

NOTICE INVITING TENDER

Directorate of Excise, Taxation & Narcotics Control (Admn/MVR) Karachi.

SAY NO TO CORRUPTION

Excise, Taxation & Narcotics Control Department Government of Sindh in order to meet the need of the modern time intends to introduce Security Featured Retro Reflective Vehicle Number Plates for 4 wheelers and 2/3 wheelers. Tenders are invited on "**Single Stage-Two Envelope Procedure**" (both sealed) from interested bidders for Manufacturing & Supply of Security Featured Retro Reflective Vehicle Number Plates for 4 wheelers and 2/3 wheelers and RFID based 3rd plate.

SCHEDULE	DATE & TIME	VENUE
Receiving Application & issuance of tender document	From Date of Publication of N.I.T to 04-01-2018 up to 11:00 am	Directorate of Excise, Taxation & Narcotics Control (Admn/MVR) Karachi Barrack No 11, Block 4-A Sindh Secretariat Karachi
Dropping of Tender Document	04-01-2018 up to 02:00 pm	
Opening of Tender	04-01-2018 at 03:00 pm	

S. No.	Description	Specification
01	MANUFACTURING & SUPPLY OF SECURITY FEATURED RETRO REFLECTIVE VEHICLE NUMBER PLATES OF 4 WHEELERS AND 2/3 WHEELERS AND RFID BASED 3 RD NUMBER PLATE.	As per Bidding Document / RFP

Tender Document can be obtained during office hours on payment of Tender Document Cost of Rs. 2,000/- (Non-Refundable & Non-Transferable) in shape of pay order in favor of Excise, Taxation & Narcotics Control Department, Karachi, from the office of the Director (Admn/MVR), Excise, Taxation & Narcotics Control Barrack No.11, Block 4-A Sindh Secretariat Karachi or can be downloaded from website of Excise, Taxation & Narcotics Control www.excise.gos.pk or Sindh Public Procurement Regulatory Authority(SPPRA) www.pprasindh.gos.pk.

- The Tenders shall be opened by Procurement Committee in presence of the Bidders or their authorized representative who wish to be present.
- In case of holiday or any incident, tenders will be obtained /submitted/opened on the next working day as per given schedule.
- All required certificates / documents along with GST/ NTN Certificates, Professional Tax Certificate etc must be attached along with **Technical Proposal** for Tender.
- All prescribed Taxes applicable under Federal/Provincial /Local Government shall be borne by bidder / supplier.
- Single Stage Two Envelope Procedure** shall be adopted for the procurement as per SPPRA Rules 2010 (Amended 2017). Bid shall comprise a single package containing two

- separate envelopes, the Financial Proposals and Technical Proposals. The Name and address of Bidder may clearly be marked on all the envelopes.
- (f) First envelope should contain **Technical Proposal** (in duplicate) whereas second envelope should contain Financial Proposal.
 - (g) **Technical Proposal & Financial Proposal** marked in bold and legible letters, should be kept in separate envelopes duly sealed and placed in the third envelope. Bid Security @ **5% of Total Bid value** not less than **PKR. 200(M)** in favor of Secretary Excise, Taxation & Narcotics Control Department Karachi must be accompanied.
 - (h) Initially the **Technical Proposals** will be opened on the day of opening of tenders, whereas the **Financial Proposals** will be retained in sealed envelope by the department till the evaluation of **Technical Proposals**.
 - (i) The **Financial Proposal** of the Technically Qualified bidder will only be opened whereas **financial proposal** of the technically non-qualified bidder shall be returned to the respective bidder without opening of the **Financial Proposals**.
 - (j) The firm/bidder must enclose an Affidavit on stamp paper of Rs. 100/- that the firm/bidder has not been **blacklisted** from any Government Department. If at any stage firm/bidder found **backlisted** the bid shall be rejected / not be considered.
 - (k) Procurement Agency may reject all or any Bid subject to the relevant provisions of SPPRA Rules 2010 (Amended 2017). All terms & conditions of SPPRA shall be applicable.
 - (l) A pre bid meeting will be held on **21-12-2017** at **11:00 am** in the office of the Director (Admn/MVR) Karachi.

DIRECTOR (ADMN/MVR)
EXCISE, TAXATION & NARCOTICS CONTROL
KARACHI



**DIRECTORATE OF
EXCISE, TAXATION & NARCOTICS CONTROL (ADMN/MVR) KARACHI.**
Phone No: 99203671, Fax No: 99203672 Email ID: detnc.admnmvr@gmail.com
Barrack No: 11, Sindh Secretariat No: 4-A, Court Road, Karachi.

No. DVR/MR(43)/RRSFNP/2017-18/ 3478 Karachi dated the 05th December, 2017

The Director Advertisement,
Information Department,
Government of Sindh
Karachi.

Subject: **PUBLICATION OF ADVERTISEMENT REGARDING MANUFACTURING AND SUPPLY OF SECURITY FEATURED RETRO REFLECTIVE VEHICLE NUMBER PLATES FOR 4 WHEELERS AND 2/3 WHEELERS AND RFID BASED 3RD NUMBER PLATE.**

Reference: No: SO(B&A)/E&T/7(127)/2010/APEX DATED 22.09.2017

Please refer to the subject noted above and enclosed find herewith (08) copies of Advertisement for Notice Inviting Tender for its publication in the daily leading English, Sindhi and Urdu Newspapers at the earliest.

It is, therefore, requested to direct the concerned to publish the same accordingly.

DIRECTOR (ADMN/MVR)
EXCISE, TAXATION & NARCOTICS CONTROL
KARACHI

Copy forwarded for information to:

1. The Secretary to Government of Sindh, Excise, Taxation & Narcotics Control Department, Karachi.
2. The Accountant General Sindh, Karachi.
3. ✓ The Managing *Director*, SPPRA, Government of Sindh, Karachi along with tender documents (soft and hard copy) with a request for hosting of the same on the website of SPPRA.
4. The Director General, Excise, Taxation & Narcotics Control Sindh, Karachi.
5. The Deputy Secretary to Government of Sindh, Excise, Taxation & Narcotics Control Department, Karachi with a request for hosting of the same on website of the Department.
6. The Members (all) Procurement Committee.
7. PS to Minister, Excise, Taxation & Narcotics Control Department, Karachi.

DIRECTOR (ADMN/MVR)
EXCISE, TAXATION & NARCOTICS CONTROL
KARACHI

SPPRA INWARD DIARY
NO: 3322
DATED: 06-12-17



"SAY NO TO CORRUPTION"
NO.SO (B&A)/E&T/7(55)/2015 (PC)

GOVERNMENT OF SINDH
EXCISE, TAXATION & NARCOTICS CONTROL
DEPARTMENT

Karachi dated the 14th December, 2016

NOTIFICATION

In pursuance of Rule-31 (1)(2) of Sindh Public Procurement Regulatory Rules, 2010 (Amended 2013), a "Complaint Redressal Committee" is hereby constituted in Excise, Taxation & Narcotics Control Department, Government of Sindh for any complaint against the hoisting of Bid Evaluation Report comprising of the following: -

- | | | |
|-------|--|----------|
| (i) | Director General,
Excise, Taxation & Narcotics Control Sindh, Karachi | Chairman |
| (ii) | Representative of Accountant General Sindh, Karachi | Member |
| (iii) | Representative of Additional Inspector General of
Traffic Police, Karachi | Member |

SYED MANSOOR ABBAS RIZVI
SECRETARY TO GOVERNMENT OF SINDH

NO.SO (B&A)/E&T/7(55)/2015 (PC), Karachi dated the 14th December, 2016

Copy is forwarded for information and necessary action to: -

1. The Accountant General Sindh, Karachi With a request to nominate a member for above mentioned committee.
2. The Managing Director SPPRA, Government of Sindh, Karachi.
3. The Additional IGP, Traffic Police, Karachi with a request to nominate a member for above mentioned committee.
4. The Director General Excise, Taxation & Narcotics Control Sindh Karachi.
5. The Director Excise, Taxation & Narcotics Control (All) Admn/MUR, Karachi/Chairman PC
6. The Section Officer (General) Excise, Taxation & Narcotics Control Department.
7. PS to Secretary Excise, Taxation & Narcotics Control Department.
8. PA to Additional Secretary (Admn-I & II) ET&NC Department.
9. PA to Deputy Secretary (Admn-I & II) ET&NC Department.
10. Office File.

SECTION OFFICER (B&A)
FOR SECRETARY TO GOVERNMENT OF SINDH

R&T BR DGT (MVR)

Inward No.

Date

14/12/16



GOVERNMENT OF SINDH
EXCISE, TAXATION & NARCOTICS CONTROL
DEPARTMENT

Karachi dated the 30th May, 2017

NOTIFICATION

In pursuance of Rule-7 of Sindh Public Procurement Regulatory Rules, 2010 (Amended 2013) and in supersession of all previous Committees in this regard, the Excise, Taxation & Narcotics Control Department, Government of Sindh is pleased to constitute a Procurement Committee for Procurement Number Plates for 2/3 & 4 Wheeler / Tax Token Sticker / Uniforms & Protective Clothing" for Excise, Taxation & Narcotics Control Department, Government of Sindh comprising of the following: -

- | | | |
|----|--|------------------|
| 1. | Director (Admn/MVR),
Excise, Taxation & Narcotics Control, Karachi. | Chairman |
| 2. | Deputy Director (Admn),
Motor Registration Wing, Karachi. | Member/Secretary |
| | Deputy Director (HQ),
Directorate General Excise, Taxation & Narcotics Control
Sindh, Karachi. | Member |
| 4. | Representative of Industries & Commerce Department. | Member |
| 5. | Representative of Transport Department | Member |

2. The terms of references of the Committee shall be as under: -

- Preparing Bidding Documents
- Carrying out technical as well as financial evaluation of the bids
- Preparing evaluation report as provided in Rule 45.
- Making recommendations for the award of contract by the Competent Authority
- Perform any other function ancillary and incidental to the above.
- Can form Technical Committee(s) or add subject related person(s) as co-opted member(s) if required.
- The committee shall finalize the task within stipulated period in prescribed in the relevant rules.
- The Committee shall strictly follow the SPPRA Rules.

ABDUL HALEEM SHAIKH
SECRETARY TO GOVERNMENT OF SINDH

NO.SO (B&A)/E&T/7(55)/2015 (PC),

1162

Karachi dated the 30th May, 2017

Copy is forwarded for information and necessary action to: -

- The Secretary (GA), SGA&C Department, Government of Sindh, Karachi.
- The Secretary Industries & Commerce Department, Government of Sindh, Karachi with a request to nominate a member for above Committee.
- The Secretary Transport Department, Government of Sindh, Karachi with a request to nominate a member for above Committee.
- The Managing Director SPPRA, Government of Sindh, Karachi.
- The Director General Excise, Taxation & Narcotics Control Sindh, Karachi.
- The Director (Admn/MVR) / Chairman Procurement Committee ET&NC w/r to his letter No.DVR/MR/(43)/N.Plates/2016-17/1151, dated 16.05.2017.
- The Directors Excise, Taxation & Narcotics Control (All)
- Officer Concerned
- PS to Minister Excise, Taxation & Narcotics Control Sindh, Karachi.
- PS to Secretary Excise, Taxation & Narcotics Control Department.

SECTION OFFICER (B&A)
FOR SECRETARY TO GOVERNMENT OF SINDH

**EXCISE, TAXATION & NARCOTICS CONTROL DEPARTMENT KARACHI
PROCUREMENT PLAN 2017-18 (NON DEVELOPMENT)**

S. NO.	FUND HEAD & SUB HEAD	NAME OF WORK & BREAKUP	ALLOCATED FUNDS & BREAKUP FOR DIFFERENT LOCATIONS	ITEMS TO BE EXECUTED	METHOD OF PROCUREMENT	ANTICIPATED /ACTUAL DATE OF ADVERTISEMENT	ANTICIPATED /ACTUAL DATE OF START	ANTICIPATED /ACTUAL DATE OF COMPLETION	REMARKS
a	b	c	d	e	f	g	h	i	J
01	KQ0077 (A03670)	Introduction of Security Featured Vehicle Registration Smart Cards Excise Taxation & Narcotics Control Deptt	Rs. 250 Million	Security Featured Vehicle Registration Smart Cards	Single Stage Two Envelope Procedure	03-07-2017	21-07-2017	21-08-2017	The Hon'ble Chief Minister Sindh already approved the scheme and funds
02	KQ0077 (A03670-5)	Manufacturing & Supply of Number Plates for Commercial & Non-Commercial Vehicles	Rs. 40,000,000	Number Plates 4 Wheelers	Single Stage Two Envelope Procedure	03-09-2017	31-10-2017	31-05-2018	
03	KQ0077 (A03670-2)	Manufacturing & Supply of Number Plates for Motorcycle / Rickshaw	Rs.75,000,000	Number Plates 2/3 Wheelers	Single Stage Two Envelope Procedure	03-09-2017	31-10-2017	31-05-2018	
04	KQ0077 (A03670-3)	Printing & Supply of Tax Token Stickers for Commercial & Non-Commercial Vehicles	Rs.16,436,000	Tax Token Stickers	Single Stage Two Envelope Procedure	05-09-2017	03-11-2017	04-12-2017	

EXCISE, TAXATION & NARCOTICS CONTROL DEPARTMENT KARACHI
PROCUREMENT PLAN 2017-18 (NON DEVELOPMENT)

S. NO.	FUND HEAD & SUB HEAD	NAME OF WORK & BREAKUP	ALLOCATED FUNDS & BREAKUP FOR DIFFERENT LOCATIONS	ITEMS TO BE EXECUTED	METHOD OF PROCUREMENT	ANTICIPATED /ACTUAL DATE OF ADVERTISEMEN T	ANTICIPATED /ACTUAL DATE OF START	ANTICIPATED /ACTUAL DATE OF COMPLETION	REMARKS
a	b	c	d	e	f	g	h	i	J
05	KQ0075 (A03906)	Supply of Uniform, Liveries & Protective Clothing	Rs. 3,653,000	Uniform Liveries & Protecting Cloth	Single Stage One Envelope Procedure	05-09-2017	03-11-2017	04-12-2017	
06	KQ0077 (A03670)	Introduction of Standardized Security Featured Number Plates in Sindh	Rs. 400 Million	Standardized Security Featured Number Plates in Sindh	Single Stage Two Envelope Procedure	15-11-2017	14-12-2017	16-01-2018	The Hon'ble Chief Minister Sindh already approved the scheme and funds

REQUEST FOR PROPOSAL

SELECTION OF FIRMS/ DEVELOPERS FOR
PRODUCTION AND SUPPLY OF SECURITY FEATURED VEHICLE NUMBER PLATES AND RFID
BASED THIRD NUMBER PLATES

November 2017

Excise, Taxation and Narcotics Control Department, Government of Sindh
KARACHI

Contents

1	ACKNOWLEDGEMENT	6
2	DISCLAIMER	7
3	DEFINITIONS	9
4	PROJECT CONCEPT	12
4.1	BACKGROUND	12
4.2	BRIEF OVERVIEW	13
5	INSTRUCTIONS TO BIDDERS	14
5.1	General Rules	14
5.1.1	Eligible Applicant	14
5.1.2	Number of Bids	17
5.1.3	Bid Preparation Cost	17
5.1.4	Bid Warranty	17
5.1.5	Right to Accept Any Bid and to Reject Any or All Bids	18
5.2	Documents	18
5.2.1	Clarifications	18
5.2.2	Amendment and Re-Issuance of RFP	19
5.2.3	Declaration from the Bidders	20
5.3	Preparation and Submission of Bids	20
5.3.1	Language	20
5.4	Bidding Procedure	20
5.5	VALIDITY OF BIDS	21
5.6	Extension of Validity of Bids	21
5.7	Format and Signing of Bids	21
5.8	Sealing and Marking of Technical Bids	21
5.9	Bid Due Date	22
5.10	Extension of Time Period For Submission Of Bids	23
5.11	Late Submissions	23
5.12	clarification of the Bid	23
5.13	Evaluation of Bid	23
5.13.1	Opening of Bids	23
5.13.2	Confidentiality	24
5.13.3	Tests of responsiveness	24
5.13.4	Re-organization or Revision to the Principal arrangements	25
5.14	Clarifications	25
5.15	Selection / QUALIFIED BIDDERS and Notification	25

5.16	General COMPLIANCE CRITERIA	26
5.17	BID SECURITY to be paid by the Bidders	26
5.18	DOCUMENT EXECUTED OUTSIDE OF PAKISTAN	27
5.19	REGULATORY PERMISSION	27
5.20	NON PAYMENT OF PROFIT OR MARK-UP	27
5.21	STAMP/TRANSFER DUTIES/TAXES	28
5.22	GOVERNING LAW & JURISDICTION	28
5.23	Selection Process	28
5.24	Technical Bid	28
5.24.1	Evaluation of Technical Proposal	28
5.24.2	Consideration for Evaluation	28
5.24.2.1	For a Bidding Company	29
5.24.2.2	Disqualification	29
5.24.3	Evaluation	29
5.24.3.1	Mandatory Requirement	29
5.24.3.2	Evaluation Criteria	30
5.24.4	Qualification Criteria	31
5.25	Financial Bid	31
5.25.1	Evaluation of Financial Bid	32
5.25.2	Objective of Financial Bid Evaluation	32
5.25.3	Financial Bid: Evaluation Criteria.....	32
5.25.4	Format of Financial Bid.....	32
6	PROCEDURES TO BE FOLLOWED	33
6.1	Enquiries& Clarifications	33
6.2	Checklist	33
7	FORMAT OF THE COVERING LETTER	35
8	FORMAT OF LETTER OF ACCEPTANCE	38
9	FORMAT OF THE LETTER OF COMMITMENT	40
10	DESCRIPTION OF THE BIDDER	42
10.1	For A Bidding Company	42
10.2	For a Bidding Principal	42
11	FORMAT OF FINANCIAL BID	43
12	FORMAT OF BANK GUARANTEE FOR PERFORMANCE SECURITY	46
13	FORMATS FOR ASSESSING BIDDERS CAPABILITY	49
	FORM 13-A - Details of Applicant	49
	FORM 13-B - Technical Capability	50

<u>FORM 13-C - DETAILS OF ALL COMPLETED PROJECTS</u>	51
<u>FORM 13-D - DETAILS OF ALL PROJECTS in public sector</u>	51
<u>FORM 13-E - DETAILS ABOUT THE ORGANISATION OF THE COMPANY</u>	52
<u>FORM 13-F – DETAIL OF STAFF</u>	53
<u>FORM 13-G - FINANCIAL INFORMATION</u>	54
14 FORMAT FOR AUTHORITY LETTER FOR SIGNING OF APPLICATION	55
15 FORMAT FOR MANUFACTURER’S AUTHORIZATION LETTER	56
16 SCOPE OF WORK	57
17 FINANCIAL MODALITIES	59
18 TECHNICAL SPECIFICATION OF NUMBER PLATES	61
19 TECHNICAL SPECIFICATION OF THIRD NUMBER PLATES	64
20 TECHNICAL SPECIFICATIONS OF RFID TAG (FRONT OR REAR) ON LICENSE PLATE	65
21 STATEMENT SHOWING NUMBER OF VEHICLES REGISTERED TILL TO DATE	66
22 FORMAT OF BANK GUARANTEE PERFORMA	67
23 INTEGRITY PACT	68

Request for Proposal (RFP)

PRODUCTION AND SUPPLY OF SECURITY FEATURED VEHICLE NUMBER PLATES

Selection of Bidder for the “**PRODUCTION AND SUPPLY OF SECURITY FEATURED VEHICLE NUMBER PLATES AND RFID BASED THIRD NUMBER PLATES PROJECT**”. **THIS RFP IS FOR NEW AS WELL AS ALREADY REGISTERED VEHICLES (NUMBER PLATE AND THIRD NUMBER PLATE)**

Major Components of the Project are as follow:-

1. Supply of Security Featured Vehicle Number Plates with embossing, hot stamping and printing.
2. Supply of RFID based Vehicle 3rd Number Plates
3. Establishment of two (2) Service Centers in Karachi (optional) for the supply of security featured retro-reflective number plates for already registered vehicles.
4. RFID license plate TAG, Front OR Rear (optional)

This RFP consists of:

Part 1: Selection Process Document

This Part 1: Request for Proposal - Selection Process Document contains [69] pages.

1 ACKNOWLEDGEMENT

To be returned to the following address on receipt of this Document:

To,
Director (Admn) MVR
Excise, Taxation and Narcotics Control Department
Government of Sindh
Karachi

<i>Request for Proposal Document Received by (Name of the Person)</i>	
<i>Designation</i>	
<i>Name of the Organisation</i>	
<i>Address</i>	
<i>Signature</i>	
<i>Date of Receipt</i>	

2 DISCLAIMER

- a. Though adequate care has been taken in the preparation of the RFP, the Bidder(s) should satisfy itself/themselves that it is complete in all respects. Intimation of discrepancy, if any, should be intimated to the Excise, Taxation and Narcotics Control Department immediately, but in any case not later than the date mentioned in Clause 5.9 of Part I of the RFP. Non-receipt of any such intimation by the due date shall be deemed a confirmation that the Bidder is satisfied about the completeness of the RFP in all respects.
- b. Neither the Government of Sindh nor its employees, consultants, advisors accept any liability or responsibility for the accuracy or completeness of, nor make any representation or warranty, express, or implied, with respect to the information contained in the RFP, or on which the RFP is based, or any other information or representations supplied or made in connection with the Selection Process.
- c. The RFP does not address concerns relating to diverse investment objectives, financial situation and particular needs of each party. The RFP is not intended to provide the basis of any investment decision and each prospective Bidder must make its own independent assessment in respect of the Project. No person has been authorized by the Government of Sindh to give any information or to make any representation not contained in the RFP.
- d. Nothing in the RFP is, or should be relied on, as a promise or representation as to the future. In furnishing the RFP, neither the Government of Sindh, nor its employees, consultants, advisors undertake to provide the recipient with access to any additional information or to update the RFP or to correct any inaccuracies therein which may become apparent. The Government of Sindh, its employees, consultants, and advisors reserve the right, without prior notice, to change the procedure for the identification of the Preferred `Bidder or terminate discussions and the delivery of information at any time before the signing of any agreement for the Project.
- e. Neither the Government of Sindh nor its employees or consultants will have any liability to any prospective Bidder or any other person under law, equity or contract, or otherwise for any alleged loss, expense or damage which may arise from or be incurred or suffered in connection with anything contained in the RFP, any matter deemed to form part of the RFP, the award of the contract the contract information and any other information supplied by or on behalf of the Government of Sindh

or its employees, any consultants or otherwise arising in any way from the selection process for the Contract.

- f. The prospective bidders shall be solely responsible for the costs and expenditures incurred by them in preparation of the bids and other work ancillary thereto.
- g. The Government of Sindh reserves the right to change, modify, add to or alter the Bid Process including inclusion of additional evaluation criteria. Any change in the Bid Process shall be intimated to all participants before last date of submission of bids and in case of short-listing all short-listed Bidders will be informed accordingly as per procedure(s).
- h. The Government of Sindh reserves the right to reject any or all of the Bids submitted in response by assigning any reason thereof at any stage.
- i. The Bidder shall produce a certificate of commitment from manufacturer, valid for the contractual period of 5 Years, to supply at-least 150,000 Number Plates and Third Number Plates of different categories based on the existing manufacturing facility, on monthly basis. The Bidder has to provide undertaking and proof of the capacity of its manufacturing facility for the required quantity.
- j. Failure to supply items as per specification(s) or within the stipulated time period will invoke penalty as specified in Schedule-A of this document.
- k. The bidder/Principal must have the experience of supply/ providing the same nature of product (Security Featured Retro-reflective Number Plate) directly or through authorized partner in Pakistan.
- l. The bidders and/or Principal should provide the turnover certificate of the company, which should be minimum Rs. 1 billion each year for last 03 (three) years.

3 DEFINITIONS

“Agreement Signing Date” means the date on which the Concession Agreement is executed between the Excise, Taxation and Narcotics Control Department Government of Sindh and the Bidder

“Bid” means the proposals submitted by the Bidders in response to the RFP

“Bid Process” means The various activities leading up to the selection of the Preferred Bidder, including without limitation, the issuance of the RFP, submission of Bids, and scrutiny and evaluation of such Bids

“Bid Security” means the Bid Security paid by the Bidders in the shape of Demand Draft or Bank Guarantee from any scheduled bank in Pakistan as in terms of Clause 5.17.1 of this RFP.

“Bidder” means Bidding Company/Joint Venture, as defined below that has submitted a Bid in response to this RFP. Bids will only be considered and open only if manufacturer or principal in joint Venture with a local partner. The local partner shall be the bidder and duly incorporated in Pakistan as per Companies Ordinance 1984.

“Contract Period” means duration of the contract agreement will be 5 years extendable with mutual consent of Bidding Company/Joint Venture and Excise, Taxation & Narcotics Control Department in response to this RFP.

“Number Plate” means Detail Specification is as Technical Specification of Number Plates

“Joint Venture” means consortium/JV is allowed but not more than three (03) companies

“Bid Due Date” means given to it in Clause 5.9 of Part I of the RFP.

“Capability” means the technical and financial capability of the Bidder to be assessed in accordance with Clause 5.1.1 of Part I of the RFP.

“Competent Authority” means an authorized officer of the Excise, Taxation and Narcotics Control Department, Government of Sindh to exercise financial powers and approve the award of contract

“Contract Agreement” means The Agreement through which Excise, Taxation and Narcotics Control Department Government of Sindh will grant to the Bidder the rights to develop the Project

“Corrupt and Fraudulent Practices” means Corrupt and fraudulent practices including but not limited to such corrupt and fraudulent practices as described under the Sindh Public Procurement Rules, 2010 (Amended 2017)

“Eligible Entity” means an Eligible Entity is one, which satisfies at least one of the following:

- The entity is a Company under the Ordinance or an incorporated entity under equivalent Acts, in case of foreign entities. OR
- The entity is a Statutory Board / Authority / Corporation created under a separate Law / Act.

“Evaluation Committee” means the Committee appointed under the Chairmanship of the Purchase committee, the Excise, Taxation and Narcotics Control Department and consisting of senior officials of the Excise, Taxation and Narcotics Control Department and other technical and financial experts responsible for evaluating the technical proposals of the Bidders including the concept plan and designs.

“Financial Bid” means Financial Bid submitted by a Bidder as specified in **Clause 5.25** of this RFP.

“Letter of Intent (LOI)” means letter to be issued to the Preferred Bidder inviting it to sign the **Contract Agreement** on fulfilment of the conditions laid out in this RFP document.

“Performance Security” means the Performance Security paid by the Bidders in shape of Demand Draft/Bank Guarantee from any scheduled bank in Pakistan as in terms of clause 5.17.2 of this RFP.

“Successful Bidder” means the Bidder ranked no. 1 as per the process set out in Section 5.25.3 of the RFP.

“Service Centre” means the centre, where already registered Vehicle owner may apply and collect the new security featured Number Plate and Third Number Plate.

“Ordinance” means The Companies Ordinance, 1984

“Principal” means manufacturer of Secured Number Plates & Third Number Plates as described in Technical specification

“Contract” means the Contract refers to “Selection of Bidder for the “production and supply of security featured vehicle Number Plates & Third Number Plates”_as per the conditions of the RFP, any subsequent detailed document provided by the Government of Sindh as part of the Bid Process, and as per the terms of the Contract Agreement between the Bidder and the Government of Sindh.

“contract Cost” means the total cost of the Project for achievement of project completion, as submitted by the Preferred Bidder as part of its Bid during the Bidding process, which has been accepted by the Excise, Taxation and Narcotics Control Department GoS pursuant to the Letter of Intent and as is revised from time to time.

“Contract Commencement Date” means the date when the Excise, Taxation and Narcotics Control Department GoS has issued a provisional Letter of Commencement in terms of the Concession Agreement.

“Quoted Bid Amount” means the amount quoted by the Bidder in the Financial Bid.

“Qualified Bidders” means bidders who are qualified / short-listed as per eligibility criteria and mandatory clauses after the evaluation of the Technical Bid.

“Request for Proposal (RFP)” means the Request for Proposal (RFP) refers to this document, issued to the interested Bidders by the Excise, Taxation and Narcotics Control Department Government of Sindh.

“Selection Process” means same as 'Bid Process'.

“Services under scope of work” means the services component shall consist of Embossing & Hot-stamping for Number Plate, printing, encoding of Third Number Plate and other allied services to be provided by the successful bidder as per terms of RFP.

“Third Number Plate” means detail Specification is as Technical Specification of Third Number Plates

“Technical Bid” means submitted by a Bidder in terms of Clause 5.24 of this RFP.

4 PROJECT CONCEPT

4.1 BACKGROUND

The economy of Sindh is the second largest of all the provinces in Pakistan with an estimated population of over 47 million people. Sindh spans over an area of approximately 140,912 km² and an economy of **PKR 522 billion** with per capita income estimated at US\$ 1,038.

There are approximately **5.5 million vehicles** stands registered in the province of Sindh till to date. Keeping in view the deteriorating law and order situation specially the snatching of cars and vehicle related crimes leading to terrorist activities wherein bogus/counterfeit Number Plates are often used, and to counter these events and verify the registration number of off road vehicles more efficiently, the initiative to introduce the Security Featured Retro-reflective Number Plate and RFID based 3rd Number Plate is a need of hour to introduce the security and tamper resistant Number Plate and RFID based 3rd Number Plate in the province especially to bring it at par with International ISO Standard as it will help of law enforcement agencies and Home Department, Government of Sindh .

Government of Sindh has taken up several important initiatives aimed at modernizing the Vehicle Number Plate. Noteworthy initiatives include:

- a. Upgrading the legacy computerized systems with a modern and web enabled System.
- b. Introducing a Security Featured Retro-reflective Number Plate and RFID based Third Number Plate with increased security features.
- c. Introducing Service Centre (optional) for supply and collection of new security featured retro reflective Number Plates and Third Number Plate to already registered vehicle owners.
- d. Excise, Taxation and Narcotics Control Department, Government of Sindh seeks solution for a component that is integral to the aspects of security and provided by the Excise, Taxation & Narcotics Control Department, which is the Security Featured vehicle Retro-reflective Number Plate and RFID based third Number Plate. This component has been under active consideration by the Government of Sindh – particularly replacement of the current number plate with one that

incorporates international standard security features (as described in Technical Specification of Number Plates and Technical Specification of Third Number Plates).

4.2 BRIEF OVERVIEW

The preliminary arrangements with the interested bidder include, but not limited to following:

- a. The contract will be based on finished product i.e supply of Security Featured Retro-reflective Number Plate and Third Number Plate complete with Embossing, Hot stamping, Printing and encoding.
- b. These Number Plates will be provided at the time of new registration and replacement of old registered vehicles number plates phase wise.
- c. Where payments to the supplier to be made against the supply of finished product i.e Security Featured Retro-reflective Number plate, RFID based Third Number Plate. Excise, Taxation & Narcotics Control Department will provide the list of serial numbers in advance as mentioned in RFP and subsequently signed in the contract, Quantity may also increase keeping in view the requirement at the time of contract signing for old and new vehicles.

5 INSTRUCTIONS TO BIDDERS

5.1 GENERAL RULES

5.1.1 Eligible Applicant

5.1.1.1 The Company / Firm must:

5.1.1.1.1 Be duly incorporated /registered under relevant laws

5.1.1.1.2 Be Registered with Income Tax Department.

5.1.1.1.3 Be Registered with SRB & FBR

5.1.1.1.4 Bidder shall be ISO 27001 (ISMS) certified. In case of joint Venture the certificate of lead bidder will be consider.

5.1.1.2 Bidders must be registered with Pakistan Engineering Council (PEC).

5.1.1.3 Bidders must be complying with prevalent Environment, Health and Safety laws, by providing relevant certifications.

5.1.1.4 Bidders must be an authorized supplier/agent of Security Featured Retro-reflective Number plate and RFID based third Number Plate in Pakistan.

5.1.1.5 Bidder must have valid Manufacturer Authorization proof/Letter from manufacturer/principal in the name of the customer validating the support, supply, warranty and services.

5.1.1.6 The Principal must submit Warranty statement of plates for minimum 5 years.

5.1.1.7 The Principal must submit Solvency certificate.

5.1.1.8 The Principal/Bidder must be having experience of supply of Security Featured retro-reflective Number Plates (ISO 7591) in Pakistan for minimum of 1 year.

5.1.1.9 The principal must be total solution provider in terms of Security Featured finished Retro-reflective Number plate ISO 7591; third Number Plate, Embossing & Hot-stamping machines.

5.1.1.10 Management of complete lifecycle of Number plate and RFID based third Number Plate from embossing; Printing to delivery to Department including operation of Inventory software module is contractor responsibility. The entire process with flow diagram with life cycle detail along with mobile application design to be submitted.

5.1.1.11 Bidder and their Principal shall not be blacklisted by any Government/Authority and is never involved in any litigation/ Arbitration with any Govt. Department/ Authority or Autonomous Institution.

5.1.1.12 The bidder should have, neither failed to perform on any agreement, as evidence by imposition of a penalty or departmental inquiry by an arbitral or judicial

5.1.1.13 Bidder shall not be under a declaration of ineligibility for corrupt and fraudulent practices in terms of Rule 30 of SPPRA 2010 (Amended 2017) local or international level.

- 5.1.1.14** The bidder/ Principal will be required to establish minimum five credible performance certificates for the Number plate.
- 5.1.1.15** The Bidder has to submit certificate of Number plate tested in accordance with ISO 7591 (from authorized Laboratory). Additionally, two (02) samples of each category of number plates for testing as per ISO 7591 as specifications mentioned in the RFP, from PSQCA (if accredited for ISO 7591) or any accredited body in the country or abroad, all expenses for the testing of number plates will be borne by the bidder.
- 5.1.1.16** Principal should have experience in production of retro-reflective Number plate (For Minimum 10 years)
- 5.1.1.17** Principal should submit the List of clients (national or international level).
- 5.1.1.18** Principal should submit the Customers satisfaction proof/evidence (national or international level).
- 5.1.1.19** Principal should submit the References for production of Number plate and RFID based third Number Plate.
- 5.1.1.20** The bidder/JV must be having experience of manufacturing and supply Number plate (Based on International Experience) projects (local or international) (completed/on-going)
- 5.1.1.21** All documents must be submitted in English
- 5.1.1.22** All the documents should be comprehensively complied in all respects. Application may be turned down if all the annexures as mentioned in the Application Form are not submitted in the same order.
- 5.1.1.23** Wherever average values are required, average will be calculated on the maximum number of entries in the relevant columns therein.
- 5.1.1.24** Wherever the average is required the Company/ Firm shall provide a summary statement of calculated average above the required annexure in a flagged order in bold e.g. Flag A, Flag B etc.
- 5.1.1.25** Provide undertakings on oath as required on Application Submission Form.
- 5.1.1.26** Provide certified copies of all supporting documents requested under the Application Form.
- 5.1.1.27** Failure to provide certified documents meeting mandatory requirements mentioned and Application Submission Form will lead to outright rejection of the application/bid.
- 5.1.1.28** Any firm / company may be asked to clarify its answers or provide more details if required.
- 5.1.1.29** Excise, Taxation & Narcotics Control Department will examine the documents to determine completeness, general orderlies and sufficiency of response. Failure to complete the documents and/ to provide written answers to any further questions or requested additional information for clarification will result in the supplier's elimination from further consideration.

- 5.1.1.30** Please note that by responding to these documents including the Application Form and Data Sheet you accept that all answers are legally binding and if need arise, may be used as evidence in any court of law. Further, Excise, Taxation & Narcotics Control Department reserves the right to verify at applicant's cost the accuracy of any answers and documents provided with the Qualification Documents.
- 5.1.1.31** Any information given and found incorrect shall lead to disqualification of the Applicant. The Company/Firm accepts full responsibility and strict liability for making any false declaration, not making full disclosure, misrepresenting facts or taking any action likely to defeat the purpose of this qualification exercise.
- 5.1.1.32** The company / Firm shall observe the highest standard of ethics during whole process of qualification and shall not indulge in fraudulent, corrupt, coercive, collusive and obstructive behavior detrimental to the interest of the Sindh Government.
- 5.1.1.33** Applicants to kindly note that submission of Qualification Documents does not amount to any contractual obligation on the part of Excise, Taxation & Narcotics Control Department, and that Excise, Taxation & Narcotics Control Department is not obliged to invite bid/quotation from any or all who express interest by responding to this technical & financial qualification process.
- 5.1.1.34** Where insufficient space has been provided on the Application Forms, additional answers may be provided as supplementary on separate sheets mentioning as "Supplementary Information".
- 5.1.1.35** The original documents shall be prepared in indelible ink. It shall contain no interlineations or overwriting, except as necessary to correct errors made by the applicant Company/Firm. Any such corrections must be initialed by the person(s) who sign(s) the Document
- 5.1.1.36** The completed documents shall be signed off and initialed by Director of the organization and rubber stamped on each page and signed on the last page in the space provided.
- 5.1.1.37** Applicants will meet all cost associated with preparation and submission of their applications.
- 5.1.1.38** Canvassing will lead to automatic disqualification of the applicant.
- 5.1.1.39** Submission is as per instruction given in the Advertisement notice.
- 5.1.1.40** Late submission will not be acceptable. Any application(s) received after the date, time and manner of closure will not be considered.
- 5.1.1.41** Scope of Work should be same at the time of bidding.
- 5.1.1.42** All Procurements shall be made under Sindh Public Procurement Regularity Authority Rules 2010 (Amended 2017).
- 5.1.1.43** Pass percentage in qualification criteria are 70% which is subject to change at the discretion of Excise, Taxation & Narcotics Control Department.
- 5.1.1.44** The Company/Firm shall fill out the relevant part of the Data Sheet in

accordance with the certified information provided in the Application Form and strictly as per Evaluation Criteria.

- 5.1.1.45** The Excise, Taxation & Narcotics Control Department reserves the unconditional right to cancel/amend the technical qualification process at any stage and can accept and reject any application for technical qualification on any ground without assigning any reason thereof.
- 5.1.1.46** Details and addresses of all the production facilities/sites (disaster recovery plan shall be submitted)
- 5.1.1.47** Bidder/ Principal must submit the 02 (two) samples of each category of Number Plates and third Number Plate including technical Specification along with the bid.
- 5.1.1.48** The bidder is required to qualify the mandatory requirement mentioned above and qualify as per clause 5.24.3 to be eligible to qualify for evaluation.
- 5.1.1.49** Any entity, which has been barred by the Excise, Taxation and Narcotics Control Department Government of Sindh and any other Government department from participating in projects in Pakistan and if the bar is subsisting as on the Bid Due Date, would not be eligible to submit the Bid, either singly or in Consortium/Principal.

5.1.2 Number of Bids

Each Bidder shall submit only **(1) Bid, in duplicate (one original and one copy)**, in response to this RFP. Any Bidder submits or participates in more than one Bid will be disqualified.

5.1.3 Bid Preparation Cost

The Bidder shall be responsible for all of the costs associated with the preparation of its Bid and its participation in this selection process, including, without limitation, any and all costs, direct or indirect incurred in verifying, gathering and collating material, information and data, whether included in the information or not, or on securing the services of advisors and / or consultant, etc. Excise, Taxation and Narcotics Control Department Government of Sindh will not be responsible or in any way liable for such costs, regardless of the conduct or outcome of this selection process.

5.1.4 Bid Warranty

Bid Warranty and Excise, Taxation and Narcotics Control Department Government of Sindh It would be deemed that by submitting the Bid, the Bidder warrants that it has:

- (a) Made a complete and careful examination of the RFP document;
- (b) Received all relevant information requested from the Excise, Taxation and Narcotics Control Department Government of Sindh; and
- (c) Independently verified all Information received from the Excise, Taxation and Narcotics Control Department Government of Sindh.

- (2) It shall be further deemed that by submitting the Bid to the Excise, Taxation and Narcotics Control Department Government of Sindh is entitled to presume the existence of and rely on the afore-stated Bidder warranty.
- (3) Excise, Taxation and Narcotics Control Department Government of Sindh shall not be liable for any wrongful presumption, mistake or error on the part of the Bidder in respect of the above or in respect of the selection process or Project generally.

5.1.5 Right to Accept Any Bid and to Reject Any or All Bids

1. Notwithstanding anything contained in this RFP, the Excise, Taxation & Narcotics Control Department Government of Sindh reserves the right to accept or not to accept any Bid and to cancel the Selection Process and/or reject all Bids at any time without any liability or any obligation for such acceptance, non-acceptance, rejection or cancellation. The Excise, Taxation & Narcotics Control Department Government of Sindh shall announce its decision(s) with respect to the acceptance or non-acceptance of any Bid, rejection of all Bids or cancellation of the Selection Process in accordance with the applicable law and shall return the Bid Security to the Bidders.
2. The Excise, Taxation and Narcotics Control Department Government of Sindh reserves the right to reject any Bid, if at any time a misrepresentation is made or uncovered or any of the covenants, undertakings or assurances made by a Bidder in the Bidding Documents submitted to the Excise, Taxation and Narcotics Control Department Government of Sindh are found to be untrue, incorrect or misleading. This would lead to the disqualification of the Bidder. If such disqualification and / or rejection occur after the Financial Bids have been opened and the Preferred Bidder gets disqualified and / or rejected, then the Excise, Taxation and Narcotics Control Department Government of Sindh reserves the right to either:
 - a) Invite the next Preferred Bidder to match the highest Financial Bid; on the same terms and conditions as were settled with the earlier Bidder; or
 - b) Take any measure as may be deemed fit in the sole discretion of the Excise, Taxation and Narcotics Control Department Government of Sindh including annulment of entire Selection Process and inviting fresh Bids and / or Proposals.

5.2 DOCUMENTS

5.2.1 Clarifications

- (1) A prospective Bidder requiring any clarification in respect of the RFP documents may notify the Excise, Taxation and Narcotics Control Department, Government of

Sindh in writing by facsimile, email, or written correspondence.

- (2) The Excise, Taxation and Narcotics Control Department Government of Sindh may respond to any request for clarification received up to 1700 hours by __ [month], 2017. The responses will be sent by fax or email and shall also be available at Excise, Taxation and Narcotics Control Department Government of Sindh.
- (3) Copies of the Excise, Taxation and Narcotics Control Department Government of Sindh responses will be forwarded to all the Bidders and would include a description of the enquiry without identifying its source. The Excise, Taxation and Narcotics Control Department Government of Sindh shall respond to any clarifications as may be requested by the Bidder with 3 (three) calendar days, provided that such clarification is requested at least 5 (five) calendar days before the opening of the Bid.

5.2.2 Amendment and Re-Issuance of RFP

- (1) At any time prior to the Bid Due Date, Excise, Taxation and Narcotics Control Department Government of Sindh may, for any reason, whether at its own initiative or in response to clarifications requested by a Bidder, modify or amend the RFP by the issuance of addenda ("**Addenda**" or "**Addendum**", as the case may be). Any Addendum thus issued will be sent in writing to all the Bidders. In order to afford the Bidder, a reasonable time in which to take an Addendum into account, or for any other reason, the Excise, Taxation and Narcotics Control Department Government of Sindh may, at its discretion, extend the Bid Due Date.
- (2) The Excise, Taxation and Narcotics Control Department Government of Sindh may re-issue the notice inviting tender and the RFP if it is convinced that there is a material infirmity or ambiguity in the RFP, which cannot be addressed without modifying the contents of RFP.
- (3) The Excise, Taxation and Narcotics Control Department Government of Sindh may re-issue the notice inviting tender and the RFP in case of cancellation of the Bid Process, if any one of the following conditions exists:
 - (a) Such an infirmity in the RFP has surfaced that the Excise, Taxation and Narcotics Control Department Government of Sindh recommends to the Competent Authority that Bids have to be invited afresh;
 - (b) A case has been declared of mis-procurement under the **Sindh Public Procurement Regularity Authority Rules, 2010(Amended 2017)**

While re-issuing the notice inviting tender and the RFP, the Excise, Taxation and Narcotics Control Department Government of Sindh may change the specifications and other contents thereof, as it deems appropriate.

5.2.3 Declaration from the Bidders

The Bidders should along with their Bid also furnish to the Excise, Taxation and Narcotics Control Department Government of Sindh a declaration in the form of an affidavit specifying therein the following particulars, if applicable namely:

- (1) Details of any conviction of the Bidder or where applicable, by a Court of Law under applicable law;
- (2) Details of any conviction of the Bidder with regard to any offence with regard to the security and integrity of the country;
- (3) Details of any Corrupt and Fraudulent Practices that the Bidder (in case of Bidding with Principal) and/or its Director/ Principal /Manager/Employee or any of its Affiliate.
- (4) Details of any litigation/Arbitration/breach that the Bidder and/or its Director/ Principal/Manager/Employee or any of its Affiliate.

Excise, Taxation and Narcotics Control Department Government of Sindh reserves the right to reject any Bidder based on the declaration provided above. The declaration should be a part of the Technical Bid.

5.3 PREPARATION AND SUBMISSION OF BIDS

5.3.1 Language

The Bid and all related correspondence and documents should be written in English language. Supporting documents and printed literature furnished by Bidder with the Bid may be in any other language provided that they are accompanied by appropriate translations of the pertinent passages in the English language. Supporting materials, which are not translated into English, may not be considered. For the purpose of interpretation and evaluation of the Bid, the English language translation shall prevail.

5.4 BIDDING PROCEDURE

Procedure of bidding Single stage Two Envelop procedure (RULE 46(2) OF SPPRA 2010 (Amended 2017))

- a. bid shall comprise a single package containing two separate envelopes. Each envelope shall contain separately the financial proposal and the technical proposal;
- b. envelopes shall be marked as "FINANCIAL PROPOSAL" and "TECHNICAL PROPOSAL" in bold and legible letters to avoid confusion;
- c. initially, only the envelope marked "TECHNICAL PROPOSAL" shall be opened;
- d. envelope marked as "FINANCIAL PROPOSAL" shall be retained in the custody of

- the procuring agency without being opened;
- e. procuring agency shall evaluate the technical proposal in a manner prescribed in advance, without reference to the price and reject any proposal which does not conform to the specified requirements;
 - f. no amendments in the technical proposal shall be permitted during the technical evaluation;
 - g. financial proposals of technically qualified bids shall be opened publicly at a time, date and venue announced and communicated to the bidders in advance;
 - h. financial proposal of bids found technically non-responsive shall be returned un-opened to the respective bidders; and
 - i. bid found to be the lowest evaluated or best evaluated bid shall be accepted.

5.5 VALIDITY OF BIDS

Bidders, by submitting the Bid, agree that the Bid shall be valid for a period of Ninety days (90) days from the Bid Due Date (the **“Bid Validity Period”**).

5.6 EXTENSION OF VALIDITY OF BIDS

In exceptional circumstances, prior to expiry of the original Bid Validity Period, the Excise, Taxation and Narcotics Control Department Government of Sindh may, subject to approval of the Competent Authority, request Bidders to extend the Bid Validity Period for a specified additional period. Any such extension shall be in accordance with all applicable laws.

5.7 FORMAT AND SIGNING OF BIDS

The Bidder would provide all the information as per this RFP. Excise, Taxation and Narcotics Control Department Government of Sindh would evaluate only those Bids that are received in the required format and complete in all respects in terms of the RFP. The Bidder shall prepare one original set of the documents comprising the Bid and clearly marked **“ORIGINAL”**. In addition, the Bidder shall make one (1) copy of the Bid, clearly marked **“COPY”**. In the event of any discrepancy between the original and the copy, the original shall prevail. The Bid and its copy shall be typed or written in indelible ink and each page shall be initialled by the Bidder. All the alterations, omissions, additions, or any other amendments made to the Bid shall be initialled by the person (s) signing the Bid.

5.8 SEALING AND MARKING OF TECHNICAL BIDS

- a. The Bidder shall seal the original and each copy of the Technical Bid in separate envelopes, duly marking the envelopes as **“ORIGINAL”** and **“COPY”**. The envelopes shall then be sealed in an outer envelope.
 - i. Each envelope shall contain:

- ii. Covering letter stating clearly the validity of the Bid;
- iii. Bid in the prescribed formats along with supporting documents;
- b. The envelopes shall clearly bear the following identification - "Technical Bid: Production and Supply of Number Plates and Third Number Plates".
- c. The Bidder shall seal the original and each copy of the Financial Bid in separate envelopes, duly marking the envelopes as "ORIGINAL" and "COPY". The envelopes shall then be sealed in an outer envelope.
- d. The envelopes shall clearly bear the following identification - "Financial Bid: Production and Supply of Number Plates and Third Number Plates".
- e. Both the sealed Envelopes for Technical and Commercial Bids shall be placed in another envelope and sealed. This envelope shall clearly bear the following identification - "Bid: Production and Supply of Number Plates and Third Number Plates"
- f. The envelope shall be addressed to:

Director (Admn), MVR
Excise, Taxation and Narcotics Control Department
Barrack 11, Secretariat No 4, Sindh Secretariat Karachi
Karachi

Fax No: 021-99203672

Email: detnc.admnmvr@gmail.com

- g. If the envelope is not sealed and marked as instructed above, Excise, Taxation and Narcotics Control Department GoS assumes no responsibility for the misplacement or premature opening of the contents of the Bid submitted.
- h. Further, copy of Bid must be submitted in a bound form (spiral bound or any bound form) with all pages numbered serially, along with an index of submissions. In the event, any of the instructions mentioned herein have not been adhered to Excise, Taxation and Narcotics Control Department Government of Sindh may reject the Bid.

5.9 BID DUE DATE

The Bids should be submitted no later than 1700 hours PST on, at the address provided in clause 5.8 in the manner and form as detailed in this RFP. Bids submitted by either e-mail, facsimile transmission or telex would not be acceptable. Bids submitted after the time stated above will not be entertained for evaluation.

5.10 EXTENSION OF TIME PERIOD FOR SUBMISSION OF BIDS

Excise, Taxation and Narcotics Control Department Government of Sindh, at its discretion may extend the deadline for submission of Bids by issuing an addendum to the RFP, if one or all of the following conditions exist;

- (1) Fewer than two Bids have been submitted and Excise, Taxation and Narcotics Control Department Government of Sindh is of the view that wider competition can be ensured by extending the deadline. In such case, the Bids submitted shall be returned to the Bidders un-opened;
- (2) If Excise, Taxation and Narcotics Control Department Government of Sindh is convinced that such extraordinary circumstances have arisen owing to law and order situation or a natural calamity that the deadline should be extended;

5.11 LATE SUBMISSIONS

Excise, Taxation and Narcotics Control Department Government of Sindh will not accept for evaluation any Bid received by it after the Bid Due Date for any reason whatsoever.

5.12 CLARIFICATION OF THE BID

5.12.1 No Bidder shall be allowed to alter or modify his Bid(s) after the expiry of deadline for the receipt of the Bids;

Provided that Excise, Taxation and Narcotics Control Department Government of Sindh may ask the Bidders for clarifications needed to evaluate the Bids but shall not permit any Bidder to change the substance or price of the Bid;

5.12.2 Any request for clarification in the Bid, made by Excise, Taxation and Narcotics Control Department Government of Sindh shall invariably be in writing. The response to such request shall also be in writing.

5.13 EVALUATION OF BID

5.13.1 Opening of Bids

- (1) The Technical Bids shall be opened within one hour of the deadline for submission of Bids in terms of this RFP;
- (2) All Technical Bids shall be opened publicly in the presence of all the Bidders, or their representatives, who may choose to be present in person, at the time and place specified in this RFP.
- (3) Excise, Taxation and Narcotics Control Department Government of Sindh shall evaluate all Technical Bids in the manner specified in this RFP, without reference to the Financial Bids and reject any Technical Bid which does not conform to the requirements specified in this RFP.
- (4) The Financial Bids of Bidders (other than Qualified Bidders) shall be

- returned un-opened to such Bidders.
- (5) All Financial Bids of the Qualified Bidders shall be opened publicly in the presence of all the Qualified Bidders, or their representatives, who may choose to be present in person, at the time and place specified in this RFP;
 - (5) Excise, Taxation and Narcotics Control Department Government of Sindh shall read aloud the name of the Qualified Bidder and total amount of each Financial Bid shall be read aloud and recorded when opened;
 - (6) All Qualified Bidders in attendance shall sign an attendance sheet;
 - (7) All Bids submitted after the time prescribed as well as those not opened and read out at Bid opening, due to any procedural flaw, shall not be considered, and shall be returned without being opened;
 - (8) Excise, Taxation and Narcotics Control Department Government of Sindh and the Evaluation Committee shall encircle the rates and shall sign each and every page of the Financial Bids;
 - (9) Excise, Taxation and Narcotics Control Department Government of Sindh and the Evaluation Committee shall issue the minutes of the opening of the Bids in accordance with applicable law.

5.13.2 Confidentiality

Information relating to the examination, clarification, evaluation, and recommendation in relation to the Bidders shall not be disclosed to any person not officially concerned with the process. Excise, Taxation and Narcotics Control Department Government of Sindh will treat all information submitted as part of Bid in confidence and would require all those who have access to such material to treat the same in confidence. Excise, Taxation and Narcotics Control Department Government of Sindh will not divulge any such information unless it is ordered to do so by any authority that has power under law to require its disclosure. Excise, Taxation and Narcotics Control Department Government of Sindh however reserves the right to make public disclosure of the names of the Bidders.

5.13.3 Tests of responsiveness

- (1) Prior to evaluation of Bids, Excise, Taxation and Narcotics Control Department Government of Sindh will determine whether each Bid is responsive to the requirements of the RFP. A Bid shall be considered responsive if it:
 - (a) Is received /deemed to be received by the Bid Due Date including any extension thereof pursuant to Clauses 5.9;
 - (b) Is signed, sealed and marked as stipulated in Clauses 5.8;
 - (c) Is accompanied by the Power of Attorney as specified in section 14;
 - (d) Contains all the information as requested in the RFP;
 - (e) Contains information in formats same as those specified in this RFP;
 - (f) Mentions the validity period as set out in Clause 5.95.5
 - (g) Is accompanied by a copy of the receipt of purchase of the RFP document.

- (2) Excise, Taxation and Narcotics Control Department Government of Sindh reserves the right not to accept for evaluation any Bid which is non-responsive and no request for alteration, modification, substitution or withdrawal shall be entertained by Excise, Taxation and Narcotics Control Department Government of Sindh in respect of such Bids.

5.13.4 Re-organization or Revision to the Principal arrangements

1. Save as provided under this RFP, for the purposes of meeting qualification requirements of Section 5.1.1 of this RFP, Bidders may consider revision or reorganization of the Bidding principal, on the terms as may be mutually agreed amongst such parties, provided that:
 - (a) Such reorganization, revision, inclusion or amendment, as discussed in (1) above, shall only be effective if a prior written approval of the Competent Authority is taken in advance, prior to the submission of Bids under this RFP;
 - (b) in case where there is reorganization, revision, inclusion or amendment to the Bidding Principal composition to the effect that requires inclusion of a new Principal, Bidder or otherwise, the same shall be subject to the qualification criteria as laid out under the RFP document;
2. The decision of the Competent Authority and/or Excise, Taxation and Narcotics Control Department Government of Sindh in respect of reorganization, revision, inclusion or amendment of the Bidding Principal shall be final and binding on the bidder Company.

5.14 CLARIFICATIONS

To facilitate evaluation of Bids, Excise, Taxation and Narcotics Control Department Government of Sindh may, at its sole discretion, seek clarifications in writing from any Bidder regarding its Bid.

5.15 SELECTION / QUALIFIED BIDDERS AND NOTIFICATION

- 5.15.1 After the evaluation of the Technical Bids, Excise, Taxation and Narcotics Control Department Government of Sindh would announce a list of the Qualified Bidders. To the extent possible, the Qualified Bidders will be notified in writing by Excise, Taxation and Narcotics Control Department Government of Sindh not later than _____. At the same time, Excise, Taxation and Narcotics Control Department Government of Sindh would notify the other Bidders that their Bids have been unsuccessful.
- 5.15.2 Excise, Taxation and Narcotics Control Department Government of Sindh shall announce the results of the Bids evaluation in accordance with the applicable laws.

5.16 GENERAL COMPLIANCE CRITERIA

5.16.1 The Bidding Company and/or Principal should be Eligible Entities;

5.16.2 In case of a Bidding Consortium,

(1) JV/ Consortium is allowed to bid but not more than three (03) companies;

5.16.3 The Bidder shall notify all changes in the shareholding structure of the Bidding Company/ principal prior to contract award in respect of the Contract terms of this RFP. Such changes may be approved by Excise, Taxation and Narcotics Control Department, Government of Sindh provided the same are carried out in conformity with the terms and conditions of the RFP and do not jeopardize the Bidder's qualification in terms of the RFP.

5.17 BID SECURITY TO BE PAID BY THE BIDDERS

5.17.1 Bid Security

Bidders are required to submit a Demand Draft/Bank Guarantee from any scheduled bank in Pakistan favouring "Excise, Taxation and Narcotics Control Department" payable at Karachi for an amount equal to 5% of the bid value, (for the period of 5 years based on minimum quantity mentioned in the RFP for Number Plate and third Number Plate), However, Bid Security shall not be less than PKR 200 million based on minimum estimated cost as per rule 37 of SPPRA Rules 2010 (Amended 2017) along with their Bids as Bid Security. The Bids which are not accompanied by the Bid Security shall be rejected by Excise, Taxation and Narcotics Control Department Government of Sindh as "Non-Responsive".

Excise, Taxation and Narcotics Control Department Government of Sindh shall forfeit the Bid Security in full (together with any profit / interest accrued thereon) under the following circumstances:

- (1) If the Bidder revokes his Bid at any time during the stipulated Bid Validity Period as per clause 5.5 of Part I of the RFP (or during the extended Bid Validity Period as per clause 5.5 of this RFP);
- (2) If the Bidder, during the Bid Validity Period:
 - (a) Does not comply with any of the terms and/or conditions contained in the RFP, the Bidding Documents and/or subsequent communications from Excise, Taxation and Narcotics Control Department Government of Sindh in this regard;
 - (b) Fails or refuses to execute the Letter of Intent (in the event of the award of the Project to them).

The Bid Security of the Bidders (other than Technically Qualified Bidders) shall be returned without any interest or profit within two weeks of announcement of the Bid evaluation.

The Bid Security of Technically Qualified Bidders (other than the Preferred Bidder) shall be returned on the date on which Excise, Taxation and Narcotics Control Department Government of Sindh signs the Concession Agreement with the Preferred Bidder.

In case the Bid Process is cancelled, or all Bids are rejected by Excise, Taxation and Narcotics Control Department Government of Sindh, the Bid Security of all the Bidders will be released/ refunded within one week from the date on which Excise, Taxation and Narcotics Control Department Government of Sindh cancels the Bid Process or rejects all Bids without any interest or profit.

5.17.2 Performance Securities

The successful bidder has to submit a Performance Security amounting to 2.5% of the contract price per annum as per Rule 39 of SPPRA Rules 2010 (Amended 2017) which will be renewed or submitted a new bank guarantee till the completion of the contract in the form of Demand Draft or a Bank Guarantee from a scheduled bank, as provided in the Contract Agreement.

5.18 DOCUMENT EXECUTED OUTSIDE OF PAKISTAN

Power of Attorney and Joint Venture Agreement must be authorised by a notary public.

5.19 REGULATORY PERMISSION

With respect to any regulatory permissions/approval that may be required from a regulator/entity (including foreign regulators/entity), if any, as a consequence of the transaction contemplated in this RFP, the same shall be the responsibility of the Preferred Bidder and neither Excise, Taxation and Narcotics Control Department Government of Sindh nor the Transaction Advisors shall provide any assurance in this regard. The Preferred Bidder must comply with the requirements of all applicable laws in order to undertake the Project.

5.20 NON PAYMENT OF PROFIT OR MARK-UP

For the avoidance of doubt, if for whatsoever reason, Excise, Taxation and Narcotics Control Department Government of Sindh is required to return the amounts paid by

a Bidder (including the Bid Security), Excise, Taxation and Narcotics Control Department Government of Sindh shall return the same without any profit or mark-up, etc., thereon. All remittance charges applicable on return/refund of amounts shall be for the account of the Bidder concerned and any such charges which are or shall be incurred by Excise, Taxation and Narcotics Control Department Government of Sindh may be deducted by Excise, Taxation and Narcotics Control Department Government of Sindh from any amounts to be repaid to any Bidder.

5.21 STAMP/TRANSFER DUTIES/TAXES

The amount of stamp duty/taxes etc. payable in respect of the execution of the Contract Agreement and any other payments applicable shall be paid by the Preferred Bidder.

5.22 GOVERNING LAW & JURISDICTION

The RFP shall be governed by and construed in accordance with the laws of Pakistan until execution of the Contract Agreement. The Courts of Pakistan will have exclusive jurisdiction in relation to any claim, dispute or difference concerning them and any matter arising there from.

5.23 SELECTION PROCESS

The selection of the Contractor will be done on the basis of qualification in both Technical and financial bid as follows:

- **Technical Bid – Evaluation of Technical Proposal.**
- **Financial Bid – Evaluation of Financial Bid.**

5.24 TECHNICAL BID

5.24.1 Evaluation of Technical Proposal

The capability and strategy of the Bidder and the quality of proposed plans and designs shall be assessed at this stage. This evaluation shall consist of assessment of the following:

1. Bidders' Capability and Experience
2. Qualifying Eligibility Criteria as per clause 5.1.1 is mandatory.
3. Bidder's Financial Capabilities
4. Proposed Implementation Plan
5. Design and Specification
6. Manufacturing facility

5.24.2 Consideration for Evaluation

The Bidding Company / JV and Principal to be considered for any of the Capability criteria as per the following conditions:

5.24.2.1 For a Bidding Company

For evaluation under the various capability criteria, either the strength of the Bidding Company or if it so prefers, the strength of any one JV partner of the Bidding Company shall be considered as representing that of the Bidding Company.

5.24.2.2 Disqualification

Even if the Bidders meet the above criteria, they are subject to be disqualified if the Bidders, have:

- a. Made, incorrect, misleading or false representations in the forms, statements and attachments submitted, whether intentionally or unintentionally; or been debarred by Excise, Taxation and Narcotics Control Department.
- b. Not meeting the eligibility criteria and Mandatory Clauses in the RFP

5.24.3 Evaluation

The companies successfully meet the mandatory clauses as defined in 5.24.3.1. and other instruction/requirements in the RFP will be considered for evaluation criteria as per 5.24.3.2 of the technical bids. The following scoring pattern will be adopted for evaluation of the Technical Proposal:

5.24.3.1 Mandatory Requirement

Sr. #	Document Name	Enclosed (Y/N)
1	Certificate of Registration of Firms / Company / Distributor / Dealer (Company incorporation/Registration certificate of all parties in Pakistan)	
2	Income Tax Registration	
3	General Sales Tax Registration and SRB Registration	
4	Undertaking for complete Scope of Work	
5	Proof of payment of Professional Tax	
6	Confirmation to Specifications (As per RFP)	
7	Proof of Annual Turn Over	
8	5 Performance certificate of previous Number Plates supply	
9	Undertaking as required that the firm be not at the date of submission of application, blacklisted.	
10	Proof of supplying of retro-reflective number plates in Pakistan	
11	Samples with all security features as per tender documents	
12	Undertaking of compliance of Tender Document	

13	The bidder should have verifiable presence / office at least in Pakistan. (documentary evidence required)	
14	The Principal must provide the proof of production of Third Number Plate	

5.24.3.2 Evaluation Criteria

Sr. #	CRITERIA	MARKS	COMMENT/DESCRIPTION
1	Average Annual turnover of the bidders annually for the last 3 years (documentary evidence required)	20	Certified Audited Financial Reports 2 Billion or above (20 Marks) 1.1 to 1.5 billion (15 marks) 1 Billion (10 Marks)
2	Number of years in Number Plates business (with documentary evidence required)	20	16 Years and above (20 Marks) 11 to 15 Years (15 Marks) 10 Years (10 marks)
3	The bidder should have executed a minimum of 03 projects in public sector greater than Rs. 100 million (documentary evidence required)	20	Copy of Contract / PO 5 Projects or above (20 Marks) 4 projects (15 marks) 3 Projects (10 Marks)
4	Company's long-term commitments in providing support and operational management ICT (information, communication and technology) support to client in Pakistan	20	2 and above project (20 Marks) 1 project (10 marks)
5	Total Number of Employees (documentary evidence required)	20	Over 200 (20 Marks) 100 - 200 (10 Marks)
6	Total No. of Project Managers with PMP Certification	15	3 or above (15 Marks) 2 (10 Marks) 1 (5 Marks)
7	Principal/bidder having proof of annual production / supply of number plates for last five (05) years	30	20 million <i>number plates</i> and Above (30 Marks) 10 - 19 Million <i>number plates</i> (20 Marks) 5 – 9 Million <i>number plates</i> (10 Marks)
8	Bidder must have at least one order of similar nature for the last 3 years	20	More than 1 order Above (20 Marks) 1 order (10 Marks)

9	Confirmatory Testing Report of the samples of Security Featured Retro-Reflective Number Plates and RFID based 3 rd number plate supplied by the bidders from PSQCA or any accredited body local or abroad (Is mandatory failing the confirmatory test the firm will be disqualified) .	15	As per specifications of the bidding document
10	<p>Presentation by Bidders to the Evaluation Committee</p> <ul style="list-style-type: none"> • Key strengths of the Bidder • Financial, technical and O&M capability of the Bidder • Proposed designs & Samples • Overview of the preliminary Project Implementation Plan • Development time frame for implementation of the Project • Strategy to be adopted for development and O&M of the Project • Modality of the delivering the Number Plate and Third Number Plate to the motorists. • Orientation of the basic design of the website and its various features. • Manner in which the Bidder would add value to the overall concept of the project 	20	

5.24.4 Qualification Criteria

Companies passed through the eligibility and mandatory clauses will be considered for technical evaluation.

The maximum score that can be received in the technical capability criteria is 200. Bidders having total score of 70% and above would qualify for the Financial Bid evaluation stage.

5.25 FINANCIAL BID

The Financial Bid would be required to be submitted in a sealed cover and in the format as given in this RFP document. The Financial Bid of only the Technically

Qualified Bidders shall be opened and the Financial Bid of the Bidders who have not been short-listed shall be returned un-opened.

5.25.1 Evaluation of Financial Bid

The Financial Bid of only the Qualified Bidders shall be opened and the Financial Bid of the Bidders who have not been short-listed shall be returned un-opened.

5.25.2 Objective of Financial Bid Evaluation

The Financial Bid evaluation criterion seeks to identify the entity offering the lowest fee charges to Motorists.

5.25.3 Financial Bid: Evaluation Criteria

The Financial Bid considered for evaluation shall be ranked in the order of Quoted Bid Amount offered to Excise, Taxation and Narcotics Control Department Government of Sindh. The Qualified Bidder offering the lowest fee charges to motorists as part of its Financial Bid shall be declared the Preferred Bidder.

In case the Financial Bids of two or more Bidders are found to be equal, the Bidders shall be ranked in the order of their technical capability criteria scores, i.e. the Bidder with the higher technical capability criteria score shall be ranked higher than the Bidder with the lower technical capability criteria score.

5.25.4 Format of Financial Bid

The Financial Bid is to be submitted strictly in the formats provided in the RFP, without any modifications, supplementary information or conditions. Excise, Taxation and Narcotics Control Department, Government of Sindh reserves the right to reject conditional Financial Bid. If any information is required by Excise, Taxation and Narcotics Control Department Government of Sindh, the Bidders shall provide the same within a stipulated time period, failing which Excise, Taxation and Narcotics Control Department, Government of Sindh may treat such information as not submitted for evaluation.

6 PROCEDURES TO BE FOLLOWED

6.1 Enquiries & Clarifications

Enquiries, if any, should be addressed to:

Director (Admn), MVR
Excise, Taxation and Narcotics Control Department
Barrack 11, Secretariat No 4, Sindh Secretariat Karachi

Karachi

Fax No: 021-99203672

Email:detnc.admnmvr@gmail.com

Excise, Taxation and Narcotics Control Department Government of Sindh shall aggregate all requests for clarifications received from Bidders by the due date stated in Section 5.9 without specifying the source of such request(s), and shall prepare a consolidated response as appropriate, which shall be distributed to all Qualified Bidders.

6.2 Checklist

Bidders are required to arrange their documents forming part of their Bid in the following order.

Technical Bid	Covering Letter as per the format specified in Section 7 of Part I of the RFP, along with a duly stamped original Power of Attorney authorising the authorised representative and signatory to act on behalf of the Bidder.
	Description of the Bidder as per the format specified in Section 10 of Part I of the RFP.
	Affidavit as described in Clause no. 5.2.3
	Letter of Acceptance as per the format specified in Section 8 of Part I of the RFP, from each of the Members (bidder/principal).
	Letters of Commitment as per the format specified in Section 9 of Part I of the RFP, from each of the entities (which may be an Affiliate of the Bidding Company), the strengths of which are desired to be considered for the purpose of evaluation.
	Earnest Money Deposit to be paid by the Bidder as per Clause 5.17.1 of Part I of the RFP
	Bidders' Capability and Experience as per the format specified in Section 13 of Part I of the RFP.

The Bidder can submit the Bid by hand delivery to reach the under mentioned address by the time and date stipulated in the RFP. Bids received after the due date and time shall not be accepted.

Director (Admn), MVR
Excise, Taxation and Narcotics Control Department
Barrack 11, Secretariat No 4, Sindh Secretariat Karachi
Karachi

Fax No: 021-99203672

Email:detnc.admnmvr@gmail.com

Each Bid shall indicate that it is a firm and irrevocable offer, and shall remain valid and open for a period of not less than 90 days from the last date for submission of the Bid as indicated in the RFP. Non-adherence to this requirement may be a ground for declaring the Bid as “Non-responsive”. However, Excise, Taxation and Narcotics Control Department Government of Sindh may solicit the Bidder’s consent for extension of the period of validity. The request and response shall be in writing. A Bidder accepting Excise, Taxation and Narcotics Control Department Government of Sindh request for extension of validity shall not be permitted to modify his Bid in any other respect.

7 FORMAT OF THE COVERING LETTER

(The covering letter is to be submitted by the Bidder on appropriate company letterhead)

Date:

Place:

Director (Admn), MVR
Excise, Taxation and Narcotics Control Department
Barrack 11, Secretariat No 4, Sindh Secretariat Karachi
Karachi

Fax No: 021-99203672

Email:

Dear Sir,

Sub: Selection of Bidder for the Production and Supply Of Security Featured Vehicle Number Plates and Third Number Plates

Please find enclosed one (1) original + one (1) copies of our Technical Bid in respect of the **Selection of Bidder for the production and supply of security featured vehicle Number Plates and Third Number Plates**, in response to the *Request for Proposal* ("RFP") Document issued by Excise, Taxation and Narcotics Control Department Government of Sindh dated _____.

We hereby confirm the following:

1. The Bid is being submitted by *(name of the Bidding Company who is the Bidding Company of the Manufacturer/Principal comprising _____ (mention the names of the entities who are the Manufacturer/Principal),* in accordance with the conditions stipulated in the RFP. Our Bid includes the Letter(s) of Acceptance in the format specified in the RFP, and the MoU (as per the principles stated in the RFP) between, _____ *(mention names of the entities that are the principal),* who are the manufacturer as per the conditions stipulated in the RFP.
2. We have examined in detail and have understood the terms and conditions stipulated

in the RFP issued by Excise, Taxation and Narcotics Control Department Government of Sindh and in any subsequent communication sent by Excise, Taxation and Narcotics Control Department Government of Sindh. We agree and undertake to abide by all these terms and conditions. Our Bid is consistent with all the requirements of submission as stated in the RFP or in any of the subsequent communications from Excise, Taxation and Narcotics Control Department Government of Sindh.

3. We desire / do not desire (*Please strike out whichever is not applicable*) to get credited for the financial strength of our Affiliate.
4. We desire / do not desire (*Please strike out whichever is not applicable*) to get credited for the technical strength of our Affiliate.
5. _____ (*mention name(s) of the entities that are Affiliate(s)*), is/are the Affiliate(s) as per the conditions stipulated in the RFP, of _____ (*mention name(s) of the Principal whose Affiliate(s) have been listed above and cite relationship thereof*).
6. The information submitted in our Bid is complete, is strictly as per the requirements as stipulated in the RFP, and is correct to the best of our knowledge and understanding. We would be solely responsible for any errors or omissions in our Bid.
7. _____ (*mention the names of the entities who are the manufacturer*), _____ (*mention name(s) of the entities that are Affiliate(s)*), satisfy the legal requirements laid down in the RFP.
8. We as the Bidding Company (*Please strike out whichever is not applicable*), designate Mr./ Ms. _____ (*mention name, designation, contact address, phone no., fax no., E-mail id, etc.*), as our Authorised Representative and Signatory who is authorised to perform all tasks including, but not limited to providing information, responding to enquiries, entering into contractual commitments etc. on behalf of us in respect of the Project.
9. A Power of Attorney from the Bidding Company authorising the undersigned as the Authorised Representative, Signatory and Contact Person who is authorised to perform all tasks including, but not limited to providing information, responding to enquiries, entering into contractual commitments on behalf of the Bidder, etc., in respect of the Project is included as a part of the Proposal.

10. Our Bid is a firm and irrevocable offer and shall remain valid until _____. We agree to reasonably consider any request from Excise, Taxation and Narcotics Control Department GoS to extend further the validity period beyond this date.

For and on behalf of :

Signature :

(Authorised Representative and Signatory)

Name of the Person :

Designation :

List of Enclosures :

8 FORMAT OF LETTER OF ACCEPTANCE

(The Letter of Acceptance is to be submitted by Bidding company and Principal on appropriate company letterhead)

Date:

Place:

Director (Admn), MVR
Excise, Taxation and Narcotics Control Department
Barrack 11, Secretariat No 4, Sindh Secretariat Karachi
Karachi

Fax No: 021-99203672

Email:

Dear Sir,

Sub: Selection of Bidder for the Production And Supply Of Security Featured Vehicle Number Plates and Third Number Plates

This has reference to the Technical Bid being submitted by _____ (*mention the Bidding Company*), as bidder comprising manufacturer _____ (*mention name(s) of the Manufacturer/Principal*) in respect of the **Selection of Bidder for the production and supply of security featured vehicle Number Plates and Third Number Plates** in response to the *Request for Proposal* ("RFP") Document issued by Excise, Taxation and Narcotics Control Department Government of Sindh dated _____.

We hereby confirm the following:

1. We _____ (*name of the Principal furnishing the Letter of Acceptance*), have examined in detail and have understood and satisfied ourselves regarding the contents including in respect of the following :
 - The RFP issued by Excise, Taxation and Narcotics Control Department Government of Sindh;
 - All subsequent communications between Excise, Taxation and Narcotics

Control Department Government of Sindh and the Bidder, represented by _____(Mention name of the bidder name);

- The principles of the MoU to be signed between / among _____(names of the Principal), as manufacturer of the Bidding; and
 - The Bid being submitted by _____(name of the bidder).
2. We authorise _____ (name of the bidder), as the bidder and authorise the same to perform all tasks including, but not limited to providing information, responding to enquiries on behalf of the principal, in respect of this Project.

For and on behalf of :

Signature :

(Authorised Representative and Signatory)

Name of the Person :

Designation :

9 FORMAT OF THE LETTER OF COMMITMENT

(The Letter of Commitment is to be submitted by Bidding Company /Manufacturer of the Bidding whose strengths are desired to be considered for purpose of the evaluation of the Minimum Eligibility Criteria of the RFP, on appropriate company letterhead)

Date:

Place:

Director (Admn), MVR
Excise, Taxation and Narcotics Control Department
**Barrack 11, Secretariat No 4, Sindh Secretariat Karachi
Karachi**

Fax No: 021-99203672

Email:

Dear Sir,

Sub: Selection of Bidder For The Production and Supply Of Security Featured Vehicle Number Plates and Third Number Plates

This has reference to the Technical Bid being submitted by _____(mention the Bidding Company), as bidder comprising manufacturer _____(mention name(s) of the Manufacturer/Principal) in respect of the **Selection of Bidder for the production and supply of security featured vehicle Number Plates and Third Number Plates** in response to the *Request for Proposal*("RFP") Document issued by Excise, Taxation and Narcotics Control Department Government of Sindh dated _____.

We hereby confirm the following:

1. We _____(name of Affiliate), have examined in detail and have understood and satisfied ourselves regarding the contents mainly in respect of the following :

- The Request for Proposal (RFP) Document issued by Excise, Taxation and Narcotics Control Department Government of Sindh;

- All subsequent communications between Excise, Taxation and Narcotics Control Department Government of Sindh and the Bidder, represented by _____ (name of the Bidding Company)
 - (applicable only for a Bidding principal) The principles of the MoU to be signed; and
 - The Bid being submitted by _____ (name of the Bidding Company)
2. The nature of our legal relationship with the Bidding Company / principal of the Bidding is specified in the Bid, as per the requirements stated in the RFP.
3. We undertake to support _____ (name of the Principal, for which the Letter of Commitment is being furnished) in respect of the roles _____ (briefly define the roles of the Principal) as detailed in the Bid being submitted by _____ (name of the Bidding company or of the bidder).
4. We (in case of Affiliate(s) whose strengths are desired to be credited for evaluation of Minimum Eligibility Criteria) also agree that after the submission of the Bid, we shall not change our role/ stakes in a way that violates the selection. In any case, if any change is proposed in a composition of the Bidding Company after the submission of the RFP, we agree to secure a prior approval of Excise, Taxation and Narcotics Control Department Government of Sindh.
6. We therefore request Excise, Taxation and Narcotics Control Department Government of Sindh to consider our strengths, our experience, and our track record as specified in the RFP pursuant to the conditions specified in the RFP, for the purposes of evaluation.

For and on behalf of :

Signature :

(Authorised Signatory of respective Affiliate)

Name of the Person :

Designation :

10 DESCRIPTION OF THE BIDDER

10.1 For A Bidding Company

Name of the Bidding Company	
Nature of the Bidding Company	(Whether the Bidding Company is a Corporation, Partnership, Trust etc.)

10.2 For a Bidding Principal

Name of the Bidder	
Nature of the Principal	(Whether the bidder is a Corporation, Partnership, Trust etc.)

11 FORMAT OF FINANCIAL BID

(On appropriate company letterhead)

Date:

Place:

Director (Admn), MVR
Excise, Taxation and Narcotics Control Department
**Barrack 11, Secretariat No 4, Sindh Secretariat Karachi
Karachi**

Fax No: 021-99203672

Email:

Dear Sir,

**Sub: Selection of Bidder for the production and supply of security featured vehicle
Number Plates and Third Number Plates**

Please find enclosed our Commercial Offer in respect of the **Selection of Bidder for the
production and supply of security featured vehicle Number Plates and Third Number
Plates** in response to the *Request for Proposal* ("RFP") Document issued by Excise, Taxation
and Narcotics Control Department Government of Sindh dated _____.

Sr. No.	Description	Quantity/per annum	Unit Price	Total Price inclusive of all taxes (Rs.)
	Production & Supply of Security featured Number Plates at the designated stores prescribed by Excise, Taxation & Narcotics Control Department.			
1	4 Wheelers Number Plate Size: 325 x 152 (mm) Background: (white, Yellow & Green)	400,000		
2	2/3 Wheeler Number Plate - Rear Size: 202 x 152 (mm) Background: (white, Yellow & Green)	600,000		
3	2/3 Wheeler Number Plate – Front Size: 202 x 65 (mm) Background: (white, Yellow & Green)	600,000		
4	Supply of RFID based Third Number Plates at the designated stores prescribed by Excise, Taxation & Narcotics Control Department.	300,000		
	Total Price of all item on unit basis			

Optional

Sr. No.	Description	Quantity	Unit Price	Price inclusive of all taxes (Rs.)
1	Establishment of two (2) Service Centres in Karachi for the supply of security featured retro-reflective number plates for already registered vehicles	2		
2	RFID license plate TAG, Front OR Rear	01		

Note:

- a. The financial bid is based on single unit price of each category multiplied with the quantity mentioned in the RFP per annum for contractual period against each category and totaling all the items from serial number 01 to 04 for the purpose of the assessment of bid security, optional items may not be included for this purpose.
- b. Excise, Taxation & Narcotics Control Department will have the right to accept or reject or modify the design/font size of the number plate, which will be discussed with the successful bidder.

For and on behalf of _____ :

Signature :
(Authorised Representative and Signatory)

Name of the Person :

Designation :

12 FORMAT OF BANK GUARANTEE FOR PERFORMANCE SECURITY

From:
[Name of the Bank, and its Branch Address]

Director (Admn), MVR
Excise, Taxation and Narcotics Control Department
Barrack 11, Secretariat No 4, Sindh Secretariat Karachi
Karachi

Fax No: 021-99203672

Email:

A.(the “Company”) has Bid for the **Selection of Bidder for the production and supply of security featured vehicle Number Plates and Third Number Plates** (hereinafter referred to as “the Project”) and has been selected as the Preferred Bidder and has been intimated through the Letter of Intent vide letter no. dated (“the LoI”) issued by Excise, Taxation and Narcotics Control Department Government of Sindh.

B. is required to fulfil the Conditions Precedent in accordance with the Concession Agreement (the “Agreement”) to be executed between it and Excise, Taxation and Narcotics Control Department Government of Sindh for the Project.

C. As per the terms of Clause 18.1.c of the Request For Proposal (Part II) document issued by Excise, Taxation and Narcotics Control Department Government of Sindh, the Company is required to furnish to Excise, Taxation and Narcotics Control Department Government of Sindh an unconditional & irrevocable Bank Guarantee for an amount of Rs. only (Pakistani RupeesOnly) as Performance Security .

D. The outstanding Quoted Bid Amount is to be paid as per Agreement signed between Excise, Taxation and Narcotics Control Department Government of Sindh& the Company as per Request For Proposal (Part II) document issued by Excise, Taxation and Narcotics Control Department Government of Sindh.

E. [Name of the Bank] (the “Guarantor”) has agreed to give Excise, Taxation and Narcotics Control Department Government of Sindh the above mentioned guarantee on the terms set out herein.

Guarantee

1. We, [Name of Bank] (the “Guarantor”) with its registered office at [Address of the Bank], guarantee to pay Excise, Taxation and Narcotics Control Department Government of Sindh upon first written demand and without any deduction any sum claimed by Excise, Taxation and Narcotics Control Department Government of Sindh up to a maximum of Rs. only (Pakistani Rupees Only) (the “Guaranteed Sum”) subject to the conditions set out below.
2. Excise, Taxation and Narcotics Control Department Government of Sindh shall make a demand no greater than the sum equivalent to the obligation amount of the Company.
3. The copy of the demand by Excise, Taxation and Narcotics Control Department Government of Sindh has been sent to the Company.
4. The Guarantor irrevocably promises to pay upon the receipt of a written demand from Excise, Taxation and Narcotics Control Department Government of Sindh, which shall be final and conclusive as against the Guarantor requiring the Guarantor to make the payment to Excise, Taxation and Narcotics Control Department Government of Sindh.
5. This guarantee is valid and effective fromand shall remain in full force and effect formonths thereafter. This Guarantee shall be valid and effective up to [Date of validity of the Bank Guarantee] for enabling Excise, Taxation and Narcotics Control Department Government of Sindh to lodge a claim for payment under the Guarantee till the date of expiry of the term of the Guarantee.
6. The Guarantor agrees that its obligation to pay any demand made by Excise, Taxation and Narcotics Control Department Government of Sindh before the expiry of this Guarantee will continue until the amount demanded has been paid in full. However, if Excise, Taxation and Narcotics Control Department Government of Sindh does not make written demand within specified period, the Guarantor will be discharged from all its obligations at the expiry of the Guarantee.
7. The Guarantor agrees that it will not assign its obligations under this Guarantee without the prior written consent of Excise, Taxation and Narcotics Control Department Government of Sindh. Excise, Taxation and Narcotics Control Department Government of Sindh will not unreasonably withhold its consent if the proposed assignee is of at least equal financial standing to the Guarantor and the assignee assumes in writing the obligations of the Guarantor under this Guarantee at the same time or before the assignment.
8. This Guarantee binds the Guarantor, its successors and permitted assigns.
9. The Guarantor has power to issue this Guarantee and the undersigned is duly

authorised to execute this Guarantee pursuant to the power granted under
_____.

Seal of the Guarantor:

Name of the Guarantor:

Signature:

Name:

Title:

Date:

13 FORMATS FOR ASSESSING BIDDERS CAPABILITY

FORM 13-A - DETAILS OF APPLICANT

1.
 - (a) Name
 - (b) Country of incorporation
 - (c) Address of the corporate headquarters and its branch office(s), if any, in Pakistan
 - (d) Date of incorporation and/or commencement of business

2. Brief description of the Company including details of its main lines of business and proposed role and responsibilities in this Project.

3. Details of individual (s) who will serve as the point of contact / communication within the Company:
 - (a) Name :
 - (b) Designation :
 - (c) Company :
 - (d) Address :
 - (e) Telephone Number :
 - (f) E-Mail Address :
 - (g) Fax Number :

4. Name, Designation, Address and Phone Numbers of Authorised Signatory of the Applicant:
 - (a) Name :
 - (b) Designation :
 - (c) Address :
 - (d) Phone No. :
 - (e) Fax No. :
 - (f) E-mail :

5. Organisation chart and details of key personnel in the organisation including in-house engineers, architects, etc

FORM 13-B - TECHNICAL CAPABILITY

Technical and Managerial Capability and Relevant Past Experience (“Technical Capability”)

To,

Director (Admn), MVR
Excise, Taxation and Narcotics Control Department
**Barrack 11, Secretariat No 4, Sindh Secretariat Karachi
Karachi**

Fax No: 021-99203672

Email:

Dear Sir,

Sub: Selection Of Bidder For The Production And Supply Of Security Featured Vehicle Number Plates and Third Number Plates

We meet the Technical and Managerial Capability and Relevant Past Experience (“Technical Capability”) requirements as per the RFP on account of the following project(s):

Experience of Related Projects Supply of Number Plates

Name of Contract	Name of Client	Scope of Project	Cost of Contract	Period of contract

Signature of Company Secretary
(Please also affix company seal)

FORM 13-C - DETAILS OF ALL COMPLETED PROJECTS

Name of Contract	Name of Client	Scope of Project	Cost of Contract	Period of contract

(Signature of the Bidder)

FORM 13-D - DETAILS OF ALL PROJECTS IN PUBLIC SECTOR

Name of Contract	Name of Client	Scope of Project	Cost of Contract	Period of contract

(Signature of the Bidder)

FORM 13-E - DETAILS ABOUT THE ORGANISATION OF THE COMPANY

	Detail	
1	Name and address of Bidder	
2	Telephone, Mobile No., Fax No. and e-mail address	
3	Legal status: (Attach copies of original document defining the legal status) a) A Firm in partnership b) A limited company, corporation	
4	Particulars of registration: a) Of the Firm under any prevailing law b) Sale Tax, Income Tax etc. attach attested photocopies detailing: i) Registration Number ii) Organization/Place iii) Other relevant details	
5	Name and title of Director(s) and officer(s) with designation and contact details who will be directly concerned with this work.	
6	Have you or your constituent Principal been debarred/black Listed from tendering in any organization at any time? If so, give details.	
7	Any other information considered necessary but not included above.	

(Signature of the Bidder)

FORM 13-F – DETAIL OF STAFF

DETAILS OF STAFF AND ADMINISTRATIVE PERSONNEL
ON THE ROLE OF THE COMPANY

	Name	Designation	Qualification	Employee type	Professional experience

1. Total Number of full time employees.
2. Total Number of full time Employees at Managerial Positions.
3. Total Number of full time Project Managers.
4. List out Project Managers / Engineers to be dedicated for the Project.
5. Total Number of Technical Staff which can be spared for the Project

(Signature of the Bidder)

FORM 13-G - FINANCIAL INFORMATION

1	Financial Analysis details to be furnished duly supported by figures in Balance Sheet / Profit and Loss Account for last 3 (Three) years (copies to be attached) :			
	Detail	1st Year	2nd Year	3rd Year
I	Gross annual turnover			
li	Profit / Loss			
lii	Financial Position:			
	a) Cash			
	b) Current assets			
	c) Current liabilities			
	d) Working capital (b-c)			
	e) Current ratio:			
	f) Current Assets/Current Liabilities (b/c)			

1. Certificate of Financial Soundness from bankers of Bidder.
2. Financial arrangements for carrying out the proposed works.

(Signature of the Bidder)

14 FORMAT FOR AUTHORITY LETTER FOR SIGNING OF APPLICATION

Power of Attorney

Know all men by these presents, We.....(bidder name and address of the registered office) do hereby constitute, appoint and authorise Mr / Ms.....(name and residential address) who is presently employed with us and holding the position of as our attorney, to do in our name and on our behalf, all such acts, deeds and things necessary in connection with or incidental to our Bid for the project envisaging **Selection of Bidder for the production and supply of security featured vehicle Number Plates and RFID based Third Number Plates** (“The Project”), including signing and submission of all documents, including the Bidding Documents (as defined in the Request for Proposal Document dated []), and providing information / responses to Excise, Taxation and Narcotics Control Department Government of Sindh, representing us in all matters before Excise, Taxation and Narcotics Control Department Government of Sindh, and generally dealing with Excise, Taxation and Narcotics Control Department Government of Sindh in all matters in connection with our Bid for the said Project in terms of the Request for Proposal Document dated [].

For _____

Accepted

(Signature)

(Name, Title and Address of the Signatory)

15 FORMAT FOR MANUFACTURER'S AUTHORIZATION LETTER

To,

Director (Admn), MVR
Excise, Taxation and Narcotics Control Department
**Barrack 11, Secretariat No 4, Sindh Secretariat Karachi
Karachi**

Fax No: 021-99203672

Email:

Subject: **SELECTION OF BIDDER FOR THE PRODUCTION AND SUPPLY OF SECURITY
FEATURED VEHICLE NUMBER PLATES AND THIRD NUMBER PLATES**

Dear Sir,

We hereby certify and authorize _____ (type the Name and Address of the Bidder) to submit the Bid and sign contract with the [Company] against the Bid Ref.: **Advertisement _____ name, date** for the [Subject] We hereby extend our full guarantee and warranty for the goods offered for supply and services by the above company against these Bid Documents.

Yours truly,

<Principal Name, Address, City & Country>

16 SCOPE OF WORK

1. The proposal of production and supply of security featured vehicle Number Plates and Third Number Plates project will be based as follows:
 - a. The RFP/Contract for supply of finished Number Plates i.e Security Featured Retro Reflective Number Plate and Third Number Plate as per the standard and specifications mentioned in this RFP.
 - b. RFID license plate TAG, Front OR Rear (optional)
 - c. Successful bidder i.e supplier will supply / handover the finished number plate i.e security featured retro reflective number plates to the authorized stores of Excise, Taxation & Narcotics Control Department.
2. Samples of number plates furnished by the participants/ bidders will be sent to Pakistan Standard Quality Control Authority, PSQCA (if accredited for ISO 7591) standards or any other accredited body from local or abroad for quality assurance/ testing as per specifications provided in RFP on the expenses of the bidders.
3. Number plates already supplied by the successful bidder / supplier of various categories of number plates randomly selected by the Authorized Officer of the department shall be sent to the PSQCA (if accredited for ISO 7591) standards or any other accredited body from local or abroad for quality assurance during the contract period on the expense of the supplier.
4. A contract agreement will be signed between Excise, Taxation & Narcotics Control Department and the successful bidder for five (05) years, delivery schedule and payment plan will be the part of the contract.
5. The Contractor undertakes to supply the finished Number Plate and third Number Plate in accordance with the specifications and requirement of the [Company], in accordance with the applicable specifications, terms & conditions.
6. The Excise, Taxation & Narcotics Control Department will provide the sequence and serial numbers / registration marks as per its requirement to the supplier. The supplier will make sure to provide the finished number plates as per specifications and on given time schedule to the Excise, Taxation & narcotics Control Department at the authorized stores in all regional Headquarters of the province. Further in case of misplacement of original number plate of the vehicle by the owner, the supplier on the demand / request of the authorized person of the department will provide duplicate number plate of the same registration mark with the title of "DUPLICATE" as per procedure in vogue.
7. The Excise, Taxation & Narcotics Control Department will be responsible for the issuance of finished Number Plates i.e Security Featured Retro Reflective number plate and Third Number Plates using their existing Excise, Taxation & Narcotics Control Department/offices.
8. The Excise, Taxation & Narcotics Control Department will be responsible for provision of the premises, which will be fully functional / operational and secured for storage of security featured retro reflected number plates supplied by the bidder.

9. The Excise, Taxation & Narcotics Control Department will be responsible for the verification and provision of Data.
10. The Excise, Taxation & Narcotics Control Department shall be responsible for clearance of bills for supplied finished number plates including third Number plates i.e. Security Featured Retro Reflective number plate on quarterly basis.
11. Modality of the Work:
 - a. All the bidders shall submit their detailed project plan for the review of Excise, Taxation & Narcotics Control Department. The qualified bidder will be required to present their detailed work plan as well.
 - b. A secured work area for storage of security featured retro reflected number plate / RFID 3rd number plate and for embossing, printing, hot stamping and encoding of number plates shall be the responsibility of the bidder.
 - c. The Excise, Taxation & Narcotics Control Department shall be responsible for storing and onward delivery of security featured Retro Reflective number plates to the motoring public.
12. The bidder has to submit minimum 03 (three) samples of number plates of each category with the technical bid for quality assurance/testing as per specifications provided in the RFP.

17 FINANCIAL MODALITIES

Financial Modalities of the Project:

- a) The bidder shall submit the payment terms according to the scope of work given in the RFP. Excise, Taxation & Narcotics Control Department has rights to accept or reject or modified payment terms with mutual consent with bidder and will be agreed contract accordingly.
- b) Payments will be invoiced and paid separately based on the delivery as defined bellow:
The supply of finished number plates as per standards and specifications mentioned in this RFP on the times schedule agreed in contract and/or requirements for new and old number plate from time to time given in writing by the authorized officer(s) and at the Authorized stores of Excise, Taxation & Narcotics Control Department situated at the regional Headquarters of the province.
- c) Excise, Taxation & Narcotics Control Department will give minimum quantity of one million registration number plates as agreed delivery plan for the contract period on annual basis.
- d) Excise, Taxation & Narcotics Control Department will give minimum quantity of 300,000 third number plates and/or RFID license plate TAG, Front OR Rear (optional) as agreed delivery plan for the contract period on annual basis.
- e) Excise, Taxation & Narcotics Control Department and successful bidder will work out a project delivery plan for new and old registration number plates and Third number plates and/or RFID license plate TAG, Front OR Rear (optional) with mutual consensus and will be the part of contract. A Separate inventory will be maintained for old registrations based on the serial number provided by the Excise Taxation & Narcotics Control Department with the mutual consensus with the successful bidder.
- f) On consumption of the 50% of the number plates and/or RFID license plate TAG, Front OR Rear (optional) and Third Number Plate in stores, bidder will ensure to maintain and supply the quantity consumed (50%) within next 3 month in Excise, Taxation & Narcotics Control Department storage facility.
- g) After receipt of the bill / invoice of the supplier, the same shall be processed and forwarded for payment within 15 day.
- h) Any requirement over and above the agreed/estimated quantity under the contract will invoiced to Excise, Taxation & Narcotics Control Department on quarterly basis.
- i) Excise, Taxation & Narcotics Control Department reserves the right to increase/decrease the quantity of manufacturing and supply of Security Featured Number Plates and/or RFID license plate TAG, Front OR Rear (optional) and Third

Number Plate with mutual consent.

Project Design shall comprise of the following:

- i. Excise, Taxation & Narcotics Control Department will approve the design of Number Plates and Third Number Plates in mutual consensus with the successful bidder.
- ii. Complete details and drawings in color depicting the cultural color effects of Sindh will be provided by the bidder in accordance with the given specification and consonants with ISO 7591 which will be approved by the Department
- iii. The successful bidder would be responsible for arranging inspection/visit of the Number Plates and Third Number Plates manufacturing plant to 2-3 numbers of representatives of the procuring agency to ensure quality.

18 TECHNICAL SPECIFICATION OF NUMBER PLATES

(A)

1. Retro Reflective Material
 - a. Retro-reflective foil shall be applied on the Aluminum 98% pure aluminum) sheets with flat and smooth edges.
 - b. Resistance against temperature, water, humidity impacts and bending etc.
 - c. Rounded border edges & corners in order to avoid injuries during fixing.
 - d. Embossed border.
 - e. At least 1 mm (+/-) 0.98+ 0.2mm thickness of all types of blank registration plates
 - f. Alphanumeric characters are embossed on number plates.
2. Specific Graphical Logo on left side of the plate (Optional).
3. Unidirectional Security Marks
 - a. Comprising the emblem of the Government of Sindh visible from a distance (less than 2 meters).
 - b. Not removable by chemical & physical means.
 - c. Can be seen at a specified viewing angle and invisible at all other angles.
 - d. Security Marks are not reproduce able as a lookalike by any photographing, copying, printing, lamination or other imaging process on the final registration plate.
 - e. Retro reflective material must have a unidirectional watermark or laser engraved logo emblem-every 50 mm in height & width.
4. Uniquely identified Laser Serial Numbers
 - f. Registration Plates are marked with a unique laser serial numnber consisting of at least 6-7 digits.
 - g. Laser number cannot be removed from the reflective sheet unless to destroy it.
5. The plates should be readable in reflection of light during dark hours due to the usage of Retro Reflective Material.
6. Alphabets and Numerals should be embossed not printed
7. OCR (Optical Character Recognition) readable numbers

(B)

	Design Feature	Security / Tamper Resistant Properties
1	Retro-Reflective foil of license plates	<p>The reflective foil enables the license plates to be more easily read at night and distinguishes the number plate itself from non-regulation/counterfeit plates.</p> <p>The reflectivity of license plate is internationally considered an essential road safety feature, for visibility of a vehicle at night, which is parked or broken down without lights or being driven in foggy, hazy conditions according to the ISO 7591.</p> <p>The retro-reflective sheeting of the finished plates shall be flat and smooth and consist of optical elements enclosed or formed in a transparent resin. The retro-reflective sheeting shall have counterfeit proof properties showing an effective visual identification and verification. The retro-reflective sheeting shall be applied to a corrosion resistant substrate to form a durable bond with the substrate and resist impact and bending. Processing and converting of the retro-reflective sheet</p> <p>Shall be in accordance with the technical recommendations of the retro-reflective sheeting's manufacturer and shall comply with the international standard ISO7591.</p> <p>The retro-reflective license plates shall be able to emboss to a height of maximum 2 mm to form letters and digits in relief.</p>
2	Unique serial number of imported license plate	<p>Each blank number license plate has the status of a secure document issued by the Government.</p> <p>Therefore, each blank plate carries a unique laser branded and tamper resistant serial number, to control its movement, from point of production/ dispatch of blank plates (manufacturer production unit) up to its final issuance to the vehicle owner.</p> <p>The unique serial number of the number plates is also designed so that it is entered in the registration record/database of the vehicle, therefore becoming an essential check number, in combination with the registration number, engine number, chassis number of the vehicle</p>

3	Laser Security Mark	<p>The retro-reflective license plates shall display Laser Security Marks of a design, size, configuration and position on the plate as mentioned in specification of the retro-reflective license plates and the competent authorities.</p> <p>These security features shall be integral parts of the retro-reflective sheeting. The Laser Security Mark shall not be removable by chemical or physical means from the retro-reflective sheeting without irreparable damage to the retro-reflective system and shall be visible for the entire performance life of the finished registration plate</p>
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(C)

Significant dimensions of the finished registration plates (front and rear) along with the colour specifications:

	Category	Length (mm)	Height (mm)	Font Colour	Font size (height x width)	Embossing height, mm	Frame embossing width, mm
1	Four wheelers commercial/non-commercial Vehicles	325	152	Black	75mm x 35mm	1.6	4
2	2/ 3 wheelers i.e. Motorcycle / Rickshaw (Rear Plate)	202	152	Black	57mm x 33mm	1.6	3
3	2/ 3 wheelers i.e. Motorcycle / Rickshaw (Front Plate)	202	65	Black	48mm x 18mm	1.6	3

19 TECHNICAL SPECIFICATION OF THIRD NUMBER PLATES

Operating frequency	865 - 868 MHz	Supplier must be able to provide performance quality data to show peak performance at defined frequency range to qualify. *
Operating performance Static Read reading	6 m (2W ERP)	
TID memory	Up to 128 bit non-rewriteable TID memory Serialized TID. Supplier must provide TID records of each label supplied in shipments.	
EPC memory	Up to 448 bits, rewriteable	
USER memory	Up to 640 bits, rewriteable	
USER memory password	Required. Segmented user memory. Access to user memory only with pre-configurable password	
Tamper-resistance	Required. Label removal can be read from the IC memory. Label structure is damaged permanently if removed.	
Label performance modification by system	Label performance must be able to adjust with RFID reader without fully deactivating the label.	
Pre-printed	Required. Customer specific color printing. Pre-printing contains guillochen printed areas.	
Hologram	Required. Customer specific hologram embedded to label. Non-removable.	
Micro-text printing / UV printing	Required. Customer specific hidden text.	
Printed serial identifier	Required. Label specific serial identifier in ISO/IEC 8859-1 supported format is programmed to a specific memory area and printed also to label. Printing must be visible from outside, facing towards the windshield.	
Label size	104 x 40 mm	
Label structure	Single label with all features, die-cutted in roll. No trailing or additional labels.	
Delivery format	Labels in supportive liner in roll, perforated to allow manual removal from roll.	
Application Software for RFID Tag	<ul style="list-style-type: none"> - Should be able to detect the tag - Detect Tag is tempered 	

20 TECHNICAL SPECIFICATIONS OF RFID TAG (FRONT OR REAR) ON LICENSE PLATE

Casting	PC/ABS
Air Interface Protocol	EPC Global Class1 Gen2 (ISO 1600-6C)
Device Type	Class1 Gen2 Passive UHF RFID Transponder
Operational Frequency	865-869 MHz
EPC Memory	Up To 469 Bit
EPC Memory Content	Unique number encoded as default
Extended Memory	TID : Unique 96 bit factory programmed User Memory : 128 bit
Read Range	Not disclosed reader power 2W ERP, ETSI 302-208
Operating Temperature	-30° C to +60° C
Ambient Temperature	-30° C to +60° C
IP Classification	IP65
Size	58 x 44 x 5 (mm)

21 STATEMENT SHOWING NUMBER OF VEHICLES REGISTERED TILL TO DATE

S.NO	VEHICLE CATEGORY	TOTAL UP TO OCTOBER 2017
01	Non Commercial	1,374,142
02	Commercial	288,041
03	<i>2/3 wheelers (Motorcycle & Rickshaw)</i>	4,066,644
	Total	5,728,827

22 FORMAT OF BANK GUARANTEE PERFORMA

To:

**Director (Admin/MVR), Excise, Taxation & Narcotics Control,
Barrack 11, Secretariat No 4, Sindh Secretariat Karachi**

In accordance with the provisions of the Conditions of Contract “**(Selection of Bidder/Contractor for the production and supply of security featured retro-reflective number plates and RFID third number plate**“

contract Clause ----- (“Terms and Conditions of Payment”) of the above-mentioned Contract, **(Supplier Name)** . (hereinafter called "the Supplier") shall deposit with **(Director (Admin), MVR Excise & Taxation Department, Barrack 11, Secretariat No 4, Sindh Secretariat Karachi)** a Bank Guarantee to guarantee his proper and faithful performance under the said Clause of the Contract in an amount of **Pak Rupees /- (Pak Rupees)**

We, **(Bank Name & address)**. as instructed by the Supplier, agree unconditionally and irrevocably to guarantee as primary obligator and not as Surety merely, the payment to **(Director (Admin), MVR Excise & Taxation Department, Barrack 11, Secretariat No 4, Sindh Secretariat Karachi)** on his first demand without whatsoever right of objection on our part and without his first claim to the Supplier, in the amount not exceeding **Pak Rupees**

We further agree that no change or addition to or other modification of the terms of the Contract of supplies to be performed there under or of any of the Contract documents which may be made between **(Director (Admin), MVR Excise & Taxation Department, Barrack 11, Secretariat No 4, Sindh Secretariat Karachi)** and the supplier, shall in any way release us from any liability under this Guarantee, and we hereby waive notice of any such change, addition, or modification.

This Guarantee shall remain valid and in full effect from the date of the advance payment under the Contract directly to the **Bank Account # ---** of the supplier maintained at the **(Bank Name & Address)** by you, until **(Director (Admin), MVR Excise & Taxation Department, Barrack 11, Secretariat No 4, Sindh Secretariat Karachi)** receives full repayment of the same amount from the Supplier. This guarantee shall expire on -----.

Yours truly,

Signature and seal: _____

Name of Bank/Financial Institution: -----

-

Address: _____

Date: _____

23 INTEGRITY PACT

Integrity Pact

**DECLARATION OF FEES, COMMISSIONS AND BROKERAGE ETC.
PAYABLE BY THE CONSULTANTS/SUPPLIERS/CONTRACTORS OF GOODS, SERVICES &
WORKS**

[the Consultants/Supplier/Contractor] hereby declares its intention not to obtain or induce the procurement of any contract, right, interest, privilege or other obligation or benefit from Government of Sindh or any administrative subdivision or agency thereof or any other entity owned or controlled by it (Government of Sindh) through any corrupt business practice.

Without limiting the generality of the foregoing, [the Consultants /Supplier/Contractor] represents and warrants that it has fully declared the brokerage, commission, fees etc. paid or payable to anyone and not given or agreed to give and shall not give or agree to give to anyone within or outside Pakistan either directly or indirectly through any natural or juridical person, including its affiliate, agent, associate, broker, consultant, director, promoter, shareholder, sponsor or subsidiary, any commission, gratification, bribe, finder's fee or kickback, whether described as consultation fee or otherwise, with the object of obtaining or including the procurement of a contract, right, interest, privilege or other obligation or benefit in whatsoever form Government of Sindh, except that which has been expressly declared pursuant hereto.

[The Consultants /Supplier/Contractor] certifies that it has made and will make full disclosure of all agreements and arrangements with all persons in respect of or related to the transaction with GoS and has not taken any action or will not take any action to circumvent the above declaration, representation or warranty.

[The Consultants /Supplier/Contractor] accepts full responsibility and strict liability for making any false declaration, not making full disclosure, misrepresenting facts or taking any action likely to defeat the purpose of this declaration, representation and warranty. It agrees that any contract, right, interest, privilege or other obligation or benefit obtained or procured as aforesaid shall, without prejudice to any other right and remedies available to GoS under any law, contract or other instrument, be voidable at the option of Government of Sindh.

Notwithstanding any rights and remedies exercised by Government of Sindh in this regard, [the Consultants /Supplier/Contractor] agrees to indemnify Government of Sindh for any loss or damage incurred by it on account of its corrupt business practices and further pay compensation to Government of Sindh in an amount equivalent to ten times the sum of any commission, gratification, bribe, finder's fee or kickback given by [the Consultants /Supplier/Contractor] as aforesaid for the purpose of obtaining or inducing the procurement of any contract, right, interest, privilege or other obligation or benefit in whatsoever form from Government of Sindh

(The Consultants/Transaction Advisor) Name:

Authorized Representative:

Title / Position:

Company Name:

Telephone No: `

Email:

Signature:

Date:

<End of document>