



BOARD OF INTERMEDIATE & SECONDARY EDUCATION, HYDERABAD SINDH
Excellence-Equity-Empathy

ANNUAL PROCUREMENT PLAN 2018
(NON-DEVELOPMENT/REVENUE WORKS)
FOR THE FINANCIAL YEAR 2017-2018

ANNUAL PROCUREMENT PLAN (NON-DEVELOPMENT/REVENUE WORKS) FINANCIAL YEAR 2017-2018

Sr. #	Funds Head & Sub Head	Name of work	Allocated funds	Items to be executed		Quantity	Method of Procurement	Anticipated/ Actual date of Advertisement	Anticipated/ Actual date of Start	Anticipated/ Actual date of Completion	Remarks
				Item No.	Description						
1.	Major Head Examination Minor Head Printing of Answer Books, Supplements, Admission Forms & Other Proformas etc.	(Part-I) Examination Material	15,000,000	1	Answer Books Black Colour Containing 16 Pages size 8.8x11.2 on 55 grams Hi-finish flying paper or equivalent printing and ruling, with serial number by Automatic Numbering Machine duly Printing/Manufacturing in all respect. Each Bundle containing 250 Answer Books duly tied double side with Plastic Ribbon as per sample/specimen approved by the authorities.	750000 Nos.	Through Open Tender and as per guidelines envisaged in SPP Rules 2010 (amended Rules 2013)			After issue of Job order material will be supplied within the period of 30 days	
				2	Answer Books Red Colour Containing 16 Pages size 8.8x11.2 on 55 grams Hi-finish flying paper or equivalent printing and ruling, with serial number by Automatic Numbering Machine duly Printing/Manufacturing in all respect. Each Bundle containing 250 Answer Books duly tied double side with Plastic Ribbon as per sample/specimen approved by the authorities.	250000 Nos.					
				3	Answer Books Red Colour Containing 24 Pages size 8.8x11.2 on 55 grams Hi-finish flying paper or equivalent printing and ruling, with serial number by Automatic Numbering Machine duly Printing / Manufacturing in all respect. Each Bundle containing 250 Answer Books duly tied double side with Plastic Ribbon as per sample/specimen approved by the authorities.	425000 Nos.					




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BOARD OF INTERMEDIATE & SECONDARY
EDUCATION HYDERABAD


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				Item No.	Description						
DO	<u>Major Head</u> Examination	(Part-I) Examination Material	15,000,000	4	Supplements Red Colour Containing 04 Pages size 8.8x11.2 on 55 grams Hi-finish flying paper or equivalent printing and ruling, with serial number by Automatic Numbering Machine duly Printing/Manufacturing in all respect. Each Bundle containing 1000 Supplements duly tied double side with Plastic Ribbon as per sample/specimen approved by the authorities.	450000 Nos.	Through Open Tender and as per guidelines envisaged in SPP Rules 2010 (amended Rules 2013)				
	<u>Minor Head</u> Printing of Answer Books, Supplements, Admission Forms & Other Proformas etc.			5	Supplements Green Colour Containing 04 Pages size 8.8x11.2 on 55 grams Hi-finish flying paper or equivalent printing and ruling, with serial number by Automatic Numbering Machine duly Printing / Manufacturing in all respect. Each Bundle containing 1000 Supplements duly tied double side with Plastic Ribbon as per sample/specimen approved by the authorities.	750000 Nos.					
				6	Supplements Black Colour Containing 04 Pages size 8.8x11.2 on 55 grams Hi-finish flying paper or equivalent printing and ruling, with serial number by Automatic Numbering Machine duly Printing / Manufacturing in all respect. Each Bundle containing 1000 Supplements duly tied double side with Plastic Ribbon as per sample/specimen approved by the authorities.	600000 Nos.					


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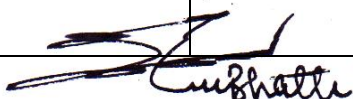
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				Item No.	Description						
DO	Major Head Examination Minor Head Printing of Answer Books, Supplements, Admission Forms & Other Proformas etc.	(Part-I) Examination Material	15,000,000	7	Pass Certificates / Provisional Certificates (Manual) of Class X with counter will be printed on Hi-finish Indonesia 90 grams paper in the size of 17x27/4 with Boards Logo in Book Form, containing 100 Certificates in each book. Gatta, Certificate Number & Book Number with counter foil duly perforated. The material will be printed and supplied as per specimen/sample approved by the authorities.	400 Books	Through Open Tender and as per guidelines envisaged in SPP Rules 2010 (amended Rules 2013)			After issue of Job order material will be supplied within the period of 30 days	
				8	Pass Certificates / Provisional Certificates (Manual) of Class XII with counter will be printed on Hi-finish Indonesia 90 grams paper in the size of 17x27/4 with Boards Logo in Book Form, containing 100 Certificates in each book. Gatta, Certificate Number & Book Number with counter foil duly perforated. The material will be printed and supplied as per specimen/sample approved by the authorities.	1000 Books					
				9	Examination Forms SSC (Part-I) (Class-IX) Different Groups 2 Colours Printing on imported paper 75 grams Hi-Finish Indonesia size 17x27/4 printed on both side in shape of pads of 100 leaves each with Serial number on backside as per sample/specimen approved by the authority.	75000 Nos.					
				10	Examination Forms SSC (Part-II) (Class-X) Different Groups 2 Colours Printing on imported paper 75 grams Hi-Finish Indonesia size 17x27/4 printed on both side in shape of pads of 100 leaves each with Serial number on backside as per sample/specimen approved by the authority.	85000 Nos.					


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 BOARD OF INTERMEDIATE & SECONDARY
 EDUCATION HYDERABAD

ANNUAL PROCUREMENT PLAN (NON-DEVELOPMENT/REVENUE WORKS) FINANCIAL YEAR 2017-2018

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DO	Major Head Examination Minor Head Printing of Answer Books, Supplements, Admission Forms & Other Proformas etc.	(Part-I) Examination Material	15,000,000	11	Examination Forms HSC (Part-I) (Class-XI) Different Groups 2 Colours Printing on imported paper 75 grams Hi-Finish Indonesia size 17x27/4 printed on both side in shape of pads of 100 leaves each with Serial number on backside as per sample/specimen approved by the authority.	65000 Nos.	Through Open Tender and as per guidelines envisaged in SPP Rules 2010 (amended Rules 2013)			After issue of Job order material will be supplied within the period of 30 days
				12	Examination Forms HSC (Part-II) (Class-XII) Different Groups 2 Colours Printing on imported paper 75 grams Hi-Finish Indonesia size 17x27/4 printed on both side in shape of pads of 100 leaves each with Serial number on backside as per sample/specimen approved by the authority.	70000 Nos.				
				13	Examination Slip SSC (Part-I & II) Different groups 2 Colours printing on both sides on Hi-finish Indonesia 90 grams paper size 17x27/4 with Serial number on backside as per sample/specimen approved by the authority.	75000 Nos.				
				14	Examination Slip HSC (Part-I & II) Different groups 2 Colours printing on both sides on Hi-finish Indonesia 90 grams paper size 17x27/4 with Serial number on backside as per sample/specimen approved by the authority.	65000 Nos.				
				15	Inner Cover 65 Micron Plastic Cover Theory (Black) The material printed and supplied as per sample/specimen approved by the authorities.	60000 Nos.				
				16	Outer Cover 65 Micron Plastic Cover Printed (Five Colours) The material printed and supplied as per sample/specimen approved by the authorities.	40000 Nos.				




SECRETARY

BOARD OF INTERMEDIATE & SECONDARY
EDUCATION HYDERABAD


ANNUAL PROCUREMENT PLAN (NON-DEVELOPMENT/REVENUE WORKS) FINANCIAL YEAR 2017-2018

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				Item No.	Description						
DO	Major Head Examination Minor Head Printing of Answer Books, Supplements, Admission Forms & Other Proformas etc.	(Part-I) Examination Material	15,000,000	17	Proforma regarding Signature Sheet Printed on 55 grams Hi-finish flying paper or equivalent size 17x27/4 one side printing in shape of pads of 100 leaves with serial number. The material printed and supplied as per sample/specimen approved by the authorities.	2500 Books	Through Open Tender and as per guidelines envisaged in SPP Rules 2010 (amended Rules 2013)			After issue of Job order material will be supplied within the period of 30 days	
				18	Proforma regarding Invigilators' Report, Printed on 55 grams Hi-finish flying paper or equivalent size 17x27/8 one side printing in shape of pads of 100 leaves with serial number. The material printed and supplied as per sample/specimen approved by the authorities.	3000 Books					
				19	Proforma regarding Award List, Printed on Hi-finish flying paper 55 grams size 17x27/4 one side printing in shape of pads of 100 leaves with serial number. The material printed and supplied as per sample/specimen approved by the authorities.	2500 Books					
				20	Proforma regarding Dispatch Slip, Printed on Hi-finish flying paper 55 grams size 17x27/8 one side printing in shape of pads of 100 leaves with serial number. The material printed and supplied as per sample/specimen approved by the authorities.	1000 Books					
				21	Proforma regarding Verification Letter Printed on Hi-finish flying paper 55 grams size 17x27/4 one side printing in shape of pads of 100 leaves with serial number. The material printed and supplied as per sample/specimen approved by the authorities.	500 Books					


SECRETARY
 BOARD OF INTERMEDIATE & SECONDARY
 EDUCATION HYDERABAD

ANNUAL PROCUREMENT PLAN (NON-DEVELOPMENT/REVENUE WORKS) FINANCIAL YEAR 2017-2018

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				Item No.	Description						
DO	Major Head Examination	(Part-I) Examination Material	15,000,000	22	Proforma regarding Duplicate Pacca Certificate Form Printed on Hi-finish flying paper 55 grams size 17x27/4 Two side printing in shape of pads of 100 leaves with serial number. The material printed and supplied as per sample/specimen approved by the authorities.	200 Books	Through Open Tender and as per guidelines envisaged in SPP Rules 2010 (amended Rules 2013)			After issue of Job order material will be supplied within the period of 30 days	
				23	File Cover Katcha Printed Double Card Pasted Each Card 180 grams total 360 grams , as per sample/specimen approved by the authorities.	2000 Nos.					
	Minor Head Printing of Answer Books, Supplements, Admission Forms & Other Proformas etc.			24	Flap File 28oz Gatta (Printed) size 9".8 x 13" as per sample/specimen approved by the authorities.	3000 Nos.					
				25	Envelops Plastic Ten Colour Size 12"x18" The material printed and supplied as per sample/specimen approved by the authorities.	120000 Nos.					
				26	Envelops Copy Case , The material printed and supplied as per sample/specimen approved by the authorities.	3000 Nos.					


SECRETARY
 BOARD OF INTERMEDIATE & SECONDARY
 EDUCATION HYDERABAD

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				Item No.	Description						
2	<u>Major Head</u> Examination	(Part-I) Examination Material	1,000,000	1	Paper Box Printed Ledger Proforma of SSC Part-I (70 grams) (2000 sheets in each box)			Through Open Tender and as per guidelines envisaged in SPP Rules 2010 (amended Rules 2013)			After issue of Job order material will be supplied within the period of 30 days
	a			Science Group	15x11 One Paper (Imported)	02 Boxes					
	2			Paper Box Printed Ledger Proforma of SSC Part-II (70 grams) (2000 sheets in each box)							
	a			Science Group	15x11 One Paper (Imported)	02 Boxes					
	3			Paper Box Printed Ledger Proforma of HSC Part-I (70 grams) (2000 sheets in each box)							
	a			Science Group (Pre-Engineering)	15x11 One Paper (Imported)	03 Boxes					
	b			Science Group (Pre-Medical)	15x11 One Paper (Imported)	03 Boxes					
	c			Arts Group (Commerce)	15x11 One Paper (Imported)	01 Box					
	4			Paper Box Printed Ledger Proforma of HSC Part-II (70 grams) (2000 sheets in each box)							
	a			Science Group (Pre-Engineering)	15x11 One Paper (Imported)	02 Boxes					
	b			Science Group (Pre-Medical)	15x11 One Paper (Imported)	03 Boxes					
	c			Arts Group (Private)	15x11 One Paper (Imported)	02 Boxes					
	5			Paper Box Plain 70 grams (2000 Sheets)	15x11 One Part (Imported)	05 Boxes					
				<u>Minor Head</u> Computer Stationery							


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**BOARD OF INTERMEDIATE & SECONDARY
EDUCATION HYDERABAD**

ANNUAL PROCUREMENT PLAN (NON-DEVELOPMENT/REVENUE WORKS) FINANCIAL YEAR 2017-2018

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				Item No.	Description						
DO	<u>Major Head</u> Examination	(Part-I) Examination Material	1,000,000	6	Paper Box Plain 70 grams (2000 Sheets)	09x11 One Part (Imported)	Through Open Tender and as per guidelines envisaged in SPP Rules 2010 (amended Rules 2013)			After issue of Job order material will be supplied within the period of 30 days	
	<u>Minor Head</u> Computer Stationery			7	Paper Box Plain 56 grams (4000 Sheets)	09x11 Two Part (Imported)					
				8	Paper Box Plain 70 grams (2000 Sheets)	15x11 Two Part (Imported)					


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 BOARD OF INTERMEDIATE & SECONDARY
 EDUCATION HYDERABAD

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				Item No.	Description						
3	Major Head Examination	(Part-II) Examination Material	100,000	1	Enrolment Forms SSC Part-I (Class-IX) Different Groups with different Colours Printing (Group Wise) on imported paper 75 grams Hi-Finish Indonesia size 17x27/4 printed on both side in shape of pads of 100 leaves each with serial number on backside as per sample/specimen approved by the authority.	85000 Nos.	Through Open Tender and as per guidelines envisaged in SPP Rules 2010 (amended Rules 2013)			After issue of Job order material will be supplied within the period of 30 days	
	Minor Head Preparation & Printing of Computerized Enrolment/ Admit Cards			2	Enrolment Forms HSC Part-I (Class-XI) Different Groups with different Colours Printing (Group Wise) on imported paper 75 grams Hi-Finish Indonesia size 17x27/4 printed on both side in shape of pads of 100 leaves each with serial number on backside as per sample/specimen approved by the authority.	75000 Nos.					
				3	Enrolment/Registration Card (SSC Part-I) Different groups 2 Colours printing on both sides on Hi-finish Indonesia 90 grams paper size 17x27/4 with serial number on the backside as per sample/specimen approved by the authority.	40000 Nos.					
				4	Enrolment/Registration Card (HSC Part-I) Different groups 2 Colours printing on both sides on Hi-finish Indonesia 90 grams paper size 17x27/4 with serial number on backside as per sample/specimen approved by the authority.	30000 Nos.					


SECRETARY

BOARD OF INTERMEDIATE & SECONDARY
EDUCATION HYDERABAD

ANNUAL PROCUREMENT PLAN (NON-DEVELOPMENT/REVENUE WORKS) FINANCIAL YEAR 2017-2018

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				Item No.	Description						
4	<u>Major Head</u> Contingencies	(Part-III) Printing of Forms	100,000	1	Proforma regarding TA Register Sheet Printed on Hi-finish flying paper 75 grams size 17x27/2 Two side printing in shape of pads of 100 leaves with serial number. The material printed and supplied as per sample/specimen approved by the authorities.	2000 Nos.	Through Open Tender and as per guidelines envisaged in SPP Rules 2010 (amended Rules 2013)			After issue of Job order material will be supplied within the period of 30 days	
	<u>Minor Head</u> Printing of Forms			2	Proforma regarding Budget Register Sheet Printed on Hi-finish flying paper 75 grams size 17x27/2 Two side printing in shape of pads of 100 leaves with serial number. The material printed and supplied as per sample/specimen approved by the authorities.	2000 Nos.					
				3	Proforma regarding Cheque Issue Register Sheet Printed on Hi-finish flying paper 75 grams size 17x27/2 Two side printing in shape of pads of 100 leaves with serial number. The material printed and supplied as per sample/specimen approved by the authorities.	2000 Nos.					
				4	Migration Certificate 04 Colour printing with counter will be printed on Hi-finish Indonesia 90 grams paper in the size of 17x27/4 with Boards Logo in Book Form, containing 100 Certificates in each book. Gatta, Serial Number/Book Number with counter foil duly perforated. The material will be printed and supplied as per specimen/sample approved by the authorities.	50 Books					


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**BOARD OF INTERMEDIATE & SECONDARY
EDUCATION HYDERABAD**

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				Item No.	Description						
DO	<u>Major Head</u> Contingencies	(Part-III) Printing of Forms	100,000	5	Eligibility Certificate 04 Colour printing with counter will be printed on Hi-finish Indonesia 90 grams paper in the size of 17x27/4 with Boards Logo in Book Form, containing 100 Certificates in each book. Gatta, Serial Number/Book Number with counter foil duly perforated. The material will be printed and supplied as per specimen/sample approved by the authorities.	50 Books	Through Open Tender and as per guidelines envisaged in SPP Rules 2010 (amended Rules 2013)			After issue of Job order material will be supplied within the period of 30 days	
	6			Migration Forms 02 Colour printing on imported paper 75 grams Hi-Finish Indonesia size 17x27/4 printed on both side in shape of pads of 100 leaves each as per sample/specimen approved by the authority.	5000 Nos.						
	7			Eligibility Forms 02 Colour printing on imported paper 75 grams Hi-Finish Indonesia size 17x27/4 printed on both side in shape of pads of 100 leaves each as per sample/specimen approved by the authority.	5000 Nos.						
	8			Muster Roll Sheet Printing on imported paper 75 grams Hi-Finish Indonesia size 17x27/2 printed on both side in shape of pads of 100 leaves each as per sample/specimen approved by the authority.	1000 Nos.						

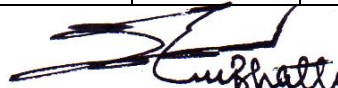


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**BOARD OF INTERMEDIATE & SECONDARY
EDUCATION HYDERABAD**

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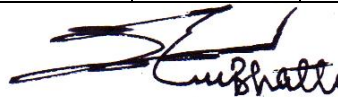
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				Item No.	Description						
5	<u>Major Head</u> Examination	(Part-IV) Stationery	3,000,000	1	Ball Pen Black Signature (Crystal) or equivalent	400 Pkt.	Through Open Tender and as per guidelines envisaged in SPP Rules 2010 (amended Rules 2013)			After issue of Job order material will be supplied within the period of 15 days	
				2	Ball Pen Blue Signature (Crystal) or equivalent	300 Pkt.					
				3	Ball Pen Red Signature (Crystal) or equivalent	600 Pkt.					
				4	Blank Register 400 Pages Size 17x27/2 on Imported Ledger Paper	100 Nos.					
				5	Calculator Casio 12 digit (or equivalent)	45 Nos.					
	<u>Minor Head</u> Stationery			6	Computer Paper Rim (Double A) 80gm A-4 size 500 Pages (or equivalent)	65 Nos.					
				7	Computer Paper Rim (Double A) 80gm Legal size 500 Pages (or equivalent)	250 Nos.					
				8	Cyclostyling Paper Rim 55 grams containing 400 sheets	10000 Nos.					
	<u>Major Head</u> Other Contingencies	(Part-IV) Stationery	15,00,000	9	Cloth Bags Ready Bafta Super Quality Cloth Size 21"x27"	5000 Nos.					
				10	Envelops Imported offset paper 75 grams size 11"x5"	6500 Nos.					
				11	Envelops Imported offset paper 75 grams size 9"x4"	8500 Nos.					
				12	Ink Dollar for Stamp Pad (Or Equivalent)	100 Nos.					
				13	Marker Dollar 90 Blue (or equivalent)	100 Pkt.					
	<u>Minor Head</u> Office Stationery			14	Marker Dollar 90 Black (or equivalent)	100 Pkt.					


SECRETARY

BOARD OF INTERMEDIATE & SECONDARY
EDUCATION HYDERABAD

ANNUAL PROCUREMENT PLAN (NON-DEVELOPMENT/REVENUE WORKS) FINANCIAL YEAR 2017-2018

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				Item No.	Description						
DO	<u>Major Head Examination</u>	(Part-IV) Stationery	3,000,000	15	Stapler Machine Dux size 5” or equivalent	108 Nos.	Through Open Tender and as per guidelines envisaged in SPP Rules 2010 (amended Rules 2013)				
	<u>Minor Head Stationery</u>			16	Gunny Bags (New) Size 3’.85” x 2’.4”	500 Nos.					
				17	Sealing Wax Umbrella Brand 12 Stick (Or Equivalent)	1000 Pkt.					
				18	Sutli China	180 Kg					
				19	Room Spray 300ml (Best Quality)	150 Nos.					
				20	Phenyl 500ml (Finis) or Equivalent	200 Nos.					
	<u>Major Head Other Contingencies</u>	(Part-IV) Stationery	15,00,000								
	<u>Minor Head Office Stationery</u>										
6				1	Original Toner Hp Laser jet 90 A (Total delivery shall be required in 3 phases within the Financial year)	25 Nos.					
				2	Original Ink Bottle for Riso Copy Printer (Model SF-5130) (Or Equivalent)	200 Nos.					
				3	Original Master Roll for Riso Copy Printer (Model SF-5130) (Or Equivalent)	60 Nos.					


SECRETARY

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EDUCATION YDERABAD

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7	<u>Major Head</u> Examination	(Part-VI) Stationery	3,000,000	1	Carbon Paper Pelican Germany 100/21x33cm (8 ¼ x 13")	12 Pkt.	To be purchased from local market as an when required				
				2	Pencil Black HB 900 (Blue Angle OR Gold Fish)	80 Pkt.					
				3	Stamp Pad Large Size Dollar	174 Nos.					
				4	Sharpener China	60 Nos.					
				5	Knife Cutter Razor Sharp Blade Imported Original Japan	50 Nos.					
				6	Pin Opener / Pin Puller	60 Nos.					
				7	Plastic Thread Ball	40 Nos.					
				8	Paper Tap 1.1/2	24 Nos.					
				9	Squash Tap	24 Nos.					
	<u>Major Head</u> Other Contingencies	(Part-IV) Stationery	15,00,000	10	Marker Ink Dollar	12 Pkt.					
				11	Scissors (Super Singer)	24 Nos.					
				12	Lux Soap large Size	36 Nos.					
				13	Broom Hard 500gm (Each)	150 Nos.					

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8	<u>Major Head Capital</u>	(Part-VII) Capital	50,00,000	1	Printer's	Hp Laserjet 600m 601 DN (Or Equivalent)	01 No.	Through Open Tender and as per guidelines envisaged in SPP Rules 2010 (amended Rules 2013)			After issue of Job order material will be supplied within the period of 15 days
	General				Specification						
	Print Speed up Max Resolution Processor				45 ppm letter A Size (8.5 in x 11 in) B/W 1200x1200 dpi 800MHZ, Max Ram: 1GB Automatic Duplexing						
	Media Handling Documents Size Handling				100 sheet multipurpose tray, 500 sheet input tray A4/Legal						
	2			Printer's	Hp laserjet Pro400 M401a (Or Equivalent)	06 Nos.					
				General	Specification						
				Print Speed up Max Resolution Processor	33ppm letter A-Size (8.5 inx11.7 in) B/W 1200x1200 dpi 800MHZ, Max Ram: 1GB Automatic Duplexing						
				Media Handling Documents Size Handling	100 sheet multipurpose tray, 500 sheet input tray A4/Legal						
<u>Minor Head</u> Purchase of Computer / Copy Printer/Photos tat/Canner & Printer											



SECRETARY

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EDUCATION HYDERABAD**

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				Item No.	Description							
do	<u>Major Head</u> Capital	(Part-VII) Capital	50,00,000	3	Photocopier Model: 2303	Toshiba (Or Equivalent)	02 Nos.	Through Open Tender and as per guidelines envisaged in SPP Rules 2010 (amended Rules 2013)			After issue of Job order material will be supplied within the period of 15 days	
	General			Specification								
	Print & Copy Speed Warm-up me Paper size weight Paper capacity Max: Paper Capacity Paper Exit Processor Memory Dimensions Weight (Approx) Power Consumption Operation Noise Special Feature			23cmp Approx: 18 second Drawer: A3/A5-R(64-80gms) Drawer: 250 sheets Stack Feed Bypass: 100 600 sheets Face down / inner exit 100 sheet ARM9 360MH 512 MB W575xD540xH402(mm) 27kg 1.5kw (220-240v) 64.75dB(A) Auto Sleep mode, auto Energy Saver								
	4			Fax Machine Panasonic	KX-FP701CX (Or Equivalent)	04 Nos.						
					28-Page Document Memory Enhanced Copier Functions Quick Scan Error Correction Mode (ECM) Extension line transfer Phonebook 100-station 64-level halftone resolution 50-sheet paper tray 10-page Automatic document feeder External telephone jack							



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ANNUAL PROCUREMENT PLAN (NON-DEVELOPMENT/REVENUE WORKS) FINANCIAL YEAR 2017-2018

Sr. #	Funds Head & Sub Head	Name of work	Allocated funds	Items to be executed		Quantity	Method of Procurement	Anticipated/ Actual date of Advertisement	Anticipated/ Actual date of Start	Anticipated/ Actual date of Completion	Remarks
				Item No.	Description						
do	Major Head Capital	(Part-VII) Capital	50,00,000	5	Scanner	HP Scanjet 5590 ADF Flatbed (Or Equivalent)	Through Open Tender and as per guidelines envisaged in SPP Rules 2010 (amended Rules 2013)				
	Minor Head			General		Specification					
	Purchase of Computer / Copy Printer/Photos tat/Canner & Printer			Max Documents Size Support Documents Size Details ADF upto Feeder Capacity Document Feeder Type Optical Resolution Type Flatbed Scanner Scanner speed Details Interface Type		8.5 in x 14 (Legal) Legal (8.5 in x 14 in Flatbed upto Letter A Size (8.5 in x 11 in) 50 sheets Manual, automatic 2400 dpi x 2400 dpi Automatic Duplexing Scan Mode Single / duplex pass 24 sec/scan, photo-Colour 4x6 36 sec/scan – OCR USB 2.0.					



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				Ite m No.	Description							
	<u>Major Head</u> Capital	(Part-VII) Capital	50,00,000	5	Scanner	HP Scanjet 300 1 year warranty	02 Nos.	To be purchased from local market as an when required				
	General			Specification								
	Flatbed Scanner Max Document Size Support Document Type Optical Resolution Interpolated Resolution Scanner Speed Details Interface Type			Desktop 8.5 in x 11.7 in (A4) Plain Paper, Photo 4800 dpi x 4800 dpi 19200 dpi 21 sec/scan, photo-Colour 10x15cm – 200dpi 30 sec/scan OCR – A4 14 sec/scan – A4-200 dpi USB 2.0								
	6			Keyboard	Branded	15 Nos.						
	7			Mouse	Gigabyte n 6880	15 Nos.						
	8			USB Kingston	32 GB Toshiba Flash Drive Duo USB3.0 with 1 year warranty	25 Nos.						



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