painting / polishing, etc completed as per approved dimensions, design and sample, or as directed by Engineer Incharge.	8 Nos.	Each		
19	<u>STEEL FILING CABINET</u> Supplying Steel filing cabinet cum Almirah size 36"x 24" x 53" with two portions having four drawers in one portion and door in other porion of 20 gauge with locking arrangement including spray painting /polishing, etc completed as per approved design and sample, or as directed by Engineer Incharge.	2 Nos.	Each		

S. #	Description of Item	Quantity	Unit	Rate	Amount
	<u>E- ASSTT./JR. CLERCK/COMP. OPERATOR</u>				
20	<u>STAFF CHAIR</u> Supplying Staff Chair with arms made of Tally wood with Nylon neted seeat and back including polishing, etc completed as per approved design and sample, or as directed by Engineer Incharge.	5 Nos.	Each		
21	<u>COMPUTER CHAIR</u> Supplying Computer Chair with arms cushioned seat and back with hydraulic pedestal with five wheel base, seat with best quality foam with fabric/ upholstery as per approved sample or directed by Engineer Incharge.	1 Nos.	Each		
22	<u>VISITOR CHAIR</u> Supplying Staff Chair with arms made of Tally wood with Nylon neted seeat and back including polishing, etc completed as per approved design and sample or as directed by Engineer Incharge.	18 Nos.	Each		
23	<u>OFFICE TABLE</u> Supplying Wooden Office Table size 4'-0" x 2'-6" x 2'-6" with three drawers, laminated Formica board with Tally wooden edging including polishing, etc completed as per approved dimensions, design and sample or as directed by Engineer Incharge.	5 Nos.	Each		
24	<u>COMPUTER TABLE</u> Supplying Computer table of size 4'-0" x 2'-0" x 2'-6" with one drawers, key board tray and CPU box provision made of laminated board & Tally wooden edging including polishing, etc completed as per approved dimensions, design and sample or as directed by Engineer Incharge.	1 Nos.	Each		
25	<u>STEEL ALMIRAH</u> Supplying Steel Almirah with glass doors size 72" x 34" x 15" four shelves, one drawer of 20 gauge, locking arrangement including spray painting / polishing, etc completed as per approved design and sample, or as directed by Engineer Incharge.	6 Nos.	Each		
26	<u>STEEL FILING CABINET</u> Supplying Steel filing cabinet cum Almirah size 36"x 24" x 53" with two portions having four drawers in one portion and door in other porion of 20 gauge with locking arrangement including spray painting /polishing, etc completed as per approved design and sample, or as directed by Engineer Incharge.	3 Nos.	Each		
27	<u>NOTICE BOARD</u> Supplying & fixing Notice board size 4'-0"x 2'-6" made of soft board and blazer with aluminium angle edging etc completed as per approved dimensions, design and sample or as directed by Engineer Incharge.	2 Nos.	Each		

S. #	Description of Item	Quantity	Unit	Rate	Amount
	<u>F- COMMITTEE/CONFERENCE ROOM</u>				
28	<u>PRESIDENTIAL CHAIR</u> Supplying Executive high back chair with arms made ofn Tally wood seat & back upholstered with best quality foam & leather/fabric including polishing, etc completed as per approved dimensions, design and sample, or as directed by Engineer Incharge.	1 Nos.	Each		
29	<u>CONFERENC ROOM CHAIRS</u> Supplying Executive medium back chair with arms made ofn Tally wood seat & back upholstered with best quality foam & leather/fabric including polishing, etc completed as per approved dimensions, design and sample, or as directed by Engineer Incharge.	14 Nos.	Each		
30	<u>CONFERENCE ROOM TABLES</u> Supplying Conference Room Table 12'-0" x 4'-0" x 30" (2 Pieces) made of Tally wood frame and top 3/4" thick laminated board with formica on top with Tally wood 1/2" x 1-1/2" protective wooden bidding on edging, including polishing, etc completed as per approved dimensions, design and sample, or as directed by Engineer Incharge.	1 Nos.	Each		
	<u>G- BOYS/GIRLS COMMON ROOM & WAITING</u>				
31	<u>RECEIPTION COUNTER</u> Supplying and making Circular desk/counter used as receptions having key board tray and space for C.PU including drawers, 8mm glass on top, locking arrangement and relevent fixtures, made of MDF Laminated board both sides with wooden edging including polishing etc complete in all respects as per approved dimensions, design, sample and requirement or as directed by Engineer Incharge.	1 Nos.	Each		
32	<u>EASY CHAIR</u> Supplying Staff Chair with arms made of Tally wood with Nylon neted seeat and back including polishing, etc completed as per approved dimensions, design and sample, or as directed by Engineer Incharge.	16 Nos.	P. Rft		
33	<u>CENTER TABLE</u> Central Table of size 4'x 2'x18" made of tally wood/Teak/Oak veneered board frame and top with glass on top including polishing, etc completed as per approved dimensions, design and sample or as directed by Engineer Incharge.	4 Nos.	Each		

S. #	Description of Item	Quantity	Unit	Rate	Amount
34	<u>WAITING AREA SINGLE SEATED SOFA</u> Supplying good quality single seater Sofa (Without arms), made of Tally/Partal wood framing with Master Molty Foam/Equivalent seats & back Upholstered with Best quality Leather/ Fabric including polishing, etc completed as per approved dimensions, design and sample or as directed by Engineer Incharge.	14 Nos.	Each		
35	<u>WOODEN ALMIRAH</u> Supplying Almirah size 4'-0" x 16" x 6'-0" made of MDF laminated board with two portions having three shelves in each portion, one drawer, locking arrangement with relevent fixtures, Tally wood frame/edging including polishing, etc completed as per approved dimensions, design and sample or as directed by Engineer Incharge.	2 Nos.	Each		
	Total Rs.				