H.E.J RESEARCH INSTITUTE OF CHEMISTRY
INTERNATIONAL CENTER FOR CHEMICAL AND BIOLOGICAL SCIENCES
UNIVERSITY OF KARACHI
KARACHI-75270

TENDER NOTICE NO. ICCBS/HEJ/PRF_26030/GI-051217.

Sealed tenders are invited from the sales tax registered firms with Sindh Revenue Board and income tax department (where applicable) for purchase of ***"General Items"*** on ***FOR Basis*** and on ***Single-Stage One-Envelope*** procedure basis for the Center.

The tender documents can be collected from Purchase Office of the Center, on any working day between 9:00 a.m. to 12:30 p.m., from **17-11-2017** or from the date of publication of this advertisement in the newspapers or notification of this advertisement on the websites, on payment of Rs. 300/- (non-refundable), in shape of a pay order (Demand Draft by the out of Karachi suppliers), in favor of the Director, H.E.J., or downloaded from the websites www.iccs.edu, www.pprasindh.gov.pk. The last date of issuing the bid documents is **04-12-2017**. The tenders can be submitted with 2% of the bid value as earnest money in shape of a pay order in favor of the Director, H.E.J., and latest by 02:30 p.m. on **05-12-2017.** The tenders will be opened in meeting room of the Center at 03:00 p.m. on the same day in presence of the bidders or their representatives. Alternate bid/option should accompany separate earnest money pay orders and bidding documents pay orders. The Procuring Agency may reject all or any bid subject to the relevant provision of SPP Rule No. 25.

For details or any information
Contact:
Purchase & Store Dept.
Tel # 34819011; UAN: 111-222-292 (108/109)
E-mail: store.iccs@hotmail.com

DIRECTOR

H.E.J RESEARCH INSTITUTE OF CHEMISTRY
INTERNATIONAL CENTER FOR CHEMICAL AND BIOLOGICAL SCIENCES

UNIVERSITY OF KARACHI
KARACHI-75270

Contact Person
Mr. Daniyal Ashraf
HEJ Purchase/Store dept, Intercom No. 153
I.C.C.B.S, University of Karachi

Specifications

Computer Accessories List

Item Description / Brand

S. NO	Items Description	Superior Quality	Item Specification	Units	Qty.
1	Mouse Pad	A4 Tech, Dell or equivalent (Superior Quality)	Standard Size	Unit	100
2	Mouse	A4 Tech, Dell or equivalent (Superior Quality)	Optical Standard Size	Unit	100
3	Keyboard	A4 Tech, Dell or equivalent (Superior Quality)	Standard Size	Unit	50
4	BATTERY	Energizer or equivalent (Superior Quality)	9V	Unit	25
5	DVD RW	Sony or equivalent (Superior Quality)	4.7 GB	Pack	25
6	CD RW	Sony or equivalent (Superior Quality)	700 MB	Pack	50
7	DVD R	Sony or equivalent (Superior Quality)	4.7 GB	Pack	5
8	CD R	Sony or equivalent (Superior Quality)	700 MB	Pack	10
9	USB Storage	Sony or equivalent (Superior Quality)	16 GB	Unit	5

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Contact Person

Mr. Daniyal Ashraf

HEJ Purchase/Store dept, Intercom No. 153

I.C.C.B.S, University of Karachi

Stationary Item List

S. NO	Items Description	Item Description / Brand	Item Specification	Units	Qty.
1	Gel pen	Uniball Signo or equivalent	Blue 0.7 mm	Pack	100
2	Gel pen	Uniball Signo or equivalent	Black 0.7 mm	Pack	100
3	Gel pen	Uniball Signo or equivalent	Red 0.7 mm	Pack	50
4	Ball pen	Piano/Dollar/Master or equivalent	Black 0.7 mm (Needle-point tip)	Pack	200
5	Ball pen	Piano/Dollar/Master or equivalent	Blue 0.7 mm (Needle-point tip)	Pack	200
6	Ball pen	Piano/Dollar/Master or equivalent	Red 0.7 mm (Needle-point tip)	Pack	50
7	Binder Clip	Diamond or equivalent (Superior Quality)	1-5/8" (1 dozen/pack)	Pack	100
8	Ring Binder	Imported or equivalent (Superior Quality)	Lever Arch A4 2D (25mm)	Unit	200
9	Ring Binder	Imported or equivalent (Superior Quality)	Lever Arch A4 2D (40mm)	Unit	200
10	Correction Pen	Imported, Dux or Equivalent (superior Quality)	0.02 mm (white fluid)	Pack	25
11	Vegetable Basket (for Document)	Superior Quality	Medium Size	Unit	50
12	White Board Duster	Superior Quality	Standard Size	Unit	25
13					
14	File Seperator	Comit/Sword or equivalent	A4, different colors Fine Quality Plastic	Pack	200
15	Gem Clip	Superior Quality	Sizes 30 mm / 50 mm	Pack	100
16	Gum Stick	UHU GmbH or equivalent (Superior Quality)	21 gm	Pack	20
17	Highlighter	Pelikan/Dollar/Fuji or equivalent (Superior Quality)	Yellow Color 1-4.5mm	Unit	50
18	Highlighter	Pelikan/Dollar/Fuji or equivalent (Superior Quality)	Blue Color 1-4.5mm	Unit	50
19	Highlighter	Pelikan/Dollar/Fuji or equivalent (Superior Quality)	Green Color 1-4.5mm	Unit	50
20	Highlighter	Pelikan/Dollar/Fuji or equivalent (Superior Quality)	Pink Color 1-4.5mm	Unit	50
21	Hole Punch	Opal/KDP.20 or equivalent (Superior Quality)	80 mm, Medium 2-hole	Unit	25
22	Board Marker (refill)	Dollar or equivalent (Superior Quality)	Black	Pack	15
23	Board Marker (refill)	Dollar or equivalent (Superior Quality)	Blue	Pack	15
24	Board Marker (refill)	Dollar or equivalent (Superior Quality)	Green	Pack	15
25	Board Marker (refill)	Dollar or equivalent (Superior Quality)	Red	Pack	15
26	Masking Tape	Neiko or equivalent (Superior Quality)	1"	Unit	500
27	Masking Tape	Neiko or equivalent (Superior Quality)	2"	Unit	500
28	Tape Dispensor			Unit	100
29	Pencil	GoldFish or equivalent (Superior Quality)	2-1/2 HB	Pack	50

30	Permanent Marker	Dollar or equivalent (Superior Quality)	Black 2mm	Pack	25
31	Permanent Marker	Dollar or equivalent (Superior Quality)	Blue 2mm	Pack	25
32	Printer Paper	Double A Premium or equivalent (Superior Quality)	White Legal A3 (80 gms)	Box	50
33	Printer Paper	Double A Premium or equivalent (Superior Quality)	Whit A4 Size (80 Gms)	Box	400
34	PVC Tape	Imported or equivalent (Superior Quality)	1"	Unit	500
35	PVC Tape	Imported or equivalent (Superior Quality)	2"	Unit	500
36					
37	D-ring File	Onyx or equivalent (Superior Quality)	Plastic Large	Unit	500
38	D-ring File	Onyx or equivalent (Superior Quality)	Plastic Medium	Unit	500
39	D-ring File	Onyx or equivalent (Superior Quality)	Plastic Small	Unit	500
40	Pencil Eraser	Dux or equivalent (Superior Quality)	Standard Size	Unit	200
41	Rubber Band	Superior Quality	Standard Size	Pack	100
42	Ruler/Scale	Sword Fish/Deli or equivalent (Superior Quality)	SS 30"	Pack	25
43	Pencil Sharpener	Dux or equivalent (Superior Quality)	Standard Size Alumunim	Pack	25
44	Stamp Pad Ink	Shiny or equivalent (Superior Quality)	Black 28 ml	Unit	25
45	Stamp Pad Ink	Shiny or equivalent (Superior Quality)	Blue 28 ml	Unit	25
46	Stapler Machine	Dux or equivalent (Superior Quality)	HD-30	Unit	100
47	Stapler Pin	Kangaroo, Dux or equivalent (Superior Quality)	Small 24/6 Size	Pack	500
48	Stapler Remover	Dollar, Dux or equivalent (Superior Quality)	Standard Size	Unit	100
49	Steel Thumb Pins	Office mate or equivalent (Superior Quality)	3/8" Head Silver	Pack	25
50	Colored Thumb Pins	Office mate or equivalent (Superior Quality)	1/8" plastic Round Head	Pack	25
51	Paper Cutter Knife	Superior Quality	18 x 100 mm / 0.5 mm with single blade	Unit	200
52	Scotch Tape	3M or equivalent (Superior Quality)	1"	Unit	500
53	Scotch Tape	3M or equivalent (Superior Quality)	2"	Unit	500
54	Sessor	Small/Medium/Large		Unit	150

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Contact Person

Mr. Daniyal Ashraf

HEJ Purchase/Store dept, Intercom No. 153

I.C.C.B.S, University of Karachi

General Item List

S. NO	Items Description	Item Description / Brand	Item Specification	Units	Qty.
1	AA Cell	Toshiba or equivalent (superior Quality)	AA Standard Size	Unit	250
2	AAA Cell	Toshiba or equivalent (superior Quality)	AAA Standard Size	Unit	250
3	Air Freshener	Fresco/Areon or equivalent (superior Quality)	300 ml	Unit	150
4	Aluminium Foil	Diamond or equivalent (superior Quality)	Large Size	Unit	100
5	Aluminium Foil	Diamond or equivalent (superior Quality)	Small Size	Unit	100
6	Bleach	Robin or equivalent (Superior Quality)	500 ml	Unit	350
7	Cotton Roll	Medicated Superior Quality (Asian Fi	400 gm / roll	Unit	300
8	Dish Wash Liquid	(Superior Quality)	Bulk	Liter	250
9	Dish Wash Liquid	Max or equivalent (Superior Quality)	500 ml bottle	Unit	150
10	Dish Wash Powder	Lemon max, Vim or Equivalent (superior Quality)	500 gm in bottle	Unit	300
11	Disinfectant Toilet Cleaner	Harpic or equivalent (Superior Quality)	250 ml	Unit	300
12	Drawer Lock	Superior Quality	Standard Size	Unit	50
13	Dust Bin with Lid	Plastic	Paddle Foot Medium Size	Unit	100
14	Dust Bin	Plastic	Simple Medium Size	Unit	100
15	Dust Bin	Plastic	Simple Small Size	Unit	100
16	Face Mask	Imported or equivalent (Superior Quality)	Standard Size	Packet	300
17	Filter Paper	Imported or equivalent (Superior Quality)	Sheet Standard Size	Ream	3
18	Garbage Bags	Superior Quality	Large Size	Kg	13
19	Glass Cleaner	Glint or equivalent (Superior Quality)	500 ml	Unit	10
20	Microscopic Slides	Sail Brand or equivalent (Superior Quality)	25.4 x 76.2 mm (1'' x 3'') 1mm-1.2mm Thick CAT No. 7101	Packet	15
21	Latex Gloves	Imported or equivalent (Superior Quality)	Large	Pack	125
22	Latex Gloves	Imported or equivalent (Superior Quality)	Medium	Pack	300
23	Latex Gloves	Imported or equivalent (Superior Quality)	Small	Pack	300
24	Nitrile Gloves	Imported or equivalent (Superior Quality)	Large	Pack	125
25	Nitrile Gloves	Imported or equivalent (Superior Quality)	Medium	Pack	300
26	Nitrile Gloves	Imported or equivalent (Superior Quality)	Small	Pack	300
27	Hand Wash Liquid	(Superior Quality)	Bulk	Liter	250
28	Hard Broom	Superior Quality 700 gm	Standard Size	Pack	100
29	Mineral Water	Nestle or equivalent (Superior Quality)	500 ml	Crate	25

S. NO	Items Description	Item Description / Brand	Item Specification	Units	Qty.
30	Mop	Yarn Pieces	-	Unit	25
31	Mop with stick	Mosi or equivalent Superior Quality	Cotton	Unit	25
32	Dry Mop with Stick	Superior Quality		Unit	25
33	Mosquito Spray	Mortein or equivalent (Superior Quality)	400 ml	Unit	50
34	Phenyl	Finis or equivalent (Superior Quality)	450 ml	Unit	300
35	Dish Washing Sponge	Scotch-Brite or equivalent (Superior Quality)	Standard Size	Unit	250
36	Disposible Respiratory Mask	3M 9332 or equivalent (Superior Quality)	Standard Size	Unit	50
37	Soap	Tibbat or equivalent (Superior Quality)	80 gm	Unit	300
38	Soft Broom	Superior Quality 350 gm	Standard Size	Unit	150
39	Surf	Superior Quality	Standard Size	Kg	25
40	Syringes	Nipro or equivalent (Superior Quality)	10 ml	Box	50
41	Syringes	Nipro or equivalent (Superior Quality)	1 ml	Box	75
42	Syringes	Nipro or equivalent (Superior Quality)	3 ml	Box	75
43	Syringes	Nipro or equivalent (Superior Quality)	5 ml	Box	75
44	Syringes	Nipro or equivalent (Superior Quality)	20 ml	Box	10
45	Scissors	Superior Quality	All Size	Unit	250
46	Tissue Box	Rose Petal or equivalent (Superior Quality)	205 mm x 200 mm (100 x 2 ply)	Unit	2000
47	Tissue Roll	Rose Petal or equivalent (Superior Quality)	2 ply Standard size	Unit	2000
48	Vials	Superior Quality	5 ml	Unit	5000
49	Vials	Superior Quality	8 ml	Unit	2500
50	Vials Cap	Superior Quality	5 ml	Unit	5000
51	Vials Cap	Superior Quality	8 ml	Unit	2500
52	Washing Brush	For Glassware Cleaning Superior Quality	Large Size	Unit	25
53	Washing Brush	For Glassware Cleaning Superior Quality	Medium Size	Unit	25
54	Washing Brush	For Glassware Cleaning Superior Quality	Small Size	Unit	25
55	Squeegee/Wiper	Superior Quality	Large Size	Unit	25
56	Squeegee/Wiper	Superior Quality	Medium Size	Unit	13

Estimated Cost PKR: Above 1.0Million

Instructions to bidders

Preparation of Bids

1. Scope of Work

The HEJ research institute of Chemistry, I.C.C.B.S., plans to develop / acquire a comprehensive integrated solution for all the functional needs and requirements of General Items as described in later pages.

2. Method and procedure of Procurement

National Competitive Bidding Single Stage One Envelope Procedure as per SPP Rules 2010 (updated 2017)

2. Language of Bid

The bid prepared by the Bidder, as well as all correspondence and documents relating to the bid exchanged by the Bidder and the Procuring agency , shall be written in the English language

3. Documents Comprising the Bid

The bid prepared by the Bidder shall comprise the following components:

(a) Price Schedule completed in accordance with ITB Clauses 4, 5 and 6.

(b) Bid security furnished in accordance with ITB Clause 9.

4. Bid Prices

4.1 The Bidder shall indicate on the appropriate Price Schedule the unit prices (where applicable) and total bid price of chemicals and consumables it proposes to supply under the contract.

4.2 the prices shall be quoted on delivery to consignee's end inclusive of all taxes, stamps, duties, levies, fees and installation and integration charges imposed till the delivery location specified in the Schedule of Requirements. No separate payment shall be made for the incidental services.

4.3 Prices quoted by the Bidder shall be fixed during the Bidder's performance of the contract and not subject to variation on any account, unless otherwise specified in the Bid Data Sheet.

4.4 Prices shall be quoted in Pak Rupees unless otherwise specified in the Bid Data Sheet.

5. Bid Form

The Bidder shall complete the Bid Form and the appropriate Price Schedule furnished in the bidding documents, indicating chemicals to be supplied, description of the chemicals and prices.

6. Bid Currencies

Prices Shall be quoted in "fixed "and in Pak rupees (in case of FOR prices) or in Pak rupees (after conversion from foreign currency) in case when the prices are being quoted on C&F basis.

7. Documents Establishing Bidder's Eligibility and Qualification

The Bidder shall furnish, as part of its bid, documents establishing the Bidder's eligibility to bid and its qualifications to perform the contract if its bid is accepted.

(a) That the Bidder has the financial and technical capability necessary to perform the contract;

(b) That the Bidder meets the qualification criteria listed in the Bid Data Sheet.

8. Documents' Eligibility and Conformity to Bidding Documents

The documentary evidence of conformity of the solvents to the bidding documents may be in the form of Cat number, CAS number, and shall consist of detailed description of the essential technical and performance characteristics of the solvents.

9. Bid Security

9.1 The bid security is required to protect the Procuring agency against the risk of Bidder's conduct, which would warrant the security's forfeiture

The bid security shall be denominated in the currency of the bid:

(a) at the Bidder's option, be in the form of either demand draft/call deposit or an unconditional bank guarantee from a reputable Bank ;

(b) be submitted in its original form; copies will not be accepted;

(c) remain valid for a period of at least 14 days beyond the original validity period of bids, or at least 14 days beyond any extended period of bid validity

9.2 bid security shall be released to the unsuccessful bidders once the contract has been signed with the successful bidder or the validity period has expired.

9.3 The successful Bidder's bid security shall be discharged upon the Bidder signing the contract, and furnishing the performance security.

9.4 The bid security may be forfeited:

(a) if a Bidder withdraws its bid during the period of bid validity or

(b) in the case of a successful Bidder, if the Bidder fails:

(i) to sign the contract in accordance or
(ii) to furnish performance security

10. Period of Validity of Bids

10.1 Bids shall remain valid for the period specified in the Bid Data Sheet after the date of bid submission prescribed by the Procuring agency. A bid valid for a shorter period shall be rejected by the Procuring agency as non responsive.

10.2 In exceptional circumstances, the Procuring agency may solicit the

Bidder's consent to an extension of the period of validity. The request and the responses thereto shall be made in writing. The bid security shall also be suitably extended as per Rule-38 of SPP Rules, 2010 (updated 2017). A Bidder may refuse the request without forfeiting its bid security. A Bidder granting the request will not be required nor permitted to modify its bid.

11. Format and Signing of Bid

11.1 The Bidder shall prepare an original and the number of copies of the bid indicated in the Bid Data Sheet, clearly marking each "ORIGINAL BID" and "COPY OF BID," as appropriate. In the event of any discrepancy between them, the original shall govern.

11.2 The original and the copy or copies of the bid shall be typed or written in indelible ink and shall be signed by the Bidder or a person or persons duly authorized to bind the Bidder to the contract. All pages of the bid, except for un-amended printed literature, shall be initialed by the person or persons signing the bid.

11.3 Any interlineations, erasures, or overwriting shall be valid only if they are initialed by the person or persons signing the bid.

Submission of Bids

12. Sealing and Marking of Bids

12.1 The Bidder shall seal the original and each copy of the bid in separate envelopes, duly marking the envelopes as "ORIGINAL BID" and ONE COPY. The envelopes shall then be sealed in an outer envelope. The inner and outer envelopes shall be addressed to the Procuring agency at the address given in the BIDS, and carry statement **"DO NOT OPEN BEFORE 03:00 P.M. on 05-12-2017.**

12.2 If the outer envelope is not sealed and marked as required, the Procuring agency shall assume no responsibility for the bid's misplacement or premature opening.

13. Deadline for Submission of Bids

13.1 Bids must be received by the Procuring agency at the address specified in BDS, not later than the time and date specified in the Bid Data Sheet.

13.2 The Procuring agency may, at its discretion, extend this deadline for the submission of bids by amending the bidding documents. in such case all rights and obligations of the Procuring agency and bidders previously subject to the deadline will thereafter be subject to the deadline as extended.

14. Late Bids

Any bid received by the Procuring agency after the deadline for submission of bids prescribed by the Procuring agency shall be rejected and returned unopened to the Bidder.

15. Modification and Withdrawal of Bids

15.1 The Bidder may modify or withdraw its bid after the bid's submission, provided that written notice of the modification, including substitution or withdrawal of the bids, is received by the Procuring agency prior to the deadline prescribed for submission of bids.

15.2 No bid may be modified after the deadline for submission of bids.

15.3 No bid may be withdrawn in the interval between the deadline for submission of bids and the expiry of the period of bid validity Withdrawal of a bid during this interval may result in the Bidder's forfeiture of its bid security.

Opening and Evaluation of Bids

16. Opening of Bids by the Procuring agency

16.1 The Procuring agency shall open all bids in the presence of bidders' representatives who choose to attend, at the time, on the date, and at the place specified in the Bid Data Sheet. The bidders' representatives who are present shall sign a register/attendance sheet evidencing their attendance.

16.2 The bidders' names, bid modifications or withdrawals, bid prices, discounts, and the presence or absence of requisite bid security and such other details as the Procuring agency may consider appropriate, will be announced at the opening.

17. Clarification of Bids

During evaluation of the bids, the Procuring agency may ask the Bidder for a clarification of its bid. The request for clarification and the response shall be in writing, and no change in the prices or substance of the bid shall be sought, offered, or permitted.

18. Preliminary Examination

18.1 The Procuring agency shall examine the bids to determine whether they are complete, whether any computational errors have been made, whether required sureties have been furnished, whether the documents have been properly signed, and whether the bids are generally in order.

18.2 Arithmetical errors will be rectified on the following basis. If there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail, and the total price shall be corrected. If the Supplier does not accept the correction of the errors, its bid will be rejected, and its bid security may be forfeited. If there is a discrepancy between words and figures, the amount in words will prevail.

18.3 Prior to the detailed evaluation, the Procuring agency will determine the substantial responsiveness of each bid to the bidding documents. A

substantially responsive bid is one which conforms to all the terms and conditions of the bidding documents without material deviations. Procuring agency's determination of a bid's responsiveness is to be based on the contents of the bid itself.

18.4 If a bid is not substantially responsive, it will be rejected by the Procuring agency and may not subsequently be made responsive by the Bidder by correction of the nonconformity.

19. Evaluation and Comparison of Bids

19.1 The Procuring agency will evaluate and compare the bids which have been determined to be substantially responsive.

19.2 The Procuring agency's evaluation of a bid will be on delivery to consignee's end inclusive of all taxes, stamps, duties, levies, fees and installation and integration charges imposed till the delivery location.

20. Contacting the Procuring agency

20.1 No Bidder shall contact the Procuring agency on any matter relating to its bid, from the time of the bid opening to the time of announcement of Bid Evaluation Report. If the Bidder wishes to bring additional information to the notice of the Procuring agency, it should do so in writing.

20.2 Any effort by a Bidder to influence the Procuring agency in its decisions on bid evaluation, bid comparison, or contract award may result in the rejection of the Bidder's bid.

Award of Contract

21. Post-qualification

21.1 In the absence of prequalification, the Procuring agency may determine to its satisfaction whether that selected Bidder having submitted the lowest evaluated responsive bid is qualified to perform the contract satisfactorily.

21.2 The determination will take into account the Bidder's financial and technical capabilities. It will be based upon an examination of the documentary evidence of the Bidder's qualifications submitted by the Bidder, pursuant to ITB Clause 7 as well as such other information as the Procuring agency deems necessary and appropriate.

21.3 An affirmative determination will be a prerequisite for award of the contract to the Bidder. A negative determination will result in rejection of the Bidder's bid, in which event the Procuring agency will proceed to the next lowest evaluated bid to make a similar determination of that Bidder's capabilities to perform satisfactorily.

22. Award Criteria

The Procuring agency will award the contract to the successful Bidder whose bid has been determined to be substantially responsive and has

been determined to be the lowest evaluated bid, provided further that the Bidder is determined to be qualified to perform the contract satisfactorily.

23. Procuring agency's Right to Accept any Bid and to Reject any or All Bids

23.1 Subject to relevant provisions of SPP Rules 2010 (updated 2017), the Procuring agency reserves the right to accept or reject any bid, and to annul the bidding process and reject all bids at any time prior to contract award.

23.2. Pursuant to Rule 45 of SPP Rules 2010 (updated 2017), Procuring agency shall hoist the evaluation report on Authority's web site, and intimate to all the bidders seven days prior to notify the award of contract.

24. Notification of Award

24.1 Prior to the expiration of the period of bid validity, the Procuring agency shall notify the successful Bidder in writing, that its bid has been accepted.

24.2 Upon the successful Bidder's furnishing of the performance security pursuant to ITB Clause 26, the Procuring agency will promptly notify each unsuccessful Bidder and will release their bid security.

25. Signing of Contract

25.1 At the same time as the Procuring agency notifies the successful Bidder that its bid has been accepted, the Procuring agency will send the Bidder the Contract Form provided in the bidding documents, incorporating all agreements between the parties.

25.2 Within the period specified in BDS, of receipt of the Contract Form, the successful Bidder shall sign and date the contract and return it to the Procuring agency.

26. Performance Security

26.1 Within the period specified in BDS, of the receipt of notification of award from the Procuring agency, the successful Bidder shall furnish the performance security in accordance with the Conditions of Contract, in the Performance Security Form provided in the bidding documents, or in another form acceptable to the Procuring agency.

26.2 Failure of the successful Bidder to comply with the requirement of ITB Clause 25 shall constitute sufficient grounds for the annulment of the award and forfeiture of the bid security, in which event the Procuring agency may make the award to the next lowest evaluated Bidder or call for new bids.

27. Corrupt or Fraudulent Practices

27.1 The Government of Sindh requires that Procuring agency's (including beneficiaries of donor agencies' loans), as well as Bidders/Suppliers/Contractors under Government-financed contracts, observe the highest standard of ethics during the procurement and execution of such contracts. In pursuance of this policy, the SPPRA, in

accordance with the SPP Act, 2009 and Rules made thereunder:

(a) **"Corrupt and Fraudulent Practices"** means either one or any combination of the practices given below;

(i) "**Coercive Practice**" means any impairing or harming, or threatening to impair or harm, directly or indirectly, any party or the property of the party to influence the actions of a party to achieve a wrongful gain or to cause a wrongful loss to another party;

(ii)"**Collusive Practice**" means any arrangement between two or more parties to the procurement process or contract execution, designed to achieve with or without the knowledge of the procuring agency to establish prices at artificial, noncompetitive levels for any wrongful gain;

(iii) **"Corrupt Practice"** means the offering, giving, receiving or soliciting, directly or indirectly, of anything of value to influence the acts of another party for wrongful gain;

(iv) "**Fraudulent Practice"** means any act or omission, including a misrepresentation, that knowingly or recklessly misleads, or attempts to mislead, a party to obtain a financial or other benefit or to avoid an obligation;

(b) **"Obstructive Practice"** means harming or threatening to harm, directly or indirectly, persons or their property to influence their participation in a procurement process, or affect the execution of a contract or deliberately destroying, falsifying, altering or concealing of evidence material to the investigation or making false statements before investigators in order to materially impede an investigation into allegations of a corrupt, fraudulent, coercive or collusive practice; or threatening, harassing or intimidating any party to prevent it from disclosing its knowledge of matters relevant to the investigation or from pursuing the investigation, or acts intended to materially impede the exercise of inspection and audit rights provided for under the Rules.

Bid Data Sheet

The following specific data for Solvent to be procured shall complement, supplement, or amend the provisions in the Instructions to Bidders (ITB). Whenever there is a conflict, the provisions herein shall prevail over those in ITB.

Introduction	
ITB 1	**Name and address of Procuring Agency:** HEJ Research Institute of Chemistry University of Karachi Karachi-75270.
ITB 1	**Name of Contract.** ***Purchase of General Items***
Bid Price and Currency	
ITB 4	Prices quoted by the Bidder shall be ***"fixed" in FOR prices"***
Preparation and Submission of Bids	
ITSB 19	***Qualification requirements:*** 1. Complete Company profile 2. Valid Registration with tax authorities is required 3. Relevant Experience at least Six (06) months. 4. Rs. 100,000.00 Turn-over of at least Three (03) years.
ITB 7	**Amount of bid security.** 2 % of Bid
ITB 8	**Bid validity period**. 90 days
ITB-9	**Performance Guarantee** 5% of the P.O. Value
ITB 10	**Number of copies.** One original One copy
ITB 19.1	**Deadline for bid submission**. 05-12-2017 at 02:30 p.m.
ITB 20	**Bid Evaluation:** Lowest evaluated bid

	Under following conditions, Bid will be rejected: 1. Conditional and Telegraphic tenders/bids; 2. Bids not accompanied by bid security (Earnest Money); 3. Bids received after specified date and time 4. Bidder submitting any false information; 5. Black Listed Firms by Sindh Government or any Entity of it. 6. The tender will liable to be rejected, if this Summery sheet utterly filled does not accompany the tender bid / quote.

Summary Sheet

TENDER NOTICE NO. ICCBS/HEJ/PRF_26030/GI-051217.

The tender will liable to be rejected, if this Summery sheet utterly filled does not accompany the tender bid / quote

Serial No. with Item's Name	Make & Country of Origin	Model No. / CAT No.	Bid Value	Foreign Currency (If applicable)	Conversion Rate (If applicable)	Price in PKR	Warranty Period
1.							

Bid Value in PKR		
GST applicable in PKR		
SRB applicable in PKR		
Total Bid Value in PKR		
Earnest Money @ 2% of Total Bid Value in PKR		
Pay Order/ Demand Draft No:		**Date:**
Signature :	**Seal :**	

Note: Delivery time for items quoted in FOR is Five (5) weeks and C&F is Twelve (12) weeks. This condition over rules any excessive delivery time mentioned in the bid.

The soft copy of this summary sheet is available on:
URL Address: https://drive.google.com/drive/folders/0B4c7_yD-N908cVB1UktLQjdmMm8

SCHEDULE OF REQUIREMENTS

S. No.	Description of service / goods	Quantity	Required Delivery Schedule in Days from the Date of Contract Award	Location
1	Purchase of Equipment	As per tender document	05 Weeks on FOR order	I.C.C.B.S., Karachi

Sample Forms

Date: _____

To:

International Center for Chemical and Biological Sciences,

University of Karachi,

Karachi-75270.

Dear Sir:

Having examined the bidding documents, the receipt of which is hereby duly acknowledged, we, the undersigned, offer to develop and deliver the required system in conformity with the said bidding documents for the sum of *[total bid amount in words and figures]* or such other sums as may be ascertained in accordance with the Schedule of Prices attached herewith and made part of this Bid.

We undertake, if our Bid is accepted, to develop the system in accordance with the delivery schedule specified in the Schedule of Requirements.

If our Bid is accepted, we will obtain the guarantee of a bank in a sum equivalent to **Five** (**5**) **percent** of the Contract Price/Pay order for the due performance of the Contract, in the form prescribed by the Purchaser.

We agree to abide by this Bid for a period of 90days from the date fixed for Bid opening under Clause 16 of the Instructions to Bidders, and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

Until a formal Contract is prepared and executed, this Bid, together with your written acceptance thereof and your notification of award, shall constitute a binding Contract between us.

We understand that you are not bound to accept the lowest or any bid you may receive.

Dated this _____ day of _____ 2017_____.

_____ _____

[Signature] *[In the capacity of]*

Duly authorized to sign Bid for and on behalf of _____

To: *[Name of procuring agency]*

WHEREAS *[name of Supplier]* (hereinafter called "the Supplier") has undertaken, in pursuance of Contract No. *[Reference number of the contract]* dated _____ 2017 to deploy *[description of goods and services] (*hereinafter called "the Contract").

AND WHEREAS it has been stipulated by you in the said Contract that the Supplier shall furnish you with a bank guarantee by a reputable bank for the sum specified therein as security for compliance with the Supplier's performance obligations in accordance with the Contract.

AND WHEREAS we have agreed to give the Supplier a guarantee:

THEREFORE WE hereby affirm that we are Guarantors and responsible to you, on behalf of the Supplier, up to a total of *[amount of the guarantee in words and figures]*, and we undertake to pay you, upon your first written demand declaring the Supplier to be in default under the Contract and without cavil or argument, any sum or sums within the limits of *[amount of guarantee]* as aforesaid, without your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

This guarantee is valid until the _____ day of _____2017_____.

Signature and seal of the Guarantors

_____

[Name of bank or financial institution]

_____

[Address]

_____

[Date]