



Office of the Director, Stores & Procurement Department  
Karachi Metropolitan Corporation  
Phone No.021-99215058 – 021-99215189

No.DIR/S&P/KMC/722/2017

Dated : 28/11/2017

**NOTICE INVITING TENDER**  
**(SINGLE STAGE ONE ENVELOPE SYSTEM OF SPPRA)**

Tender is sealed covers are invited for the following works / supplies from reputable firms, having experience of similar nature work / supply.

S.No	Tender Reference No	Name of Scheme	Estimated Cost	Bid Security In shape of pay order or Bank Guarantee in favour of KMC	Tender Cost in shape of Pay order in favour of KMC (Non-Refundable)	Eligibility Criteria
1	2	3	4	5	6	
1	KMC/Dir/S&P/002/17-18	Procurement of Office Equipment / Furniture and Other Material For Different Department of KMC	Offer Rate	Rs.220,000/-	Rs.2,500/-	As attached in Annexure "D" in Tender Documents

**TERMS & CONDITIONS**

1. Tender Schedule shall be as follows:-

SCHEDULE	DATE & TIME	VENUE
Receiving of application & Issuance of Tender in addition to the facility of directly downloading of Tender documents from SPPRA Website as mentioned below	From 04/12/2017 to 19/12/2017 During Office Hours	Office of the Director Store & Procurement Department Adjacent Masjid Quba Ranchor Line, Nishtar Road, Karachi Office of Director (Planning) F&A, Department situated at Ground Floor, KMC Main Building M.A. Jinnah Road, Karachi Office of Deputy Director (Accounts) Mayor Secretariat, situated at Ground Floor, KMC Main Building M.A. Jinnah Road, Karachi.
Dropping of Tender	21/12/2017 at 2:30 Pm	Office of the Director Store & procurement Department Adjacent Masjid Quba Ranchor Line, Nishtar Road, Karachi
Opening of Tender	21/12/2017 at 3:00 Pm	Office of the Director Store & Procurement Department Adjacent Masjid Quba Ranchor Line, Nishtar Road, Karachi

- In case of any reasons, if the tenders are not responded on the above dates the next date of dropping and opening will be 11/01/2018 and the tender documents will also be available for sale upto 25/12/2017.
- The tender documents will be issued to the firms on submission of application in their original letter head alongwith pay order from any schedule bank in the favor of KMC for tender cost as mentioned above. In other case the tender documents can be downloaded from SPPRA website & can be dropped on the given date & time place in this NIT alongwith a pay order of tender cost as mentioned above otherwise tender will be rejected.
- The tender in sealed cover superscripted with the name of work should be dropped in the tender box kept in the office of Director (Store & Procurement) KMC.
- In case the dated of opening will be declared as a public holiday by the Government, or Non working day due to force majeure the next official working day shall be deemed to be the date for submission and opening of tenders at the same time.

**6. Substantially Responsive Bid**

Only those bids, which comply with the each eligibility & minimum qualification criteria attached with the tender documents shall be declared substantially responsive bids and will be eligible for further evaluation, otherwise the same will be declared as non responsive / rejected.

7. Canvassing in connection with tenders is strictly prohibited and tenders submitted by the contractors who report canvassing will liable rejection.
8. KMC may reject all or any bids or proposals at any time prior to the acceptance of a bid or proposals, subject to the relevant provision of SPP Rules 2010.

  
**DIRECTOR**  
**STORE & PROCUREMENT**  
**K.M.C**

**Note to be published**

**Director (MMD)**

Enclosed 10 Copies with a request to publish at least (03) widely circulated dailies News Papers of Urdu, English & Sindhi each in compliance of Clause 17(2) of SPP Rule 2010 (Amended 2013)

**Director (CB) SPPRA**

With a request to upload in SPPRA (Authority) Website (A soft Copy / hard Copy of NIT as well as Bidding Documents alongwith following and others relevant documents attached as under:-

1. Annual Procurement Plan (Revised).
2. Tender Documents.
3. Notification of Procurement Committee.
4. Notification of Complaint Redressal Committee.

**Sr. Director (IT),KMC**

With a request to upload on the KMC Website (a soft Copy of NIT as well as Bidding Documents is enclosed)

**Dy. Director (Web) Computer Section, Mayor Secretariat, KMC**

With a request to upload on the KMC Website (a soft Copy of NIT as well as Bidding Documents is enclosed)

**Copy for information to:**

- 1) The Mayor, KMC
- 2) The Metropolitan Commissioner, KMC
- 3) The Financial Advisor, KMC
- 4) Office File



**KARACHI METROPOLITAN CORPORATION**  
**CHIEF OFFICER'S SECRETARIAT**

Civic Centre, University Road, Gulshan - e - Iqbal, Karachi.

NO : KMC / CO / PS / 154 / 2013

Dated : -01 - 04-2013

SUBJECT:- CONSTITUTION OF PROCUREMENT COMMITTEE FOR  
STORE & PROCUREMENT DEPARTMENT, KMC

In pursuance of Rule - 7 of SPP Rules 2010, the Procurement Committee for Store & Procurement Department, KMC, is hereby constituted comprising of the following:-

1	Director, S & P, KMC	Convener
2	Director (Design), KW&SB or his representative	Member
3	Assistant Accounts Officer, S&P, KMC	Member / Secretary

Terms of Reference of the Committee is to act as per SPP Rules 2010 regarding Invitation of Tender & its opening including following functions and Responsibilities :-

- Vetting of Prepared Bidding Documents.
- Carrying out technical as well as financial evaluation of the bids.
- Preparing Evaluation Report as provided in Rule 45 of SPRA.
- Making recommendation for the award of contract to the Competent Authority.
- Perform any other function ancillary and incidental to the above (with the permission of Competent Authority).

[ MATANAT ALI KHAN ]

Metropolitan Commissioner  
Karachi Metropolitan Corporation

Distribution

3. The Managing Director, KW&SB.
4. The Financial Advisor, KMC.
3. The Director (CB) SPPRA, Govt. Of Sindh , Karachi.
4. All Committee Members.



# KARACHI METROPOLITAN CORPORATION

## METROPOLITAN COMMISSIONER SECRETARIAT

NO: KMC/MC/PS/ 42 /2016

Dated: 18 - 02 - 2016

Subject: CONSTITUTION OF COMPLAINT REDRESSAL COMMITTEE (CRC)

In compliance of Rule-31 of SPP Rules-2010 (Amended-2013), the Competent Authority is pleased to constitute a complaint Redressal Committee (CRC) for store & Procurement Department, comprising of the following.

- |   |          |
|---|----------|
| 1) Director, S&P, F&A, KMC.   | Chairman |
| 2) Assistant Account Officer, S&P, F&A, KMC.  | Member   |
| 3) Independent professional from the relevant field concerning the Procurement Progress in question to be nominated by the head of procuring agency (as per approval by the Competent Authority time to time & case to case basis). | Member   |

### TERM OF REFERENCE (TOR)

As defined in the relevant Rules of SPP Rules-2010 (Amended-2013)

This issue with the approval of the Competent Authority.

  
METROPOLITAN COMMISSIONER  
KARACHI METROPOLITAN CORPORATION  
KARACHI

### All Concerned.

- 1) Financial Advisor, KMC.
- 2) Director, Store & Procurement, KMC.
- 3) Director (A&F) SPPRA.
- 4) P.S to the Administrator, KMC.
- 5) Office File.

**STORES & PROCUREMENT DEPARTMENT, KMC**  
**PROCUREMENT PLAN FOR THE FINANCIAL YEAR 2017-2018 (Revised)**

S. No	Title of Procurement	Estimated Cost	Method	Tentative / Actual Date of Procurement	Tentative / Actual Date of completion of procurement	Remarks
01	Tender for the Supply of Un-Printed Stationary for Printing Press, KMC	16,200,000/-	Single stage - on Envelope	15-11-2017	30-06-2018	Rule – 46 (1)
02	Procurement of Office Equipment / Furniture and Other Material For Different Departments Of KMC.	11,000,000/-	Single stage - on Envelope	15-12-2017	30-06-2018	Rule – 46 (1)

  
DIRECTOR  
STORE & PROCUREMENT  
KMC