



No:10-PMU/BOR/2017/3087

**BOARD OF REVENUE OF SINDH
REFORMS WING & SPECIAL CELL**

Karachi, Dated 12-12-2017

To,

The Director (Advertisement)
Information Department,
Govt. of Sindh
Karachi.

Subject: CONSOLIDATED TENDERING PROCESS FOR "LAND ADMINISTRATION & REVENUE MANAGEMENT INFORMATION SYSTEM (LARMIS)" FOR FINANCIAL YEAR 2017-18

Enclosed please find herewith a copy of "Consolidated Notice Inviting Tender" for "LAND ADMINISTRATION & REVENUE MANAGEMENT INFORMATION SYSTEM (LARMIS)" of BOR Sindh with the request for publication of the same in leading national newspapers (preferably Dawn, Jang & Kawish).

**Assistant Director P/CM
LARMIS, PMU
Board of Revenue, Sindh**

A copy is forwarded for information to:-

1. The Member R&S, Board of Revenue, Sindh
2. The Secretary Information Department, Govt. of Sindh, Karachi.
- ✓ 3. The Manager (CB), Sindh Public Procurement Regulatory Authority, Government of Sindh, alongwith NIT, bidding documents, notification of Procurement & Complaint Redressal Committees and extract of Annual Procurement Plan, PO for Rs.2000, for hoisting on the website of the Authority.
4. The Secretary-Cum-Director, LARMIS, Board of Revenue, Sindh
5. The Section Officer to the Senior Member, Board of Revenue Sindh, Karachi.
6. The Focal Person Website: www.sindharmis.gos.pk, with a request to hoist tender notice alongwith bidding documents on the website of PMU

**Assistant Director P/CM
LARMIS, PMU
Board of Revenue, Sindh**

Office address: - ST-4, Revenue House, Adjacent Dr. Ziauddin Hospital Clifton Karachi.
Ph: 021-99251367-8, Fax: 021-99251373, www.sindharmis.gos.pk



PROJECT MANAGEMENT UNIT REFORMS WING & SPECIAL CELL
BOARD OF REVENUE GOVERNMENT OF SINDH

NOTICE INVITING TENDER

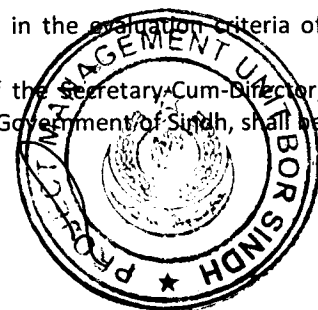
Project Management Unit, Reforms Wing & Special Cell, Board of Revenue, Government of Sindh, invites tender under prescribed bidding procedure for the following items with bidding procedure, RFP document reference, and document fee given against each, under SPPR 2010 (amended till date) from all interested companies for the following tender under "Land Administration & Revenue Management Information System (LARMIS) & GIS Scheme:

S.No.	Tender Title	Bidding Procedure	RFP document Reference	Document Fee
1	"SUPPLY & INSTALLATION OF INTERNET ALONGWITH ALLIED SERVICES FOR VARIOUS PMU OFFICES"	Single stage Two Envelope	Annex-A(i)	Rs.2000/-
2	SUPPLY & INSTALLATION OF INTERNET SERVICES FOR GIS OFFICE AT PMU, UNDER GIS SCHEME	Single stage Two Envelope	Annex-A(ii)	Rs.2000/-
3	"REPAIR & SERVICE OF AIR CONDITIONERS INSTALLED UNDER LARMIS AT PSCs and PMU BOR"	Single Stage Two Envelope	Annex-A(iii)	Rs.2000/-
4	SUPPLY AND INSTALLATION OF 01 DIESEL GENSET ALONGWITH CHANGEVER FOR PMU (KHI) & 01 DIESEL GENSET AT PSC SUKKUR	Single Stage One Envelope	Annex-A(iv)	Rs.2000/-
5	"SUPPORT & MAINTENANCE OF DIESEL GENSET OF VARIOUS OFFICES OF LARMIS"	Single Stage Two Envelope	Annex-A(v)	Rs.2000/-
6	SUPPLY OF FUEL FOR ALL GENSETS OF LARMIS ACROSS THE PROVINCE	Single Stage One Envelope	Annex-A(vi)	Rs.2000/-

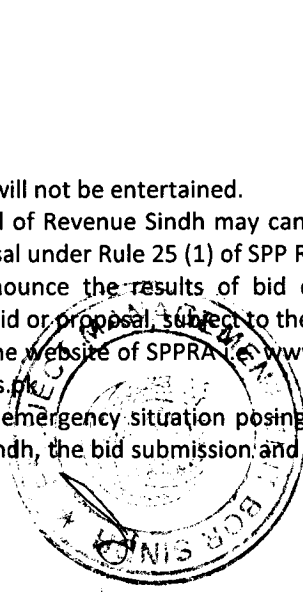
NOTE: RFP document alongwith detailed specifications for each of the above tender items are available in the Tender Documents, which can be purchased from the Project Management Unit, Reforms Wing & Special Cell, Board of Revenue, Government of Sindh, adjacent Dr. Ziauddin Hospital, Clifton, Karachi.

Instructions:

- Interested eligible bidders may obtain further information on the bidding process and collect the bidding documents for each of the tender item separately from the office of Secretary-Cum-Director, Project Management Unit, Reforms Wing & Special Cell, Board of Revenue, Government of Sindh, adjacent Dr. Ziauddin Hospital, Clifton, Karachi, Tel: +92-21-99251367-68 / Fax: +92-21-35305586 from **Wednesday 13th December 2017** during office Hours, i.e. from 9:00 am to 5:00 pm on payment of document fee of Rs. 2,000/- (non-refundable) for each tender item separately in the form of Pay order/Demand Draft in favour of Secretary-Cum-Director, PMU, Board of Revenue, Sindh till **12:30 PM on Thursday 28th December 2017**. Further information / clarifications may also be obtained from the same office.
- The bidding document can also be downloaded from the website of SPPRA, i.e. www.pprasindh.gov.pk or the website of PMU, BOR, i.e. www.sindhlarms.gos.pk, in which case document fee may be submitted alongwith the bid. Only the bids submitted with the document fee will be considered as eligible for participation in the bidding process.
- Tender Bids in sealed envelope as per information are required. Proponents applying for bids should submit their bids in accordance with prescribed procedure under SPP Rules 2010 given against each tender item along with 2% bid security of the quoted amount of the total bid in the form of Pay Order / Demand Draft which should be dropped / submitted at the office of the Secretary-Cum-Director, Project Management Unit, Reforms Wing & Special Cell, Board of Revenue, Government of Sindh, adjacent Dr. Ziauddin Hospital, Clifton, Karachi, Tel: +92-21-99251367-68 / Fax: +92-21-35305586, on or before **Thursday 28th December 2017 at 03:00 PM**. Further information / clarification may also be obtained in the same office.
- The proposals submitted against the subject RFP will be opened by the Procurement Committee **on same day, i.e. Thursday 28th December 2017 at 03:30 pm** in the Committee room of Project Management Unit, Reforms Wing & Special Cell, Board of Revenue, Government of Sindh, adjacent Dr. Ziauddin Hospital, Clifton, Karachi, Tel: +92-21-99251367-68 / Fax: +92-21-35305586 in presence of all the bidders, or their representatives, who may choose to be present.
- All bids received will be opened and evaluated in the manner prescribed in the evaluation criteria of bidding document in accordance with SPP Rules 2010.
- Only bids offered on the prescribed tender form issued by the office of the Secretary-Cum-Director, Project Management Unit, Reforms Wing & Special Cell, Board of Revenue, Government of Sindh, shall be accepted. However, additional sheets may be attached, if necessitated.



7. Conditional tender / application will not be entertained.
8. Project Management Unit, Board of Revenue Sindh may cancel the bidding process at any time prior to the acceptance of a bid or proposal under Rule 25 (1) of SPP Rules 2010.”
9. The procuring agency shall announce the results of bid evaluation in the form of a report, giving justification for acceptance of a bid or proposal, subject to the relevant provision of SPPRA RULES 2010.
10. This notice can also be seen in the website of SPPRA i.e. www.pprasindh.gov.pk as well as in the website of PMU, i.e. www.sindharmis.gos.pk
11. Please note that in case of any emergency situation posing a natural calamity or declaration of public holiday by the Government of Sindh, the bid submission and opening timelines would be extended to the next working date.



-sd/-
Secretary-Cum-Director
Board of Revenue Government of Sindh



PROJECT MANAGEMENT UNIT REFORMS WING & SPECIAL CELL
BOARD OF REVENUE, GOVERNMENT OF SINDH

NOTICE INVITING TENDER

Project Management Unit, Reforms Wing & Special Cell, Board of Revenue, Government of Sindh, Invites tender under prescribed bidding procedure for the following items with bidding procedure, RFP Document Reference, and Document Fee given against each, under SPPRA Rules 2010 (amended till date) from all interested companies for the following tender under *Land Administration & Revenue Management Information System (LARMIS) & GIS Scheme:

S. No.	Tender Title	Bidding Procedure	RFP Document Reference	Document Fee
1	Supply & Installation of Internet along with Allied Services for Various PMU Offices	Single Stage - Two Envelope	Annex-A(i)	Rs.2000/-
2	Supply & Installation of Internet Services for GIS Offices at PMU, Under GIS Scheme	Single Stage - Two Envelope	Annex-A(ii)	Rs.2000/-
3	Repair & Service of Air Conditioners Installed Under LARMIS at PSCs and PMU BoR	Single Stage - Two Envelope	Annex-A(iii)	Rs.2000/-
4	Supply and Installation of 01 Diesel Genset along with Changeover for PMU (Khi) & 01 Diesel Genset at PSC Sukkur	Single Stage - One Envelope	Annex-A(iv)	Rs.2000/-
5	Support & Maintenance of Diesel Genset at Various Office of LARMIS	Single Stage - Two Envelope	Annex-A(v)	Rs.2000/-
6	Supply of Fuel for all Gensets of LARMIS Across the Province	Single Stage - One Envelope	Annex-A(vi)	Rs.2000/-

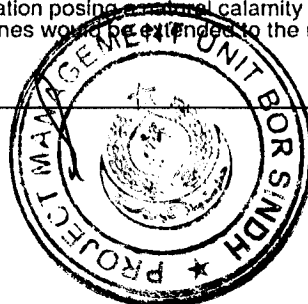
Note: RFP Document along with detailed specifications for each of the above tender items are available in the Tender Documents, which can be purchased from the Project Management Unit, Reforms Wing & Special Cell, Board of Revenue, Government of Sindh, adjacent Dr. Ziauddin Hospital, Clifton, Karachi.

Instructions:

- Interested eligible bidders may obtain further information on the bidding process and collect the Bidding Documents for each of the tender item separately from the Office of Secretary-cum-Director, Project Management Unit, Reforms Wing & Special Cell, Board of Revenue, Government of Sindh, adjacent Dr. Ziauddin Hospital, Clifton, Karachi, Tel: +92-21-99251367-68 / Fax: +92-21-35305586 from **Wednesday 13th December 2017** during office hours, i.e. from 9:00am to 5:00pm on payment of document fee of Rs. 2000/- (non-refundable) for each tender item separately in form of Pay Order/Demand Draft in favour of Secretary-cum-Director, PMU, Board of Revenue, Sindh by 12:30pm on **Thursday 28th December 2017**. Further information / clarifications may also be obtained from the same office.
- The Bidding Document can also be downloaded from the website of SPPRA, i.e. www.pprasindh.gov.pk or the website of PMU, BOR, i.e. www.sindharmis.gos.pk, in which case document fee may be submitted along with the bid. Only the bids submitted with the document fee will be considered as eligible for participation in the bidding process.
- Tender Bids in sealed envelope as per information are required. Proponents applying for bids should submit their bids in accordance with prescribed procedure under SPP Rules 2010 given against each tender item along with 2% bid security of the quoted amount of the total bid in the form of a Pay Order / Demand Draft which should be dropped / submitted at the Office of the Secretary-cum-Director, Project Management Unit, Reforms Wing & Special Cell, Board of Revenue, Government of Sindh, adjacent Dr. Ziauddin Hospital, Clifton Karachi, Tel: +92-21-99251367-68 / Fax: +92-21-35305586, on or before **Thursday 28th December 2017 by 03:00pm**. Further information / clarification may also be obtained from the same office.
- The proposals submitted against the subject RFP will be opened by the Procurement Committee on the same day, i.e. **Thursday 28th December 2017 at 03:30pm** in the Committee Room of Project Management Unit, Reforms Wing & Special Cell, Board of Revenue, Government of Sindh, adjacent Dr. Ziauddin Hospital, Clifton Karachi, Tel: +92-21-99251367-68 / Fax: +92-21-35305586 in the presence of all the bidders, or their representatives who may choose to be present.
- All bids received will be opened and evaluated in the manner prescribed in the evaluation criteria of the Bidding Document in accordance with SPP Rules 2010.
- Only bids offered on the prescribed tender form issued by the Office of the Secretary-cum-Director, Project Management Unit, Reforms Wing & Special Cell, Board of Revenue, Government of Sindh, shall be accepted. However, additional sheets may be attached, if necessitated.
- Conditional tender / application will not be entertained.
- Project Management Unit, Board of Revenue Sindh may cancel the bidding process at any time prior to the acceptance of a bid or proposal under Rule 25(1) of SPP Rules 2010.
- The Procuring Agency shall announce the results of bid evaluation in the form of a report, giving justification for acceptance of a bid or proposal, subject to the relevant provision of SPPRA RULES 2010.
- This notice can also be seen on the website of SPPRA i.e. www.pprasindh.gov.pk as well as on the website of PMU, i.e. www.sindharmis.gos.pk
- Please note that, in case of any emergency situation posing a natural calamity or declaration of public holiday by the Government of Sindh, the bid submission and opening timelines would be extended to the next working date.

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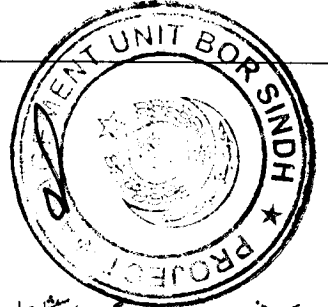
Secretary-cum-Director
Board of Revenue, Government of Sindh





پروجیکٹ مینجمنٹ یونٹ ریفاہرزنگ اینڈ اسپیشل سیل بورڈ آف ریویو، حکومت سندھ

نوٹس طلبی ٹینڈر



پروجیکٹ مینجمنٹ یونٹ، ریفاہرزنگ اینڈ اسپیشل سیل، بورڈ آف ریویو، حکومت سندھ کو درج ذیل آئمز کے لیے مقررہ بڈنگ طریقہ کار مع ہر ایک کے سامنے درج بڈنگ طریقہ کار، آرایف پی دستاویزات رلیفز اور دستاویزات کی فیس کے تحت " لینڈ اینڈ سٹریٹنر ور یونیورسٹی انفارمیشن سسٹم (ایل اے آرا ایم آئی ایس) اور جی آئی ایس اسکیم" کے تحت درج ذیل ٹینڈر کے لیے تمام دلچسپی رکھنے والی کمپنیوں سے ایس پی پی آر اے 2010 (۲ حال ترمیم شدہ) کے تحت ٹینڈر مطلوب ہیں۔

نمبر شمار	ٹینڈر کا عنوان	بڈنگ کا طریقہ کار	آرا ایم پی پی دستاویزات کا طریقہ کار	دستاویزات کی فیس
1	مختلف پی ایم یو دفاتر کے لیے انٹرنیٹ بشمول منسلک سروسز کی فراہمی و تنصیب	ایک مرحلہ دو لفافہ	ضمیمہ - اے (i)	2000/- روپے
2	جی آئی ایس اسکیم کے تحت پی ایم یو میں جی آئی ایس دفتر کے لیے انٹرنیٹ سروسز کی فراہمی و تنصیب	ایک مرحلہ دو لفافہ	ضمیمہ - اے (ii)	2000/- روپے
3	پی ایس سیز اور پی ایم یو بی او آر میں LARMIS کے تحت نصب شدہ ایئر کنڈیشنرز کی مرمت و سروس	ایک مرحلہ دو لفافہ	ضمیمہ - اے (iii)	2000/- روپے
4	پی ایم یو (کراچی) کیلئے ایک ڈیزل جنرین سیٹ بشمول چیلنج اور اور پی ایس سی سکھر میں ایک ڈیزل جنرین سیٹ کی فراہمی و تنصیب	ایک مرحلہ دو لفافہ	ضمیمہ - اے (iv)	2000/- روپے
5	LARMIS کے مختلف دفاتر کے ڈیزل جنرین سیٹ کی سپورٹ اور مینٹیننس	ایک مرحلہ دو لفافہ	ضمیمہ - اے (v)	2000/- روپے
6	صوبے بھر میں LARMIS کے تمام چین سینٹ کیلئے اینڈ یونٹ کی فراہمی	ایک مرحلہ دو لفافہ	ضمیمہ - اے (vi)	2000/- روپے

نوٹ: آرایف پی دستاویزات بشمول مفصل تصدیقات برائے ہر ایک مذکورہ بالا ٹینڈر آئمز ٹینڈر دستاویزات میں دستیاب ہیں جسے پروجیکٹ مینجمنٹ یونٹ، ریفاہرزنگ اینڈ اسپیشل سیل، بورڈ آف ریویو، حکومت سندھ، متصل ڈاکٹر ضیاء الدین اسپتال، کائنات، کراچی سے خریدنا جاسکتا ہے۔

ہدایات:

- 1۔ دلچسپی رکھنے والے اہل پیشکش دہندگان پیشکش کے عمل کے بارے میں مزید معلومات اور ہر ایک ٹینڈر آئمز کے سلسلے میں الگ الگ بڈنگ دستاویزات دفتر سیکریٹری، کم۔ ڈائریکٹر، پروجیکٹ مینجمنٹ یونٹ، ریفاہرزنگ اینڈ اسپیشل سیل، بورڈ آف ریویو، حکومت سندھ، متصل ڈاکٹر ضیاء الدین اسپتال، کائنات، کراچی، ٹیلی فون نمبر: 68-992511367-21-92+، فیکس 35305586-21-92+ سے بروز بدھ 13 دسمبر 2017 سے دفتر کے وقت 9.00 بجے تا شام 5.00 بجے دستاویزات نہیں۔ 2,000 روپے کی ادائیگی (ناقابل واپسی) برائے پی ایم یو ٹینڈر رولنگ الگ بشکل پر آرڈر ڈیٹا اینڈ ڈرائنگ نام سیکریٹری، کم۔ ڈائریکٹر، پی ایم یو، بورڈ آف ریویو، حکومت سندھ، متصل ڈاکٹر ضیاء الدین اسپتال، کراچی، ٹیلی فون نمبر: 68-992511367-21-92+، فیکس 35305586-21-92+ سے بروز جمعرات 28 دسمبر 2017 بوقت دن کے 12.30 بجے تک حاصل کی جاسکتی ہیں۔ مزید معلومات اور وضاحت بھی اسی دفتر سے حاصل کی جاسکتی ہے۔
- 2۔ بڈنگ دستاویزات ایس پی پی آر اے کی ویب سائٹ یعنی www.pprasindh.gov.pk یا پی ایم یو بی او آر، سندھ کی ویب سائٹ یعنی www.sindharmis.gos.pk سے ڈاؤن لوڈ بھی کی جاسکتی ہیں۔ ایسی صورت میں دستاویزات کی فیس پیشکش کے ساتھ جمع کرانی جاسکتی ہے۔ صرف دستاویزات نہیں کے ساتھ یا ادائیگی کے ثبوت کے ساتھ جمع کرانی جانے والی پیشکشیں بڈنگ کے عمل میں شرکت کے لیے اہل تصور کی جائیں گی۔
- 3۔ ٹینڈر کی پیشکشیں بطلہ یا غیر معلومات کے مطابق مرممہ لگانے میں جمع کرانی جائیں۔ پیشکشیں دینے والے پیشکش دہندگان اپنی پیشکشیں ہر ایک ٹینڈر آئمز کے متعلق پروجیکٹ مینجمنٹ یونٹ، ریفاہرزنگ اینڈ اسپیشل سیل، بورڈ آف ریویو، حکومت سندھ، متصل ڈاکٹر ضیاء الدین اسپتال، کراچی، ٹیلی فون نمبر: 68-992511367-21-92+ سے بروز جمعرات 28 دسمبر 2017 بوقت صبح 3.00 بجے تک پاس سے جمع کرایا جاسکتا ہے۔ مزید معلومات اور وضاحت بھی اسی دفتر سے حاصل کی جاسکتی ہے۔
- 4۔ عنوان بالا آرایف پی کے تحت جمع کرانی جانے والی تمام بڈرز پر ڈیکورمنٹ کیٹیگی اسی دن پچھتر روز جمعرات 28 دسمبر 2017 بوقت صبح 3.30 بجے پروجیکٹ مینجمنٹ یونٹ کے کانفرنس روم، ریفاہرزنگ اینڈ اسپیشل سیل، بورڈ آف ریویو، حکومت سندھ، متصل ڈاکٹر ضیاء الدین اسپتال، کائنات، کراچی، ٹیلی فون نمبر: 68-992511367-21-92+، فیکس 35305586-21-92+ میں شرکت کے خواہاں پیشکش دہندگان یا ان کے نمائندوں کی موجودگی میں کھولی جائیں گی۔
- 5۔ تمام موصولہ پیشکشوں کو ایس پی پی آر اے 2010 کے مطابق بڈنگ دستاویزات کی جانچ پڑتال کے معیار کے تحت مقررہ طریقے کے مطابق جانچا اور کھولا جائے گا۔
- 6۔ پیشکشیں صرف دفتر سیکریٹری، کم۔ ڈائریکٹر، پروجیکٹ مینجمنٹ یونٹ، ریفاہرزنگ اینڈ اسپیشل سیل، بورڈ آف ریویو، حکومت سندھ کی جانب سے جاری کردہ مقررہ ٹینڈر نام پر قبول کی جائیں گی تاہم انسانی فیصلہ منسلک کی جاسکتی ہیں، اگر ان کی ضرورت ہو۔
- 7۔ مشروہ ٹینڈر اور درخواستوں پر توجہ نہیں دی جائے گی۔
- 8۔ پروجیکٹ مینجمنٹ یونٹ، بورڈ آف ریویو، حکومت سندھ ایس پی پی آر اے 2010 کے تحت کسی پیشکش یا تجویز کی منظوری سے قبل کسی بھی وقت بڈنگ کا عمل منسوخ کر سکتا ہے۔
- 9۔ پروجیکٹ مینجمنٹ یونٹ، بورڈ آف ریویو، حکومت سندھ کی جانب سے درخواست کی صورت میں کر کے جس میں ایس پی پی آر اے 2010 کی متعلقہ شرطوں سے مشروط کسی پیشکش یا تجویز کی منظوری کے سلسلے میں وضاحت درج کی جائے گی۔
- 10۔ یہ نوٹس ایس پی پی آر اے کی ویب سائٹ یعنی www.pprasindh.gov.pk نیز پی ایم یو کی ویب سائٹ یعنی www.sindharmis.gos.pk پر بھی دیکھا جاسکتا ہے۔
- 11۔ برائے مہربانی نوٹ کر لیں کہ کسی قدرتی آفت یا حکومت سندھ کی جانب سے عام تعطیل کی صورت میں کوئی بجائی یا محال روز نہیں ہونے کے باعث پیشکشیں جمع کرانے اور کھولے جانے کے اوقات میں آئندہ کام والے دن تک توسیع کر دی جائے گی۔

سیکرٹری، کم۔ ڈائریکٹر بورڈ آف ریویو، حکومت سندھ

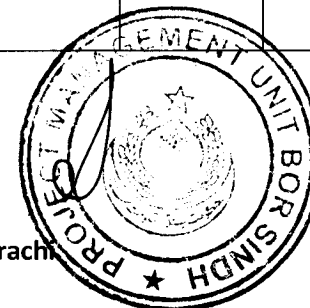
REFORMS WING & SPECIAL CELL, BOARD OF REVENUE SINDH

EXTRACT OF PROCUREMENT PLAN

UNDER THE COMPUTERIZED LAND RECORDS FACILITY OF BOR SINDH (LARMIS) & GIS SCHEME

FOR THE FINANCIAL YEAR 2017-2018

S. No.	Description of Procurement	Quantity (Where applicable)	Estimated Unit Cost (Where applicable) (Millions)	Funds allocated (Million)	Source of Funds (ADPs Non ADPs)	Proposed Procurement Method	Timing of Procurements				Remarks
							1 st Qtr	2 nd Qtr	3 rd Qtr	4 th Qtr	
1	"REPAIR & MAINTENANCE OF CONFERENCE ROOM OF PMU"	-	-	3 million	Sne /Non-Adp	Single Stage Single Envelope		✓			Rule 46(1)
2	"SUPPLY & INSTALLATION OF INTERNET ALONGWITH ALLIED SERVICES FOR VARIOUS PMU OFFICES"	-	-	3 million	Sne /Non-Adp	Single Stage Two Envelope		✓			Rule 46(2)
3	SUPPLY & INSTALLATION OF INTERNET SERVICES FOR GIS OFFICE AT PMU, UNDER GIS SCHEME	-	-	1 million	ADP scheme "GIS"	Single Stage Two Envelope		✓			Rule 46(2)
4	"REPAIR & SERVICE OF AIR CONDITIONERS INSTALLED UNDER LARMIS AT PSCs and PMU BOR"	-	-	4 million	Sne /Non-Adp	Single Stage Two Envelope		✓			Rule 46(2)
5	SUPPLY AND INSTALLATION OF 01 DIESEL GENSET ALONGWITH CHANGEOVER FOR PMU (KHI) & 01 DIESEL GENSET AT PSC SUKKUR	--	-	7.5 million	Sne /Non-Adp	Single Stage One Envelope		✓			Rule 46(1)
6	"SUPPORT & MAINTENANCE OF DIESEL GENSET OF VARIOUS OFFICES OF LARMIS"	-	-	32 million	Sne /Non-Adp	Single Stage Two Envelope		✓			Rule 46(2)
7	SUPPLY OF FUEL FOR ALL GENSETS OF LARMIS ACROSS THE PROVINCE	-	-	30 million	Sne /Non-Adp	Single Stage One Envelope		✓			Rule 46(1)



-/Sd
Member R&S
Board of Revenue, Sindh

CC:-

- The Sindh Public Procurement Regulatory Authority, Govt. of Sindh, Karachi



BOARD OF REVENUE SINDH
REFORMS WING & SPECIAL CELL

NOTIFICATION

Karachi, dated the 10th October, 2017

No.P.S/SMBR/BOR/3032-2/2017.A Procurement Committee for procurement of goods, works and services is hereby notified under Rule 7 & 8 of the Sindh Public Procurement Rules 2010 for the tender namely "SUPPLY & INSTALLATION OF INTERNET SERVICES AT VARIOUS PROJECT MANAGEMENT UNIT OFFICES AT REVENUE HOUSE KARACHI & DISASTER RECOVERY CENTER @ HYDERABAD AND SUPPLY & INSTALLATION OF OPTICAL FIBER BETWEEN PROVINCIAL RECORD CELL @ HYDERABAD TO DISASTER RECOVERY CENTER @ HYDERABAD, REFORMS WING & SPECIAL CELL, BOARD OF REVENUE SINDH" UNDER GIS SCHEME & LARMIS being executed by PMU, R&S Wing, Board of Revenue, Sindh

(a) Member R&S, Board of Revenue, Sindh	Chairman
(b) Secretary-Cum-Director LARMIS, PMU, BOR, Sindh	Secretary/Member
(c) Representative of IS&T Deptt, Govt. of Sindh	Member
(d) Representative of Industries Deptt, Govt. of Sindh	Member
(e) Deputy Director IT, LARMIS, PMU, Board of Revenue, Sindh	Member

TERMS OF REFERENCES

Procurement Committee shall be responsible for;

- (1) Preparing bidding documents;
- (2) Carrying out technical as well as financial evaluation of the bids;
- (3) Preparing evaluation report as provided in Rule 45;
- (4) Making recommendations for the award of contract to the competent authority;
- (5) Perform any other function ancillary and incidental to the above.

SECRETARY TO GOVERNMENT OF SINDH
REVENUE DEPARTMENT

C.C. to:-

1. The Secretary IS&T Department, Government of Sindh, Karachi, with the request to nominate an officer not below the rank of BS-17 as member of the Procurement Committee
2. The Secretary Industries Department, Government of Sindh, Karachi, with the request to nominate an officer not below the rank of BS-17 as member of the Procurement Committee
3. The Secretary-Cum-Director PMU, Board of Revenue, Sindh
4. The Deputy Director IT, PMU, Board of Revenue, Sindh
5. The P.S to SMBR. Board of Revenue, Sindh, Karachi.
6. The P.S to Member R&S, Board of Revenue Sindh, Karachi.

MEMBER R&S
BOARD OF REVENUE SINDH





BOARD OF REVENUE SINDH
REFORMS WING & SPECIAL CELL

NOTIFICATION

Karachi, dated the 19th October, 2017

No.P.S/SMBR/BOR/3034/2017. A Procurement Committee for procurement of goods, works and services is hereby notified under Rule 7 & 8 of the Sindh Public Procurement Rules 2010 for the following tender items under "**LAND ADMINISTRATION & REVENUE MANAGEMENT INFORMATION SYSTEM (LARMIS)**" being executed by PMU, R&S Wing, Board of Revenue, Sindh

S.No.	Tender Title
1	REPAIR & MAINTENANCE OF CONFERENCE ROOM OF PROJECT MANAGEMENT UNIT
2	REPAIR & SERVICE OF ACS & ITS PARTS AT 27 PRCS AND PMU BOR
3	SUPPLY & INSTALLATION OF GENSET FOR PMU AND PSC
4	SUPPORT LEVEL AGREEMENT FOR GENSETS OF LARMIS FACILITIES
5	SUPPLY OF FUEL FOR GENSETS OF LARMIS FACILITIES

COMPOSITION OF THE COMMITTEE:

- | | |
|--|------------------|
| (a) Member R&S, Board of Revenue, Sindh | Chairman |
| (b) Secretary-Cum-Director LARMIS, PMU, BOR, Sindh | Secretary/Member |
| (c) Representative of Works & Services Deptt, Govt. of Sindh | Member |
| (d) Representative of Industries Deptt, Govt. of Sindh | Member |
| (e) Deputy Director IT, LARMIS, PMU, Board of Revenue, Sindh | Member |

TERMS OF REFERENCES

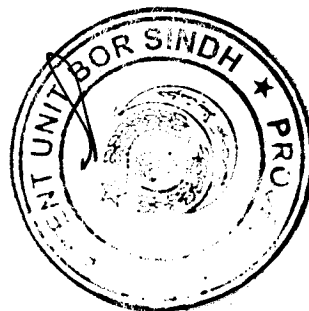
Procurement Committee shall be responsible for;

- (1) Preparing bidding documents;
- (2) Carrying out technical as well as financial evaluation of the bids;
- (3) Preparing evaluation report as provided in Rule 45;
- (4) Making recommendations for the award of contract to the competent authority;
- (5) Perform any other function ancillary and incidental to the above.

SECRETARY TO GOVERNMENT OF SINDH
REVENUE DEPARTMENT

C.C. to:-

1. The Secretary Works & Services Department, Government of Sindh, Karachi, with the request to nominate an officer not below the rank of BS-17 as member of the Procurement Committee
2. The Secretary Industries Department, Government of Sindh, Karachi, with the request to nominate an officer not below the rank of BS-17 as member of the Procurement Committee
3. The Secretary-Cum-Director PMU, Board of Revenue, Sindh
4. The Deputy Director IT, PMU, Board of Revenue, Sindh
5. The P.S to SMBR. Board of Revenue, Sindh, Karachi.
6. The P.S to Member R&S, Board of Revenue Sindh, Karachi.



MEMBER R&S
BOARD OF REVENUE SINDH



BOARD OF REVENUE SINDH

NOTIFICATION

Karachi, dated the 29 December, 2011

No.01-15-10-BOR/46 : In supersession of earlier notification of the Board of Revenue Sindh issued vide No: 05/10/BOR/219/2010 dated: 13-05-2010 **Complaint Redressal Committee** with the following composition is hereby constituted under **Rule 31 of the Sindh Public Procurement Rules, 2010** to address complaints, if any, in respect of procurement processes under the Schemes of Land Administration and Revenue Management Information System (LARMIS), Geo-database Information System (GIS) and Preservation of Land Records & Revamping of Survey & Settlement Directorate projects being executed by the PMU, R&S Wing Board of Revenue Sindh:

- | | |
|--|----------|
| 1. Senior Member, Board of Revenue Sindh | Chairman |
| 2. Representative of Accountant General, Sindh | Member |
| 3. An independent Professional from relevant field
i.e. IT/ Law/ Industries | Member |

TERMS OF REFERENCES

1. To determine whether there exists any inconsistency in the procurement process with SPPR Rules, 2010 and regulations;
2. To determine whether any unauthorized act or decision made by the Consultant Selection Committee;
3. To reverse any decision of the Consultant Selection Committee or substitute its own decision for such a decision;
4. The Complaint Redressal Committee shall announce its decision within seven (07) days w.e.f. date of reference to the Committee.

SECRETARY TO GOVERNMENT OF SINDH REVENUE DEPARTMENT

C.C. to:-

- The Accountant General Sindh, with a request to nominate a representative for the Committee;
- The Member R&S, Board of Revenue, Sindh;
- ✓ The Secretary, Board of Revenue, Sindh;
- _____ (Independent professional from relevant field).


MEMBER (R&S)
BOARD OF REVENUE SINDH

Copy for information to:

- PS to Honourable Minister for Revenue & Relief, Sindh, Karachi
- PS to Senior Member, Board of Revenue Sindh, Karachi



Account Payee Only



0745 SHIREEN JINNAH COL. KHI

ABC No.

AAA 14262571

Stationary/Ref No.

PO. AAA14262571

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Pay to DIRECTOR D F SINDH PUBLIC PROCUREMENT REGULATORY AUTHORITY or Order

Rupess THOUSAND ONLY

PKR ***2,000.00

ALLIED BANKER'S CHEQUE

Payable at issuing branch

Authorized Signatory
IBS No. 8840

Authorized Signatory
IBS No. 492

Please do not write below this line.

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Project Management Unit (PMU)
Reforms Wing & Special Cell
Board of Revenue
Government of Sindh

**“SUPPLY & INSTALLATION OF INTERNET ALONGWITH ALLIED SERVICES FOR
VARIOUS PROJECT MANAGEMENT UNIT OFFICES UNDER LARMIS”**

December 2017

N.B

The bidder is expected to examine the Bidding Documents, including all instructions, forms, terms, specifications and charts/drawings. Failure to furnish all information required by the Bidding documents or submission of a Bid not substantially responsive to the Bidding Documents in every respect would result in the rejection of the Bid.



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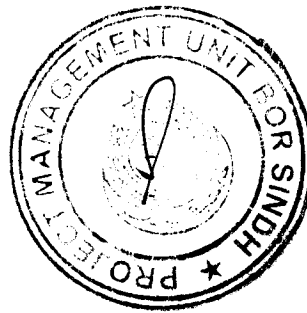
BILL OF QUANTITY14

ALONGWITH DETAILED TECHNICAL SPECIFICATION Error! Bookmark not defined.

BID FORM.....18

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Definitions

In this Contract, the following terms shall be interpreted as indicated:

"Bid" means a tender, or an offer by a person, consultant, firm, company or an organization expressing willingness to undertake a specified task at a price, in response to an invitation by a Procuring Agency.

"Bid with Lowest Evaluated Cost" means the bid quoting lowest cost amongst all those bids evaluated to be substantially responsive.

"Bidder" means a person or entity submitting a bid.

"Bidding Documents" means all documents provided to the interested bidders to facilitate them in preparation of their bids in uniform manner.

"Bidding Process" means the procurement procedure under which sealed bids are invited, received, opened, examined and evaluated for the purpose of awarding a contract.

"Contract" means the agreement entered into between the Purchaser and the Contractor, as recorded in the Contract Form signed by the parties, including all Schedules and Attachments thereto and all documents incorporated by reference therein.

"Contract Price" means the price payable to the Contractor under the Contract for the full and proper performance of its contractual obligations.

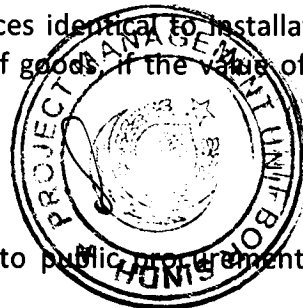
"Contractor" means the individual or firm whose bid has been accepted by the Purchaser and the legal successors, in title to the Contractor.

"Contract Value" means that portion of the Contract Price adjusted to give effect to such additions or deductions as are provided for in the Contract, which is properly apportionable to the Software or Services in question.

"Goods" means articles and object of every kind and description including raw materials, drugs and medicines, products, equipments, hardware, machinery, spares and commodities in any form, including solid, liquid and gaseous form, and includes services identical to installation, transport, maintenance and similar obligations related to the supply of goods, if the value of these services does not exceed the value of such goods.

"Government" means the Government of Sindh.

"Procurement Proceedings" means all procedures relating to public procurement, starting from solicitation of bids up to award of contract.

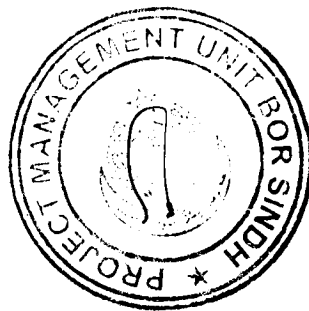


“Procuring Agency” means Project Management Unit, Reforms Wing & Special Cell, Project Management Unit, Reforms Wing & Special Cell, Board of Revenue, Government of Sindh.

“Supplier” means a person, firm, company or an organization that undertakes to supply goods and services related thereto, other than consulting services, required for the contract.

"Services" means services, such as testing, training and other such obligations of the Contractor covered under the Contract.

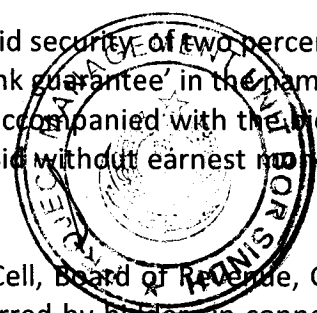
"Works" means all items mentioned in BOQ to be provided and services to be rendered & work to be done by the Contractor under the Contract.



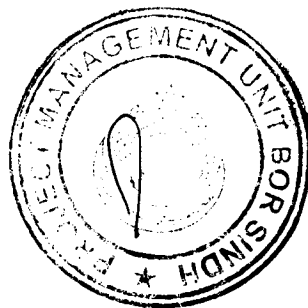
Invitation to Bid

Project Management Unit, Reforms Wing & Special Cell, Board of Revenue, Government of Sindh (hereinafter referred to as Purchaser), invites sealed bids from eligible bidders for **“SUPPLY & INSTALLATION OF INTERNET ALONGWITH ALLIED SERVICES FOR VARIOUS PROJECT MANAGEMENT UNIT OFFICES UNDER LARMIS”** under Single Stage Two Envelope Procedure of SPP Rules 2010 (Amended 2013)

1. Tender Bids in sealed envelope as per information are required. Proponents applying for bids should submit their proposal as per Rule 46(2) of SPP Rules 2010. The interested bidder must have valid NTN also. Only Income Tax, Sales Tax and Provincial Sales Tax (PST) registered firms are eligible to participate.
2. The bidder must quote for the complete specification. The uncompleted bid will be rejected as non-responsive.
3. The bidder must bid for the complete package. Bidding for individual items will be rejected as non-responsive.
4. All bids received will be opened and evaluated in the manner prescribed in the evaluation criteria of bidding document.
5. Interested eligible bidders may obtain further information on the bid and collect the bidding documents from the office of Secretary-Cum-Director, Project Management Unit, Reforms Wing & Special Cell, Board of Revenue, Government of Sindh, adjacent Dr. Ziauddin Hospital, Clifton, Karachi, Tel: +92-21-99251367-68 / Fax: +92-21-35305586 from **Wednesday 13th December 2017** during office Hours, i.e. from 9:00 am to 5:00 pm on payment of document fee of Rs. 2,000/- in the form of Pay order/Demand Draft in favour of Secretary-Cum-Director PMU, Board of Revenue, Sindh till **12:30 PM on Thursday 28th December 2017**. The bidding document can also be downloaded from the website of SPPRA, i.e. www.pprasindh.gov.pk or the website of PMU, BOR, i.e. sindhlarms.gos.pk, in which case document fee may be submitted alongwith the bid. Only the bids submitted with the document fee will be considered as eligible for participating in the bidding process.
6. All bids must be accompanied by an earnest money/bid security of two percent (2%) of total bid amount, in the form of 'pay order', 'demand draft' or 'bank guarantee' in the name of Secretary-Cum-Director PMU, Board of Revenue, Sindh, and must be accompanied with the bid in a separate sealed envelope marked as "Earnest Money/Bid Security". Bid without earnest money/bid security of required amount and prescribed form shall be rejected.
7. Project Management Unit, Reforms Wing & Special Cell, Board of Revenue, Government of Sindh will not be responsible for any costs or expenses incurred by bidders in connection with the preparation or delivery of bids.



8. The Bid prices and rates are fixed during currency of contract and under no circumstance shall any contractor be entitled to claim enhanced rates for any item in this contract.
9. The Procuring Agency shall have right of rejecting all or any of the tenders as per SPPR 2010.
10. All quoted prices must include all applicable taxes, such as General Sales Tax, Income Tax and/or etc. If not specifically mentioned in the bid, then it will be presumed that the prices include all the taxes. Purchaser will not be responsible and would not pay any additional amount in case of changing in tax rate by the Government of Sindh or Government of Pakistan.
11. Rights and obligations of the procuring agency and the consultant shall be governed by General and Special conditions of contract signed between the procuring agency and the consultant.
12. The following shall result in blacklisting of suppliers, contractors, or consultants, individually or collectively as part of consortium:
- conviction for fraud, corruption, criminal misappropriation, theft, forgery, bribery or any other criminal offence;
 - involvement in corrupt and fraudulent practices while obtaining or attempting to obtain a procurement contract;
 - final decision by a court or tribunal of competent jurisdiction that the contractor or supplier is guilty of tax evasion;
 - willful failure to perform in accordance with the terms of one or more than one contract;
 - failure to remedy underperforming contracts, as identified by the procuring agency, where underperforming is due to the fault of the contractor, supplier or consultant.
13. Failure to complete the contract within the stipulated time period will invoke penalty of 0.025% of the total cost per day. In addition to that, Performance Guarantee (CDR) amount will be forfeited and the company will not be allowed to participate in future tenders as well.
14. An interested bidder, who has obtained bidding documents, may request for clarification of contents of the bidding document in writing, and procuring agency shall respond to such queries in writing within three calendar days, provided they are received at least five calendar days prior to the date of opening of bid.



-sd/-
Secretary-Cum-Director PMU
Board of Revenue
Government of Sindh

General Terms & Conditions

- Bids not confirming to the terms, conditions and specifications stipulated in this RFP will be rejected.
- Project Management Unit, Reforms Wing & Special Cell, Board of Revenue, Government of Sindh invites this tender under single stage – two envelope procedure, under SPPR 2010.
- Proposal after due date and time will not be accepted for any reason. Proposals must not be sent by Facsimile or e-mail. Such submissions will not be accepted for any reason.
- Bid / Proposal shall comprise two separate envelopes, i.e. the technical & financial proposal and required information mentioned below in the technical proposal:
 - (i) relevant experience; (ii) turn-over of at least last three years; (iii) registration with Income Tax, Sales Tax & Provincial Sales Tax (SRB)
- The bidder must bid for the complete package. Bidding for individual items will be rejected as non-responsive.
- All bids received will be opened and evaluated in the manner prescribed in the evaluation criteria of bidding document.

(i) Bid Security

- All bids must be accompanied by an earnest money/bid security of two percent (2%) of total bid amount, in the form of 'pay order', 'demand draft' or 'bank guarantee' in the name of Secretary-Cum-Director LARMIS, PMU, Board of Revenue, Sindh, and must be accompanied with the bid in a separate sealed envelope marked as "Earnest Money/Bid Security". Bid without earnest money/bid security of required amount and prescribed form shall be rejected.
- The bid security of the unsuccessful bidder will be released by PMU BOR after award of work or after expiry of bid validity period whereas the bid security money of successful bidder will be released after the submission of performance security equivalent to 5% of contract price.
- The performance security of the successful bidder will be released after issuance of successful completion certificate by the Project Management Unit, Reforms Wing & Special Cell, Board of Revenue, Government of Sindh.
- All/any terms and conditions not specified here shall be dealt with reference to pertinent SPPRA rules 2010.



(ii) Validity of the proposal

- All proposal and price shall remain valid for a period of 90 days from the closing date of the submission of the proposal. However, the responding organization is encouraged to state a longer period of validity for the proposal.

(iii) Currency

- All currency in the proposal shall be quoted in Pakistani Rupees (PKR). The Bid prices and rates are fixed during currency of contract and under no circumstance shall any contractor be entitled to claim enhanced rates for any item in this contract.

(iv) Withholding Tax, Sales Tax and other Taxes

- The responding organization is hereby informed that the Government shall deduct tax at the rate prescribed under the tax laws of Pakistan, from all payments for services rendered by any responding organization who signs a contract with the Government. The responding organization will be responsible for all taxes on transactions and/or income, which may be levied by government. If responding organization is exempted from any specific taxes, then it is requested to provide the relevant documents with the proposal.

(v) OEM relationships

- The support and Maintenance should be supplied through verifiable distribution channel in Pakistan.
- The responding organization (RO) or one of the Joint Bidding Company to be authorized Partner/ Reseller, OF THE ORIGINAL MANUFACTURER.

(vi) Compliance to Specifications

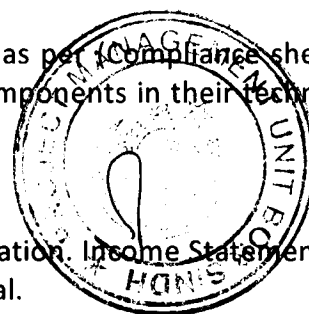
- The Responding Organization (RO) to provide information as per (Compliance sheet). RO may not propose any kind of refurbished material / components in their technical proposals.

(vii) Financial Capabilities

- The RO(s) shall describe the financial position of its organization. Income Statement or Report should be included in the detailed Technical proposal.

(viii) Penalty Clause

- It is utmost importance that schedule to tender should be filled in very carefully and the instructions set forth above, scrupulously complied with failing which the offer will be ignored. In case of non-completion of renovation work within stipulated period Earnest Money will be forfeited in favor of the Project Management Unit, Reforms Wing & Special Cell, Board of Revenue, Government of Sindh, Karachi.
 - An affidavit that the firm has not been entangled in litigation with any client during the last 5 years.



- An affidavit that the firm has never been blacklisted by any Government Department.
- Liquidated damages of 0.025% per day of the contract price per day will be deducted for delay in completion of the assignment.

The technical offer must be submitted (in duplicate) with the following documents

1. Company Profile with complete address, telephone No. Fax. No. and e-mail address and contact person.
2. Partnership / Reseller letter or agreement copy which authorize Bidder to sell or market the proposed services in Pakistan, if needed.
3. Drawings, operational manuals and brochures of the products and services offered, if applicable.
4. Complete schedule of work is to be provided.
5. Ability to provide after services support.
6. Authenticated Financial Statements of last three years should also be submitted with Technical Proposals.

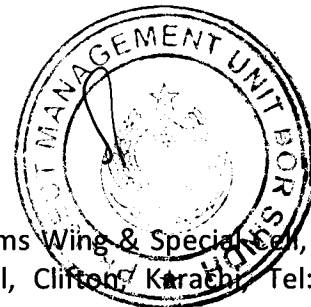
Selection Criteria

Single stage two-envelop procedure will be used for the final selection of the vendor for the work as per Rule 46(2) of SPP Rules 2010. All bids received will be opened and evaluated in the manner prescribed in the evaluation criteria of bidding document.

Instructions for Responding Organizations

Communication

Enquiries regarding this RFP shall be submitted in writing/email to:
 Secretary-Cum-Director LARMIS, Project Management Unit, Reforms Wing & Special Cell, Board of Revenue, Government of Sindh, adjacent Dr. Ziauddin Hospital, Clifton, Karachi. Tel: +92-21-99251367-68 / Fax: +92-21-35305586.



Mode of Delivery and Address

Proposal should be submitted on or before **Thursday 28th December 2017 at 3:00 PM** at the address given below:

Secretary-Cum-Director LARMIS, Project Management Unit, Reforms Wing & Special Cell, Board of Revenue, Government of Sindh, adjacent Dr. Ziauddin Hospital, Clifton, Karachi.

Tel: +92-21-99251367-68 / Fax: +92-21-35305586.

Proposals shall be delivered by hand or courier so as to reach the address given above by the last date indicated for submission. **PROPOSALS RECEIVED BY FAX OR EMAIL SHALL NOT BE ACCEPTED.**

Submission of Proposal

The bidder must bid for at least one complete package. Bidding for individual items from packages will be rejected as non-responsive. Proposals can be submitted on or before **Thursday 28th December 2017 at 3:00 PM** at the office of Secretary-Cum-Director LARMIS, Project Management Unit, Reforms Wing & Special Cell, Board of Revenue, Government of Sindh, adjacent Dr. Ziauddin Hospital, Clifton, Karachi, Tel: +92-21-99251367-68 / Fax: +92-21-35305586. Bid / Proposal shall comprise technical and financial proposals both separately sealed which will be opened as per Rule 46(2) of SPP Rules 2010. All bids received will be opened and evaluated in the manner prescribed in the evaluation criteria of bidding document.

The Bank Draft for Bid Bond to be enclosed in a separate envelope, labeled as "Bank Draft/Earnest Money (Bid Bond)", and which should be sealed. Proof of Sales Tax and NTN numbers should also be provided. (Please provide photocopies of all relevant documents).

Opening of Proposals

The technical proposals submitted against the subject RFP will be opened by the Procurement Committee of PMU, Board of Revenue, Sindh on **Thursday 28th December 2017 at 3:30 PM** in the Committee room of Project Management Unit, Reforms Wing & Special Cell, Board of Revenue, Government of Sindh, adjacent Dr. Ziauddin Hospital, Clifton, Karachi, Tel: +92-21-99251367-68 / Fax: +92-21-35305586 in presence of all the bidders, or their representatives, who may choose to be present.

Evaluation and Comparison of Technical and Financial Bids

Bid / Proposal shall comprise Single Stage Two Envelope Bidding Procedure under SPP Rules 2010 and required information mentioned in General Terms & Conditions. All bids received will be opened and evaluated in the manner prescribed in the evaluation criteria of bidding document.

Basis of Evaluation and Comparison of Bid

The bidders meeting the following criteria will be eligible for consideration of financial bid against the tender.

Mandatory Clause

The Bidders must comply with the following mandatory requirements:

- The Bidder must be a registered firm;

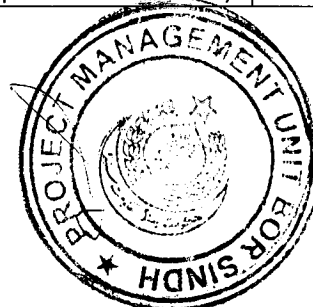


- The Bidders must be registered with Federal Board of Revenue (FBR) for Income Tax must be on FBR's Active Taxpayers List.
- The Bidders must be registered with Sindh Revenue Board (SRB) for Provincial Sales Tax and must be on SRB's Active Taxpayers List.
- The Bidders must be able to demonstrate that they have expertise in performing the tasks enlisted under scope of work.
- Bidders may submit bids as a Joint Venture but in such case one bidder shall be appointed as a lead bidder who shall be solely responsible for end to end delivery of the entire project.
- Bidders or any of its consortium partners must not have been black listed or declared bankrupt by any Government or Financial institution.
- Bidders NOT complying with any of the above eligibility pre-requisites would be disqualified. All documentary evidence must be submitted along with the bids; no document will be acceptable after bid submission.

Criteria for Evaluation of Technical Proposals

The bidders meeting the following criteria will be eligible for consideration of financial bid against the tender. Those who don't obtain minimum qualifying marks will be returned their financial proposal unopened and declared un-responsive.

S.No.	Criteria	Max. Marks	Marks obtained
A	COMPANY PROFILE	200	
1	<u>NUMBER OF YEARS IN BUSINESS:</u> a) Equal to or above 05 Years (200 Marks) b) Above 3 and less than 5 Years (100 Marks) c) 1-3 Years (50 Marks) (Attach Certificate of Incorporation / Company Registration Documents)		
B1	<u>GENERAL IT HUMAN RESOURCES</u>	100	
1	IT Employees/Staff on company's permanent payroll in relevant category for last One (01) Year (I) ABOVE 25 IT EMPLOYEES (100 MARKS) (II) 15-25 IT EMPLOYEES (50 MARKS) (Attach Authenticated Company's Payroll, CV and Degrees of Employees)		
B2	<u>TECHNICAL HUMAN RESOURCES</u>	100	
1	IT Employees/Staff on company's permanent payroll in relevant category for last One (01) Year (I) 3 AND ABOVE NETWORK ENGINEERS (50 MARKS) (II) 3 AND ABOVE FIBER OPTIC ENGINEERS (50 MARKS) (Attach Authenticated Company's Payroll, CV and Degrees of Employees)		
C	<u>SPECIFIC & GENERAL EXPERIENCE</u>	400	
1	Projects completed for Internet Service Delivery for last Three (03) Years(attach successful completion certificate)		



S.No.	Criteria	Max. Marks	Marks obtained
	Above 05 Projects (200 Marks) 03-05 Projects (100 Marks) (attach successful completion certificates)		
2	Projects completed for Internet Service Delivery for last Three (03) Years having worth of Rs.2 million or above (attach successful completion certificate) 40 Marks for each project upto the maximum of 200 marks (attach successful completion certificates/Work Order/Contract Agreement)		
D	FINANCIAL CAPABILITY	200	
1	Average turnover in relevant Business during last 3 Years: a. Above Rs. 10 Million PKR = 200 Marks b. Rs. 05-10 Million PKR= 100 Marks c. Above Rs.03 million but less than 5 million = 50 Marks d. Above 1 million but less than 3 Million =25 Marks (Attach Audited Financial Statements)		
Total:		1000	
Passing Marks:		800	

Preliminary Evaluation Checklist

The Bidder should fill out this Form by providing all the required information and Placing this Form on top of the Technical Proposal. Relevant portions of the Technical Proposal should be referenced in this form. Please note that all required information should be provided on this Form and no document should be attached.

Information Required

a) General

- 1 Name of Bidder or Group of companies going into bid.
- 2 No of Years in business in Pakistan
- 3 No of Offices locations in Pakistan
- 4 Annual Turnover (Million Rs.)
- 5 Value of projects in hand (details may be given)
- 6 Year of Incorporation
- 7 Status of the Bidder
 - Sole Proprietor
 - Partnership Firm
 - Private Limited Company
 - Public Limited Company
 - Entity registered / incorporated outside Pakistan (Give details)
 - Other (Please specify)
- 8 Names of Owner / Partners / Chief Executive / Directors
- 9 Details of Registered Head Office (Address, Phone, Facsimile, Email and Website information)



c) Joint Ventures

Bids submitted by a joint venture of two or more companies or partners shall comply with the following requirements:

- a) The Bid, and in case of successful Bid, the Contract form, shall be signed by the lead bidder duly nominated by all the JV partners;
- b) One of the partners shall be authorized to be Incharge; and this authority shall be evidenced by submitting a power of attorney signed by legally authorized signatories of all the partners;
- c) The partner Incharge shall be authorized to incur liabilities, receive payments and receive instructions for and on behalf of any or all partners of the joint venture;
- d) all partners of the joint venture shall be liable jointly and severally for the executing of the Contract in accordance with the Contract terms, and a relevant statement to this effect shall be included in the authorization mentioned under (b) above as well as in the Bid Form and the Form of Agreement (in case of a successful Bid); and
- e) The JV Agreement for this project entered into by the joint venture partners on stamp paper duly attested by Notary Public shall be submitted with the Bid.

Special Instructions

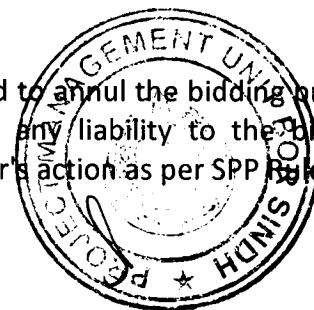
- Incomplete applications will not be considered.
- Any firm, which furnishes wrong information, will be liable for legal proceeding and if any contract is awarded, the same will be cancelled.
- Board of Revenue reserves the right to accept or reject any or all proposals without assigning any reason thereof.
- Authority Letter or Agreement from Principal Company or its Distributor for product and vendor authentication.
- The tender must be filled on prescribed form without any alteration/over writing.
- Conditional tenders/bids will not be acceptable.
- Only companies registered with Provincial Sales Tax (SRB), Sales Tax (FBR) and Income Tax Departments shall be eligible to participate in the tender (proof of registration is required).
- Every page of this tender document should be signed and sealed by the bidder.

Contacting the Purchaser

Any effort by a bidder to influence the Purchaser in the Purchaser's decisions in respect of bid evaluation or Contract award will result in the rejection of the bidder's bid.

Purchaser's Right to Accept the Bid or Reject the Bid

The Purchaser reserves the right to accept or reject the bid and to annul the bidding process at any time prior to award of Contract, without thereby incurring any liability to the bidder or any obligation to inform the bidder of the grounds for the Purchaser's action as per SPP Rules, 2010.



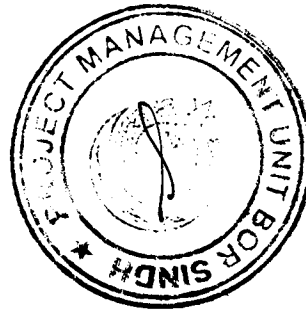
Scope of Work

Project Management Unit, Reforms Wing & Special Cell is actively engaged in capacity building of Board of Revenue, Government of Sindh through number of project components, aimed at developing the standards and systems of Information & Communication Technology at the international industry levels.

Project Management Unit, Reforms Wing & Special Cell, Board of Revenue, Government of Sindh, invites tender through National Competitive Bidding.

Contractor shall be responsible to carry out & provide commissioning of internet connectivity at PMU, situated at ST-04, Block 6, Clifton, Karachi, internet connectivity for www.sindhzameen.gos.pk and email hosting services for LARMIS all situated in the same office and internet connectivity at Disaster Recovery Center situated at Hyderabad as per detailed specifications listed in BOQ items.

Any unforeseen requirement for the implementation of the assignment would be core responsibility of vendor.



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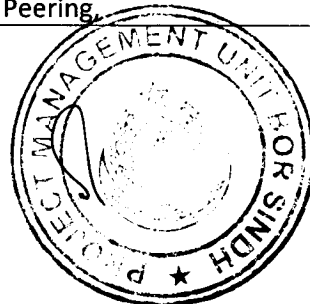
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BILL OF QUANTITY

ALONGWITH DETAILED TECHNICAL SPECIFICATION

Supply & Installation of Internet alongwith Allied Services for Various Project Management Unit Offices

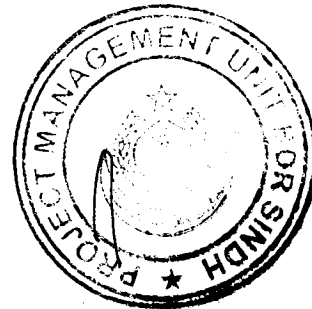
Sr.#	Item	Description	Quantity
1.	Internet Circuit for our Website (i.e. (www.sindhzameen.gos.pk) @ Revenue House, Karachi	Supply & Installation of Internet Circuit over Redundant Optical Fiber having characteristics of, <ul style="list-style-type: none">• Different paths having 10 Mbps Committed Information Rate (CIR),• Two /30 separate and one /29 IP pools for P2P circuits (i.e. Primary and Secondary) for the period of One yearbases,• Internet Service Provider should be from Pakistan reputed Internet Service Provider having separately strong Local and International Peering,• Internet Bandwidth Services along with Directly connected to Internet Gateway Router,• Direct Domestic Peering,• Minimum latency while connecting to IP Cloud (Proof of concept required),• Minimum Hop Count (Trace routerequired),• Direct connectivity through Gateway Router,• Route Optimization – Flexible,• Shortest Routes to IP Cloud,• No Data Caps,• 24-hour/7-day Technical Support,• DDoS attack mitigation and monitoring,• Dark Core Last Miles and• No Proxy Servers	1 Solution
2.	Internet Circuit for PMU @ Revenue House, Karachi	Supply & Installation of Internet Circuit over Redundant Optical Fiber having characteristics of, <ul style="list-style-type: none">• Different paths having 10 Mbps Committed Information Rate (CIR),• Two /30 separate and one /29 IP pools for P2P circuits (i.e. Primary and Secondary) for the period of One yearbases,• Internet Service Provider should be from Pakistan reputed Internet Service Provider having separately strong Local and International Peering,• Internet Bandwidth Services along with Directly connected to Internet Gateway Router,• Direct Domestic Peering.	1 Solution



Sr.#	Item	Description	Quantity
		<ul style="list-style-type: none"> • Minimum latency while connecting to IP Cloud (Proof of concept required), • Minimum Hop Count (Trace route required), • Direct connectivity through Gateway Router, • Route Optimization – Flexible, • Shortest Routes to IP Cloud, • No Data Caps, • 24-hour/7-day Technical Support, • DDoS attack mitigation and monitoring, • Dark Core Last Miles and • No Proxy Servers 	
3.	Internet Circuit for Disaster Recovery Center, Hyderabad  	Supply & Installation of Internet Circuit over Redundant Optical Fiber having characteristics of, <ul style="list-style-type: none"> • Different paths having 5 Mbps Committed Information Rate (CIR), • Two /30 separate and one /29 IP pools for P2P circuits (i.e. Primary and Secondary) for the period of One yearbases, • Internet Service Provider should be from Pakistan reputed Internet Service Provider having separately strong Local and International Peering, • Internet Bandwidth Services along with Directly connected to Internet Gateway Router, • Direct Domestic Peering, • Minimum latency while connecting to IP Cloud (Proof of concept required), • Minimum Hop Count (Trace routerequired), • Direct connectivity through Gateway Router, • Route Optimization – Flexible, • Shortest Routes to IP Cloud, • No Data Caps, • 24-hour/7-day Technical Support, • DDoS attack mitigation and monitoring, • Dark Core Last Miles and • No Proxy Servers 	1 Solution
4.	Email Hosting	Supply & Installation of Email Hosting having characteristics of, Enterprise Level Email Client Lightning Fast RAID Storage Email Storage (Disk space) 2 GB to 20 GB/email account <u>E-Mails</u>	1 Solution


Sr.#	Item	Description	Quantity
		Email Accounts Professional Emails Email Attachment Size (50 MB) Email Lists (Unlimited) Email Group (Unlimited) Email Group Recipients(Unlimited) Email Storage System Email Forwarding Email Aliases Auto Responders Exchange Web Services Jabber/Web-based Chat System Exchange Activesync Email Archiving <u>Other Features</u> Email Migration Service from existing server to new email server Guarantee White list IP Spam and Virus Protection One year bases	

Delivery schedule: The successful bidder would be required to commission the required services within 03 weeks and ensure uninterrupted supply of services as per BOQ for a period of one year from the date of signing of contract. The contract period will be for 1 year and will be extendable for another term with mutual consent of the parties.

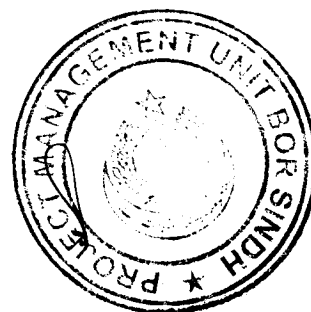


BID DATA SHEET

The following specific data for the goods/services to be procured shall complement, supplement, or amend the provisions in the RFP document. Whenever there is a conflict, the provisions herein shall prevail over those in RFP document.

INTRODUCTION		
1.1	Name of Procuring Agency of Government of Sindh:	Secretary-Cum-Director LARMIS, Project Management Unit, Reforms Wing & Special Cell, Board of Revenue, Government of Sindh
1.2	Loan or credit or Project allocation number/ Loan or credit or Project allocation amount [when applicable]	SNE 2017-18 LARMIS
1.3	Name of Project	N/A. LARMIS SNE
1.4	Name of Contract	"SUPPLY & INSTALLATION OF INTERNET ALONGWITH ALLIED SERVICES FOR VARIOUS PROJECT MANAGEMENT UNIT OFFICES UNDER LARMIS"
1.5	Name of Procuring agency.	Secretary-Cum-Director LARMIS,Project Management Unit, Reforms Wing & Special Cell, Board of Revenue, Government of Sindh
1.6	Procuring agency's address, telephone, telex, and facsimile numbers.	Secretary-Cum-Director LARMIS,Project Management Unit, Reforms Wing & Special Cell, Board of Revenue, Government of Sindh ST-04, Block 6, Clifton, Karachi Tel: +92-21-99251367-8 Fax:+92-21-99251373
1.7	Language of the bid.	English
BID PRICE AND CURRENCY		
1.8	The price quoted shall be . 	Prices must be quoted, strictly using the format mentioned in Schedule of Requirements of this RFP. Bidders may be required to provide a breakdown of any composite or lump-sum items included in the Price Schedules. These prices must include all incidental costs associated with the provision of the service, such as travel, subsistence, office support, communications, printing of materials, etc., and all taxes, levies, duties and fees imposed on the Bidder, its Sub-Consultants, or employees on account of such services in the Purchaser's country or in any other country. Prices quoted by the Bidder shall be fixed during the Bidder's performance of the Contract and shall not be subject to increases on any account. Bids submitted that are subject to price adjustment will be rejected.

		Bid Price shall include stamp duty charges @ 0.35% of the total value of Contract.
1.9	The price shall be fixed, or the price shall be adjustable.	Fixed
PREPARATION AND SUBMISSION OF BIDS		
2.1(a)	Qualification requirements.	As per evaluation criteria of RFP document.
2.2 (b)	Spare parts required for [number] of years of operation.	N/A
2.3	Amount of bid security.	2% of Bid Price
2.4	Bid validity period.	The bid validity period shall be 90 days after the deadline for bid submission.
2.5	Number of copies.	One
2.6	Address for bid submission.	Secretary-Cum-Director LARMIS,Project Management Unit, Reforms Wing & Special Cell, Board of Revenue, Government of Sindh ST-04, Block 6, Clifton, Karachi Tel: +92-21-99251367-8 Fax:+92-21-99251373
2.7	IFB title and number.	N/A
2.8	Deadline for bid submission.	Thursday 28th December 2017 at 3:00 PM
2.9	Time, date, and place for bid opening.	Thursday 28th December 2017 at 3:30 PM at Committee Room, ST-04, Block 6, Clifton, Karachi
BID EVALUATION		
3.1	Criteria for bid evaluation.	Single Stage Two Envelope as per evaluation criteria given in this RFP document.
CONTRACT AWARD		
4.1	Percentage for quantity increase or decrease.	15% on need basis.



BID FORM

To,

Secretary-Cum-Director LARMIS,
Project Management Unit,
Reforms Wing & Special Cell,
Board of Revenue,
Government of Sindh
Karachi.

Sir,

SUBJECT: **“SUPPLY & INSTALLATION OF INTERNET ALONGWITH ALLIED SERVICES FOR VARIOUS PROJECT MANAGEMENT UNIT OFFICES UNDER LARMIS”**

Having examined the bidding documents, the receipt of which is hereby duly acknowledge, for the above Contract, we, the undersigned, offer to supply, deliver, test and impart training in conformity with the said bidding documents for the Total Bid Price.

Pak Rupees (in figures _____ in words _____)

or such other sums as may be ascertained in accordance with the Price Schedule attached hereto and made part of this bid.

We undertake, if our bid is accepted, to complete the works in accordance with the Contract Execution Schedule.

If our Bid is accepted, we will provide the performance security in the sum equivalent to 5% of the Contract Price for the due performance of the Contract.

We agree to abide by this Bid for the period of ninety (90) days from the date fixed for bid opening of the Instructions to Bidders, and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

Until a formal Contract is prepared and executed, this Bid, together with your written acceptance thereof in your Notification of Contract Award, shall constitute a binding Contract between us.

We understand that you are not bound to accept the lowest-priced or any Bid that you may receive.

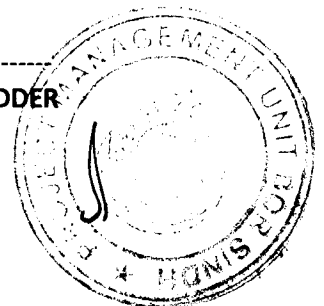
Dated this-----day of -----2017

WITNESS

Signature -----
Name -----
Title -----
Address -----

Signature -----
Name -----
Title -----
Address -----

BIDDER



BID SECURITY FORM

WHEREAS [Name of Bidder] (hereinafter called "the Bidder" has submitted its bid dated [date] for the "SUPPLY & INSTALLATION OF INTERNET ALONGWITH ALLIED SERVICES FOR VARIOUS PROJECT MANAGEMENT UNIT OFFICES UNDER LARMIS" (hereinafter called "the Bid").

KNOW ALL MEN by these presents that we [Name of the Bank] of [Name of Country] having our registered office at [Address of Bank] (hereinafter called "the Bank") are bound into the Project Management Unit, Reforms Wing & Special Cell, Board of Revenue, Government of Sindh, Karachi, Pakistan (hereinafter called "the Purchaser") in the sum of -----, for which payment well and truly to be made to the said Purchaser, the Bank binds itself, its successors and assigns, by these presents.

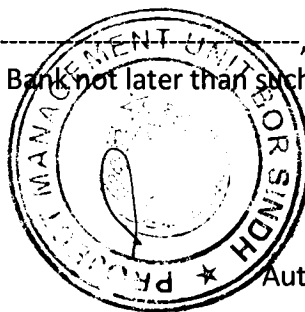
Sealed with the Common Seal of the Bank this-----day of-----, 2017

THE CONDITIONS of this obligation are:

1. If the Bidder withdraws its Bid during the period of bid validity specified by the Bidder on the Bid Form; or
2. If the Bidder does not accept the corrections of his Total Bid Price; or
3. If the Bidder, having been notified of the acceptance of its Bid by the Purchaser during the period of bid validity:
 - (a) Fails or refuses to furnish the performance security, in accordance with the Instructions to Bidders; or
 - (b) Fails or refuses to execute the Contract Form, when requested. or

We undertake to pay to the Purchaser up to the above amount, according to, and upon receipt of, its first written demand, without the Purchaser having to substantiate its demand, provided that in its demand the Purchaser will note that the amount claimed by it is due to it owing to the occurrence of one or both or all the three above stated conditions, specifying the occurred condition or conditions.

This guarantee will remain in force up to -----, the period of bid validity, and any demand in respect thereof should reach the Bank not later than such date.



By [Bank]
(Title)

Authorized Representative

PERFORMANCE SECURITY FORM

To,
Secretary-Cum-Director,
Project Management Unit,
Reforms Wing & Special Cell,
Board of Revenue,
Government of Sindh
Karachi.

WHEREAS [Name of the Contractor] hereinafter called "the Contractor" has undertaken, in pursuance of the bid for **"SUPPLY & INSTALLATION OF INTERNET ALONGWITH ALLIED SERVICES FOR VARIOUS PROJECT MANAGEMENT UNIT OFFICES UNDER LARMIS"**, dated 2017, (hereinafter called "the Contract").

AND WHEREAS it has been stipulated by you in the Contract that the Contractor shall furnish you with a bank guarantee by a recognized bank for the sum specified therein as security for compliance with the Contractor's performance obligations in accordance with the Contract;

AND WHEREAS we have agreed to give the Contractor a Guarantee:

THEREFORE WE hereby affirm that we are Guarantor and responsible to you, on behalf of the Contractor, up to a total of [Amount of the guarantee in words and figures] , and we undertake to pay you, upon your first written demand declaring the Contractor to be in default under the Contract, and without cavil or argument, any sum or sums as specified by you, within the limits of [Amount of Guarantee] as aforesaid without your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

This guarantee is valid until day of , 2017, or twenty-eight (28) days of the issue of the Defects Liability Expiry Certificate, whichever is later.

[NAME OF GUARANTOR]

Signature _____
Name _____
Title _____
Address _____
Seal _____





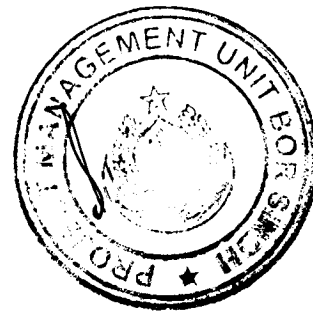
Project Management Unit (PMU)
Reforms Wing & Special Cell
Board of Revenue
Government of Sindh

SUPPLY & INSTALLATION OF INTERNET SERVICES FOR GIS OFFICE AT PROJECT MANAGEMENT UNIT
KARACHI UNDER THE SCHEME "CREATION OF GEO-DATABASE FOR LARMIS"

December 2017

N.B

The bidder is expected to examine the Bidding Documents, including all instructions, forms, terms, specifications and charts/drawings. Failure to furnish all information required by the Bidding documents or submission of a Bid not substantially responsive to the Bidding Documents in every respect would result in the rejection of the Bid.



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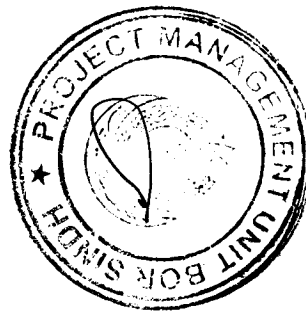
BILL OF QUANTITY14

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BID FORM.....16

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Definitions

In this Contract, the following terms shall be interpreted as indicated:

"Bid" means a tender, or an offer by a person, consultant, firm, company or an organization expressing willingness to undertake a specified task at a price, in response to an invitation by a Procuring Agency.

"Bid with Lowest Evaluated Cost" means the bid quoting lowest cost amongst all those bids evaluated to be substantially responsive.

"Bidder" means a person or entity submitting a bid.

"Bidding Documents" means all documents provided to the interested bidders to facilitate them in preparation of their bids in uniform manner.

"Bidding Process" means the procurement procedure under which sealed bids are invited, received, opened, examined and evaluated for the purpose of awarding a contract.

"Contract" means the agreement entered into between the Purchaser and the Contractor, as recorded in the Contract Form signed by the parties, including all Schedules and Attachments thereto and all documents incorporated by reference therein.

"Contract Price" means the price payable to the Contractor under the Contract for the full and proper performance of its contractual obligations.

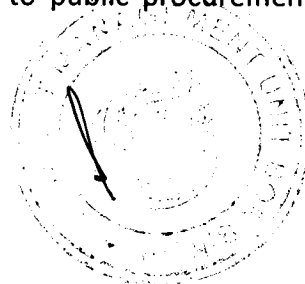
"Contractor" means the individual or firm whose bid has been accepted by the Purchaser and the legal successors, in title to the Contractor.

"Contract Value" means that portion of the Contract Price adjusted to give effect to such additions or deductions as are provided for in the Contract, which is properly apportionable to the Software or Services in question.

"Goods" means articles and object of every kind and description including raw materials, drugs and medicines, products, equipments, hardware, machinery, spares and commodities in any form, including solid, liquid and gaseous form, and includes services identical to installation, transport, maintenance and similar obligations related to the supply of goods, if the value of these services does not exceed the value of such goods.

"Government" means the Government of Sindh.

"Procurement Proceedings" means all procedures relating to public procurement, starting from solicitation of bids up to award of contract.

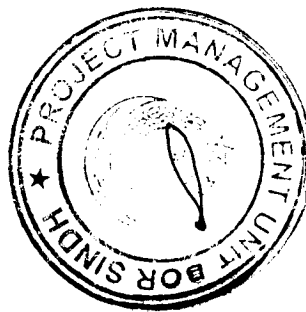


"Procuring Agency" means Project Management Unit, Reforms Wing & Special Cell, Project Management Unit, Reforms Wing & Special Cell, Board of Revenue, Government of Sindh.

"Supplier" means a person, firm, company or an organization that undertakes to supply goods and services related thereto, other than consulting services, required for the contract.

"Services" means services, such as testing, training and other such obligations of the Contractor covered under the Contract.

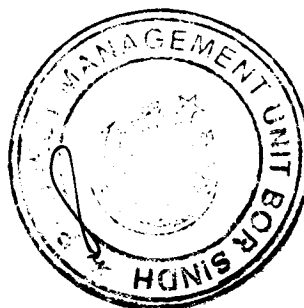
"Works" means all items mentioned in BOQ to be provided and services to be rendered & work to be done by the Contractor under the Contract.



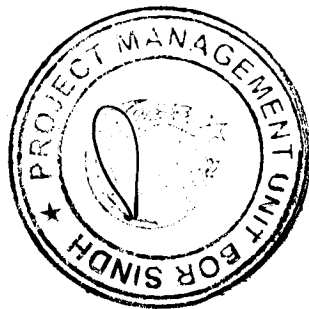
Invitation to Bid

Project Management Unit, Reforms Wing & Special Cell, Board of Revenue, Government of Sindh (hereinafter referred to as Purchaser), invites sealed bids from eligible bidders for **“SUPPLY & INSTALLATION OF INTERNET SERVICES FOR GIS OFFICES AT PROJECT MANAGEMENT UNIT OFFICES UNDER GIS SCHEME”** under Single Stage Two Envelope Procedure of SPP Rules 2010 (Amended 2013)

1. Tender Bids in sealed envelope as per information are required. Proponents applying for bids should submit their proposal as per Rule 46(2) of SPP Rules 2010. The interested bidder must have valid NTN also. Only Income Tax, Sales Tax and Provincial Sales Tax (PST) registered firms are eligible to participate.
2. The bidder must quote for the complete specification. The uncompleted bid will be rejected as non-responsive.
3. The bidder must bid for the complete package. Bidding for individual items will be rejected as non-responsive.
4. All bids received will be opened and evaluated in the manner prescribed in the evaluation criteria of bidding document.
5. Interested eligible bidders may obtain further information on the bid and collect the bidding documents from the office of Secretary-Cum-Director, Project Management Unit, Reforms Wing & Special Cell, Board of Revenue, Government of Sindh, adjacent Dr. Ziauddin Hospital, Clifton, Karachi, Tel: +92-21-99251367-68 / Fax: +92-21-35305586 from **Wednesday 13th December 2017** during office Hours, i.e. from 9:00 am to 5:00 pm on payment of document fee of Rs. 2,000/- in the form of Pay order/Demand Draft in favour of Secretary-Cum-Director PMU, Board of Revenue, Sindh till **12:30 PM on Thursday 28th December 2017**. The bidding document can also be downloaded from the website of SPPRA, i.e. www.pprasindh.gov.pk or the website of PMU, BOR, i.e. sindharmis.gos.pk, in which case document fee may be submitted alongwith the bid. Only the bids submitted with the document fee will be considered as eligible for participating in the bidding process.
6. All bids must be accompanied by an earnest money/bid security of two percent (2%) of total bid amount, in the form of 'pay order', 'demand draft' or 'bank guarantee' in the name of Secretary-Cum-Director PMU, Board of Revenue, Sindh, and must be accompanied with the bid in a separate sealed envelope marked as "Earnest Money/Bid Security". Bid without earnest money/bid security of required amount and prescribed form shall be rejected.
7. Project Management Unit, Reforms Wing & Special Cell, Board of Revenue, Government of Sindh will not be responsible for any costs or expenses incurred by bidders in connection with the preparation or delivery of bids.



8. The Bid prices and rates are fixed during currency of contract and under no circumstance shall any contractor be entitled to claim enhanced rates for any item in this contract.
9. The Procuring Agency shall have right of rejecting all or any of the tenders as per SPPR 2010.
10. All quoted prices must include all applicable taxes, such as General Sales Tax, Income Tax and/or etc. If not specifically mentioned in the bid, then it will be presumed that the prices include all the taxes. Purchaser will not be responsible and would not pay any additional amount in case of changing in tax rate by the Government of Sindh or Government of Pakistan.
11. Rights and obligations of the procuring agency and the consultant shall be governed by General and Special conditions of contract signed between the procuring agency and the consultant.
12. The following shall result in blacklisting of suppliers, contractors, or consultants, individually or collectively as part of consortium:
- conviction for fraud, corruption, criminal misappropriation, theft, forgery, bribery or any other criminal offence;
 - involvement in corrupt and fraudulent practices while obtaining or attempting to obtain a procurement contract;
 - final decision by a court or tribunal of competent jurisdiction that the contractor or supplier is guilty of tax evasion;
 - willful failure to perform in accordance with the terms of one or more than one contract;
 - failure to remedy underperforming contracts, as identified by the procuring agency, where underperforming is due to the fault of the contractor, supplier or consultant.
13. Failure to complete the contract within the stipulated time period will invoke penalty of 0.025% of the total cost per day. In addition to that, Performance Guarantee (CDR) amount will be forfeited and the company will not be allowed to participate in future tenders as well.
14. An interested bidder, who has obtained bidding documents, may request for clarification of contents of the bidding document in writing, and procuring agency shall respond to such queries in writing within three calendar days, provided they are received at least five calendar days prior to the date of opening of bid.



-sd/-
Secretary-Cum-Director PMU
Board of Revenue
Government of Sindh

General Terms & Conditions

- Bids not confirming to the terms, conditions and specifications stipulated in this RFP will be rejected.
- Project Management Unit, Reforms Wing & Special Cell, Board of Revenue, Government of Sindh invites this tender under single stage – two envelope procedure, under SPPR 2010.
- Proposal after due date and time will not be accepted for any reason. Proposals must not be sent by Facsimile or e-mail. Such submissions will not be accepted for any reason.
- Bid / Proposal shall comprise two separate envelopes, i.e. the technical & financial proposal and required information mentioned below in the technical proposal:
 - (i) relevant experience; (ii) turn-over of at least last three years; (iii) registration with Income Tax, Sales Tax & Provincial Sales Tax (SRB)
- The bidder must bid for the complete package. Bidding for individual items will be rejected as non-responsive.
- All bids received will be opened and evaluated in the manner prescribed in the evaluation criteria of bidding document.
 - (i) **Bid Security**
 - All bids must be accompanied by an earnest money/bid security of two percent (2%) of total bid amount, in the form of 'pay order', 'demand draft' or 'bank guarantee' in the name of Secretary-Cum-Director LARMIS, PMU, Board of Revenue, Sindh, and must be accompanied with the bid in a separate sealed envelope marked as "Earnest Money/Bid Security". Bid without earnest money/bid security of required amount and prescribed form shall be rejected.
 - The bid security of the unsuccessful bidder will be released by PMU BOR after award of work or after expiry of bid validity period whereas the bid security money of successful bidder will be released after the submission of performance security equivalent to 5% of contract price.
 - The performance security of the successful bidder will be released after issuance of successful completion certificate by the Project Management Unit, Reforms Wing & Special Cell, Board of Revenue, Government of Sindh.
 - All/any terms and conditions not specified here shall be dealt with reference to pertinent SPPRA rules 2010.



(ii) Validity of the proposal

- All proposal and price shall remain valid for a period of 90 days from the closing date of the submission of the proposal. However, the responding organization is encouraged to state a longer period of validity for the proposal.

(iii) Currency

- All currency in the proposal shall be quoted in Pakistani Rupees (PKR). The Bid prices and rates are fixed during currency of contract and under no circumstance shall any contractor be entitled to claim enhanced rates for any item in this contract.

(iv) Withholding Tax, Sales Tax and other Taxes

- The responding organization is hereby informed that the Government shall deduct tax at the rate prescribed under the tax laws of Pakistan, from all payments for services rendered by any responding organization who signs a contract with the Government. The responding organization will be responsible for all taxes on transactions and/or income, which may be levied by government. If responding organization is exempted from any specific taxes, then it is requested to provide the relevant documents with the proposal.

(v) OEM relationships

- The support and Maintenance should be supplied through verifiable distribution channel in Pakistan.
- The responding organization (RO) or one of the Joint Bidding Company to be authorized Partner/ Reseller, OF THE ORIGINAL MANUFACTURER.

(vi) Compliance to Specifications

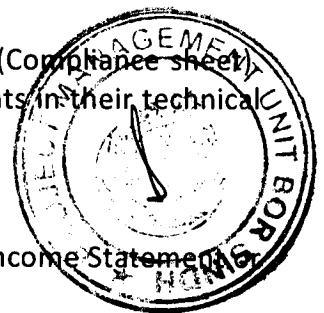
- The Responding Organization (RO) to provide information as per (Compliance sheet) RO may not propose any kind of refurbished material / components in their technical proposals.

(vii) Financial Capabilities

- The RO(s) shall describe the financial position of its organization. Income Statement Report should be included in the detailed Technical proposal.

(viii) Penalty Clause

- It is utmost importance that schedule to tender should be filled in very carefully and the instructions set forth above, scrupulously complied with failing which the offer will be ignored. In case of non-completion of renovation work within stipulated period Earnest Money will be forfeited in favor of the Project Management Unit, Reforms Wing & Special Cell, Board of Revenue, Government of Sindh, Karachi.
 - An affidavit that the firm has not been entangled in litigation with any client during the last 5 years.



- An affidavit that the firm has never been blacklisted by any Government Department.
- Liquidated damages of 0.025% per day of the contract price per day will be deducted for delay in completion of the assignment.

The technical offer must be submitted (in duplicate) with the following documents

1. Company Profile with complete address, telephone No. Fax. No. and e-mail address and contact person.
2. Partnership / Reseller letter or agreement copy which authorize Bidder to sell or market the proposed services in Pakistan.
3. Drawings, operational manuals and brochures of the products and services offered, if applicable.
4. Complete schedule of work is to be provided.
5. Ability to provide after services support.
6. Authenticated Financial Statements of last three years should also be submitted with Technical Proposals.

Selection Criteria

Single stage two-envelop procedure will be used for the final selection of the vendor for the work as per Rule 46(2) of SPP Rules 2010. All bids received will be opened and evaluated in the manner prescribed in the evaluation criteria of bidding document.

Instructions for Responding Organizations

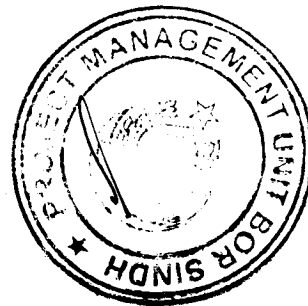
Communication

Enquiries regarding this RFP shall be submitted in writing/email to:

Secretary-Cum-Director LARMIS, Project Management Unit, Reforms Wing & Special Cell, Board of Revenue, Government of Sindh, adjacent Dr. Ziauddin Hospital, Clifton, Karachi, Tel: +92-21-99251367-68 / Fax: +92-21-35305586.

Mode of Delivery and Address

Proposal should be submitted on or before **Thursday 28th December 2017 at 3:00 PM** at the address given below:



Secretary-Cum-Director LARMIS, Project Management Unit, Reforms Wing & Special Cell, Board of Revenue, Government of Sindh, adjacent Dr. Ziauddin Hospital, Clifton, Karachi.

Tel: +92-21-99251367-68 / Fax: +92-21-35305586.

Proposals shall be delivered by hand or courier so as to reach the address given above by the last date indicated for submission. **PROPOSALS RECEIVED BY FAX OR EMAIL SHALL NOT BE ACCEPTED.**

Submission of Proposal

The bidder must bid for at least one complete package. Bidding for individual items from packages will be rejected as non-responsive. Proposals can be submitted on or before **Thursday 28th December 2017 at 3:00 PM** at the office of Secretary-Cum-Director LARMIS, Project Management Unit, Reforms Wing & Special Cell, Board of Revenue, Government of Sindh, adjacent Dr. Ziauddin Hospital, Clifton, Karachi, Tel: +92-21-99251367-68 / Fax: +92-21-35305586. Bid / Proposal shall comprise technical and financial proposals both separately sealed which will be opened as per Rule 46(2) of SPP Rules 2010. All bids received will be opened and evaluated in the manner prescribed in the evaluation criteria of bidding document.

The Bank Draft for Bid Bond to be enclosed in a separate envelope, labeled as "Bank Draft/Earnest Money (Bid Bond)", and which should be sealed. Proof of Sales Tax and NTN numbers should also be provided. (Please provide photocopies of all relevant documents).

Opening of Proposals

The technical proposals submitted against the subject RFP will be opened by the Procurement Committee of PMU, Board of Revenue, Sindh on **Thursday 28th December 2017 at 3:30 PM** in the Committee room of Project Management Unit, Reforms Wing & Special Cell, Board of Revenue, Government of Sindh, adjacent Dr. Ziauddin Hospital, Clifton, Karachi, Tel: +92-21-99251367-68 / Fax: +92-21-35305586 in presence of all the bidders, or their representatives, who may choose to be present.

Evaluation and Comparison of Technical and Financial Bids

Bid / Proposal shall comprise Single Stage Two Envelope Bidding Procedure under SPP Rules 2010 and required information mentioned in General Terms & Conditions. All bids received will be opened and evaluated in the manner prescribed in the evaluation criteria of bidding document.

Basis of Evaluation and Comparison of Bid

The bidders meeting the following criteria will be eligible for consideration of financial bid against the tender.

Mandatory Clause

The Bidders must comply with the following mandatory requirements:

- The Bidder must be a registered firm;

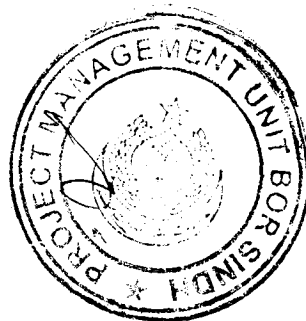


- The Bidders must be registered with Federal Board of Revenue (FBR) for Income Tax must be on FBR's Active Taxpayers List.
- The Bidders must be registered with Sindh Revenue Board (SRB) for Provincial Sales Tax and must be on SRB's Active Taxpayers List.
- The Bidders must be able to demonstrate that they have expertise in performing the tasks enlisted under scope of work.
- Bidders may submit bids as a Joint Venture but in such case one bidder shall be appointed as a lead bidder who shall be solely responsible for end to end delivery of the entire project.
- Bidders or any of its consortium partners must not have been black listed or declared bankrupt by any Government or Financial institution.
- Bidders NOT complying with any of the above eligibility pre-requisites would be disqualified. All documentary evidence must be submitted along with the bids; no document will be acceptable after bid submission.

Criteria for Evaluation of Technical Proposals

The bidders meeting the following criteria will be eligible for consideration of financial bid against the tender. Those who don't obtain minimum qualifying marks will be returned their financial proposal unopened and declared un-responsive.

S.No.	Criteria	Max. Marks	Marks obtained
A	COMPANY PROFILE	200	
1	<u>NUMBER OF YEARS IN BUSINESS:</u> a) Equal to or above 05 Years (200 Marks) b) Above 3 and less than 5 Years (100 Marks) c) 1-3 Years (50 Marks) (Attach Certificate of Incorporation / Company Registration Documents)		
B1	<u>GENERAL IT HUMAN RESOURCES</u>	100	
1	IT Employees/Staff on company's permanent payroll in relevant category for last One (01) Year (I) ABOVE 10 IT EMPLOYEES (100 MARKS) (II) 05-10 IT EMPLOYEES (50 MARKS) (Attach Authenticated Company's Payroll, CV and Degrees of Employees)		
B2	<u>TECHNICAL HUMAN RESOURCES</u>	100	
1	IT Employees/Staff on company's permanent payroll in relevant category for last One (01) Year (I) 2 AND ABOVE NETWORK ENGINEERS (50 MARKS) (II) 2 AND ABOVE FIBER OPTIC ENGINEERS (50 MARKS) (Attach Authenticated Company's Payroll, CV and Degrees of Employees)		
C	<u>SPECIFIC & GENERAL EXPERIENCE</u>	400	
1	Projects completed for Internet Service Delivery for last Three (03) Years(attach successful completion certificate)		



S.No.	Criteria	Max. Marks	Marks obtained
	Above 03 Projects (200 Marks) 01-03 Projects (100 Marks) <i>(attach successful completion certificates)</i>		
2	Projects completed for Internet Service Delivery for last Three (03) Years having worth of Rs.2 million or above <i>(attach successful completion certificate)</i> 40 Marks for each project upto the maximum of 200 marks <i>(attach successful completion certificates/Work Order/Contract Agreement)</i>		
D	FINANCIAL CAPABILITY	200	
1	Average turnover in relevant Business during last 3 Years: a. Above Rs. 5 Million PKR = 200 Marks b. Rs. 02-05 Million PKR= 100 Marks c. Above Rs.01 million but less than 02 million = 50 Marks d. Less than 1 Million =25 Marks <i>(Attach Audited Financial Statements)</i>		
Total:		1000	
Passing Marks:		800	

Preliminary Evaluation Checklist

The Bidder should fill out this Form by providing all the required information and Placing this Form on top of the Technical Proposal. Relevant portions of the Technical Proposal should be referenced in this form. Please note that all required information should be provided on this Form and no document should be attached.

Information Required

a) General

- 1 Name of Bidder or Group of companies going into bid.
- 2 No of Years in business in Pakistan
- 3 No of Offices locations in Pakistan
- 4 Annual Turnover (Million Rs.)
- 5 Value of projects in hand (details may be given)
- 6 Year of Incorporation
- 7 Status of the Bidder
 - Sole Proprietor
 - Partnership Firm
 - Private Limited Company
 - Public Limited Company
 - Entity registered / incorporated outside Pakistan (Give details)
 - Other (Please specify)
- 8 Names of Owner / Partners / Chief Executive / Directors
- 9 Details of Registered Head Office (Address, Phone, Facsimile, Email and Website information)

b) Details of total staff employed

- 1 No of permanent staff employed: Technical /Managerial
- 2 Cumulative Experience (in years)
- 3 Total No. of Support professionals in Technical Domain
- 4 Total No. of Staff assigned for the proposed project.



c) Joint Ventures

Bids submitted by a joint venture of two or more companies or partners shall comply with the following requirements:

- a) The Bid, and in case of successful Bid, the Contract form, shall be signed by the lead bidder duly nominated by all the JV partners;
- b) One of the partners shall be authorized to be Incharge; and this authority shall be evidenced by submitting a power of attorney signed by legally authorized signatories of all the partners;
- c) The partner Incharge shall be authorized to incur liabilities, receive payments and receive instructions for and on behalf of any or all partners of the joint venture;
- d) all partners of the joint venture shall be liable jointly and severally for the executing of the Contract in accordance with the Contract terms, and a relevant statement to this effect shall be included in the authorization mentioned under (b) above as well as in the Bid Form and the Form of Agreement (in case of a successful Bid); and
- e) The JV Agreement for this project entered into by the joint venture partners on stamp paper duly attested by Notary Public shall be submitted with the Bid.

Special Instructions

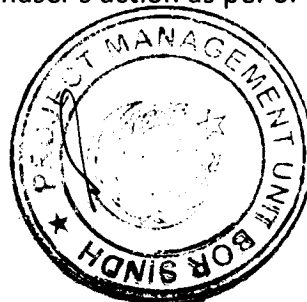
- Incomplete applications will not be considered.
- Any firm, which furnishes wrong information, will be liable for legal proceeding and if any contract is awarded, the same will be cancelled.
- Board of Revenue reserves the right to accept or reject any or all proposals without assigning any reason thereof.
- Authority Letter or Agreement from Principal Company or its Distributor for product and vendor authentication, if required.
- The tender must be filled on prescribed form without any alteration/over writing.
- Conditional tenders/bids will not be acceptable.
- Only companies registered with Provincial Sales Tax (SRB), Sales Tax (FBR) and Income Tax Departments shall be eligible to participate in the tender (proof of registration is required).
- Every page of this tender document should be signed and sealed by the bidder.

Contacting the Purchaser

Any effort by a bidder to influence the Purchaser in the Purchaser's decisions in respect of bid evaluation or Contract award will result in the rejection of the bidder's bid.

Purchaser's Right to Accept the Bid or Reject the Bid

The Purchaser reserves the right to accept or reject the bid and to annul the bidding process at any time prior to award of Contract, without thereby incurring any liability to the bidder or any obligation to inform the bidder of the grounds for the Purchaser's action as per SPP Rules, 2010.



Scope of Work

Project Management Unit, Reforms Wing & Special Cell is actively engaged in capacity building of Board of Revenue, Government of Sindh through number of project components, aimed at developing the standards and systems of Information & Communication Technology at the international industry levels.

Project Management Unit, Reforms Wing & Special Cell, Board of Revenue, Government of Sindh, invites tender through National Competitive Bidding.

Contractor shall be responsible to carry out & provide commissioning of internet connectivity at GIS UNIT, PMU, situated at ST-04, Block 6, Clifton, Karachi, as per detailed specifications listed in BOQ items.

Any unforeseen requirement for the implementation of the assignment would be core responsibility of vendor.



BILL OF QUANTITY
ALONGWITH DETAILED TECHNICAL SPECIFICATION
SUPPLY & INSTALLATION OF INTERNET SERVICES FOR GIS OFFICE AT PROJECT
MANAGEMENT UNIT, ST-04, BLOCK 6, CLIFTON, KARACHI

Sr.#	Item	Description	Quantity
1.	Internet Circuit for GIS Section @ Revenue House, Karachi	<p>Supply & Installation of Internet Circuit over Redundant Optical Fiber having characteristics of,</p> <ul style="list-style-type: none"> • Different paths having 10 Mbps Committed Information Rate (CIR), • Two /30 separate and one /29 IP pools for P2P circuits (i.e. Primary and Secondary) for the period of One year bases, • Internet Service Provider should be from Pakistan reputed Internet Service Provider having separately strong Local and International Peering, • Internet Bandwidth Services along with Directly connected to Internet Gateway Router, • Direct Domestic Peering, • Minimum latency while connecting to IP Cloud (Proof of concept required), • Minimum Hop Count (Trace route required), • Direct connectivity through Gateway Router, • Route Optimization – Flexible, • Shortest Routes to IP Cloud, • No Data Caps, • 24-hour/7-day Technical Support, • DDoS attack mitigation and monitoring, • Dark Core Last Miles and • No Proxy Servers 	1 Solution

Delivery schedule: The successful bidder would be required to commission the required services within 03 weeks and ensure uninterrupted supply of services as per BOQ for a period of one year from the date of signing of contract. The contract period will be for 1 year and will be extendable for another term with mutual consent of the parties.



BID DATA SHEET

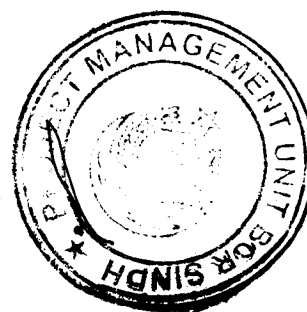
The following specific data for the goods/services to be procured shall complement, supplement, or amend the provisions in the RFP document. Whenever there is a conflict, the provisions herein shall prevail over those in RFP document.

INTRODUCTION		
1.1	Name of Procuring Agency of Government of Sindh:	Secretary-Cum-Director LARMIS, Project Management Unit, Reforms Wing & Special Cell, Board of Revenue, Government of Sindh
1.2	Loan or credit or Project allocation number/ Loan or credit or Project allocation amount [when applicable]	ADP Scheme NO. 75 (2017-18) "Creation of Geo-Database for LARMIS"
1.3	Name of Project	"Creation of Geo-Database for LARMIS"
1.4	Name of Contract	SUPPLY & INSTALLATION OF INTERNET SERVICES FOR GIS OFFICE AT PROJECT MANAGEMENT UNIT KARACHI UNDER THE SCHEME "CREATION OF GEO-DATABASE FOR LARMIS"
1.5	Name of Procuring agency.	Secretary-Cum-Director LARMIS, Project Management Unit, Reforms Wing & Special Cell, Board of Revenue, Government of Sindh
1.6	Procuring agency's address, telephone, telex, and facsimile numbers.	Secretary-Cum-Director LARMIS, Project Management Unit, Reforms Wing & Special Cell, Board of Revenue, Government of Sindh ST-04, Block 6, Clifton, Karachi Tel: +92-21-99251367-8 Fax:+92-21-99251373
1.7	Language of the bid.	English
BID PRICE AND CURRENCY		
1.8	The price quoted shall be .	Prices must be quoted, strictly using the format mentioned in Schedule of Requirements of this RFP. Bidders may be required to provide a breakdown of any composite or lump-sum items included in the Price Schedules. These prices must include all incidental costs associated with the provision of the service, such as travel, subsistence, office support, communications, printing of materials, etc., and all taxes, levies, duties and fees imposed on the Bidder, its Sub-Consultants, or employees on account of such services in the Purchaser's country or in any other country. Prices quoted by the Bidder shall be fixed during the Bidder's performance of the Contract and shall not be subject to increases on any account. Bids submitted that are

[Handwritten signature]



		subject to price adjustment will be rejected. Bid Price shall include stamp duty charges @ 0.35% of the total value of Contract.
1.9	The price shall be fixed, or the price shall be adjustable.	Fixed
PREPARATION AND SUBMISSION OF BIDS		
2.1(a)	Qualification requirements.	As per evaluation criteria of RFP document.
2.2 (b)	Spare parts required for [number] of years of operation.	N/A
2.3	Amount of bid security.	2% of Bid Price
2.4	Bid validity period.	The bid validity period shall be 90 days after the deadline for bid submission.
2.5	Number of copies.	One
2.6	Address for bid submission.	Secretary-Cum-Director LARMIS,Project Management Unit, Reforms Wing & Special Cell, Board of Revenue, Government of Sindh ST-04, Block 6, Clifton, Karachi Tel: +92-21-99251367-8 Fax:+92-21-99251373
2.7	IFB title and number.	N/A
2.8	Deadline for bid submission.	Thursday 28th December 2017 at 3:00 PM
2.9	Time, date, and place for bid opening.	Thursday 28th December 2017 at 3:30 PM at Committee Room, ST-04, Block 6, Clifton, Karachi
BID EVALUATION		
3.1	Criteria for bid evaluation.	Single Stage Two Envelope as per evaluation criteria given in this RFP document.
CONTRACT AWARD		
4.1	Percentage for quantity increase or decrease.	15% on need basis.



BID FORM

To,

Secretary-Cum-Director LARMIS,
Project Management Unit,
Reforms Wing & Special Cell,
Board of Revenue,
Government of Sindh
Karachi.

Sir,

SUBJECT: SUPPLY & INSTALLATION OF INTERNET SERVICES FOR GIS OFFICE AT PROJECT MANAGEMENT UNIT KARACHI UNDER THE SCHEME "CREATION OF GEO-DATABASE FOR LARMIS"

Having examined the bidding documents, the receipt of which is hereby duly acknowledge, for the above Contract, we, the undersigned, offer to supply, deliver, test and impart training in conformity with the said bidding documents for the Total Bid Price.

Pak Rupees (in figures _____ in words _____)

or such other sums as may be ascertained in accordance with the Price Schedule attached hereto and made part of this bid.

We undertake, if our bid is accepted, to complete the works in accordance with the Contract Execution Schedule.

If our Bid is accepted, we will provide the performance security in the sum equivalent to 5% of the Contract Price for the due performance of the Contract.

We agree to abide by this Bid for the period of ninety (90) days from the date fixed for bid opening of the Instructions to Bidders, and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

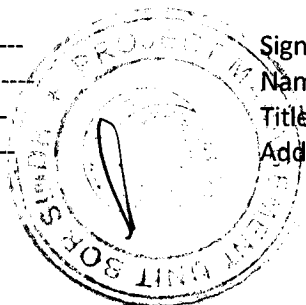
Until a formal Contract is prepared and executed, this Bid, together with your written acceptance thereof in your Notification of Contract Award, shall constitute a binding Contract between us.

We understand that you are not bound to accept the lowest-priced or any Bid that you may receive.

Dated this-----day of -----2017

WITNESS

Signature -----
Name -----
Title -----
Address -----



Signature -----
Name -----
Title -----
Address -----

BIDDER

BID SECURITY FORM

WHEREAS [Name of Bidder] (hereinafter called "the Bidder" has submitted its bid dated [date] for the **SUPPLY & INSTALLATION OF INTERNET SERVICES FOR GIS OFFICE AT PROJECT MANAGEMENT UNIT KARACHI UNDER THE SCHEME "CREATION OF GEO-DATABASE FOR LARMIS"** (hereinafter called "the Bid").

KNOW ALL MEN by these presents that we [Name of the Bank] of [Name of Country] having our registered office at [Address of Bank] (hereinafter called "the Bank") are bound into the Project Management Unit, Reforms Wing & Special Cell, Board of Revenue, Government of Sindh, Karachi, Pakistan (hereinafter called "the Purchaser") in the sum of -----, for which payment well and truly to be made to the said Purchaser, the Bank binds itself, its successors and assigns, by these presents.

Sealed with the Common Seal of the Bank this-----day of-----, 2017

THE CONDITIONS of this obligation are:

1. If the Bidder withdraws its Bid during the period of bid validity specified by the Bidder on the Bid Form; or
2. If the Bidder does not accept the corrections of his Total Bid Price; or
3. If the Bidder, having been notified of the acceptance of its Bid by the Purchaser during the period of bid validity:
 - (a) Fails or refuses to furnish the performance security, in accordance with the Instructions to Bidders; or
 - (b) Fails or refuses to execute the Contract Form, when requested. or

We undertake to pay to the Purchaser up to the above amount, according to, and upon receipt of, its first written demand, without the Purchaser having to substantiate its demand, provided that in its demand the Purchaser will note that the amount claimed by it is due to it owing to the occurrence of one or both or all the three above stated conditions, specifying the occurred condition or conditions.

This guarantee will remain in force up to -----, the period of bid validity, and any demand in respect thereof should reach the Bank not later than such date.

By [Bank]
(Title)

Authorized Representative



PERFORMANCE SECURITY FORM

To,
Secretary-Cum-Director,
Project Management Unit,
Reforms Wing & Special Cell,
Board of Revenue,
Government of Sindh
Karachi.

WHEREAS [Name of the Contractor] hereinafter called "the Contractor" has undertaken, in pursuance of the bid for **SUPPLY & INSTALLATION OF INTERNET SERVICES FOR GIS OFFICE AT PROJECT MANAGEMENT UNIT KARACHI UNDER THE SCHEME "CREATION OF GEO-DATABASE FOR LARMIS"**, dated _____ 2017, (hereinafter called "the Contract").

AND WHEREAS it has been stipulated by you in the Contract that the Contractor shall furnish you with a bank guarantee by a recognized bank for the sum specified therein as security for compliance with the Contractor's performance obligations in accordance with the Contract;

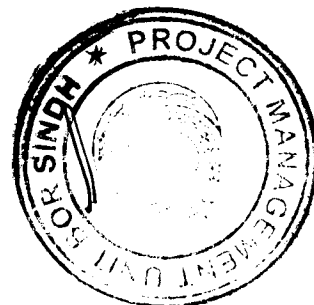
AND WHEREAS we have agreed to give the Contractor a Guarantee:

THEREFORE WE hereby affirm that we are Guarantor and responsible to you, on behalf of the Contractor, up to a total of [Amount of the guarantee in words and figures] , and we undertake to pay you, upon your first written demand declaring the Contractor to be in default under the Contract, and without cavil or argument, any sum or sums as specified by you, within the limits of [Amount of Guarantee] as aforesaid without your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

This guarantee is valid until _____ day of _____, 2017, or twenty-eight (28) days of the issue of the Defects Liability Expiry Certificate, whichever is later.

[NAME OF GUARANTOR]

Signature _____
Name _____
Title _____
Address _____
Seal _____





Project Management Unit (PMU)
Reforms Wing & Special Cell
Board of Revenue
Government of Sindh

“REPAIR & SERVICE OF AIR CONDITIONERS INSTALLED AT PEOPLES SERVICE CENTERS AND PROJECT MANAGEMENT UNIT OF BOARD OF REVENUE” FOR THE “COMPUTERIZED LAND RECORDS SYSTEM (LARMIS)”

December 2017

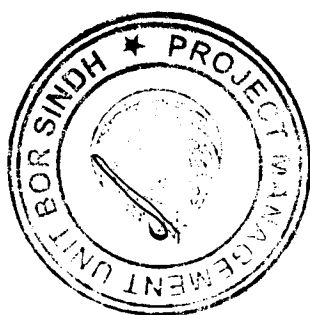
N.B

The bidder is expected to examine the Bidding Documents, including all instructions, forms, terms, specifications and charts/drawings. Failure to furnish all information required by the Bidding documents or submission of a Bid not substantially responsive to the Bidding Documents in every respect would result in the rejection of the Bid.



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Definitions

In this Contract, the following terms shall be interpreted as indicated:

"Bid" means a tender, or an offer by a person, consultant, firm, company or an organization expressing willingness to undertake a specified task at a price, in response to an invitation by a Procuring Agency.

"Bid with Lowest Evaluated Cost" means the bid quoting lowest cost amongst all those bids evaluated to be substantially responsive.

"Bidder" means a person or entity submitting a bid.

"Bidding Documents" means all documents provided to the interested bidders to facilitate them in preparation of their bids in uniform manner.

"Bidding Process" means the procurement procedure under which sealed bids are invited, received, opened, examined and evaluated for the purpose of awarding a contract.

"Contract" means the agreement entered into between the Purchaser and the Contractor, as recorded in the Contract Form signed by the parties, including all Schedules and Attachments thereto and all documents incorporated by reference therein.

"Contract Price" means the price payable to the Contractor under the Contract for the full and proper performance of its contractual obligations.

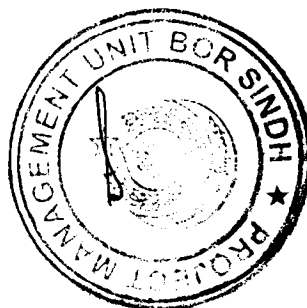
"Contractor" means the individual or firm whose bid has been accepted by the Purchaser and the legal successors, in title to the Contractor.

"Contract Value" means that portion of the Contract Price adjusted to give effect to such additions or deductions as are provided for in the Contract, which is properly apportionable to the Software or Services in question.

"Goods" means articles and object of every kind and description including raw materials, drugs and medicines, products, equipments, hardware, machinery, spares and commodities in any form, including solid, liquid and gaseous form, and includes services identical to installation, transport, maintenance and similar obligations related to the supply of goods, if the value of these services does not exceed the value of such goods.

"Government" means the Government of Sindh.

"Procurement Proceedings" means all procedures relating to public procurement, starting from solicitation of bids up to award of contract.

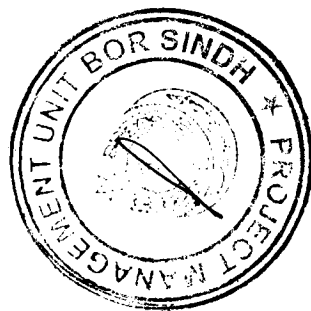


“Procuring Agency” means Project Management Unit, Reforms Wing & Special Cell, Project Management Unit, Reforms Wing & Special Cell, Board of Revenue, Government of Sindh.

“Supplier” means a person, firm, company or an organization that undertakes to supply goods and services related thereto, other than consulting services, required for the contract.

"Services" means services, such as testing, training and other such obligations of the Contractor covered under the Contract.

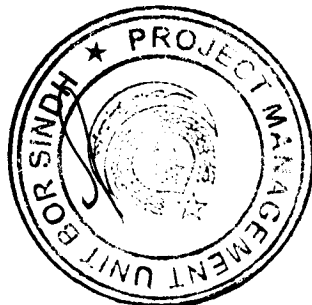
"Works" means all items mentioned in BOQ to be provided and services to be rendered & work to be done by the Contractor under the Contract.



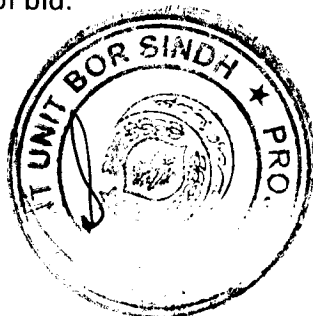
Invitation to Bid

Project Management Unit, Reforms Wing & Special Cell, Board of Revenue, Government of Sindh (hereinafter referred to as Purchaser), invites sealed bids from eligible bidders for **“REPAIR & SERVICE OF AIR CONDITIONERS INSTALLED AT PEOPLES SERVICE CENTERS AND PROJECT MANAGEMENT UNIT OF BOARD OF REVENUE” FOR THE “COMPUTERIZED LAND RECORDS SYSTEM (LARMIS)”**

1. Tender Bids in sealed envelope as per information are required. Proponents applying for bids should submit technical proposal in accordance with evaluation criteria of this bidding document in a sealed envelope and a financial proposal as per price schedule given in this bidding document also separately sealed and bid security as per guidelines provided in the bidding document in a sealed envelope and submit these envelopes in a single sealed envelope properly marked. The procedure may also be guided as per Rule 46(2) of SPP Rules 2010. Only the interested bidders having valid NTN, GST, SST and all applicable tax registrations are eligible to participate.
2. The bidder must quote for the complete specification. The uncompleted bid will be rejected as non-responsive.
3. The bidder must bid for the complete package. Bidding for individual items will be rejected as non-responsive.
4. All bids received will be opened and evaluated in the manner prescribed in the evaluation criteria of bidding document.
5. Interested eligible bidders may obtain further information on the bid and collect the bidding documents from the office of Secretary-Cum-Director LARMIS, Project Management Unit, Reforms Wing & Special Cell, Board of Revenue, Government of Sindh, adjacent Dr. Ziauddin Hospital, Clifton, Karachi, Tel: +92-21-99251367-68 / Fax: +92-21-35305586 from **Wednesday 13th December 2017** during office Hours, i.e. from 9:00 am to 5:00 pm on payment of document fee of Rs. 2,000/- in the form of Pay order/Demand Draft in favour of Secretary-Cum-Director LARMIS, PMU, Board of Revenue, Sindh till **12:30 PM on Thursday 28th December 2017**. The bidding document can also be downloaded from the website of SPPRA, i.e. www.pprasindh.gov.pk or the website of LARMIS, BOR, i.e. sindharmis.gos.pk, in which case document fee may be submitted alongwith the bid. Only the bids submitted with the document fee will be considered as eligible for participating in the bidding process.
6. All bids must be accompanied by an earnest money/bid security of two percent (2%) of total bid amount, in the form of ‘pay order’, ‘demand draft’ or ‘bank guarantee’ in the name of Secretary-Cum-Director LARMIS, PMU, Board of Revenue, Sindh, and must be accompanied with the bid in a separate sealed envelope marked as “Earnest Money/Bid Security”. Bid without earnest money/bid security of required amount and prescribed form shall be rejected.



7. Project Management Unit, Reforms Wing & Special Cell, Board of Revenue, Government of Sindh will not be responsible for any costs or expenses incurred by bidders in connection with the preparation or delivery of bids.
8. The Bid prices and rates are fixed during currency of contract and under no circumstance shall any contractor be entitled to claim enhanced rates for any item in this contract.
9. The Procuring Agency shall have right of rejecting all or any of the tenders as per SPPR 2010.
10. All quoted prices must include all applicable taxes, such as General Sales Tax, Income Tax and/or etc. If not specifically mentioned in the bid, then it will be presumed that the prices include all the taxes. Purchaser will not be responsible and would not pay any additional amount in case of changing in tax rate by the Government of Sindh or Government of Pakistan.
11. Rights and obligations of the procuring agency and the consultant shall be governed by General and Special conditions of contract signed between the procuring agency and the consultant.
12. The following shall result in blacklisting of suppliers, contractors, or consultants, individually or collectively as part of consortium:
- conviction for fraud, corruption, criminal misappropriation, theft, forgery, bribery or any other criminal offence;
 - involvement in corrupt and fraudulent practices while obtaining or attempting to obtain a procurement contract;
 - final decision by a court or tribunal of competent jurisdiction that the contractor or supplier is guilty of tax evasion;
 - willful failure to perform in accordance with the terms of one or more than one contract;
 - failure to remedy underperforming contracts, as identified by the procuring agency, where underperforming is due to the fault of the contractor, supplier or consultant.
13. Failure to complete the contract within the stipulated time period will invoke penalty of 0.025% of the total cost per day. In addition to that, Performance Guarantee (CDR) amount will be forfeited and the company will not be allowed to participate in future tenders as well.
14. An interested bidder, who has obtained bidding documents, may request for clarification of contents of the bidding document in writing, and procuring agency shall respond to such queries in writing within three calendar days, provided they are received at least five calendar days prior to the date of opening of bid.



-sd/-
Secretary-Cum-Director LARMIS
Project Management Unit
Board of Revenue
Government of Sindh

General Terms & Conditions

- Bids not confirming to the terms, conditions and specifications stipulated in this RFP will be rejected.
- Project Management Unit, Reforms Wing & Special Cell, Board of Revenue, Government of Sindh invites this tender under **single stage – two envelope procedure, under SPPR 2010.**
- Proposal after due date and time will not be accepted for any reason. Proposals must not be sent by Facsimile or e-mail. Such submissions will not be accepted for any reason.
- Bid / Proposal shall comprise two envelopes, i.e. technical & financial proposal and required information mentioned below:
 - (i) relevant experience; (ii) turn-over of at least last three years; (iii) registration with Income Tax, Sales Tax & Provincial Sales Tax (SRB)
- The bidder must bid for the complete package. Bidding for individual items will be rejected as non-responsive.
- All bids received will be opened and evaluated in the manner prescribed in the evaluation criteria of bidding document.
 - (i) **Bid Security**
 - All bids must be accompanied by an earnest money/bid security of two percent (2%) of total bid amount, in the form of 'pay order', 'demand draft' or 'bank guarantee' in the name of Secretary-Cum-Director LARMIS, PMU, Board of Revenue, Sindh, and must be accompanied with the bid in a separate sealed envelope marked as "Earnest Money/Bid Security". Bid without earnest money/bid security of required amount and prescribed form shall be rejected.
 - The bid security of the unsuccessful bidder will be released by PMU BOR after award of work or after expiry of bid validity period whereas the bid security money of successful bidder will be released after the submission of performance security equivalent to 5% of contract price. The successful bidder will be required to submit performance security amounting to 5% of his bid price at the time of signing of contract in accordance with SPP Rules 2010.
 - The performance security of the successful bidder will be released after issuance of successful completion certificate by the Project Management Unit, Reforms Wing & Special Cell, Board of Revenue, Government of Sindh in accordance with SPP Rules 2010.
 - All/any terms and conditions not specified here shall be read with reference to pertinent SPPRA rules 2010.



(ii) Validity of the proposal

- All proposal and price shall remain valid for a period of 90 days from the closing date of the submission of the proposal. However, the responding organization is encouraged to state a longer period of validity for the proposal.

(iii) Currency

- All currency in the proposal shall be quoted in Pakistani Rupees (PKR). The Bid prices and rates are fixed during currency of contract and under no circumstance shall any contractor be entitled to claim enhanced rates for any item in this contract.

(iv) Withholding Tax, Sales Tax and other Taxes

- The responding organization is hereby informed that the Government shall deduct tax at the rate prescribed under the tax laws of Pakistan, from all payments for services rendered by any responding organization who signs a contract with the Government. The responding organization will be responsible for all taxes on transactions and/or income, which may be levied by government. If responding organization is exempted from any specific taxes, then it is requested to provide the relevant documents with the proposal.

(v) Compliance to Specifications

- The Responding Organization (RO) to provide information as per (Compliance sheet). RO may not propose any kind of refurbished material / components in their technical proposals.

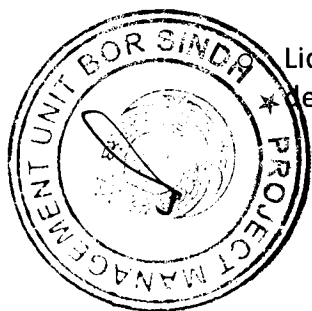
(vi) Financial Capabilities

- The RO(s) shall describe the financial position of its organization. Income Statement or Report should be included in the detailed Technical proposal.

(vii) Penalty Clause

- It is utmost importance that schedule to tender should be filled in very carefully and the instructions set forth above, scrupulously complied with failing which the offer will be ignored. In case of non-completion of renovation work within stipulated period Earnest Money will be forfeited in favor of the Project Management Unit, Reforms Wing & Special Cell, Board of Revenue, Government of Sindh, Karachi.
 - An affidavit that the firm has not been entangled in litigation with any client during the last 5 years.
 - An affidavit that the firm has never been blacklisted by any Government Department.

Liquidated damages of 0.025% per day of the contract price per day will be deducted for delay in completion of the assignment.



The technical offer must be submitted (in duplicate) with the following documents

1. Company Profile with complete address, telephone No. Fax. No. and e-mail address and contact person.
2. Drawings, operational manuals and brochures of the products and services offered, if needed.
3. Complete schedule of the service & maintenance is to be provided.
4. Ability to provide after services support.
5. Authenticated Financial Statements of last three years should also be submitted with Technical Proposals.
6. Any other document to substantiate the technical eligibility as per requirements mentioned in the technical bid evaluation criteria of this bidding document

Selection Criteria

Single stage two-envelope procedure will be used for the final selection of the vendor for the work. Bid / Proposal shall comprise the technical proposal and financial proposal both separately sealed. On the scheduled date of bid opening only envelopes marked as technical proposal/bid will be opened and evaluated by the Procurement Committee in accordance with the technical evaluation criteria given in this bidding document. The financial proposal of those firms which qualify the technical evaluation will be opened and the lowest bid price of the technically qualified bidder will be recommended for award of work in accordance with Rule 46(2) of SPP Rules 2010.

Instructions for Responding Organizations

Communication

Enquiries regarding this RFP shall be submitted in writing/email to:

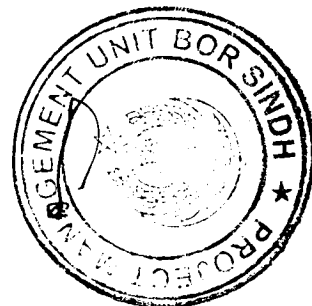
Secretary-Cum-Director LARMIS, Project Management Unit, Reforms Wing & Special Cell, Board of Revenue, Government of Sindh, adjacent Dr. Ziauddin Hospital, Clifton, Karachi, Tel: +92-21-99251367-68 / Fax: +92-21-35305586.

Mode of Delivery and Address

Proposal should be submitted on or before **Thursday 28th December 2017 at 3:00 PM** at the address given below:

Secretary-Cum-Director LARMIS, Project Management Unit, Reforms Wing & Special Cell, Board of Revenue, Government of Sindh, adjacent Dr. Ziauddin Hospital, Clifton, Karachi. Tel: +92-21-99251367-68 / Fax: +92-21-35305586.

Proposals shall be delivered by hand or courier so as to reach the address given above by the last date indicated for submission. **PROPOSALS RECEIVED BY FAX OR EMAIL SHALL NOT BE ACCEPTED.**



Submission of Proposal

The bidder must bid for at least one complete package. Bidding for individual items from packages will be rejected as non-responsive. Proposals can be submitted on or before **Thursday 28th December 2017 at 3:00 PM** at the office of Secretary-Cum-Director LARMIS, Project Management Unit, Reforms Wing & Special Cell, Board of Revenue, Government of Sindh, adjacent Dr. Ziauddin Hospital, Clifton, Karachi, Tel: +92-21-99251367-68 / Fax: +92-21-35305586. Bid / Proposal shall comprise one single envelope containing the technical & financial proposal and required information mentioned in General Terms & Conditions. All bids received will be opened and evaluated in the manner prescribed in the evaluation criteria of bidding document.

The Bank Draft for Bid Bond to be enclosed in a separate envelope, labeled as "Bank Draft/Earnest Money (Bid Bond)", and which should be sealed. Proof of Sales Tax and NTN numbers should also be provided. (Please provide photocopies of all relevant documents).

Opening of Proposals

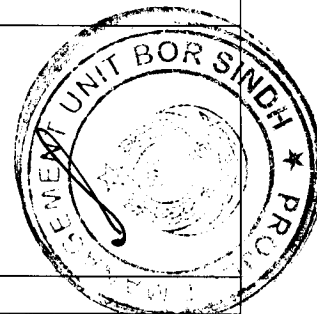
The technical proposals submitted against the subject RFP will be opened by the Procurement Committee of PMU, Board of Revenue, Sindh on **Thursday 28th December 2017 at 3:30 PM** in the Committee room of Project Management Unit, Reforms Wing & Special Cell, Board of Revenue, Government of Sindh, adjacent Dr. Ziauddin Hospital, Clifton, Karachi, Tel: +92-21-99251367-68 / Fax: +92-21-35305586 in presence of all the bidders, or their representatives, who may choose to be present.

Evaluation and Comparison of Technical and Financial Bids

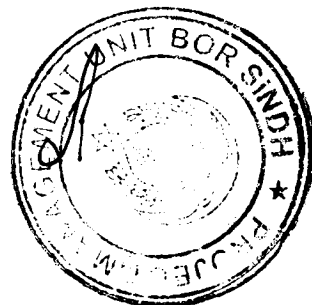
Basis of Evaluation and Comparison of Bid

The financial bid of those bidders whose technical proposals meet the following criteria will be eligible for consideration of their financial bid against the tender. The technically qualified bidder whose financial bid is found the lowest will be recommended for award of work.

S.No.	Criteria	Max. Marks	Marks obtained
A	COMPANY PROFILE	200	
1	NUMBER OF YEARS IN BUSINESS: a) Above 05 Years (200 Marks) b) 3-5 Years (100 Marks) c) 1 Year or less than 3 years (50 Marks) (Attach Certificate of Incorporation / Company Registration Documents)		
B	TECHNICAL HUMAN RESOURCES	200	
1	(I) 01 PROJECT MANAGEMENT PROFESSIONAL (PMP) (II) 01 ELECTRICAL ENGINEER (III) AC TECHNICIANS 10-12 AC TECHNICIANS (100 MARKS) 05-06 AC TECHNICIANS (50 MARKS) (Attach copy of degree, diploma, certification, appointment letter & pay slip to verify)	50 50 100	
C	SPECIFIC & GENERAL EXPERIENCE	400	



S.No.	Criteria	Max. Marks	Marks obtained
1	Projects completed for service of Air Conditioners in various locations across cities (attach successful completion certificate) 04-05 Projects (100 Marks) 02-03 Projects (50 Marks) (attach successful completion certificates)	100	
2	Projects completed for repair of Air Conditioners in various locations across cities (attach successful completion certificate) 04-05 Projects (100 Marks) 02-03 Projects (50 Marks) (attach successful completion certificates)	100	
3	Projects completed for maintenance of Air Conditioners in various locations across cities (attach successful completion certificate) 04-05 Projects (50 Marks) 02-03 Projects (25 Marks) (attach successful completion certificates)	50	
4	Projects completed for replacement of spare parts of Air Conditioners in various locations across cities (attach successful completion certificate) 04-05 Projects (50 Marks) 02-03 Projects (25 Marks) (attach successful completion certificates)	50	
5	Projects in hand for service/repair/maintenance or replacement of spare parts of Air Conditioners in various locations across cities (attach successful completion certificate) 03 & above Projects (100 Marks) 01-02 Projects (50 Marks) (attach successful completion certificates)	100	
D	FINANCIAL CAPABILITY	200	
1	Average turnover in relevant Business during last 3 Years: a. Above Rs. 10 Million PKR = 200 Marks b. Rs. 05-10 Million PKR= 100 Marks c. Rs. 03-4.9 Million = 50 Marks d. Rs. 1-2.9 Million =25 Marks (Attach Audited Financial Statements)		
Total:		1000	
Passing Marks:		800	



Preliminary Evaluation Checklist

The Bidder should fill out this Form by providing all the required information and Placing this Form on top of the Technical Proposal. Relevant portions of the Technical Proposal should be referenced in this form. Please note that all required information should be provided on this Form and no document should be attached.

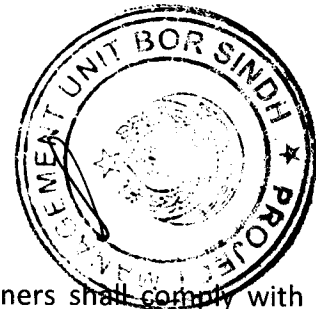
Information Required

a) General

- 1 Name of Bidder or Group of companies going into bid.
- 2 No of Years in business in Pakistan
- 3 No of Offices locations in Pakistan
- 4 Annual Turnover (Million Rs.)
- 5 Value of projects in hand (details may be given)
- 6 Year of Incorporation
- 7 Status of the Bidder
 - Sole Proprietor
 - Partnership Firm
 - Private Limited Company
 - Public Limited Company
 - Entity registered / incorporated outside Pakistan (Give details)
 - Other (Please specify)
- 8 Names of Owner / Partners / Chief Executive / Directors
- 9 Details of Registered Head Office (Address, Phone, Facsimile, Email and Website information)

b) Details of total staff employed

- 1 No of permanent staff employed: Technical /Managerial
- 2 Cumulative Experience (in years)
- 3 Total No. of Support professionals in Technical Domain
- 4 Total No. of Staff assigned for the proposed project.



c) Joint Ventures

Bids submitted by a joint venture of two or more companies or partners shall comply with the following requirements:

- a) The Bid, and in case of successful Bid, the Contract form, shall be signed by the lead bidder duly nominated by all the JV partners;
- b) One of the partners shall be authorized to be Incharge; and this authority shall be evidenced by submitting a power of attorney signed by legally authorized signatories of all the partners;
- c) The partner Incharge shall be authorized to incur liabilities, receive payments and receive instructions for and on behalf of any or all partners of the joint venture;
- d) all partners of the joint venture shall be liable jointly and severally for the executing of the Contract in accordance with the Contract terms, and a relevant statement to this effect shall be included in the authorization

- mentioned under (b) above as well as in the Bid Form and the Form of Agreement (in case of a successful Bid); and
- e) The JV Agreement for this project entered into by the joint venture partners on stamp paper duly attested by Notary Public shall be submitted with the Bid.

Special Instructions

- Incomplete applications will not be considered.
- Any firm, which furnishes wrong information, will be liable for legal proceeding and if any contract is awarded, the same will be cancelled.
- Board of Revenue reserves the right to accept or reject any or all proposals without assigning any reason thereof.
- The tender must be filled on prescribed form without any alteration/over writing.
- Conditional tenders/bids will not be acceptable.
- Only companies registered with Provincial Sales Tax (SRB), Sales Tax (FBR) and Income Tax Departments shall be eligible to participate in the tender (proof of registration is required).
- Every page of this tender document should be signed and sealed by the bidder.

Contacting the Purchaser

Any effort by a bidder to influence the Purchaser in the Purchaser's decisions in respect of bid evaluation or Contract award will result in the rejection of the bidder's bid.

Purchaser's Right to Accept the Bid or Reject the Bid

The Purchaser reserves the right to accept or reject the bid and to annul the bidding process at any time prior to award of Contract, without thereby incurring any liability to the bidder or any obligation to inform the bidder of the grounds for the Purchaser's action as per SPP Rules, 2010.

Scope of Work

Land Administration and Revenue Management Information System (LARMIS) is the computerized land records system of Board of Revenue, Sindh. The System is established in 27 Districts of Sindh and is managed through the Project Management Unit, Reforms Wing & Special Cell, Board of Revenue, Govt. of Sindh. LARMIS has 27 Peoples Service Centers, a Project Management Unit at Clifton Block 6 Adjacent Dr. Ziauddin Hospital and a Disaster Recovery Center at Hyderabad where Air Conditioners are installed and requires maintenance, repair, service and parts replacement from time to time for which services of an eligible firm is sought having the technical eligibility as per evaluation criteria for services listed in the schedule of requirements/BOD given below.



BILL OF QUANTITY /SCHEDULE OF PRICE
ALONGWITH DETAILED TECHNICAL SPECIFICATION
“REPAIR & SERVICE OF AIR CONDITIONERS INSTALLED AT PEOPLES
SERVICE CENTERS OF BOARD OF REVENUE” FOR THE “COMPUTERIZED
LAND RECORDS SYSTEM (LARMIS)”

The successful bidder will be required to carry out repair, service & replacement of parts for Air Conditioners with below specifications installed at various offices of LARMIS, i.e. Peoples Service Centres (total 26) which are situated in the District Head Quarter, Project Management Unit Board of Revenue Karachi, Disaster Recovery Centre Hyderabad, on as per need basis as per instructions issued by the procuring agency.

Each District has a Peoples Service Centre and each Service Centre has 7 nos. of ACs and there are total 182 Air Conditioners installed in the Peoples Service Centres are of following manufacturing companies, Dawlance, model-45 SL-1, Changchun Ruba model CSC-24 KF, Enviro, EAC-24 HD/EC.

At PMU Board of Revenue, there are 31 ACS of which 7 ACS are of 24000 BTU Floor standing, of Ascon and Kenwood company, 2 split AC of 24000 BTU of Panasonic and Ascon company and remaining 22 are of 18000 BTU of Gree, Mitsubishi, Kenwood, Dawlance and Hair manufacturing companies.

For the above Air Conditioners, bidders are required to quote unit price for repair & service charges at Sr. No. A and replacement of each part at Sr. B(1 to 24).

The repair, service & replacement services would be required for a period of one year from the date of signing of contract.

S.No.	Description of Services & Parts for Air Conditioners	Qty	Unit Price	Total Estimated Cost
A	<p>Repair & Service of (18000 to 24000 BTU) Air Conditioners installed at Peoples Service Centers (PSCs) situated in 26 Districts of Sindh, DRC Hyderabad and PMU, Karachi.</p> <p>At peoples service center there are 182 ACS of 2-ton, 24000BTU are of Dawlance Model-45 SL-1, Changhun Ruba model-CSC-24KF and Enviro model-EAC-24HD/EC.</p> <p>At DRC there are 1 ACS of 2 ton (24000 BTU) floor standing, Ascon Company.</p> <p>At PMU, Karachi there are 31 ACS, out of them 7ACS are of 24000 BTU floor standing of Ascon and Kenwood company remaining 22 ACS are of 18000 BTU of company Gree, Mitsubhi, Kenwood, Dawlance and hair Company.</p>	214		4 million



S.No.	Description of Services & Parts for Air Conditioners	Qty	Unit Price	Total Estimated Cost
B	Replacement of following parts at Peoples Service Center established in each District of Sindh in Deputy Commissioner Office, DRC Hyderabad and PMU Board of Revenue on as per need basis			
1	Compressor	-		
2	Condenser	-		
3	Cooling fan	-		
4	Expansion valve	-		
5	Air Filter	-		
6	Evaporator coil or cooling coil	-		
7	Cooling fan or Blower	-		
8	Drain pipes	-		
9	Louvers or fins	-		
10	Refrigerant piping connections	-		
11	Capacitor	-		
12	Nozzle	-		
13	A.C gas	-		
14	Temperature sensor	-		
15	A.C control circuit	-		
16	Discharge Valve	-		
17	Suction Valve	-		
18	Copper pipe 3/8 and 5/8 per foot	-		
19	Indoor motor	-		
20	Outdoor motor	-		
21	Remote control	-		
22	A.C control wire, 3 core, 2.5 (Pakistan cable)	-		
23	A.C power plug with three pin top.	-		
24	Circuit breaker 32 Ampere	-		
25	Replacement of complete inner unit	-		
26	Replacement of complete outer unit	-		
27	Electrical Wire/Cable (Per Meter)	-		

Terms & Conditions:

- The bid with the lowest cumulative total of unit price for all the items will be awarded the contract.
- The successful bidder will be awarded a **Rate Contract** for a period of one year under which Repair. Service and Replacement of parts will be required on as per need basis during financial year 2017-18.
- The total annual estimated budget for the assignment is **Rs. 4 million**.
- Accordingly bid security for an amount of **Rs. 80,000/- being 2%** of estimated budget would be required to be submitted alongwith bid which will be released to

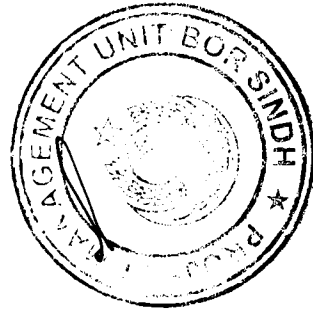
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successful bidder upon submission of **performance security @ 5%** of estimated budget amounting to **Rs.200,000/-**. The bid security of unsuccessful bidder will be released upon signing of contract with the successful bidder.

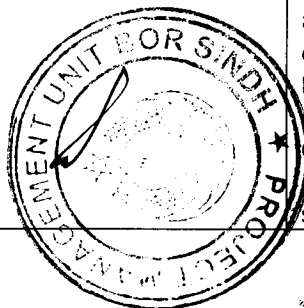
- The contract will be extendable for another period of **01 year**, or more on the same rates after completion of the contract period as per mutual agreement between the Procuring Agency and the successful bidder for the next financial year 2018-19.
- Work will be assigned to contractor after signing of contract on as per need basis and Payments will be made against invoices after submission of invoice and satisfactory verification report by an inspection committee to be constituted for this purpose by the Procuring Agency.



BID DATA SHEET

The following specific data for the goods/services to be procured shall complement, supplement, or amend the provisions in the RFP document. Whenever there is a conflict, the provisions herein shall prevail over those in RFP document.

INTRODUCTION		
1.1	Name of Procuring Agency of Government of Sindh:	Secretary-Cum-Director LARMIS, Project Management Unit, Reforms Wing & Special Cell, Board of Revenue, Government of Sindh
1.2	Loan or credit or Project allocation number/ Loan or credit or Project allocation amount [when applicable]	SNE 2017-18 LARMIS
1.3	Name of Project	N/A. LARMIS SNE
1.4	Name of Contract	"REPAIR & SERVICE OF AIR CONDITIONERS INSTALLED AT PEOPLES SERVICE CENTERS AND PROJECT MANAGEMENT UNIT OF BOARD OF REVENUE" FOR THE "COMPUTERIZED LAND RECORDS SYSTEM (LARMIS)"
1.5	Name of Procuring agency.	Secretary-Cum-Director LARMIS, Project Management Unit, Reforms Wing & Special Cell, Board of Revenue, Government of Sindh
1.6	Procuring agency's address, telephone, telex, and facsimile numbers.	Secretary-Cum-Director LARMIS, Project Management Unit, Reforms Wing & Special Cell, Board of Revenue, Government of Sindh ST-04, Block 6, Clifton, Karachi Tel: +92-21-99251367-8 Fax:+92-21-99251373
1.7	Language of the bid.	English
BID PRICE AND CURRENCY		
1.8	The price quoted shall be .	<p>Prices must be quoted, strictly using the format mentioned in Schedule of Requirements of this RFP. Bidders may be required to provide a breakdown of any composite or lump-sum items included in the Price Schedules.</p> <p>These prices must include all incidental costs associated with the provision of the service, such as travel, subsistence, office support, communications, printing of materials, etc., and all taxes, levies, duties and fees imposed on the Bidder, its Sub-Consultants, or employees on account of such services in the Purchaser's country or in any other country.</p> <p>Prices quoted by the Bidder shall be fixed during the Bidder's performance of the Contract and shall not be subject to increases on any account. Bids submitted that are subject to price adjustment will be rejected.</p>



		Bid Price shall include stamp duty charges @ 0.35% of the total value of Contract.
1.9	The price shall be fixed, or the price shall be adjustable.	Fixed
<u>PREPARATION AND SUBMISSION OF BIDS</u>		
2.1(a)	Qualification requirements.	As per evaluation criteria of RFP document.
2.2 (b)	Spare parts required for [number] of years of operation.	N/A
2.3	Amount of bid security.	2% of Bid Price
2.4	Bid validity period.	The bid validity period shall be 90 days after the deadline for bid submission.
2.5	Number of copies.	One
2.6	Address for bid submission.	Secretary-Cum-Director LARMIS, Project Management Unit, Reforms Wing & Special Cell, Board of Revenue, Government of Sindh ST-04, Block 6, Clifton, Karachi Tel: +92-21-99251367-8 Fax:+92-21-99251373
2.7	IFB title and number.	N/A
2.8	Deadline for bid submission.	Thursday 28th December 2017 at 3:00 PM
2.9	Time, date, and place for bid opening.	Thursday 28th December 2017 at 3:30 PM at Committee Room, ST-04, Block 6, Clifton, Karachi
<u>BID EVALUATION</u>		
3.1	Criteria for bid evaluation.	Single Stage Two Envelope as per evaluation criteria given in this RFP document.
<u>CONTRACT AWARD</u>		
4.1	Percentage for quantity increase or decrease.	15% on need basis.



BID FORM

To,

Secretary-Cum-Director,
LARMIS, PMU
Board of Revenue,
Government of Sindh
Karachi.

Sir,

SUBJECT: **“REPAIR & SERVICE OF AIR CONDITIONERS INSTALLED AT PEOPLES SERVICE CENTERS AND PROJECT MANAGEMENT UNIT OF BOARD OF REVENUE” FOR THE “COMPUTERIZED LAND RECORDS SYSTEM (LARMIS)”**

Having examined the bidding documents, the receipt of which is hereby duly acknowledge, for the above Contract, we, the undersigned, offer to supply, deliver, test and impart training in conformity with the said bidding documents for the Total Bid Price.

Pak Rupees (in figures _____ in words _____)

or such other sums as may be ascertained in accordance with the Price Schedule attached hereto and made part of this bid.

We undertake, if our bid is accepted, to complete the works in accordance with the Contract Execution Schedule.

If our Bid is accepted, we will provide the performance security in the sum equivalent to 5% of the Contract Price for the due performance of the Contract.

We agree to abide by this Bid for the period of ninety (90) days from the date fixed for bid opening of the Instructions to Bidders, and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

Until a formal Contract is prepared and executed, this Bid, together with your written acceptance thereof in your Notification of Contract Award, shall constitute a binding Contract between us.

We understand that you are not bound to accept the lowest-priced or any Bid that you may receive.

Dated this-----day of -----2017

WITNESS

Signature -----
Name -----
Title -----
Address -----

BIDDER

Signature -----
Name -----
Title -----
Address -----



BID SECURITY FORM

WHEREAS [Name of Bidder] (hereinafter called "the Bidder" has submitted its bid dated [date] for **“REPAIR & SERVICE OF AIR CONDITIONERS INSTALLED AT PEOPLES SERVICE CENTERS AND PROJECT MANAGEMENT UNIT OF BOARD OF REVENUE”** **FOR THE “COMPUTERIZED LAND RECORDS SYSTEM (LARMIS)”**, (hereinafter called "the Bid").

KNOW ALL MEN by these presents that we [Name of the Bank] of [Name of Country] having our registered office at [Address of Bank] (hereinafter called "the Bank") are bound into the Project Management Unit, Reforms Wing & Special Cell, Board of Revenue, Government of Sindh, Karachi, Pakistan (hereinafter called "the Purchaser") in the sum of -----, for which payment well and truly to be made to the said Purchaser, the Bank binds itself, its successors and assigns, by these presents.

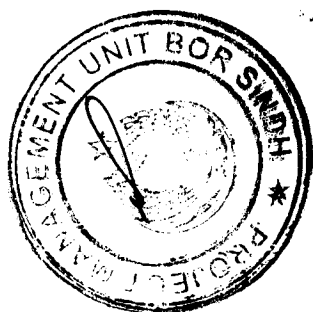
Sealed with the Common Seal of the Bank this-----day of-----, 2017

THE CONDITIONS of this obligation are:

1. If the Bidder withdraws its Bid during the period of bid validity specified by the Bidder on the Bid Form; or
2. If the Bidder does not accept the corrections of his Total Bid Price; or
3. If the Bidder, having been notified of the acceptance of its Bid by the Purchaser during the period of bid validity:
 - (a) Fails or refuses to furnish the performance security, in accordance with the Instructions to Bidders; or
 - (b) Fails or refuses to execute the Contract Form, when requested. or

We undertake to pay to the Purchaser up to the above amount, according to, and upon receipt of, its first written demand, without the Purchaser having to substantiate its demand, provided that in its demand the Purchaser will note that the amount claimed by it is due to it owing to the occurrence of one or both or all the three above stated conditions, specifying the occurred condition or conditions.

This guarantee will remain in force up to -----, the period of bid validity, and any demand in respect thereof should reach the Bank not later than such date.



By [Bank] .
(Title)
Authorized Representative

PERFORMANCE SECURITY FORM

To,

Secretary-Cum-Director,
LARMIS, PMU
Board of Revenue,
Government of Sindh
Karachi.

WHEREAS [Name of the Contractor] hereinafter called "the Contractor" has undertaken, in pursuance of the bid for **“REPAIR & SERVICE OF AIR CONDITIONERS INSTALLED AT PEOPLES SERVICE CENTERS AND PROJECT MANAGEMENT UNIT OF BOARD OF REVENUE” FOR THE “COMPUTERIZED LAND RECORDS SYSTEM (LARMIS)”** dated _____ 2017, (hereinafter called "the Contract").

AND WHEREAS it has been stipulated by you in the Contract that the Contractor shall furnish you with a bank guarantee by a recognized bank for the sum specified therein as security for compliance with the Contractor's performance obligations in accordance with the Contract;

AND WHEREAS we have agreed to give the Contractor a Guarantee:

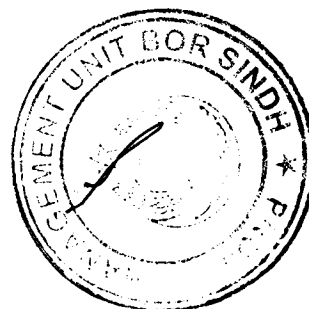
THEREFORE WE hereby affirm that we are Guarantor and responsible to you, on behalf of the Contractor, up to a total of [Amount of the guarantee in words and figures] , and we undertake to pay you, upon your first written demand declaring the Contractor to be in default under the Contract, and without cavil or argument, any sum or sums as specified by you, within the limits of [Amount of Guarantee] as aforesaid without your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

This guarantee is valid until _____ day of _____, 2017, or twenty-eight (28) days of the issue of the Defects Liability Expiry Certificate, whichever is later.

[NAME OF GUARANTOR]

Signature _____
Name _____
Title _____
Address _____

Seal _____





Project Management Unit (PMU)
Reforms Wing & Special Cell
Board of Revenue
Government of Sindh



**SUPPLY AND INSTALLATION OF 01 DIESEL GENERATING SET
ALONGWITH CHANGEOVER FOR PROJECT MANAGEMENT UNIT AT
KARACHI AND 01 DIESEL GENERATING SET AT PEOPLES SERVICE
CENTER SUKKUR FOR THE “COMPUTERIZED LAND RECORDS
SYSTEM (LARMIS)” OF BOARD OF REVENUE**

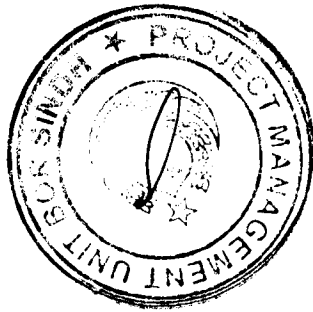
December 2017

N.B

The bidder is expected to examine the Bidding Documents, including all instructions, forms, terms, specifications and charts/drawings. Failure to furnish all information required by the Bidding documents or submission of a Bid not substantially responsive to the Bidding Documents in every respect would result in the rejection of the Bid.

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Definitions

In this Contract, the following terms shall be interpreted as indicated:

"Bid" means a tender, or an offer by a person, consultant, firm, company or an organization expressing willingness to undertake a specified task at a price, in response to an invitation by a Procuring Agency.

"Bid with Lowest Evaluated Cost" means the bid quoting lowest cost amongst all those bids evaluated to be substantially responsive.

"Bidder" means a person or entity submitting a bid.

"Bidding Documents" means all documents provided to the interested bidders to facilitate them in preparation of their bids in uniform manner.

"Bidding Process" means the procurement procedure under which sealed bids are invited, received, opened, examined and evaluated for the purpose of awarding a contract.

"Contract" means the agreement entered into between the Purchaser and the Contractor, as recorded in the Contract Form signed by the parties, including all Schedules and Attachments thereto and all documents incorporated by reference therein.

"Contract Price" means the price payable to the Contractor under the Contract for the full and proper performance of its contractual obligations.

"Contractor" means the individual or firm whose bid has been accepted by the Purchaser and the legal successors, in title to the Contractor.

"Contract Value" means that portion of the Contract Price adjusted to give effect to such additions or deductions as are provided for in the Contract, which is properly apportionable to the Software or Services in question.

"Goods" means articles and object of every kind and description including raw materials, drugs and medicines, products, equipments, hardware, machinery, spares and commodities in any form, including solid, liquid and gaseous form, and includes services identical to installation, transport, maintenance and similar obligations related to the supply of goods, if the value of these services does not exceed the value of such goods.

"Government" means the Government of Sindh.

"Procurement Proceedings" means all procedures relating to public procurement, starting from solicitation of bids up to award of contract.

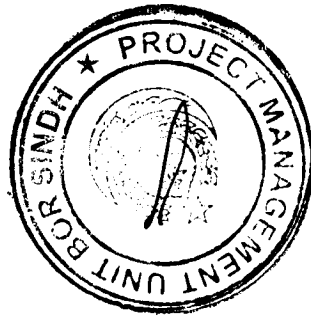


"Procuring Agency" means Project Management Unit, Reforms Wing & Special Cell, Project Management Unit, Reforms Wing & Special Cell, Board of Revenue, Government of Sindh.

"Supplier" means a person, firm, company or an organization that undertakes to supply goods and services related thereto, other than consulting services, required for the contract.

"Services" means services, such as testing, training and other such obligations of the Contractor covered under the Contract.

"Works" means all items mentioned in BOQ to be provided and services to be rendered & work to be done by the Contractor under the Contract.



Invitation to Bid

Project Management Unit, Reforms Wing & Special Cell, Board of Revenue, Government of Sindh (hereinafter referred to as Purchaser), invites sealed bids from eligible bidders for **SUPPLY AND INSTALLATION OF 01 DIESEL GENERATING SET ALONGWITH CHANGEOVER FOR PROJECT MANAGEMENT UNIT AT KARACHI AND 01 DIESEL GENERATING SET AT PEOPLES SERVICE CENTER SUKKUR FOR THE “COMPUTERIZED LAND RECORDS SYSTEM (LARMIS)” OF BOARD OF REVENUE**

1. Tender Bids in sealed envelope as per information are required. Proponents applying for bids should submit one single envelope containing the technical & financial proposal. The interested bidder must have valid NTN also. Only Income Tax, Sales Tax and Provincial Sales Tax (PST) registered firms are eligible to participate.
2. The bidder must quote for the complete specification. The uncompleted bid will be rejected as non-responsive.
3. The bidder must bid for the complete package. Bidding for individual items will be rejected as non-responsive.
4. All bids received will be opened and evaluated in the manner prescribed in the evaluation criteria of bidding document.
5. Interested eligible bidders may obtain further information on the bid and collect the bidding documents from the office of Secretary Cum Director LARMIS, Project Management Unit, Reforms Wing & Special Cell, Board of Revenue, Government of Sindh, adjacent Dr. Ziauddin Hospital, Clifton, Karachi, Tel: +92-21-99251367-68 / Fax: +92-21-35305586 from **Wednesday 13th December 2017** during office Hours, i.e. from 9:00 am to 5:00 pm on payment of document fee of Rs. 2,000/- in the form of Pay order/Demand Draft in favour of Secretary Cum Director LARMIS, PMU, Board of Revenue, Sindh till **12:30 PM on Thursday 28th December 2017**. The bidding document can also be downloaded from the website of SPPRA, i.e. www.pprasindh.gov.pk or the website of PMU, BOR, i.e. sindh.larmis.gos.pk, in which case document fee may be submitted alongwith the bid. Only the bids submitted with the document fee will be considered as eligible for participating in the bidding process.
6. All bids must be accompanied by an earnest money/bid security of two percent (2%) of total bid amount, in the form of 'pay order', 'demand draft' or 'bank guarantee' in the name of Secretary Cum Director LARMIS, PMU, Board of Revenue, Sindh, and must be accompanied with the bid in a separate sealed envelope marked as "Earnest Money/Bid Security". Bid without earnest money/bid security of required amount and prescribed form shall be rejected.



7. Project Management Unit, Reforms Wing & Special Cell, Board of Revenue, Government of Sindh will not be responsible for any costs or expenses incurred by bidders in connection with the preparation or delivery of bids.
8. The Bid prices and rates are fixed during currency of contract and under no circumstance shall any contractor be entitled to claim enhanced rates for any item in this contract.
9. The Procuring Agency shall have right of rejecting all or any of the tenders as per SPPR 2010.
10. All quoted prices must include all applicable taxes, such as General Sales Tax, Income Tax and/or etc. If not specifically mentioned in the bid, then it will be presumed that the prices include all the taxes. Purchaser will not be responsible and would not pay any additional amount in case of changing in tax rate by the Government of Sindh or Government of Pakistan.
11. Rights and obligations of the procuring agency and the consultant shall be governed by General and Special conditions of contract signed between the procuring agency and the consultant.
12. The following shall result in blacklisting of suppliers, contractors, or consultants, individually or collectively as part of consortium:
- (a) conviction for fraud, corruption, criminal misappropriation, theft, forgery, bribery or any other criminal offence;
 - (b) involvement in corrupt and fraudulent practices while obtaining or attempting to obtain a procurement contract;
 - (c) final decision by a court or tribunal of competent jurisdiction that the contractor or supplier is guilty of tax evasion;
 - (d) willful failure to perform in accordance with the terms of one or more than one contract;
 - (e) failure to remedy underperforming contracts, as identified by the procuring agency, where underperforming is due to the fault of the contractor, supplier or consultant.
13. Failure to complete the contract within the stipulated time period will invoke penalty of 0.025% of the total cost per day. In addition to that, Performance Guarantee (CDR) amount will be forfeited and the company will not be allowed to participate in future tenders as well.
14. An interested bidder, who has obtained bidding documents, may request for clarification of contents of the bidding document in writing, and procuring agency shall respond to such queries in writing within three calendar days, provided they are received at least five calendar days prior to the date of opening of bid.



-sd/-
Secretary-Cum-Director LARMIS
PMU
Board of Revenue
Government of Sindh

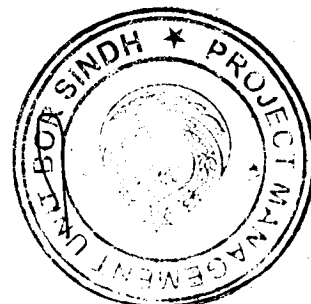
General Terms & Conditions

- Bids not confirming to the terms, conditions and specifications stipulated in this RFP will be rejected.
- Project Management Unit, Reforms Wing & Special Cell, Board of Revenue, Government of Sindh invites this tender under **single stage - one envelope procedure, under SPPR 2010.**
- Proposal after due date and time will not be accepted for any reason. Proposals must not be sent by Facsimile or e-mail. Such submissions will not be accepted for any reason.
- Bid / Proposal shall comprise one single envelope containing the technical & financial proposal and required information mentioned below:
 - (i) relevant experience; (ii) turn-over of at least last three years; (iii) registration with Income Tax, Sales Tax & Provincial Sales Tax (SRB)
- The bidder must bid for the complete package. Bidding for individual items will be rejected as non-responsive.
- All bids received will be opened and evaluated in the manner prescribed in the evaluation criteria of bidding document.

(i) Bid Security

- All bids must be accompanied by an earnest money/bid security of two percent (2%) of total bid amount, in the form of 'pay order', 'demand draft' or 'bank guarantee' in the name of Secretary Cum Director LARMIS, PMU, Board of Revenue, Sindh, and must be accompanied with the bid in a separate sealed envelope marked as "Earnest Money/Bid Security". Bid without earnest money/bid security of required amount and prescribed form shall be rejected.
- The bid security of the unsuccessful bidder will be released by PMU BOR after award of work or after expiry of bid validity period whereas the bid security money of successful bidder will be released after the submission of performance security equivalent to 5% of contract price.
- The performance security of the successful bidder will be released after issuance of successful completion certificate by the Project Management Unit, Reforms Wing & Special Cell, Board of Revenue, Government of Sindh.
- All/any terms and conditions not specified here shall be dealt with reference to pertinent SPPRA rules 2010.

(ii) Validity of the proposal



- All proposal and price shall remain valid for a period of 90 days from the closing date of the submission of the proposal. However, the responding organization is encouraged to state a longer period of validity for the proposal.

(iii) Currency

- All currency in the proposal shall be quoted in Pakistani Rupees (PKR). The Bid prices and rates are fixed during currency of contract and under no circumstance shall any contractor be entitled to claim enhanced rates for any item in this contract.

(iv) Withholding Tax, Sales Tax and other Taxes

- The responding organization is hereby informed that the Government shall deduct tax at the rate prescribed under the tax laws of Pakistan, from all payments for services rendered by any responding organization who signs a contract with the Government. The responding organization will be responsible for all taxes on transactions and/or income, which may be levied by government. If responding organization is exempted from any specific taxes, then it is requested to provide the relevant documents with the proposal.

(v) Compliance to Specifications

- The Responding Organization (RO) to provide information as per (Compliance sheet). RO may not propose any kind of refurbished material / components in their technical proposals.

(vi) Financial Capabilities

- The RO(s) shall describe the financial position of its organization. Income Statement or Report should be included in the detailed Technical proposal.

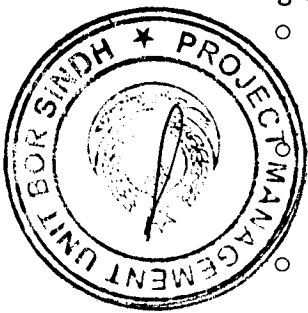
(vii) Penalty Clause

- It is utmost importance that schedule to tender should be filled in very carefully and the instructions set forth above, scrupulously complied with failing which the offer will be ignored. In case of non-completion of renovation work within stipulated period Earnest Money will be forfeited in favor of the Project Management Unit, Reforms Wing & Special Cell, Board of Revenue, Government of Sindh, Karachi.

- An affidavit that the firm has not been entangled in litigation with any client during the last 5 years.

An affidavit that the firm has never been blacklisted by any Government Department.

- Liquidated damages of 0.025% per day of the contract price per day will be deducted for delay in completion of the assignment.



The technical offer must be submitted (in duplicate) with the following documents

1. Company Profile with complete address, telephone No. Fax. No. and e-mail address and contact person.
2. Registration with Pakistan Engineering Council in the relevant category, if required for works upto 1 million.
3. Drawings, operational manuals and brochures of the products and services offered.
4. Complete schedule of the printing and supply is to be provided.
5. Ability to provide after services support.
6. Authenticated Financial Statements of last three years should also be submitted with Technical Proposals.

Selection Criteria

Single stage one-envelop procedure will be used for the final selection of the vendor for the renovation work. Bid / Proposal shall comprise one single envelope containing the technical & financial proposal and required information mentioned in General Terms & Conditions. All bids received will be opened and evaluated in the manner prescribed in the evaluation criteria of bidding document.

Instructions for Responding Organizations

Communication

Enquiries regarding this RFP shall be submitted in writing/email to:

Secretary-Cum-Director LARMIS, Project Management Unit, Reforms Wing & Special Cell, Board of Revenue, Government of Sindh, adjacent Dr. Ziauddin Hospital, Clifton, Karachi, Tel: +92-21-99251367-68 / Fax: +92-21-35305586.

Mode of Delivery and Address

Proposal should be submitted on or before **Thursday 28th December 2017 at 03:00 PM** at the address given below:

Secretary-Cum-Director LARMIS, *Project Management Unit, Reforms Wing & Special Cell, Board of Revenue, Government of Sindh, adjacent Dr. Ziauddin Hospital, Clifton, Karachi.*

Tel: +92-21-99251367-68 / Fax: +92-21-35305586.

Proposals shall be delivered by hand or courier so as to reach the address given above by the last date indicated for submission. **PROPOSALS RECEIVED BY FAX OR EMAIL SHALL NOT BE ACCEPTED.**



Submission of Proposal

The bidder must bid for at least one complete package. Bidding for individual items from packages will be rejected as non-responsive. Proposals can be submitted on or before **Thursday 28th December 2017 at 03:00 PM** at the office of Secretary Cum Director LARMIS, Project Management Unit, Reforms Wing & Special Cell, Board of Revenue, Government of Sindh, adjacent Dr. Ziauddin Hospital, Clifton, Karachi, Tel: +92-21-99251367-68 / Fax: +92-21-35305586. Bid / Proposal shall comprise one single envelope containing the technical & financial proposal and required information mentioned in General Terms & Conditions. All bids received will be opened and evaluated in the manner prescribed in the evaluation criteria of bidding document.

The Bank Draft for Bid Bond to be enclosed in a separate envelope, labeled as "Bank Draft/Earnest Money (Bid Bond)", and which should be sealed. Proof of Sales Tax and NTN numbers should also be provided. (Please provide photocopies of all relevant documents).

Opening of Proposals

The proposals submitted against the subject RFP will be opened by the Procurement Committee of PMU, Board of Revenue, Sindh on **Thursday 28th December 2017 at 03:30 PM** in the Committee room of Project Management Unit, Reforms Wing & Special Cell, Board of Revenue, Government of Sindh, adjacent Dr. Ziauddin Hospital, Clifton, Karachi, Tel: +92-21-99251367-68 / Fax: +92-21-35305586 in presence of all the bidders, or their representatives, who may choose to be present.

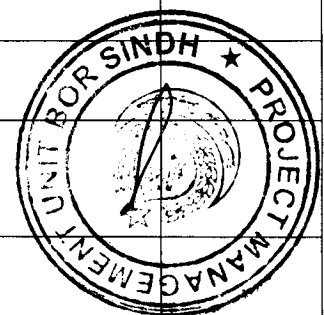
Evaluation and Comparison of Technical and Financial Bids

Bid / Proposal shall comprise one single envelope containing the technical & financial proposal and required information mentioned in General Terms & Conditions. All bids received will be opened and evaluated in the manner prescribed in the evaluation criteria of bidding document.

Basis of Evaluation and Comparison of Bid

The bidders meeting the following criteria will be eligible for consideration of financial bid against the tender.

S.No.	Criteria	Compliant	Non-Compliant
1	05 Year in Business (Attach certificate of incorporation/company registration documents)		
2	Average annual turnover of 03 million in relevant Business during last 3 years (attach audited financial statements)		
3	Completed at least 05 projects/works of supply & installation of Water Cooled Diesel Generating Set (attach successful completion certificate)		
4	Completed at least 03 projects/works of supply & installation of Changeovers for Generating Set (attach successful completion certificate)		
5	Completed at least 01 project/work of Support & Maintenance for Diesel Genset (attach successful completion certificate)		



6	Compliance of proposed work schedule as per requirement (attach affidavit on stamp paper)		
7	Bid quoted for complete package		
8	Bid Security attached		
9	Document Fee submitted		

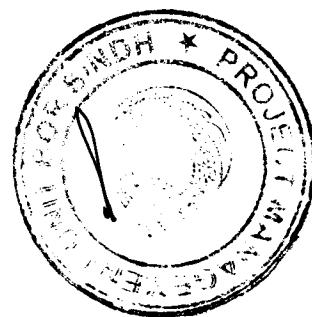
Preliminary Evaluation Checklist

The Bidder should fill out this Form by providing all the required information and Placing this Form on top of the Technical Proposal. Relevant portions of the Technical Proposal should be referenced in this form. Please note that all required information should be provided on this Form and no document should be attached.

Information Required

a) General

- 1 Name of Bidder or Group of companies going into bid.
- 2 No of Years in business in Pakistan
- 3 No of Offices locations in Pakistan
- 4 Annual Turnover (Million Rs.)
- 5 Value of projects in hand (details may be given)
- 6 Year of Incorporation
- 7 Status of the Bidder
 - Sole Proprietor
 - Partnership Firm
 - Private Limited Company
 - Public Limited Company
 - Entity registered / incorporated outside Pakistan (Give details)
 - Other (Please specify)
- 8 Names of Owner / Partners / Chief Executive / Directors
- 9 Details of Registered Head Office (Address, Phone, Facsimile, Email and Website information)



b) Details of total staff employed

- 1 No of permanent staff employed: Technical /Managerial
- 2 Cumulative Experience (in years)
- 3 Total No. of Support professionals in Technical Domain
- 4 Total No. of Staff assigned for the proposed project.

c) Joint Ventures

Bids submitted by a joint venture of two or more companies or partners shall comply with the following requirements:

- a) The Bid, and in case of successful Bid, the Contract form, shall be signed by the lead bidder duly nominated by all the JV partners;
- b) One of the partners shall be authorized to be Incharge; and this authority shall be evidenced by submitting a power of attorney signed by legally authorized signatories of all the partners;

- c) The partner Incharge shall be authorized to incur liabilities, receive payments and receive instructions for and on behalf of any or all partners of the joint venture;
- d) all partners of the joint venture shall be liable jointly and severally for the executing of the Contract in accordance with the Contract terms, and a relevant statement to this effect shall be included in the authorization mentioned under (b) above as well as in the Bid Form and the Form of Agreement (in case of a successful Bid); and
- e) The JV Agreement for this project entered into by the joint venture partners on stamp paper duly attested by Notary Public shall be submitted with the Bid.

Special Instructions

- Incomplete applications will not be considered.
- Any firm, which furnishes wrong information, will be liable for legal proceeding and if any contract is awarded, the same will be cancelled.
- Board of Revenue reserves the right to accept or reject any or all proposals without assigning any reason thereof.
- The tender must be filled on prescribed form without any alteration/over writing.
- Conditional tenders/bids will not be acceptable.
- Only companies registered with Provincial Sales Tax (SRB), Sales Tax (FBR) and Income Tax Departments shall be eligible to participate in the tender (proof of registration is required).
- Every page of this tender document should be signed and sealed by the bidder.

Contacting the Purchaser

Any effort by a bidder to influence the Purchaser in the Purchaser's decisions in respect of bid evaluation or Contract award will result in the rejection of the bidder's bid.

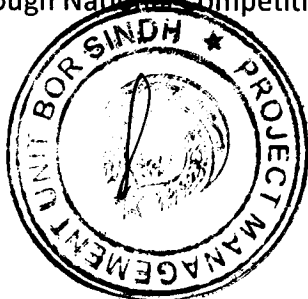
Purchaser's Right to Accept the Bid or Reject the Bid

The Purchaser reserves the right to accept or reject the bid and to annul the bidding process at any time prior to award of Contract, without thereby incurring any liability to the bidder or any obligation to inform the bidder of the grounds for the Purchaser's action as per SPP Rules, 2010.

Scope of Work

Project Management Unit, Reforms Wing & Special Cell is actively engaged in capacity building of Board of Revenue, Government of Sindh through number of project components, aimed at developing the standards and systems of Information & Communication Technology at the international industry levels.

Project Management Unit, Reforms Wing & Special Cell, Board of Revenue, Government of Sindh, invites tender through National Competitive Bidding.

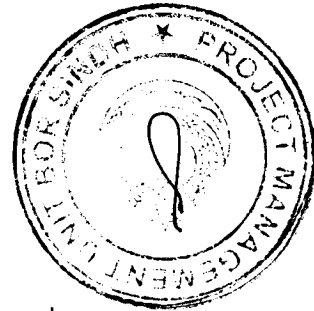


Contractor shall also be responsible to carry out supply and installation of the following equipment at locations and specifications given under BOQ items alongwith support & maintenance for one year.

BILL OF QUANTITY /SCHEDULE OF PRICE
ALONGWITH DETAILED TECHNICAL SPECIFICATION

TITLE:
SUPPLY AND INSTALLATION OF 01 DIESEL GENERATING SET ALONGWITH CHANGEOVER FOR PROJECT MANAGEMENT UNIT AT KARACHI AND 01 DIESEL GENERATING SET AT PEOPLES SERVICE CENTER SUKKUR FOR THE "COMPUTERIZED LAND RECORDS SYSTEM (LARMIS)" OF BOARD OF REVENUE

S.No.	Description of Items	QTY
1	<p>SUPPLY & INSTALLATION OF ONE (01) 200 KVA DIESEL GENERATOR SET at Project Management Unit, situated at ST-04, Block 6, Clifton, Karachi with following Specifications</p> <ul style="list-style-type: none"> • Internationally recognized brand • 200 KVA Standby Diesel Generator Set • Soundproof & Weatherproof Canopy • 1 x ATS/AMF Panel • 1 x Earthing for Genset • RCC Foundation Pad (Ground Level) • Commissioning/Installation Charges at Site • Power & Control Cabling (Per Running Meters) with trenches • Support & Maintenance for One year 	01
2	<p>MANUAL CHANGE OVER SWITCH FOR GENERATOR WITH 300 AMPERE, 4-CLIP, 500 VOLT alongwith support & maintenance for one year</p>	01
3	<p>SUPPLY, INSTALLATION, TESTING AND COMMISSIONING OF 20 KVA WATER COOLED DIESEL GENERATING SET AT PEOPLE SERVICE CENTER SUKKUR WITH BELOW GIVEN SPECIFICATIONS ALONGWITH SUPPORT & MAINTENANCE FOR ONE YEAR:</p> <ul style="list-style-type: none"> • It should include all associated equipment & panels, the set shall be producing a minimum 20 kVA (at an operating voltage of 415/240 at 50 cycles per second for a three phase four wire system suitable for 50 °C ambient temperature tropicalized under site condition when running at a speed of 1500 rpm. The set shall be having the diesel engine, alternator, with water-cooling system with engine mounted radiator, Controller Panel, Electronic Governor, Exciter, Batteries, Battery Trays, Battery Leads, Filters for air, fuel and lube oil all other accessories mounted on a common base frame enclosed in manufacturer's supplied original acoustic canopy (72 dBA at a distance of 1 meter) and shall be supplied complete with exhaust system with silencers, flanges, engine exhaust pipes, anti-vibrating mounting pad, complete in all respect and confirming to all standard specifications. The generator sets shall come with Base Fuel Day Tank for 24 hour operations. Initial Oil Change, Diesel Fuel for testing purposes and Full Day Tank of Diesel Fuel would be the responsibility of the Contractor. The Generator shall also include ATS to automatic switching and starting of generator during utility power outage. 	01



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Handwritten scribble or signature.

Handwritten signature or initials.

Project Management Unit, Reforms Wing & Special Cell, Board of Revenue, Government of Sindh has right to terminate the contract if vendor will fail in providing satisfactory services in given scheduled time. In addition to that, Security Deposit (CDR) amount will be forfeited.

Any unforeseen requirement for the implementation of the assignment would be core responsibility of vendor.

Payment will be made on actual work done basis.

Delivery schedule

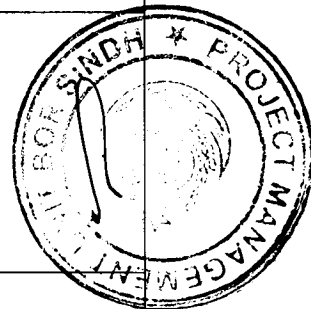
The successful bidder would be required to carry out the above works within 01 MONTH after signing of contract



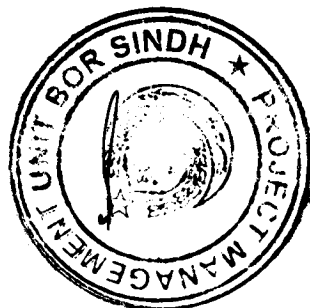
BID DATA SHEET

The following specific data for the goods/services to be procured shall complement, supplement, or amend the provisions in the RFP document. Whenever there is a conflict, the provisions herein shall prevail over those in RFP document.

INTRODUCTION		
1.1	Name of Procuring Agency of Government of Sindh:	Secretary-Cum-Director LARMIS, Project Management Unit, Reforms Wing & Special Cell, Board of Revenue, Government of Sindh
1.2	Loan or credit or Project allocation number/ Loan or credit or Project allocation amount [when applicable]	SNE 2017-18 LARMIS
1.3	Name of Project	N/A. LARMIS SNE
1.4	Name of Contract	SUPPLY AND INSTALLATION OF 01 DIESEL GENERATING SET ALONGWITH CHANGEOVER FOR PROJECT MANAGEMENT UNIT AT KARACHI AND 01 DIESEL GENERATING SET AT PEOPLES SERVICE CENTER SUKKUR FOR THE "COMPUTERIZED LAND RECORDS SYSTEM (LARMIS)" OF BOARD OF REVENUE
1.5	Name of Procuring agency.	Secretary-Cum-Director LARMIS, Project Management Unit, Reforms Wing & Special Cell, Board of Revenue, Government of Sindh
1.6	Procuring agency's address, telephone, telex, and facsimile numbers.	Secretary-Cum-Director LARMIS, Project Management Unit, Reforms Wing & Special Cell, Board of Revenue, Government of Sindh ST-04, Block 6, Clifton, Karachi Tel: +92-21-99251367-8 Fax:+92-21-99251373
1.7	Language of the bid.	English
BID PRICE AND CURRENCY		
1.8	The price quoted shall be .	Prices must be quoted, strictly using the format mentioned in Schedule of Requirements of this RFP. Bidders may be required to provide a breakdown of any composite or lump-sum items included in the Price Schedules. These prices must include all incidental costs associated with the provision of the service, such as travel, subsistence, office support, communications, printing of materials, etc., and all taxes, levies, duties and fees imposed on the Bidder, its Sub-Consultants, or employees on account of such services in the Purchaser's country or in any other country. Prices quoted by the Bidder shall be fixed



		during the Bidder's performance of the Contract and shall not be subject to increases on any account. Bids submitted that are subject to price adjustment will be rejected. Bid Price shall include stamp duty charges @ 0.35% of the total value of Contract.
1.9	The price shall be fixed, or the price shall be adjustable.	Fixed
PREPARATION AND SUBMISSION OF BIDS		
2.1(a)	Qualification requirements.	As per evaluation criteria of RFP document.
2.2 (b)	Spare parts required for [number] of years of operation.	N/A
2.3	Amount of bid security.	2% of Bid Price
2.4	Bid validity period.	The bid validity period shall be 90 days after the deadline for bid submission.
2.5	Number of copies.	One
2.6	Address for bid submission.	Secretary-Cum-Director LARMIS, Project Management Unit, Reforms Wing & Special Cell, Board of Revenue, Government of Sindh ST-04, Block 6, Clifton, Karachi Tel: +92-21-99251367-8 Fax:+92-21-99251373
2.7	IFB title and number.	N/A
2.8	Deadline for bid submission.	Thursday 28th December 2017 at 03:00 PM
2.9	Time, date, and place for bid opening.	Thursday 28th December 2017 at 03:30 PM at Committee Room, ST-04, Block 6, Clifton, Karachi
BID EVALUATION		
3.1	Criteria for bid evaluation.	Single Stage One Envelope as per evaluation criteria given in this RFP document.
CONTRACT AWARD		
4.1	Percentage for quantity increase or decrease.	15% on need basis.



BID FORM

To,

Secretary-Cum-Director LARMIS,
Project Management Unit,
Reforms Wing & Special Cell,
Board of Revenue,
Government of Sindh
Karachi.

Sir,

SUBJECT: **SUPPLY AND INSTALLATION OF 01 DIESEL GENERATING SET
ALONGWITH CHANGEOVER FOR PROJECT MANAGEMENT UNIT AT
KARACHI AND 01 DIESEL GENERATING SET AT PEOPLES SERVICE CENTER
SUKKUR FOR THE "COMPUTERIZED LAND RECORDS SYSTEM (LARMIS)"
OF BOARD OF REVENUE**

Having examined the bidding documents, the receipt of which is hereby duly acknowledge, for the above Contract, we, the undersigned, offer to supply, deliver, test and impart training in conformity with the said bidding documents for the Total Bid Price.

Pak Rupees (in figures _____ in words _____)

or such other sums as may be ascertained in accordance with the Price Schedule attached hereto and made part of this bid.

We undertake, if our bid is accepted, to complete the works in accordance with the Contract Execution Schedule.

If our Bid is accepted, we will provide the performance security in the sum equivalent to 5% of the Contract Price for the due performance of the Contract.

We agree to abide by this Bid for the period of ninety (90) days from the date fixed for bid opening of the Instructions to Bidders, and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

Until a formal Contract is prepared and executed, this Bid, together with your written acceptance thereof in your Notification of Contract Award, shall constitute a binding Contract between us.

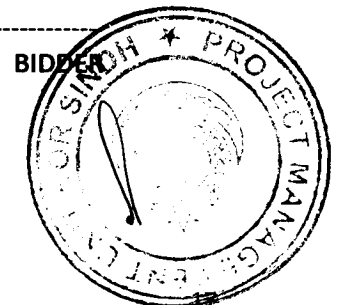
We understand that you are not bound to accept the lowest-priced or any Bid that you may receive.

Dated this-----day of -----2017

WITNESS

Signature -----
Name -----
Title -----
Address -----

Signature -----
Name -----
Title -----
Address -----



BID SECURITY FORM

WHEREAS [Name of Bidder] (hereinafter called "the Bidder" has submitted its bid dated [date] for **SUPPLY AND INSTALLATION OF 01 DIESEL GENERATING SET ALONGWITH CHANGEOVER FOR PROJECT MANAGEMENT UNIT AT KARACHI AND 01 DIESEL GENERATING SET AT PEOPLES SERVICE CENTER SUKKUR FOR THE "COMPUTERIZED LAND RECORDS SYSTEM (LARMIS)" OF BOARD OF REVENUE** (hereinafter called "the Bid").

KNOW ALL MEN by these presents that we [Name of the Bank] of [Name of Country] having our registered office at [Address of Bank] (hereinafter called "the Bank") are bound into the Project Management Unit, Reforms Wing & Special Cell, Board of Revenue, Government of Sindh, Karachi, Pakistan (hereinafter called "the Purchaser") in the sum of -----, for which payment well and truly to be made to the said Purchaser, the Bank binds itself, its successors and assigns, by these presents.

Sealed with the Common Seal of the Bank this-----day of-----, 2017

THE CONDITIONS of this obligation are:

1. If the Bidder withdraws its Bid during the period of bid validity specified by the Bidder on the Bid Form; or
2. If the Bidder does not accept the corrections of his Total Bid Price; or
3. If the Bidder, having been notified of the acceptance of its Bid by the Purchaser during the period of bid validity:
 - (a) Fails or refuses to furnish the performance security, in accordance with the Instructions to Bidders; or
 - (b) Fails or refuses to execute the Contract Form, when requested. or

We undertake to pay to the Purchaser up to the above amount, according to, and upon receipt of, its first written demand, without the Purchaser having to substantiate its demand, provided that in its demand the Purchaser will note that the amount claimed by it is due to it owing to the occurrence of one or both or all the three above stated conditions, specifying the occurred condition or conditions.

This guarantee will remain in force up to -----, the period of bid validity, and any demand in respect thereof should reach the Bank not later than such date.



By [Bank] .
(Title)

PERFORMANCE SECURITY FORM

To,
Secretary-Cum-Director LARMIS,
Project Management Unit,
Reforms Wing & Special Cell,
Board of Revenue,
Government of Sindh
Karachi.

WHEREAS [Name of the Contractor] hereinafter called "the Contractor" has undertaken, in pursuance of the bid for **SUPPLY AND INSTALLATION OF 01 DIESEL GENERATING SET ALONGWITH CHANGEOVER FOR PROJECT MANAGEMENT UNIT AT KARACHI AND 01 DIESEL GENERATING SET AT PEOPLES SERVICE CENTER SUKKUR FOR THE "COMPUTERIZED LAND RECORDS SYSTEM (LARMIS)" OF BOARD OF REVENUE** dated _____ 2017, (hereinafter called "the Contract").

AND WHEREAS it has been stipulated by you in the Contract that the Contractor shall furnish you with a bank guarantee by a recognized bank for the sum specified therein as security for compliance with the Contractor's performance obligations in accordance with the Contract;

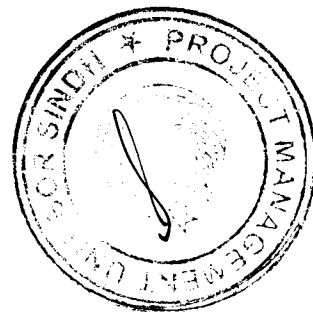
AND WHEREAS we have agreed to give the Contractor a Guarantee:

THEREFORE WE hereby affirm that we are Guarantor and responsible to you, on behalf of the Contractor, up to a total of [Amount of the guarantee in words and figures] , and we undertake to pay you, upon your first written demand declaring the Contractor to be in default under the Contract, and without cavil or argument, any sum or sums as specified by you, within the limits of [Amount of Guarantee] as aforesaid without your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

This guarantee is valid until _____ day of _____, 2017, or twenty-eight (28) days of the issue of the Defects Liability Expiry Certificate, whichever is later.

[NAME OF GUARANTOR]

Signature _____
Name _____
Title _____
Address _____
Seal _____

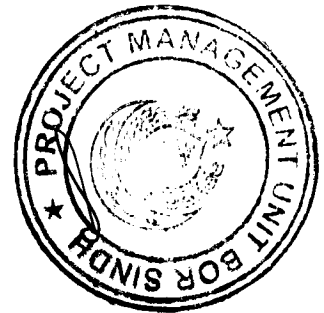


REQUEST FOR PROPOSAL



December 2017

**“SUPPORT & MAINTENANCE OF DIESEL GENSET OF VARIOUS OFFICES
OF BOARD OF REVENUE SINDH ACROSS THE PROVINCE” FOR THE
“COMPUTERIZED LAND RECORDS SYSTEM (LARMIS)”**



**PROJECT MANAGEMENT UNIT
REFORMS WING & SPECIAL CELL
BOARD OF REVENUE, GOVERNMENT OF SINDH**

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Definitions

In this Contract, the following terms shall be interpreted as indicated:

“Bid” means a tender, or an offer by a person, consultant, firm, company or an organization expressing willingness to undertake a specified task at a price, in response to an invitation by a Procuring Agency.

“Bidding Documents” means all documents provided to the interested bidders to facilitate them in preparation of their bids in uniform manner.

“Bidding Process” means the procurement procedure under which sealed bids are invited, received, opened, examined and evaluated for the purpose of awarding a contract.

“Contract” means an agreement enforceable by law and includes General and Special Conditions, Specifications, Drawings and Bill of Quantities

“Contractor” means a person, firm, company or organization that undertakes to execute works including services related thereto, other than consulting services, incidental to or required for the contract being undertaken for the works;

“Government” means the Government of Sindh.

“Procuring Agency” means, Reforms Wing & Special Cell, Board of Revenue, Government of Sindh.

“Supplier” means a person, firm, company or an organization that undertakes to supply goods and services related thereto, other than consulting services, required for the contract.

“Services” means any object of procurement other than goods or works, and includes consultancy services;

“Response Time” means, the period starting from the first date of issuance of bidding documents up to last date of issuance of bidding documents.”

“Lowest Evaluated Bid” means a bid most closely conforming to evaluation criteria and other conditions specified in the bidding document, having lowest evaluated cost;



INVITATION TO BID

Reforms Wing & Special Cell, Board of Revenue, Government of Sindh (hereinafter referred to as Purchaser), invites sealed bids from eligible bidders for **“SUPPORT & MAINTENANCE OF DIESEL GENSET OF VARIOUS OFFICES OF BOARD OF REVENUE SINDH ACROSS THE PROVINCE”** FOR THE **“COMPUTERIZED LAND RECORDS SYSTEM (LARMIS)”** being run by the Project Management Unit, Board of Revenue Sindh.

1. Tender Bids in sealed envelope as per information are required. Interested bidders applying for bids should submit two separate envelopes containing the technical & financial proposal. The interested bidder must have valid NTN, GST, PST registration certificates as a precondition for their eligibility for participation in the bidding process.
2. The bidder must quote for the complete specification. The uncompleted bid will be rejected as non-responsive.
3. The bidder must bid for the complete package. Bidding for individual items will be rejected as non-responsive.
4. All bids received will be opened and evaluated in the manner prescribed in the evaluation criteria of bidding document.
5. Interested eligible bidders may obtain further information on the bid and collect the bidding documents from the office of Secretary-Cum-Director LARMIS PMU, Reforms Wing & Special Cell, Board of Revenue, Government of Sindh, adjacent Dr. Ziauddin Hospital, Clifton, Karachi, Tel: +92-21-99251367 / Fax: +92-21-99251373 from **Wednesday 13th December 2017** during office Hours, i.e. from 9:00 am to 5:00 pm on payment of document fee of Rs. 2,000/- in the form of Pay order/Demand Draft in favour of Secretary-Cum-Director LARMIS PMU, Board of Revenue, Sindh till 12:30 PM on **Thursday 28th December 2017**. The bidding document can also be downloaded from the website of SPPRA or the website of the Board of Revenue Sindh, i.e., in which case document fee may be submitted alongwith the bid. Only the bids submitted with the document fee or proof of payment thereof will be considered as eligible for participating in the bidding process.
6. All bids must be accompanied by an earnest money/bid security of two percent (2%) of total bid amount, in the form of 'pay order', 'demand draft' or 'bank guarantee' in the name of Secretary-Cum-Director LARMIS Project Management Unit, Board of Revenue, Sindh, and must be accompanied with the bid in a separate sealed envelope marked as "Earnest Money/Bid Security". Bid without earnest money/bid security of required amount and prescribed form shall be rejected.
7. Reforms Wing & Special Cell, Board of Revenue, Government of Sindh will not be responsible for any costs or expenses incurred by bidders in connection with the preparation or delivery of bids.
8. The Bid prices and rates are fixed during currency of contract and under no circumstance shall any contractor be entitled to claim enhanced rates for any item in this contract.



9. The Procuring Agency shall have right of rejecting all or any of the tenders as per Sindh Public Procurement Rules 2010.

10. All quoted prices must include all applicable taxes, such as General Sales Tax, Income Tax, Provincial Sales Tax and/or etc. If not specifically mentioned in the bid, then it will be presumed that the prices include all the taxes. Purchaser will not be responsible and would not pay any additional amount in case of changing in tax rate by the Government of Sindh or Government of Pakistan.

11. Rights and obligations of the procuring agency and the contractor shall be governed by General and Special conditions of contract signed between the procuring agency and the contractor.

12. Execution/installation of all the components of the bid may be at Purchaser's or any remote offices located at other areas or as per the decision of Purchaser at the time of deployment.

13. The following shall result in blacklisting of suppliers, contractors, or contractors, individually or collectively as part of consortium:

- (a) conviction for fraud, corruption, criminal misappropriation, theft, forgery, bribery or any other criminal offence;
- (b) involvement in corrupt and fraudulent practices while obtaining or attempting to obtain a procurement contract;
- (c) final decision by a court or tribunal of competent jurisdiction that the contractor or supplier is guilty of tax evasion;
- (d) willful failure to perform in accordance with the terms of one or more than one contract;
- (e) failure to remedy underperforming contracts, as identified by the procuring agency, where underperforming is due to the fault of the contractor, supplier or consultant.

14. Failure to complete the contract within the stipulated time period will invoke penalty of 0.025% of the total cost per day. In addition to that, Performance Guarantee (CDR) amount will be forfeited and the company will not be allowed to participate in future tenders as well.

15. An interested bidder, who has obtained bidding documents, may request for clarification of contents of the bidding document in writing, and procuring agency shall respond to such queries in writing within three calendar days, provided they are received at least five calendar days prior to the date of opening of bid.

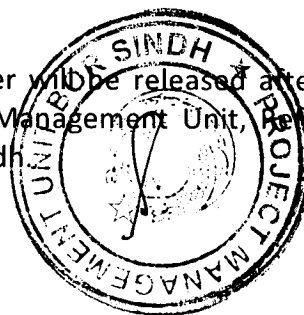
-sd/-

**Secretary-Cum-Director LARMIS
Project Management Unit
Board of Revenue Sindh**



General Terms & Conditions

- Bids not conforming to the terms, conditions and specifications stipulated in this RFP will be rejected.
- Project Management Unit, Reforms Wing & Special Cell, Board of Revenue, Government of Sindh invites this tender under **single stage – two envelope procedure, under SPPR 2010.**
- Proposal after due date and time will not be accepted for any reason. Proposals must not be sent by Facsimile or e-mail. Such submissions will not be accepted for any reason.
- Bid / Proposal shall comprise one single envelope containing the technical & financial proposal and required information mentioned below:
 - (i) Relevant experience;
 - (ii) Turn-over of at least last three years;
 - (iii) Registration with Income Tax, Sales Tax & Provincial Sales Tax (SRB);
 - (iv) Bid Security;
 - (v) Document Fee / Tender Fee (Non-Refundable);
 - (vi) Affidavit that the firm is not blacklisted; &
 - (vii) Any other information as required under the Evaluation Criteria of this bidding document;
- The bidder must bid for the complete package. Bidding for individual items will be rejected as non-responsive.
- All bids received will be opened and evaluated in the manner prescribed in the evaluation criteria of bidding document.
 - (i) **Bid Security & Performance Security**
 - All bids must be accompanied by an earnest money/bid security of two percent (2%) of total bid amount, in the form of 'pay order', 'demand draft' or 'bank guarantee' in the name of Secretary-Cum-Director LARMIS PMU, Board of Revenue, Sindh, and must be accompanied with the bid in a separate sealed envelope marked as "Earnest Money/Bid Security". Bid without earnest money/bid security of required amount and prescribed form shall be rejected.
 - The bid security of the unsuccessful bidder will be released by PMU, Board of Revenue Sindh after award of work or after expiry of bid validity period whereas the bid security money of successful bidder will be released after the submission of performance security equivalent to 5% of contract price.
 - The performance security of the successful bidder will be released after issuance of successful completion certificate by the Project Management Unit, Reforms Wing & Special Cell, Board of Revenue, Government of Sindh.



- All/any terms and conditions not specified here shall be dealt with reference to pertinent SPPRA Rules 2010.

(ii) Validity of the proposal

- All proposal and price shall remain valid for a period of 90 days from the closing date of the submission of the proposal. However, the responding organization is encouraged to state a longer period of validity for the proposal.

(iii) Currency

- All currency in the proposal shall be quoted in Pakistani Rupees (PKR). The Bid prices and rates are fixed during currency of contract and under no circumstance shall any contractor be entitled to claim enhanced rates for any item in this contract.

(iv) Withholding Tax, Sales Tax and other Taxes

- The responding organization is hereby informed that the Government shall deduct tax at the rate prescribed under the Tax laws of Pakistan, from all payments for supplies and services rendered by any responding organization who signs a contract with the Government. The responding organization will be responsible for all taxes on transactions and/or income, which may be levied by Government. If responding organization is exempted from any specific taxes, then it is requested to provide the relevant documents with the proposal.

(v) OEM relationships

- The support and Maintenance should be supplied through verifiable distribution channel in Pakistan.
- The responding organization (RO) or one of the Joint Bidding Company to be authorized Partner/ Reseller, OF THE ORIGINAL MANUFACTURER.

(vi) Compliance to Specifications

- The Responding Organization (RO) to provide information as per (Compliance sheet). RO may not propose any kind of refurbished equipment / Hardware / components in their technical proposals.

(vii) Financial Capabilities

- The RO(s) shall describe the financial position of its organization. Income Statement or Report should be included in the detailed Technical proposal.

(viii) Penalty Clause

- It is utmost importance that schedule to tender should be filled in very carefully and the instructions set forth above, scrupulously complied with failing which the offer will be ignored. In case of non-completion of supplies and services within stipulated period Earnest Money will be forfeited in favor of the Project Management Unit, Reforms Wing & Special Cell, Board of Revenue, Government of Sindh, Karachi. Besides



liquidated damages of 0.025% per day of the contract price per day will be deducted for delayed delivery of goods and services.

The technical offer must be submitted (in duplicate) with the following documents

1. Company Profile with complete address, telephone No. Fax. No. and e-mail address and contact person.
2. Letter or Agreement of Authorized Partner from the principal or Distributor of this region to install, integrate and operate such systems.
3. Partnership / Reseller letter or agreement copy which authorize Bidder to sell or market the proposed IT, Hardware & Electronic equipment in Pakistan.
4. Document Fee and Bid Security of the specified form and amount as per RFP.
5. Bid must be signed, named and stamped by the authorized person of the firm along with authorization letter
6. Authenticated Financial Statements of last three years should also be submitted with Technical Proposals
7. Valid NTN, GST, PST, Professional Tax and any other valid Tax Registration Certificate required by law in force.
8. In case of joint venture, names, company profiles, NTN, GST, PST Registration Certificates and authorization letter of the JV Partner on Stamp Paper of the prescribed denomination to bid on its behalf duly attested by the authorized Oath Commissioner / Notary Public shall be required.
9. Details of Installed Infrastructure if available at Bidders office for Backup support.
10. Hot Spare or Back-up Units Details.
11. Drawings, operational manuals and brochures of the products and services offered.
12. Complete schedule Support & Maintenance is to be provided.
13. Ability to provide after sales support.

Selection Criteria

Single stage two-envelope procedure will be used for the final selection of the vendor for the subject procurement process. Bid / Proposal shall comprise one single envelope containing the technical & financial proposal and required information mentioned in General Terms & Conditions. All bids



received will be opened and evaluated in the manner prescribed in the evaluation criteria of bidding document.

Instructions for Responding Organizations

Communication

Enquiries regarding this RFP shall be submitted in writing/email to:

Secretary-Cum-Director LARMIS, PMU, Reforms Wing & Special Cell, Board of Revenue, Government of Sindh, adjacent Dr. Ziauddin Hospital, Clifton, Karachi, Tel: +92-21-99251367 / Fax: +92-21-99251373.

Mode of Delivery and Address

Proposal should be submitted on or before **Thursday 28th December 2017 at 3:00 PM** at the address given below:

***Secretary-Cum-Director LARMIS, PMU, Reforms Wing & Special Cell, Board of Revenue, Government of Sindh, adjacent Dr. Ziauddin Hospital, Clifton, Karachi.
Tel: +92-21-99251367 / Fax: +92-21-99251373.***

Proposals shall be delivered by hand or courier so as to reach the address given above by the last date indicated for submission. **PROPOSALS RECEIVED BY FAX OR EMAIL SHALL NOT BE ACCEPTED.**

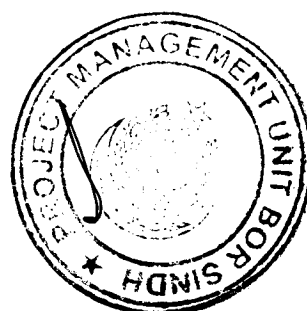
Submission of Proposal

The bidder must bid for the complete package. Bidding for individual items from the package will be rejected as non-responsive. Proposals can be submitted on or before **Thursday 28th December 2017 at 3:00 PM** at the office of Secretary-Cum-Director LARMIS, PMU, Reforms Wing & Special Cell, Board of Revenue, Government of Sindh, adjacent Dr. Ziauddin Hospital, Clifton, Karachi, Tel: +92-21-99251367 / Fax: +92-21-99251373. Bid / Proposal shall comprise one single envelope containing the technical & financial proposal and required information mentioned in General Terms & Conditions. All bids received will be opened and evaluated in the manner prescribed in the evaluation criteria of bidding document.

The Bank Draft for Bid Bond to be enclosed in a separate envelope, labeled as "Bank Draft/Earnest Money (Bid Bond)", and which should be sealed. Proof of Sales Tax and NTN numbers should also be provided. (Please provide photocopies of all relevant documents).

Opening of Proposals

The proposals submitted against the subject RFP will be opened by the Procurement Committee of PMU, Board of Revenue, Sindh on **Thursday 28th December 2017 at 3:30 PM** in the Committee room of PMU, Reforms Wing & Special Cell, Board of Revenue, Government of Sindh, adjacent Dr. Ziauddin Hospital, Clifton, Karachi, Tel: +92-21-99251367 / Fax: +92-21-992513763 in presence of all the bidders, or their representatives, who may choose to be present.



Evaluation and Comparison of Technical and Financial Bids

Bid / Proposal shall comprise SINGLE STAGE TWO envelope and required information mentioned in General Terms & Conditions. All bids received will be opened and evaluated in the manner prescribed in the evaluation criteria of bidding document.

Basis of Evaluation and Comparison of Bid

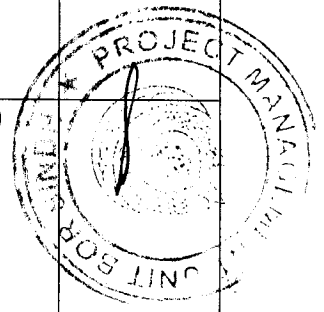
Mandatory Clause

The Bidders must comply with the following mandatory requirements:

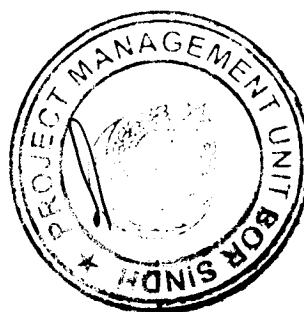
- The Bidder must be a registered firm;
- The Bidders must be registered with Federal Board of Revenue (FBR) for Income Tax and Sales Tax and must be on FBR's Active Taxpayers List.
- The Bidders must be registered with Sindh Revenue Board (SRB) for Provincial Sales Tax and must be on SRB's Active Taxpayers List.
- The Bidders must be able to demonstrate that they have expertise in performing the tasks enlisted under scope of work.
- Bidders may submit bids as a Joint Venture but in such case one bidder shall be appointed as a lead bidder who shall be solely responsible for end to end delivery of the entire contract.
- Bidders or any of its consortium partners must not have been black listed or declared bankrupt by any Government or Financial institution.
- Bidders NOT complying with any of the above eligibility pre-requisites would be disqualified. All documentary evidence must be submitted along with the bids; no document will be acceptable after bid submission.

TECHNICAL BID EVALUATION CRITERIA

S.No.	Criteria	Max. Marks	Marks obtained
(A)	COMPANY PROFILE	200	
1.	Registration in Business a. More than 10 year in relevant business = 100 Marks b. Between 5 and 10 years in relevant business = 50 Marks (Attach Certificate of Incorporation / Company Registration Document)	100	
2.	Employees/Staff on company's permanent payroll in relevant category for last One (01) Year. a. 2 x PEC Registered Mechanical Engineer = 40 Marks (20 Marks for each Employee.) b. 2 x DAE in Mechanical Engineering = 40 Marks (20 Marks for each Employee.)	100	



S.No.	Criteria	Max. Marks	Marks obtained
	c. 2 x Genet Technician = 20Marks(10 Marks for each Employee.) (Attach Authenticated Company's Payroll, CV and Degrees of Employees)		
(B)	EXPERIENCE	400	
1.	Projects for Support and Maintenance of Generators 50 Marks for each Project completed will be awarded. (Attach Work Order / Contract Agreement / Completion Certificate)	200	
2.	Projects for Support and Maintenance of Generators at diverse location in Pakistan. 100 Marks for each Project will be awarded. (Attach Work Order / Contract Agreement / Completion Certificate)	200	
(C)	QUALITY	200	
1.	Certification for ISO 9001:2008 is required: (Attach Valid Certification Certificate)	200	
(D)	FINANCIAL CAPABILITY	200	
1.	Average Financial Turnover during last 3 years: a. Above Rs.100 Million = 200 Marks b. Rs. 50 to 100 Million = 100 Marks (Attach Audited Financial Statements)	200	
Total:		1000	
Passing Marks:		800	

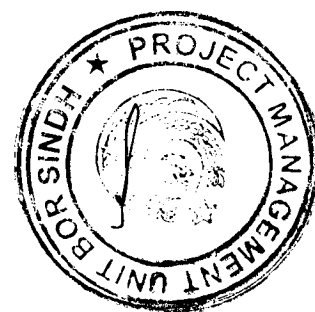


Preliminary Evaluation Checklist

The Bidder should fill out this Form by providing all the required information and Placing this Form on top of the Technical Proposal. Relevant portions of the Technical Proposal should be referenced in this form. Please note that all required information should be provided on this Form and no document should be attached.

Information Required

- a) General**
- 1 Name of Bidder or Group of companies going into bid.
 - 2 No of Years in business in Pakistan
 - 3 No of Offices locations in Pakistan
 - 4 Annual Turnover (Million Rs.)
 - 5 Value of projects in hand (details may be given)
 - 6 Year of Incorporation
 - 7 Status of the Bidder
 - Sole Proprietor
 - Partnership Firm
 - Private Limited Company
 - Public Limited Company
 - Entity registered / incorporated outside Pakistan (Give details)
 - Other (Please specify)
 - 8 Names of Owner / Partners / Chief Executive / Directors
 - 9 Details of Registered Head Office (Address, Phone, Facsimile, Email and Website information)
- b) Details of total staff employed**
- 1 No of permanent staff employed: Technical /Managerial
 - 2 Cumulative Experience (in years)
 - 3 Total No. of Support professionals in Technical Domain
 - 4 Total No. of Staff assigned for the proposed project.
- c) Support Capabilities**
- 1 Experience in Support area
 - 2 No. of Staff employed: (Capable of providing Support)
 - 3 Cumulative Experience (in years)
 - 4 List of Customers of "Support" along with contact details.
 - 5 Installation and Configuration will be the responsibility of the successful Bidder.
 - 6 Bidder should have backup equipment to provide sufficient services.
- d) Joint Ventures**
- Bids submitted by a joint venture of two or more companies or partners shall comply with the following requirements:
- a) The Bid, and in case of successful Bid, the Contract form, shall be signed by the lead bidder duly nominated by all the JV partners;



- b) One of the partners shall be authorized to be Incharge; and this authority shall be evidenced by submitting a power of attorney signed by legally authorized signatories of all the partners;
- c) The partner Incharge shall be authorized to incur liabilities, receive payments and receive instructions for and on behalf of any or all partners of the joint venture;
- d) all partners of the joint venture shall be liable jointly and severally for the executing of the Contract in accordance with the Contract terms, and a relevant statement to this effect shall be included in the authorization mentioned under (b) above as well as in the Bid Form and the Form of Agreement (in case of a successful Bid); and
- e) The JV Agreement for this project entered into by the joint venture partners on stamp paper duly attested by Notary Public shall be submitted with the Bid.

Special Instructions

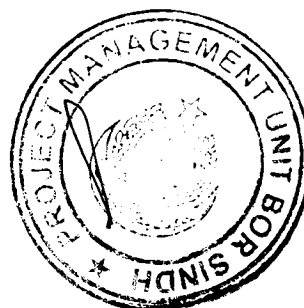
- Incomplete applications will not be considered.
- Any firm, which furnishes wrong information, will be liable for legal proceeding and if any contract is awarded, the same will be cancelled.
- Board of Revenue reserves the right to accept or reject any or all proposals without assigning any reason thereof.
- Authority Letter or Agreement from Principal Company or its Distributor for product and vendor authentication.
- The tender must be filled in prescribed form without any alteration/over writing.
- Conditional tenders/bids will not be acceptable.
- Only companies registered with Sales Tax, Income & Sindh Revenue Board Tax Departments shall be eligible to participate in the tender (proof of registration is required).
- Every page of this tender document should be signed and sealed by the bidder.

Contacting the Purchaser

Any effort by a bidder to influence the Purchaser in the Purchaser's decisions in respect of bid evaluation or Contract award will result in the rejection of the bidder's bid.

Purchaser's Right to Accept the Bid or Reject the Bid

The Purchaser reserves the right to accept or reject the bid and to annul the bidding process at any time prior to award of Contract, without thereby incurring any liability to the bidder or any obligation to inform the bidder of the grounds for the Purchaser's action as per SPP Rules, 2010.



Scope of Work

Reforms Wing & Special Cell under its SNE budget for LARMIS System invites bids from eligible bidders through National Competitive Bidding process under SPP Rules 2010.

Contractor shall also be responsible to provide support & maintenance services for the BOQ Items listed in this bidding document to BOR, Sindh .

Penalty would be imposed on vendor to makeup the loss if any caused in discharge of contractual liabilities; in case of finding carelessness in equipment handling and misuse of the provided equipment.

Vendor shall be responsible for support and maintenance for the BOQ items given in the bidding document for a period of one year.

Reforms Wing & Special Cell, Board of Revenue, Government of Sindh shall have right to terminate the contract if vendor fails in providing satisfactory services in given scheduled time. In addition to that, Performance Security amount will also be forfeited.

Any unforeseen requirement for the implementation and maintenance of the contract would be core responsibility of vendor.

The successful bidder will be required to provide support & maintenance services including repair, replacement of faulty parts for the Gensets listed along with specifications at Item No. 1 of Bill of Quantities and ensure uninterrupted power supply to the LARMIS facilities at 26 Peoples Service Centers (one in each District), Data Center at Karachi and Disaster Recovery Center at Hyderabad during working days for a period of one year from the date of signing of contract.

The contract period will be extendable with mutual consent between the Procuring Agency and the successful bidder for a period of another year at the already agreed rates of the contract agreement.

In case of emergency standby generator should be provided for smooth running of system Scheduled service of Generator on every 250 hours should be carried out.

A visit for general checking should be carried out for all Generators including safeties.

BILL OF QUANTITY
ALONGWITH DETAILED TECHNICAL SPECIFICATION

ITEM NO. 01 List of Generators/Equipment for Support & Maintenance Services (SLAs).
(all the consumables items or parts (if any) used during maintenance schedule service are sole responsibility of successful bidder and shall be included in bid price)

Sr.#	Item	Description	Qty
1	Water Cooled Diesel Generating Set	Cummins 110 kVA, Revenue House at Karachi	1
2.	Water Cooled Diesel Generating Set	Perkins 50 kVA (Model: P50/E), Revenue House at Karachi	1
3.	Water Cooled Diesel Generating Set	Perkins 150 kVA (Model: PR150L), Data Center at Karachi	2
4.	Water Cooled Diesel Generating Set	Perkins 100 kVA (Model: PR100L), Disaster Recovery Center at Hyderabad	2
5.	Water Cooled Diesel Generating Set	Perkins 20 kVA (Model: P27), One in each district of Sindh	26

ITEM NO. 02 SERVICE AND MAINTENANCE OF DIESEL GENERATING SET AT DATA CENTER, DISASTER RECOVERY CENTER AND FACILITATION SERVICE CENTERS (all the consumables items or parts (if any) used during maintenance schedule service are sole responsibility of successful bidder and shall be included in bid price)

Maintenance and Support

1. Describe system maintenance options available for a period of one (01) year
2. Indicate the replacement parts inventory.
3. All the consumables items or parts (if any) used during maintenance schedule service are sole responsibility of successful bidder and shall be included in bid price.

Technical Specifications

Note: Vendors should submit their bid with equivalent or higher configuration.

Delivery schedule

The successful bidder would be required to provide the services for support & maintenance for a period of one year after signing of contract.



PRICE SCHEDULE

1. The bidders should submit their price bid/financial proposal in the following prescribed format detailing item, its quantity, unit price, Monthly Unit Price & total price in accordance with the terms and conditions and provisions of this RFP document.

2. Site Locations

The Support & Maintenance must be provided to the Data Center Karachi, Disaster Recovery Center Hyderabad and 27 People Service Center all over Sindh Province.

2.2 The tendered price must include delivery to all location mentioned in tender document.

2.3 All the consumables items or parts (if any) used during maintenance schedule service are sole responsibility of successful bidder and shall be included in bid price)

PRICE SCHEDULE

Bid Price for Contact of 1 Year

Sr. #	Item	Qty	Mode	Unit Price As per complete scope of work	Total Price
1.	Maintenance of Water Cooled Diesel Generating Set 110 KVA	1	Total 08-Services (Service after every 250 hours) Per Year		
2.	Maintenance of Water Cooled Diesel Generating Set 50 KVA	1	Total 08-Services (Service after every 250 hours) Per Year		
3.	Maintenance of Water Cooled Diesel Generating Set 150 KVA	2	Total 08-Services (Service after every 250 hours) Per Year		
4.	Maintenance of Water Cooled Diesel Generating Set 100 KVA	2	Total 08-Services (Service after every 250 hours) Per Year		
5.	Maintenance of Water Cooled Diesel Generating Set 20 KVA	26	Total 08-Services (Service after every 250 hours) Per Year		



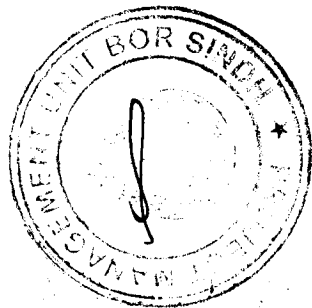
BID DATA SHEET

The following specific data for the goods/services to be procured shall complement, supplement, or amend the provisions in the RFP document. Whenever there is a conflict, the provisions herein shall prevail over those in RFP document.

INTRODUCTION		
1.1	Name of Procuring Agency of Government of Sindh:	Secretary-Cum-Director LARMIS, Project Management Unit, Reforms Wing & Special Cell, Board of Revenue, Government of Sindh
1.2	Loan or credit or Project allocation number/ Loan or credit or Project allocation amount [when applicable]	SNE 2017-18 LARMIS
1.3	Name of Project	N/A. LARMIS SNE
1.4	Name of Contract	"SUPPORT & MAINTENANCE OF DIESEL GENSET OF VARIOUS OFFICES OF BOARD OF REVENUE SINDH ACROSS THE PROVINCE" FOR THE "COMPUTERIZED LAND RECORDS SYSTEM (LARMIS)" OF BOARD OF REVENUE SINDH
1.5	Name of Procuring agency.	Secretary-Cum-Director LARMIS, Project Management Unit, Reforms Wing & Special Cell, Board of Revenue, Government of Sindh
1.6	Procuring agency's address, telephone, telex, and facsimile numbers.	Secretary-Cum-Director LARMIS, Project Management Unit, Reforms Wing & Special Cell, Board of Revenue, Government of Sindh ST-04, Block 6, Clifton, Karachi Tel: +92-21-99251367-8 Fax:+92-21-99251373
1.7	Language of the bid.	English
BID PRICE AND CURRENCY		
1.8	The price quoted shall be .	Prices must be quoted, strictly using the format mentioned in Schedule of Requirements of this RFP. Bidders may be required to provide a breakdown of any composite or lump-sum items included in the Price Schedules. These prices must include all incidental costs associated with the provision of the service, such as travel, subsistence, office support, communications, printing of materials, etc., and all taxes, levies, duties and fees imposed on the Bidder, its Sub-Consultants, or employees on account of such services in the Purchaser's country or in any other country. Prices quoted by the Bidder shall be fixed during the Bidder's performance of the Contract and shall not be subject to increases on any account. Bids submitted that are subject to price adjustment will be rejected. Bid Price shall include stamp duty charges @



		0.35% of the total value of Contract.
1.9	The price shall be fixed, or the price shall be adjustable.	Fixed
PREPARATION AND SUBMISSION OF BIDS		
2.1(a)	Qualification requirements.	As per evaluation criteria of RFP document.
2.2 (b)	Spare parts required for [number] of years of operation.	N/A
2.3	Amount of bid security.	2% of Bid Price
2.4	Bid validity period.	The bid validity period shall be 90 days after the deadline for bid submission.
2.5	Number of copies.	One
2.6	Address for bid submission.	Secretary-Cum-Director LARMIS, Project Management Unit, Reforms Wing & Special Cell, Board of Revenue, Government of Sindh ST-04, Block 6, Clifton, Karachi Tel: +92-21-99251367-8 Fax:+92-21-99251373
2.7	IFB title and number.	N/A
2.8	Deadline for bid submission.	Thursday 28th December 2017 at 3:00 PM
2.9	Time, date, and place for bid opening.	Thursday 28th December 2017 at 3:30 PM at Committee Room, ST-04, Block 6, Clifton, Karachi
BID EVALUATION		
3.1	Criteria for bid evaluation.	Single Stage Two Envelope as per evaluation criteria given in this RFP document.
CONTRACT AWARD		
4.1	Percentage for quantity increase or decrease.	15% on need basis.



BID FORM

To,
Secretary-Cum-Director LARMIS,
Project Management Unit,
Reforms Wing & Special Cell,
Board of Revenue,
Government of Sindh
Karachi.

Sir,

SUBJECT: "SUPPORT & MAINTENANCE OF DIESEL GENSET OF VARIOUS OFFICES OF BOARD OF REVENUE SINDH ACROSS THE PROVINCE" FOR THE "COMPUTERIZED LAND RECORDS SYSTEM (LARMIS)" OF BOARD OF REVENUE SINDH

Having examined the bidding documents, the receipt of which is hereby duly acknowledge, for the above Contract, we, the undersigned, offer to supply, deliver, test and impart training in conformity with the said bidding documents for the Total Bid Price Pak Rupees (in figures _____ in words)

or such other sums as may be ascertained in accordance with the Price Schedule attached hereto and made part of this bid.

We undertake, if our bid is accepted, to complete the works in accordance with the Contract Execution Schedule.

If our Bid is accepted, we will provide the performance security in the sum equivalent to 5% of the Contract Price for the due performance of the Contract.

We agree to abide by this Bid for the period of ninety (90) days from the date fixed for bid opening of the Instructions to Bidders, and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

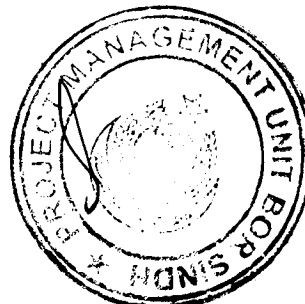
Until a formal Contract is prepared and executed, this Bid, together with your written acceptance thereof in your Notification of Contract Award, shall constitute a binding Contract between us.

We understand that you are not bound to accept the lowest-priced or any Bid that you may receive.

Dated this-----day of -----2016

WITNESS
Signature -----
Name -----
Title -----
Address -----

BIDDER
Signature -----
Name -----
Title -----
Address -----



BID SECURITY FORM

WHEREAS [Name of Bidder] (hereinafter called "the Bidder" has submitted its bid dated [date] for the "SUPPORT & MAINTENANCE OF DIESEL GENSET OF VARIOUS OFFICES OF BOARD OF REVENUE SINDH ACROSS THE PROVINCE" FOR THE "COMPUTERIZED LAND RECORDS SYSTEM (LARMIS)" OF BOARD OF REVENUE SINDH, (hereinafter called "the Bid").

KNOW ALL MEN by these presents that we [Name of the Bank] of [Name of Country] having our registered office at [Address of Bank] (hereinafter called "the Bank") are bound into the Project Management Unit, Reforms Wing & Special Cell, Board of Revenue, Government of Sindh, Karachi, Pakistan (hereinafter called "the Purchaser") in the sum of -----, for which payment well and truly to be made to the said Purchaser, the Bank binds itself, its successors and assigns, by these presents.

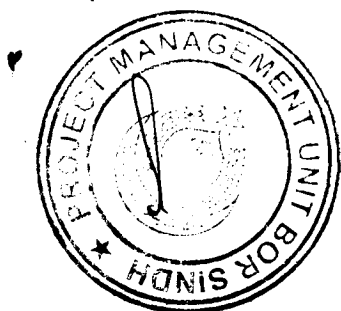
Sealed with the Common Seal of the Bank this-----day of-----, 2017

THE CONDITIONS of this obligation are:

1. If the Bidder withdraws its Bid during the period of bid validity specified by the Bidder on the Bid Form; or
2. If the Bidder does not accept the corrections of his Total Bid Price; or
3. If the Bidder, having been notified of the acceptance of its Bid by the Purchaser during the period of bid validity:
 - (a) Fails or refuses to furnish the performance security, in accordance with the Instructions to Bidders; or
 - (b) Fails or refuses to execute the Contract Form, when requested. or

We undertake to pay to the Purchaser up to the above amount, according to, and upon receipt of, its first written demand, without the Purchaser having to substantiate its demand, provided that in its demand the Purchaser will note that the amount claimed by it is due to it owing to the occurrence of one or both or all the three above stated conditions, specifying the occurred condition or conditions.

This guarantee will remain in force up to -----, the period of bid validity, and any demand in respect thereof should reach the Bank not later than such date.



By [Bank].
(Title)
Authorized Representative

PERFORMANCE SECURITY FORM

To,

Secretary-Cum-Director LARMIS,
Project Management Unit,
Reforms Wing & Special Cell,
Board of Revenue,
Government of Sindh
Karachi.

WHEREAS [Name of the Contractor] hereinafter called "the Contractor" has undertaken, in pursuance of the bid for **"SUPPORT & MAINTENANCE OF DIESEL GENSET OF VARIOUS OFFICES OF BOARD OF REVENUE SINDH ACROSS THE PROVINCE"** FOR THE **"COMPUTERIZED LAND RECORDS SYSTEM (LARMIS)"** OF BOARD OF REVENUE SINDH, dated _____ 2015, (hereinafter called "the Contract").

AND WHEREAS it has been stipulated by you in the Contract that the Contractor shall furnish you with a bank guarantee by a recognized bank for the sum specified therein as security for compliance with the Contractor's performance obligations in accordance with the Contract;

AND WHEREAS we have agreed to give the Contractor a Guarantee:

THEREFORE WE hereby affirm that we are Guarantor and responsible to you, on behalf of the Contractor, up to a total of [Amount of the guarantee in words and figures] , and we undertake to pay you, upon your first written demand declaring the Contractor to be in default under the Contract, and without cavil or argument, any sum or sums as specified by you, within the limits of [Amount of Guarantee] as aforesaid without your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

This guarantee is valid until _____ day of _____, 2017, or twenty-eight (28) days of the issue of the Defects Liability Expiry Certificate, whichever is later.

[NAME OF GUARANTOR]

Signature _____
Name _____
Title _____
Address _____

Seal _____



REQUEST FOR PROPOSAL



December 2017

**SUPPLY OF FUEL FOR ALL GENSETS OF LAND
ADMINISTRATION AND REVENUE MANAGEMENT
INFORMATION SYSTEM (LARMIS) ACROSS THE PROVINCE**



**PROJECT MANAGEMENT UNIT
REFORMS WING & SPECIAL CELL
BOARD OF REVENUE, GOVERNMENT OF SINDH**

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Definitions

In this Contract, the following terms shall be interpreted as indicated:

“Bid” means a tender, or an offer by a person, consultant, firm, company or an organization expressing willingness to undertake a specified task at a price, in response to an invitation by a Procuring Agency.

“Bidding Documents” means all documents provided to the interested bidders to facilitate them in preparation of their bids in uniform manner.

“Bidding Process” means the procurement procedure under which sealed bids are invited, received, opened, examined and evaluated for the purpose of awarding a contract.

“Contract” means an agreement enforceable by law and includes General and Special Conditions, Specifications, Drawings and Bill of Quantities

“Contractor” means a person, firm, company or organization that undertakes to execute works including services related thereto, other than consulting services, incidental to or required for the contract being undertaken for the works;

“Government” means the Government of Sindh.

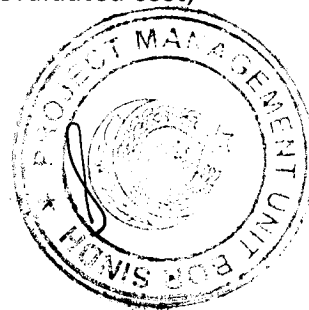
“Procuring Agency” means, Reforms Wing & Special Cell, Board of Revenue, Government of Sindh.

“Supplier” means a person, firm, company or an organization that undertakes to supply goods and services related thereto, other than consulting services, required for the contract.

“Services” means any object of procurement other than goods or works, and includes consultancy services;

“Response Time” means, the period starting from the first date of issuance of bidding documents up to last date of issuance of bidding documents.”

“Lowest Evaluated Bid” means a bid most closely conforming to evaluation criteria and other conditions specified in the bidding document, having lowest evaluated cost;





INVITATION TO BID

Reforms Wing & Special Cell, Board of Revenue, Government of Sindh (hereinafter referred to as Purchaser), invites sealed bids from eligible bidders for SUPPLY OF FUEL FOR ALL GENSETS OF LAND ADMINISTRATION AND REVENUE MANAGEMENT INFORMATION SYSTEM (LARMIS) ACROSS THE PROVINCE being run by the Project Management Unit, Board of Revenue Sindh.

1. Tender Bids in sealed envelope as per information are required. Interested bidders applying for bids should submit two separate envelopes containing the technical & financial proposal. The interested bidder must have valid NTN, GST, PST registration certificates as a precondition for their eligibility for participation in the bidding process.
2. The bidder must quote for the complete specification. The uncompleted bid will be rejected as non-responsive.
3. The bidder must bid for the complete package. Bidding for individual items will be rejected as non-responsive.
4. All bids received will be opened and evaluated in the manner prescribed in the evaluation criteria of bidding document.
5. Interested eligible bidders may obtain further information on the bid and collect the bidding documents from the office of Secretary-Cum-Director LARMIS, Reforms Wing & Special Cell, Board of Revenue, Government of Sindh, adjacent Dr. Ziauddin Hospital, Clifton, Karachi, Tel: +92-21-99251367 / Fax: +92-21-99251373 from **Wednesday 13th December 2017** during office Hours, i.e. from 9:00 am to 5:00 pm on payment of document fee of Rs. 2,000/- in the form of Pay order/Demand Draft in favour of Secretary-Cum-Director LARMIS, Board of Revenue, Sindh till 12:30 PM on **Thursday 28th December 2017**. The bidding document can also be downloaded from the website of SPPRA or the website of the Board of Revenue Sindh, i.e., in which case document fee may be submitted alongwith the bid. Only the bids submitted with the document fee or proof of payment thereof will be considered as eligible for participating in the bidding process.
6. All bids must be accompanied by an earnest money/bid security of two percent (2%) of total bid amount, in the form of 'pay order', 'demand draft' or 'bank guarantee' in the name of Secretary-Cum-Director LARMIS Project Management Unit, Board of Revenue, Sindh, and must be accompanied with the bid in a separate sealed envelope marked as "Earnest Money/Bid Security". Bid without earnest money/bid security of required amount and prescribed form shall be rejected.
7. Reforms Wing & Special Cell, Board of Revenue, Government of Sindh will not be responsible for any costs or expenses incurred by bidders in connection with the preparation or delivery of bids.
8. The Bid prices and rates are fixed during currency of contract and under no circumstance shall any contractor be entitled to claim enhanced rates for any item in this contract.

9. The Procuring Agency shall have right of rejecting all or any of the tenders as per Sindh Public Procurement Rules 2010.

10. All quoted prices must include all applicable taxes, such as General Sales Tax, Income Tax, Provincial Sales Tax and/or etc. If not specifically mentioned in the bid, then it will be presumed that the prices include all the taxes. Purchaser will not be responsible and would not pay any additional amount in case of changing in tax rate by the Government of Sindh or Government of Pakistan.

11. Rights and obligations of the procuring agency and the contractor shall be governed by General and Special conditions of contract signed between the procuring agency and the contractor.

12. Execution/installation of all the components of the bid may be at Purchaser's or any remote offices located at other areas or as per the decision of Purchaser at the time of deployment.

13. The following shall result in blacklisting of suppliers, contractors, or contractors, individually or collectively as part of consortium:

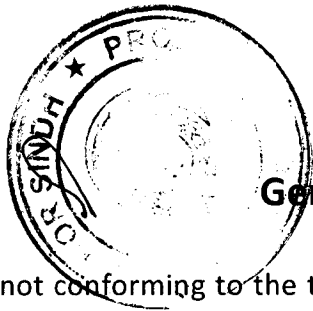
- (a) conviction for fraud, corruption, criminal misappropriation, theft, forgery, bribery or any other criminal offence;
- (b) involvement in corrupt and fraudulent practices while obtaining or attempting to obtain a procurement contract;
- (c) final decision by a court or tribunal of competent jurisdiction that the contractor or supplier is guilty of tax evasion;
- (d) willful failure to perform in accordance with the terms of one or more than one contract;
- (e) failure to remedy underperforming contracts, as identified by the procuring agency, where underperforming is due to the fault of the contractor, supplier or consultant.

14. Failure to complete the contract within the stipulated time period will invoke penalty of 0.025% of the total cost per day. In addition to that, Performance Guarantee (CDR) amount will be forfeited and the company will not be allowed to participate in future tenders as well.

15. An interested bidder, who has obtained bidding documents, may request for clarification of contents of the bidding document in writing, and procuring agency shall respond to such queries in writing within three calendar days, provided they are received at least five calendar days prior to the date of opening of bid.



-sd/-
Secretary Cum Director LARMIS
Project Management Unit
Board of Revenue Sindh



General Terms & Conditions

- Bids not conforming to the terms, conditions and specifications stipulated in this RFP will be rejected.
- Project Management Unit, Reforms Wing & Special Cell, Board of Revenue, Government of Sindh invites this tender under **single stage – one envelope procedure, under SPPR 2010.**
- Proposal after due date and time will not be accepted for any reason. Proposals must not be sent by Facsimile or e-mail. Such submissions will not be accepted for any reason.
- Bid / Proposal shall comprise one single envelope containing the technical & financial proposal and required information mentioned below:
 - (i) Relevant experience;
 - (ii) Turn-over of at least last three years;
 - (iii) Registration with Income Tax, Sales Tax & Provincial Sales Tax (SRB);
 - (iv) Bid Security;
 - (v) Document Fee / Tender Fee (Non-Refundable);
 - (vi) Affidavit that the firm is not blacklisted; &
 - (vii) Any other information as required under the Evaluation Criteria of this bidding document;
- The bidder must bid for the complete package. Bidding for individual items will be rejected as non-responsive.
- All bids received will be opened and evaluated in the manner prescribed in the evaluation criteria of bidding document.
 - (i) **Bid Security & Performance Security**
 - All bids must be accompanied by an earnest money/bid security of two percent (2%) of total bid amount, in the form of 'pay order', 'demand draft' or 'bank guarantee' in the name of Secretary-Cum-Director LARMIS, Board of Revenue, Sindh, and must be accompanied with the bid in a separate sealed envelope marked as "Earnest Money/Bid Security". Bid without earnest money/bid security of required amount and prescribed form shall be rejected.
 - The bid security of the unsuccessful bidder will be released by PMU, Board of Revenue Sindh after award of work or after expiry of bid validity period whereas the bid security money of successful bidder will be released after the submission of performance security equivalent to 5% of contract price.
 - The performance security of the successful bidder will be released after issuance of successful completion certificate by the Project Management Unit, Reforms Wing & Special Cell, Board of Revenue, Government of Sindh.

- All/any terms and conditions not specified here shall be dealt with reference to pertinent SPPRA Rules 2010.

(ii) Validity of the proposal

- All proposal and price shall remain valid for a period of 90 days from the closing date of the submission of the proposal. However, the responding organization is encouraged to state a longer period of validity for the proposal.

(iii) Currency

- All currency in the proposal shall be quoted in Pakistani Rupees (PKR). The Bid prices and rates are fixed during currency of contract and under no circumstance shall any contractor be entitled to claim enhanced rates for any item in this contract.

(iv) Withholding Tax, Sales Tax and other Taxes

- The responding organization is hereby informed that the Government shall deduct tax at the rate prescribed under the Tax laws of Pakistan, from all payments for supplies and services rendered by any responding organization who signs a contract with the Government. The responding organization will be responsible for all taxes on transactions and/or income, which may be levied by Government. If responding organization is exempted from any specific taxes, then it is requested to provide the relevant documents with the proposal.

(v) OEM relationships

- The support and Maintenance should be supplied through verifiable distribution channel in Pakistan.
- The responding organization (RO) or one of the Joint Bidding Company to be authorized Partner/ Reseller, OF THE ORIGINAL MANUFACTURER.

(vi) Compliance to Specifications

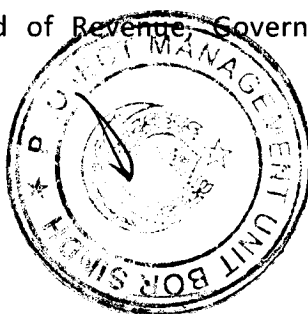
- The Responding Organization (RO) to provide information as per (Compliance sheet). RO may not propose any kind of refurbished equipment / Hardware / components in their technical proposals.

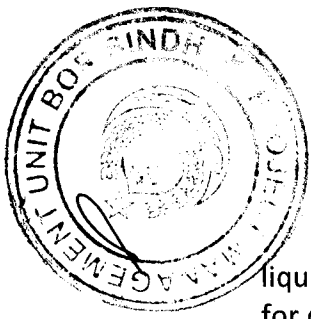
(vii) Financial Capabilities

- The RO(s) shall describe the financial position of its organization. Income Statement or Report should be included in the detailed Technical proposal.

(viii) Penalty Clause

- It is utmost importance that schedule to tender should be filled in very carefully and the instructions set forth above, scrupulously complied with failing which the offer will be ignored. In case of non-completion of supplies and services within stipulated period Earnest Money will be forfeited in favor of the Project Management Unit, Reforms Wing & Special Cell, Board of Revenue, Government of Sindh, Karachi. Besides





liquidated damages of 0.025% per day of the contract price per day will be deducted for delayed delivery of goods and services.

The technical offer must be submitted (in duplicate) with the following documents

1. Company Profile with complete address, telephone No. Fax. No. and e-mail address and contact person.
2. Letter or Agreement of Authorized Partner from the principal or Distributor of this region to supply diesel in Pakistan.
3. Partnership / Reseller letter or agreement copy which authorize Bidder to sell Diesel in Pakistan.
4. Document Fee and Bid Security of the specified form and amount as per RFP.
5. Bid must be signed, named and stamped by the authorized person of the firm along with authorization letter
6. Authenticated Financial Statements of last three years should also be submitted with Technical Proposals
7. Valid NTN, GST, PST, Professional Tax and any other valid Tax Registration Certificate required by law in force.
8. In case of joint venture, names, company profiles, NTN, GST, PST Registration Certificates and authorization letter of the JV Partner on Stamp Paper of the prescribed denomination to bid on its behalf duly attested by the authorized Oath Commissioner / Notary Public shall be required.
9. Details of Installed Infrastructure if available at Bidders office for Backup support.
10. Hot Spare or Back-up Units Details.
11. Drawings, operational manuals and brochures of the products and services offered.
12. Complete schedule Support & Maintenance is to be provided.
13. Ability to provide after sales support.

Selection Criteria

Single stage one-envelop procedure will be used for the final selection of the vendor for the subject procurement process. Bid / Proposal shall comprise one single envelope containing the technical & financial proposal and required information mentioned in General Terms & Conditions. All bids

received will be opened and evaluated in the manner prescribed in the evaluation criteria of bidding document.

Instructions for Responding Organizations

Communication

Enquiries regarding this RFP shall be submitted in writing/email to:

Secretary-Cum-Director LARMIS, PMU, Reforms Wing & Special Cell, Board of Revenue, Government of Sindh, adjacent Dr. Ziauddin Hospital, Clifton, Karachi, Tel: +92-21-99251367 / Fax: +92-21-99251373.

Mode of Delivery and Address

Proposal should be submitted on or before **Thursday 28th December 2017** at 03:00 PM at the address given below:

Secretary-Cum-Director LARMIS, Reforms Wing & Special Cell, Board of Revenue, Government of Sindh, adjacent Dr. Ziauddin Hospital, Clifton, Karachi.
Tel: +92-21-99251367 / Fax: +92-21-99251373.

Proposals shall be delivered by hand or courier so as to reach the address given above by the last date indicated for submission. **PROPOSALS RECEIVED BY FAX OR EMAIL SHALL NOT BE ACCEPTED.**

Submission of Proposal

The bidder must bid for the complete package. Bidding for individual items from the package will be rejected as non-responsive. Proposals can be submitted on or before **Thursday 28th December 2017 at 3:00 PM** at the office of Secretary-Cum-Director LARMIS, PMU, Reforms Wing & Special Cell, Board of Revenue, Government of Sindh, adjacent Dr. Ziauddin Hospital, Clifton, Karachi, Tel: +92-21-99251367 / Fax: +92-21-99251373. Bid / Proposal shall comprise one single envelope containing the technical & financial proposal and required information mentioned in General Terms & Conditions. All bids received will be opened and evaluated in the manner prescribed in the evaluation criteria of bidding document.

The Bank Draft for Bid Bond to be enclosed in a separate envelope, labeled as "Bank Draft/Earnest Money (Bid Bond)", and which should be sealed. Proof of Sales Tax and NTN numbers should also be provided. (Please provide photocopies of all relevant documents).

Opening of Proposals

The proposals submitted against the subject RFP will be opened by the Procurement Committee of PMU, Board of Revenue, Sindh on **Thursday 28th December 2017 at 3:30 PM** in the Committee room of PMU, Reforms Wing & Special Cell, Board of Revenue, Government of Sindh, adjacent Dr. Ziauddin Hospital, Clifton, Karachi, Tel: +92-21-99251367 / Fax: +92-21-992513763 in presence of all the bidders, or their representatives, who may choose to be present.



Evaluation and Comparison of Technical and Financial Bids

Bid / Proposal shall comprise one single envelope containing the technical & financial proposal and required information mentioned in General Terms & Conditions. All bids received will be opened and evaluated in the manner prescribed in the evaluation criteria of bidding document.

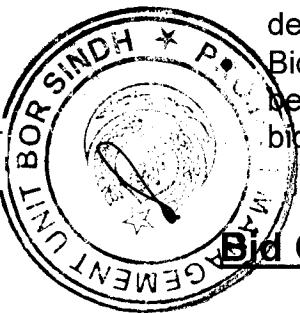
Basis of Evaluation and Comparison of Bid

Mandatory Clause

The Bidders must comply with the following mandatory requirements:

- The Bidder must be a registered firm;
- The Bidders must be registered with Federal Board of Revenue (FBR) for Income Tax and Sales Tax and must be on FBR's Active Taxpayers List.
- The Bidders must be registered with Sindh Revenue Board (SRB) for Provincial Sales Tax and must be on SRB's Active Taxpayers List.
- The Bidders must be able to demonstrate that they have expertise in performing the tasks enlisted under scope of work.
- Bidders may submit bids as a Joint Venture but in such case one bidder shall be appointed as a lead bidder who shall be solely responsible for end to end delivery of the entire contract.
- Bidders or any of its consortium partners must not have been black listed or declared bankrupt by any Government or Financial institution.

Bidders NOT complying with any of the above eligibility pre-requisites would be disqualified. All documentary evidence must be submitted along with the bids; no document will be acceptable after bid submission.



Bid Qualification Criteria

S.No.	Criteria	Compliant	Non-Compliant
1	05-10 Years in relevant Business (Attach company registration documents)		
2	Average turnover of 50 million in relevant Business during last 3 years (attach audited financial statements)		
3	Completed at least 05 projects/works of Supply of Diesel for Gensets(attach successful completion certificate)		
4	Completed at least 02 projects/works of Supply of Diesel for Gensets at various geographical locations (attach successful completion certificate)		
5	Certification for Authorization with Diesel Provider attached		
6	Compliance of proposed work schedule as per requirement (attach affidavit on stamp paper)		

7	Bid quoted for complete package		
8	Bid Security attached		
9	Document Fee submitted		

Preliminary Evaluation Checklist

The Bidder should fill out this Form by providing all the required information and Placing this Form on top of the Technical Proposal. Relevant portions of the Technical Proposal should be referenced in this form. Please note that all required information should be provided on this Form and no document should be attached.

Information Required

a) General

- 1 Name of Bidder or Group of companies going into bid.
- 2 No of Years in business in Pakistan
- 3 No of Offices locations in Pakistan
- 4 Annual Turnover (Million Rs.)
- 5 Value of projects in hand (details may be given)
- 6 Year of Incorporation
- 7 Status of the Bidder
 - Sole Proprietor
 - Partnership Firm
 - Private Limited Company
 - Public Limited Company
 - Entity registered / incorporated outside Pakistan (Give details)
 - Other (Please specify)
- 8 Names of Owner / Partners / Chief Executive / Directors
- 9 Details of Registered Head Office (Address, Phone, Facsimile, Email and Website information)

b) Details of total staff employed

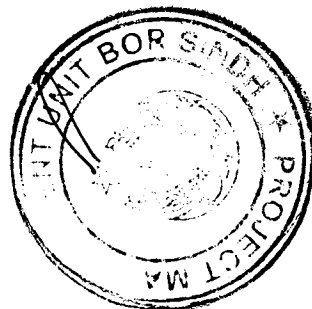
- 1 No of permanent staff employed: Technical /Managerial
- 2 Cumulative Experience (in years)
- 3 Total No. of Support professionals in Technical Domain
- 4 Total No. of Staff assigned for the proposed project.

c) Support Capabilities

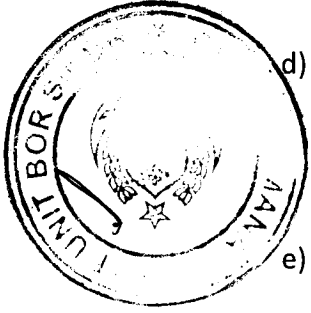
- 1 Experience in Support area
- 2 No. of Staff employed: (Capable of providing Support)
- 3 Cumulative Experience (in years)
- 4 List of Customers of "Support" along with contact details.
- 5 Installation and Configuration will be the responsibility of the successful Bidder.
- 6 Bidder should have backup equipment to provide sufficient services.

d) Joint Ventures

Bids submitted by a joint venture of two or more companies or partners shall comply with the following requirements:



- a) The Bid, and in case of successful Bid, the Contract form, shall be signed by the lead bidder duly nominated by all the JV partners;
- b) One of the partners shall be authorized to be Incharge; and this authority shall be evidenced by submitting a power of attorney signed by legally authorized signatories of all the partners;
- c) The partner Incharge shall be authorized to incur liabilities, receive payments and receive instructions for and on behalf of any or all partners of the joint venture;
- d) all partners of the joint venture shall be liable jointly and severally for the executing of the Contract in accordance with the Contract terms, and a relevant statement to this effect shall be included in the authorization mentioned under (b) above as well as in the Bid Form and the Form of Agreement (in case of a successful Bid); and
- e) The JV Agreement for this project entered into by the joint venture partners on stamp paper duly attested by Notary Public shall be submitted with the Bid.



Special Instructions

- Incomplete applications will not be considered.
- Any firm, which furnishes wrong information, will be liable for legal proceeding and if any contract is awarded, the same will be cancelled.
- Board of Revenue reserves the right to accept or reject any or all proposals without assigning any reason thereof.
- Authority Letter or Agreement from Principal Company or its Distributor for product and vendor authentication.
- The tender must be filled in prescribed form without any alteration/over writing.
- Conditional tenders/bids will not be acceptable.
- Only companies registered with Sales Tax, Income & Sindh Revenue Board Tax Departments shall be eligible to participate in the tender (proof of registration is required).
- Every page of this tender document should be signed and sealed by the bidder.

Contacting the Purchaser

Any effort by a bidder to influence the Purchaser in the Purchaser's decisions in respect of bid evaluation or Contract award will result in the rejection of the bidder's bid.

Purchaser's Right to Accept the Bid or Reject the Bid

The Purchaser reserves the right to accept or reject the bid and to annul the bidding process at any time prior to award of Contract, without thereby incurring any liability to the bidder or any obligation to inform the bidder of the grounds for the Purchaser's action as per SPP Rules, 2010.

Scope of Work

Reforms Wing & Special Cell under SNE for LARMIS System invites bids from eligible bidders under National Competitive Bidding Procedure Under SPP Rules 2010 for supply of Diesel to its 26 Peoples Service Centers situated one in each District of Sindh, its Data Center at Clifton Karachi and Disaster Recovery Center at Hyderabad as per details given in the BOQ for a period of one year from the date of contract signing, which will be renewable subject to availability of funds and mutual agreement between the parties.

Penalty would be imposed on vendor to makeup the loss if any caused in discharge of contractual liabilities; in case of finding carelessness in equipment handling and misuse of the provided equipment.

Reforms Wing & Special Cell, Board of Revenue, Government of Sindh shall have right to terminate the contract if vendor fails in providing satisfactory services in given scheduled time. In addition to that, Performance Security amount will also be forfeited.

Any unforeseen requirement for the implementation and maintenance of the contract would be core responsibility of vendor.

BILL OF QUANTITY **ALONG WITH DETAILED TECHNICAL SPECIFICATION**

List of Generators/Equipment for Supply of Fuel. The specifications of each Generating Set is given at APPENDIX-I.

Sr.#	Item	Description	Qty
1	Water Cooled Diesel Generating Set	Cummins 110 kVA, Revenue House at Karachi	1
2.	Water Cooled Diesel Generating Set	Perkins 50 kVA (Model: P50/E), Revenue House at Karachi	1
3.	Water Cooled Diesel Generating Set	Perkins 150 kVA (Model: PR150L), Data Center at Karachi	2
4.	Water Cooled Diesel Generating Set	Perkins 100 kVA (Model: PR100L), Disaster Recovery Center at Hyderabad	2
5.	Water Cooled Diesel Generating Set	Perkins 20 kVA (Model: P27), One in each district of Sindh	<u>26</u>
6.	Fuel Tank	Data Center, Karachi	3
7.	Fuel Tank	Disaster Recovery Center, Hyderabad	2

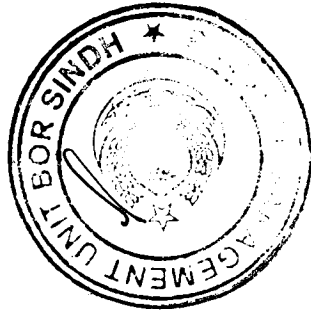
ITEM NO. 01 SUPPLY OF FUEL OF FOLLOWING DIESEL GENERATING SET ON DATA CENTER, DISASTER RECOVERY CENTER AND FACILITATION SERVICE CENTERS (all the consumables items or parts (if any) used during maintenance schedule service are sole responsibility of successful bidder and shall be included in bid price)



FUELING OF DIESEL GENERATING SET:					
Sr.#	Item	Qty Per Month (Approx.)	Location	Fueling Time	Qty Per Year (Approx.)
1.	Diesel	3,500 Liter	Cummins 110 kVA Revenue House at Karachi	As and when required	42,000
2.	Diesel	2,500 Liter	Perkins 50 kVA (Model: P50/E), Revenue House at Karachi	As and when required	30,000
3.	Diesel	4,000 Liter for both Generator	Perkins 150 kVA (Model: PR150L), Data Center at Karachi	As and when required	48,000
4.	Diesel	3,000 Liter for both Generator	Perkins 100 kVA (Model: PR100L), Disaster Recovery Center at Hyderabad	As and when required	36,000
5.	Diesel	16,900 Liters for all Sites	Perkins 20 kVA (Model: P27), One in each district of Sindh	As and when required	202,800
Total Fuel :		Liter (Approx. Per Year)			3,58,800

Delivery schedule

The successful bidder would be required to provide the fuel for a period of one year after signing of contract.



PRICE SCHEDULE

1. The bidders should submit their price bid/financial proposal in the following prescribed format detailing item, its quantity, unit price, Monthly Unit Price & total price in accordance with the terms and conditions and provisions of this RFP document.

2. Site Locations

The Low Sulfur High Speed Diesel (HSD) must be delivered to the Data Center Karachi, Disaster Recovery Center Hyderabad and 27 People Service Center all over Sindh Province.

3. Requirements

3.1 The bidder must supply only Low Sulfur High Speed Diesel (HSD) as per Pakistan Standards Institution Specifications Grade Diesel.

3.2 Bio diesel will not be accepted.

3.3 The bidder must be able to supply diesel at short notice should the need arise. If the bidder for any reason cannot supply the requested diesel within the required timeframe, the Board of Revenue Sindh will have the right, without prejudicing any of Council's rights, to buy from another supplier until the approved supplier will be able to supply

4. Pricing

4.1 The bidder will be allowed to amend the price only in accordance with the official diesel price adjustments as announced from time to time by Oil & Gas Regulatory Authority (OGRA).

4.2 The tendered price must include delivery to all location mentioned in tender document.

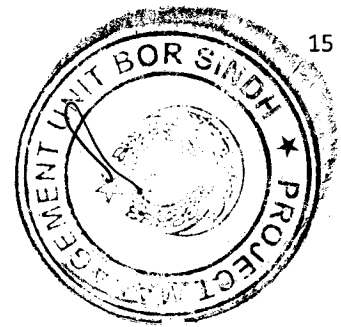
4.3 *All the consumables items or parts (if any) used during maintenance schedule service are sole responsibility of successful bidder and shall be included in bid price)*

PRICE SCHEDULE

Bid Price for Contact of 1 Year

Sr. #	Item	Qty	Mode	OGRA Charges Per Litre (A)	Service Charges Per Litre (B)	Total Price (A+B)
1	Supply of HSD at different site locations	3,58,800 Liter (Approx.)	As & when required			

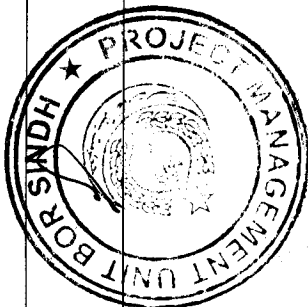
*ORGA charges, the price only in accordance with the official diesel price adjustments as announced from time to time by Oil & Gas Regulatory Authority (OGRA) and service charges quoted per liter will remain the same for the contract period.



BID DATA SHEET

The following specific data for the goods/services to be procured shall complement, supplement, or amend the provisions in the RFP document. Whenever there is a conflict, the provisions herein shall prevail over those in RFP document.

INTRODUCTION		
1.1	Name of Procuring Agency of Government of Sindh:	Secretary-Cum-Director LARMIS, Project Management Unit, Reforms Wing & Special Cell, Board of Revenue, Government of Sindh
1.2	Loan or credit or Project allocation number/ Loan or credit or Project allocation amount [when applicable]	SNE 2017-18 LARMIS
1.3	Name of Project	N/A. LARMIS SNE
1.4	Name of Contract	SUPPLY OF FUEL FOR ALL GENSETS OF LAND ADMINISTRATION AND REVENUE MANAGEMENT INFORMATION SYSTEM (LARMIS) ACROSS THE PROVINCE
1.5	Name of Procuring agency.	Secretary-Cum-Director LARMIS, Project Management Unit, Reforms Wing & Special Cell, Board of Revenue, Government of Sindh
1.6	Procuring agency's address, telephone, telex, and facsimile numbers.	Secretary-Cum-Director LARMIS, Project Management Unit, Reforms Wing & Special Cell, Board of Revenue, Government of Sindh ST-04, Block 6, Clifton, Karachi Tel: +92-21-99251367-8 Fax: +92-21-99251373
1.7	Language of the bid.	English
BID PRICE AND CURRENCY		
1.8	The price quoted shall be .	<p>Prices must be quoted, strictly using the format mentioned in Schedule of Requirements of this RFP. Bidders may be required to provide a breakdown of any composite or lump-sum items included in the Price Schedules.</p> <p>These prices must include all incidental costs associated with the provision of the service, such as travel, subsistence, office support, communications, printing of materials, etc., and all taxes, levies, duties and fees imposed on the Bidder, its Sub-Consultants, or employees on account of such services in the Purchaser's country or in any other country.</p> <p>Prices quoted by the Bidder shall be fixed during the Bidder's performance of the Contract and shall not be subject to increases on any account. Bids submitted that are subject to price adjustment will be rejected.</p> <p>Bid Price shall include stamp duty charges @ 0.35% of the total value of Contract.</p>

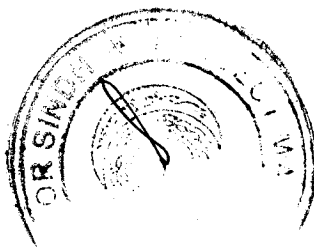


1.9	The price shall be fixed, or the price shall be adjustable.	Fixed
PREPARATION AND SUBMISSION OF BIDS		
2.1(a)	Qualification requirements.	As per evaluation criteria of RFP document.
2.2 (b)	Spare parts required for [number] of years of operation.	N/A
2.3	Amount of bid security.	2% of Bid Price
2.4	Bid validity period.	The bid validity period shall be 90 days after the deadline for bid submission.
2.5	Number of copies.	One
2.6	Address for bid submission.	Secretary-Cum-Director LARMIS, Project Management Unit, Reforms Wing & Special Cell, Board of Revenue, Government of Sindh ST-04, Block 6, Clifton, Karachi Tel: +92-21-99251367-8 Fax:+92-21-99251373
2.7	IFB title and number.	N/A
2.8	Deadline for bid submission.	Thursday 28th December 2017 at 3:00 PM
2.9	Time, date, and place for bid opening.	Thursday 28th December 2017 at 3:30 PM at Committee Room, ST-04, Block 6, Clifton, Karachi
BID EVALUATION		
3.1	Criteria for bid evaluation.	Single Stage One Envelope as per evaluation criteria given in this RFP document.
CONTRACT AWARD		
4.1	Percentage for quantity increase or decrease.	15% on need basis.



BID FORM

To,
Secretary-Cum-Director LARMIS,
Project Management Unit,
Reforms Wing & Special Cell,
Board of Revenue,
Government of Sindh
Karachi.



Sir,

SUBJECT: SUPPLY OF FUEL FOR ALL GENSETS OF LAND ADMINISTRATION AND REVENUE MANAGEMENT INFORMATION SYSTEM ACROSS THE PROVINCE FOR THE "COMPUTERIZED LAND RECORDS SYSTEM (LARMIS)" OF BOARD OF REVENUE SINDH

Having examined the bidding documents, the receipt of which is hereby duly acknowledge, for the above Contract, we, the undersigned, offer to supply, deliver, test and impart training in conformity with the said bidding documents for the Total Bid Price Pak Rupees (in figures _____ in words)

or such other sums as may be ascertained in accordance with the Price Schedule attached hereto and made part of this bid.

We undertake, if our bid is accepted, to complete the works in accordance with the Contract Execution Schedule.

If our Bid is accepted, we will provide the performance security in the sum equivalent to 5% of the Contract Price for the due performance of the Contract.

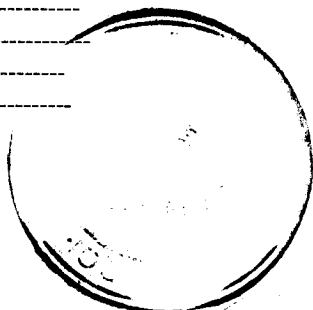
We agree to abide by this Bid for the period of ninety (90) days from the date fixed for bid opening of the Instructions to Bidders, and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

Until a formal Contract is prepared and executed, this Bid, together with your written acceptance thereof in your Notification of Contract Award, shall constitute a binding Contract between us.

We understand that you are not bound to accept the lowest-priced or any Bid that you may receive.

Dated this-----day of -----2017

WITNESS
Signature -----
Name -----
Title -----
Address -----



BIDDER
Signature -----
Name -----
Title -----
Address -----

BID SECURITY FORM

WHEREAS [Name of Bidder] (hereinafter called "the Bidder" has submitted its bid dated [date] for the "**SUPPLY OF FUEL FOR ALL GENSETS OF LAND ADMINISTRATION AND REVENUE MANAGEMENT INFORMATION SYSTEM ACROSS THE PROVINCE** FOR THE "COMPUTERIZED LAND RECORDS SYSTEM (LARMIS)" OF BOARD OF REVENUE SINDH, (hereinafter called "the Bid").

KNOW ALL MEN by these presents that we [Name of the Bank] of [Name of Country] having our registered office at [Address of Bank] (hereinafter called "the Bank") are bound into the Project Management Unit, Reforms Wing & Special Cell, Board of Revenue, Government of Sindh, Karachi, Pakistan (hereinafter called "the Purchaser") in the sum of -----, for which payment well and truly to be made to the said Purchaser, the Bank binds itself, its successors and assigns, by these presents.

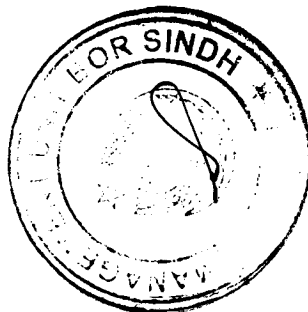
Sealed with the Common Seal of the Bank this-----day of-----, 2017

THE CONDITIONS of this obligation are:

1. If the Bidder withdraws its Bid during the period of bid validity specified by the Bidder on the Bid Form; or
2. If the Bidder does not accept the corrections of his Total Bid Price; or
3. If the Bidder, having been notified of the acceptance of its Bid by the Purchaser during the period of bid validity:
 - (a) Fails or refuses to furnish the performance security, in accordance with the Instructions to Bidders; or
 - (b) Fails or refuses to execute the Contract Form, when requested. or

We undertake to pay to the Purchaser up to the above amount, according to, and upon receipt of, its first written demand, without the Purchaser having to substantiate its demand, provided that in its demand the Purchaser will note that the amount claimed by it is due to it owing to the occurrence of one or both or all the three above stated conditions, specifying the occurred condition or conditions.

This guarantee will remain in force up to -----, the period of bid validity, and any demand in respect thereof should reach the Bank not later than such date.

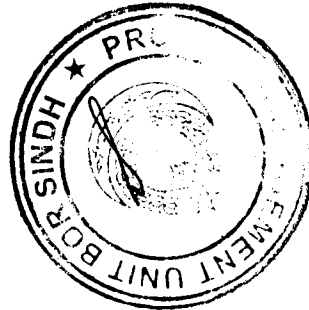


By [Bank]
(Title)
Authorized Representative

PERFORMANCE SECURITY FORM

To,

Secretary-Cum-Director LARMIS,
Project Management Unit,
Reforms Wing & Special Cell,
Board of Revenue,
Government of Sindh
Karachi.



WHEREAS [Name of the Contractor] hereinafter called "the Contractor" has undertaken, in pursuance of the bid for **"SUPPLY OF FUEL FOR ALL GENSETS OF LAND ADMINISTRATION AND REVENUE MANAGEMENT INFORMATION SYSTEM ACROSS THE PROVINCE FOR THE "COMPUTERIZED LAND RECORDS SYSTEM (LARMIS)" OF BOARD OF REVENUE SINDH, dated _____ 2017, (hereinafter called "the Contract").**

AND WHEREAS it has been stipulated by you in the Contract that the Contractor shall furnish you with a bank guarantee by a recognized bank for the sum specified therein as security for compliance with the Contractor's performance obligations in accordance with the Contract;

AND WHEREAS we have agreed to give the Contractor a Guarantee:

THEREFORE WE hereby affirm that we are Guarantor and responsible to you, on behalf of the Contractor, up to a total of [Amount of the guarantee in words and figures] , and we undertake to pay you, upon your first written demand declaring the Contractor to be in default under the Contract, and without cavil or argument, any sum or sums as specified by you, within the limits of [Amount of Guarantee] as aforesaid without your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

This guarantee is valid until _____ day of _____, 2017, or twenty-eight (28) days of the issue of the Defects Liability Expiry Certificate, whichever is later.

[NAME OF GUARANTOR]

Signature _____

Name _____

Title _____

Address _____

Seal _____

GENERATORS SPECIFICATIONS						
SR.NO	DESCRIPTION	UNIT	VALUES	VALUES	VALUES	REMARKS
1	STANDBY POWER	KVA / KW	22 / 17.6	110 / 88	150 / 120	
2	PRIME POWER	KVA / KW	20 / 16	100 / 80	135 / 106	
3	P.F		0.8	0.8	0.8	
4	Engine Make		Perkins	Perkins	Perkins	
5	Model				PR - 150 L	
6	Engine power output at rated RPM	kwm / hp	20.3 / 27.2	101.6 / 136.2456	133.5 / 179.0235	
7	Aspiration & Cooling		Natural	Turbocharged	Turbocharged & IC	
8	Total Displacement	Litera	2.216	5.99	5.99	
9	No. of Cylinders & Build		4-Inline	6 - Inline	6 - Inline	
10	Engine speed	RPM	1500	1500	1500	
11	Bore & Stroke	MM*MM	84*100	100 *127	100*127	
12	Compression Ratio		23.3:1	16.1:1	17:01	
13	Governor		Mechanical	Mechanical	Electronic	
14	Fuel consumption at Full Load	Ltrs / Hours	5.4	21.8	30.5	
15	Fuel Tank Capacity	Lites	95	195	195	
16	Oil Capacity	Lites	10.6	16.1	19	
17	Coolant Capacity	Liters	7	27.7	37.22	
18	Radiator Cooling Air	m3 / min	40.2	115	154	
19	Air Intake - Engine	m3 / min	1.45	5.74	8.38	
20	Exhaust Gas Flow	m3 / min	3.64	16.24	24.14	
OPEN TYPE						
21	Dimintions (L*w*H)	MM	1500*900*1174	1860*900*1318	2296*1000*1466	
	Dry Weight	kg	655	1050	1420	

